

Washoe County District Board of Health Meeting Minutes

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Oscar Delgado
Kristopher Dahir
Dr. Reka Danko
Marsha Berkbigler
Tom Young

**Thursday, March 28, 2019
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. *Roll Call and Determination of Quorum

Chair Novak called the meeting to order at 1:00 p.m.

The following members and staff were present:

Members present: Dr. John Novak, Chair
Michael Brown, Vice Chair
Marsha Berkbigler
Dr. Reka Danko

Members absent: Oscar Delgado
Kristopher Dahir
Tom Young

Ms. Rogers verified a quorum was present.

Staff present: Steve Kutz
Leslie Admirand, Deputy District Attorney
Michael Wolf
Chad Westom
Christina Conti
Heather Kerwin

2. *Pledge of Allegiance

Mr. Brown led the pledge to the flag.

3. *Public Comment

As there was no one wishing to speak, Chair Novak closed the public comment period.

4. Approval of Agenda

March 28, 2019

Ms. Berkbigler moved to approve the agenda for the March 28, 2019, District Board of Health regular meeting. Mr. Brown seconded the motion which was approved four in favor and none against.

5. Recognitions

A. Retirements

i. Lei Chen, 3/29/2019, Epidemiology Program Manager – EPHP

Mr. Ulibarri provided a statement for the record of his working relationship and friendship with Dr. Chen, describing for those present her expertise in epidemiology and her impact not only locally, but nationally and internationally as well. He spoke of Dr. Chen's no nonsense approach to disease outbreak investigations, incident command and meeting management that earned her the affectionate nickname of General Chen, and stated that she will be sorely missed. He thanked her for her hard work and friendship, and wished her the best in her retirement.

Mr. Kutz, CCHS Division Director, explained he was presenting for Mr. Dick during this meeting due to Mr. Dick's testimony at the legislative session.

Mr. Kutz stated Dr. Chen is being recognized for over seventeen years of service with the Health District and will retire as of March 29th. He informed he had the excellent fortune, one of his best days at the Health District, in hiring Dr. Lei Chen. He expressed that she has been a phenomenal asset to the Health District, the community and internationally, and thanked Dr. Chen for her contributions during her time at the Health District.

Mr. Kutz informed Dr. Chen would be presented with a clock to commemorate her time with the Health District, and congratulated her on her retirement.

B. Years of Service

i. Lauri Mendoza, 25 years, Hired 3/7/1994 - AQM

Mr. Kutz informed Ms. Mendoza is celebrating twenty-five years with Washoe County and congratulated her on her years of service.

ii. Nancy Kerns Cummins, 20 years, Hired 3/29/1999 - AHS

Mr. Kutz stated that Ms. Kerns Cummins has twenty years with Washoe County and informed that he has had the good fortune to work with her for almost the entire length of her tenure. He congratulated her on her years of service.

iii. Steve Fisher, 15 years, Department Systems Specialist, Hired 3/22/2004 - AHS

Mr. Kutz explained that Mr. Fisher is celebrating fifteen years of service all within the Health District, and is the Department Systems Specialist. He congratulated Mr. Fisher on his years of service.

C. New Hires

i. Rachel Cord, Account Clerk, 3/4/19 - AHS

Ms. Pierce introduced herself as Fiscal Compliance Officer in Administrative Health, and expressed her excitement in welcoming Ms. Cord as the newest member of their team. She informed Ms. Cord has most recently worked for the State and opined her to be a great asset with her background in accounting, grants, HR and medical billing, and welcomed her to the fiscal team in Administrative Health.

- ii. Christabell Sotelo-Zecena, Environmental Health Specialist Trainee, 3/4/19 – EHS

Ms. Franchi, Environmental Health Supervisor, introduced Ms. Sotelo-Zecena, informing she comes from the State Health Department with three years of experience and a background in epidemiology. She opined Ms. Sotelo-Zecena to be a great asset to Environmental Health.

- iii. Sunhwa Lee, AmeriCorps VISTA Member, began a one-year assignment with WCHD on 3/18/2019 – CCHS

Mr. Kutz stated that CCHS would like to welcome Ms. Lee to the Health District. He informed she has a robust background in public health; she earned her Master of Science Degree in Epidemiology from UCLA and Master of Public Health from Seoul National University, worked as a research scientist for the Salk Institute for Biological Studies and was also a technical consultant. He stated that Ms. Lee will be working on projects addressing the misuse of opioids and other prescription drugs in Washoe County and work on relationships between the organizations addressing the opioid crisis and promoting alternative pain management therapy.

Mr. Kutz informed Ms. Lee volunteers in the community as a member of the Washoe County School District's Gifted and Talented Advisory Panel.

D. Shining Star

- i. Birdiana Mendoza
- ii. Lynnie Shore

Mr. Kutz informed Ms. Mendoza and Ms. Shore are being recognized for having been nominated for three Shining Stars each. He thanked them for the excellent service they provide Health District customers.

Chair Novak commented on the film he had been invited to view regarding bacterial resistance and the discovery made by Dr. Chen and Dr. Todd. He informed a German company filmed a portion of the production locally, and he expressed hope that it would be able to be viewed by the public in the next few months. He thanked Mr. Fisher for his editing job on the film to make it a bit shorter and praised the incredible staff of the Health District.

6. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

- i. February 28, 2019

B. Budget Amendments/Interlocal Agreements

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health effective April 1, 2019 to March 31, 2020 in the total amount of \$168,633.06 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Ryan White HIV/AIDS –Part B Early Intervention Services Program IO# 11563 and authorize the District Health Officer to execute the Notice of Subaward.

Staff Representative: Nancy Kerns Cummins

- ii. Approve an Award from the National Environmental Health Association (NEHA) for the period March 30, 2019 through June 30, 2019 in the total amount of \$1,900 in support of the Environmental Health Services Division (EHS) Food Safety Program– National Environmental Assessment Reporting System (NEARS) IO-TBD; and if approved, authorize the District Health Officer to execute the Agreement.

Staff Representative: Jennifer Pierce

- C. Acceptance of the 2018 Annual Report to the Truckee Meadows Regional Planning Agency by the Washoe County Health District as the Solid Waste Management Authority.

Staff Representative: James English

- D. Acceptance of the 2018 Annual Report to the Truckee Meadows Regional Planning Agency by the Washoe County Air Quality Management Division.

Staff Representative: Charlene Albee

- E. Appointment of Mr. Paul Kaplan to the Air Pollution Control Hearing Board for a 3-year term beginning March 29, 2019, and ending March 28, 2022.

Staff Representative: Charlene Albee

- F. Acknowledge receipt of the Health Fund Financial Review for February, Fiscal Year 2019

Staff Representative: Anna Heenan

Mr. Brown moved to accept the Consent Agenda as presented. Ms. Berkbigler seconded the motion which was approved four in favor and none against.

7. Update and Possible Direction to Staff Regarding Reno Fire Department EMS Response Data Submission

Staff Representative: - Christina Conti

Ms. Conti informed she had presented the history of the Reno Fire Department EMS response data that has not been submitted to the EMS Oversight Committee in her report, but had no update beyond that. She stated she would be happy to answer questions.

Ms. Berkbigler inquired when Reno would be able to submit their data. Ms. Conti explained that she did not know, and deferred to Chief Cochran to provide that information.

Reno Fire Chief Cochran informed there have been challenges over the last few years regarding what data is reported and the method of reporting, and those challenges continue today. He informed of changes made to their reporting system which added a technological challenge.

Chief Cochran stated Reno Fire has been working with a consultant over the past year to assess the data for reporting and how it is delivered, and the consultant had been at Reno Fire that week teaching reporting classes with the goal of reporting accurate measurement of response time and working toward accreditation.

Chief Cochran informed they will need more time to digest this information, and will then communicate with Ms. Conti and the EMS Oversight Committee to reconcile criteria for data.

Chair Novak inquired when data would be available. Per Ms. Conti's report, it has been thirteen months since the last data has been received from Reno Fire. Chair Novak stated that, while he appreciates the challenges faced, the lack of data submission is preventing the EMS Oversight Committee from providing reports to the Emergency Medical Services Advisory Board (EMSAB).

Chief Cochran informed he thought data would be available prior to the April DBOH meeting. He explained that reconciling data needed by the EMS Oversight Committee might take longer.

Chair Novak stated he understood, and hoped Reno Fire could put the data in a format that would work for EMS Oversight Committee and the District Board of Health.

Ms. Berkbigler expressed she was glad to hear Reno Fire was working to make the data logical for their needs as well as for all interested parties.

Chief Cochran stated he would be at the April DBOH meeting with an update.

Mr. Brown stated, for clarification, that the goal is to get the data to the EMS Oversight Committee to allow them to report to the EMS Advisory Board who would then report to the District Board of Health. He acknowledged that Reno Fire may have a new way of reporting that may be a good method to consider. He inquired if the City Manager, who also is a member of the EMSAB, was up to date on this situation. Chief Cochran confirmed she was. Mr. Brown stated he was looking forward to the next update.

Chair Novak inquired of Ms. Admirand if the Board needed to acknowledge this report. Ms. Admirand informed that this item is for possible action, so the Board did not need to take action on the report.

8. Regional Emergency Medical Services Authority

Presented by: Dean Dow and Alexia Jobson

A. Review and Acceptance of the REMSA Operations Report for February, 2019

Mr. Dow, President and CEO for REMSA and Care Flight, informed he was available to answer any questions the Board may have regarding the February REMSA Operations Report.

Mr. Brown moved to accept the REMSA Operations Reports for February, 2019. Ms. Berkbigler seconded the motion which was approved four in favor and none against.

Chair Novak informed that the EMS comments were very positive this month.

B. *Update of REMSA's Public Relations during February 2019

Ms. Jobson, REMSA Public Affairs Manager, informed that, earlier in the month, REMSA's partnership with the Washoe County Sheriff's Office Hasty Team received media coverage from the three local networks, focusing on the topic of avalanche safety and preparedness.

Ms. Jobson informed of a press conference hosted by REMSA on behalf of Flirtey and the City of Reno to announce the partnership program has been approved by the FAA to have drones fly past the line of sight as the next step toward AED (Automated External Defibrillator) drone delivery. She stated this successful event received extensive local coverage as well as national news outlets, and expressed REMSA's excitement for advancing the program with Flirtey.

Ms. Jobson stated REMSA's Center for Pre-hospital Education continues to offer bleeding control classes, informing the March 27th class was featured on the local CBS and NBC affiliates.

9. Update regarding Bill Draft Requests and Bill Drafts for the 2019 Legislative session.

Staff Representative: Steve Kutz

Mr. Kutz stated that a legislative summary spreadsheet had been placed on the dais for

the Board members, informing it is a list of bills being tracked by the Health District. He explained that Mr. Dick, District Health Officer, and Ms. Gutman, Governmental Affairs Liaison, had provided him with updates to provide to the Board.

SB263 – Mr. Kutz informed this bill provides for the licensing of wholesalers and retailers of e-cigarettes and taxing of e-cigarettes and vaping devices as other tobacco products. He stated this is a tax rate of thirty percent of wholesale price under existing statute, and explained this bill proposes to provide eighty percent of the tax revenue to health authorities, distributed in proportion to population to address public health priorities. He informed Mr. Dick is proposing to provide twenty percent of that revenue to tobacco prevention efforts. This bill addresses the Board’s priorities of increased state funding for public health and improved e-cigarette and vaping regulation.

AB66 – This is the Washoe Regional Behavioral Health Policy Board bill to establish Crisis Stabilization Centers. Mr. Kutz informed that models are operating with great success in other states, and that proposed amendments would allow for licensing short-term psychiatric hospitals to allow for Medicaid and Medicare reimbursement for services that would provide financial viability for these facilities.

SB448 – Provides for transferrable tax credits for affordable housing to be issued at the level of \$10M per fiscal year until June 30, 2023.

AB270 – This bill regarding the Nevada Crisis Response System requires the Department of Health and Human Services to establish the Nevada Crisis Response System to coordinate with social service agencies, local governments and non-profit organizations, to identify, assess, refer, and connect persons who are transient, at imminent risk of homelessness, or homeless to housing assistance and services, provide and operate a system to responding to a crisis that is accessible by such persons twenty-four hours a day, seven days a week, and provide education or information on how such persons may access and use the system for responding to a crisis. He stated it is intended to prevent and address homelessness in the state.

AB231 – Mr. Kutz informed this bill would have excluded all vehicles manufactured before 1996 from the smog check program, but, after meeting with Ms. Albee and Ms. Gutman, the bill’s sponsor removed these provisions from the bill which would have negatively impacted air quality. He explained Ms. Albee was also at the legislative session this afternoon, and that Mr. Wolf was available to answer questions.

AB169 – This bill establishes a Maternal Mortality Review Board, informing the Health District supported this bill and offered information about the establishment of the CCHS Fetal Infant Mortality Review Board many years ago, highlighting the data collected that has benefited all of Nevada by the establishment of the Go Before You Show outreach campaign.

SB448 – In regards to affordable housing and sponsored by Committee Chair Julia Ratti and Vice Chair Tyrone Thompson, this bill provides for the issuance of transferrable tax credits to a project for the acquisition, development, construction, improvement, expansion, reconstruction or rehabilitation of low-income housing. Mr. Kutz informed this bill has received an immense amount of support, notably, J.D. Klippenstein, Executive Director of ACTIONN, who provided testimony on his organization’s behalf.

AB174 – this bill establishes the Nevada Interagency Advisory Council on Homelessness to Housing. Mr. Kutz informed there are number of bills around housing and homelessness.

Chair Novak stated that Mr. Dick is at the legislative session to testify this afternoon, informing that was the reason for Mr. Kutz presenting in his stead.

Chair Novak inquired if action was necessary on this item; Ms. Admirand informed the Health Officer has requested the Board approve the report.

Ms. Berkbigler moved to accept the Update regarding Bill Draft Requests and Bill Drafts for the 2019 Legislative session. Dr. Danko seconded the motion which was approved four in favor and none against.

10. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, AQMD Monitoring Network, Wildfire Season 2018, Divisional Update, Monitoring and Planning and Permitting and Enforcement

Mr. Wolf informed he was presenting for Ms. Albee and had nothing to add to the staff report, but would be happy to answer any questions the Board might have.

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – 2019 World TB Day; Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, and Women Infants and Children

Mr. Kutz stated he had nothing further to add to his report, but would answer any questions the Board might have.

C. Environmental Health Services, Chad Westom, Director

Environmental Health Services (EHS) Division Program Updates – Childcare, Community Development, Epidemiology, Food, Land Development, Schools, Vector and Inspections

Mr. Westom stated he had nothing to add to his report, but would be happy to answer any questions for the Board.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Outbreaks, Unusual Occurrence of Illness, Hospital-Based Electronic Lab Reporting, Hospital Screening Question for Carbapenem-resistant Organisms, Seasonal Influenza Surveillance, PHP Program Trainings and Exercises, Inter-Hospital Coordinating Council, Medical Reserve Corps, Community Assessment for Public Health Emergency Response (CASPER), Emergency Medical Services, EMS Strategic Planning Initiatives_Mutual Aid Evacuation Annex (MAEA) Update and Trainings and Exercises

Ms. Conti stated she was presenting for Dr. Todd and, if the Board had any questions, she would provide them to Dr. Todd for his response. She informed that Ms. Kerwin, who facilitated the CASPER Community Assessment, would present an overview during this time.

Ms. Kerwin introduced herself as the EMS Oversight Statistician and informed that, while Washoe County Health District was the fourth jurisdiction to have conducted a CASPER in Nevada, it is not the last state to have conducted a CASPER. She explained CASPER is a CDC mechanism that was developed to evaluate a community at the household level and can be conducted before, during or after an emergency.

Ms. Kerwin stated the CASPER is a two-stage sampling design that is conducted as a door-to-door survey, and that the data is generalizable back to the total population. She informed all of Washoe County was considered in the sample population, and during the week of March 12-17, thirty-seven volunteers in six shifts for four days went into the community and collected two hundred and twenty-four surveys. This was a ninety-four percent response rate and was the highest percentage of the four jurisdictions having

completed a CASPER in Nevada. She expressed she was very proud of the volunteers. She informed she had just finished analyzing the data and would develop a comprehensive report to present the Board and the greater community; the data will allow the Health District to be better informed on how to prepare the community and residents in the event of evacuation or natural disaster.

Chair Novak thanked Ms. Kerwin, expressing he understands this is a great deal of work.

Ms. Conti reminded that tomorrow is Dr. Chen's last day of work and they would be having a gathering for her after the meeting if any of the Board would like to attend.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – City and County Budget Meeting, Public Health Accreditation, Customer Satisfaction Survey, County Health Rankings, Community Health Improvement Plan, Quality Improvement Team, TMHC, Legislative Session, Other Events and Activities and Health District Media Contacts

Mr. Kutz informed that he would be happy to provide any questions the Board may have on Mr. Dick's report to him for his response.

11. *Board Comment

Chair Novak closed the Board comment period.

12. *Public Comment

Chair Novak informed the Washoe County Health District's Annual Report is available and posted on the website for review.

Chair Novak brought attention to the article placed on the dais for the Board's review regarding California's work to strengthen their immunization laws for measles. He informed that ninety percent of persons exposed to measles will become infected with the disease, noting the older generation has some benefit in resistance from having had the measles earlier in life. He stated this issue has been brought before the US Congress, informing that, on his trip to attend the joint NALBOH/NACCHO conference, they visited Capitol Hill and received tremendous support. He commended the two Senators from Nevada and their high-level representatives who met with their contingent and informed of the continued interaction to work in support of this issue.

Chair Novak closed the public comment period.

13. Adjournment

Chair Novak adjourned the meeting at 1:40 p.m.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2415, 24 hours prior to the meeting.

Public Comment: During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for

staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV Reno

City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Washoe County Health District Website www.washoecounty.us/health State of

Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.