

## Washoe County District Board of Health Meeting Notice and Agenda

### Members

Oscar Delgado, Chair  
Robert Lucey, Vice Chair  
Michael D. Brown  
Kristopher Dahir  
Dr. Reka Danko  
Dr. John Novak  
Tom Young

Thursday, August 26, 2021  
1:00 p.m.

Washoe County Health District  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV

or via zoom at <https://zoom.us/j/97650445987>

Phone: 1-669-900-6833 - Meeting ID: 976 5044 5987

(please be sure to keep your devices on mute and do not place the meeting on hold)

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### 1:00 p.m.

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Public Comment.

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person.

Requests for public comment via zoom must be submitted by email to [svaldespin@washoecounty.us](mailto:svaldespin@washoecounty.us) before the scheduled meeting. Please log into the ZOOM meeting via the above link. Reasonable efforts will be made to hear all public comment during the meeting.

**NOTE:** The zoom option will require a computer with audio and video capabilities.

4. Approval of Agenda. (FOR POSSIBLE ACTION)

August 26, 2021

5. Recognitions.

#### A. New Hires

- i. Carina Suazo, August 2, 2021, Health Educator I - IZ – CCHS
- ii. Mia Gzebb, August 16, 2021, Environmental Health Specialist Trainee – EHS
- iii. Zarmish Tariq, August 16, 2021, Health Educator II – Chronic Disease – CCHS
- iv. Lissa Callahan, August 16, 2021, Statistician– EPHP COVID Program

#### B. Retirements

- i. Michael Lupan, Environmental health Specialist effective September 14, 2021 - EHS

C. Promotions

- i. Kristen DeBraga, Environmental Health Specialist to Sr. Environmental Health Specialist, effective July 19, 2021 – EHS
- ii. Joshua Philpott, from Environmental Health Specialist Trainee to Environmental Health Specialist, effective August 2, 2021 – EHS
- iii. Julia Ratti, Health Educator to Director of Programs and Projects effective July 16, 2021 – ODHO
- iv. Falisa Hilliard, Office Support Specialist to Program Assistant effective July 1, 2021 - ODHO

D. Special Recognitions

- i. Mike Touhey, NACCHO Food Safety Workgroup member (term from 07/01/2021 – 06/30/2023)

6. **Proclamations. (FOR POSSIBLE ACTION)**

**A. International Overdose Awareness Day.**

Accepted by: Britany Wiele, Program Manager, JTNN  
Staff Representative: Nicole Alberti

**B. Breastfeeding Awareness Month.**

Staff Representative: Kelcie Atkin and Alejandra Rosales

**C. Emergency Preparedness Month.**

Staff Representative: Raquel Depuy-Grafton

7. **Consent Items. (FOR POSSIBLE ACTION)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – **(FOR POSSIBLE ACTION)**

- i. July 22, 2021

B. Budget Amendments/Interlocal Agreements – **(FOR POSSIBLE ACTION)**

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the amount of \$383,437.00 (\$38,43.70 cash match) retroactive to July 1, 2021 through June 30, 2022 in support of the Assistant Secretary for Preparedness and Response (ASPR) Public Health Preparedness Program; approval of authorization to travel and travel reimbursements for non-County employees that are Inter-Hospital Coordinating Council (IHCC) Coalition members (to be designated by IHCC leadership) in an amount not to exceed the FY22 travel budget to attend the Health Care Coalition Conferences (dates to be determined); and authorize the District Health Officer to execute the Subaward and any subsequent amendments and give the District Health Officer authorization to execute MOU agreements with partnering agencies..  
Staff Representative: Kristen Palmer

C. Recommendation of the appointment of Stephen Shipman to the Emergency Operations Plan Development Committee and Raquel DePuy Grafton and Andrea Esp as alternates to the Emergency Operations Plan Development Committee. **(FOR POSSIBLE ACTION)**

Staff Representative: Andrea Esp

- D. Acknowledge receipt of the Health Fund Financial Review for July, Fiscal Year 2022.  
**(FOR POSSIBLE ACTION)**  
Staff Representative: Anna Heenan

**- END OF CONSENT -**

**8. Regional Emergency Medical Services Authority.**

**A. Review and Acceptance of the REMSA Operations Report for July 2021. (FOR POSSIBLE ACTION)**

Presented by: Dean Dow

**B. Update of REMSA's Public Relations during July 2021.**

Presented by: Alexia Jobson

**C. Review, discussion and possible approval of EMSAB-recommended changes to the REMSA Exemption Guideline letter, to include granting of exemptions during an MCI/MAEA event, weather, system overload, Status 99 situations, and miscellaneous events, as well as extending the three-day required reporting period to five for REMSA and identifying the required approval period for the EMS Oversight Program to three days. (FOR POSSIBLE ACTION)**

Presented by: Aaron Abbott

**9. Presentation regarding discussion with City and County Managers regarding provisions of the Interlocal Agreement (ILA) entered in to by the Cities of Reno and Sparks and Washoe County for creation of the Health District and possible action to forward recommendations for proposed amendments of the ILA to Reno, Sparks, and Washoe County. (FOR POSSIBLE ACTION)**

Staff Representative: Kevin Dick

**10. Recommendation to approve Washoe County Health District Public Records Policy and Addendum which allows for the recoupment of actual costs as provided in NRS Chapter 239. (FOR POSSIBLE ACTION)**

Staff Representative: Francisco Vega

**11. Discussion and possible direction to staff of the Process and Selection of Management Appraisal Form for the District Health Officer's Annual Review. (FOR POSSIBLE ACTION)**

Presented by: Laurie Griffey

**12. Staff Reports and Program Updates.**

**A. Air Quality Management, Francisco Vega, Division Director**

Clean Cars Nevada, CARB Study on Wildfire Smoke, President Biden Announces Steps to Drive American Leadership Forward on Clean Cars and Trucks, Monitoring and Planning, Permitting and Compliance.

**B. Community and Clinical Health Services, Lisa Lottritz, Division Director**

Divisional Update – National Immunization Awareness Month; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and COVID-19 Immunizations.

**C. Environmental Health Services, Erin Dixon, Division Director**

Environmental Health Services (EHS) Division: Program Updates; Consumer Protection (Food/Food Safety, Commercial Plans, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-Borne Diseases, Waste Management); and Inspections.

**D. Epidemiology and Public Health Preparedness, Dr. Nancy Diao, Division Director**

Communicable Disease, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

**E. Office of the District Health Officer, Kevin Dick, District Health Officer**

District Health Officer Report – COVID-19 Response, Joint Information Center, Meeting with City and County Managers, Public Health Accreditation, Community Health Improvement Plan, and Public Communications and Outreach.

**13. Board Comment.**

District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

**14. Public Comment.**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

Members of the public wishing to attend via zoom can public comment by logging into the ZOOM meeting via link above. All public comment is limited to three minutes per person.

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**ADJOURNMENT. (FOR POSSIBLE ACTION)**

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [svaldespin@washoecounty.us](mailto:svaldespin@washoecounty.us) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Washoe County Health District Website <https://www.washoecounty.us/health>

State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@washoecounty.us](mailto:svaldespin@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.us/health> pursuant to the requirements of NRS 241.020.