

Washoe County District Board of Health Videoconference Meeting Notice and Agenda

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Marsha Berkbigler
Kristopher Dahir
Dr. Reka Danko
Oscar Delgado
Tom Young

**Thursday, June 25, 2020
1:00 p.m.**

**Washoe County Health District
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

TO COMPLY WITH SOCIAL DISTANCING PER
THE EMERGENCY DIRECTIVE 006 SECTION 2

Please be sure to attend this meeting via the link listed below or via phone.
(be sure to keep your devices on mute, and do not place the meeting on hold)

<https://us02web.zoom.us/j/81852785474>

**Phone: 1-669-900-9128
Webinar ID: 818 5278 5474**

An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- *Roll Call and Determination of Quorum.**
- *Pledge of Allegiance.**
- *Public Comment.**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by teleconference by logging into the ZOOM webinar by accessing the above link.

NOTE: The zoom option will require a computer with audio and video capabilities.

Public comment requests can be submitted to svaldespin@washoecounty.us no later than 4:00 p.m. on Wednesday, June 24, 2020.

- 4. Approval of Agenda. (FOR POSSIBLE ACTION)**
June 25, 2020

5. ***Recognitions.**

A. Years of Service

- i. Maria Jimenez, 15 years, hired June 30, 2005 – CCHS
- ii. Lisa Lottritz, 25 years, hired June 26, 1995 – CCHS
- iii. Anthony (Tony) Macaluso, 30 years, hired June 4, 1990 - EHS

B. Promotions

- i. Tyler Henderson – promoted from Environmental Health Trainee to Environmental Health Specialist effective May 14, 2020 – EHS
- ii. Brittney Osborn – promoted from Air Quality Specialist Trainee to Air Quality Specialist effective May 25, 2020 – AQM
- iii. Mhervin Dagdagan – promoted from Intermittent Hourly RN to Public Health Nurse effective June 8, 2020 – CCHS

C. Retirements

- i. Anthony (Tony) Macaluso, July 6, 2020, Environmental Health Supervisor, EHS

6. **Consent Items. (FOR POSSIBLE ACTION)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – **(FOR POSSIBLE ACTION)**

- i. May 28, 2020

B. Budget Amendments/Interlocal Agreements – **(FOR POSSIBLE ACTION)**

- i. Approve the Grant Agreement from the U.S. Environmental Protection Agency (EPA) in the amount of \$691,180.00 retroactive to October 1, 2019 through September 30, 2020 for the Air Quality Management, EPA Air Pollution Control Program, IO# 10019 and authorize the District Health Officer to execute the Agreement.
Staff Representative: Nancy Kerns-Cummins
- ii. Approve a Notice of Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period July 1, 2020 through June 30, 2021 [in the total amount of \$226,229.00] (no required match) in support of the Community and Clinical Health Services Division (CCHS) Immunization Program and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.
Staff Representative: Kim Graham

C. Authorize FY21 Purchase Order to Merck Sharp & Dohme Corporation [in the amount of \$118,000.00] to purchase vaccines for the Immunization and Family Planning Programs and authorize the District Health Officer to authorize any future purchases in excess of \$118,000.00 but not to exceed \$150,000.00. **(FOR POSSIBLE ACTION)**
Staff Representative: Kim Graham

D. Approve the donation of a Kenwood 200W HF-6M Transceiver to Washoe County Amateur Radio Emergency Service (ARES). **(FOR POSSIBLE ACTION)**
Staff Representative: Nancy Kerns-Cummins

E. Accept various donations from businesses and private citizens with an [estimated value of \$7,852.19]. **(FOR POSSIBLE ACTION)**
Staff Representative: Nancy Kerns-Cummins

- F. Acceptance of the “Washoe County, Nevada Air Quality Trends (2010-2019)” Report. **(FOR POSSIBLE ACTION)**
Staff Representative: Francisco Vega
- G. Adoption of the “Washoe County Air Quality Management Division Smoke Management Program”. **(FOR POSSIBLE ACTION)**
Staff Representative: Francisco Vega
- H. Acknowledge receipt of the Health Fund Financial Review for May, Fiscal Year 2020. **(FOR POSSIBLE ACTION)**
Staff Representative: Anna Heenan

- END OF CONSENT -

7. Regional Emergency Medical Services Authority

Presented by: Dean Dow and Alexia Jobson

A. Review and Acceptance of the REMSA Operations Report for May 2020 – (FOR POSSIBLE ACTION)

B. *Update of REMSA’s Public Relations during May 2020

8. Presentation, discussion, and possible approval of fiscal year 2019-2020 revisions to the Multi-Casualty Incident Plan and its annexes, the Alpha Plan and the Family Service Center Annex. (FOR POSSIBLE ACTION)

Staff Representative: Vicky Olson

9. Discussion and possible direction to waive the assessment of late fees on Air Quality Management and Environmental Health Services permits in response to economic impacts on the community from the COVID-19 emergency until August 10, 2020. (FOR POSSIBLE ACTION)

Staff Representative: Charlene Albee

10. Presentation and possible acceptance of a report on Washoe County Health District’s Strategic Plan and Division Activities impacted by COVID-19. (FOR POSSIBLE ACTION)

Staff Representative: Kevin Dick

11. Review and update on COVID-19 Emergency Response Activities. (FOR POSSIBLE ACTION)

Staff Representative: Kevin Dick

12. *Staff Reports and Program Updates

A. Air Quality Management, Francisco Vega, Division Director

Program Update – Nevada sues EPA, NHTSA and DoT over SAFE rule, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Enforcement.

B. Community and Clinical Health Services, Lisa Lottritz, Division Director

Divisional Update – Client Satisfaction Survey Results 2020; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children.

C. Environmental Health Services, Charlene Albee, Division Director

Environmental Health Services (EHS) Division Program Updates: Consumer Protection (Food, Food Safety, Commercial Plans, Permitted Facilities); Environmental Protection (Land Development, Drinking Water, Vector, WM/UST); and Inspections.

D. Epidemiology and Public Health Preparedness, Andrea Esp, Acting Division Director
Communicable Disease, Public Health Preparedness, Emergency Medical Services, Vital Statistics

E. Office of the District Health Officer, Kevin Dick, District Health Officer
District Health Officer Report – COVID-19 Response, Impact of COVID-19 on Health District Operations, Community Health Improvement Plan, County Strategic Plan, and Health District Media Mentions.

13. *Board Comment

District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

14. *Public Comment

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ADJOURNMENT. (FOR POSSIBLE ACTION)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: Members of the public may make public comment by submitting an email comment to svaldespin@washoecounty.us no later than 4:00 p.m. the day before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

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Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website www.washoecounty.us/health

State of Nevada Website: <https://notice.nv.gov>

Pursuant to the Declaration of Emergency Directive 006 NRS241.023(1)(b), the requirement to physically post agendas is hereby suspended.

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.