

# Washoe County



MATT SMITH, Chairman  
 KITTY JUNG, Vice Chairman  
 GEORGE HESS, MD  
 DENIS HUMPHREYS, OD

JULIA RATTI  
 DAVID SILVERMAN  
 SHARON ZADRA

KEVIN DICK  
*Interim District Health Officer*

LESLIE ADMIRAND  
*Deputy District Attorney*

## Health District

WASHOE COUNTY HEALTH DISTRICT  
 1001 East Ninth Street, Reno, Nevada 89512  
 P.O. Box 11130, Reno, Nevada 89520  
 Telephone 775.328-2400 • Fax 775.328.3752  
[www.washoecounty.us/health](http://www.washoecounty.us/health)

### *MEETING NOTICE AND AGENDA*

#### **Washoe County District Board of Health**

Date and Time of Meeting: Thursday, December 19, 2013, 1:00 p.m.

Place of Meeting: Washoe County Health District  
 1001 East Ninth Street, Building B  
 South Auditorium  
 Reno, Nevada 89512

#### *District Board of Health Meeting Agenda*

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	*2.	Roll Call	Mr. Mayo
<b>Public Comment</b>	*3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
	4.	Approval/Deletions to Agenda for the December 19, 2013 Meeting	Mr. Smith
	5.	Approval/Additions/Deletions to the <b>Minutes</b> of the <b>November 21, 2013 Regular Meeting</b>	Mr. Smith
	*6.	Recognitions A. Introduction of New Employee(s) - 1. Jan Houk – Public Health Nurse – CCHS – 11/18/13 B. Promotions – 1. Linda Gabor – Public Health Nurse Supervisor – CCHS – 12/9/13 2. Luke Franklin – Senior Environmental Specialist – EHS – 12/2/13 C. Years of Service – Jacqueline Chaidez – WIC – 10 Years	Mr. Smith and Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
		D. Recognitions – None. E. Retirements – Catherine Gipe – CCHS – 20+ Years	
	7.	Proclamations – None.	Mr. Smith and Mr. Dick
	8.	<p><b><u>Consent Agenda: Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</u></b></p> <p><b><u>A. Air Quality Management Cases:</u></b></p> <ol style="list-style-type: none"> <li>1. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board:               <ol style="list-style-type: none"> <li>a. McCarran Mart – Case 1137, NOV 5270 13900 Stead Boulevard, Reno NV 89506</li> </ol> </li> <li>2. Recommendation to Uphold Cases Appealed to the Air Pollution Control Hearing Board:               <ol style="list-style-type: none"> <li>a. Custom Performance Restoration – Case 1133, NOV5249, 340 Freeport Boulevard #17, Sparks NV 89531</li> </ol> </li> <li>3. Recommendation for Variance. <b>None.</b></li> </ol> <p><b><u>B. Sewage, Wastewater &amp; Sanitation Cases:</u></b>            Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater &amp; Sanitation Hearing Board.  <b>None.</b></p> <p><b><u>C. Budget Amendments / Interlocal Agreements:</u></b></p> <ol style="list-style-type: none"> <li>1. Ratification of Amendment #2 to Intrastate Interlocal Contract Between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the Total Amount of \$872,000 (\$218,000 base funding per year for FY14, FY15, FY16, and FY17) in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Grant Program; Approval of Amendments Totaling an Increase of \$21,519.85 in Revenue and Expense to the FY14 UST/LUST Grant Program, IO 10023; and if Approved Authorize the Chairman to Execute</li> </ol>	<p>Ms. Albee</p> <p>Ms. Buxton</p>
	9.	<b><u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health. None.</u></b>	Ms. Albee
	10.	<b><u>Regional Emergency Medical Services Authority:</u></b> A. Review and Acceptance of the Operations and Financial Reports	Mr. Gubbels

<b>Time</b>	<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Presenter</b>
		for November, 2013;  *B. Update of REMSA's Community Activities Since November, 2013	
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"), Including Recommendations Contained in the TriData Report and Various Other EMS Studies	Dr. Todd
	12.	Presentation, Possible Discussion with Recommendation for Approval of the Revisions to the District Board of Health's Multi-Casualty Incident Plan (MCIP)	Ms. Conti
	*13.	Review and Acceptance of the Monthly Public Health Fund Revenue and expenditure Report for November 2013	Ms. Stickney
	14.	Update on Citation and Enforcement Regarding Prevention of Bear Activity within Populated Areas (Continued from November 21, 2013)	Mr. English
	15.	Presentation, Possible Discussion with Recommendation for Acceptance of the Washoe County Health District 2012 Annual Communicable Disease (CD) Summary	Dr. Todd
	16.	Recommendation to Approve an Employment Agreement Between the Washoe County District Board of Health and Mr. Kevin Dick, for the Position of District Health Officer	Mr. Smith
	*17.	<b><u>Staff Reports and Program Updates</u></b>	Dr. Todd
		A. <b>Director, Epidemiology and Public Health Preparedness</b> Communicable Disease; Public Health Preparedness; Emergency Medical Services; and Vital Statistics	
		B. <b>Director, Community and Clinical Health Services</b> Clinical Programs and Non-Communicable Disease Updates	Mr. Kutz
		C. <b>Director, Environmental Health Services</b> Food Program; Land Development; Solid Waste / Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. <b>Acting Director, Air Quality Management</b> Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Ms. Albee
		E. <b>Administrative Health Services Officer</b> WIC Program Update	Ms. Stickney
		F. <b>Interim District Health Officer</b> REMSA/EMS; Fundamental Review; Permit Software Project;	Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
		Quality Improvement Initiative; Staffing; Other Events and Activities, and Health District Media Contacts and Outreach	
<b>Board Comment</b>	*18.	Limited to Announcements or Issues for Future Agendas	Mr. Smith
	19.	Emergency Items	Mr. Dick
<b>Public Comment</b>	*20.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith
	21.	Adjournment	Mr. Smith

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**Business Impact Statement:** A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

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Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

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The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

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**Time Limits:** Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

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**Response to Public Comments:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

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Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health)

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Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Mr. Bill Flores, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Mr. Flores is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [wflores@washoecounty.us](mailto:wflores@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website [www.washoecounty.us/health](http://www.washoecounty.us/health) pursuant to the requirements of NRS 241.020.

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