

**Washoe County District Board of Health
Meeting Notice and Agenda
PLEASE NOTE LOCATION CHANGE**

Members
Kitty Jung, Chair
Julia Ratti, Vice Chair
Oscar Delgado
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

**Thursday, March 24, 2016
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

1. *Roll Call and Determination of Quorum

2. *Pledge of Allegiance

3. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda

March 24, 2016

5. Approval of Draft Minutes

February 25, 2016

6. *Recognitions

A. Years of Service

1. Scott Baldwin, 10 years, hired 3/13/06 - AQM
2. Mark Dougan, 10 years, hired 3/20/06 – EHS
3. Nick (Nicholas) Florey, 10 years, hired 3/27/06 – EHS
4. Sunita Monga, 20 years, hired 3/6/96 – CCHS

B. New Hires

1. Christopher Peterson, Licensed Engineer, hired 3/14/16 – EHS
2. Michael Crawford, Air Quality Specialist, hired 3/21/16 – AQM

C. Achievements

1. Inter-Hospital Coordinating Council (IHCC) Presentation of Accomplishments

7. Proclamation – National Public Health Week

Staff Representative: Kelli Goatley-Seals

8. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Budget Amendments/Interlocal Agreements

1. Approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$109,100 for the period January 1, 2016 through December 31, 2016 in support of the Community and Clinical Health Services Division (CCHS) Tuberculosis Grant Program, IO 10016; and if approved, authorize the Chair to execute the Notice of Subgrant Award.

Staff Representative: Patsy Buxton

2. Approval to add Gentamycin at \$4.55 per unit, Bexsero MenB at \$195 per unit and Admin of Depo at \$16 per unit to the Community and Clinical Health Services fee schedule.

Staff Representative: Steve Kutz

3. Approval of Subgrant Amendment #1 from the Nevada Division of Public and Behavioral Health, for the period Upon approval by all parties through June 30, 2016 in the amount of \$19,726 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness, FY 16 Carryover, IO 11294; Approve amendments totaling an increase of \$19,726 in both revenue and expense to the FY 16 CDC Public Health Preparedness – FY16 Carryover, IO 11294.

Staff Representative: Erin Dixon

B. Recommendation to Uphold Citation(s) Not Appealed to the Air Pollution Control Hearing Board

Staff Representative: Charlene Albee

1. Citation No. 5555, Case No. 1180 issued to Mr. Brad Bryant – SCI Construction

C. Acceptance of the Air Quality Management Division portion of the Truckee Meadows Regional Plan Annual Report

Staff Representative: Charlene Albee

D. Acceptance of the 2015 Annual Report to the Regional Planning Commission by the Washoe County Health District as the Solid Waste Management Authority

Staff Representative: James English

E. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board

Staff Representative: Wesley Rubio

1. John Lindberg – Case No. 1-16S

F. Acknowledge receipt of the Health District Fund Financial Review for February Fiscal Year 2016

Staff Representative: Anna Heenan

G. Approval of authorization to travel and travel reimbursements for non-County employee Dr. John Novak in the approximate amount of \$1,500, to attend the 2016 NALBOH conference in St. Louis, MO August 9-12, 2016.

Staff Representative: Patsy Buxton

9. *Presentation on Progress to Prepare for and Upcoming Strategic Planning Discussion at April 14, District Board of Health Retreat

Presented by Erica Olsen and Zach Yeager

10. Regional Emergency Medical Services Authority

Presented by Don Vonarx and Kevin Romero

A. Review and Acceptance of the REMSA Operations Report for February 2016

*B. Update of REMSA's Public Relations Activities during February 2016

11. Presentation, Discussion, and Possible Direction to Staff regarding a report on the implementation of Fundamental Review Recommendations. Take action to direct staff to continue with implementation of the plan as approved *or* direct staff to make changes as discussed.

Staff Representative: Kevin Dick

12. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

World TB Day; Divisional Update – Medicaid & Marketplace Exchange Enrollment, U.S. Department of State-Visiting Delegation; Program Reports

C. Environmental Health Services, Bob Sack, Director

EHS Division Program Updates - Food, Land Development, Vector-Borne Disease, Waste Management and EHS Inspections / Permits / Plan Review

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

Budget, Community Health Improvement Plan, Truckee Meadows Healthy Communities (TMHC), Strategic Planning, Quality Improvement, Succession Management, Other Events and Activities and Health District Media Contacts

13. *Board Comment

Limited to announcements or issues for future agendas.

14. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

15. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.