

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING NOTICE AND AGENDA

Members

Kitty Jung, Chair
Julia Ratti, Vice Chair
Neoma Jardon
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

Thursday, October 22, 2015
1:00 p.m.

Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV

PUBLIC HEARING ITEMS SCHEDULED ON THIS AGENDA

(Complete item descriptions on third page.)

- **Recommendation to Deny the Appeal and Uphold Citation No. 5467, Case No. 1174 – Myan Management Group**
- **Adoption of “The Washoe County Portion of the Nevada State Implementation Plan to Meet the PM_{2.5} Infrastructure SIP Requirements of Clean Air Act Section 110(a)(2)”**
- **Possible Adoption of CCHS Division Fee Schedule Revisions**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

1. ***Roll Call and Determination of Quorum**
2. ***Pledge of Allegiance**
3. ***Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

4. **Approval of Agenda**
October 22, 2015
5. **Approval of Draft Minutes**
September 24, 2015
6. **Recognitions**
 - A. Years of Service

1. Linda Gabor, 10 years, 10/24/05 through 10/24/15 – CCHS
2. Scott Strickler, 10 years, 10/31/05 through 10/31/15 – EHS
3. Sandi Bridges, 20 years, 10/9/95 through 10/9/15 - EPHP

B. Retirements

1. Mike Osborn, 20 years, 10/30/95 through 11/2/15 – AQM

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Budget Amendments/Interlocal Agreements

1. Ratification of Contract between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide educational opportunities for the University of Nevada College of Agriculture, Biotechnology & Natural Resources students in a public health agency environment for the period upon approval of the Board of Regents and the Washoe County Board of Health through June 30, 2016 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year; and if approved, authorize the Chair to execute the Contract.

Staff Representative: Patsy Buxton

2. Approve Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period September 1, 2015 through June 30, 2016 in the total amount of \$135,798.00 in support of the Public Health Preparedness Program, Preparedness, Assurance, Inspections, Statistics (PAIS), IO-TBD; Approve amendments totaling an increase of \$118,085 in both revenue and expense to the FY16 the Public Health Preparedness Program, Preparedness, Assurance, Inspections, Statistics (PAIS), IO-TBD; and if approved authorize the Chair to execute.

Staff Representative: Erin Dixon

- C. Ratification of Sales Agreement between Washoe County Health District and Patagonia Health to provide an Electronic Medical Record/Practice Management System for the Community and Clinical Health Services Division via a subscription service in the total amount of \$237,019; for an initial five year term from service effective date with automatic renewal for subsequent one year periods unless Vendor notifies Client in writing at least three months prior to the end of the then current term of its intent not to renew or Client notifies Vendor at least 30 days prior to the end of the then current term of its intent not to renew; and if approved, authorize the Chair to execute the Agreement.**

Staff Representative: Steve Kutz

- D. Approve the termination of License Agreement dated January 29, 2003 between the Washoe County District Health Department (Health District) and QS Technologies, Incorporated, now doing business as Netsmart and all subsequent amendments effective December 31, 2015; and if approved authorize the Chair to sign the termination letter.**

Staff Representative: Steve Kutz

- 8. PUBLIC HEARING: Air Pollution Control Hearing Board Cases Appealed to the District Board of Health:**
 - A. Recommendation to Deny the Appeal and Uphold Citation No. 5467, Case No. 1174 – Myan Management Group
Staff Representative: Charlene Albee
- 9. PUBLIC HEARING: Adoption of “The Washoe County Portion of the Nevada State Implementation Plan to Meet the PM_{2.5} Infrastructure SIP Requirements of Clean Air Act Section 110(a)(2).”**
Staff Representative: Charlene Albee
- 10. PUBLIC HEARING: Proposed approval and adoption of revisions to the Health District Fee Schedule, specific to the Community and Clinical Health Services (CCHS) Division; and if approved, authorize CCHS to increase fees yearly using the Consumer Price Index for the Western Region.**
Staff Representatives: Steve Kutz and Patsy Buxton.
- 11. Review, discussion, and adoption of the Business Impact Statement regarding a proposed revision to the Health District Fee Schedule, specific to the addition of the Regional Technology Fee for Air Quality Management and Environmental Health Services, with a finding that the proposed Regional Technology Fee does not impose a direct and significant economic burden on a business; or does the proposed fee directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the Proposed Regional Technology Fee for November 19, 2015 at 1:00 pm.**
Staff Representative: Charlene Albee
- 12. Discussion and possible reappointment of Louis S. Test to the REMSA Board of Directors as the Member of the Legal Profession District Board of Health Appointed Representative.**
Staff Representative: Christina Conti
- 13. Presentation, discussion and possible approval of the use of the IAED Omega determinant codes and REMSA’s alternative response process within the REMSA Franchise, effective November 1, 2015 contingent upon EMS Advisory Board approval.**
Staff Representative: Brittany Dayton
- 14. Regional Emergency Medical Services Authority**
Presented by Jim Gubbels
 - A. Review and Acceptance of the REMSA Operations Reports for September, 2015
 - *B. Update of REMSA’s Community Activities during September, 2015
- 15. Acknowledge receipt of the Health District Fund Financial Review for September Fiscal Year 2016**
Staff Representative: Anna Heenan
- 16. Discussion and potential direction to the District Health Officer to utilize two or more hours of staff time to monitor the implementation of the special event EMS mandates and report back to the Board so that the Board may receive regular updates on how the implementation is proceeding through the local jurisdictions. [Ratti]**
- 17. Discussion and potential Board consensus to approve casting one vote on behalf of the Board to nominate Dr. Novak for an At-Large position on the NALBOH Board and to cast one vote for a second At-Large position on the ballot.**

Staff Representative: Kevin Dick

- 18. Review, discussion and possible direction to staff regarding a five-year plan for recurring Board and Health District significant activities, to include Legislative policy and activities, Community Health Needs Assessment, Community Health Improvement Plan, Strategic Planning, Budgeting, and Governance Self-Assessment. [Ratti]**

Staff Representative: Kevin Dick

- 19. Annual Performance Evaluation of District Health Officer, to include Discussion of the Evaluation Results and Possible Approval of the Board's Recommendation, and Consideration and Possible Approval of Compensation and Benefits**

Presented by Kitty Jung

20. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Chronic Disease Prevention Program (CDPP), Divisional Update, Program Reports

C. Environmental Health Services, Bob Sack, Director

EHS Division Update, Program Updates - Food, IBD, Land Development, Vector-Borne Disease and EHS Inspections / Permits / Plan Review

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

Community Health Improvement Plan, Truckee Meadows Healthy Communities, Quality Improvement, Fees, Other Events and Activities and Health District Media Contacts

21. *Board Comment

Limited to announcements or issues for future agendas.

22. Emergency Items

23. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

24. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and

must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a "Request to Speak" form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Posting of Agenda; Location of Website. In accordance with NRS 241.020, this agenda has been posted at: <https://notice.nv.gov>, (i) Washoe County Administration Building (1001 E. 9th Street); (ii) State of Nevada Division of Public and Behavioral Health, Carson City, NV; (iii) Reno City Hall, 1 E. 1st St, Reno, NV; (iv) Sparks City Hall, 1675 Prater Way, Sparks, NV; (v) Washoe County Health District website www.washoecounty.us/health; and (vi) State of Nevada Website: <https://notice.nv.gov>. Agendas and staff reports are posted four days prior to the meeting.

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.