

## **Washoe County District Board of Health Meeting Notice and Agenda**

### **Members**

Kitty Jung, Chair  
Dr. John Novak, Vice Chair  
Oscar Delgado  
Dr. George Hess  
Kristopher Dahir  
Michael D. Brown  
Tom Young

**Thursday, October 25, 2018  
1:00 p.m.**

**Washoe County Administration Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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### **PUBLIC HEARING ITEM SCHEDULED ON THIS AGENDA** **(Complete item description on third page.)**

**An item listed with asterisk (\*) next to it is an item for which no action will be taken.  
1:00 p.m.**

**1. \*Roll Call and Determination of Quorum**

**2. \*Pledge of Allegiance**

**3. \*Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

**4. Approval of Agenda – (For possible action)**

October 25, 2018

**5. \*Recognitions**

**A. Years of Service**

- i. Janet Smith, 25 years, Hired 10/18/1993 - AQM
- ii. Falisa Hilliard – 15 years, Hired 10/13/2003 - ODHO

**B. New Hires**

- i. Shawn Saladen, Community Health Aid, 10/1/2018 - CCHS

**C. Shining Star**

- i. Jacqueline Chaidez - CCHS
- ii. Maria Jimenez - CCHS
- iii. Lisa Lottritz - CCHS
- iv. Victoria Nicolson-Hornblower - CCHS
- v. Julio Pech-Garcia - CCHS
- vi. David Kelly - EHS

**6. Consent Items – (For possible action)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

**A. Approval of Draft Minutes – (For possible action)**

- i. September 27, 2018

**B. Budget Amendments/Interlocal Agreements – (For possible action)**

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to October 1, 2018 through September 30, 2019 in the total amount of \$25,001 (no match required) in support of the Community and Clinical Health Services Division (CCHS) Chronic Disease Prevention Program IO# 11454 and authorize the District Health Officer to execute the Subaward.

Staff Representative: Nancy Kerns Cummins

- ii. Approve the Notice of Subaward from the State of Nevada Health and Human Services, Division of Public and Behavioral Health for the period upon approval through June 30, 2019 in the total amount of \$72,030 (no match required) in support of the Community and Clinical Health Services Division (CCHS) Family Planning Program IO# 11525 and authorize the District Health Officer to execute the Subaward.

Staff Representative: Nancy Kerns Cummins

- iii. Retroactive approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period August 1, 2018 through July 31, 2019 in the total amount of \$247,762 in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity Program; and if approved authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Jennifer Pierce

- C. Approval of a staff recommendation for the Board to give direction to the County Treasurer to close the Environmental Health Oversight account ending in 3027 held at the Bank of America and further direction to deposit the funds in the Health District Environmental Health account 172400-485300. - (For possible action)**

Staff Representative: Anna Heenan

- D. Approve staff submitting a purchase requisition to County Purchasing for the Professional Services agreement between the Washoe County Health District (WCHD) and Keep Truckee Meadows Beautiful (KTMB) in the amount of \$100,000 for the period January 1, 2019 through December 31, 2019 in support of the Recycling and Solid Waste Management Plan program activities and further direct staff to work with Purchasing to complete a Professional Services Agreement between WCHD and KTMB and once completed forward to the Board of County Commissioners to get authorization for the County Purchasing and Contracts Manager to sign and execute the agreement and purchase requisition. - (For possible action)**

Staff Representative: Jennifer Pierce

- E. Appointment of Yvonne Downs to the Air Pollution Control Hearing Board (APCHB) for a 3-year term beginning October 25, 2018, and ending October 24, 2021. - (For possible action)**

Staff Representative: Charlene Albee

- F. Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation Board to approve the appeal with conditions of the Health District's decision to not allow a reduced setback to a public utility easement, Section 040.095 of the Regulations of the Washoe County District Board of Health Governing Sewage, Wastewater, and Sanitation for Jeff and Penelope Filce owners of 330 Ember Drive, Sparks Nevada: Assessor's Parcel Number: 089-523-08. – **(For possible action)**  
Staff Representative: James English
- G. Recommendation to uphold the decision and recommendation of the Sewage, Wastewater & Sanitation Board regarding minimum acreage required per septic system at 15540 Cherrywood Drive, Reno Nevada 89511 based on an appeal by Carl Perkins (General Contractor/Grizzly Construction) for Linda and Allen Eisele. - **(For possible action)**  
Staff Representative: James English
- H. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board. - **(For possible action)**
- i. John Longo Construction Inc. – Case No. 1203, NOV No. 5564
  - ii. Ashley 2012 Family Trust (Ryan Ashley) – Case No. 1205, NOV No. 5674
  - iii. Sierra Nevada Academy Charter School (Victor Schoenfeldt) – Case No. 1206, NOV No. 5682
- Staff Representative: Charlene Albee
- I. Acknowledge receipt of the Health Fund Financial Review for September, Fiscal Year 2019 – **(For possible action)**  
Staff Representative: Anna Heenan
- 7. Resolution of Appreciation – (For possible action)**
- A. David A. Rinaldi – 10/1/1991-9/27/2018, Air Pollution Control Hearing Board Member  
Staff Representative: Kevin Dick
- 8. PUBLIC HEARING: Review, discussion and possible adoption of the proposed revisions to the District Board of Health Regulations Governing Air Quality Management, specifically Section 010.090 (DEFINITIONS - MAJOR EMITTING FACILITY OR MAJOR STATIONARY SOURCE), Section 010.091 (SYNTHETIC MINOR SOURCE), Section 030.900 (PART 70 PERMITTING REGULATIONS), Section 040.046 (INCINERATOR BURNING) and proposed General Title V application fee of \$2,873. - (For possible action)**  
Staff Representative: Charlene Albee
- 9. Discussion and possible approval regarding the execution of an Interlocal Cooperative Agreement between the Nevada Department of Environmental Protection, the Washoe County District Board of Health and Truckee Meadows Water Authority for engineering design review of certain public water system infrastructure. - (For possible action)**  
Presented by: Kevin Dick
- 10. Regional Emergency Medical Services Authority**  
Presented by: Dean Dow
- A. **Review and Acceptance of the REMSA Operations Report for September, 2018 – (For possible action)**
  - B. **\*Update of REMSA's Public Relations during September 2018**

**11. \*Regional Emergency Medical Services Advisory Board October Meeting Summary**

Staff Representative: Christina Conti

**12. \*Presentation: IWasPoisoned.com**

Staff Representative: Chad Westom

**13. Possible appointment of Dr. Reka Danko to the District Board of Health for a term beginning January 2019 and ending December 2022. – (For possible action)**

Staff Representative: Kitty Jung, Chair

**14. Review and Approval of the District Health Officer’s Annual Performance Evaluation Results. – (For possible action)**

Presented by: Kitty Jung, Chair

**15. \*Staff Reports and Program Updates**

**A. Air Quality Management, Charlene Albee, Director**

Program Update, Know the Code, Wintertime PM2.5, Divisional Update, Monitoring and Planning and Permitting and Enforcement

**B. Community and Clinical Health Services, Steve Kutz, Director**

Divisional Update – Data & Metrics; Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children

**C. Environmental Health Services, Chad Westom, Director**

Environmental Health Services (EHS) Division and Program Updates – Community Development, Epidemiology, Food, Special Events, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management and Inspections.

**D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director**

Program Updates for Communicable Disease, Outbreaks, Unusual Illness, Seasonal Influenza Surveillance, Public Health Preparedness, Medical Reserve Corps, Inter-Hospital Coordinating Council, Points of Dispensing, Fire Vaccination Video, Emergency Medical Services, American Red Cross Presentation, Reclamation Truckee River Dam Exercise, Training Videos

**E. Office of the District Health Officer, Kevin Dick, District Health Officer**

District Health Officer Report – Public Health Accreditation (PHAB), Quality Improvement, Strategic Plan, Community Health Improvement Plan, Truckee Meadows Healthy Communities, Washoe Behavioral Health Policy Board, State Funding for Public Health, Government Affairs Liaison, Other Events and Activities and Health District Media Contacts.

**16. \*Board Comment**

Limited to announcements or issues for future agendas.

**17. \*Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

**18. Adjournment – (For possible action)**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (\*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)  
State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [lrogers@washoecounty.us](mailto:lrogers@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.