

Washoe County District Board of Health Meeting Minutes

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

**Thursday, October 25, 2018
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

1. *Roll Call and Determination of Quorum

Chair Jung called the meeting to order at 1:00 p.m.

The following members and staff were present:

Members present: Kitty Jung, Chair
Dr. John Novak, Vice Chair
Michael Brown
Dr. George Hess
Oscar Delgado
Kristopher Dahir
Tom Young

Members absent: None

Ms. Rogers verified a quorum was present.

Staff present: Kevin Dick, District Health Officer, ODHO
Leslie Admirand, Deputy District Attorney
Charlene Albee
Steve Kutz
Chad Westom
Dr. Randall Todd
Christina Conti

2. *Pledge of Allegiance

Mr. Lovato led the pledge to the flag.

3. *Public Comment

Chair Jung opened the public comment period

Mr. Michael Pitkin informed that he had gone to the Washoe County Northern Nevada HIV Prevention Planning Group on October 31st, and that a Sexual Health Program Coordinator, Ms. Howell, explained to him that Washoe County chose not to include HIV

care in its prevention program. He opined that good HIV care is good HIV prevention. He asked that Washoe County reconsider and add HIV care continuum and service quality standards to its HIV Prevention Program. He stated this would address the “Do no harm” of the Hippocratic Oath, as well as help address the social determinates of health inequities. He requested the Board to do the right thing.

Chair Jung informed the Board that she is working with Mr. Pitkin on these and other issues.

Chair Jung closed the public comment period.

4. Approval of Agenda

October 25, 2018

Dr. Novak moved to approve the agenda for the October 25, 2018, District Board of Health regular meeting. Mr. Delgado seconded the motion which was approved unanimously.

5. Recognitions

A. Years of Service

i. Janet Smith, 25 years, Hired 10/18/1993 – AQM

Mr. Dick thanked Ms. Smith for her twenty-five years of service. He informed that she was hired in October of 1993 and currently works in Air Quality Management as the Administrative Secretary. Mr. Dick confirmed with Ms. Smith that she had worked as a temporary employee prior to being hired as a permanent employee. Ms. Smith informed she had been a temporary employee for fifteen years, bringing her total to forty years. Mr. Dick congratulated her and thanked her again for her service.

ii. Falisa Hilliard – 15 years, Hired 10/13/2003 – ODHO

Ms. Hilliard was not able to be in attendance. Mr. Dick informed that Ms. Hilliard has worked fifteen years total with Washoe County and has worked at the Health District on Accreditation with Ms. Peters for nearly two years. He congratulated her on her years of service.

B. New Hires

i. Shawn Saladen, Community Health Aid, 10/1/2018 - CCHS

Mr. Kutz introduced Ms. Saladen as the newest member of the WIC team. He informed that she is a Community Health Aid and provides nutrition assessment and information, in addition to providing many other resources to WIC clients.

Mr. Kutz informed Ms. Saladen has over ten years of experience with WIC, and expressed she is passionate about improving the health and nutrition of the WIC community and Northern Nevada neighbors.

Chair Jung welcomed Ms. Saladen.

C. Shining Star

i. Jacqueline Chaidez - CCHS

ii. Maria Jimenez - CCHS

iii. Lisa Lottritz - CCHS

iv. Victoria Nicolson-Hornblower - CCHS

v. Julio Pech-Garcia - CCHS

vi. David Kelly - EHS

Mr. Dick reminded the Board that the Shining Star Awards are to recognize exceptional customer service or performance in the Health District, and that nominations can come from either external customers or staff.

Mr. Dick informed that Ms. Chaidez was not in attendance, but is with the WIC Program and may now have more than ten Shining Star nominations. He reminded the Board that Ms. Mendoza of the Health District had been leading the entire County with ten Shining Star nominations and commented that the Health District has some wonderful employees.

Mr. Dick congratulated Ms. Lottritz and Ms. Nicholson-Hornblower for their nominations.

Mr. Dick informed that Ms. Jimenez, Mr. Pech-Garcia and Mr. Kelly weren't able to attend and congratulated them all for their service and performance.

6. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

- i. September 27, 2018

B. Budget Amendments/Interlocal Agreements

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to October 1, 2018 through September 30, 2019 in the total amount of \$25,001 (no match required) in support of the Community and Clinical Health Services Division (CCHS) Chronic Disease Prevention Program IO# 11454 and authorize the District Health Officer to execute the Subaward.

Staff Representative: Nancy Kerns Cummins

- ii. Approve the Notice of Subaward from the State of Nevada Health and Human Services, Division of Public and Behavioral Health for the period upon approval through June 30, 2019 in the total amount of \$72,030 (no match required) in support of the Community and Clinical Health Services Division (CCHS) Family Planning Program IO# 11525 and authorize the District Health Officer to execute the Subaward.

Staff Representative: Nancy Kerns Cummins

- iii. Retroactive approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period August 1, 2018 through July 31, 2019 in the total amount of \$247,762 in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity Program; and if approved authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Jennifer Pierce

- C. Approval of a staff recommendation for the Board to give direction to the County Treasurer to close the Environmental Health Oversight account ending in 3027 held at the Bank of America and further direction to deposit the funds in the Health District Environmental Health account 172400-485300.

Staff Representative: Anna Heenan

D. Approve staff submitting a purchase requisition to County Purchasing for the Professional Services agreement between the Washoe County Health District (WCHD) and Keep Truckee Meadows Beautiful (KTMB) in the amount of \$100,000 for the period January 1, 2019 through December 31, 2019 in support of the Recycling and Solid Waste Management Plan program activities and further direct staff to work with Purchasing to complete a Professional Services Agreement between WCHD and KTMB and once completed forward to the Board of County Commissioners to get authorization for the County Purchasing and Contracts Manager to sign and execute the agreement and purchase requisition.

Staff Representative: Jennifer Pierce

E. Appointment of Yvonne Downs to the Air Pollution Control Hearing Board (APCHB) for a 3-year term beginning October 25, 2018, and ending October 24, 2021.

Staff Representative: Charlene Albee

F. Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation Board to approve the appeal with conditions of the Health District's decision to not allow a reduced setback to a public utility easement, Section 040.095 of the Regulations of the Washoe County District Board of Health Governing Sewage, Wastewater, and Sanitation for Jeff and Penelope Filce owners of 330 Ember Drive, Sparks Nevada: Assessor's Parcel Number: 089-523-08.

Staff Representative: James English

G. Recommendation to uphold the decision and recommendation of the Sewage, Wastewater & Sanitation Board regarding minimum acreage required per septic system at 15540 Cherrywood Drive, Reno Nevada 89511 based on an appeal by Carl Perkins (General Contractor/Grizzly Construction) for Linda and Allen Eisele.

Staff Representative: James English

H. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board.

i. John Longo Construction Inc. – Case No. 1203, NOV No. 5564

ii. Ashley 2012 Family Trust (Ryan Ashley) – Case No. 1205, NOV No. 5674

iii. Sierra Nevada Academy Charter School (Victor Schoenfeldt) – Case No. 1206, NOV No. 5682

Staff Representative: Charlene Albee

I. Acknowledge receipt of the Health Fund Financial Review for September, Fiscal Year 2019.

Staff Representative: Anna Heenan

Mr. Dahir moved to accept the Consent Agenda as presented. Dr. Novak seconded the motion which was approved unanimously.

7. Resolution of Appreciation

A. David A. Rinaldi – 10/1/1991-9/27/2018, Air Pollution Control Hearing Board Member

Staff Representative: Kevin Dick

Mr. Dick informed that Mr. Rinaldi was not able to be in attendance, but that he had provided a statement that Ms. Albee would read to the Board

Mr. Dick read the Resolution of Appreciation for those present.

Ms. Albee shared Mr. Rinaldi's message with the Board, wherein he stated that he had enjoyed serving on the Air Pollution Control Hearing Board, a service he is proud of. He

expressed his appreciation to the District Board of Health for allowing him to serve and for the confidence the Board has had in him. He stated he has seen the County grow and with that growth, the need for the Air Pollution Control Division to protect the area's natural resources.

Mr. Rinaldi went on to say that he was proud to have worked with all of the current and past dedicated professionals of the Air Pollution Control Division, that he resigns with a heavy heart and will miss working with all the wonderful staff members and serving the County. He informed that, had he not moved to be near family, he would still be a part of the Board.

Chair Jung thanked Mr. Rinaldi for his message and his service.

Mr. Dick informed that the Board had a plaque for Mr. Rinaldi in thanks for his twenty-seven years of service that will be sent to him along with the Resolution.

Dr. Novak moved to accept the Resolution of Appreciation for Mr. Rinaldi. Dr. Hess seconded the motion which was approved unanimously.

- 8. PUBLIC HEARING: Review, discussion and possible adoption of the proposed revisions to the District Board of Health Regulations Governing Air Quality Management, specifically Section 010.090 (DEFINITIONS - MAJOR EMITTING FACILITY OR MAJOR STATIONARY SOURCE), Section 010.091 (SYNTHETIC MINOR SOURCE), Section 030.900 (PART 70 PERMITTING REGULATIONS), Section 040.046 (INCINERATOR BURNING) and proposed General Title V application fee of \$2,873.**

Staff Representative: Charlene Albee

Chair Jung opened the Public Hearing. There was no public comment.

Ms. Albee informed that the proposed regulations before the Board were to establish a General Title V Permitting Program, specifically at this point to allow for the operation of an Air Curtain Incinerator (ACI) by the Truckee Meadows Fire Protection District. She informed the ACI is a great tool for the protection of the community in regards to fire safety.

Ms. Albee stated this permit, if adopted, would allow for green waste to be burned in a controlled environment. She informed that the General Title V Program is provided for in the federal Title V regulations. The permit has gone through the public process and was reviewed by EPA whose comments are included in the permit that will be issued.

Ms. Albee informed that the adoption of these regulations allows for any future industry-specific general permit to be processed in a shorter time because of groundwork completed in this effort. She stated the definitions have been brought current and the program itself now reflects federal requirements.

Ms. Albee informed the permit fee for a Title V Permit is approximately \$35,000, but the General Title V Permit fee was established at \$2,873, providing a significant benefit to the industry.

Ms. Albee stated the General Title V Permit process was initiated for the Truckee Meadows Fire Protection District; if approved, any other land manager or private contractor may apply for the Permit and will be able to take advantage of the program.

Chair Jung thanked Ms. Albee and her staff for their hard work on this project. Ms. Albee informed that staff worked for eleven months to bring these regulations forward for adoption.

Mr. Brown moved to adopt the revisions to the District Board of Health Regulations Governing Air Quality Management and the General Title V application fee of \$2,873. Mr. Young seconded the motion which was approved unanimously.

9. Discussion and possible approval regarding the execution of an Interlocal Cooperative Agreement between the Nevada Department of Environmental Protection, the Washoe County District Board of Health and Truckee Meadows Water Authority for engineering design review of certain public water system infrastructure.

Staff Representative: Kevin Dick

Mr. Dick informed this item is for the approval of an Interlocal Cooperative Agreement between the Nevada Division of Environmental Protection, Washoe County District Board of Health and the Truckee Meadows Water Authority. He stated negotiations on this agreement to establish an alternative oversight mechanism for water projects submitted to TMWA for review have been ongoing for several months. He informed that by working together, they have developed this interlocal agreement that will provide for TMWA to have the authority to approve water projects submitted to them with the NDEP and Health District providing oversight through an audit process. He informed the audit process would occur on a quarterly basis and, per the agreement, there will be no more than 15% of projects reviewed within the quarter with the provision to reduce that level of oversight from quarterly to annual as deemed appropriate.

Mr. Dick stated the interlocal agreement provides for the Health District to retain authority for the review of infrastructure projects TMWA designs to increase their infrastructure capacity.

Mr. Dick informed Mr. Greg Lovato with NDEP and Mr. Danny Rotter, Engineering Manager for TMWA, were in attendance

Mr. Dahir informed that he has the honor of serving on both the TMWA and Health District Boards. He thanked Mr. Dick, Mr. Westom, Mr. Lovato and Mr. Rotter for their work in finding a good answer to the water plan review issues.

Mr. Young opined this interlocal agreement to be a good working solution for the region.

Dr. Novak moved to approve the execution of an Interlocal Cooperative Agreement between the Nevada Department of Environmental Protection, the Washoe County District Board of Health and Truckee Meadows Water Authority for engineering design review of certain public water system infrastructure. Mr. Dahir seconded the motion which was approved unanimously.

Chair Jung informed the Board would take a brief break to sign the interlocal agreement with Mr. Lovato.

Mr. Dick acknowledged that Ms. Nguyen, Bureau Chief of NDEP, was also present.

Chair Jung thanked the attendees from NDEP and TMWA, and opined it to be a banner day for Washoe County. She informed there were many calls fielded regarding water plan review and a solution has been achieved. Chair Jung congratulated all involved parties and called for a round of applause.

10. Regional Emergency Medical Services Authority

Presented by: Dean Dow

A. Review and Acceptance of the REMSA Operations Report for September, 2018

Mr. Dow informed he was available to answer questions regarding the September Operations Report.

Mr. Brown moved to accept the REMSA Operations Report for September, 2018. Dr. Novak seconded the motion which was approved unanimously.

B. *Update of REMSA's Public Relations during September 2018

Mr. Dow informed that October is Breast Cancer Awareness Month as well as Safe Sleep Awareness Month, and that REMSA administrative and field provider staff have been approved to wear pink T-shirts to raise awareness for breast cancer. He informed of a challenge he and his wife made to the organization in that they would donate five dollars for each employee that purchased a pink T-shirt, resulting in a donation of five hundred dollars.

Mr. Dow stated that the REMSA Programs Coordinator has participated in two media interviews in October to raise awareness of safe sleeping practices for infants, wherein parents and caregivers were reminded that babies should sleep alone, on their backs, in a crib.

Mr. Dow informed the REMSA education department held a "Zombie Apocalypse" Bleeding Control Class that was as entertaining as it was informative in the instruction of tourniquet use and other methods to stop bleeding.

Mr. Dow stated there is a Halloween safety video on their website and informed on-shift providers will provide safe candy and stickers.

Mr. Dow thanked the Board and community politicians for the effort on the work that has been done on the NNAMHS (Northern Nevada Adult Mental Health Services) campus in support of homeless women and children. He opined it was a great collaborative effort.

Mr. Dahir requested an update on flu shots for home-bound citizens through REMSA. Mr. Dow informed they participated with the County by providing flu shots at the Family Health Festival held at O'Brien Middle School. He stated there are discussions around an effort to provide flu shots for residents who cannot get out to be immunized, but informed the last information received was that there are no vaccines available at this time. He stated they had made flu vaccines available for all REMSA employees and family members.

Ms. Conti informed that the effort to immunize home bound residents has been a partnership between Washoe County Health District and REMSA, and explained that research revealed the Health District is not able to utilize their vaccines for the effort at this time. She stated the grant will be written next year to allow implementation of the plan.

Ms. Conti informed that Mr. Shipman is in the initial phases of working with REMSA partners to collaborate on a concerted effort next year with all jurisdictions working at the same time, under one exercise umbrella, to vaccinate home bound residents and hold a public immunization clinic.

11. *Regional Emergency Medical Services Advisory Board October Meeting Summary

Staff Representative: Christina Conti

Ms. Conti informed the July meeting was cancelled because of quorum issues, resulting in an extremely large October agenda. She noted the January meeting was rescheduled to February because of it being historically difficult to have a quorum.

Ms. Conti informed that the demonstration of the CAD-to-CAD Interface system didn't align with the desired function and further work is underway to review requirements requested by the agencies.

Ms. Conti stated the annual Washoe County Trauma Data Report has been accepted and published, informing that Washoe is the only county in Nevada to produce this type of report.

Ms. Conti directed the Board's attention to the REMSA Franchise Map, noting the EMS

Oversight Program recommends the map remain unchanged.

Ms. Conti informed the subcommittee has concluded its work on the lower acuity Priority 3 calls and stated there is a report included in their packet that shows an estimated 3,500 saved calls for service due to implementation of appropriate protocols.

Dr. Novak thanked Ms. Conti and those involved for this improvement in their processes.

Chief Cochran informed January 1, 2019 is the target date to have the program operable.

12. *Presentation: IWasPoisoned.com

Staff Representative: Chad Westom

Mr. Westom informed the IWasPoisoned.com site is accessible on all electronic devices and gave an overview of its operation, stating the complainant enters information regarding the issue and whether they want information to be sent to the public health department. He stated Environmental Health Services (EHS) has been able to receive this information for the past year and receives approximately five complaints per month.

Mr. Westom informed the EHS front desk clerical staff, Epidemiology and Communicable Disease Program staff members all receive the same complaint information. The investigation begins by researching validity and whether there are similar cases reported either locally or nationally. An internal form is completed and the complainant is contacted for additional information, if available. The other jurisdictions are involved as needed.

Mr. Westom explained the pros to this site are there may be more persons contact the Health District in this manner than would be collected otherwise. The cons include lack of complainant information as it is not required, however, Mr. Westom opined it another tool in the objective of reducing food borne illness.

Mr. Young expressed concern that there may be negative reports posted on IWasPoisoned.com stemming from the public's lack of understanding of food borne illness, as well as concern for the potential damaging effects for a restaurant of anonymous persons posting false and malicious claims.

Mr. Westom agreed with Mr. Young's point, and informed that a restaurant is not investigated until there are two or more unrelated cases alleging the same issue or becoming ill from eating at the same restaurant.

Mr. Young stated if a restaurant was targeted by competitors or disgruntled employees it would be easy to harm their business, but stressed that claims are important to investigate to ensure public health and safety.

Mr. Dahir inquired what is done with this information. Mr. Westom informed claims are investigated by EHS Epidemiology (Epi) specialists who work with Dr. Todd's Epi staff, and the results generally stay in-house.

Dr. Hess observed the complaint examples in the report provided by Mr. Westom do not have complainant identifying information, opining it to be the first thing that should be collected. Mr. Westom agreed, and informed it is not a change that the Health District can effect as the site is not property of the Health District. Dr. Hess stated that the information is useless and inquired if there is a way to provide feedback to IWasPoisoned.com. Chair Jung stated the contact information would be provided to Dr. Hess and stated his opinion would carry weight as a physician.

13. Possible appointment of Dr. Reka Danko to the District Board of Health for a term beginning January 2019 and ending December 2022.

Presented by: Kitty Jung, Chair

Mr. Dick thanked Dr. Hess and Dr. Kevin Murphy for their assistance in the recruitment of the physician position replacement on the District Board of Health. He informed that Dr.

Hess had worked with Dr. Kevin Murphy, and through the Washoe County Medical Society and the Public Health Committee, Dr. Reka Danko was approached as a possible candidate who then reached out to discuss the position with Mr. Dick.

Mr. Dick stated Dr. Reka Danko is being recommended for appointment to the District Board of Health with her term to begin January 2019 and end December 2022.

Mr. Dick informed of a prior commitment for Dr. Danko scheduled on the morning of the Strategic Planning Retreat, stating she is working to reschedule to attend the Retreat if she is appointed today.

Mr. Dick stated he had the opportunity to work with Dr. Danko previously during her time as Chief Medical Officer at Northern Nevada Hopes and informed she is now a Hospitalist at Saint Mary's and a professor at the University of Nevada Reno Med School. He stated Dr. Danko has been very active in the opioid response group, opined her to be highly engaged and recommended her appointment.

Chair Jung thanked Dr. Hess for his service on the Board and for his efforts to recruit his replacement on the DBOH, and stated she was impressed with Dr. Danko's qualifications.

Dr. Novak moved to appoint Dr. Reka Danko to the District Board of Health for a term beginning January 2019 and ending December 2022. Dr. Hess seconded the motion which was approved unanimously.

14. Review and Approval of the District Health Officer's Annual Performance Evaluation Results.

Presented by: Kitty Jung, Chair

Chair Jung directed the Board's attention to a list of the Health Officer's accomplishments within the past year and the summary of his performance evaluation included in their packet. She requested questions or comments from the Board.

Dr. Novak expressed his disappointment that not all of the Board Members participated in the evaluation. He opined it is the least that could be done for Mr. Dick in light of the great involvement the Board has with him.

Mr. Dahir thanked Mr. Dick for his service, stated he is doing a good job and expressed his appreciation for how he works with staff and his approach to managing conflict. He wished Mr. Dick many more years as Health Officer.

Mr. Delgado also thanked Mr. Dick and informed he has worked very closely with him within the past few months in respect to TMHC, community engagement, water plan review, etc., and appreciates that Mr. Dick is candid and forthcoming and approaches issues with an open mind to find the best solutions. He expressed he looks forward to continuing to work with Mr. Dick and his staff.

Chair Jung stated that it was her that heavily encouraged Mr. Dick to take the position of District Health Officer and of her advocacy for the DHO to be an administrator, not a physician. She expressed she supports Mr. Dick remaining in the role of District Health Officer for as long as he would like to stay, and that she cannot praise his work enough for the great improvement he's brought to the Health District that annually exceeds any expectations she might hold. She listed the Community Health Improvement Plan and his work in support of the underserved communities as examples of work that have really been a game changer in the work a Board of Health does and how the community views the importance of the organization. She listed the great works of each of the Divisions, thanked them all for their contributions and stated there is really no area that needs improvement; a direct reflection of Mr. Dick's leadership.

Chair Jung noted that Mr. Dick is at the top of his pay scale so is not of consideration in

his contract, that this item is just a formality and asked Mr. Dick to please stay with the Health District.

Chair Jung moved to approve the District Health Officer's Annual Performance Evaluation Results. Mr. Brown seconded the motion which was approved unanimously.

Chair Jung congratulated Mr. Dick on his excellent evaluation and reminded those present that the DBOH Members and community partners all participated, expressing the results of his evaluation indicate the expertise and professionalism of the District Health Officer. She called for a round of applause.

Mr. Dick thanked Chair Jung for her kind comments, and wished to express his appreciation of the support he has from the Board Members. He stated they have helped in times he faced difficulties, and he appreciated the confidence they have in him and their willingness to work with him to resolve issues. He thanked them all, and thanked Chair Jung for recognizing that he has an incredible staff at the Health District that makes him look good. He stressed that the list of accomplishments weren't his alone, but those of the Health District and expressed his appreciation for the dedication of his staff.

15. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Know the Code, Wintertime PM2.5, Divisional Update, Monitoring and Planning and Permitting and Enforcement

Ms. Albee informed she had nothing to add to her report, but was available to answer any questions.

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children

Mr. Kutz introduced Ms. Chen, Health Educator in the Chronic Disease Program, informing she had been an intermittent hourly employee who was promoted to full time and expressed she is an amazing employee. He informed of her work with parks throughout Washoe County and that she would present a video and discuss some of her work in the community.

Ms. Chen informed the focus of the Chronic Disease Program in the past year has been on community parks to promote physical activity and the consumption of nutritious foods. She stated there are two completed projects she was excited to share.

Ms. Chen stated the first project she wanted to share is a painting of activity spaces on the concrete ground surfaces at Yori Park created by muralist Mr. Erik Burke, and presented a video to show his work. She stated Mr. Burke also painted the mural at Glenn Duncan Elementary School.

Chair Jung stated the Board is very familiar with Mr. Burke's work and expressed how lucky we are to have him in our community.

Ms. Chen informed of a Regional Parks Directory developed in collaboration with Washoe County's GIS Department, stating it is the first of its kind for Truckee Meadows. She stated that community members and visitors can use the site to find a park that meets their needs. She displayed the Directory and gave an overview of its function.

Dr. Novak inquired if this information is on the Health District website. She stated it is on the site in multiple places, and there is also a link, parkfinder.washoecounty.us, which can be input on any browser.

Mr. Delgado opined collaborations in the community to revitalize parks and make them welcoming for families are important. He informed the City of Reno will hold a movie night at Yori Park on November 2nd at 6:00 p.m., and the movie shown will be Coco. He opined it is a testament to work of the community to use the park for family functions. He thanked Ms. Chen, other involved staff and the Health District for their efforts, and invited the those present to attend the movie event.

Chair Jung inquired if the Directory involved the Truckee Meadows Parks Foundation. Ms. Chen informed that to be correct, and all jurisdictions were informed and participated in its development, as well. Chair Jung opined it a great resource for new residents and requested it potentially be shared with realtors and other sources for it to be accessed.

Dr. Novak inquired if this information could be incorporated in the Parks Summary that is produced twice per year. Mr. Dahir agreed that it could be.

Mr. Dahir stated he would like the link to be placed on the City of Sparks webpage and would request that it would be. Mr. Dahir inquired how Ms. Chen would keep informed of the new parks being developed. Ms. Chen stated they have great communication with the jurisdictions and will keep the Directory updated with information as it is received.

Chair Jung stated Ms. Chen is a terrific addition to the Health District, informing the Board that the Board of County Commissioners appointed Ms. Chen to the Regional Parks and Open Space Commission.

Mr. Kutz thanked Chair Jung for her recognition of Ms. Chen's appointment to the Parks Commission. He also thanked Councilman Delgado in his role with Community Health Alliance, who helped facilitate an agreement to provide a staff member to assist in the November 1st through December 15th open enrollment in the Affordable Care Act at the Health District. He stated he was thankful for Mr. Delgado's assistance and the partnership with Community Health Alliance.

C. Environmental Health Services, Chad Westom, Director

Environmental Health Services (EHS) Division and Program Updates – Community Development, Epidemiology, Food, Special Events, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management and Inspections.

Mr. Westom informed he did not have any information to add to his report, but that he would be glad to answer any questions.

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Outbreaks, Unusual Illness, Seasonal Influenza Surveillance, Public Health Preparedness, Medical Reserve Corps, Inter-Hospital Coordinating Council, Points of Dispensing, Fire Vaccination Video, Emergency Medical Services, American Red Cross Presentation, Reclamation Truckee River Dam Exercise, Training Videos

Dr. Todd informed of an update to his report under Communicable Disease. He stated the four reported cases regarding carbapenemase-producing E. coli have increased to six and informed of the ongoing investigation in a State of Nevada facility. Because it is in a state facility, he stated State Epidemiology is primary on the investigation, but that his staff is assisting. He stated the Centers for Disease and Control Prevention (CDC) has

also sent a team to assist.

Dr. Todd detailed the list of unusual illnesses in his report.

Regarding the Point of Dispensing (POD) at O'Brien Middle School, Dr. Todd informed there were over two hundred people vaccinated there. He informed of other POD partners that were also providing flu immunizations around the same time frame; Renown Regional Medical Center, Northern Nevada Adult Mental Health, the Reno-Sparks Indian Colony, Pyramid Lake Paiute Tribe, NV Energy and Community Health Alliance.

Dr. Todd informed of an upcoming POD held by the 152nd Air National Guard in early November.

Chair Jung inquired what carbapenemase-producing E. coli is. Dr. Todd informed carbapenem is an antibiotic usually used in a hospital setting as a last resort, and carbapenemase producer is one that produces an enzyme that attacks that drug and makes it less effective. He informed there are a number of bacteria that can develop this capability and can transfer that resistance to a completely different organism.

Dr. Todd stated that his Division is working with the local hospitals to report any such cases to the Health District, even though they are not listed as a reportable disease, and they have been cooperating.

Dr. Todd informed there is a draft update to regulations in NRS Chapter 441A at the state level to add official reportability to cases of carbapenemase-producing bacteria, and this will hopefully be completed within the next few months.

Chair Jung inquired what Tularemia is. Dr. Todd informed it is an infectious disease often carried by wild rodents, and the case in his report was not able to be confirmed so would remain listed as probable. He stated it is also an organism that can be intentionally transmitted by terrorists.

Dr. Novak inquired if the carbapenemase cases were contracted locally or if they were infected out of the area. Dr. Todd explained he was not sure, but opined they were contracted locally.

Dr. Hess inquired how many sentinel providers the Health District has. Dr. Todd informed there are twelve, but are only required to have two per the federal guidelines for a community of this size. He stated a high percentage of those will report each week to the Health District.

Mr. Dahir stated he'd heard of a pill for the treatment of influenza and if it would affect the need for a flu shot. Dr. Todd informed that the best way to prevent the flu is to get a flu shot every year. He stated that, if you do get the flu, the other types of medication have to be taken early after becoming infected and generally shorten the duration of the illness by approximately one day. He stressed the flu shot to be the best option for prevention, and reminded that staying home when sick, covering your cough and washing your hands are all very important preventative measures.

Mr. Dahir stated his understanding from the ad was that you won't get the flu again if you take the pill. Dr. Novak stressed the pill is not a replacement for the immunization. Dr. Todd informed the oral vaccine is available again this year, but noted his understanding that it is not quite as effective as the injectable vaccine.

Dr. Hess stated that the flu pills are not highly effective in that they shorten the duration by about a day and reduce severity of symptoms, and noted they are also expensive.

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Public Health Accreditation (PHAB), Quality Improvement, Strategic Plan, Community Health Improvement Plan, Truckee Meadows Healthy Communities, Washoe Behavioral Health Policy Board, State Funding for Public Health, Government Affairs Liaison, Other Events and Activities and Health District Media Contacts.

Mr. Dick informed the documents for Accreditation were submitted after the last DBOH Meeting. He stated the Public Health Accreditation Board Specialist who performed the completeness review on the documents informed there were seventeen of the two hundred and thirteen reopened for submission of additional documentation.

Mr. Dick reminded the Board of the Strategic Planning Retreat scheduled for Thursday, November 1st and the location will be the conference rooms in Building B of the County Complex. He informed there will be breakfast foods available at 8:30 a.m., the meeting will begin at 9:00 a.m. and a working lunch will be provided. Mr. Dick informed Ms. Olsen of OnStrategy would facilitate the meeting which will adjourn at 1:00 p.m. He noted the meeting packet had been placed on the dais for each Member.

Mr. Dahir requested the invitation for the meeting be adjusted to the correct time.

Dr. Novak wanted to commend staff for the monumental effort it took to ready the documents for submission to PHAB for Accreditation. He expressed he was thrilled there were only seventeen documents reopened for additional information.

Chair Jung acknowledged Dr. Novak for his championing of Accreditation because without it, this goal may not have been achieved.

16. *Board Comment

Chair Jung opened the Board comment period.

In regards to Mr. Pitkin, Chair Jung, asked for a briefing in regards to what the Health District is doing for HIV prevention, how it is not parallel to the plan in Clark County and how the Health District's plan can be adjusted to be more in alignment to facilitate care for those who travel between counties. She requested there be more of a focus on prevention versus medication for symptoms.

Chair Jung closed the Board comment period.

17. *Public Comment

As there was no one wishing to speak, Chair Jung closed the public comment period.

18. Adjournment

Chair Jung adjourned the meeting at 2:27 p.m.

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2415, 24 hours prior to the meeting.

Public Comment: During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by

the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV Reno

City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Washoe County Health District Website www.washoecounty.us/health State of

Nevada Website: <https://notice.nv.gov>

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