

Washoe County District Board of Health Meeting Notice and Agenda

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

**Thursday, June 22, 2017
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- 1. *Roll Call and Determination of Quorum**
- 2. *Pledge of Allegiance**
- 3. *Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

- 4. Approval of Agenda**
June 22, 2017

- 5. *Recognitions**

- A. Introduction

- i. Mr. Tom Young, District Board of Health Member, Non-Elected Washoe County Appointee

- B. Transfers

- i. Graciela Flores, Office Assistant II, 15 years, CCHS – promoted to OAIII, Assessor’s Office, 6/12/2017

- C. Years of Service

- i. Michael Wolf, Air Quality Supervisor, 5 years, hired 6/4/2012 – AQM
- ii. Maria Rodriguez, Community Health Aide, 10 years, hired 6/11/2007 - CCHS
- iii. Janet Piette, Community Health Nutritionist, 20 years, hired 6/23/1997 - CCHS
- iv. Nicole Mertz, Public Health Nurse II, 25 years, hired 6/8/1992 – CCHS

- D. 2017 Extra Mile Awards

- i. Carl’s – The Saloon

- ii. Ceol Irish Pub
 - iii. Ole Bridge Pub
 - iv. Wild Island Family Adventure Park
- Presented by: Stephanie Chen

6. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes
May 25, 2017

B. Budget Amendments/Interlocal Agreements

i. Approve a FY18 Purchase Requisition #3000033035 issued to Board of Regents – UNR School of Medicine (sole source) in the approximate amount of \$110,205.00 for laboratory testing primarily in support of the medical clinic operations on behalf of the Community and Clinical Health Services Division of the Washoe County Health District.

Staff Representative: Nancy Kerns-Cummins

ii. Approve Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District for the period upon Board of Examiners approval through June 30, 2019 in the total amount of \$250,000 (\$125,000 per fiscal year) in support of the Environmental Health Services Division (EHS) Safe Drinking Water Act (SDWA) Program, IO 10017; and if approved, authorize the District Health Officer to execute the Agreement.

Staff Representative: Patsy Buxton

C. Approve an Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational experiences for University of Nevada School of Medicine students in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2018 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year

Staff Representative: Nancy Kerns-Cummins

D. Approve an Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational experiences for University of Nevada Orvis School of Nursing students in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2018 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year

Staff Representative: Nancy Kerns-Cummins

E. Approve an Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational experiences for University of Nevada School of Community Health Sciences students in a public health agency environment for the period upon approval of the Board of Regents and the

Washoe County Board of Health through June 30, 2018 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year
Staff Representative: Nancy Kerns-Cummins

F. Acknowledge receipt of the Health Fund Financial Review for May, Fiscal Year 2017
Staff Representative: Anna Heenan

G. Recommendation for the Board to uphold an unappealed citation issued to Mustang Store, Case No. 1194, Citation No. 5543 with a \$5,210.00 negotiated fine
i. Mustang Store – Case No. 1194, Notice of Violation No. 5543

H. Recommendation to uphold the decision of the Sewage, Wastewater & Sanitation Board to deny the appeal of the District Health Officer's decision as based on the requirements of Section 040.085 of the Washoe County Health District Board of Health Regulations Governing Sewage, Wastewater, & Sanitation – On-site sewage disposal systems are prohibited in any area subject to vehicular traffic. Section 010.185 defines an On-site Sewage Disposal System as a system for sewage collection, treatment and disposal located on an individual parcel as approved by the Health Authority. Section 010.065 defines disposal area as that portion of the on-site sewage disposal system area which contains the disposal trench(es), the designated repair area for the disposal trench(es), provides for the required trench separations and meets the required setbacks.
Staff Representative: James English

i. Harley La Roche – Appeal Permit# 16-2610

7. Regional Emergency Medical Services Authority

Presented by Kevin Romero

A. Review and Acceptance of the REMSA Operations Report for May 2017

*B. Update of REMSA's Public Relations during May 2017

8. Approve FY18 Purchase Order #TBA issued to Valent BioSciences. (Bid#2955-16) in the amount of \$355,524.00 for Mosquito Abatement Products, on behalf of the Environmental Health Services Division of the Washoe County Health District

Staff Representative: Kevin Dick

9. Update regarding the 2017 Legislative session

Staff Representative: Kevin Dick

10. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Program Report – WIC Farmers' Market Nutrition Program; Data & Metrics; Program Reports

C. Environmental Health Services, Kevin Dick, Acting Director

EHS Division and Program Updates – Childcare, Food, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Water System Regulation, Reno City Council Presentation, Cemetery Authorities – AB203, Quality Improvement, Public Health Accreditation, Strategic Plan, Workforce Development, Community Health Improvement Plan, Truckee Meadows Healthy Communities,- Other Events and Activities and Health District Media Contacts

11. *Board Comment

Limited to announcements or issues for future agendas.

12. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

13. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.