

## **Washoe County District Board of Health Meeting Minutes**

### **Members**

Dr. John Novak, Chair  
Michael D. Brown, Vice Chair  
Oscar Delgado  
Kristopher Dahir  
Dr. Reka Danko  
Marsha Berkbigler  
Tom Young

**Thursday, June 27, 2019  
1:00 p.m.**

**Washoe County Administration Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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### **1. \*Roll Call and Determination of Quorum**

Chair Novak called the meeting to order at 1:00 p.m.

The following members and staff were present:

Members present: Dr. John Novak, Chair

Michael Brown, Vice Chair

Dr. Reka Danko (Departed at 2:02 p.m.)

Marsha Berkbigler

Tom Young (Arrived at 1:14 p.m.)

Members absent: Oscar Delgado

Kristopher Dahir

**Ms. Rogers verified a quorum was present.**

Staff present: Kevin Dick, District Health Officer  
Leslie Admirand, Deputy District Attorney  
Charlene Albee  
Steve Kutz  
Randall Todd  
Daniel Inouye  
Erin Dixon  
Claudia Garcia-Aguilar

### **2. \*Pledge of Allegiance**

Dr. Danko led the pledge to the flag.

### **3. \*Public Comment**

**Chair Novak opened the public comment period.**

Mr. Pitkin opined of a double standard in health care in regards to persons with HIV, and presented the links to two petitions for a referendum to possibly overturn current HIV law.

Mr. Klippenstein, Executive Director of ACTIONN, informed he was present to speak in support the agenda item regarding the Resolution for the Affordable Housing Trust Fund. He stated that ACTIONN has worked with many community partners over the past eighteen months to advocate for the creation of an affordable housing trust fund at the County level which was approved by the Board of County Commissioners at the end of March.

Mr. Klippenstein stated this resolution indicates the District Board of Health's support for allocation of local revenue to the affordable housing trust fund. He informed that affordable housing trust funds are a national best practice, there are eight hundred of them nationally and they are an effective tool to increase revenue for affordable housing. He encouraged the Board to support the resolution.

Mr. Fanning, owner of Dolce Delites food carts, informed he had been before the Board in the prior year to request that permit fees for his operation be reduced, opining that food carts should not pay as much as food trucks and the increase in fees within the past four years was exorbitant. He stated that early contacts with the Health District did not provide him with results, but that Ms. Albee has been helpful in recent communication. He also disagreed with being required to have a separate hand washing sink in addition to the sink used to wash and sanitize dishes.

**Chair Novak closed the public comment period.**

#### **4. Approval of Agenda**

June 27, 2019

Mr. Brown moved to approve the agenda for the June 27, 2019, District Board of Health regular meeting. Commissioner Berkbigler seconded the motion which was approved four in favor and none against.

#### **5. Recognitions**

##### **A. Retirements**

##### **i. David Gamble, 6/29/2019, Program Coordinator, EPHP**

Mr. Dick informed Mr. Gamble has been with the Preparedness Program for over six years and has been leading the Medical Reserve Corp efforts. He thanked Mr. Gamble for his service and wished him well in his retirement.

##### **ii. Dave McNinch, 6/29/2019, Environmental Health Specialist Supervisor, EHS**

Mr. Dick recognized Mr. McNinch, Supervisor in the Environmental Health Services Division. He informed Mr. McNinch has been with the Health District for over twenty-nine years and thanked him for his service, wishing him all the best in his retirement. He read the inscription on the clock presented in appreciation of his many years of service at the Health District.

##### **iii. Linda Gabor, 7/19/2019, Public Health Nurse Supervisor, CCHS**

Mr. Dick stated Ms. Gabor is a Public Health Nurse Supervisor, and informed the fourteen years provided as her length of service only included her most recent years. He confirmed with her that she has been employed with the Health District for a total of thirty years. Mr. Dick thanked Ms. Gabor for her excellent service and informed she would be receiving a clock as a token of the Health District's appreciation.

iv. Steve Kutz, 7/23/2019, Division Director - CCHS

Mr. Dick stated that Mr. Kutz has been serving as the Division Director of CCHS and has thirty years of service with the Health District. He thanked Mr. Kutz for his dedicated service and wished him well in his retirement. Mr. Dick informed there would be a gathering in honor of Mr. Kutz that afternoon and noted that he would also receive a clock in appreciation for his service.

B. Promotion

i. Charlene Albee, AQM Division Director to EHS Division Director - EHS

Mr. Dick informed he had appointed Ms. Charlene Albee as Division Director of Environmental Health Services Division, noting it is a promotion for her. He expressed his appreciation for Ms. Albee's willingness to assume leadership of EHS

C. New Hires

i. Nancy Ramirez-Partida, 6/11/2019, Community Health Aide – CCHS

Mr. Kutz informed Ms. Ramirez-Partida joined the WIC team as a Community Health Aide on June 11<sup>th</sup>, and stated her previous experience includes working with Access to Health Care, Planned Parenthood and as an intermittent hourly community health aide with the CCHS Sexual Health Program. He expressed CCHS is extremely happy to have Ms. Ramirez-Partida working again with them.

Ms. Ramirez-Partida was not in attendance.

Mr. Young joined the meeting at 1:14 p.m.

ii. Aurimar Ayala, 6/24/2019, Epidemiology Program Manager - EPHP

Dr. Todd expressed he was pleased to introduce Ms. Ayala who is taking Dr. Chen's position left vacant by her retirement in March 2019. He stated Ms. Ayala was previously employed at the Maricopa County Health Department in Phoenix, Arizona and, prior to that, in Puerto Rico, noting she has worked in epidemiology for a number of years.

Dr. Todd informed Ms. Ayala earned her Bachelor's Degree in Biology from the University of Puerto Rico, went on to earn her Master of Public Health in Epidemiology from Boston University and completed work on a PhD except for the dissertation in Epidemiology at the University of California Berkeley. He stated Ms. Ayala is well educated and well qualified to continue the work of Dr. Chen and expressed he is pleased to have her join EPHP.

D. 2019 Extra Mile Awards

i. Paul Mitchell the School Reno

Staff Representatives: Erin Dixon and Claudia Garcia-Aguilar

Ms. Dixon informed there was a last minute scheduling conflict and unfortunately, no representative of Paul Mitchell the School Reno was able to attend. She wished to thank Ms. Garcia-Aguilar for her work on this project.

Regarding the award, Ms. Dixon informed that Washoe County Health District's Chronic Disease Prevention Program likes to recognize local businesses for providing smoke-free environments for customers and employees, and she thanked the Board for the opportunity to present this award. She stated the Extra Mile Award honors businesses that have gone above and beyond the requirements of the Nevada Clean Indoor Air Act,

making the conscious decision to go smoke free when the law does not require them to.

Ms. Dixon explained this business was identified by the local community for exemplifying a growing movement towards increasing the number of smoke free campuses. Eighty-five percent of Washoe County residents do not smoke and there is a growing demand for smoke free environments; the awardee provides a smoke free environment for visitors and employees each year.

Ms. Dixon informed Paul Mitchell the School Reno is a cosmetology school that opened as a smoke free school in 2008, wanting to create a smoke free environment as part of their business so students, staff and visitors could enjoy their facility without exposure to second hand smoke. She stated the award would be presented to Mr. Layosa, School Director, in the near future.

## **6. Consent Items**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

### **A. Approval of Draft Minutes**

- i. May 23, 2019

### **B. Budget Amendments/Interlocal Agreements**

- i. Approve a Grant Agreement and Notice of Grant Award from Nevada Clinical Services, Inc. effective July 1, 2019 through June 20, 2021 in the total amount of \$270,498 (no match required) in support of the Community and Clinical Health Services Division's Tobacco Control Program IO# 11562; and authorize the District Health Officer to execute the Agreement.  
Staff Representative: Nancy Kerns Cummins

- ii. Retroactively approve the Assistance Amendment PM-00T56401-9 from the U. S. Environmental Protection Agency (EPA) in the amount of \$150,612 to include \$40,144 of EPA In-Kind Support for the period 4/1/19 through 3/31/20 for the Air Quality Management, EPA Air Pollution Control Program, IO-10021. The Amendment is being presented for the District Board of Health approval per the EPA procedure that does not require signature.  
Staff Representative: Jennifer Hoekstra

- iii. Approve a Notice of Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period July 1, 2019 through June 30, 2020 in the total amount of \$237,578.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Immunization Program and authorize the District Health Officer to execute the Subgrant Award.  
Staff Representative: Nancy Kerns Cummins

- iv. Approve a Notice of Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period July 1, 2019 through June 30, 2020 in the total amount of \$60,943.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Fetal Infant Mortality Review (FIMR) Program and authorize the District Health Officer to execute the Subgrant Award.  
Staff Representative: Nancy Kerns Cummins

- C. Presentation, discussion and possible approval of proposed revisions to the Mutual Aid Evacuation Agreement (MAEA)  
Staff Representative: Brittany Dayton and Andrea Esp
- D. Acceptance of the “Washoe County, Nevada Air Quality Trends” (2009-2018) Report  
Staff Representative: Daniel Inouye
- E. Approve an Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associated North (MSAN), to provide a physician consultant to the Tuberculosis Prevention and Control Program in the total amount of \$14,400.00 effective July 1, 2019 through June 30, 2020 unless extended by the mutual agreement of the Parties, with automatic renewal for successive one-year periods for a total of 3 years on the same terms; and authorize the Chair to execute the Interlocal Agreement.  
Staff Representative: Nancy Kerns Cummins
- F. Approve an Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associated North (MSAN), to provide a physician preceptor to the Immunization Program in the total amount of \$8,032.50 effective July 1, 2019 through June 30, 2020 unless extended by the mutual agreement of the Parties, with automatic renewal for successive one-year periods for a total of 3 years on the same terms; and authorize the Chair to execute the Interlocal Agreement.  
Staff Representative: Nancy Kerns Cummins
- G. Approve an Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc., dba MEDSchool Associated North (MSAN), to provide male sterilization procedures up to a maximum of \$9,040.00 annually effective July 1, 2019 through June 30, 2020 unless extended by the mutual agreement of the Parties, with automatic renewal for successive one-year periods for a total of 3 years on the same terms; and authorize the Chair to execute the Interlocal Agreement.  
Staff Representative: Nancy Kerns Cummins
- H. Approve an Interlocal Agreement between the Washoe County Health District and Washoe County through its Department of Juvenile Services to provide consultative and clinical services, Tuberculosis (TB) testing and Sexually Transmitted Disease (STD)/TB treatment medications for juveniles at Jan Evans Juvenile Justice Center for the period upon ratification by the governing parties through June 30, 2020 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms.  
Staff Representative: Nancy Kerns Cummins
- I. Accept a donation of three vaccine monitoring data logger kits for the Immunization Program from Catholic Charities of Northern Nevada.  
Staff Representative: Nancy Kerns Cummins

- J. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board.
  - i. Caleb Associates LLC, Case No. 1211, NOV No. 5759  
Staff Representative: Dan Inouye
- K. Acknowledge receipt of the Health Fund Financial Review for May, Fiscal Year 2019  
Staff Representative: Anna Heenan

**Commissioner Berkbigler moved to accept the Consent Agenda items as presented. Mr. Brown seconded the motion which was approved five in favor and none against.**

**7. \*Presentation: Eliminating Single Use Plastic at 2019 Artown Events**

Presented by: Beth Macmillan

Ms. Macmillan, Executive Director of Artown, informed of a committee she had assembled that included Ms. Conti of the Health District, Ms. Thomas, Assistant County Manager, Alexis Hill with the City of Reno and members of Keep Truckee Meadows Beautiful, and that Ms. Conti had suggested she speak at this meeting. The concept of reducing plastic use in the community at Artown events was discussed and plans were developed for implementation. In conjunction with KTMB and Blue Dot Water, Ms. Macmillan explained they would overcome the lack of a water source at Wingfield Park by bringing in five-gallon containers of water that would be manned by KTMB volunteers and Men Wielding Fire. Ms. Macmillan stated the blue water droplet mark in the Artown events booklet indicates where water will be provided for free all month long for those who have their own water container.

Ms. Macmillan displayed an Artown reusable silicone drinking cup available for purchase that would also allow the owner to receive free drinking water at the designated events. If used at one of the Artown vendors to purchase a beer, she explained the cup would allow the user a one dollar discount to reduce usage of plastic cups. Cups and containers used by Men Wielding Fire will all be biodegradable and compostable as another method to have a more sustainable event.

Ms. Macmillan expressed hope that this event would start a movement of being more mindful from the individual level through that of event planning for the reduction of packaging and improved health of the environment.

Mr. Young stated he applauds the effort and stressed it is a worldwide necessity to become more involved in improving habits concerning impact on the environment, and informed of similar efforts at his own business.

Ms. Macmillan stated she hoped to see everyone at Artown, beginning July 1<sup>st</sup>.

**8. Recommendation to approve of a resolution to support allocation of local revenue to the Washoe County Affordable Housing Trust Fund.**

Staff Representative: Kevin Dick

Mr. Dick stated this item is in support of local revenue funding of the Affordable Housing Trust Fund that was created by the Washoe County Board of Commissioners and explained that, currently, there is no funding in the trust fund.

Mr. Dick informed the District Board of Health has identified housing as a top priority in the Community Health Improvement Plan (CHIP), and that in the CHIP, a project was identified for Truckee Meadows Healthy Communities (TMHC) to work with Truckee Meadows Regional Planning Agency (TMRPA) and Enterprise Community Partners to create a regional strategy for housing affordability. The strategy report has been completed and accepted by TMRPA Governing Board at their meeting in May.

Mr. Dick explained the report has a number of policy tools that can be implemented in the region to help advance affordable housing with the trust fund being among those identified in the strategy. Therefore, he recommended the board vote to adopt this resolution allowing the District Board of Health to demonstrate the need for the increase in affordable housing in the region and to encourage the local governing bodies to help support that effort with funding.

Commissioner Berkbigler opined funding of the trust fund to be extremely important. She informed she had met with the Sheriff and Judge Hardy on a number of possibilities for funding including Government Services Tax (GST) and other factors to fund the trust fund. She explained that seventy percent of current residents living in the Record Street Homeless Center and those families that will be moved to the NNAMHS campus have an income, but are living at these shelters because there is not enough affordable housing. She opined there isn't anything more important than making sure to increase the stock of affordable housing, stating that it will save tax payers money in the long run by decreasing the amount spent to care for those that are homeless and other issues that arise from that situation. She stated she fully supports this resolution and expressed hope the Board will support it, as well.

**Mr. Brown moved to approve the resolution to support allocation of local revenue to the Washoe County Affordable Housing Trust Fund. Dr. Danko seconded the motion which was approved five in favor and none against.**

**9. PUBLIC HEARING Review, discussion and possible adoption of the proposed revision to the District Board of Health Fee Schedule, referenced in Section 020.085 of the Washoe County District Board of Health Regulations Governing Food Establishments, for the newly formed category of Mobile Food Unit Pre-Packaged Food Permit.**

Staff Representative: Charlene Albee

Ms. Albee introduced Mr. Florey, Senior Environmental Health Specialist, stating he was instrumental in the development of the new fee and category for the Mobile Food Unit Pre-packaged Food Permit.

Mr. Florey provided the background on this revision, informing the current Environmental Health Services Fee Schedule was adopted by the Board in December 2015. Since that time, EHS has received multiple concerns from the regulated community that low risk mobile food operators are adversely affected by the current fee schedule that requires all mobile food units to obtain the same permit regardless of risk factor. Therefore, staff was directed to explore the potential of a permit category with regard to mobile units that sell only prepackaged items.

Mr. Florey explained staff used EHS inspection data for these types of mobile units and found there were between thirty-five to forty permits that might be affected. A fee was calculated that accurately reflected staff inspection times in these types of operations with staff following established procedures to develop fee modification, including public notifications and workshops. At the May DBOH meeting, the Board accepted the Business Impact Statement regarding this potential change. Mr. Florey informed the final step in this process would be Board approval, and therefore, stated staff recommends the Board adopt the proposed revisions to the District Board of Health fee schedule for the newly formed category of Mobile Food Unit Pre-Packaged Food Permit.

Mr. Young inquired the amount of the fee for the higher risk food truck. Mr. Florey informed all food truck permit fees at this time are five hundred dollars. Mr. Young noted the significant decrease of nearly two hundred dollars per year for the newly developed category. Mr. Young opined this to be fair and a great benefit for the affected operators.

Ms. Admirand requested Chair Novak to open the Public Hearing and inquire if there is any public comment.

**Chair Novak opened the Public Hearing. As there was no one wishing to speak, Chair Novak closed the public comment period. Mr. Young moved to adopt the proposed revision to the District Board of Health Fee Schedule, referenced in Section 020.085 of the Washoe County District Board of Health Regulations Governing Food Establishments, for the newly formed category of Mobile Food Unit Pre-Packaged Food Permit. Commissioner Berkbigler seconded the motion which was approved five in favor and none against.**

- 10. Review, discussion and possible adoption of the Business Impact Statement regarding Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments for the addition of provisions from the U.S. Food and Drug Administration Model Food Code, as well as minor edits and formatting corrections, with a finding that the revised regulations do not impose a direct and significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for July 25, 2019 at 1:00 pm.**

Staff Representative: Charlene Albee

Ms. Albee introduced Ms. English, Senior Registered Environmental Health Specialist, who served as the project manager in the development of this item.

Ms. English informed this item is for the adoption of the Business Impact Statement regarding the proposed changes to the food establishment regulations. She stated two public workshops were held on May 14<sup>th</sup> and 15<sup>th</sup>, and informed there were no negative comments or concerns received from the public regarding negative financial impacts to businesses.

Ms. English explained the proposed revisions would incorporate revisions from the most recent version of the FDA food code, a code based on the most current science and emerging technologies in food safety. She stated that, in addition to the over two hundred pages of regulations, staff included a summary of changes document as well as the PowerPoint presentation shown at the workshops that highlighted the significant changes.

Ms. English thanked Mr. McNinch for his work that enables staff to put forward regulations based on the most current science in food safety on a regular basis.

**Mr. Brown moved to adopt the Business Impact Statement regarding Proposed Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments for the addition of provisions from the U.S. Food and Drug Administration Model Food Code, as well as minor edits and formatting corrections, and set a public hearing for possible adoption of the proposed revisions to the Regulations for July 25, 2019 at 1:00 pm. Dr. Danko seconded the motion which was approved five in favor and none against.**

- 11. Review, discussion and direction to staff regarding the provisions of the Interlocal Agreement (ILA) entered into by the Cities of Reno and Sparks and Washoe County for the creation of the Health District. Take action to accept the ILA in its current form *or* direct staff to forward any recommendations for possible amendments to Reno, Sparks and Washoe County.**

Staff Representative: Leslie Admirand



Ms. Admirand, Deputy District Attorney, informed this item is for the annual review of the Interlocal Agreement, a requirement of Section 7.C. of the Agreement. She provided a brief history for the benefit of the new Board Members, informing that in 1959 the legislature amended Chapter 439 to allow cities and counties to form health districts. Subsequently, the County passed a resolution to create a health district, but nothing was formally documented until 1972. In 1986, the document was further amended; Ms. Admirand explained that is the document the Board had before them, along with an amendment written in 1993 that changed the composition of the Board. She expressed her hope the Board had been able to review the document and informed she would be glad to address any questions or review any of the sections of the Agreement as requested.

**Commissioner Berkbigler moved to accept the ILA in its current form. Mr. Brown seconded the motion which was approved five in favor and none against.**

## **12. Regional Emergency Medical Services Authority**

Presented by: Dean Dow and Alexia Jobson

### **A. Review and Acceptance of the REMSA Operations Report for May, 2019**

Mr. Dow, President and CEO of REMSA, informed he was available to answer any questions

**Mr. Brown moved to accept the REMSA Operations Reports for May, 2019. Commissioner Berkbigler seconded the motion which was approved five in favor and none against.**

### **B. \*Update of REMSA's Public Relations during May 2019**

Ms. Jobson, Public Affairs Manager for REMSA, provided updates to the report presented to the Board. She informed that REMSA has produced videos for summertime activity safety including water safety, car seat and general summer celebration safety. She stated these videos can be seen on [remsahealth.com](http://remsahealth.com) or on their YouTube channel.

Earlier in June, Ms. Jobson informed that Dr. Wilson, REMSA's Medical Director, was featured on KTVN's Ask the Doctor segment. She shared information about the importance of being able to quickly recognize the signs of a stroke.

Ms. Jobson stated the most exciting recent news update is the reaccreditation of REMSA's Clinical Communications Center. She informed that for eighteen years, REMSA's dispatchers, the region's first, first responders, have been committed to clinical excellence and providing professional emergency dispatching. She stated all of REMSA's dispatchers are trained at a minimum as an EMT and many have field experience which, combined with the rigorous protocols and standards of the International Academy of Emergency Dispatchers, puts REMSA's Clinical Communications Center as a leader in the global EMD industry.

Ms. Jobson informed this accreditation recognizes that REMSA has demonstrated to the citizens of Washoe County and to their first responder partners a serious commitment to provide patient care over the phone through an objective protocol-driven process. She stressed that preparing for accreditation is no small task, but that their supervisors, managers and staff rose to the occasion. She expressed she would like to especially recognize and applaud Mr. Adam Heinz, Director for REMSA, for his leadership of the Clinical Communications Center.

## **13. Update regarding Bill Draft Requests and Bill Drafts for the 2019 Legislative session.**

Staff Representative: Kevin Dick and Joelle Gutman

Now that the legislative session is over, Mr. Dick stated that Ms. Gutman, Government Affairs Liaison, was in attendance to present this report. He expressed his thanks to Ms. Gutman for the tremendous job she did for the Health District throughout the session. He stated there was great movement and progress on public health and the Board's legislative priorities.

Mr. Dick explained that he had thought having Ms. Gutman at the session would make it a bit easier, but with her level of engagement there, opportunities for public health expanded exponentially. Although it didn't lighten the work for the rest of the Health District staff, the result was a much greater impact in moving public health forward.

Ms. Gutman stated it was a long one hundred twenty days and opined the session was successful for public health. She informed there is already planning for priorities for next session.

Ms. Gutman stated she would give a summary of activities around the priorities the Board agreed to prior to the session's start, as well as a few legislative highlights for the Health District.

SB425 – The 1915(i) Medicaid waiver that will pay for certain additional home and community based services to provide tenancy support services for those who have issues with chronic homelessness. The funding mechanism with match provides up to \$2.6M, depending on the service type provider and the population served in FY20, and up to \$5.2M for FY21. It is being determined who will be able to provide those services in the community.

SB448 – Provides for the issuance of transferable tax credits to a project for the acquisition, development, construction, improvement, expansion, reconstruction or rehabilitation of low income housing.

SB263 – This bill was sponsored by Senator Ratti, who, Ms. Gutman noted, was a champion for the Health District. This bill requires various alternative nicotine and vapor products and all of their components, including electronic cigarettes, vape pens and other similar products, to be taxed as other tobacco products (OTP Product Tax). It requires wholesale and retail dealers of vapor products to obtain a license and wholesale dealers to pay a thirty percent tax. Vapor products are now included in the Indoor Clean Air Act and are prohibited wherever smoking is. It removes criminal penalties for selling to minors but sets forth civil penalties for both the store clerk and the owner of the license. It requires the signature of a person over the age of eighteen to receive a shipment from internet sales, and packaging is to be clearly marked with the word 'cigarette' or 'tobacco'. There is a \$2.5M appropriation to DHHS annually of which WCHD will receive approximately \$200,000 annually for tobacco prevention efforts. Ms. Gutman explained it was one of the biggest wins for the Health District and that Mr. Dick, Ms. Goatley-Seals and Ms. Alberti all testified at session.

AB66 – Permits the holder of a psychiatric hospital license to obtain an endorsement for a crisis stabilization center which provides the appropriate level of care in a facility designed specifically for the stabilization of those in crisis without inappropriately placing them in emergency rooms or the jail. It also requires crisis stabilization centers to be Medicaid reimbursable, and requires the State Board of Health to adopt regulations providing for the licensure and regulation of non-emergency secure behavioral health transport. Ms. Gutman noted this was a priority of the Health District.

AB97 – This bill was a priority of the Health District for public health funding. It received a hearing in Assembly Health and Human Services, but died on April 13<sup>th</sup>, the first House Committee passage.

SB94 – Provides funding for family planning through an increase in the Governor’s budget of \$3M per year.

AB169 – Establishes a Maternal Mortality Review Committee and appropriates some funding and an appointed committee to study data and gain understanding of the disproportionate rates of mortality among our communities of color, and to provide valuable information toward improvement of public health in this area.

SB37 – Expands the practice of marriage and family therapists to include psychotic disorders. Ms. Gutman noted Nevada was the only state in the union that did not have this provision, and hoped it would increase access to care throughout the state.

SB418 – Is the raw milk bill that the Health District worked hard to kill. EHS Supervisor Macaluso provided information to Ms. Gutman on the associated dangers to public health from the sale of raw milk. Regulations as related to the county milk commission established by the NRS would have also been changed by the bill.

AB231 – Ms. Albee was instrumental in having harmful regulations removed from this bill that would have allowed for vehicles older than 1996 to be exempt from emissions testing. The bill was passed with only the provision to extend the time for new vehicles to be smog checked to one hundred eighty days.

AB483 – Requires the Department of Motor Vehicles to conduct a pilot program to gather mileage (VMT) data which will help with planning for air quality.

Mr. Dick reminded the Board of the five legislative priorities identified for this legislative session and stated the Health District was successful in having four of the five bills move forward, plus other bills beneficial to public health. He opined it was an outstanding session for public health, and, as Ms. Gutman noted, the bill for public health funding was not passed as it was not included in the Governor’s budget. He informed that planning and strategizing is already underway to reach the Governor on that issue and influence his administration to include funding for public health in his budget to be better positioned for next year.

Mr. Dick expressed it was beneficial to discuss public health in front of the committee. He reminded that, at one time, the funding for public health was tied to SB263 so there were great opportunities to discuss Nevada being fiftieth in the nation for per capita spending for public health, what that means for the state and what the benefit of additional funding would provide.

Mr. Dick opined it fortunate that the Governor included an appropriation in the budget and the legislation passed for family planning funds, particularly in light of the reductions seen in Title X funding. He informed the Health District would work to obtain some of that funding from the state.

Mr. Dick wished to recognize some of the partners who worked with the Health District during the legislative session. Mr. Hackett with the Nevada Tobacco Prevention Coalition and the lead lobbyist working with Senator Ratti with the Nevada Public Health Association did an excellent job in their support of SB263, the-cigarette and vape bill,. The Southern Nevada Health District’s lobbyists were engaged, as well as the Nevada Medical Association.

Mr. Dick also wished to recognize Mr. Duarte, past Chair of the Regional Behavioral Health Policy Board, who did an incredible amount of work on AB66 for crisis stabilization centers and was successful in developing the language to create the market conditions to allow those centers to succeed.

Mr. Dick recognized Ms. Heidi Parker for her work in SB94, who championed the family planning bill. He stated the Health District had great partners at this legislative session and that Ms. Gutman was very effective in networking and finding allies to work with on a number of the bills.

Commissioner Berkgigler thanked Ms. Gutman for an excellent job. She stated that with her own history of working the legislature, much of which was in the medical field, it is difficult to communicate medical issues to a primarily citizen legislature that does not grasp the key information of those bills. She expressed it was amazing that only one of the priority bills for the Health District and the Board was lost.

Ms. Gutman informed she was happy to be at session and is already looking forward to next session, being better able to speak to public health and the issues that are important to Washoe County Health District.

Chair Novak also thanked Ms. Gutman, stating that with her being new to the Health District, she did a wonderful job. He expressed his appreciation for her successful session and that she is already looking forward to next session.

Chair Novak inquired if action needed to be taken on this item. Ms. Admirand informed the item is for possible action; if there is no action necessary, a vote does not need to be taken.

Dr. Danko departed from the meeting at 2:02 p.m.

#### **14. \*Staff Reports and Program Updates**

##### **A. Air Quality Management, Daniel Inouye, Acting Director**

Program Update – Ozone Trends and Attainment, Divisional Update, Monitoring and Planning and Permitting and Enforcement

Mr. Inouye stated that, earlier in the year, the Board had provided direction to review AQM's open burning regulations. He informed staff have met with local fire agencies from Reno, Sparks, Truckee Meadows Fire Department and Incline Village through North Lake Tahoe Fire Protection District, and have worked with them to update the rules through revisions. He stated their input has been very instrumental to assure that the revisions are able to be implemented at the fire agency level.

Mr. Inouye explained staff have a draft revision ready for the public workshops that are scheduled for June 28<sup>th</sup> at the Health District, July 9<sup>th</sup> at Truckee Meadows Fire Station 33 on Foothill Road, and on July 11<sup>th</sup> at Station 40 in Mogul, and detailed some of the highlights of the potential revisions. He informed their tentative timeline is to present the Business Impact Statement in August, followed by the public hearing at the September District Board of Health Meeting.

Mr. Inouye wished to congratulate Mr. Kutz on his retirement, stating that he has been a great champion for Air Quality Management, especially through his Chronic Prevention Disease Program. He informed Mr. Kutz has been able to identify the alignment between the Divisions in regards to chronic diseases such as obesity and diabetes rates, and stated the collaboration with his team has increased the rate and scope of accomplishments toward improved public health.

##### **B. Community and Clinical Health Services, Steve Kutz, Director**

Divisional Update – Client Satisfaction Survey Results; Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, and Women Infants and Children

Mr. Kutz confirmed this would be his last report the Board, and informed he wanted to highlight the client satisfaction survey results from 2019. He stated CCHS has been distributing this survey for many years and have been fortunate to receive very good overall results.

Mr. Kutz expressed how very proud he is of the CCHS staff and the great service and experience they provide to the Health District's clients and the internal and external customers. He stated that he could not be happier than to have been part of CCHS for the last thirty years and expressed that it has been an awesome experience.

Mr. Kutz commented it has been great working with and for Mr. Dick, and expressed appreciation that he has been an amazing boss. He stated he has enjoyed working with the various Divisions, noting that AQM and Mr. Inouye have been great champions as has Ms. Albee. He stated he was very excited for her new role as the EHS Division Director and opined she would do a great job for the Health District in that capacity. He recognized staff in Administrative Health Services with Ms. Heenan and Ms. Kerns Cummins, and noted his appreciation for Dr. Todd and staff in EPHP.

Mr. Kutz stated it has been a pleasure reporting to the Board. He stated he would miss everyone at the Health District and has loved his career in public health, and was thankful for the opportunity to serve Washoe County.

**C. Environmental Health Services, Charlene Albee, Director**

Environmental Health Services (EHS) Division Program Updates – Community Development, Epidemiology, Food, Land Development, Safe Drinking Water, Schools, Training, Vector and Waste Management, and Inspections.

Ms. Albee expressed thanks for her opportunity to grow her professional career as the Division Director for EHS. She informed it has been a hit-the-ground-running situation with the high level of activity and projects in EHS, stating they are a wonderful group and staff have been tremendous with their engagement, cooperation and willingness to help her adjust to her new role.

Ms. Albee wished to extend her best wishes to Mr. Kutz, informing they had worked together for twenty-four years. She also expressed her personal gratitude to Mr. McNinch, noting they had also worked together for twenty-four years. She opined that, although a great deal of knowledge will be lost by the retirement of the large amount of staff in this age bracket, it will mean an infusion of new ideas and enthusiasm of the younger staff.

**D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director**

Program Updates for Communicable Disease, Outbreaks, Measles, Acute Flaccid Myelitis, PHP Program, Inter-Hospital Coordinating Council, McQueen High School, Family Health Festival, Pandemic Influenza Exercise, Point of Dispensing Operations Exercises, American Red Cross, Emergency Medical Services, Community Presentations, Trainings, Upcoming Exercises, REMSA Response Data

Dr. Todd informed that measles continues to be on the forefront of concerns; as of June 20<sup>th</sup>, the number of cases nationally has increased to one thousand seventy-seven confirmed cases in twenty-eight states. He stated that is the greatest number reported in the United States since 1992, informing measles had been declared eliminated in the year 2000.

Dr. Todd stated that fortunately, in 2019, there have been no confirmed cases of measles in Washoe County. There have been seventeen cases that were thought to be measles, but were ruled out by testing.

Dr. Novak inquired if these suspected cases of measles were diagnosed and sent for testing by younger physicians who had never seen a case of the measles. Dr. Todd confirmed that this is the case, that quite a number of practicing physicians are young enough they have never seen an actual case of measles in their medical practice and so

rule out the possibility through testing.

Dr. Todd also congratulated Mr. Kutz for his thirty years at the Health District and stated that he has been a great partner. Dr. Todd informed he has known Mr. Kutz since he was working at the Health District and attending his Epidemiology Class at UNR, noting that he was a great student.

**E. Office of the District Health Officer, Kevin Dick, District Health Officer**

District Health Officer Report – Public Health Accreditation (PHAB), Community Health Improvement Plan, Housing/Homelessness, Behavioral Health, Nutrition/Physical Activity, Workforce Development, Substance Abuse Task Force, Truckee Meadows Healthy Communities (TMHC), Legislative Session, Other Events and Activities and Health District Media Contacts

Mr. Dick provided an update on the Health District's Public Health Accreditation efforts, informing the site visit had just occurred on the 25<sup>th</sup> and 26<sup>th</sup> of June. He explained the site visit team included three representatives from other local health departments and one representative from the Public Health Accreditation Board.

Mr. Dick informed there were numerous staff involved that have been working throughout this process as members of the Accreditation Team, as well as additional staff as subject matter experts to explain their work within the domains to the site visit team. He explained there had been an exit briefing that was conducted with the site visit team who informed they will develop a report for the Public Health Accreditation Board whose next meeting will be on August 20<sup>th</sup>. The possible outcomes are that the Health District could receive the accreditation, or it may be tasked with developing and implementing an action plan if there are areas they feel need further work.

Mr. Dick explained the site visit team identified three strengths and three areas for opportunities for further development for the Health District. The first strength listed was Board engagement. He thanked Health District Board Chair Novak, Vice Chair Brown and Councilman Delgado who met with the site visit team on the 26<sup>th</sup>, noting he had been able to discuss with the team the manner in which the Board and Health District work together. He expressed appreciation for the support of the Board and their excellent working relationship.

The second strength was community engagement. Mr. Dick informed a session was held with nearly twenty community partners who met with the site visit team who were very impressed with the level of engagement and partnership the Health District has with different organizations in the community and how they view the Health District.

Mr. Dick informed the third area of strength was communications; the site visit team found the Health District is very strong in the manner public health information is communicated to the public.

Mr. Dick informed an area of opportunity for development surprised staff in that the team opined the Health District needed to develop more policies. He stated it would be interesting to see what will be entered into the Health District's report by the team on that subject and whether they would understand how the Health District works with the County programs under some of their policies.

Another area noted for improvement was health equity; Mr. Dick opined this is a challenge for Health Districts across the country and does not disagree with that assessment, but knows the Health District will continue to work toward better health equity and approaches to implement that objective in its programs.

The last area for opportunity for development was performance management. Mr. Dick stated that, while the Health District has developed a strong performance

management system for the Strategic Plan, there is not a strong system in place for Health District operational program data to be captured in one system. He informed that the Health District will be moving forward with using ClearPoint, a performance management software platform. Ms. Peters had researched a number of different systems that are available and ClearPoint has been selected. He stated this will be a platform that can be used to manage the Strategic Plan and Program management and potentially also be used for the Community Health Improvement Plan. He explained this process will be undergone in the next few months and that staff are impressed with its features.

Mr. Dick stated that it was an incredible amount of work to get to the point of the site visit to become accredited, and opined the true benefit to the Health District has been the work that was done and systems that were put in place. He stated that without this goal, the Community Health Needs Assessment and the Community Health Improvement Plan may not have been done and that benefit not realized for the community. While it remains to be seen what comes of the site visit, Mr. Dick stated he was pleased with the accomplishments thus far.

Regarding Truckee Meadows Healthy Communities, Mr. Dick mentioned his comment earlier that the Regional Governing Board for the Truckee Meadows Regional Planning Agency had accepted the Regional Strategy for Housing Affordability. He stated that TMHC fundraised over \$250,000 from community partners to support developing that study, and wished to recognize the broad support the Health District has in the community to address the issue of affordable housing. He informed there were a number of non-governmental entities that invested in that project.

Mr. Dick explained TMHC's efforts were focused on developing the strategy, while recognizing that they were not the best group to implement the strategy. He stated he was pleased to report that, earlier this week, the Reno Housing Authority Board met and agreed they will move forward with the implementation of the plan. He opined it a significant move toward the goal, and noted TMHC will continue to advocate for affordable housing.

Mr. Dick wished to express how grateful he is to have had Mr. Kutz on staff at the Health District and have the opportunity to work with him. He stated Mr. Kutz brings a positive attitude every day to his work at the Health District and opined everyone at the Health District will miss him.

## **15. \*Board Comment**

### **Chair Novak opened the Board comment period.**

Chair Novak informed he had met with several of the different fire agencies in the past few weeks and they have requested that, if there is an item on the agenda that may require their attendance, to have it appear earlier on the agenda to allow them to return to their duties in a more timely manner.

Chair Novak wanted to thank the entire staff of the Health District, with special thanks to Ms. Peters and Ms. Hilliard for the incredible amount of work they and the PHAB Team have done toward PHAB accreditation. He informed the site visit team agreed that this Health District an all-encompassing Health Department while many others have far fewer programs. He noted it was apparent to them that staff are very proud of their work and expressed that the work that is done at this Health District with the lack of funding received is phenomenal.

### **Chair Novak closed the Board comment period.**

## 16. \*Public Comment

As there was no one wishing to speak, Chair Novak closed the public comment period.

## 17. Adjournment

Chair Novak adjourned the meeting at 2:23 p.m.

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2415, 24 hours prior to the meeting.

**Public Comment:** During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (\*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV Reno

City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) State of

Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [lrogers@washoecounty.us](mailto:lrogers@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.