

Washoe County District Board of Health Videoconference Meeting Notice and Agenda

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Marsha Berkbigler
Kristopher Dahir
Dr. Reka Danko
Oscar Delgado
Tom Young

**Thursday, December 17, 2020
1:00 p.m.**

**Washoe County Health District
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

COVID-19 NOTICE

The open meeting law (Nevada Revised Statutes Chapter 241) requires public bodies to conduct their meetings with at least one physical location. Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.

ALL PERSONS WISHING TO ATTEND THE MEETING MUST ATTEND VIA ZOOM BY THE LINK BELOW OR TELEPHONICALLY

(please be sure to keep your devices on mute and do not place the meeting on hold)

<https://zoom.us/j/96688542255>

**Phone: 1-669-900-6833
Meeting ID: 966 8854 2255**

1:00 p.m.

- 1. Roll Call and Determination of Quorum.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public can public comment by teleconference by logging into the ZOOM meeting via the above link. All public comment is limited to three minutes per person.

Public comment request must be submitted by email to svaldespin@washoecounty.us before the scheduled meeting. Reasonable efforts will be made to hear all public comment during the meeting.

NOTE: The zoom option will require a computer with audio and video capabilities.

4. Approval of Agenda. (FOR POSSIBLE ACTION)

December 17, 2020

5. Recognitions.

A. Years of Service

- i. Jacqueline Lawson, 10 years, hired December 13, 2010 – EPHP
- ii. Sonya Smith, 5 years, hired December 14, 2015 – CCHS
- iii. Julie Hunter, 15 years, hired December 27, 2005 - CCHS

B. Promotions

- i. Jeff Jeppson – promoted from Air Quality Specialist to Sr. Air Quality Specialist effective 11/30/2020 – EHS
- ii. Kristen Palmer, promoted from Grants Coordinator COVID to Fiscal Compliance Office – effective 12/07/2020 - AHS
- iii. Nennette Cano – promoted from Account Clerk II from Treasurer’s Office to Office Support Specialist – effective 12/07/2020 - AHS

C. New Hires

- i. Renae Ballin, Environmental Health Services Trainee, 12/07/2020 – EHS
- ii. Chi Pham, Environmental Health Services Trainee, 12/07/2020 – EHS

D. Transfers

- i. Nancy Kerns-Cummins, transferred as Administrative Assistant II in Animal Services from Fiscal Compliance Officer - effective 12/07/2020 – AHS

E. Acknowledgement

- i. Margaret Allen, Director - retiring from Washoe County School District Student Health Services

F. Awards

- i. Kevin Dick, Nevada Public Health Association – Public Health Hero
- ii. Heather Kerwin, Nevada Public Health Association – Public Health Program

6. National Radon Action Month Proclamation. (FOR POSSIBLE ACTION)

Staff Representative: Andrea Esp

7. Consent Items. (FOR POSSIBLE ACTION)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (FOR POSSIBLE ACTION)

- i. November 19, 2020

B. Budget Amendments/Interlocal Agreements – (FOR POSSIBLE ACTION)

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health effective January 1, 2021 through December 31, 2021 in the total amount of \$135,100.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Prevention and Control Program IO# 11782 and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.
Staff Representative: Kim Graham

- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period January 1, 2021 through December 31, 2021 in the total amount of \$109,112 (no required match) in support of the Community and Clinical Health Services Division (CCHS)

Tuberculosis Prevention Program IO#11783 and authorize the District Health Officer to execute the Subaward and any future amendments.

Staff Representative: Kim Graham

- iii. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to October 1, 2020 through September 30, 2021 in the total amount of \$1,138,069.00 (no match required) in support of the Community and Clinical Health Services Division's Women, Infants and Children (WIC) Program IO#11762 and authorize the District Health Officer to execute the Subaward and any future amendments.

Staff Representative: Kim Graham

- iv. Retroactively approve the Interlocal Agreement between Washoe County Health District and Board of Regents, NSHE on behalf of the University of Nevada Reno Nevada Public Health Training Center in the approximate amount of \$2,872,558.98 effective December 31, 2020 through June 30, 2021 with the option for 2 additional six-month renewals, to recruit and maintain a team of identified positions and provide administrative support and oversight of employees to assist the Health District's COVID response; and authorize the District Health Officer to execute the agreement on behalf of the Board Chair.

Staff Representative: Kristen Palmer

- C. Acknowledge receipt of the Health Fund Financial Review for November, Fiscal Year 2021. **(FOR POSSIBLE ACTION)**

Staff Representative: Anna Heenan

- END OF CONSENT -

8. Regional Emergency Medical Services Authority

Presented by: Dean Dow and Alexia Jobson

A. Review and Acceptance of the REMSA Operations Report for November 2020 – (FOR POSSIBLE ACTION)

B. Update of REMSA's Public Relations during November 2020

9. **PUBLIC HEARING - Review, discussion and possible adoption of the Proposed Washoe County District Board of Health Regulations Governing Public Accommodation Facilities as authorized by NRS 439 with the incorporation of provisions from the Regulations of the Washoe County District Board of Health Governing 447E Regulations Related to SARS-COV-2 and Public Accommodation Facilities, with a finding that the Proposed Regulations do not impose a direct and significant economic burden on a business; nor do the Proposed Regulations directly restrict the formation, operation or expansion of a business. (FOR POSSIBLE ACTION)**

Staff Representative: Wes Rubio

10. **Recommendation to amend the Employment Agreement between Washoe County Health District and Kevin Dick, District Health Officer, at Section 5(A)(c) to allow compensation at employee's current hourly rate of \$88.90 for annual leave accrued in excess of 240 hours in a calendar year and approve payment of \$16,357.60, which represents compensation for 184 hours of annual leave that could not be used this year due to the COVID-19 pandemic. These 184 hours will be dropped from his leave balances due to his contractual accrual limit of 240 hours. The amendment allowing payment is consistent with District practice that allows an employee to payment for any annual leave in excess of 240 hours which the employee sought, but was unable, to use and would otherwise forfeit. (FOR POSSIBLE ACTION)**

Staff Representative: Laurie Griffey

11. Possible approval of the proposed 2020 Washoe County District Board of Health Meeting Calendar (FOR POSSIBLE ACTION)

Staff Representatives: Kevin Dick

12. Staff Reports and Program Updates

A. Air Quality Management, Francisco Vega, Division Director

Program Update – The Biden Plan, Program Reports, Monitoring and Planning, Permitting and Compliance

B. Community and Clinical Health Services, Lisa Lottritz, Division Director

Divisional Update – World AIDS Day; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and COVID-19 Response.

C. Environmental Health Services, Amber English, Acting Division Director

Environmental Health Services (EHS) Division Program Updates: Consumer Protection (Food, Food Safety, Commercial Plans, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector, Waste Management); and Inspections.

D. Epidemiology and Public Health Preparedness, Andrea Esp, Acting Division Director

Communicable Disease, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – COVID-19 Response, COVID-19 Joint Information Center Update, ODHO Staff Support, Health District Appeals Processes, EPHP Division Director Interviews, Public Health Accreditation, Community Health Improvement Plan, and Public Communications and Outreach.

13. Board Comment

District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

14. Public Comment

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ADJOURNMENT. (FOR POSSIBLE ACTION)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at

the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: Members of the public may make public comment by submitting an email comment to svaldespin@washoecounty.us before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. Reasonable efforts will be made to hear all public comment during the meeting. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <https://www.washoecounty.us/health>

State of Nevada Website: <https://notice.nv.gov>

Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.us/health> pursuant to the requirements of NRS 241.020.