

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING NOTICE AND AGENDA

Members

Kitty Jung, Chair
Julia Ratti, Vice Chair
Neoma Jardon
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

**Thursday, August 27, 2015
1:00 p.m.**

**Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- 1. *Roll Call and Determination of Quorum**
- 2. *Pledge of Allegiance**
- 3. *Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. Approval of Agenda

August 27, 2015

5. Approval of Draft Minutes

July 23, 2015

6. Recognitions

A. Years of Service

1. Wesley Rubio, 5 years, hired 8/6/10 – EHS
2. Edwin Smith, 10 years, hired 8/8/05 – AHS
3. Jim English, 15 years, hired 8/14/00 - EHS
4. Charlene Albee, 20 years, hired 7/31/1995 – AQM
5. Denise Cona, 30 years, hired 8/19/85 – EHS

B. Retirements

1. Kathy Dickens, 15 years, 11/2/99 through 8/28/15 - CCHS
2. Kathleen Hanley, 21 years, 7/25/94 through 8/19/15 – EHS

C. Promotion

1. Heather Holmstadt, Public Health Investigator to Epidemiologist

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Air Quality Management Cases

Staff Representative: Charlene Albee

1. Recommendation to uphold citations not appealed to the Air Pollution Control Hearing Board
 - a. Q & D Construction – Case No. 1175, NOV No. 5463
 - b. Jackson Food Stores #32 – Case No. 1177, NOV No. 5479

B. Budget Amendments/Interlocal Agreements

1. Ratification of Interlocal Agreement between the Washoe County Health District and Washoe County to provide multiple locations for the Health District to locate, install operate, and maintain Air Monitoring Equipment for the period upon ratification until terminated by either party; and if approved, authorize the Chair to execute.

Staff Representative: Erin Dixon

2. Approval of Notice of Subgrant Award from the Division of Public and Behavioral Health in the amount of \$258,633 (with \$25,863.30 or 10% match) for the budget period July 1, 2015 through June 30, 2016 in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; and if approved authorize the Chair to execute the award.

Staff Representative: Patsy Buxton

8. Recommendation to Appoint Mr. Gerald Lee Squires, Jr., for an Initial Three Year Term to the Air Pollution Control Hearing Board, Serving from August 27, 2015 to August 26, 2018

Staff Representative: Charlene Albee

9. *REMSA Board Member Report

Presented by: Tim Nelson

10. Regional Emergency Medical Services Authority

Presented by Jim Gubbels

A. Review and Acceptance of the REMSA Operations Reports for July, 2015

*B. Update of REMSA's Community Activities during July, 2015

11. Acknowledge receipt of the Health District Fund Financial Review for July, Fiscal Year 2016

Staff Representative: Anna Heenan

12. *NALBOH Conference Report

Presented by: Dr. Novak

13.*Staff Reports and Program Updates

- A. Air Quality Management, Charlene Albee, Director
Program Update, Divisional Update, Program Reports
- B. Community and Clinical Health Services, Steve Kutz, Director
Immunizations, Divisional Update, Program Reports
- C. Environmental Health Services, Bob Sack, Director
Program Updates - Food, IBD, Land Development, Safe Drinking Water, Vector-Borne Disease, Waste Management, and EHS Inspections / Permits / Plan Review
- D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

- E. Office of the District Health Officer, Kevin Dick, District Health Officer
Community Health Improvement Plan, Truckee Meadows Healthy Communities, Quality Improvement, Fundamental Review, County Strategic Plan Goals, Regional Emergency Management Accreditation Program (EMAP) Review, Other Events and Activities and Health District Media Contacts

14.*Board Comment

Limited to announcements or issues for future agendas.

15. Emergency Items

16. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

17. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health

District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website. In accordance with NRS 241.020, this agenda has been posted at: (i) Washoe County Administration Building (1001 E. 9th Street); (ii) Washoe County Main Library, 301 S. Center St., Reno, NV 89501; (iii) Reno City Hall, 1 E. 1st St, Reno, NV; (iv) Sparks City Hall, 1675 Prater Way, Sparks, NV; (v) Washoe County Health District website www.washoecounty.us/health; and (vi) State of Nevada Website: <https://notice.nv.gov>. Agendas and staff reports are posted four days prior to the meeting.

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.