

# Washoe County



**Matt Smith, Chair**  
**Kitty Jung, Vice Chair**  
**Denis Humphreys, OD**  
**Sharon Zadra**  
**George Hess, MD**  
**David Silverman**  
**Julia Ratti**

**Kevin Dick**  
*District Health Officer*

**Leslie Admirand**  
*Deputy District Attorney*

## Health District

### WASHOE COUNTY HEALTH DISTRICT

1001 East Ninth Street, Reno, Nevada 89512  
P.O. Box 11130, Reno, Nevada 89520  
Telephone 775.328-2410 • Fax 775.328.3752  
[www.washoecounty.us/health](http://www.washoecounty.us/health)

## MEETING NOTICE AND AGENDA

### Washoe County District Board of Health

Date and Time of Meeting: Thursday, May 22, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District  
1001 East Ninth Street, Building B  
South Auditorium  
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
1:00 p.m. *1.	<b>Call to Order</b> <b>Pledge of Allegiance</b> - Led by Invitation	Mr. Matt Smith
*2.	<b>Roll Call</b>	Ms. Dawn Spinola
*3.	<b>Public Comment</b> - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
4.	<b>Approval/Deletions to Agenda</b> - May 22, 2014 Meeting	Mr. Matt Smith
5.	<b>Approval/Additions/Deletions to Minutes</b> - April 24, 2014 Regular Meeting	Mr. Matt Smith
*6.	<b>Recognitions</b> - A. Introduction of New Employee(s) – 1. Ashley Tatomer – Office Assistant II – AHS (4/28/14) 2. Ruben Estrada-Campos – Bilingual Office Assistant II - CCHS (5/19/14)	Mr. Matt Smith Mr. Kevin Dick

Time/ Item	Agenda Item	Presenter
	<p>B. Introduction of Independent Contractor Working on Community Health Assessment – Heather Kerwin</p> <p>C. Years of Service –</p> <ol style="list-style-type: none"> <li>1. Julio Peck-Garcia 10 years, hired 4/26/2004</li> <li>2. David Kelly 10 years, hired 5/03/2004</li> </ol>	
7.	<p><b>Consent Agenda -</b> Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p><b>A. Air Quality Management Cases</b></p> <ol style="list-style-type: none"> <li>1. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board <ol style="list-style-type: none"> <li>a. Nevada Recycling &amp; Salvage LLC – Case No. 1156 Citation No. 5222</li> <li>b. Reno Buick GMC Cadillac - Case No. 1155 Citation No. 5408</li> <li>c. Roger Baylocq Case No. 1157 Citation No. 5223</li> </ol> </li> </ol> <p><b>B. Budget Amendments / Interlocal Agreements:</b></p> <ol style="list-style-type: none"> <li>1. Approval of Grant Number 99T08401 from the U.S. Environmental Protection Agency (EPA) for funding in the amount of \$96,034 (\$43,200 available for drawdown) for the period 4/1/14 through 3/31/15 for the Air Quality Management, EPA Air Pollution Control Program, IO 10021.</li> <li>2. Approval of Amendment #1 to the Interlocal Contract with the State of Nevada, Department of Motor Vehicles, for the DMV Excess Reserve Grant Program (IO 11077) to extend the contract period through June 30, 2015.</li> <li>3. Retroactive approval of District Health Officer acceptance of Notice of Subgrant Award from the Division of Public and Behavioral Health in the amount of \$63,773 for the budget period Date of Execution through June 30, 2014 (BP1) in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness Program.</li> <li>4. Approval of Subgrant Amendment #4 from the Division of Public and Behavioral Health in the amount of \$697,173 for the budget period July 1, 2013 through June 30, 2014 (BP2) in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness Program; and if approved authorize the Chairman to execute.</li> <li>5. Acceptance of “Washoe County, Nevada Air Quality Trends (2004-2013)”.</li> </ol>	<p>Ms. Charlene Albee</p> <p>Ms. Erin Dixon</p> <p>Ms. Erin Dixon</p> <p>Ms. Patsy Buxton</p> <p>Ms. Patsy Buxton</p> <p>Ms. Charlene Albee</p>

Time/ Item	Agenda Item	Presenter
8.	<b>Regional Emergency Medical Services Authority -</b> A. Review and Acceptance of the REMSA Operations Reports for April, 2014 *B. Update of REMSA's Community Activities Since April, 2014	Mr. Jim Gubbels
9.	<b>Approval of the Amended and Restated Franchise Agreement for Ambulance Service</b>	Mr. Kevin Dick Ms. Brittany Dayton
10.	<b>Approval of the Interlocal Agreement for Emergency Medical Services Oversight</b>	Mr. Kevin Dick Ms. Brittany Dayton
11.	<b>Approval of the Health Fund Revenue and Expenditure Report for April, 2014</b>	Ms. Eileen Stickney
12.	<b>Fiscal Year 15 Budget Update with possible direction to staff</b>	Ms. Eileen Stickney
*13.	<b>Staff Reports and Program Updates</b> A. <b>Administrative Health Services Officer</b> – Staff reports are Agenda Items #10 and #11. B. <b>Director, Air Quality Management</b> - EnviroFlash, April Air Quality Index, RTC Electric Buses, Earth Day Celebrations, Planning and Monitoring, Permitting & Enforcement. C. <b>Director, Community and Clinical Health Services</b> - Divisional Update – Insight, Affordable Care Act, Data/Metrics, Program Reports. Program Update – Sexual Health, Immunizations, Tuberculosis Prevention and Control Program, Family Planning/Teen Health Mall, Chronic Disease Prevention Program, Maternal, Child and Adolescent Health, WIC. D. <b>Director, Environmental Health Services</b> - Food Program, Institutions Program, Land Development Program, UST/LUST Program, Vector-Borne Disease Program, Waste Management Program, General Environmental and EHS Inspections / Permits / Plan Review. E. <b>Director, Epidemiology and Public Health Preparedness</b> – Communicable Disease – Influenza, Middle East Respiratory Syndrome Coronavirus (MERS-CoV), Public Health Preparedness. F. <b>District Health Officer</b> - REMSA/EMS, Fundamental Review, Budget, Permit Software Project, Community Needs Assessment, Quality Improvement Initiative, Staffing, Other Events & Activities and Health District Media Contacts.	Ms. Eileen Stickney  Ms. Charlene Albee  Mr. Steve Kutz  Mr. Robert Sack  Dr. Randall Todd  Mr. Kevin Dick
*14.	<b>Board Comment</b> - Limited to Announcements or Issues for Future Agendas	Mr. Matt Smith
15.	<b>Emergency Items</b> -	Mr. Kevin Dick
*16.	<b>Public Comment</b> - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith

Time/ Item	Agenda Item	Presenter
17.	<b>Adjournment</b>	Mr. Matt Smith

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**Business Impact Statement:** A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

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The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

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**Time Limits:** Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

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**Response to Public Comments:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

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Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)

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Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [dspinola@washoecounty.us](mailto:dspinola@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.

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