

Washoe County



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KITTY JUNG, Vice Chairman
GEORGE HESS, MD
DENIS HUMPHREYS, OD

JULIA RATTI
DAVID SILVERMAN
SHARON ZADRA

KEVIN DICK
Interim District Health Officer

LESLIE ADMIRAND
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT
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MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, November 21, 2013, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89512

District Board of Health Meeting Agenda

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	*2.	Roll Call	Mr. Flores
Public Comment	*3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
	4.	Approval/Deletions to Agenda for the November 21, 2013 Meeting	Mr. Smith
	5.	Approval/Additions/Deletions to the Minutes of the October 24, 2013 Regular Meeting	Mr. Smith
	*6.	Recognitions A. Introduction of New Employee(s) – Christopher Anderson – Licensed Engineer – EHS – 11/18/13 B. Years of Service – 1. Jacqueline Chaidez – WIC – 10 years 2. Janet Smith – AHS – 20 years 3. Eileen Stickney – AHS – 20 years C. Retirements – None.	Mr. Smith and Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
		D. Recognitions – <ol style="list-style-type: none"> 1. Maria Soledad Sepulveda – Excellence in Public Service Certificate Program 2. Certificate of Senatorial Recognition presented to Christina Conti in recognition of graduation from the Chamber Leadership Program 3. Recognition of the Air Quality Management Division by GREENevada for support of the 2013 Student and Teacher Leadership Retreat 4. Presentation of plaque of appreciation to George Furman, MD in recognition of his years of service on the District Board of Health, from 2001 to 2013 	
	7.	Proclamations – None.	Mr. Smith and Mr. Dick
	8.	<p><u>Consent Agenda: Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</u></p> <p><u>A. Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. Peavine Construction Co. – Case 1134, NOV 5385 181 Hillcrest Drive, Reno, NV 89509 b. Capstone Communities – Case 1135, NOV 5386 181 Hillcrest Drive, Reno, NV 89509 c. Quik Stop Market #160 – Case 1136, NOV 5388 140 West 1st Avenue, Sun Valley, NV 89433 2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None. 3. Recommendation for Variance: None. <p><u>B. Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board. None.</p> <p><u>C. Budget Amendments / Interlocal Agreements:</u></p> <ol style="list-style-type: none"> 1. Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period of January 1, 2013 through December 31, 2013 in the amount of \$90,751 in support of the Tuberculosis Centers for Disease Control and Prevention (CDC) Grant Program, IN 10016; Approval of amendments totaling an increase of \$10,000 in both revenue and expense to the FY14 Tuberculosis CDC Grant Program 	<p>Ms. Albee</p> <p>Ms. Buxton</p>

Time	Agenda Item No.	Agenda Item	Presenter
		<p>2. Approval of the Washoe County Smoke Management Program Memorandum of Understanding with the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection</p> <p>3. Approval of budget amendments totaling an increase of \$314,381 in both revenue and expenses to the FY14 Department of Motor Vehicles (DMV) Excess Reserve Program Funds (IO TBD)</p> <p>4. Ratification of Amendment #1 to Intrastate Interlocal Contract between State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$772,000 (\$211,000 for FY14, \$187,000 per year for FY15, FY16 and FY17) in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Grant Program; Approval of amendments totaling a decrease of \$27,519.58 in revenue and expense to the FY14 UST/LUST Grant Program, IO 10023; and if approved authorize the Chairman to execute</p>	Ms. Dixon
	9.	<u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u> None.	Ms. Albee
	10.	<p><u>Regional Emergency Medical Services Authority:</u></p> <p>A. Review and Acceptance of the Operations and Financial Reports for October, 2013; and</p> <p>*B. Update of REMSA's Community Activities Since October, 2013</p>	Mr. Gubbels
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"), Including Recommendations Contained in the TriData Report and Various Other EMS Studies	Dr. Todd
	12.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for October, 2013	Ms. Stickney
	*13.	Update on Citation and Enforcement regarding Prevention of Bear Activity within Populated Areas (Continued from Oct. 24, 2013)	Mr. English
	14.	Recommendation to approve an Employment Agreement for District Health Officer, between the Washoe County District Board of Health and Kevin Dick	Mr. Smith
	15.	Presentation and Possible Acceptance of the 2014 Washoe County District Board of Health Meetings and Deadline Calendar including rescheduling of the Board Retreat from December 5, 2013 to January 16, 2014	Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
	*16.	<u>Staff Reports and Program Updates</u>	
		A. Director, Epidemiology and Public Health Preparedness Communicable Disease; Public Health Preparedness; Emergency Medical Services; and Vital Statistics	Dr. Todd
		B. Director, Community and Clinical Health Services Clinical Programs and Non-Communicable Disease Updates	Mr. Kutz
		C. Director, Environmental Health Services Food Program; Land Development; Solid Waste / Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. Acting Director, Air Quality Management Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Mr. Inouye
		E. Administrative Health Services Officer WIC Program Update	Ms. Stickney
		F. Interim District Health Officer REMSA / EMS, Fundamental Review, Staffing, Permit Software Project, Quality Improvement Initiative, Other Events and Activities, and Health District Media Contacts and Outreach	Mr. Dick
Board Comment	*17.	Limited to Announcements or Issues for Future Agendas	Mr. Smith
	18.	Emergency Items	Mr. Dick
Public Comment	*19.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith
	20.	Adjournment	Mr. Smith

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a "\$."

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Mr. Bill Flores, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Mr. Flores is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at wflores@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.

Washoe County



Health District

**Washoe County District Board of Health
Regular Meeting Minutes
October 24, 2013**

PRESENT: Chair Matt Smith, Dr. George Hess, Dr. Denis Humphreys, Council Member Ratti, and Council Member Sharon Zadra

ABSENT: Vice Chair Jung and David Silverman

STAFF:

Leslie Admirand, Deputy District Attorney
 Kevin Dick, Interim District Health Officer
 Eileen Stickney, Administrative Health Services Officer, AHS
 Daniel Inouye, Acting Division Director, AQM
 Steve Kutz, Division Director, CCHS
 Robert Sack, Division Director, EHS
 Randall Todd, DrPH, Division Director, EPHP
 Steve Fisher, Department Computer Application Specialist, AHS
 Bill Flores, Recording Secretary

Patsy Buxton, Fiscal Compliance Officer, AHS
 Erin Dixon, Fiscal Compliance Officer, AHS
 Laurie Griffey, Administrative Assistant I, AHS
 Dennis Cerfoglio, Sr. Air Quality Specialist, AQM
 Julie Hunter, Sr. Air Quality Specialist, AQM

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
1:04 pm *1, 2	Meeting Called to Order, Pledge of Allegiance and Roll Call	Chair Smith called the meeting to order. Roll call was taken and a quorum noted. The Pledge of Allegiance was led by Council Member Ratti .	
*3.	Public Comment	None.	
4.	Approval / Deletions – Agenda – October 24, 2013	<p>Chair Smith called for any deletions to the Agenda of the October 24, 2013 DBOH Meeting.</p> <p>Mr. Smith noted that Item No. 15 was continued to this meeting due to Vice Chair Jung’s absence. Since she is not present, he asked if the Board desired to move this item forward to next month.</p> <p>Mr. Sack suggested moving the item as it was intended to be a presentation with an opportunity for Ms. Jung to ask any questions.</p> <p>Dr. Humphreys suggested moving the item to next month’s meeting.</p>	<p>Council Member Ratti moved, seconded by Dr. Hess, that the October 24, 2013 Agenda be approved as amended.</p> <p><u>MOTION CARRIED</u></p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
5.	Approval / Additions / Deletions to the Minutes of the September 26, 2013 Regular Meeting	Chair Smith called for any additions or corrections to the Minutes of the September 26, 2013 Regular Meeting.	Dr. Humphreys moved, seconded by Council Member Ratti , that the Minutes of the September 26, 2013 Regular Meeting be approved as presented. <u>MOTION CARRIED</u>
*6.	Recognitions	<p>Mr. Dick and Chair Smith made the following recognitions:</p> <ul style="list-style-type: none"> A. Introduction of New Employee(s) – Erin Dixon – Fiscal Compliance Officer – AHS – 10/14/13 B. Years of Service – <ul style="list-style-type: none"> 1. Bonnie Martin – CCHS – 5 years 2. Maribeth Michaud – CCHS – 5 years C. Retirements – <ul style="list-style-type: none"> 1. Peg Caldwell – EMS – 20 years D. Recognitions – <ul style="list-style-type: none"> 1. Curtis Splan – Netsmart “Out of the Box” Award E. 2013 Bike to Work Week Commuter Challenge Awards presented by Truckee Meadows Bicycle Alliance <p>Julie Hunter, on behalf of the Truckee Meadows Bicycle Alliance, presented the 2013 Bike to Work Week Commuter Challenge Awards to Carol Perry of RTC and Debbie Hunter of Lumos & Associates. Four of the six winners were unable to attend the meeting. In a survey about Bike to Work Week, 59% of people who heard about Bike to Work Week heard from their employers. She thinks that it is very important that businesses are getting the word out.</p>	
7.	Proclamations	None.	
8.	Consent Agenda	<p>A. <u>Air Quality Management Cases:</u></p> <ul style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ul style="list-style-type: none"> a. Maverik Inc. #475 – Case 1129, NOV 5244 1223 East Prater Way, Sparks, NV 89434 	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
	<p>BOARD COMMENT</p>	<p>b. Maverik Inc. #477 – Case 1130, NOV 5245 11795 Veterans Parkway, Reno, NV 89521</p> <p>c. Joel Becerra Marcias – Case 1132, NOV 5384 6155 Sage Flat Road, Reno, NV 89510</p> <p>2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None.</p> <p>3. Recommendation for Variance: None.</p> <p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board. None.</p> <p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <p>1. Ratification of Amendment #1 to Interlocal Agreement between the Washoe County Health District and Washoe County through its Department of Juvenile Services to provide consultative services for the period upon ratification through June 30, 2016; and if approved, authorize the Chairman to execute the Interlocal Agreement</p> <p>2. Approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, Funds for a Healthy Nevada, for the period Upon Approval through June 30, 2015 in the total amount of \$186,590 in support of the Comprehensive Tobacco Prevention Program; Approval of amendments totaling a net increase of \$172,769 in both revenue and expenses to the adopted FY 14 Comprehensive Tobacco Prevention Program Grant budget, IO 10418; and if approved, authorize the Chairman of the Board to execute the Notice of Subgrant Award</p> <p>3. Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, HIV/AIDS Surveillance Program, for the period January 1, 2013 through December 31, 2013 in the amount of \$74,197 in support of the HIV Surveillance Program, IO 10012</p> <p>4. Retroactive approval of District Health Officer acceptance of Subgrant Amendment #2 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2012 through December 31, 2014, in the amount of \$389,206 (reduced from \$460,145), in support of the HIV Prevention Grant Program, IO 10013</p> <p>Dr. Humphreys requested to pull Item Nos. 8.A.1.a and 8.A.1.b for discussion.</p>	<p>Council Member Zadra moved, seconded by Dr. Humphreys, that the Consent Agenda be approved as presented minus Item Nos. 8.A.1.a and 8.A.1.b to be pulled for discussion.</p> <p><u>MOTION CARRIED</u></p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
		<p>Dr. Humphreys asked clarification from staff regarding Item Nos. 8.A.1.a and 8.A.1.b as they represent a second violation from the same company a year ago. He requested explanation on how they went from the recommended fine to the negotiated fine for both items since it was a repeated violation.</p> <p>Mr. Cerfoglio responded that AQM follows the EPA Region 9 recommendations for their fine sheets. The first fine is usually a minimal fine of anywhere from \$0 to \$1,000. The second fine can go up to anywhere from \$0 to \$2,500. Usually, the third fine goes from \$0 to \$5,000. They can give credit if the company comes into the office and negotiates a settlement, resulting in 25% off the recommended fine. For example, if the recommended fine end up being \$2,500. If they come in and negotiate with staff, and they feel that the company is negotiating on good terms, staff will give them 25% off. This allows them to settle and negotiate a contract without going to the Air Pollution Control Hearing Board. They sign a MOU which is provided to the District Board of Health as part of the consent agenda.</p>	<p>Dr. Humphreys moved, seconded by Council Member Zadra, that Item Nos. 8.A.1.a and 8.A.1.b be approved as presented.</p> <p><u>MOTION CARRIED</u></p>
9.	<p>Air Pollution Control Hearing Board Cases Appealed to the District Board of Health.</p>	<p>1. Recommendation to Uphold Citations Appealed to the Air Pollution Control Hearing Board:</p> <p>a. Rainbow Market #6 – Case 1123, NOV 5326 7590 Colbert Drive, Reno, NV 89511</p> <p>b. Ticor Title of Nevada Inc. – Case 1127, NOV 5280 154 Mary Street, Reno, NV 89509</p> <p>Mr. Cerfoglio clarified that after the citations are written, the companies are given 10 days to contact AQM for a negotiated settlement. When they do not agree with the negotiated settlement, they can appeal to the Air Pollution Control Hearing Board (APCHB) for their consideration. The APCHB made their recommendations to uphold the citations. The cases then come to the District Board of Health with a request to uphold citations.</p>	<p>Dr. Hess moved, seconded by Council Member Ratti, to uphold citations appealed to the Air Pollution Control Hearing Board.</p> <p><u>MOTION CARRIED</u></p>
10.	<p><u>Regional Emergency Medical Services Authority:</u></p> <p>A. Review and Acceptance of the Operations and Financial Reports for September, 2013; and</p>	<p>Mr. Jim Gubbels, President of REMSA, reported that in September, 2013, Priority 1 Compliance was at 93%, and Priority 2 Compliance was at 96%. Looking at Priority 1 Compliance by zone, the 8-minute zone was at 93%, the 15-minute zone was at 100%, and the 20-minute zone was at 96%. Looking at the average bill for the month for Care Flight, the average bill was \$8,653, bringing the year-to-date total to \$8,599. On the ground side, the average bill for the month was \$1,063, bringing the year-to-date ground average to \$1,065.</p> <p>Council Member Ratti inquired about the increasing average bill.</p> <p>Mr. Gubbels responded that for the ground side, they are under. For the Care Flight side, they are up. They anticipate that this number will drop over the next couple of months. A lot of these calls were long distance due to the Burning Man event in Gerlach. If it does not, then they will do an</p>	<p>Council Member Ratti moved, seconded by Council Member Zadra, to accept the REMSA Operations and Financial Report for September 2013 as presented.</p> <p><u>MOTION CARRIED</u></p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
	<p>B. Update of REMSA's Community Activities Since September, 2013</p>	<p>adjustment on the loaded mile to ensure that they get closer.</p> <p>Mr. Gubbels reported on the Sparks Middle School response on Monday. He noted that this was a very tragic event for our community, but all of the community's first responders responded very well to this event. It was very helpful for REMSA that they have the Tactical EMS Team. This team began back in 1997 with their original training done in Toronto, Canada as there was no such training in the United States at that time. This group of employees is trained to work with the SWAT teams. To this day, they still go out and exercise with the SWAT teams on almost monthly events. Normally, in these circumstances, REMSA has to standby out of the area, because police have to ensure that that scene is safe before any rescuers can go in. However, with this elite team, they were able to intervene immediately. They did have one of their tactical medics on duty that day. When they go out on their regular duty calls, they bring all of their protective equipment with them in case there is an event. This particular individual was able to put on his bulletproof vest and the rest of his SWAT gear, jump out of the back on the ambulance, and immediately be with law enforcement. This allowed them to enter much quicker into an unsafe environment, locate the victims, and do security on those victims before the rest of the scene could be secured. With that, they were able to evacuate one of the wounded people within eight minutes of the call of that scene. That probably had some impact on the outcome of that patient. Recalling the theater event in Colorado, they did not have that type of resource within their community, keeping ambulances outside the area until the scene could be secured. It shows us that when events like this do happen, they do have community resources between first responders, law enforcement, and REMSA where they can get in and deal with the situation. They also teach this program for first responders across the country. It is called a Tactical Operational Medical Support (TOMS) course. Law enforcement and paramedics attend this course.</p> <p>Mr. Gubbels also announced that next week REMSA will be announcing their new service through the Healthcare Innovation Award, called the Nurse Helpline. This is a number that injured or sick people can call to get a nurse directly and talk about their medical health problems and get referrals. This is a number that is for minor illnesses and injuries, supported by the grant. In their TV and radio ads, they will stress very strongly that those individuals experiencing an emergency need to call 9-1-1. If it is not an emergency, this is another resource that can be used to obtain guidance through treatment and medical needs. Since it is based at the nursing level, they will be able to help callers assess the non-emergent illness or injury, suggest some personal care guidelines, and triage to the appropriate level of care, such as the necessity to see their doctor or visit an urgent care facility. Part of the referrals they will be conducting is connecting callers with primary care physicians and medical clinics as well as being a resource for key public assistance programs, including Social Services, the Food Bank, and other social resources. If they do confirm at any time during the phone call that it is really an emergent call, that will be referred right back for an emergency ambulance response.</p> <p>Council Member Ratti asked if 2-1-1 was being used as a source for referrals.</p>	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
		<p>Mr. Gubbels responded that they have worked with 2-1-1, but they are really locked in to more of a crisis call situation. They went to a 7-digit number rather than a 3-digit number; all of those 3-digit numbers across the nation, including 9-1-1, 7-1-1, 3-1-1, are locked into national programs, along with the 2-1-1.</p> <p>Ms. Ratti clarified her question by asking if they are using the resource directory that 2-1-1 uses for the resources and referrals so that the community groups do not have to duplicate their efforts.</p> <p>Mr. Gubbels responded in the affirmative.</p>	
11.	<p>Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services (“EMS”), Including Recommendations Contained in the TriData Report and Various Other EMS Studies</p>	<p>Randall Todd, DrPH, reported that the Board has been provided a table presented within the report that has a couple of errors. Specifically, for Sparks Fire and Sparks PSAP, those boxes should have had x’s in them. That narrows the gaps a little bit. Today, they have x’s in all of those boxes. (Data requested has been provided by fire agencies and PSAPS for April to June). The only problem is that some of those x’s got added a day or so before their statistician left for more lucrative financial opportunities. They are going to be in the process of replacing her as quickly as they can. They had a discussion this morning, in the EMS Working Group, on the data issue. There appears to be a strong interest on the part of the parties around that table in having more complete data to analyze. He had requested three months, some of the entities gave him six months, but they would also like them to expand that data that they get from REMSA to include the data that represent calls that did not result in a transport. Right now, due to how the Franchise works, they are evaluated based on the transported calls. They are trying to compare that data to Fire calls where Fire does not transport. They had some robust discussion on whether or not that data should also include cancelled calls. The Sheriff spoke up and asked if he could provide some financial resources to contract with somebody to get started faster than he might be able to hire a replacement for the statistician. One of his tasks will be to explore options, starting with the University, to see if they have faculty and/or students who might be up to this task and what it would cost to bring them on as a contractor. He thinks that they will be able to move fairly quickly on the statistician position replacement. The list from HR is still considered a viable list since the position was only filled for six months. He believes that there is at least two or three viable candidates on that list. Therefore, he will not have to wait for a job posting and testing process; he can proceed with interviews.</p> <p>Dr. Todd referred to a diagram (filed) which shows the inter-relationship of the various entities. This was presented at the previous EMS Working Group meeting prior to this morning’s meeting. This may look a little confusing, initially, but he believes that it addresses many of the concerns that various stakeholders in this process have had. Concerns have included how they get involvement with some of the elected board members who do not happen to sit on this Board but who still have an interest in seeing how EMS works. Some of the questions that have come up have been more related to the EMS system and not just limited to the Franchise. This expands the oversight. If you start at the bottom left of the diagram, there is REMSA, Fire, and PSAPs. All of those represent key components to the EMS system within the community, and data can and should start to flow up</p>	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
	<p>BOARD COMMENT</p>	<p>periodically and eventually continuously so that they can provide this Board a better sense of how the EMS system is functioning overall. If there are issues discovered out of that data, where there may be a desire for Fire or PSAPs to do something different, the Board does not have a direct line of authority over those parts of the system. There is a horizontal line going in both directions over to the local governing boards. The Board can therefore get it over to the people who can effect desired changes. Likewise, if those governing boards become aware of issues that they would like to suggest that this Board effect changes in working with the Franchise, that can go down the line to REMSA where this Board does have some authority. It also utilizes the existing Prehospital Medical Advisory Committee (PMAC) but enhances that a bit with a broader advisory committee that can have a wider range of stakeholders to provide additional input. This was presented and appeared to be generally well-accepted. They did not receive any negative feedback at this morning's meeting; therefore, he thinks that this appears to be a direction that things are moving.</p> <p>Mr. Dick explained that Dr. Todd referred to "PSAPs" which shows as "Sheriff" on the filed diagram. It will be corrected to display as "PSAPs." Also, regarding the issues Dr. Todd was discussing on concurrence between the District Board of Health and the local government bodies, Mr. Carey, during this morning's working group meeting, suggested that this may be something that we need to be addressing in the interlocal agreement that would establish how that process worked. It would be an interlocal agreement that might attach not just responsibilities on the Health District but some obligations with other governing bodies as well.</p> <p>Dr. Todd continued that the bulk of the remainder of that meeting dealt with taking a look at the TriData recommendations over which consensus had not yet been achieved. Mr. Carey set forth a fairly ambitious continuing agenda to try to move them through that. The other new feature to the EMS Working Group, which he thinks is working extremely well, is the formation of an Executive Committee. It is a group of them who can get together and really push some of these items through. They had a meeting on the date of this working group, they had one other in-between and one this morning. His assessment is that they are making some pretty good headway on achieving consensus about those various recommendations.</p> <p>Council Member Zadra asked who participates in the Executive Committee meetings.</p> <p>Dr. Todd responded that the committee includes Mr. Carey and Mr. Driscoll from Sparks, Mr. Clinger and Mr. Chisel from Reno, Mr. Dick and himself, Mr. Gubbels, and the County and Assistant County Managers.</p> <p>Dr. Hess commented that the University may be a great resource.</p> <p>Dr. Todd responded that he is anxious to take a look. In the future, they hope to see a CAD-to-CAD linkage so that the data are transparent and easily accessible. Currently, they have to clean the data in order to ensure matching of dates and times and the addresses of where the event occurred.</p>	<p><u>NO MOTION</u></p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
12.	<p>Presentation, Discussion, and Possible Direction to Staff regarding:</p> <ol style="list-style-type: none"> 1) the status and progress of the Regional Business License and Permits Program; 2) continued contract negotiations and financing options with the vendor; 3) development of an interlocal agreement and further research on a regional funding mechanism; and 4) acceptance of the Letter of Intent 	<p>Mr. Dick provided background and acknowledgement in the work that has been conducted to date in looking to secure a software platform that can be used regionally for business licensing and permitting. This initiative came out of the shared services initiative originally looking at business licensing. The Health District has been engaged in this project for about two years now. Mr. Sack, Ms. Albee, and Mr. Fisher have committed numerous hours in working with the committee, across jurisdictions, in identify needs, getting out a RFP, reviewing RFP submittals, spending days with vendor teams in order to review their products, and coming to the point where they have identified Accela as the software vendor that they think can provide the most robust platform to work with regionally. Today, he is seeking Board approval in moving forward in their negotiations with them on a final price. The approach they are taking in working with Accela is to use a cloud-based system that would provide one web portal for customers within the community to be able to go to that website for the business license or permit needs they would have in both Reno and Washoe County. They included Sparks in their committees, but Sparks is not in a position to proceed with implementation right now. However, that opportunity remains open for them, because they are looking at an approach where they use a subscription-based program, paying annually the cost based on the number of users. The system will provide 24-7 access for the community, anytime, anywhere, to be able to either apply for a license or a permit, renew, or get information about where they are in the permit process and who has signed off on various aspects within the process. It has a lot of automation features; people could receive automatic e-mail updates when somebody signs off on a plan that they have submitted. It also provides for billing online which can be integrated into the cash handling system of either Reno or Washoe County. It brings access and usability of the government programs through that web portal. The cost for the implementation is a little over \$1.2 Million. That includes the first year's subscription costs along with a pot of funding that has been allocated on a yearly basis of about \$80,000 to support equipment needs and other maintenance in interfacing with the cloud system. The annual cost for the subscriptions and technology is \$358,000 for the region, the subscriptions representing about \$278,000. The cost for the Health District subscriptions would be about \$70,000. That would cover the people that are on PCs at the Health District as well as inspectors who are out in the field using a tablet device to be able to have access to the system, automatically loading information into the system and being able to access prior inspections and other documents remotely. That would be an annual, recurring cost for the Health District. The other piece of the project is implementation. The implementation costs for the overall project is \$938,560. The Health District is rolled into the Washoe County numbers in the filed report which is part of the \$592,304 for implementation. Tech. Services does have IT project funds to support some of that implementation. The other piece of this that they would like approval to explore is looking at a couple of things on the financing end of this software platform. They have access to a financing program, available through the vendor, which would provide five years of financing to cover the original implementation and the subscription costs that would run about 1.99% on that money. It is an attractive option to consider as a potential financing mechanism. The other piece is to work with Reno and Washoe County to engage the business community in discussions of a technology service fee to support the project. They have calculated this option and found that applying a technology service fee of 4%, for the permits issued by each of the entities, and a business license fee, which needs to be structured a little bit differently due to</p>	

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		<p>the different laws that address these fees of \$8 annually, could cover the cost of implementation for the project. They have not really engaged in outreach to the business community, because they were waiting until they had approval from Reno, Washoe County, and the Board of Health in moving forward on this project. One of the implications of a system like this is that on the annual renewals of the permits, for instance, a business can automatically make their payment and renew online. Currently, they need to visit in-person, go to the counter, and renew their permit. The 4% cost being added on top of the permit fee should result in a savings, because they would not have to have a person spending time coming in-person to renew the permit. Initial discussions with some people at the counter about this idea have been well-received but are anecdotal. This would be a uniform fee across the participating entities. It would be paid into an account that would be established in Washoe County and maintained solely to make payments in support of the software platform. Mr. Dick explained that as provided within the agenda packets, he signed a letter of intent to proceed with this project that was also signed by Mr. Berkich and Mr. Clinger. This item has gone to the Board of County Commissioners and Reno City Council and has been approved by those bodies. In moving forward to implement this project, they also see the need for an interlocal agreement, across those entities, which would formalize their agreement in working together to develop and provide this regional platform.</p> <p>Dr. Humphreys asked in regards to the City of Sparks' inability to join the project at this time, if down the road the City of Sparks makes the decision to move forward, it can happen without too much of a problem.</p> <p>Mr. Dick responded in the affirmative and explained that the City of Sparks in the future could join and pay their subscription costs. They would probably have some other requirements for implementation as far as some of the forms that might need to be developed for them. The way they have approached negotiations with Accela and the way their model works is that the more people subscribing, the lower the subscription rate per person. Sparks, Carson City, Fernley, and even Clark County could join. Accela has agreed that they would even provide a refund of the difference between higher rates paid and the lower subscription rate if Clark County joins. By working together, they are able to realize significant savings in the implementation costs with Reno and Washoe County.</p> <p>Council Member Zadra complemented on the collaborative effort expressed by Mr. Dick and explained that this is the culmination of quite a long effort from the shared services committee that existed until very recently. She expressed appreciation that the County and the cities were committed to moving forward with this project. With the County's involvement, she believes that they are going to have a very efficient process finally.</p> <p>Mr. Sack commented that in spite of what has been said over the past few years regarding acrimony between the different jurisdictions, this project had staff from all of the jurisdictions working very well and efficiently together.</p>	<p>Dr. Hess moved, seconded by Council Dr. Humphreys, to acknowledge the status and progress of the Regional License and Permit Program team and direct staff to continue with vendor contract negotiation and financing, an interlocal agreement, and further research on a regional technology fee mechanism.</p> <p><u>MOTION CARRIED</u></p>

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13.	PUBLIC HEARING: Proposed Approval and Adoption of the Revision to Washoe County District Board of Health Regulations Governing Air Quality Management Section 040.095 (Oxygen Content of Motor Vehicle Fuel)	<p>Mr. Inouye, Acting Division Director of Air Quality Management, noted that the Environmental Protection Agency (EPA) establishes health-based National Ambient Air Quality Standards (NAAQS) for six criteria pollutants including carbon monoxide (CO). In the 1980s and early 1990s, the Truckee Meadows routinely exceeded this standard and was required to develop control strategies, such as an Oxygenated Fuels Program. The Oxyfuel Program, in addition to the Wood Stove and Smog Check programs, has been very successful in reducing carbon monoxide emissions and improving air quality. Last exceedance of the carbon monoxide standard occurred in 1992. In May 2012, the District Board of Health (DBOH) directed staff to evaluate elimination of the Oxyfuel Program. Staff feels that all federal requirements will be met and the CO standard maintained without the Oxyfuel Program for three reasons. First, motor vehicles are the largest source for Winter time CO emissions. As older cars are retired, and replaced with newer, cleaner vehicles, the overall fleet becomes cleaner, reducing CO emissions. Second, federal programs, such as the Energy Independence and Security Act, require renewable fuels, such as ethanol, to be blended into gasoline. Winter time oxygen content of gasoline has been well above the 2.7% by weight required by the current Oxyfuel Regulation. Finally, monitored CO levels have been trending downward for the last 20 years and currently about 70% below the standard. Staff is recommending suspension of DBOH Regulation Governing Air Quality Management Section 040.095. If adopted, this revision will be forwarded to EPA, through the Nevada Division of Environmental Protection as a revision to the Washoe County portion of the Nevada Carbon Monoxide State Implementation Plan. The Oxyfuel Program will remain as a contingency measure in the State Implementation Plan should a violation of the CO standard occur.</p> <p>Dr. Humphreys inquired if this regulation was eliminated if there would be a concern that the CO level might go up again. He added that the three reasons lead him to anticipate no concern.</p> <p>Mr. Inouye responded that that is also their interpretation. For those three programs and the fact that there are federal standards requiring cleaner vehicles as they come off of the production line, they feel confident that the CO standard will be maintained.</p> <p>Chair Smith confirmed that this is a suspension.</p> <p>Ms. Admirand clarified that it would need to come back to the Board, including the notice process, in order to reverse the suspension.</p> <p>Chair Smith confirmed that it is different than eliminating.</p> <p>Mr. Inouye responded in the affirmative and explained that it is on the books and will be in place should they need to look for extra emission reductions. Having it in place as a contingency measure is a Clean Air Act requirement also for CO non-attainment areas.</p> <p>Chair Smith opened the public hearing and asked for any public comment. There was no public comment.</p>	<p>Dr. Hess moved, seconded by Council Member Ratti, to approve the adoption of revisions to the Washoe County District Board of Health Regulations Governing Air Quality Management Section 040.095 to suspend the Oxygenated Fuels Regulation.</p> <p>MOTION CARRIED</p>

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14.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for September, 2013	<p>Eileen Stickney, Administrative Health Services Officer, presented the Monthly Public Health Fund Revenue and Expenditure Report for September, 2013, stating that Staff recommends the District Board of Health accept the attached report of revenues and expenditures for the health fund for September, 2013. Ms. Stickney pointed out that the matrix has a typo and should show as September rather than August. Additionally, looking at the FY 14 column for Revenues, the total does not look arithmetically correct as the general fund transfer amount is not in the Revenue bottom line total. In the accounting system, on Page 6 under Other Financing Sources, the General Fund Transfer to the County is a “transfer out” not a “revenue.” However, since we look at it as a revenue source, it is in the matrix under revenues.</p> <p>In reviewing the remainder of the report, there are several adjustments that will be noted to ensure we place proper appropriations in the FY 15 budget. For example, in Admin, tracking high is overtime and books and subscriptions. In Air Quality, other expenditures and books and subscriptions. CCHS has contractual and dues. Environmental Health has holiday work that is tracking high. In EPHP, service contracts. We will be looking at these items closely that seem to be a strong variance, but you can overspend and underspend line items as long as you do not go over that bottom line.</p> <p>Council Member Ratti requested clarification in tracking expenditures that the current tracking should be at about 25% for this point in the FY. She noted that it looks like they are relatively in line with last year, with similar percentages that came in, but she does not understand on the general fund transfer why general fund transfer was a revenue item.</p> <p>Ms. Stickney responded that in regards to the general fund transfer, the County did transfer 8%. Last year, they did not have to transfer any funds at this time in the year. In terms of cash flow, they had sufficient cash. At the end of the year, we will get all 12 allotments. In the prior year, we had not had the expenditure of the COWCAP applied at this point in time.</p> <p>Ms. Ratti sought clarification regarding how the expense would be a 25% number and the revenue would only be 8%.</p> <p>Ms. Stickney responded that the entire COWCAP for this year is about \$2.8 Million. We did not get the entire \$2.8 Million as a subsidy, only a portion.</p> <p>Ms. Ratti confirmed that 25% is 25% of the entire COWCAP expense, and 8% is 8% of the entire general fund transfer.</p> <p>Ms. Stickney responded in the affirmative.</p> <p>Ms. Ratti asked if that is a red flag.</p>	

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		<p>Ms. Stickney responded that it is not a red flag at this point. If looking at the bottom line, the Board would like to move that line item out and look at the divisions, we would be happy to make any modifications.</p> <p>Ms. Ratti did not think that was necessary. She requested clarification that we are not really even close to the 25% on the revenue side and if that is normal.</p> <p>Ms. Stickney responded in the affirmative and explained that a lot of our revenues are on grants or on a reimbursement basis, reflecting a timing issue.</p>	<p>Dr. Humphreys moved, seconded by Council Member Ratti, to accept the report as presented.</p> <p><u>MOTION CARRIED</u></p>
*15.	Update on Citation and Enforcement regarding Prevention of Bear Activity within Populated Areas (Continued from Sept. 26, 2013)	During agenda approval, Item No. 4, the Board moved Item No. 15 to their next regular meeting scheduled for November 21, 2013.	<u>NO MOTION</u>
16.	Discussion and Possible Direction to Staff regarding the Annual District Board of Health Strategic Retreat	<p>Mr. Dick commented that the Board is receiving a handout of slides (filed). He explained that they traditionally schedule a Board of Health meeting that is a focused retreat-type meeting over a period of hours to deal with strategic planning. His belief is that they are not very well prepared to undertake significant strategic planning-type work this year with where they are. He anticipates that they will be doing strategic planning work through the next year as they get the results of the fundamental review study together and move forward with the recommendations contained there. He discussed this with the fundamental review team, prior to their visit, inviting any recommendations they may have, and they thought that it would be a great thing for the Board to utilize that strategic planning meeting to use the governance assessment tool that has been developed by CDC with NALBOH. The distributed slides are pulled from a NALBOH presentation on the governance assessment. The title is "Improvement Begins with Y+O=U." Your Governing Entity + Optimal Performance = Unbelievable Results. They pose a series of questions and say that if you would answer "Yes" to any of these questions, then they feel that the governance assessment process is something that would be very productive for the Health Board. "Does your public health governing entity need an orientation into its role and responsibilities?" "Do they want to improve its ability to effectively serve the public health agency and community?" "Do they want to support its public health agency in seeking public health accreditation?" "Does the governing entity believe that individuals and organizations should go through a process of quality improvement?" Mr. Dick believes that the Board's answer would be "Yes" to at least a couple of those questions if not all or most of them. The way the governance assessment works is it is based on the 10 Essential Public Health Services. It focuses on the overall public health system, not just the Health District, but the overall system that is out there. It describes an optimal level of performance. It is an assessment of where people believe the Board of Health is at in its current state compared to the</p>	

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		<p>optimal, ideal Board of Health. Boards are not expected to score extremely high when they go through the assessment process, because you are rating yourself against perfection in an ideal world. However, through the results, it is intended to support a process quality improvement. He and Chair Smith spent some time in discussion with the review team. The team felt that it would be a really good time to better prepare the Board for areas where they may want to seek improvement as they respond to recommendations that come in from the fundamental review. There is a slide that shows the 10 Essential Public Health Services. In looking at how the Health Board has engaged in each of those 10 areas, looking at the six functions of public health governance, which are policy development, resource stewardship, legal authority, partner engagement, continuous improvement, and oversight. The goal is then to focus on how well the Board is doing in each of those areas, for that essential public health function, and to consider the Board's actions, not only as it relates to the governance of the Health District, but also as it relates to that overall public health system, including a number and variety of different community partners. The result would be that we would end up identifying in what areas we think we are doing well and in what areas we think that we are not doing so much. It would stimulate a discussion about whether or not that is appropriate and whether we want to do more in some of those other areas or if efforts are being focused correctly. Again, this is to self-assess against a gold standard rather than assessing whether or not a minimum standard is being met. There is a self-assessment tool that is about 50 pages long, and if the Board wants to go this direction, he recommends that the Board Members review that tool. The assessment is expected to be conducted in about two to three hours. He would suggest that a four-hour session be scheduled. He already has somebody that has indicated that they would be willing to help with facilitating this session that is from the State Health Division and has some background in this area.</p> <p>Dr. Hess expressed agreement with most of the presentation except for the 10 Essential Public Health Services. He believes that they are more general governance areas whereas he believes a professional in public health is not going to provide this listing as the 10 essential services.</p> <p>Mr. Dick responded that he believes that these are the 10 essential services as outlined through the national public health performance system. He believes that they are fairly universally embraced.</p> <p>Dr. Hess sought clarification on whether or not a service is to be evaluated or the community is being evaluated.</p> <p>Mr. Dick responded that it does include many things. There is some more specificity within the assessment tool that identifies some different elements under each of them that he thinks might make it easier to understand. The nice things about the generality of the essential services is that it allows them to be applied to what governance is doing as well as to what a state health department may be doing or a local health department.</p> <p>Dr. Hess explained that if they are going to do something like this, it needs to be balanced with</p>	

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		<p>what really are the 8 or 10 essential pieces of public health. He added that one could say that epidemiology is evaluation or tracking a community, but he believes that it is within itself an area. He advised that he taught a course in preventive medicine in public health, and he believes that this is not what an academic would say. He continued to offer that possibly this is what a Board would say but explained that he was having trouble with it.</p> <p>Council Member Ratti believes that the trouble Dr. Hess may be having has to do with the very narrow presentation that is being seen here. She recalls at the Board's last strategic planning retreat, or the one before that, that Dr. Iser made a presentation on the 10 essential services. At the time, she explained that it seemed to be far more comprehensive and representative of the things that they are doing in public health. It really is an assessment of the health of the community as a starting point for your strategic planning and everything else that you do. It is not just as simple as evaluating the quality of services; it really is an assessment of the entire community and multiple facets underneath that. She is comfortable in choosing to move forward with this process. She was impressed with the folks from the fundamental review; if they are recommending it, she thinks that it would be a good starting point for them.</p> <p>Mr. Dick clarified that the way the assessment process is setup is that there is an orientation on the essential services. Then, as they go through the assessment, there is an orientation to what that essential service entails.</p> <p>Ms. Ratti responded that what she is trying to say is that the 10 essential services is bigger than just this assessment process. They are pulled from the American Public Health Association (APHA).</p> <p>Dr. Hess explained that he is stuck on this circle. He does not like the way it is presented. He feels that if he had Dr. Iser's presentation, it will make more sense to him. He reiterated that these are not 10 essential services as far as he is concerned.</p> <p>Mr. Dick responded that they are from the APHA and very widely recognized. The circle is sort of the plan, do, check, act wrapped around this process as well.</p> <p>Chair Smith addressed Dr. Hess and explained that inside that circle he understands is not exactly what he is looking for, but when they break those out, singly, he will find everything that he is looking for when they get involved in each one of the ten.</p> <p>Dr. Hess responded that he would do a little research on it and see if he could educate himself.</p> <p>Mr. Smith explained that questions and concerns come out as they dictate what those 10 actually are. He expressed agreement with Mr. Dick's presentation in planning for the strategic retreat. He continued to advise that what they had been doing before was not really a strategic plan, and he thinks that this is the first step.</p>	<p>Dr. Humphreys moved, seconded by Council Member Zadra, to direct staff to move forward with the planning session.</p> <p><u>MOTION CARRIED</u></p>

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		<p>Dr. Humphreys explained that he feels that since the fundamental review is in progress, they can take that information, once received, and move forward with a strategic planning session. With that in mind, he would like to direct staff to move forward with this planning session.</p>	
17.	Discussion and Consideration of Desired Qualifications for a District Health Officer	<p>Mr. Smith advised that the Board has been provided various documents (filed) as requested by the Board regarding criteria for a District Health Officer. As discussed last month, he feels that Mr. Dick is qualified to sit in this position.</p> <p>Council Member Ratti pointed out that there are two items. The first item, No. 17, is discussion and consideration of the desired qualifications; therefore, she clarified that the Board should talk about the qualifications before talking about any individual. Then, Item No. 18 will be a discussion about the individual. She explained that she reviewed the hiring piece used for the prior recruitment and also researched online, looking at qualifications in other communities, and it was brilliant timing to be able to talk to the District Health Officers from the other jurisdictions, who were here for the fundamental review, in order to talk to them about what they thought the qualifications would be for a District Health Officer. She is comfortable that she has a good understanding at this point.</p> <p>Council Member Zadra recalled the last meeting where she had asked that they take this step not knowing that it had been done previously in the recent past. She walked away with this document, had some time to look at it, and she believes that it is still very topical and a good assessment of the candidate qualifications that best suit this organization.</p> <p>Dr. Hess commented that the document basically says what he had said. The minimum qualifications for this position are a Master's degree in Public Health. Obviously, it is not required by law, but his feeling is that it should be that or the equivalent. He does agree that Mr. Dick has done a great job in a difficult situation, and he certainly meets some of the qualifications. He talked to the folks that were here about the possibility of filling in some of the gaps through continuing education and other activities.</p> <p>Ms. Ratti thinks the document says what she said too, making reference to the first paragraph regarding qualifications, "an effective and proven public administrator with exceptional leadership and management skills...leadership through vision, engagement and a focus on mission will be necessary in addressing a changing landscape." She thinks that they have had a lot of conversation about what she believes this district needs as an effective and proven public administrator with exceptional leadership and management skills. She thinks that is the central point. With regard to the minimum qualifications, it says, "Master's degree in Public Administration and a minimum of five years of progressively responsible management experience OR an equivalent combination of education and experience." When they wrote this, they left that relatively vague and left that door, specifically and intentionally, because there could be an equivalency of years of experience that compensated for a lack of formal education.</p>	

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		<p>Dr. Humphreys requested clarification, per their last meeting, that there was no degree qualification for the District Health Officer.</p> <p>Ms. Admirand responded in the affirmative.</p>	<u>NO MOTION</u>
18.	<p>Consideration and Possible Appointment of Kevin Dick as District Health Officer, including Possible Discussion of Salary, authorizing Staff and Human Resources to Negotiate a Contract with Mr. Dick for Board Approval, or Possible Direction to Proceed with Recruitment of a District Health Officer</p>	<p>Council Member Ratti commented that she is a big fan of the work that Mr. Dick has done to date. She believes from her experience at the City of Sparks that giving the opportunity for people within your department to move into the highest levels of leadership is not always the case, but if you can make it happen, is the best thing for the morale of the organization. In Sparks, they have had tremendous success promoting internal candidates over and over again. They know their city, they know their community, and they know their sometimes challenging structural and political environments, and they still choose to stand up and desire to take on the job. She commends them, including her City Manager, Fire Chief, and Police Chief. She is in favor of moving forward to appoint Mr. Dick as the permanent Director. She feels that what they are doing at this point is to start negotiation of a contract for approval of both parties.</p> <p>Council Member Zadra provided two reference points that result in her comfort level as well. First, two years ago, when the City of Reno was looking to replace its City Manager, they had gone through a national search and had a couple of interims, one of which they named as the permanent, which did not last very long for the very reasons that Ms. Ratti described, the ugly political nature of the position. That person just decided that they were much better at other things. They were then presented with the opportunity to hire their current City Manager where there was discussion at the time that he did not have the credentials that you get within municipal management and the full breadth of experience in all of their operating areas. However, he had the skills that they recognized immediately and needed foremost, including the financial and planning side. The City Council was eager to recognize the general management skills, and she believes that he has proven himself to be a tremendous asset to the City and their community. That gives her comfort. She has hired a lot of people in her career; you can either find the one that is going to be a leader of a division, knowing absolutely everything about it, and hoping that they will still give autonomy and authority to their department heads, or you can find someone who is just a very good administrator and leader who seeks the best qualified people to head up the departments without insecurity of perhaps one outshining him in a particular operating area. The second reference point, when they were meeting with the fundamental review team, the three of them shared their experiences of who the best administrators have been in the departments they have been involved. It was a good leader, not someone who necessarily had the public health administrator degree or a MD degree. They also had her remember that they are evaluating right now exactly what the Board asked them to come do, their operating areas. They provided assurance that the areas that are performing to goal and hitting on all cylinders are the departments that Kevin has previously held responsibility before taking on this role. That gave some real affirmation to the opportunity.</p>	

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		<p>Dr. Humphreys added that he has also been impressed with the work that Kevin has done; more importantly, he feels that they need to look outside this Board. He has spoken with some staff members and some community partners, and they share that same feeling as well. The Board sees the end results of what he has done, but they see the ongoing, daily work that he is doing and has done. To hear that support from community partners and staff gives him a real positive feeling. He would be in favor of making this permanent appointment as well.</p> <p>Chair Smith added that he sits in a pretty unique position here as he works within Washoe County, City of Reno, and City of Sparks. He has been on the Board for quite a few years, and he checks, as Chairman, with City Managers and people that Kevin communicates with. Looking at the process of the REMSA negotiations, the work he has done with the City of Reno and the City of Sparks, he has received absolute accolades for Mr. Dick's work so far. He sat in the County Manager's application pick last week, and there were about three people who came up to him and said that they are hoping that this all goes through with Mr. Dick getting the job. Mr. Smith is passionate about this; it is the best he has seen here. He really wants this organization to move forward, and he believes that Mr. Dick is perfectly qualified and has everything it takes to get it done.</p> <p>Mr. Dick commented that he is honored by the confidence that the majority of the Board placed in him. He does understand Dr. Hess' concerns, and they have spoken regarding those. He is confident that while he did not support him, due to his concerns, there is nothing personal, and they can have a good working relationship moving forward. In fact, he will be requesting that Dr. Hess assist him with these responsibilities, particularly in their outreach and engagement with the medical community. He added that he would not be willing to accept this appointment if he did not have the confidence in the team here at the Health District with the expertise and leadership within the divisions with the capabilities of staff to support him in this role.</p> <p>Dr. Hess commented that during the fundamental review he talked with the reviewers, and he asked them to suggest some things that Kevin could do to learn about areas where there are weaknesses through continuing education. He advised that he feels really uncomfortable about it, but he is glad that they have Dr. Todd here and the folks in clinical services. He would hope that they could get some direction from them and assist Mr. Dick in filling in some of those gaps.</p> <p>Ms. Ratti commented that she would like to broaden that, because she hears the valid concern but thinks it is bigger than any one individual. During the turndown in the economy, budgets had to be cut very tight, and one of things that got sacrificed was training. It is not just this position; she knows that in the City of Sparks they have employees across the board whose certifications are lapsing without having the ability to get the required continuing education. Every individual in every organization hopefully strives to improve their understanding and become better at their job. She is unclear how the Health District's training and education budgets have fared. When the fundamental review team comes back, she would like there to be an assessment of where the entire team is missing the boat on education. There is also a generation coming out of the workforce with years</p>	<p>Council Member Ratti moved, seconded by Dr. Humphreys, to authorize the Board Chair, with the support of Staff and Human Resources, to negotiate a contract with Mr. Dick for Board approval to appoint him as District Health Officer.</p> <p>Ayes: Smith, Humphreys, Ratti, and Zadra</p> <p>Opposed: Hess</p> <p><u>MOTION PASSED</u></p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
		and years of experience. If that can be added to the fundamental review or looked at as part of the overall succession planning, she would like to see this broadened across the District.	
*19.	<p><u>Staff Reports and Program Updates</u></p> <p>A. <u>Director, Epidemiology and Public Health Preparedness</u></p>	<p>Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record. He pointed out an item under Public Health Preparedness and Collaboration on the second page. He explained that he has talked before about the potential need for mass dispensing in the event of a pandemic or bioterror attack. The federal guidance on planning for these is that they have to be able to get to everybody within the community within 48 hours from the decision to go forward. In counting visitors, that is starting to get close to half of a million people, which is a daunting task. One of the methodologies that they have been working on to address that is the concept of not only their own points of dispensing but also partnering with other entities in the community to do points of dispensing. If a company can take care of their own staff and their staff's families, those are people that do not have to get in line at the public points of dispensing. He felt that it was particularly noteworthy that this past month they had collaboration between his division (EPHP), the Community & Clinical Health Services Division (CCHS), and the Reno, Sparks, and Truckee Meadows Fire Agencies, and they were successful in getting 182 EMTs trained in delivery of vaccinations. That will be tremendously helpful in not only them taking care of fellow firefighters and firefighter staff families but also some of the other city and county employees that they may be able to assist as well as being able to add additional capacity to public POD sites. He was impressed with his staff's ability to get that number of EMTs trained, and they look forward to continued collaboration with fire partners.</p>	
	<p>B. <u>Director, Community and Clinical Health Services</u></p>	<p>Mr. Steve Kutz, Director, Community and Clinical Health Services, presented his monthly Division Director's Report, a copy of which was placed on file for the record. He commented that on page two of four of his division report, the menu labeling article in the newspaper was published a week late. It was not October 16th. It was in yesterday's paper, October 23rd. They are excited that it was in the newspaper as planned. Under Divisional Updates, on the Insight program, the Board saw Mr. Splan receive his award from Netsmart. They are very excited about that. He and Stacy Hardie, one of the CCHS program managers, managing family planning and sexual health programs, presented together at Netsmart. The attendees were very impressed with the level of partnership and cooperation on both the technical and clinical nursing side. That is typically not something that is seen far and wide. It definitely has not been seen at the conference. They were somewhat rather unique in that and look forward to perhaps more unusual presentations at the Netsmart Conference in the future. On page three, under Sexual Health, they talked about the impact from the federal government shutdown as they lost their public health associates for a few weeks, and they did return to work. They are very pleased to have them back, because they add a lot of value to their division.</p> <p>Council Member Zadra asked about the Affordable Care Act enrollment and the major hiccups experienced nationwide and within Nevada. She wanted to know where Mr. Kutz sees that going</p>	

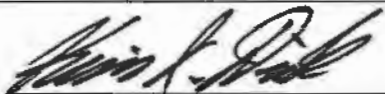
TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
		<p>and what impacts may be realized.</p> <p>Mr. Kutz responded that it will be a challenge to get as many people enrolled in affordable care as they had hoped. On the Health District's end, there are some glitches causing impact in regards to a couple agencies in town that have Enrollment Assisters and Enrollment Navigators planned to get someone on site here. They are still waiting for their final approval and go to launch these people in the community. They have one person enrolled in the Certified Application Counselor Program. It takes about 20 hours of training and then testing and certification in order to obtain a badge from the Nevada Department of Insurance that allows them to talk with clients in order to help enroll them in affordable care. If he was asked a year ago, his thought was that affordable care was going to be great for the community, because people with access to healthcare generally have better health outcomes. That is what they want. He was thinking that it would shrink or possibly eliminate some of their clinical services programs. When he was at Title X, the funding agency for family planning programs across the United States, they said that public health agencies need to rethink that. It is going to be an opportunity for more people to access services. When he and Ms. Hardie came back from the training this last Summer, there was an article in the newspaper that talked about the lack of providers in Nevada, particularly in Northern Nevada, to provide healthcare services. Therefore, as more people get enrolled in Affordable Care, he thinks that they may see more people seeking services. He is working on another collaborative effort with the staff from Administrative Health Services, Ms. Stickney's staff, to execute the contracts so that they can receive reimbursement for the services that they are already providing but receiving little to no reimbursement. He sees it as a great opportunity for the Health District.</p> <p>Dr. Hess commented that it is really important, because there is no copay for preventative services. He asked if they are figuring out Medicaid in order to get paid for those folks as well.</p> <p>Mr. Kutz responded that they have had some issues in getting their reimbursement claims to Medicaid. Ms. Buxton and Mr. Splan recently worked out some of the bugs in the system from Insight that allows them to electronically bill Medicaid. She did just report this morning, in their Insight Work Group, where they meet weekly and have various strike teams working on many aspects of the database, that she did just receive some reimbursements, while fairly small amounts, and has another stack to submit. Therefore, they are submitting claims and getting reimbursement.</p> <p>Council Member Ratti commented that she just had the opportunity to get a report out at one of the earliest assessments about what was happening when people were trying to interact with the exchange, and she thinks everyone knew that there would be some glitches with a major system going online. She also thinks that the most challenging clients would probably show up first, because they are the folks that have been most desperate for insurance. One of the interesting things that they reported out was that a major cause of the slowdown was the amount of people who were crying, because they had been waiting for healthcare insurance for so long that they were in dire straits. The social work aspect of the call as opposed to the enrollment aspect was</p>	

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		<p>dramatically slowing down the system. She hears that, and she hears victory. These are people who really need help. The most vulnerable and expensive are going to show up first. Some work does have to be done to ensure that some of the healthy, young folks get on there in order to make sure it works, but there was so much need in this community.</p> <p>Mr. Kutz commented that so much of the population that they serve in their reproductive health program and in their sexual health program, as well as immunizations, are the vulnerable, young adult population who think that they are young and healthy and do not need insurance. Those are exactly the ones that they would like to get into the system now, working on the preventative health aspect as Dr. Hess had mentioned, rather than costing the health system so much money later on. Another interesting point is that it was expected to be quite the learning curve for a large portion of the population across the United States, because so many individuals do not even know how to use insurance. They are simply used to going to an emergency room.</p> <p>Dr. Humphreys commented that as Ms. Zadra mentioned, they have all heard on the news what a challenge it has been for people to access the system. In the State of Nevada, he believes people are fortunate that the State has done a very good job with the Silver State Health Insurance Exchange. It is his understanding that the residents of Nevada can access that directly and not have to go through the federal system that has created such a problem with people.</p> <p>Mr. Kutz responded in the affirmative and commented that on the Nevada Silver State Health Insurance Exchange, the public portal is called Nevada Health Link. The public goes through there, inputs various information about themselves and family members, and it will tell them who qualifies for Medicaid, if a child qualifies for the State Children’s Health Insurance Program (SCHIP), also known as Nevada Check Up, and the options for another person to buy insurance through one of the qualified health plans. Nevada has gone above and beyond what is expected of minimum access. Rather than getting three different bills and trying to figure out the overall cost, they will take all of the various plans and then provide one cost and he believes one bill on a monthly basis.</p>	
	<p>C. <u>Director, Environmental Health Services</u></p>	<p>Mr. Robert Sack, Division Director, Environmental Health Services, presented the monthly Division Director’s Report, a copy of which was placed on file for the record. He added that for the past several years, they have been working with the State Health Division on adopting a uniform food code that is based on national FDA standards. The State just had their version of it approved by the State Board of Health. His division has been working with it to make some minor changes to mirror enforcement and permitting, and they are close to being able to take it out to stakeholders. It is a huge regulation, and there will be a lot more information about it in the upcoming months. It is a great step forward, while quite complicated, that is going to allow those food service operators, who know what they are doing, a lot more latitude on providing some updated methods of cooking and handling food, allowing them better inspections as well.</p> <p>He also added that they are going to be looking into regulations for hotels and motels. The weekly motels are making their jobs very difficult with a lot of defects and problems that they are</p>	

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		<p>experiencing, along with a high number of changes of ownership. They are closing a lot of rooms. The regulations that are in place are state regulations; the District Board of Health does have the ability to adopt their own. They are very old regulations and mostly geared to the larger hotel properties. They are going to need some work that addresses these weekly motels, because they are the only thing that truly keeps these places from just being true slums. Nobody else is typically able to get into those rooms on some frequency.</p> <p>Dr. Humphreys asked if they sometimes have to have law enforcement accompany them on inspections.</p> <p>Mr. Sack responded that they have not typically except when law enforcement has received numerous calls. In that case, there will be a joint inspection scheduled with law enforcement, code enforcement, business license, building, and them (EHS), going in at the same time to inspect every aspect of a hotel. There are times that they wish they did. They had an employee that was offered a cash bribe at one of these hotels a couple weeks ago in an attempt to make these violations go away. They did direct that employee to report the incident directly to the Sparks Police Department, and it is currently under investigation. In general, he does not feel the need as his staff does a good job of protecting themselves. They are not carrying guns; however, police officers think they should for some of the places they go. They develop that skillset for working in those environments, and when they truly feel that they have a public safety issue, they do involve the police. The police agencies have been pretty good at supporting them.</p> <p>Council Member Zadra encouraged continued work with Alex Woodley with the City of Reno. They recently reassigned and redefined some of his responsibilities, giving him a lot more authority to be able to take on some of these kinds of situations.</p> <p>Mr. Sack responded that each of the agencies has seen pieces of this with these hotels. They are very old and very tough to work with, because a lot of the people living there are living there permanently. This makes it more difficult to get access into to their rooms, and it is not just the property owner's responsibility, some of it involves the people who are living there and how they are living. However, those rooms still need to have some minimum safety standards.</p> <p>Council Member Ratti asked if they are working with Washoe County Social Services.</p> <p>Mr. Sack responded that they typically do not do a lot with the hotels. If there are children involved, they can get involved. Also, if somebody needs adult services assistance, they try and get them involved, but there are not a lot of resources there for these people.</p> <p>Ms. Ratti commented that part of the concern is that the community has a lack of affordable housing. This is the default affordable housing system. While they have done a fabulous job of building affordable housing for seniors in the last five years, they have built zero family and low-income housing for other populations. If they go in with a strong health, shut-it-down approach,</p>	

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		then there are impacts on the shelter and so forth. Therefore, she would like to talk about this issue during Item No. 20.	
	D. <u>Acting Director, Air Quality Management</u>	Mr. Daniel Inouye, Acting Division Director, Air Quality Management, presented the monthly Division Director's Report, a copy of which was placed on file for the record.	
	E. <u>Administrative Health Services Officer</u>	Ms. Eileen Stickney, Administrative Health Services Officer, presented the monthly Administrative Health Services Officer Report, a copy of which was placed on file for the record. She noted that per the earlier discussion regarding core public health functions, she pulled the report from Amy J. Khan, MD, MPH, for a presentation that was provided to the Board in 2002 (filed). She also provided Dr. Hess the APHA website as a reference.	
	F. <u>Interim District Health Officer and Health District Updates</u>	<p>Mr. Kevin Dick, Interim District Health Officer, presented the monthly District Health Officer Report, a copy of which was placed on file for the record.</p> <p>Mr. Dick commented that the initial fundamental review site visit took place on October 17th and 18th, after this report was written. The review team was kept very busy on a very challenging schedule of meetings every hour that often ran a little longer. They met with the leadership through the supervisor level within the Health District. He expressed appreciation to the Board Members for taking the time to meet with the review team. The review team also met with an employee group, they met with state agency partners, public health stakeholders, stakeholders from the business community, and the County and City Managers. Unfortunately, they were here at the same time as the County Manager interviews; our representative, John Slaughter, was not able to meet with them but will do something to catch up with them over the phone. Both he and everybody that he has talked to were very impressed with the team. They told him and the Division Directors that they were very impressed with how forthcoming everybody was with providing them with information and having a really positive and constructive approach toward the fundamental review. They did not get the feeling that anybody was holding back or being defensive in this process. They appreciated that everybody was right away working together as a team to try to get the best outcome out of this project. Staff is going to be very busy over the next few weeks, going through the self-assessment process to provide that information back to the review team. Additionally, they are also going to be identifying performance measures that are being used within the programs or that they think they might consider using. Ms. Stickney will be busy compiling a lot of financial information for them in the public health uniform data system format (PHUND\$) that one of the review team members had helped to develop. He thinks that they have had a real good start to the fundamental review; the review team will be back on November 12th and 13th. Then, they will be working to develop their report and recommendations that they will provide back to the Health District as an initial draft at the end of January and provide a briefing and discussion with the Board at the February meeting.</p>	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
*20.	Board Comment – Limited to Announcements or Issues for Future Agendas	<p>Council Member Ratti requested that on a future agenda, not necessarily next month's agenda, as she believes it is bigger than just the Health District and nearing the holiday season, she would like a discussion regarding affordable housing.</p> <p>Chair Smith announced that he met with the new Board Member, David Silverman, and he is excited to join the Board. Unfortunately, before he was appointed, he had a meeting scheduled on this date in Las Vegas. He is going to be a great Board Member, and he is anxious to meet everyone and work with staff. He has already setup some dates to speak with the Division Directors.</p>	
21.	Emergency Items	None.	
*22.	Public Comment (limited to three (3) minutes per person). No action may be taken.	None.	
23.	Adjournment	There being no further business to come before the Board, the meeting was adjourned.	<p>Council Member Zadra moved, seconded by Council Member Ratti, that the meeting be adjourned.</p> <p><u>MOTION CARRIED</u> The meeting was adjourned at 3:20 p.m.</p>



KEVIN DICK,
INTERIM DISTRICT HEALTH OFFICER



WILLIAM FLORES,
RECORDING SECRETARY



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent Promote Protect

DATE: November 21, 2013

TO: District Board of Health

FROM: Daniel Inouye, Acting Director, Air Quality Management

SUBJECT: Peavine Construction Company-- Case No. 1134
Unappealed Citation No. 5385
Agenda Item: **8. A. 1. a.**

Recommendation

Air Quality Management Division Staff recommends that Citation No. 5385 be upheld and a fine of \$1,000.00 be levied against Peavine Construction Company for failure to maintain a Dust Control Log on site and control fugitive dust as required by Dust Control Permit No. DCP13-0054. Failure to maintain a Dust Control Log on site and control fugitive dust is a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.2175, Operations Contrary to Permit. This is a negotiated settlement.

Recommended Fine: \$2,500.00

Negotiated Fine: \$1,000.00

Background

On October 2, 2013, Washoe County Air Quality Management Division received a citizen complaint from Mrs. Beverly Powers stating that there was dust blowing into her yard from the construction site located directly behind her apartment. The construction site was identified as the Glenmanor 2 Subdivision, located at 2071 Virginia Lake Way in Reno. This was the third complaint received by the Air Quality Office on this project since September, 2013.

Air Quality Specialist II Michael Osborn was dispatched to the site and upon arrival found Peavine Construction in the process of installing roads and underground utilities. Activities on the site included cutting, filling, trenching and stockpiling of materials. AQ Specialist Osborn observed the area for approximately 45 minutes during which time he observed dust coming from the entire site including the material storage piles. The soils on the site were dry, powdery and unstable. Specialist Osborn observed no water source or mitigation equipment on site.

AQ Specialist Osborn then made contact with Mr. Eddie Hernandez, site supervisor for Peavine Construction. Specialist Osborn requested to inspect the Dust Control Log for the site, in accordance with Condition No. 11 of Dust Control Permit No. DCP13-0054. Mr. Hernandez stated that he didn't have the logs on site but that they were at his house which is where he fills them out. It was explained to Mr. Hernandez that not only was the Dust Control Log required to be on-site but it serves as the evidence to document that he had been diligent in watering the site to control fugitive dust. AQ Specialist Osborn noted that the developer, Capstone Communities, had been issued Notice of Violation Warning No. 5401 on September 25, 2013, for not having a dust control sign and no Dust Control Log for the control officer to review.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225
www.ourcleanair.com

November 21, 2013
DBOH/Peavine Construction/Case 1134
Page 2

Based on the results of his investigation, Specialist Osborn issued Notice of Violation Citation No. 5385 for a major violation of Section 030.2175 Operations Contrary to Permit.

Settlement

On October 9, 2013, Senior AQ Specialist Dennis Cerfoglio conducted a negotiated settlement meeting attended by AQ Specialist Michael Osborn and Mr. John Hedgorth, Superintendant for Peavine Construction Company. After careful consideration of all the facts in the case, Senior AQ Specialist Cerfoglio recommended that Citation No. 5385 be upheld with a fine of \$1,000. A Memorandum of Understanding was signed by all parties.

Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 5385.
2. The Board may determine to uphold Citation No. 5385 but levy any fine in the range of \$0 to \$10,000 per day.

In the event the Board determines to change the proposed penalty, the matter should be continued so that Peavine Construction Company may be properly noticed.



Daniel Inouye, Acting Division Director
Air Quality Management

DI/DC: ma



NOTICE OF VIOLATION

NOV 5385

DATE ISSUED: Oct 2, 2013

ISSUED TO: Pearline Construction PHONE #: 359-2288

MAILING ADDRESS: 2332 Lockin Circle CITY/ST: Sparks, NV ZIP: 89431

NAME/OPERATOR: Eddie Hernandez PHONE #: Same

PERMIT NO. PCA13-2254 COMPLAINT NO. cmp13-0143

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 10-2-13 (DATE) AT 1400 HRS (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE | <input checked="" type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> OTHER _____ |

VIOLATION DESCRIPTION: Failure to maintain water Truck logs @ site as required per dust control plan. Fugitive dust also blowing from site

LOCATION OF VIOLATION: Copstone Homes at Humboldt + Hill Crest, Reno

POINT OF OBSERVATION: on site (Glen/Hawes 2 Subdiv) 2071 Virginia Lake Way
Reno NV 89509

Weather: Warm / gusting from SW Wind Direction From: N E S W

Emissions Observed: Fugitive dust
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 10-2-13 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 9 hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Signature] Date: 10-2-13

Issued by: [Signature] Title: AQSD

PETITION FOR APPEAL FORM PROVIDED



DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION

Date: Nov 9, 2013
Company Name: Parsons Construction
Address: 2332 Leekin Road, Sparks, NV
Notice of Violation No.: 5335 Case No.: 1134

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation: 339.2175 Permit Condition #11
No Water Truck Left On Site

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 1,000.00. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on Nov. 21, 2013.

John Hedgworth
Signature of Company Representative

Dennis A. Cerfoglio
Signature of District Representative

John Hedgworth
Print Name

DENNIS A. CERFOGLIO
Print Name

Superintendent
Title

Sr. Air Quality Spec.
Title

Witness

[Signature]
Witness

Witness

Witness

**AIR QUALITY MANAGEMENT - ADMINISTRATIVE PENALTY TABLE &
RECOMMENDED FINE CALCULATION WORKSHEET**

Administrative Penalty Table

Air Quality Management Division Washoe County Health District

I. Minor Violations - Section 020.040(C)

<u>Regulation</u>	<u>1st Violation</u>	<u>2nd Violation</u>
040.005 Visible Emissions	\$ 1,000	\$ 2,500
040.030 Dust Control (fugitive)	250	750
040.035 Open Fires	500	1,000
040.040 Fire Training	500	1,000
040.050 Incinerator	1,000	2,000
040.051 Woodstoves	500	1,000
040.055 Odors	1,000	2,000
040.080 Gasoline Transfer (maintenance)	1,000	2,000
040.200 Diesel Idling	500	1,000
050.001 Emergency Episode	1,000	2,000

II. Major Violations - Section 020.040

<u>Regulation</u>	<u>Violation</u>	<u>Source Category</u>	
		<u>Minimum</u>	<u>Maximum</u>
030.000	Construction/Operating without Permit (per major process system or unit/day)	\$ 5,000	\$ 10,000
030.1402	Failure to Comply with Stop Work Order	2,000/day	10,000/day
030.2175	Operation Contrary to Permit Conditions (per day or event)	2,500	10,000
030.235	Failure to Conduct Source Test or Report (per Reporting Period for Each Unit)	2,500	5,000
	All other Major Violations (per day or event)	\$ 5,000	\$ 10,000
030.000	Construction Without a Dust Control Permit		
	Project Size – Less than 10 acres	\$ 500 + \$50 per acre	
	Project Size – 10 acres or more	\$1,000 + \$50 per acre	

III. Major Violations - Section 030.107 Asbestos

A. Asbestos Sampling & Notification	\$ 2,000 - \$10,000
B. Asbestos Control Work Practices (per day or event)	\$ 5,000 - \$10,000
C. Asbestos Containment & Abatement (per day or event)	\$ 5,000 - \$10,000

**Washoe County Air Quality Management
Permitting & Enforcement Branch
Recommended Fine Calculation Worksheet**

Company Name Peavine Construction Company
 Contact Name Eddie Hernandez/John Hedgcorth

Case 1134 NOV 5385 Complaint CMP13-0143

Violation of Section 030.2175 Operations Contrary to Permit

I. Base Penalty as specified in the Penalty Table = \$ 2,500

II. Severity of Violation/Intent

A. Public Health Impact

1. Degree of Violation

(The degree of which the person/company has deviated from the regulatory requirements)

Minor – 0.5 Moderate – 0.75 Major – 1.0 **Adjustment Factor** 0.5

2. Toxicity of Release

Criteria Pollutant – 1x

Hazardous Air Pollutant – 2x **Adjustment Factor** 1.0

3. Environmental/Public Health Risk (Proximity to sensitive environment or group)

Negligible – 1x Moderate – 1.5x Significant – 2x **Adjustment Factor** 1.0

Total Adjustment Factors (1 x 2 x 3) = 0.5

B. Adjusted Base Penalty

Base Penalty 2,500 x Adjustment Factor 0.5 = **\$ 1,250**

C. Multiple Days or Units in Violation

Adjusted Penalty 1,250 x Number of Days or Units 1.0 = **\$ 1,250**
 Penalty assessed for one time event

D. Economic Benefit

Avoided Costs \$ 250 Economic Benefit from no water truck or log = **\$ 250**

Penalty Subtotal – Recommended Fine

Adjusted Base Penalty \$ 1,250 + Economic Benefit \$ 250 = **\$ 1,500**

III. Penalty Adjustment Consideration

A. Degree of Cooperation (0 – 25%) +/- 25 %

B. Mitigating Factors (0 – 25%) +/- 0 %

1. Negotiated Settlement
2. Ability to Pay
3. Other (explain)

C. Compliance History

No Previous Violations (0 – 10%) - 10 %

Similar Violation in Past 12 months (25 - 50%) + _____ %

Similar Violation within past 3 year (10 - 25%) + _____ %

Previous Unrelated Violation (5 – 25%) + _____ %

Total Penalty Adjustment Factors – sum of A, B, & C -35 %

IV. Recommended Fine

Penalty Adjustment:

<u>\$ 1,500</u>	x	<u>-35</u> %	=	<u>-\$ 525</u>
Penalty Subtotal (From Section II)		Total Adjustment Factors (From Section III)		Total Adjustment Value

Additional Credit for Environmental Investment/Training – N/A

Adjusted Penalty:

<u>\$ 1,500</u>	(-)	<u>\$ 525</u>	=	<u>\$ 1,000</u>
Penalty Subtotal (From Section II)		Total Adjustment Value (From Section III)		Negotiated Fine


 Air Quality Specialist

10-9-2013
 Date

AIR QUALITY MANAGEMENT
DUST CONTROL PERMIT # DCP13-0054
APPLICATION SUBMITTED FOR GLENMANOR2 SUBDIVISION
LOCATED AT 2071 VIRGINIA LAKE WAY, RENO



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

Dust Control Permit #: DCP13-0054

Name of Development: GLENMANOR 2 SUBDIVISION

Location of Development: 2071 VIRGINIA LAKE WAY

Acres: 3

of Water Trucks: 1

Issued Date: 06/14/2013

Expiration Date: 12/14/2014

Issued To: GM2 LLC

The following requirements are special conditions of approval for this dust control permit in addition to the standard conditions noted in the permit application. The special conditions noted below must be followed in all activities covered in this permit.

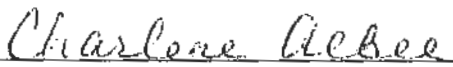
1. The required number of water trucks will be assigned and available for operation 24 HOURS A DAY, 7 DAYS A WEEK for the purpose of water application for control of fugitive dust. If the required number cannot control fugitive dust emissions from equipment operations and/or gusty wind conditions, the applicant shall immediately provide additional water trucks. CESSATION OF OPERATIONS IS REQUIRED IF DUST CANNOT BE CONTROLLED DUE TO EQUIPMENT OPERATIONS AND/OR GUSTY WIND CONDITIONS. IF CESSATION OF OPERATIONS IS USED AS A DUST CONTROL MEASURE, CONTINUED WATERING OF THE PROJECT IS REQUIRED.
2. Dust emissions generated on any entrance or exit haul roads due to equipment operations or gusty wind conditions must be controlled 24 hours a day, 7 days a week, by the use of water application or an environmentally safe dust palliative (District Regulation 040.030, Section C. 2. a. and b.) Any palliative used must comply with state and local regulations and not provide a noxious odor or contaminate ground water.
3. All projects importing or exporting dirt, rock or other fill materials must comply with the work practice standards in District Regulation 040.030, Section C. 4., including load tarping, watering or Freeboard. Any soil tracked onto adjoining paved roadways will be promptly removed by wet broom or washing. Regular vacuum or wet sweeping will be performed at least daily, and more often if necessary or if ordered by the Control Officer due to a violation. Any materials tracked out or spilled which cause visible fugitive dust for a period of five (5) minutes in any hour period shall be cleaned up immediately.
4. Any soil or fill storage piles operated or maintained as a part of this construction lot will be covered or wetted down sufficiently to prevent wind blown dust. Dust emissions from screening operations will be controlled by the use of a water truck or other control measure that prevents fugitive dust.

1001 E 9th Street Suite B171, RENO NV 89512
(775) 784-7200 · FAX (775) 784-7225 www.washoecounty.us/health

5. The applicant shall implement additional dust control measures, such as extra water trucks, water cannons, re-vegetation, environmentally safe dust palliatives (which comply with all applicable regulations and do not emit a noxious odor and do not contaminate ground water), wind fencing, and/or cessation of operations should these measures fail to control fugitive dust emissions from this project.
6. Once final grade has been completed, and if no structures are being constructed, the owner/developer shall be required to establish a long-term stable surface. This shall include re-vegetation or covering the disturbed soil with rock or crushed asphalt products within 30 days of completion of final grade. The use of an approved palliative is an option, but must be approved by the Air Quality Management Division (AQMD) prior to application.
7. The applicant shall provide a Material Safety Data Sheet (MSDS) and dilution ratio to AQMD staff for any dust palliative selected for use as a dust control measure at this site.
8. A copy of this dust control permit shall be maintained at the construction project site and available to any sub-contractor or Air Quality Management Division inspector to review upon request.
9. ANY CHANGES MADE TO THE PROPOSED OPERATIONS, SCOPE OF WORK OR SURFACE DISTURBANCES UNDER THIS DUST CONTROL PERMIT shall be submitted to the Washoe County Health District, AQMD in writing and must receive approval from the Control Officer prior to implementation.
10. The owner or the general contractor shall erect an informational sign at the main entrance to the project site. The sign shall be a minimum of 4 ft by 4 ft in size, and shall be in place prior to initiation of disturbance of the ground surface. The sign lettering shall be at least 4 inches high and shall be bold and easily readable by the public. The sign shall remain in place for the life of the project. The sign shall include the following information, also see attached example:
 - a) The name of the project.
 - b) A statement identifying the General Contractor.
 - c) A statement proclaiming that "All operators at this site are required to control dust emissions from their operations. The General Contractor is required to oversee and control project wide dust emissions."
 - d) A statement proclaiming that "For dust related problems coming from this site, or to make a dust complaint, call this phone number 24 hours per day, seven days per week: (775) 784-7200. A 24-hour phone number for both the Contractor/Developer and the Air Quality Management Division shall also be posted. The 24-hour phone number for complaints to the Air Quality Management Division is (775) 784-7200."

11. A log book of all dust control operations, containing all information as required by the Control Officer in the standard "WASHOE COUNTY DUST CONTROL LOG" must be maintained on a daily basis (copies of blank log sheets are available at the Air Quality Management Division Office). Required information includes, but is not limited to, the number of **OPERATING** water trucks/pulls, the size of **OPERATING** water trucks/pulls (gallons capacity of each truck/pull), and the condition of the surface crust on disturbed areas. The operator shall record in the logbook all dust control efforts and the compliance level of the site with dust control requirements. The logbook shall be kept at the project site and made available to District representatives upon request.
12. Visible dust may not be emitted into the air from any operations or disturbed areas of this project for more than 5 minutes in any hour period (Regulation 040.030, Section C. 1). All disturbed areas must maintain a visible surface crust or other cover in compliance with Regulation 040.030, Section C.2.c. Compliance shall be determined using US Environmental Protection Agency Reference Method 22, with an observation period of not less than 5 minutes in any hour period. Copies of District Regulations, enforcement policies and USEPA Reference Testing Methods may be obtained by contacting the Air Quality Management Division at (775) 784-7200.
13. Failure to comply with all of the requirements of this Dust Control Permit shall be considered a citable violation of District Regulations and this dust control permit. Citations may be issued for each day of violation, in amounts up to \$10,000 per day as stated in District Regulations.
14. Any use of recycled wastewater from a public or private sewer treatment plant must take into account the protection of public health.

NOTE: All operators who clear more than one (1) acre of land also need an NPDES permit addressing water quality issues related to storm run-off from the Nevada Division of Environmental Protection. Contact the Bureau of Water Pollution Control at (775) 687-9418 for further information.


Control Officer

THIS IS NOT A GRADING PERMIT. THESE CONDITIONS ADDRESS DUST CONTROL ONCE THE GRADING PERMIT HAS BEEN OBTAINED. IF THE GRADING PERMIT IS DENIED THIS PERMIT IS VOID.

DUST CONTROL PERMIT APPLICATION

AIR QUALITY MANAGEMENT DIVISION
PO Box 11130, Reno NV 89520-0027 * (775) 784-7200 * Fax (775) 784-7225

FEE as of July 1, 2012: \$108.00 per acre – plus a \$33.00 administration fee per permit
(Less than .5 acres round down; .5 and greater round up)

THE "APPLICANT" IS RESPONSIBLE FOR ALL DUST CONTROL 24 HOURS A DAY, SEVEN DAYS A WEEK,
Including weekends and holidays, from commencement of project to completion.

The Applicant must be the Property Owner/Developer, and signed by the Applicant or his
Attorney in Fact. Fill in the application completely or it will be returned for completion.

To be filled in by AQ Staff	
Permit No.:	DCLP13-0054
Area:	3
Water Truck(s):	1
Hydro Basin:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

- Name of Development: Glen Manor 2 Subdivisions
- Development Address: 2071 Virginia Lake Way
- Size of Project (disturbed acres): 3.4 Acres
- Type of Project (choose one):
 Residential – Single Family Residential – Multi Family _____ Commercial with Residential _____
 Road Construction – New _____ Road Construction – Maintenance/Rehabilitation _____
 Commercial / Industrial _____ Municipal/Utilities _____
- If renewing an existing permit, list permit number: _____

NOTE -- The Dust Control Permit is valid for eighteen (18) months from the date of approval. If the project is not complete or has not commenced by the expiration date, the Applicant must submit a renewal application to the Air Quality Management Division. Failure to do so will result in the Permit expiring and could result in a citation.

- APPLICANT -- Name and current Address of Property Owner/Developer:
 Owner/Developer: GM2 LLC Contact: DARRIN JUDART
 Address: 9441 DOUBLE DIAMOND Pkwy #114, RENO
 City: RENO State: NV Zip: 89521
 Phone Number: 775 657-8600 x14 Email: djudart@capstonenv.com

- Name and current Address of Project Engineer/Consultant:
 Engineer/Consultant: CFR INC Contact: Russ Applegate
 Address: 1120 Corporate Blvd
 City: Reno State: NV Zip: 89502
 Phone Number: 856-1150 Email: rapplegate@cfareno.com

- Name and Address of General Contractor:
 Contractor: FBS PEAVING CONSTRUCTION Contact: _____
 Address: PO Box 2244 / 2332 Larkin Cir, Sparks NV 89431
 City: SPARKS State: NV Zip: 89432
 Phone Number: 775 359-2288 Email: _____

- Name and Address of Grading/Excavating Contractor:
 Contractor: FBS PEAVING Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone Number: _____ Email: _____

CHECK \$357.00 ✓
1 061313 N050475 1ND

11. Proposed Construction Dates – Per Phase:

*** provide grading and phasing maps ***

On-Site Grading/Excavation: Start: July 2013 Complete: OCT. 2013 (estimate)
 Building Construction: Start: July 2013 Complete: OCT 2014 (estimate)

12. Will fill material be required? Yes _____ yd³ _____; No X
 13. Will there be an excess of native material as a result of excavation? Yes X yd³ 500 ±
 No _____
 14. Amount of Material to be excavated (yd³): 3,000 ±
 15. Is there a soil analysis report available? Yes X No _____
 16. On-Site soil type: Sc
 17. Method of dust control to be utilized (per phase): (attach a map showing dust control strategy-utilize scale with contours)

Water Truck(s) (1) (number of trucks)
 Chemical Sealant _____ (type – attach MSDS Sheets)
 Sprinklers/Water Cannons _____ (locations)
 Compaction 90 percent (percent)
 Enclosure Silt Fence (fences, windbreaks)
 Revegetation _____ (type – attach seeding schedule)
 Will temporary irrigation be supplied? Yes _____ No X
 Water Source: City
 Speed Limits 25 mph Other _____

NOTE - Permanent stabilization methods such as construction/landscaping, revegetation, chemical sealant/palliative, or other approved method(s) of dust suppression must occur "within 30 days of grading completion". Dust suppression must continue regardless of construction status.

18. Method to control mud and soil being tracked onto adjacent paved roadways: stabilized Construction entrance
 19. Frequency of daily street cleaning: Daily
 20. Describe the methods (fences, barriers, etc.) to prevent unauthorized traffic on the construction site(s): Construction fence
 21. Persons to be contacted during non-working hours in case of dust problems:
 Name & Phone no: Mike Branson 657-8600 Email: mbranson@CapstoneNV.com
 Name & Phone no: _____ Email: _____

22. The Applicant's (Owner/Developer) signature or that of his/her Attorney in fact on this application shall constitute agreement by the Applicant to accept responsibility for meeting the "Conditions of Plan" (attached):

[Signature]

Signature

6/12/13

Date

DARRIN FORD

Print or type name

MANAGER

Title

GM2 LLC

Company Name

775-657-8600 x14

Phone Number

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0143**

Complaint Status: NOV

Source of Complaint: CITIZEN

Complaint Type: CNSTDUST

Date Received: 10/02/2013

Time: 1:05 P.M.

Inspector: MOSBORN

Inspector Area: 3

Complaint Description: **NOV CITATION 5385 , CASE 1134/PEAVINE *** NOV CITATION 5386, CASE 1135/CAPSTONE - DUST BLOWING FROM DIRT PILES, WATER TRUCK NO**

Address: 181 HILLCREST DR RENO

Location: GLENMANOR 2 SUBDIVISION - 2071 VIRGINIA

Parcel Number: 01905117

Related Permit Number: DCP13-0054

Complainant:

BEVERLY POWERS

181 HILLCREST DRIVE
RENO NV 89509
775-379-7442

Responsible Party:

CASE 1134 - PEAVINE CONSTRUCTION
EDDIE HERNANDEZ
2332 LARKIN CIRCLE
SPARKS NV 89431
775-359-2288

Investigation:

On 10-02-2013 at 12:45 p.m. Specialist Osborn received a dust complaint located at the above address. This was the latest of several complaints received about this construction site. Specialist Osborn arrived on site and observed the area for approximately 45 minutes to see if a water truck was operating in the area. Dust was observed coming from the entire site as well as storage piles of material.

The weather was warm with partly cloudy skies and winds were sustained at 10.6 mph with a maximum gust of 27 mph as measured at the Plumb/Kietzke air monitoring station. This area is described on dust control plan #DCP13-0054 as 3.4 acres, the development is named Glen Manor 2. It is a single family residential development. Construction activities on this date include cutting, filling, trenching and stockpiling of materials. Peavine Construction is in the process of installing roads and underground utilities. A large 644 front loader was observed moving around the area creating dust. This piece of equipment would climb a large storage pile a soil estimated to be approximately twenty feet in height and the drop the buckets from an elevated point causing dust to go airborne on the site. The soils on site were dry, powdery and unstable. Fugitive dust was observed coming from the material stock pile, construction equipment and interior unfinished roads. No water source or mitigation equipment was observed on site until the Peavine water truck initiated watering of the unstable areas.

Specialist Osborn then made contact with Eddie Hernandez, site supervisor for Peavine Construction.

Mr. Hernandez was requested to produce his "Washoe County Dust Control Log". Specialist Osborn was then given a clipboard with paperwork and could locate no current logs. Logs were completed from the week of the 23rd of September. No logs were found for the week of the 30th of September. Mr. Hernandez states that in all his years of construction he has never heard of keeping dust control logs. Mr. Hernandez and I reviewed the week of the 23rd of September for compliance issues with the site finding none and the utilization of a three thousand gallon water truck. Supervisor Hernandez further stated that he completes the logs at home with his payroll records. It was explained to him that this logs can protect him also to show compliance in areas should a complaint be received reference dust control. Supervisor Hernandez was also advised that it would be prudent to leave the logs and a copy of the dust control plan on site and not take them home. Peavine Construction/Mr. Hernandez was issued NOV Citation 5385 for 030.2175 for violation of permit condition #11; Dust Control Plan DCP13-0054, in violation of the District Board of Health Regulations Governing Air Quality Management.

On this same date at approximately 3:30 p.m. Specialist Osborn met with Mike Branson, Partner of Capstone Communities. Mr. Branson when called was asked to bring his dust control plan with him to the site. The situation was explained to Mr. Branson reference the period of observation on site, photographs and lack of watering. It was further explained that Peavine Construction had not kept their dust control logs current on site as required under the dust control plan issued to him. Mr. Branson was also advised that a complaint had been received from Bev Towers. Mr. Branson/Glenn Manor 2 LLC, is ultimately responsible for dust control plan DCP13-0054 and was issued NOV Citation 5386 for 030.2175; violation of condition #11. The dust control plan was issued on 06/14/2013 with an expiration date of 12/14/2014.

On 09/25/2013, Specialist Dugger responding to complaints from this site met with Mr. Hernandez and Mr. Branson and explained the importance of staying in compliance with their Dust Control Plan. Mr. Hernandez then kept his dust control log for that week but not since. Mr. Branson was issued NOV Warning 5401 for no dust control logs or signage on site. On 06/24/2013 Specialist Osborn called Mike Branson and explained the importance of his dust control plan and his responsibilities of having contractors on site with him being ultimately responsible.

PRIOR HISTORY:

CMP13-0139; Nov Warning #5401-no dust control logs or dust Control sign. 09/25/2013.

CMP13-0137; Dust and debris from house construction. 09/19/2013.

CMP13-0089; Dust from construction site-no water truck being Used. 06/24/2013.

Michael R. Osborn, AQSII
Air Quality Management Division
Washoe County Health District

Enforcement Activities

Warning Citation.: 10/02/2013
NOV.....: 10/02/2013

Settlement.....: 10/09/2013
Appealed.....:
Upheld.....:

Citation Number: 5385
NOV Number....: 5384
Case Number.....: 1134
Amount.....: \$0.00

Amount.....: \$0.00

Status Information

Initialized By.....: TBURTON
Date Assigned.....: 10/02/2013

Completed Date...:
Completed By.....:

To see all the details that are visible on the screen, use the "Print" link next to the map.



PHOTOS TAKEN BY AQ SPECIALIST II, MICHAEL OSBORN
OF 2071 VIRGINIA LAKE WAY, RENO NV

DATED OCTOBER 2, 2013



This photo depicts the soil conditions on this date. 10/02/2013 1:14:48 PM



This photo depicts a 644 ton loader dumping up the opposite side of storage pile 10/02/2013 1:08:41 PM showing the conditions of material on site.



CHRONOLOGY OF COMPLIANCE ACTIONS

DC# 13-0054

Notice of Violation - WARNINGS

<u>Date</u>	<u>Action</u>	<u>Reason</u>
9-24-13	Verbal	Missed rental logs

Notice of Violation - CITATIONS

<u>Date</u>	<u>Action</u>	<u>Reason</u>
10-2-13	1606 # 5885	Missed rental logs

Details: Missed Verbal; no logs on site for week of

Sept 30 13

Details: _____

Details: _____

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0137**

Complaint Status: ASSIGNED

Source of Complaint: CITIZEN

Complaint Type: CNSTDUST

Date Received: 09/19/2013

Time: 3.10 P.M.

Inspector: MOSBORN

Inspector Area: 3

Complaint Description: DUST AND DEBRI FROM HOUSE CONSTRUCTION

Address: 181 HILLCREST DR RENO

Location:

Parcel Number: 01905117

Related Permit Number:

Complainant:

BEVERLY TOWERS
181 HILLCREST DRIVE
RENO NEVADA
89501

Responsible Party:

Investigation:

Specialist Osborn received a call from the complainant Bev. towers reporting a large mound of dirt across from her house that blows dirt in the evening. Specialist went to the area and observed the mound of dirt with no blowing dust at the time. There were no personnel on site.

Ms. Towers stated that she would like to have the pile tarped. Ms. Towers was called and advised that construction personnel need to wet the pile and form a crust.

Specialist Duggers the area specialist was advised of the situation with no further action on my part. The complainant was asked to please call the office to file her complaints in the future.

Enforcement Activities

Warning Citation..:

Citation Number: 0

NOV.....:

NOV Number.....: 0

Case Number.....: 0

Settlement.....:

Amount.....: \$0.00

Appealed.....:

Upheld.....:

Amount.....: \$0.00

Status Information

Initialized By.....: TBURTON
Date Assigned.....: 09/19/2013

Completed Date...:
Completed By.....:

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0139**

Complaint Status: **NOV**
~~COMPLETE~~

Source of Complaint: INVESTIGATOR

Complaint Type: DUSTPLAN

Date Received: 09/25/2013

Time: 1:30:00 PM

Inspector: SDUGGER

Inspector Area: 3

Complaint Description: NOV WARNING 5401 - NO DUST CONTROL LOGS OR DUST CONTROL SIGN

Address:

Location: 2071 VIRGINIA LAKE WAY, RENO (BRENHAM AV

Parcel Number:

Related Permit Number: DCP13-0054

Complainant:

SUZANNE DUGGER, AQ SPECIALIST II
AIR QUALITY MANAGEMENT
1001 E 9TH ST STE B171
RENO NV 89512
775-784-7217

Responsible Party:

CAPSTONE COMMUNITIES
MIKE BRANSON
9441 DOUBLE DIAMOND PKWY
RENO NV 89521
775-657-8600

Investigation:

9-25-2013 On September 25, 2013 I performed a followup to a dust complaint that was received on Wenesday 24, 2013. Upon my arrival I met with Eddy Hernandez of Peavine Construction and informed him of the dust complaint. No water truck was located on site at the time of my arrival. No dust control logs were available on site or being kept. I also observed that no dust control sign was on site. I phoned Mike Branson, partner in Capstone Communities. I met with Mr. Branson on site and informed him that he was in violation of his dust control permit for not having water logs on site and for not having a dust control sign. I issued Warning NOV #5401 for no dust control sign and for no water logs.

If a dust control sign is not up by Monday September 30, a NOV citation will be issued. I also informed Mr. Hernandez that I will follow up next week to see his dust control logs.

10-1-2013 I followed up with Capstone Communities today and confirmed that the water logs were being kept and that the dust control sign is up. No futher action at this time.

Enforcement Activities

Warning Citation...: 09/25/2013

Citation Number: 5401

NOV.....:

NOV Number...: 0

Settlement.....:

Case Number...: 0

Appealed.....:

Amount.....: \$0.00

Upheld.....:

Amount.....: \$0.00

Status Information

Initialized By.....: MAMES

Completed Date...: 10/02/2013

Date Assigned.....: 09/25/2013

Completed By.....: DCERFOGLIO



COPY

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION
1001 EAST NINTH ST. • SUITE B171 • RENO NV 89512
(775) 784-7200



NOTICE OF VIOLATION

NOV 5401

DATE ISSUED: 9-25-2013

ISSUED TO: CAPSTONE COMMUNITIES PHONE #: 657-8666

MAILING ADDRESS: 9441 DOUBLE DIAMOND CITY ST. RENO ZIP: 89521

NAME/OPERATOR: MIKE BRANSON PKWAY PHONE #:

PERMIT NO. DCP13-0054 COMPLAINT NO. CMP13-0139

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 9-25-2013 (DATE) AT 1:30 PM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- MINOR VIOLATION OF SECTION:
 - 040.030 DUST CONTROL
 - 040.055 ODOR/NUISANCE
 - 040.200 DIESEL IDLING
 - OTHER
- MAJOR VIOLATION OF SECTION:
 - 030.000 OPERATING W/O PERMIT
 - 030.2175 VIOLATION OF PERMIT CONDITION
 - 030.105 ASBESTOS/NESHAP
 - OTHER

VIOLATION DESCRIPTION: NO DUST CONTROL LOGS OR DUST CONTROL SIGN.

LOCATION OF VIOLATION: GLEN MANNOR 2 RENO NV. CORNER OF

POINT OF OBSERVATION: OPEN AREAS BRENHAM & VIRGINIA LAKE DR.

Weather: CLOUDY Wind Direction From: N E S (N)

Emissions Observed: (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective 1:30 PM (date) you are hereby ordered to abate the above violation within 48 HRS hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature: [Handwritten Signature]

CITATION: You are hereby notified that effective on _____ (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within _____ hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Handwritten Signature] Date:

Issued by: [Handwritten Signature] Title: AQS II

PETITION FOR APPEAL FORM PROVIDED

WASHOE COUNTY AIR QUALITY MANAGEMENT DIVISION

PO Box 11130, Reno, NV 89520-0027

Office (775) 784-7200 * Fax (775) 784-7225

COPY

CONSTRUCTION SITE INSPECTION FORM

Enforcement Officer: SUZANNE DUGGER Date/Time: 9-26-2013 / 11:30
Permit No.: DCA13-0654 Responsible Party: CAPSTONE COMMUNITIES
Project Name: GLEN MANOR 2 Location: CORNER OF BRENNAM & VIRGINIA LAKE DR.

Weather: [] Clear [] Partly Cloudy [X] Cloudy [] Recent Rain Temp: Wind/mph: 0-10 Direction: W

Site: [X] Active [] Inactive [] Project Complete Workers Present: [X] Yes [] No

Activities Occurring: [] None

- [] Clearing/Grubbing [] Backfilling [] Abrasive Blasting [] Clearing Forms [] Crushing/Screening
[X] Cut & Fill [] Importing/Exporting [] Explosive Blasting [X] General Construction [] Subgrade Prep
[X] Trenching [X] Stockpiling [] Demolition (mech) [] Landscaping [] Paving

EMISSIONS COMPLIANCE [X] Yes [] No

Fugitive Dust Emissions: [] Yes [X] No If yes, source: Plume Length: Opacity: %

Project Soils: [Stable] [X] Moist [] Gravel [] Palliative [] Crust [] Other:
Unstable: [] Dry [] Loose [] Powdery

Interior Roads: [X] None Stable: [] Paved [] Type II [] Moist [] Dust Suppressant
Unstable: [] Dry [] Loose [] Powdery

Track-out: [] Yes [X] No Dust from vehicles: [] Yes [X] No If yes, [] Interior [] Access

Water Source: [] Hydrant [] Stand Tank [] Reservoir [X] None Observed [] Other:

Mitigation Equipment: [] Hose [] Pull(s) [] Truck(s) [X] None Observed [] Other:

Mitigation Equipment Ratio: [X] Adequate [] Inadequate

Track-out device present: [] Yes, functional [] Yes, not functional [] No, needed [X] No, not needed

ADMINISTRATIVE COMPLIANCE [] Yes [X] No

Acreage Permitted: 3 Project Size: [X] Equal to [] Greater than

Staging/Parking area(s): [] N/A [X] On-Site [] Off-Site, included in acreage [] Off-Site, not included in acreage

Stationary Source Permits: [X] No Equipment [] Screen [] Crusher [] Batch Plant ATC#:

DCP Sign: [] Yes [X] No DCP On-Site: [] Yes [X] No [] Not Verified

Spoke with: MIKE BRANSON Title: CAPSTONE COMMUNITIES PARTNER [X] in person [] phone

Actions Taken: [] None [] Verbal Warning

[X] Notice of Violation - Warning: 5401 [] Notice of Violation - Citation:

Deficiencies to be corrected: DUST CONTROL SIGN MUST BE ON SITE BY MONDAY, SEPT. 30th, I WILL FOLLOW-UP W/ EDDY HERNANDEZ OF PEAVINE CONSTRUCTION NEXT WEEK TO INSPECT WATER LOGS. PEAVINE CONSTRUCTION HAS CONTRACTED W/ CAPSTONE COMMUNITIES.



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: November 21, 2013
 TO: District Board of Health
 FROM: Daniel Inouye, Acting Director, Air Quality Management
 SUBJECT: Capstone Communities/Glen Manor 2– Case No. 1135
 Unappealed Citation No. 5386
 Agenda Item: **8. A. 1. b.**

Recommendation

Air Quality Management Division Staff recommends that Citation No. 5385 be upheld and a fine of \$1,000.00 be levied against Capstone Communities for failure to maintain a Dust Control Log on site and control fugitive dust as required by Dust Control Permit No. DCP13-0054. Failure to maintain a Dust Control Log on site and control fugitive dust is a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.2175, Operations Contrary to Permit. This is a negotiated settlement.

Recommended Fine: \$2,500.00

Negotiated Fine: \$1,500.00

Background

On October 2, 2013, Washoe County Air Quality Management Division received a citizen complaint from Mrs. Beverly Powers stating that there was dust blowing into her yard from the construction site located directly behind her apartment. The construction site was identified as the Glen Manor 2 Subdivision, located at 2071 Virginia Lake Way in Reno. This was the third complaint received by the Air Quality Office on this project since September, 2013.

Air Quality Specialist II Michael Osborn was dispatched to the site and upon arrival found Peavine Construction in the process of installing roads and underground utilities. Activities on the site included cutting, filling, trenching and stockpiling of materials. AQ Specialist Osborn observed the area for approximately 45 minutes during which time he observed dust coming from the entire site including the material storage piles. The soils on the site were dry, powdery and unstable. AQ Specialist Osborn observed no water source or mitigation equipment on site.

AQ Specialist Osborn then made contact with Mr. Eddie Hernandez, site supervisor for Peavine Construction. Specialist Osborn requested to inspect the Dust Control Log for the site, in accordance with Condition No. 11 of Dust Control Permit No. DCP13-0054. Mr. Hernandez stated that he didn't have the logs on site but that they were at his house which is where he fills them out. It was explained to Mr. Hernandez that not only was the Dust Control Log required to be on-site but it serves as the evidence to document that he had been diligent in watering the site to control fugitive dust. AQ Specialist Osborn noted that the developer, Capstone Communities, had been issued Notice of Violation Warning No. 5401 on September 25, 2013, for not having a dust control sign and no Dust Control Log for the control officer to review.

November 21, 2013

DBOH/Capstone Communities/Case 1135

Page 2

After completing the investigation with Peavine Construction Company, AQ Specialist Osborn contacted Mr. Mike Branson, President of Capstone Communities and developer of the Glen Manor 2 Subdivision. Mr. Branson had previously been given a verbal warning by AQ Specialist Osborn on June 24, 2013, after he had responded to a citizen complaint regarding dust from the site. At that time, AQ Specialist Osborn informed Mr. Branson as the developer, he was ultimately responsible for making sure that his subcontractors followed the dust control permit conditions. On September 25, 2013, Mr. Branson and Mr. Hernandez, Peavine Construction Company, were both present on site when AQ Specialist Suzanne Dugger responded to a citizen complaint and subsequently issued Notice of Violation Warning No. 5401 for not having the required project dust sign and for failure to maintain the required Dust Control Log on site.

Based on the results of his investigation and the prior issuance of a Notice of Violation Warning, AQ Specialist Osborn issued Notice of Violation Citation No. 5386 for a major violation of Section 030.2175 Operations Contrary to Permit.

Settlement

On October 9, 2013, Senior AQ Specialist Dennis Cerfoglio conducted a negotiated settlement meeting attended by AQ Specialist II Michael Osborn and Mr. Mike Branson, Capstone Communities. After careful consideration of all the facts in the case, Senior AQ Specialist Cerfoglio recommended that Citation No. 5386 be upheld with a fine of \$1,500. A Memorandum of Understanding was signed by all parties.

Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 5386.
2. The Board may determine to uphold Citation No. 5386 but levy any fine in the range of \$0 to \$10,000 per day.

In the event the Board determines to change the proposed penalty, the matter should be continued so that Capstone Communities may be properly noticed.



Daniel Inouye, Acting Division Director
Air Quality Management

DI/DC: mc



NOTICE OF VIOLATION

NOV 5386

DATE ISSUED: 10-2-13

ISSUED TO: Capstone Comm PHONE #: 657-9600

MAILING ADDRESS: 9441 DBL. Quinn Hwy #14 CITY/ST: Reno ZIP: 89521

NAME/OPERATOR: Mike Branson PHONE #: Same

PERMIT NO. ACP13-0054 COMPLAINT NO. enr13 9143

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 10-2-13 (DATE) AT 1400 hrs (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE | <input checked="" type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>Viol. DCA</u> |

VIOLATION DESCRIPTION: Failure to maintain water truck logs on site. Also fugitive dust from site.

LOCATION OF VIOLATION: 2070 DeQuince LK. Hwy, Reno NV 89509

POINT OF OBSERVATION: on site

Weather: Warm/wind gusty SW Wind Direction From: N E S W

Emissions Observed: Fugitive Dust
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 10-2-13 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 30 hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Signature] Date: 10/2/13

Issued by: [Signature] Title: AQST

PETITION FOR APPEAL FORM PROVIDED

H-AIR-09 (Rev. 04/12)



DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION

Date: Sept 3, 2013

Company Name: Longhorn Communities

Address: 9441 Double Diamond Ave

Notice of Violation No.: 5586 Case No.: 1135

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation: 239.2175 Permit condition #11 No Dust Log on Site.

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 1,500⁰⁰. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on Nov. 21, 2013.

[Signature]
Signature of Company Representative

[Signature]
Signature of District Representative

Mike Branson

Print Name

President

Title

Witness

Witness

DENNIS A. CERFAGLIO

Print Name

Sr. Air Quality Spec.

Title

Witness

Witness

**AIR QUALITY MANAGEMENT - ADMINISTRATIVE PENALTY TABLE &
RECOMMENDED FINE CALCULATION WORKSHEET**

Administrative Penalty Table

Air Quality Management Division Washoe County Health District

I. Minor Violations - Section 020.040(C)

<u>Regulation</u>	<u>1st Violation</u>	<u>2nd Violation</u>
040.005 Visible Emissions	\$ 1,000	\$ 2,500
040.030 Dust Control (fugitive)	250	750
040.035 Open Fires	500	1,000
040.040 Fire Training	500	1,000
040.050 Incinerator	1,000	2,000
040.051 Woodstoves	500	1,000
040.055 Odors	1,000	2,000
040.080 Gasoline Transfer (maintenance)	1,000	2,000
040.200 Diesel Idling	500	1,000
050.001 Emergency Episode	1,000	2,000

II. Major Violations - Section 020.040

<u>Regulation</u>	<u>Violation</u>	<u>Source Category</u>	
		<u>Minimum</u>	<u>Maximum</u>
030.000	Construction/Operating without Permit (per major process system or unit/day)	\$ 5,000	\$ 10,000
030.1402	Failure to Comply with Stop Work Order	2,000/day	10,000/day
030.2175	Operation Contrary to Permit Conditions (per day or event)	2,500	10,000
030.235	Failure to Conduct Source Test or Report (per Reporting Period for Each Unit)	2,500	5,000
	All other Major Violations (per day or event)	\$ 5,000	\$ 10,000
030.000	Construction Without a Dust Control Permit Project Size – Less than 10 acres Project Size – 10 acres or more	\$ 500 + \$50 per acre \$1,000 + \$50 per acre	

III. Major Violations - Section 030.107 Asbestos

A. Asbestos Sampling & Notification	\$ 2,000 - \$10,000
B. Asbestos Control Work Practices (per day or event)	\$ 5,000 - \$10,000
C. Asbestos Containment & Abatement (per day or event)	\$ 5,000 - \$10,000

**Washoe County Air Quality Management
Permitting & Enforcement Branch
Recommended Fine Calculation Worksheet**

Company Name Capstone Communities / Glen Manor 2 Subdivision
 Contact Name Mike Branson

Case 1135 NOV 5386 Complaint CMP13-0143

Violation of Section 030.2175 Operations Contrary to Permit

I. Base Penalty as specified in the Penalty Table = \$ 2,500

II. Severity of Violation/Intent

A. Public Health Impact

1. Degree of Violation

(The degree of which the person/company has deviated from the regulatory requirements)

Minor – 0.5 Moderate – 0.75 Major – 1.0 **Adjustment Factor** 0.5

2. Toxicity of Release

Criteria Pollutant – 1x

Hazardous Air Pollutant – 2x **Adjustment Factor** 1.0

3. Environmental/Public Health Risk (Proximity to sensitive environment or group)

Negligible – 1x Moderate – 1.5x Significant – 2x **Adjustment Factor** 1.0

Total Adjustment Factors (1 x 2 x 3) = 0.5

B. Adjusted Base Penalty

Base Penalty 2,500 x Adjustment Factor 0.5 = **\$ 1,250**

C. Multiple Days or Units in Violation

Adjusted Penalty 1,250 x Number of Days or Units 1.0 = **\$ 1,250**
Penalty assessed for one time event

D. Economic Benefit

Avoided Costs \$ 500 Avoided Cost & Economic Benefit from no water truck or log = **\$ 500**

Penalty Subtotal – Recommended Fine

Adjusted Base Penalty \$ 1,250 + Economic Benefit \$ 500 = **\$ 1,750**

III. Penalty Adjustment Consideration

A. Degree of Cooperation (0 – 25%) +/- 10 %

B. Mitigating Factors (0 – 25%) +/- 0 %

1. Negotiated Settlement
2. Ability to Pay
3. Other (explain)

C. Compliance History

No Previous Violations (0 – 10%) - 0 %

Similar Violation in Past 12 months (25 - 50%) + _____ %

Similar Violation within past 3 year (10 - 25%) + _____ %

Previous Unrelated Violation (5 – 25%) + _____ %

Total Penalty Adjustment Factors – sum of A, B, & C -10 %

IV. Recommended Fine

Penalty Adjustment:

<u>\$ 1,750</u>	x	<u>-10</u> %	=	<u>-\$ 175</u>
Penalty Subtotal <small>(From Section II)</small>		Total Adjustment Factors <small>(From Section III)</small>		Total Adjustment Value

Additional Credit for Environmental Investment/Training – N/A

Adjusted Penalty:

<u>\$ 1,750</u>	(-)	<u>\$ 175</u>	=	<u>\$ 1,500</u>
Penalty Subtotal <small>(From Section II)</small>		Total Adjustment Value <small>(From Section III)</small>		Negotiated Fine


Air Quality Specialist

10-9-2013
Date

AIR QUALITY MANAGEMENT
DUST CONTROL PERMIT # DCP13-0054
APPLICATION SUBMITTED FOR GLENMANOR 2 SUBDIVISION
LOCATED AT 2071 VIRGINIA LAKE WAY, RENO NV 89509



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

Dust Control Permit #: DCP13-0054

Name of Development: GLENMANOR 2 SUBDIVISION

Location of Development: 2071 VIRGINIA LAKE WAY

Acres: 3

of Water Trucks: 1

Issued Date: 06/14/2013

Expiration Date: 12/14/2014

Issued To: GM2 LLC

The following requirements are special conditions of approval for this dust control permit in addition to the standard conditions noted in the permit application. The special conditions noted below must be followed in all activities covered in this permit.

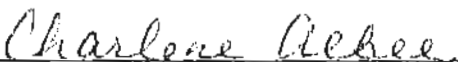
1. The required number of water trucks will be assigned and available for operation 24 HOURS A DAY, 7 DAYS A WEEK for the purpose of water application for control of fugitive dust. If the required number cannot control fugitive dust emissions from equipment operations and/or gusty wind conditions, the applicant shall immediately provide additional water trucks. CESSATION OF OPERATIONS IS REQUIRED IF DUST CANNOT BE CONTROLLED DUE TO EQUIPMENT OPERATIONS AND/OR GUSTY WIND CONDITIONS. IF CESSATION OF OPERATIONS IS USED AS A DUST CONTROL MEASURE, CONTINUED WATERING OF THE PROJECT IS REQUIRED.
2. Dust emissions generated on any entrance or exit haul roads due to equipment operations or gusty wind conditions must be controlled 24 hours a day, 7 days a week, by the use of water application or an environmentally safe dust palliative (District Regulation 040.030, Section C. 2. a. and b.) Any palliative used must comply with state and local regulations and not provide a noxious odor or contaminate ground water.
3. All projects importing or exporting dirt, rock or other fill materials must comply with the work practice standards in District Regulation 040.030, Section C. 4., including load tarping, watering or Freeboard. Any soil tracked onto adjoining paved roadways will be promptly removed by wet broom or washing. Regular vacuum or wet sweeping will be performed at least daily, and more often if necessary or if ordered by the Control Officer due to a violation. Any materials tracked out or spilled which cause visible fugitive dust for a period of five (5) minutes in any hour period shall be cleaned up immediately.
4. Any soil or fill storage piles operated or maintained as a part of this construction lot will be covered or wetted down sufficiently to prevent wind blown dust. Dust emissions from screening operations will be controlled by the use of a water truck or other control measure that prevents fugitive dust.

1001 E 9th Street Suite B171, RENO NV 89512
(775) 784-7200 · FAX (775) 784-7225 www.washoecounty.us/health

5. The applicant shall implement additional dust control measures, such as extra water trucks, water cannons, re-vegetation, environmentally safe dust palliatives (which comply with all applicable regulations and do not emit a noxious odor and do not contaminate ground water), wind fencing, and/or cessation of operations should these measures fail to control fugitive dust emissions from this project.
6. Once final grade has been completed, and if no structures are being constructed, the owner/developer shall be required to establish a long-term stable surface. This shall include re-vegetation or covering the disturbed soil with rock or crushed asphalt products within 30 days of completion of final grade. The use of an approved palliative is an option, but must be approved by the Air Quality Management Division (AQMD) prior to application.
7. The applicant shall provide a Material Safety Data Sheet (MSDS) and dilution ratio to AQMD staff for any dust palliative selected for use as a dust control measure at this site.
8. A copy of this dust control permit shall be maintained at the construction project site and available to any sub-contractor or Air Quality Management Division inspector to review upon request.
9. ANY CHANGES MADE TO THE PROPOSED OPERATIONS, SCOPE OF WORK OR SURFACE DISTURBANCES UNDER THIS DUST CONTROL PERMIT shall be submitted to the Washoe County Health District, AQMD in writing and must receive approval from the Control Officer prior to implementation.
10. The owner or the general contractor shall erect an informational sign at the main entrance to the project site. The sign shall be a minimum of 4 ft by 4 ft in size, and shall be in place prior to initiation of disturbance of the ground surface. The sign lettering shall be at least 4 inches high and shall be bold and easily readable by the public. The sign shall remain in place for the life of the project. The sign shall include the following information, also see attached example:
 - a) The name of the project.
 - b) A statement identifying the General Contractor.
 - c) A statement proclaiming that "All operators at this site are required to control dust emissions from their operations. The General Contractor is required to oversee and control project wide dust emissions."
 - d) A statement proclaiming that "For dust related problems coming from this site, or to make a dust complaint, call this phone number 24 hours per day, seven days per week: (775) 784-7200. A 24-hour phone number for both the Contractor/Developer and the Air Quality Management Division shall also be posted. The 24-hour phone number for complaints to the Air Quality Management Division is (775) 784-7200.

11. A log book of all dust control operations, containing all information as required by the Control Officer in the standard "WASHOE COUNTY DUST CONTROL LOG" must be maintained on a daily basis (copies of blank log sheets are available at the Air Quality Management Division Office). Required information includes, but is not limited to, the number of OPERATING water trucks/pulls, the size of OPERATING water trucks/pulls (gallons capacity of each truck/pull), and the condition of the surface crust on disturbed areas. The operator shall record in the logbook all dust control efforts and the compliance level of the site with dust control requirements. The logbook shall be kept at the project site and made available to District representatives upon request.
12. Visible dust may not be emitted into the air from any operations or disturbed areas of this project for more than 5 minutes in any hour period (Regulation 040.030, Section C. 1). All disturbed areas must maintain a visible surface crust or other cover in compliance with Regulation 040.030, Section C.2.c. Compliance shall be determined using US Environmental Protection Agency Reference Method 22, with an observation period of not less than 5 minutes in any hour period. Copies of District Regulations, enforcement policies and USEPA Reference Testing Methods may be obtained by contacting the Air Quality Management Division at (775) 784-7200.
13. Failure to comply with all of the requirements of this Dust Control Permit shall be considered a citable violation of District Regulations and this dust control permit. Citations may be issued for each day of violation, in amounts up to \$10,000 per day as stated in District Regulations.
14. Any use of recycled wastewater from a public or private sewer treatment plant must take into account the protection of public health.

NOTE: All operators who clear more than one (1) acre of land, also need an NPDES permit addressing water quality issues related to storm run-off from the Nevada Division of Environmental Protection. Contact the Bureau of Water Pollution Control at (775) 687-9418 for further information.


Control Officer

THIS IS NOT A GRADING PERMIT. THESE CONDITIONS ADDRESS DUST CONTROL ONCE THE GRADING PERMIT HAS BEEN OBTAINED. IF THE GRADING PERMIT IS DENIED THIS PERMIT IS VOID.

DUST CONTROL PERMIT APPLICATION
AIR QUALITY MANAGEMENT DIVISION
 PO Box 11130, Reno NV 89520-0027 * (775) 784-7200 * Fax (775) 784-7225

FEE as of July 1, 2012: \$108.00 per acre – plus a \$33.00 administration fee per permit
 (Less than .5 acres round down; .5 and greater round up)

THE "APPLICANT" IS RESPONSIBLE FOR ALL DUST CONTROL 24 HOURS A DAY, SEVEN DAYS A WEEK,
 Including weekends and holidays, from commencement of project to completion.

The Applicant must be the Property Owner/Developer, and signed by the Applicant or his
 Attorney in Fact. Fill in the application completely or it will be returned for completion.

To be filled in by AQ Staff	
Permit No.:	<u>DCP13-0054</u>
Area:	<u>3</u>
Water Truck(s):	<u>1</u>
Hydro Basin:	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No

- Name of Development: Glenmar 2 Subdivision
- Development Address: 2071 Virginia Lake Way
- Size of Project (disturbed acres): 3.4 Acres
- Type of Project (choose one):
 Residential – Single Family Residential – Multi Family _____ Commercial with Residential _____
 Road Construction – New _____ Road Construction – Maintenance/Rehabilitation _____
 Commercial / Industrial _____ Municipal/Utilities _____
- If renewing an existing permit, list permit number: _____

NOTE -- The Dust Control Permit is valid for eighteen (18) months from the date of approval. If the project is not complete or has not commenced by the expiration date, the Applicant must submit a renewal application to the Air Quality Management Division. Failure to do so will result in the Permit expiring and could result in a citation.

- APPLICANT -- Name and current Address of Property Owner/Developer:**
 Owner/Developer: GM2 LLC Contact: DARRIN ENDERT
 Address: 9441 DOUBLE DIAMOND Pkwy #14, RENO
 City: RENO State: NV Zip: 89521
 Phone Number: 775 657-8600 x14 Email: dindert@capstonenv.com
- Name and current Address of Project Engineer/Consultant:**
 Engineer/Consultant: CFR INC Contact: Russ Applegate
 Address: 1150 Corporate Blvd
 City: RENO State: NV Zip: 89502
 Phone Number: 856-1150 Email: rapplegate@cfareno.com
- Name and Address of General Contractor:**
 Contractor: FBI PEAVING CONSTRUCTION Contact: _____
 Address: PO Box 2244 / 2332 Larkin Cir, Sparks NV 89431
 City: SPARKS State: NV Zip: 89432
 Phone Number: 775 359-2288 Email: _____
- Name and Address of Grading/Excavating Contractor:**
 Contractor: FBI PEAVING Contact: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone Number: _____ Email: _____

\$357.00 ✓
 CHECK
 1 0613'13 4050475 IND

11. Proposed Construction Dates – Per Phase:

*** provide grading and phasing maps ***

On-Site Grading/Excavation: Start: July 2013 Complete: OCT 2013 (estimate)
 Building Construction: Start: July 2013 Complete: OCT 2014 (estimate)

12. Will fill material be required? Yes _____ yd³ _____; No X
 13. Will there be an excess of native material as a result of excavation? Yes X yd³ 500 ±
 No _____
 14. Amount of Material to be excavated (yd³): 3,000 ±
 15. Is there a soil analysis report available? Yes X No _____
 16. On-Site soil type: SC
 17. Method of dust control to be utilized (per phase): (attach a map showing dust control strategy-utilize scale with contours)

Water Truck(s) (1) (number of trucks)
 Chemical Sealant _____ (type – attach MSDS Sheets)
 Sprinklers/Water Cannons _____ (locations)
 Compaction 90 Percent (percent)
 Enclosure Silt Fence (fences, windbreaks)
 Revegetation _____ (type – attach seeding schedule)
 Will temporary irrigation be supplied? Yes _____ No X
 Water Source: City
 Speed Limits 25 mph Other _____

NOTE - Permanent stabilization methods such as construction/landscaping, revegetation, chemical sealant/palliative, or other approved method(s) of dust suppression must occur "within 30 days of grading completion". Dust suppression must continue regardless of construction status.

18. Method to control mud and soil being tracked onto adjacent paved roadways: stabilized Construction Entrance
 19. Frequency of daily street cleaning: Daily
 20. Describe the methods (fences, barriers, etc.) to prevent unauthorized traffic on the construction site(s): Construction Fence
 21. Persons to be contacted during non-working hours in case of dust problems:
 Name & Phone no: Mike Branson 657-8600 Email: mbranson@Capstonerwu.com
 Name & Phone no: _____ Email: _____

22. The Applicant's (Owner/Developer) signature or that of his/her Attorney in fact on this application shall constitute agreement by the Applicant to accept responsibility for meeting the "Conditions of Plan" (attached):

[Signature]
 Signature
DARRIN FUDAM
 Print or type name
G-2 LLC
 Company Name

6/12/13
 Date
MANAGER
 Title
775-657-8600 x14
 Phone Number

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0143**

Complaint Status: NOV

Source of Complaint: CITIZEN

Complaint Type: CNSTDUST

Date Received: 10/02/2013

Time: 1:05 P.M.

Inspector: MOSBORN

Inspector Area: 3

Complaint Description: NOV CITATION 5385 , CASE 1134/PEAVINE *** NOV CITATION 5386, CASE 1135/CAPSTONE - DUST BLOWING FROM DIRT PILES, WATER TRUCK NO

Address: 181 HILLCREST DR RENO

Location: GLENMANOR 2 SUBDIVISION - 2071 VIRGINIA

Parcel Number: 01905117

Related Permit Number: DCP13-0054

Complainant:

BEVERLY POWERS

181 HILLCREST DRIVE
RENO NV 89509
775-379-7442

Responsible Party:

CASE 1135 - CAPSTONE CONSTRUCTION
MIKE BRANSON
9441 DBL DIAMOND PKWY #14
RENO NV 89521
775-657-8600

Investigation:

On 10-02-2013 at 12:45 p.m. Specialist Osborn received a dust complaint located at the above address. This was the latest of several complaints received about this construction site. Specialist Osborn arrived on site and observed the area for approximately 45 minutes to see if a water truck was operating in the area. Dust was observed coming from the entire site as well as storage piles of material.

The weather was warm with partly cloudy skies and winds were sustained at 10.6 mph with a maximum gust of 27 mph as measured at the Plumb/Kietzke air monitoring station. This area is described on dust control plan #DCP13-0054 as 3.4 acres, the development is named Glen Manor 2. It is a single family residential development. Construction activities on this date include cutting, filling, trenching and stockpiling of materials. Peavine Construction is in the process of installing roads and underground utilities. A large 644 front loader was observed moving around the area creating dust. This piece of equipment would climb a large storage pile a soil estimated to be approximately twenty feet in height and the drop the buckets from an elevated point causing dust to go airborne on the site. The soils on site were dry, powdery and unstable. Fugitive dust was observed coming from the material stock pile, construction equipment and interior unfinished roads. No water source or mitigation equipment was observed on site until the Peavine water truck initiated watering of the unstable areas.

Specialist Osborn then made contact with Eddie Hernandez, site supervisor for Peavine Construction.

Mr. Hernandez was requested to produce his "Washoe County Dust Control Log". Specialist Osborn was then given a clipboard with paperwork and could locate no current logs. Logs were completed from the week of the 23rd of September. No logs were found for the week of the 30th of September. Mr. Hernandez states that in all his years of construction he has never heard of keeping dust control logs. Mr. Hernandez and I reviewed the week of the 23rd of September for compliance issues with the site finding none and the utilization of a three thousand gallon water truck. Supervisor Hernandez further stated that he completes the logs at home with his payroll records. It was explained to him that this logs can protect him also to show compliance in areas should a complaint be received reference dust control. Supervisor Hernandez was also advised that it would be prudent to leave the logs and a copy of the dust control plan on site and not take them home. Peavine Construction/Mr. Hernandez was issued NOV Citation 5385 for 030.2175 for violation of permit condition #11; Dust Control Plan DCP13-0054, in violation of the District Board of Health Regulations Governing Air Quality Management.

On this same date at approximately 3:30 p.m. Specialist Osborn met with Mike Branson, Partner of Capstone Communities. Mr. Branson when called was asked to bring his dust control plan with him to the site. The situation was explained to Mr. Branson reference the period of observation on site, photographs and lack of watering. It was further explained that Peavine Construction had not kept their dust control logs current on site as required under the dust control plan issued to him. Mr. Branson was also advised that a complaint had been received from Bev Towers. Mr. Branson/Glenn Manor 2 LLC, is ultimately responsible for dust control plan DCP13-0054 and was issued NOV Citation 5386 for 030.2175; violation of condition #11. The dust control plan was issued on 06/14/2013 with an expiration date of 12/14/2014.

On 09/25/2013, Specialist Dugger responding to complaints from this site met with Mr. Hernandez and Mr. Branson and explained the importance of staying in compliance with their Dust Control Plan. Mr Hernandez then kept his dust control log for that week but not since. Mr Branson was issued NOV Warning 5401 for no dust control logs or signage on site. On 06/24/2013 Specialist Osborn called Mike Branson and explained the importance of his dust control plan and his responsibilities of having contractors on site with him being ultimately responsible.

PRIOR HISTORY:

CMP13-0139; Nov Warning #5401-no dust control logs or dust Control sign. 09/25/2013.

CMP13-0137; Dust and debris from house construction. 09/19/2013.

CMP13-0089; Dust from construction site-no water truck being Used. 06/24/2013.

Michael R. Osborn, AQSII
Air Quality Management Division
Washoe County Health District

Enforcement Activities

Warning Citation.: 10/02/2013
NOV.....: 10/02/2013

Settlement.....: 10/09/2013
Appealed.....:
Upheld.....:

Citation Number: 5385
NOV Number....: 5384
Case Number.....: 1134
Amount.....: \$0.00

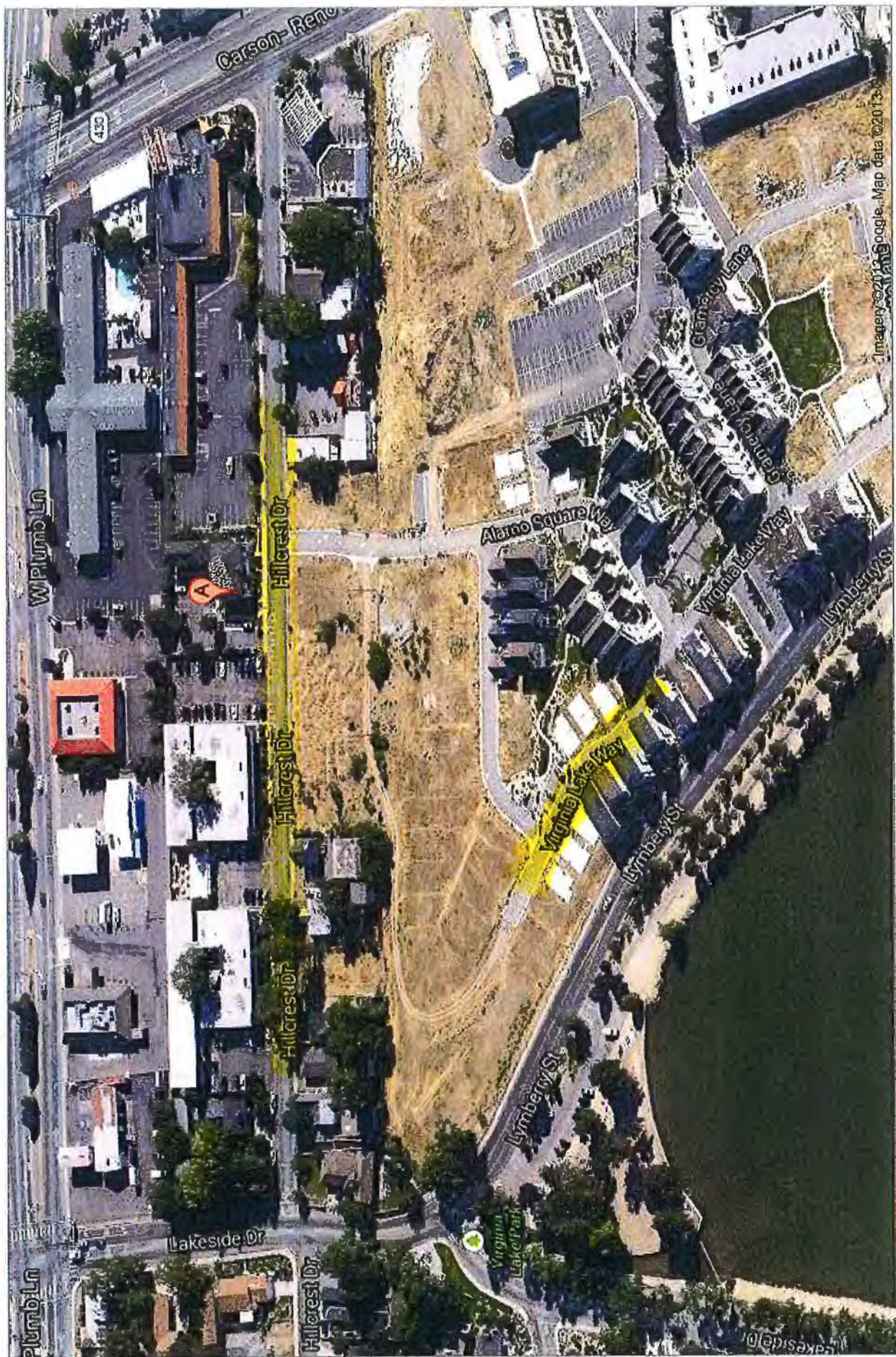
Amount.....: \$0.00

Status Information

Initialized By.....: TBURTON
Date Assigned.....: 10/02/2013

Completed Date...:
Completed By.....:

To see all the details that are visible on the screen, use the "Print" link next to the map.



PHOTOS TAKEN BY AQ SPECIALIST II, MICHAEL OSBORN
OF 2071 VIRGINIA LAKE WAY, RENO NV

DATED OCTOBER 2, 2013



This photo depicts a crew from loader dumping up the opposite side of storage pile 10/02/2010 1:08:41 PM showing the conditions of material on site.



2 This photo depicts the soil conditions on this date. 10/02/2013 1:14:48 PM



CHRONOLOGY OF COMPLIANCE ACTIONS

Captain Committee DBA Helen Mauer 2

Notice of Violation - WARNINGS

<u>Date</u>	<u>Action</u>	<u>Reason</u>
<u>06/24/2013</u>	<u>Verbal Warning</u>	<u>DCP responsibility</u>
<u>09/24/2013</u>	<u>Written WNO 5471</u>	<u>Dist Control Logs + signage</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Notice of Violation - CITATIONS

<u>Date</u>	<u>Action</u>	<u>Reason</u>
<u>10/2/13</u>	<u>WNO # 5386</u>	<u>Dist Control Logs</u>

Details: WNO of DSA 2175; DCP # 13-0054; no dist control logs on site

Details: _____

Details: _____

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0137**

Complaint Status: ASSIGNED

Source of Complaint: CITIZEN

Complaint Type: CNSTDUST

Date Received: 09/19/2013

Time: 3.10 P.M.

Inspector: MOSBORN

Inspector Area: 3

Complaint Description: DUST AND DEBRI FROM HOUSE CONSTRUCTION

Address: 181 HILLCREST DR RENO

Location:

Parcel Number: 01905117

Related Permit Number:

Complainant:

BEVERLY TOWERS
181 HILLCREST DRIVE
RENO NEVADA
89501

Responsible Party:

Investigation:

Specialist Osborn received a call from the complainant Bev. towers reporting a large mound of dirt across from her house that blows dirt in the evening. Specialist went to the area and observed the mound of dirt with no blowing dust at the time. There were no personnel on site.

Ms. Towers stated that she would like to have the pile tarped. Ms. Towers was called and advised that construction personnel need to wet the pile and form a crust.

Specialist Duggers the area specialist was advised of the situation with no further action on my part. The complainant was asked to please call the office to file her complaints in the future.

Enforcement Activities

Warning Citation..:

Citation Number: 0

NOV.....:

NOV Number.....: 0

Case Number.....: 0

Settlement.....:

Amount.....: \$0.00

Appealed.....:

Upheld.....:

Amount.....: \$0.00

Status Information

Initialized By.....: TBURTON
Date Assigned.....: 09/19/2013

Completed Date....:
Completed By.....:

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0139**

Complaint Status: **NOV**
~~COMPLETE~~

Source of Complaint: INVESTIGATOR

Complaint Type: DUSTPLAN

Date Received: 09/25/2013

Time: 1:30:00 PM

Inspector: SDUGGER

Inspector Area: 3

Complaint Description: NOV WARNING 5401 - NO DUST CONTROL LOGS OR DUST CONTROL SIGN

Address:

Location: 2071 VIRGINIA LAKE WAY, RENO (BRENHAM AV

Parcel Number:

Related Permit Number: DCP13-0054

Complainant:

SUZANNE DUGGER, AQ SPECIALIST II
AIR QUALITY MANAGEMENT
1001 E 9TH ST STE B171
RENO NV 89512
775-784-7217

Responsible Party:

CAPSTONE COMMUNITIES
MIKE BRANSON
9441 DOUBLE DIAMOND PKWY
RENO NV 89521
775-657-8600

Investigation:

9-25-2013 On September 25, 2013 I performed a followup to a dust complaint that was received on Wednesday 24, 2013. Upon my arrival I met with Eddy Hernandez of Peavine Construction and informed him of the dust complaint. No water truck was located on site at the time of my arrival. No dust control logs were available on site or being kept. I also observed that no dust control sign was on site. I phoned Mike Branson, partner in Capstone Communities. I met with Mr. Branson on site and informed him that he was in violation of his dust control permit for not having water logs on site and for not having a dust control sign. I issued Warning NOV #5401 for no dust control sign and for no water logs.

If a dust control sign is not up by Monday September 30, a NOV citation will be issued. I also informed Mr. Hernandez that I will follow up next week to see his dust control logs.

10-1-2013 I followed up with Capstone Communities today and confirmed that the water logs were being kept and that the dust control sign is up. No further action at this time.

Enforcement Activities

Warning Citation.: 09/25/2013

Citation Number: 5401

NOV.....:

NOV Number....: 0

Settlement.....:

Case Number....: 0

Appealed.....:

Amount.....: \$0.00

Upheld.....:

Amount.....: \$0.00

Status Information

Initialized By.....: MAMES

Completed Date...: 10/02/2013

Date Assigned.....: 09/25/2013

Completed By.....: DCERFOGLIO



COPY

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION
1001 EAST NINTH ST. • SUITE B171 • RENO NV 89512
(775) 784-7200



NOTICE OF VIOLATION

NOV 5401

DATE ISSUED: 9-25-2013

ISSUED TO: CAPSTONE COMMUNITIES PHONE #: 657-8600

MAILING ADDRESS: 9441 DOUBLE DIAMOND CITY/ST: RENO ZIP: 89521

NAME/OPERATOR: MIKE BRANSON PKWAY PHONE #:

PERMIT NO. DCP13-0054 COMPLAINT NO. CMP13-0139

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 9-25-2013 (DATE) AT 1:30 PM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- MINOR VIOLATION OF SECTION:
 - 040.030 DUST CONTROL
 - 040.055 ODOR/NUISANCE
 - 040.200 DIESEL IDLING
 - OTHER
- MAJOR VIOLATION OF SECTION:
 - 030.000 OPERATING W/O PERMIT
 - 030.2175 VIOLATION OF PERMIT CONDITION
 - 030.105 ASBESTOS/NESHAP
 - OTHER

VIOLATION DESCRIPTION: NO DUST CONTROL LOGS OR DUST CONTROL SIGN.

LOCATION OF VIOLATION: GLEN MANNOR 2 RENO NV. CORNER OF

POINT OF OBSERVATION: OPEN AREAS BRENHAM & VIRGINIA LAKE DR.

Weather: CLOUDY Wind Direction From: N E S W

Emissions Observed: (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective 1:30 PM (date) you are hereby ordered to abate the above violation within 48 HRS hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature: [Handwritten Signature]

CITATION: You are hereby notified that effective on (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Handwritten Signature] Date:

Issued by: [Handwritten Signature] Title: AQS II

PETITION FOR APPEAL FORM PROVIDED

H-AIR-09 (Rev. 04/12)

WASHOE COUNTY AIR QUALITY MANAGEMENT DIVISION

PO Box 11130, Reno, NV 89520-0027

Office (775) 784-7200 * Fax (775) 784-7225

COPY

CONSTRUCTION SITE INSPECTION FORM

Enforcement Officer: SUZANNE DUGGER Date/Time: 9-26-2013 11:30

Permit No.: DCA13-0054 Responsible Party: CAPSTONE COMMUNITIES

Project Name: GLEN MANOR 2 Location: CORNER OF BRENHAM & VIRGINIA LAKE DR.

Weather: [] Clear [] Partly Cloudy [x] Cloudy [] Recent Rain Temp: Wind/mph: 0-10 Direction: W

Site: [x] Active [] Inactive [] Project Complete Workers Present: [x] Yes [] No

Activities Occurring: [] None

- [] Clearing/Grubbing [] Backfilling [] Abrasive Blasting [] Clearing Forms [] Crushing/Screening
[x] Cut & Fill [] Importing/Exporting [] Explosive Blasting [x] General Construction [] Subgrade Prep
[x] Trenching [x] Stockpiling [] Demolition (mech) [] Landscaping [] Paving

EMISSIONS COMPLIANCE [x] Yes [] No

Fugitive Dust Emissions: [] Yes [x] No If yes, source: Plume Length: Opacity: %

Project Soils: [x] Stable [x] Moist [] Gravel [] Palliative [] Crust [] Other:
Unstable: [] Dry [] Loose [] Powdery

Interior Roads: [x] None Stable: [] Paved [] Type II [] Moist [] Dust Suppressant
Unstable: [] Dry [] Loose [] Powdery

Track-out: [] Yes [x] No Dust from vehicles: [] Yes [x] No If yes, [] Interior [] Access

Water Source: [] Hydrant [] Stand Tank [] Reservoir [x] None Observed [] Other:

Mitigation Equipment: [] Hose [] Pull(s) [] Truck(s) [x] None Observed [] Other:

Mitigation Equipment Ratio: [x] Adequate [] Inadequate

Track-out device present: [] Yes, functional [] Yes, not functional [] No, needed [x] No, not needed

ADMINISTRATIVE COMPLIANCE [] Yes [x] No

Acreage Permitted: 3 Project Size: [x] Equal to [] Greater than

Staging/Parking area(s): [] N/A [x] On-Site [] Off-Site, included in acreage [] Off-Site, not included in acreage

Stationary Source Permits: [x] No Equipment [] Screen [] Crusher [] Batch Plant ATC#:

DCP Sign: [] Yes [x] No DCP On-Site: [] Yes [x] No [] Not Verified

Spoke with: MIKE BRANSON Title: CAPSTONE COMMUNITIES PARTNER [x] in person [] phone

Actions Taken: [] None [] Verbal Warning [x] Notice of Violation - Warning: 5401 [] Notice of Violation - Citation:

Deficiencies to be corrected: DUST CONTROL SIGN MUST BE ON SITE BY MONDAY, SEPT. 30th. I WILL FOLLOW-UP W/ EDDY HERNANDEZ OF PEAVINE CONSTRUCTION NEXT WEEK TO INSPECT WATER LOGS. PEAVINE CONSTRUCTION HAS CONTRACTED W/ CAPSTONE COMMUNITIES.



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent Promote Protect

DATE: November 21, 2013
 TO: District Board of Health
 FROM: Daniel Inouye, Acting Director, Air Quality Management
 SUBJECT: Quik Stop Market #160 – Case No. 1136
 Unappealed Citation No. 5388
 Agenda Item: 8. A. 1. c.

Recommendation

Air Quality Management Staff recommends that Citation No. 5388 be upheld and a fine of \$2,250 be levied against Quik Stop Market #160 for failure to maintain gasoline dispensing equipment in good working condition in compliance with Permit to Operate No. B0286GS, Condition No. (3). Failure to maintain the gasoline dispensing equipment constitutes a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.2175, Operations Contrary to Permit. This is a negotiated settlement.

Recommended Fine: \$3,000.00

Negotiated Fine: \$2,250.00

Background

On October 10, 2013, Air Quality Specialist II Michael Osborn conducted a routine inspection of the gasoline dispensing equipment at the Quik Stop Market #160 located at 140 First Avenue in Sun Valley, Nevada. During the inspection, AQ Specialist Osborn discovered that the spouts on pump numbers 1,5,6,8, and 9 were out of round and therefore not in compliance with Condition No. 3 of the permit to operate. Condition No. 3 states "To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resources Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals."

AQ Specialist Osborn observed that 5 of the 12 nozzles, or 48% of the facilities nozzles, were out of round which affects the integrity of the Phase II vapor recovery system. AQ Specialist Osborn contacted Ms. Julie Bunning, the facility manager, to determine who was responsible for the maintenance of the equipment and when was the last time the facility had any maintenance performed. Ms. Bunning stated that L.A. Perks was the facility maintenance company and that they had just performed maintenance at the station that same week.

Based on the failure to maintain the gasoline dispensing equipment, AQ Specialist Osborn issued Notice of Violation Citation No. 5388 for a major violation of Section 030.2175, Operations Contrary to Permit. This was the second major violation of Section 030.2175 at this station in the past twelve months.

November 21, 2013

DBOH/Quik Stop Market #160/Case 1136

Page 2


Settlement

On October 23, 2013, Senior Air Quality Specialist Dennis Cerfoglio and Air Quality Specialist II Michael Osborn conducted a settlement agreement via phone with Ms. Debbie Markovich, Director of Environmental Compliance for Quik Stop Markets. AQ Specialist Cerfoglio explained to Ms. Markovich that the Citation had been issued due to a lack of maintenance. Ms. Markovich was informed that five of the twelve nozzles were found to be out of round which compromises the effectiveness of the Phase II vapor recovery system. Ms. Markovich stated that the pumps were immediately repaired as soon as it was brought to her attention. After consideration of all of the facts of this case, AQ Specialist Cerfoglio proposed that Citation No. 5388 be upheld with a fine of \$2,250. A Memorandum of Understanding was signed by all parties.

Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 5388.
2. The Board may determine to uphold Citation No. 5388 and levy and fine in the range of \$0 to \$10,000 per day.

In the event the Board determines to change the proposed penalty, the matter should be continued so that Quik Stop Market #160 may be properly noticed.



Daniel Inouye, Acting Division Director
Air Quality Management

DI/DC: mc



NOTICE OF VIOLATION

NOV 5388

DATE ISSUED: 10/10/13

ISSUED TO: Quik-Stop MKT #160 PHONE #: 775-674-4690

MAILING ADDRESS: 140 W 1ST ST CITY/ST: Sun Valley ZIP: 89433

NAME/OPERATOR: Julie Bunning PHONE #: _____

PERMIT NO. B028645 COMPLAINT NO. 011/13-0150

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 10/10/13 (DATE) AT 2:00 PM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 __DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ODOR/NUISANCE | <input checked="" type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> OTHER _____ |

VIOLATION DESCRIPTION: Violation of Permit to Operate #B028645; Condition #3; Vapor recovery equipment maintenance

LOCATION OF VIOLATION: on site

POINT OF OBSERVATION: 140^{West} 1st Ave, Quik-Stop #160, Sun Valley

Weather: Cloud/Sunny Wind Direction From: N E S W

Emissions Observed: _____
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 10/10/13 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within _____ hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Signature] Date: 10/10/13

Issued by: _____ Title: HOST

PETITION FOR APPEAL FORM PROVIDED

Oct. 23. 2013 10:20AM

No. 1658 P. 5



DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION

Date: October 23, 2013

Company Name: Quick-Stop Market # 100

Address: 140 W 1st Ave, Sun Valley

Notice of Violation No.: 5388 Case No.: 1136

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation: 030.2175 Level # 3 Improper Maintenance of Nozzles

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 2250⁰⁰. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on December 19, 2013.

[Signature]
Signature of Company Representative

[Signature]
Signature of District Representative

Debbie Markovick
Print Name

DENNIS A. CERFOGLIO
Print Name

Director of Petroleum
Title

Sr. Air Quality Spec.
Title

[Signature]
Witness

[Signature]
Witness

Witness

Witness



QuikStop

QUIK STOP MARKETS, INC.

4567 Enterprise Street Fremont, CA 94538
510/657-8500 • Fax 510/657-1544

FACSIMILE TRANSMITTAL SHEET

TO:

Dennis

FROM:

Dellane

COMPANY:

Washoe County AQMD

DATE:

10-24-13

FAX NUMBER:

775-784-7225

TOTAL NO. OF PAGES INCLUDING COVER:

PHONE NUMBER:

SENDER'S REFERENCE NUMBER:

RE:

YOUR REFERENCE NUMBER:

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

**AIR QUALITY MANAGEMENT - ADMINISTRATIVE PENALTY TABLE &
RECOMMENDED FINE CALCULATION WORKSHEET**

Administrative Penalty Table

Air Quality Management Division Washoe County Health District

I. Minor Violations - Section 020.040(C)

<u>Regulation</u>	<u>1st Violation</u>	<u>2nd Violation</u>
040.005 Visible Emissions	\$ 1,000	\$ 2,500
040.030 Dust Control (fugitive)	250	750
040.035 Open Fires	500	1,000
040.040 Fire Training	500	1,000
040.050 Incinerator	1,000	2,000
040.051 Woodstoves	500	1,000
040.055 Odors	1,000	2,000
040.080 Gasoline Transfer (maintenance)	1,000	2,000
040.200 Diesel Idling	500	1,000
050.001 Emergency Episode	1,000	2,000

II. Major Violations - Section 020.040

<u>Regulation</u>	<u>Violation</u>	<u>Source Category</u>	
		<u>Minimum</u>	<u>Maximum</u>
030.000	Construction/Operating without Permit (per major process system or unit/day)	\$ 5,000	\$ 10,000
030.1402	Failure to Comply with Stop Work Order	2,000/day	10,000/day
030.2175	Operation Contrary to Permit Conditions (per day or event)	2,500	10,000
030.235	Failure to Conduct Source Test or Report (per Reporting Period for Each Unit)	2,500	5,000
	All other Major Violations (per day or event)	\$ 5,000	\$ 10,000
030.000	Construction Without a Dust Control Permit		
	Project Size – Less than 10 acres	\$ 500 + \$50 per acre	
	Project Size – 10 acres or more	\$1,000 + \$50 per acre	

III. Major Violations - Section 030.107 Asbestos

A. Asbestos Sampling & Notification	\$ 2,000 - \$10,000
B. Asbestos Control Work Practices (per day or event)	\$ 5,000 - \$10,000
C. Asbestos Containment & Abatement (per day or event)	\$ 5,000 - \$10,000

**Washoe County Air Quality Management
Permitting & Enforcement Branch
Recommended Fine Calculation Worksheet**

Company Name Quik Stop Market #160
 Contact Name Debbie Markovich

Case 1136 NOV 5388 Complaint CMP13-0150

Violation of Section 030.2175 Operations Contrary to Permit

I. Base Penalty as specified in the Penalty Table = \$ 2,500

II. Severity of Violation/Intent

A. Public Health Impact

1. Degree of Violation

(The degree of which the person/company has deviated from the regulatory requirements)
 Minor – 0.5 Moderate – 0.75 Major – 1.0 **Adjustment Factor** 1.0

2. Toxicity of Release

Criteria Pollutant – 1x
 Hazardous Air Pollutant – 2x **Adjustment Factor** 1.0

3. Environmental/Public Health Risk (Proximity to sensitive environment or group)

Negligible – 1x Moderate – 1.5x Significant – 2x **Adjustment Factor** 1.0

Total Adjustment Factors (1 x 2 x 3) = 1.0

B. Adjusted Base Penalty

Base Penalty 2,500 x Adjustment Factor 1.0 = **\$ 2,500**

C. Multiple Days or Units in Violation

Adjusted Penalty 2,500 x Number of Days or Units 1.0 = **\$ 2,500**
Penalty assessed for one time event

D. Economic Benefit

Avoided Costs \$ 500 Avoided Cost for replacement of 5 nozzles = **\$ 500**

Penalty Subtotal – Recommended Fine

Adjusted Base Penalty \$ 2,500 + Economic Benefit \$ 500 = **\$ 3,000**

III. Penalty Adjustment Consideration

A. Degree of Cooperation (0 – 25%)	+/-	<u>-25</u>	%
B. Mitigating Factors (0 – 25%)	+/-	<u>-25</u>	%
1. Negotiated Settlement			
2. Ability to Pay			
3. Other (explain)			
C. Compliance History			
No Previous Violations (0 – 10%)	-	<u> </u>	%
Similar Violation in Past 12 months (25 - 50%)	+	<u> 25 </u>	%
Notice of Violation Citation #5313 Issued 10/23/12			
Similar Violation within past 3 year (10 - 25%)	+	<u> </u>	%
Previous Unrelated Violation (5 – 25%)	+	<u> </u>	%
Total Penalty Adjustment Factors – sum of A, B, & C		<u> -25 </u>	%

IV. Recommended Fine

Penalty Adjustment:

<u>\$ 3,000</u>	x	<u>-25</u> %	=	<u>-\$ 750</u>
Penalty Subtotal (From Section II)		Total Adjustment Factors (From Section III)		Total Adjustment Value

Additional Credit for Environmental Investment/Training – N/A

Adjusted Penalty:

<u>\$ 3,000</u>	(-)	<u>\$ 750</u>	=	<u>\$ 2,250</u>
Penalty Subtotal (From Section II)		Total Adjustment Value (From Section III)		Negotiated Fine

Dennis A. Coniglio
Air Quality Specialist

10-23-2013
Date

AIR QUALITY MANAGEMENT
PERMIT TO OPERATE # B0286GS
APPLICATION SUBMITTED FOR QUIK STOP MARKET #160
LOCATED AT 140 WEST 1ST AVENUE, SUN VALLEY NV 89433



PERMIT TO OPERATE

An Air Pollution Emission Source

No. B0286GS

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: QUIK STOP MARKET #160 Gen Air - Gasoline

ADDRESS: 4567 ENTERPRISE ST, FREMONT CA, 94538

LOCATION: 140 1ST STREET, SUN VALLEY, NV 89433

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING FACILITY WITH VACUUM ASSIST PHASE II VAPOR RECOVERY, 12 GASOLINE NOZZLES

THE CONDITIONS OF OPERATION LISTED ON THIS PERMIT SUPERCEDE ALL PREVIOUS PERMIT CONDITIONS

CONDITIONS OF OPERATION LISTED ON THIS PERMIT:

- A. **ALTERATIONS:** This permit becomes void upon any change of ownership or address or any alteration of permitted equipment.
- B. **POSTING:** This permit shall be posted on or near the equipment listed above. This permit shall be made readily available at all times while the equipment is operating.
- C. **MODIFICATION OF EQUIPMENT:** Any modification of the equipment other than normal repair and maintenance will require a new permit.
- D. **RECORDS:** Any records of operation which effect the potential of the source to emit air pollutants, such as fuel or products consumed, products produced, hours of operation, chemicals or supplies used in source operation, must be maintained for a period of at least 5 years and made available to the Control Officer upon request.
- E. **EQUIPMENT FAILURE:** All upset or breakdown conditions resulting in increased emissions or air pollutants shall be reported in compliance with District regulations, Section 020.075 and 020.076.
- F. **ACCESS:** The Control Officer will be provided access to the facility to inspect operations and equipment covered under this permit whenever necessary to determine compliance with this permit and any other air pollution limitations specified in District regulations.

ADDITIONAL CONDITIONS:

- 1: The annual throughput/consumption figures must be submitted in writing to the A.Q.M.D. no later than the 20th of the month, approximately 6 weeks prior to the expiration date of the permit.
- 2: All gasoline transfer and dispensing facilities must operate in accordance with Section 040.080 of the Washoe County District Board of Health Regulations governing Air Quality Management.
- 3: To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resources Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals.
- 4: An annual A/L (Air to Liquid) Test and Static Pressure Decay Test will be required to demonstrate compliance with the CARB Executive Orders for vacuum assist phase II vapor recovery systems. The AQMD must be notified at least 72 hours prior to the test. The testing must be completed 90 days from the expiration date of this permit and the results submitted within 30 days of the test.
- 5: A flow limiter is required on dispensers that have a maximum flow rate in excess of 10 gallons/minute.
- 6: All hoses, boots, faceplates/flexible cones, nozzle shut off mechanisms, check valves, swivels, tanks, tank fill tubes, and fill tube cap seals must be maintained in good working order with regular maintenance to prevent leakage and excess escape of vapors (i.e., no tears, slits, holes, leaks, or malfunctions -- Section 040.080.)
- 7: In accordance with Section 040.095 of the Washoe County Air Quality Regulations and 40 CFR, Part 80, all gasoline dispensed to motor vehicles between October 1 and January 31 must contain the proper amount of oxygenate and each dispenser must be properly labeled with the following statement: The gasoline dispensed from this pump is oxygenated and will reduce carbon monoxide pollution from motor vehicles. The label must be clearly visible to the public on the upper two-thirds of the pump on the vertical surface near the gallonage and price meters.

Joseph P. Iser MDDrPH, MS

CONTROL OFFICER

01/31/2014

EXPIRATION DATE

\$623.00

ANNUAL RENEWAL FEE

B0286GS

PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION



PERMIT TO OPERATE

An Air Pollution Emission Source

No. B0286GS

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: QUIK STOP MARKET #160 Gen Air - Gasoline

ADDRESS: 4567 ENTERPRISE ST, FREMONT CA, 94538

LOCATION: 140 1ST STREET, SUN VALLEY, NV 89433

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING FACILITY WITH VACUUM ASSIST PHASE II VAPOR RECOVERY, 12 GASOLINE NOZZLES

8: Fuel spills or leaks must be cleaned up or corrected immediately using proper waste disposal methods. (including accumulations of fuel in spill containers, condensation pots, and liquid collectors).

9: "Instructions for operating the phase II vapor recovery equipment must be posted for the customers, and must stress that "Topping Off" is prohibited --Section 040.080.C. The Air Quality Management Division's answer line phone number must be posted for customers with comments/problems regarding the nozzles - (775) 784-7200."

10: VACUUM/ASPIRATOR ASSIST SYSTEMS: The assist system must be operating at all times when the facility is open for business.

11: All operations must comply with 40 CFR Part 63, Subpart CCCCCC - National Emission Standards for Hazardous Air Pollutants (NESHAP) for Source Category: Gasoline Dispensing Facilities.

Joseph P. Iser MD, DrPH, MS

CONTROL OFFICER

01/31/2014

EXPIRATION DATE

\$623.00

ANNUAL RENEWAL FEE

B0286GS

PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0150**

Complaint Status: NOV

Source of Complaint: INVESTIGATOR

Complaint Type: PERMIT

Date Received: 10/10/2013

Time: 1:20:00 PM

Inspector: MOSBORN

Inspector Area: 1

Complaint Description: NOV CITATION 5388, CASE XXXX - VIOLATION OF PERMIT TO OPERATE #B0286GS; CONDITION #3

Address: 140 W 1ST AVE WCTY

Location: 140 WEST 1ST AVENUE, SUN VALLEY NV 89433

Parcel Number:

Related Permit Number: B0286GS

Complainant:

MICHAEL OSBORN, AQ SPECIALIST II
AIR QUALITY MANAGEMENT
1001 E 9TH ST STE B171
RENO NV 89512
775-784-7231

Responsible Party:

QUIK STOP MARKET #160
JULIE BUNNING
140 W 1ST AVE
SUN VALLEY NV 89433
775-674-4690

Investigation:

On October 10th, 2013 at 1:20 pm, Specialist Osborn stopped at the Kwik-Stop Market #160 located at 140 1st Ave for a permit renewal inspection.

Permit #B0286GS is listed to the above party for operation of a gasoline dispensing facility with a vacuum assist phase II vapor recovery system and twelve gasoline nozzles. This Specialist utilizes the ring test. The ring test uses an industry standard round gauge to check the roundness of the spout. Federal law requires that the spouts remain within a certain tolerance to allow for proper insertion into the vehicle fill pipe. Out of round spouts may affect the integrity of the vapor recovery system. This inspection procedure entails the passing of a metal ring from the tip of the spout to beyond the vapor recovery holes of the spout. A dent or bend will prevent the ring's passage over the entire spout.

On completing the ring test there was observed five of twelve spouts to be out of round. Spouts #'s 1, 5, 6, 8 and 9 were out of round, possibly affecting the integrity of the vapor recovery system. On completion of the inspection Specialist Osborn met with Julie Bunning, on duty manager and explained the issue. This specialist explained the procedure showing Ms. Bunning the procedure and how the "O" ring inspection is conducted.

Manager Bunning was then issued Notice of Violation #5388 for 030.2175; Condition #3, vapor

recovery equipment maintenance. She was further presented with a copy of the citation, inspection and petition for appeal.

This is the second major violation for 030.2175; Condition #3 in the last 12 months at this facility.

Michael R. Osborn, AQS II
Washoe County Air Quality
Washoe County Health district

Enforcement Activities

Warning Citation..:	Citation Number: 0
NOV.....: 10/10/2013	NOV Number....: 5388
	Case Number.....: 0
Settlement.....:	Amount.....: \$0.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: MOSBORN	Completed Date...:
Date Assigned.....: 10/10/2013	Completed By.....:

CHRONOLOGY OF COMPLIANCE ACTIONS

QUICK STOP MARKET #160

Notice of Violation - WARNINGS

<u>Date</u>	<u>Action</u>	<u>Reason</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Notice of Violation - CITATIONS

<u>Date</u>	<u>Action</u>	<u>Reason</u>
<u>12-23-12</u>	<u>NOV 5313</u>	<u>030,2175 Level 3</u>

Details: \$500. Finc 9 of 12 nozzles out of
round

Details: _____

Details: _____



**WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION
VAPOR RECOVERY INSPECTION SHEET**

STATION Quick Stop Mkt. #160 ADDRESS 140 1st St. Ave.
 CITY Sun Valley ZIP 89433 CONTACT Julie Bunning
 OWNER/OPERATOR Quick Stop/Kroger PHONE (775) 674-4690
 NUMBER OF DISPENSERS (GASOLINE) 6 NUMBER OF NOZZLES (GASOLINE) 12
 NUMBER OF PRODUCT GRADES (GASOLINE) 3 NUMBER OF NOZZLES (DIESEL) 0
 FOR EACH DISPENSER

Date Oct 10, 13
 Permit # B029645
 INSP O'Sbarn
 VN# _____

DEFECTIVE OR NON-OPERABLE EQUIPMENT

NOZZLE NUMBER GAS GRADE	1	2	3	4	5	6	7	8	9	10	11	12
----------------------------	---	---	---	---	---	---	---	---	---	----	----	----

PUMPS	1. VACUUM PUMP												
	2. LEAKS FTGS/SWIVELS												
	3. USE INSTRUCTIONS												
	4. WINTER FUEL ADVISEMENT ..												
HOSE	1. CUT/PUNCTURED												
	2. FLATTENED/KINKED												
	3. LENGTH												
	4. SWIVEL												
	5. RETRACTORS												
NOZZLE	1. NOZZLE/SPOUT	X				X	X	X	X	X			
	2. SWIVEL JOINTS												
	3. FACE SEAL												
	4. BELLOWS												
	5. VAPOR CHECK VALVE												
VENT PIPES	1. 2" DIA. X 12 HGT.-MIN.												
	2. AFTERBURNER												
OTHER	1. VACUUM/ASSIST EQUIP												
	2. AFTERBURNER												

PHASE I System Type: Two-Point Coaxial _____ Other _____ PHASE II INSTALLED YES NO _____ BALANCE ASSIST

	TANK #1	TANK #2	TANK #3	TANK #4		TANK #1	TANK #2	TANK #3	TANK #4
1. PRODUCT GRADE (UR, U+, UP)					8. DEFECTIVE VAPOR POPPET				
2. TANK CAPACITY, GALLONS					9. MISSING FILL CAP				
3. MISSING VAPOR CAP					10. DEFECTIVE FILL CAP				
4. DEFECTIVE VAPOR CAP					11. FILL CAP GASKET				
5. VAPOR CAP NOT ENGAGED					12. FUEL/DEBRIS IN VAULT				
6. VAPOR CAP GASKET					13. VAULT DRAIN VALVE				
7. DEFECTIVE COAXIAL					14. FILL-VAP-STEM LOOSE				

REMARKS: Permit condition #4 tests done by 2/1/14. Tests include
A/k, static pressure decay and vent valve tests.
Nozzles #1, 5, 6, 7, 8 are out of round not in
compliance. Bagged up/Tagged out. 2nd Major violation
in 12 months. (5) of 12 nozzle out of round.
Repair nozzles and call 794-7630; keep sept copy and will
pick up during reinspection. OPERATOR (X) Julie Bunning

Unless otherwise noted all equipment must be repaired or replaced within 7 working days of the inspection date. Failure to repair or replace equipment may result in a Notice of Violation for permit conditions (Section 030.2175 - Operations Contrary to Permit. Washoe County District Board of Health Regulations Governing Air Quality Management).



Washoe County Health District



Public Health
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STAFF REPORT

BOARD MEETING DATE: November 21, 2013

DATE: November 6, 2013
TO: District Board of Health
FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*
 775-328-2418, pbuxton@washoecounty.us
THROUGH: Eileen Stickney, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, estickney@washoecounty.us *ES*

SUBJECT: Retroactive approval of District Health Officer acceptance of Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2013 through December 31, 2013 in the amount of \$90,751 in support of the Tuberculosis Centers for Disease Control and Prevention (CDC) Grant Program, IN 10016; Approval of amendments totaling an increase of \$10,000 in both revenue and expense to the FY14 Tuberculosis CDC Grant Program.

SUMMARY

The Washoe County Health District received a Subgrant Amendment from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$90,751, for the period January 1, 2013 through December 31, 2013 in support of the Tuberculosis CDC Grant Program. A copy of the Subgrant Amendment is attached.

District Board of Health strategic priority: Experience a low rate of communicable diseases.

BCC Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

The Washoe County District Board of Health approved the base Notice of Subgrant Award in the amount of \$80,751 for period January 1, 2013 through December 31, 2013 on March 28, 2013.

BACKGROUND

The Nevada State Tuberculosis Controller informed the Washoe County Health District that the State had cancelled an event which left a moderate amount of federal funding available to redirect. The Washoe County Health District Tuberculosis program has two large on-going investigations that have required additional resources (the use of intermittent hourly staff). The State agreed to provide us an additional \$10,000 to offset these expenditures.

The State was concerned that due to the upcoming holidays and scheduled leave, they would not be able to obtain all necessary signatures from their Administrative offices before December 31, 2013 if the Amendment was brought to the District Board of Health for approval on November 21, 2013. As such, the Amendment was executed by the Interim District Health Officer on November 5, 2013.

The FY14 Tuberculosis CDC Grant Budget was projected at \$80,751 in revenue (\$74,203 direct and \$6,548 indirect) and \$74,203 in expenses. The total grant award is \$90,751. A budget amendment in the amount of \$10,000 is necessary to bring the Notice of Grant Award into alignment with the program budget.

FISCAL IMPACT

Should the Board approve these budget amendments, the adopted FY 14 budget will be **increased by \$10,000** in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-10016-431100	Federal Revenue	\$10,000
2002-IO-10016-701130	Pooled Positions	10,000
	Total Expenditures	\$10,000

RECOMMENDATION

Staff recommends that the District Board of Health retroactively approve District Health Officer acceptance of Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2013 through December 31, 2013 in the amount of \$90,751 in support of the Tuberculosis Centers for Disease Control and Prevention (CDC) Grant Program, IN 10016; Approval of amendments totaling an increase of \$10,000 in both revenue and expense to the FY14 Tuberculosis CDC Grant Program.

POSSIBLE MOTION

Move to retroactively approve District Health Officer acceptance of Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2013 through December 31, 2013 in the amount of \$90,751 in support of the Tuberculosis Centers for Disease Control and Prevention (CDC) Grant Program, IN 10016; Approval of amendments totaling an increase of \$10,000 in both revenue and expense to the FY14 Tuberculosis CDC Grant Program.

Nevada Department of Health and Human Services
HEALTH DIVISION
 (hereinafter referred to as the DIVISION)

HD Amendment #: 13109-1
 HD Contract #: 13109
 Budget Account #: 3219
 Category #: 14
 GL #: 8516

SUBGRANT AMENDMENT #1

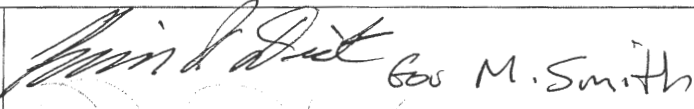
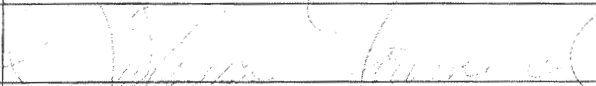
<p><u>Program Name:</u> Tuberculosis Elimination and Control Program State of Nevada Department of Health and Human Services Division of Public and Behavioral Health</p> <p><u>Address:</u> 3811 W. Charleston Blvd., Suite 205 Las Vegas, NV 89102</p> <p><u>Original Subgrant Period:</u> 01/01/2013 to 12/31/2013</p> <p><u>Amended Subgrant Period:</u> 01/01/2013 to 12/31/2013</p> <p><u>Source of Funds:</u> 1. Centers for Disease Control and Prevention (CDC)</p>	<p><u>Subgrantee Name:</u> Washoe County Health District (WCHD)</p> <p><u>Address:</u> P.O. Box 11130 Reno, NV 89520</p> <p><u>Subgrantee EIN#:</u> 88-6000138</p> <p><u>Subgrantee Vendor#:</u> T40283400Q</p> <p><u>Subgrantee Dun & Bradstreet #:</u> 073786998</p> <p><u>% of Funds:</u> 100% <u>CFDA#:</u> 93.116 <u>Federal Grant #:</u> U52PS907855</p>
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Amendment #1 This subgrant has been amended to increase personnel to support case management and contact investigations in Washoe County.

Budget Category	Initial Award	Increased Award (Amendment #1)	Amended Total
Personnel	\$ 65,477	\$ 10,000	\$ 75,477
Travel	\$ 6,080	\$ -	\$ 6,080
Supplies	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Contractual	\$ -	\$ -	\$ -
Other	\$ 2,646	\$ -	\$ 2,646
Indirect	\$ 6,548	\$ -	\$ 6,548
TOTAL	\$ 80,751	\$ 10,000	\$ 90,751

By signing this Amendment, the Authorized Subgrantee Official or their designee, TB Controller, Bureau Chief, and Health Division Administrator acknowledge the above as the new standard of practice for the above referenced

Subgrant. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the Original Subgrant Award and all of its Attachments.

Chairman, Washoe County District Board of Health	 Gos M. Smith	11/5/13
Patricia Townsend Nevada State TB Controller		11/05/2013
Mary Wherry, Deputy Administrator for Community Services		
Richard Whitley, MS Administrator, Health Division		



Washoe County Health District



Public Health
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STAFF REPORT

BOARD MEETING DATE: November 21, 2013

DATE: November 1, 2013

TO: District Board of Health

FROM: Erin Dixon, Fiscal Compliance Officer, Washoe County Health District
775-328-2419, edixon@washoecounty.us *ED*

THROUGH: Eileen Stickney, Administrative Health Services Officer
775-328-2417, estickney@washoecounty.us *ES*

**SUBJECT: Approval of the Washoe County Smoke Management Program
Memorandum of Understanding with the State of Nevada, Department of Conservation
and Natural Resources, Division of Environmental Protection.**

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

District Board of Health Priority supported by this item: Be assured of optimal air quality.

BCC Strategic Objective supported by this item: Safe, secure, and healthy communities.

PREVIOUS ACTION

The Washoe County District Board of Health approved the previous Washoe County Smoke Management Program Memorandum of Understanding with the State of Nevada on October 28, 2004.

BACKGROUND

A Smoke Management Program (SMP) balances the need for prescribed fires with the mandate of providing clean air. It requires Land Managers to address and mitigate air quality impacts before the prescribed fire occurs. Participation in the Washoe County SMP is voluntary and implemented through a Memorandum of Understanding (MOU).

The MOU includes performance and contingency measures to ensure its effectiveness. If a prescribed fire causes air quality levels to approach National Ambient Air Quality Standards (NAAQS), then the SMP will be evaluated and/or revised to protect the citizens of Washoe County. In areas with an approved SMP, the U.S. Environmental Protection Agency has the option to consider the short-term air quality impacts from prescribed fires as an anomaly and therefore, would not apply towards exceedances of any NAAQS. Approval and commitment to the MOU is a critical requirement of the SMP.

FISCAL IMPACT

There will be no additional direct fiscal impact to the Health District associated with the approval of this Smoke Management Program Memorandum of Understanding.

RECOMMENDATION

Staff recommends that the District Board of Health ratify the Washoe County Smoke Management Program Memorandum of Understanding with the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection; and if approved, authorize the Chairman to execute.

POSSIBLE MOTION

Move to ratify the Washoe County Smoke Management Program Memorandum of Understanding with the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection; and authorize the Chairman to execute.

MEMORANDUM OF UNDERSTANDING

BETWEEN

**THE WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION**

AND

**THE STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF ENVIRONMENTAL PROTECTION**

THIS MEMORANDUM OF UNDERSTANDING (MOU or Agreement) is hereby entered into by and between the Washoe County Health District, on behalf of its Air Quality Management Division, hereinafter referred to as "District", and the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection, hereinafter referred to as "NDEP":

I. PURPOSE

- A. To implement the Washoe County Smoke Management Program (SMP) and manage the emissions of air pollutants from prescribed and wildland fire used to meet local and state objectives as well as federal resource management objectives.

II. OBJECTIVES

- A. To minimize smoke impacts in Washoe County when prescribed burning is necessary to conduct range and forest practices. Alternative treatments shall be encouraged and used where environmentally acceptable, technologically feasible, and economically reasonable to achieve the management objective.
- B. To minimize visibility impacts from smoke in smoke sensitive areas, such as roads, schools, hospitals, nursing homes, airports, recreational areas, and those designated by the Secretary of the Interior as Class I areas and wilderness areas with designated Class I air sheds.
- C. To assist in meeting visibility goals as outlined in the Nevada Regional Haze State Implementation Plan.
- D. To acknowledge the role of fire in Washoe County and allow the use of fire under controlled conditions to maintain healthy ecosystems while meeting the requirements of state and/or federal ambient air quality standards.

- E. To produce a program for the people of Washoe County which provides the opportunity for forest, rangeland, and crop residue burning while minimizing air quality impacts.
- F. To demonstrate compliance with the applicable “conformity” requirements described in federal law and regulation.
- G. To maintain and improve a system to inventory emissions from prescribed and wildland fires for resource benefits.
- H. To coordinate open burning among land management agencies and monitor impacts.
- I. To provide technical support for the protection of affected resources and visibility.
- J. To address smoke transport issues through enhanced communication and the development of interstate and interagency agreements.

III. MUTUAL RESPONSIBILITIES

A. THE DISTRICT AND NDEP AGREE TO:

1. Comply with all applicable local, state, and federal laws and regulations in furtherance of the objectives of this Agreement.
2. Develop and implement a SMP for reporting and coordinating burning operations within Washoe County and those areas of Nevada within 15 miles of Washoe County.
3. Review the Washoe County SMP annually and improve the SMP where feasible. Changes to the SMP shall be made with the approval of the signatories, or their designated representative, to this MOU.
4. Participate in the development and presentation of interagency training concerning prescribed burning.
5. Notify the cooperating parties of any policies, agreements, statutory or regulatory developments, or interstate issues that may affect the implementation of this Agreement or SMP.
6. Work cooperatively to provide real-time air quality monitoring for the purposes of evaluating prescribed and wildfire impacts and protecting air quality in Washoe County.

IV. INDIVIDUAL RESPONSIBILITIES

A. THE DISTRICT AGREES TO:

1. Review and process all requests for authorization of open burning in the order received within the time allocated in the Washoe County SMP.
2. Provide and update the list of local health agency contacts at the District's web site on an annual basis.
3. Notify all cooperating parties of air pollution episodes in the area of burning.
4. Collect and tabulate reports from burners releasing one (1.0) ton or more of PM10 within Washoe County throughout the year. Use the Fire Emission Tracking System developed by the Western Regional Air Partnership as an emissions inventory database to record the details of each burn meeting this emission level. Data input will include the following for each burn: date, location, size, fuel type, pre-burn fuel loading, type of burn, and estimated emissions.

B. NDEP AGREES TO:

1. Comply with the Washoe County SMP and any applicable local, state, and federal requirements.
2. Participate in the development of an emissions inventory by using the Fire Emission Tracking System developed by the Western Regional Air Partnership as an emissions inventory database. Data for prescribed fires in Nevada that are in areas outside of Washoe County and releasing a total of one (1.0) ton or more of PM10 will be input to the database.

V. GENERAL PROVISIONS

- A. PARTICIPATION IN SIMILAR ACTIVITIES. This Agreement in no way restricts the District or NDEP from participating in similar activities with other public or private agencies, organizations, and individuals.
- B. PERFORMANCE MEASURES AND PARTICIPATION. Participation in this MOU by the District and NDEP shall be voluntary. The District and NDEP shall review, and if necessary, revise the Washoe County SMP if the SMP becomes ineffective. The SMP is considered ineffective if both of the following occur:
 1. Ambient air quality levels in Washoe County reach 85 percent of any National Ambient Air Quality Standard; and
 2. These ambient air quality levels were caused by significant contributions from prescribed fires subject to the Washoe County SMP.

C. NON-FUND OBLIGATING DOCUMENT.

This MOU creates no right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity. The parties shall manage their respective resources and activities in a separate, coordinated and mutually beneficial manner to meet the purpose(s) of this MOU. Nothing in this MOU authorizes any of the parties to obligate or transfer anything of value.

Specific, prospective projects or activities that involve the transfer of funds, services, property, and/or anything of value to a party requires the execution of separate agreements and are contingent upon numerous factors, including, as applicable, but not limited to: agency availability of appropriated funds and other resources; cooperator availability of funds and other resources; agency and cooperator administrative and legal requirements (including agency authorization by statute); etc. This MOU neither provides, nor meets these criteria. If the parties elect to enter into an obligation agreement that involves the transfer of funds, services, property, and/or anything of value to a party, then the applicable criteria must be met. The negotiation, execution, and administration of these prospective agreements must comply with all applicable law.

Nothing in this MOU is intended to alter, limit, or expand the agencies' statutory and regulatory authority

- D. EFFECTIVE TERM. This MOU shall be in effect from the date approved by all parties. It shall remain in effect for a period of five (5) years, unless formally terminated by any of the signatories, but only after 30 days written notice to the others of their intention to do so. Termination of this MOU in no way relieves any party from the responsibility to comply with applicable local, state, or federal laws and regulations.
- E. TERMINATION CONDITIONS. At the end of the five-year period, this MOU shall be reviewed by the signatories for effectiveness, and if appropriate, re-authorized by written notice from all parties. Any of the parties, in writing, may terminate this MOU in whole, or in part, at any time before the date of expiration.
- F. REPLACEMENT. This MOU revokes and supersedes any prior agreement or understanding between the District and any other party to this MOU relating to prescribed burning.
- G. NONDISCRIMINATION. Cooperators shall comply with all state and federal statutes relating to nondiscrimination and all applicable requirements of all other state and federal laws, executive orders, regulations and policies. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), which prohibits discrimination on the basis of race, color, handicap, or national origin; (b) Title IX of the Education amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex.
- H. FREEDOM OF INFORMATION ACT. Public access to MOU or agreement records must not be limited, except when such records must be kept confidential and would have

been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552).

- I. **AMENDMENTS.** Amendments to this MOU may be proposed at any time by a signatory, and shall be effective upon approval by both parties to this MOU.
- J. **MODIFICATIONS.** Modifications within the scope of this MOU must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change.
- K. **AUTHORIZED REPRESENTATIVES.** By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this MOU. In witness whereof, the parties hereto have executed this MOU as of the last date written below.

L. PRINCIPAL CONTACTS. The individuals associated with the development and implementation of the Washoe County SMP and principal contacts for this instrument are:

WASHOE COUNTY HEALTH DISTRICT

Washoe County Health District
Air Quality Management Division
Julie Hunter
1001 E. 9th Street, Suite B171
Reno, NV 89512
(775) 784-7210
jdhunter@washoecounty.us

NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

Division of Environmental Protection
Bureau of Air Quality Planning
Sig Jaunarajs
901 S. Stewart Street, Suite 4001
Carson City, NV 89701
(775) 687-9392
sjaunara@ndep.nv.gov

VI. RESPONSIBLE AGENCIES

THE PARTIES HERETO have executed this Agreement

WASHOE COUNTY HEALTH DISTRICT

Washoe County Health District,
Washoe County District Board of Health

By _____ Date _____
Chairman

NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
Division of Environmental Protection

By _____ Date _____
Administrator



Washoe County Health District



Public Health
Prevent. Promote. Protect.

STAFF REPORT

BOARD MEETING DATE: November 21, 2013

DATE: November 7, 2013
TO: District Board of Health
FROM: Erin Dixon, Fiscal Compliance Officer, Washoe County Health District
 775-328-2442, edixon@washoecounty.us *ED*
THROUGH: Eileen Stickney, Administrative Health Services Officer, Washoe County
 Health District, 775-328-2417, estickney@washoecounty.us *ES*

SUBJECT: Approval of budget amendments totaling an increase of \$314,381 in both revenue and expenses to the FY14 Department of Motor Vehicles (DMV) Excess Reserve Program Funds (IO TBD).

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Health District, Air Quality Management Division, has received funds based on NRS 445B.830 from the State of Nevada, Department of Motor Vehicles in the amount of \$314,381 in support of the DMV Excess Reserve Program to fund various air quality improvement activities. Funding will be used for: monitoring equipment & related support equipment (\$90,000); travel/training (\$20,000); public outreach activities (including, but not limited to smoking vehicle, idling education, educational & outreach supplies, etc.) (\$30,000), student interns (\$10,000), and other professional services/contractual to perform air pollution mitigation activities, air quality planning, etc. (\$164,381).

District Board of Health Strategic Priority: Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION

The Washoe County District Board of Health approved the FY13 DMV Excess Reserve Grant Program Interlocal Contract and associated budget amendments, IO 11077, from the State of Nevada, Department of Motor Vehicles, in the amount of \$182,000 on October 25, 2012.

BACKGROUND

Historically, the Washoe County Health District received DMV Excess Reserve Funds through an awarding process which required a budget application and interlocal contract. The 2013 Legislature passed SB 148 which, effective July 1, 2013, changed the previous requirements from grant awards to annual distributions to local air pollution control agencies. As such, Washoe County Health District will continue to receive funding based on the allocation approved in NRS 445B.830 for programs related to the improvement of the quality of air.

FISCAL IMPACT

The FY14 DMV Excess Reserve Program Budget (IO TBD) was adopted with \$-0- in grant funding. Should the Board approve these budget amendments, the total adopted FY14 budget will be **increased by \$314,381** by adjustments to the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IN-TBD-432100	State Grants	\$314,381.00
2002-IN-TBD-701130	Pooled Position (student)	\$10,000.00
-710100	Professional Services	\$194,381.00
-711210	Travel	\$20,000.00
-711504	Non-Capital Equipment	\$20,000.00
-781004	Equipment Capital	\$70,000.00
	Total Expenditures	\$314,381.00

RECOMMENDATION

Staff recommends that the Washoe County District Board approve a budget amendment totaling an increase of \$314,381 in both revenue and expenses to the FY14 Department of Motor Vehicles (DMV) Excess Reserve Program Funds (IO TBD).

POSSIBLE MOTION

Move to approve a budget amendment totaling an increase of \$314,381 in both revenue and expenses to the FY14 Department of Motor Vehicles (DMV) Excess Reserve Program Funds (IO TBD).



Washoe County Health District



Public Health
Prevent. Promote. Protect.

STAFF REPORT
BOARD MEETING DATE: November 21, 2013

DATE: November 7, 2013

TO: District Board of Health

FROM: Erin Dixon, Fiscal Compliance Officer, Washoe County Health District
775-328-2419, edixon@washoecounty.us *ED*

THROUGH: Eileen Stickney, Administrative Health Services Officer *ES*
775-328-2417, estickney@washoecounty.us

SUBJECT: Ratification of Amendment #1 to Intrastate Interlocal Contract Between State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$772,000 (\$211,000 for FY14, \$187,000 per year for FY15, FY16 and FY17) in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Grant Program; Approval of amendments totaling a decrease of \$27,519.58 in revenue and expense to the FY14 UST/LUST Grant Program, IO 10023; and if approved authorize the Chairman to execute.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Health District received an Interlocal Contract Amendment #1 from the State of Nevada which provides funds for FY14 only to accommodate program improvements through additional, focused training for UST Inspectors. A copy of the Amendment is attached.

District Board of Health strategic priority: Be assured that mandates are met and needed services are delivered.

BCC Strategic Objective supported by this item: Safe, secure, and healthy communities.

This item supports the supports both the UST and LUST program missions:

- To prevent the accidental or incidental release of petroleum products stored in underground storage tanks into the environment via active inspection and monitoring of registered tanks.
- To mitigate and remediate the environmental impact of petroleum products, released from failed UST systems, that have contaminated the environment, particularly groundwater.

PREVIOUS ACTION

The Washoe County District Board of Health ratified the Intrastate Interlocal Contract Between State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$872,000 (\$218,000 per year) for the period July 1, 2013 to June 30, 2017 in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Program on April 25, 2013.

BACKGROUND

The State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection originally awarded the UST/LUST Program \$872,000 (\$218,000 per year) for the period July 1, 2013 through June 30, 2017. In preparation for the Board of Examiners approval, the State of Nevada, Division of Environmental Protection, Bureau of Corrective Actions (BAC) discovered that their approved budget for FY14 did not include our increase to base funding in the amount of \$31,000. BAC included the \$31,000 and \$30,000 dedicated to implement a database and tracking system in their application to the United States Environmental Protection Agency. US EPA did not approve BCA's application request as anticipated.

EPA expects improved UST facility compliance, improved compliance rates, and increased consistency of inspections within the UST program and believes this can be achieved through better trained inspectors. As such, EPA has awarded NDEP funding specifically earmarked for training purposes. The Washoe County Health District received \$24,000 to support staff training which includes training classes, workshops, conferences, etc that are focused at understanding the design, operation, monitoring, use and decommissioning of UST systems and related appurtenances.

The FY14 base award is \$187,000 plus \$24,000 earmarked for training for a total of \$211,000. A budget amendment in the amount of \$27,519.58 is necessary to bring the Intrastate Interlocal Contract into alignment with the program budget.

FISCAL IMPACT

Should the board approve these budget amendments, the adopted FY14 budget will be **decreased** by **\$27,519.58** in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-10023-431100	Federal Revenue	(\$27,519.58)
2002-IO-10023-701110	Base Salaries	(24,316.55)
-701130	Pooled Positions	(20,526.00)
-701200	Incentive/Longevity	(117.50)
-701300	Overtime	2,000.00
-705110	Group Insurance	(808.02)
-705210	Retirement	(6,272.77)
-705230	Medicare	(378.74)
-710334	Copy Machine	900.00
-710509	Seminars and Meetings	4,000.00
-711210	Travel	18,000.00
	Total Expenditures	(\$27,519.58)

RECOMMENDATION

Staff recommends that the District Board of Health ratify Amendment #1 to Intrastate Interlocal Contract Between State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$772,000 (\$211,000 for FY14, \$187,000 per year for FY15, FY16 and FY17) in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Grant Program; Approve amendments totaling a decrease of \$27,519.58 in revenue and expense to the FY14 UST/LUST Grant Program, IO 10023; and if approved authorize the Chairman to execute.

POSSIBLE MOTION

Move to ratify Amendment #1 to Intrastate Interlocal Contract Between State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$772,000 (\$211,000 for FY14, \$187,000 per year for FY15, FY16 and FY17) in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Grant Program; Approve amendments totaling a decrease of \$27,519.58 in revenue and expense to the FY14 UST/LUST Grant Program, IO 10023; and if approved authorize the Chairman to execute.

AMENDMENT # 1 TO INTRASTATE INTERLOCAL CONTRACT

Between the State of Nevada
Acting By and Through Its

Department of Conservation and Natural Resources
Division of Environmental Protection, Bureau of Corrective Actions
901 S. Stewart Street, Carson City, NV 89701-5289
Phone: (775) 687-9368 Fax: (775) 687-8335

and

Washoe County Health District
Hereinafter the "Public Agency"
PO Box 11130, Reno, NV 89512
775-328-2423 Contact: Jim English

1. **AMENDMENTS.** For and in consideration of mutual promises and/or their valuable consideration, all provisions of the original contract dated July 1, 2013 attached hereto as "Exhibit A", remain in full force and effect with the exception of the following:

A. ** This contract amendment is to provide additional funds for State Fiscal Year 2014 only to accommodate program improvements through additional activities in the Underground Storage Tank (UST) and Leaking UST Program. Additional funds are provided for use in SFY 2014 to accommodate program improvements through additional program activities as identified in the Addendum to the original Scope of Work and attached hereto as Exhibit B.

Current Contract Language:

7. **CONSIDERATION: Washoe County Health District agrees to provide the services set forth in paragraph (6) at a cost of \$187,000 per year with the total Contract or installments payable: Quarterly, not exceeding \$748,000. Any intervening end to an annual or biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

Amended Contract Language:

7. **CONSIDERATION: Washoe County Health District agrees to provide the services set forth in paragraph (6) at a cost of \$187,000 per year with the total Contract or installments payable: Quarterly, not exceeding \$748,000. Any intervening end to an annual or biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

7.a. In addition to the above referenced funding in Item #7, an additional amount of \$24,000 shall be payable to Washoe County Health District upon request for the **Fiscal Year 2014** only (June 30, 2013 through July 1, 2014) for the purpose of accomplishing additional activities as identified in the **Addendum to the Scope of Work** herein attached as "Attachment 1".

2. **INCORPORATED DOCUMENTS.**

a. Exhibit A (Original Contract) is attached hereto, incorporated by reference herein and made a part of this amended contract.

b. Exhibit B (Original Scope of Work) and Addendum to Scope of Work for FY14 activities.

3. REQUIRED APPROVAL. This amendment to the original contract shall not become effective until and unless approved by the Nevada State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.

Washoe County Health District Signature

Date



Sardi Gotta, Bureau Contract Manager

Date 9-27-2013

Lisa Fleming, Bureau Budget Analyst

Date

Dave Emme, Bureau Deputy Administrator

Date

APPROVED BY BOARD OF EXAMINERS

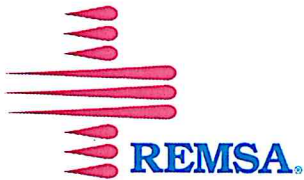
Signature - Board of Examiners

On _____
(Date)

Approved as to form by:

Katie S. Armstrong - Deputy Attorney General for Attorney General

On _____
(Date)



Regional Emergency Medical Services Authority

REMSA

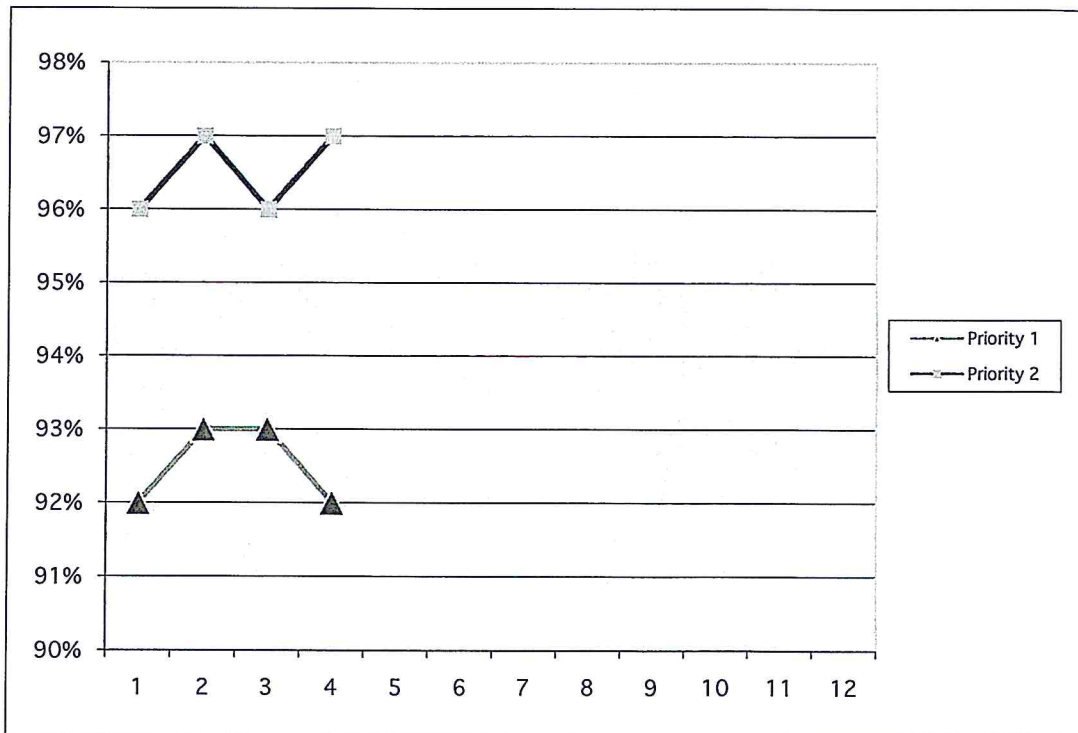
OPERATIONS REPORTS

FOR

OCTOBER 2013

Fiscal 2014

Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul. 2013	5 mins. 56 secs.	5 mins. 3 secs.	92%	96%
Aug.	6 mins. 0 secs.	5 mins. 3 secs.	93%	97%
Sept.	5 mins. 46 secs.	4 mins. 47 secs.	93%	96%
Oct.	5 mins. 50 secs.	4 mins. 50 secs.	92%	97%
Nov.				
Dec.				
Jan. 2014				
Feb.				
Mar.				
Apr.				
May				
June 2014				



Care Flight

Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-13	15	\$116,951	\$7,797	\$7,797
Aug.	20	\$183,197	\$9,160	\$8,576
Sept.	15	\$129,788	\$8,653	\$8,599
Oct.	11	\$80,637	\$7,331	\$8,370
Nov.			\$0	\$8,370
Dec.			\$0	\$8,370
Jan. 2014			\$0	\$8,370
Feb.			\$0	\$8,370
Mar.			\$0	\$8,370
Apr.			\$0	\$8,370
May			\$0	\$8,370
June			\$0	\$8,370
Totals	61	\$510,573	\$8,370	\$8,370

Adjusted Allowed Average Bill - \$7,641.00

REMSA Ground

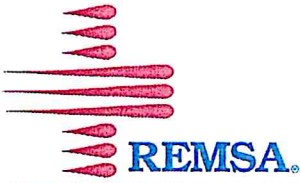
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-13	3528	\$3,760,993	\$1,066	\$1,066
Aug.	3361	\$3,580,384	\$1,065	\$1,066
Sept.	3269	\$3,475,246	\$1,063	\$1,065
Oct.	3376	\$3,597,764	\$1,066	\$1,065
Nov.			\$0	\$1,065
Dec.			\$0	\$1,065
Jan. 2014			\$0	\$1,065
Feb.			\$0	\$1,065
Mar.			\$0	\$1,065
Apr.			\$0	\$1,065
May			\$0	\$1,065
June			\$0	\$1,065
Totals	13534	\$14,414,387	\$1,065	\$1,065

Allowed ground avg bill - \$1,067.00

Monthly Payments

REMSA
 Monthly Debt Payments
 as of 11/12/2013

Acct No	Current Monthly Payment (P&I)
7197508-5001	\$ 14,977.27
7197608-5002	10,241.51
7197608-9042	16,480.17
7197608-9047	10,279.43
7197608-9048	6,572.61
7197608-9049	14,993.51
7197608-9050	4,787.55
7197608-9051	22,530.20
7197608-9052	738.75
7197608-9053	2,196.54
7197608-9054	2,435.75
7197608-9055	8,353.72
7197608-9056	2,338.59
7197608-9057	17,511.94
7197608-9058	25,972.42
7197608-9059	5,362.21
10099003	11,871.59
10099004	11,871.59
10099005	12,488.60
Total	\$ 202,003.95



Regional Emergency Medical Services Authority

**CARE FLIGHT
OPERATIONS REPORT
FOR
OCTOBER 2013**



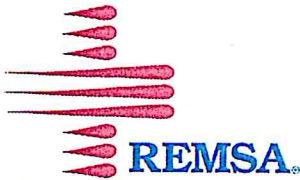
**CARE FLIGHT OPERATIONS REPORT
OCTOBER 2013
WASHOE COUNTY**

- ❖ **In Town Transfer:**
 0 Ground ITTs were completed
- ❖ **Outreach, Education, & Marketing:**
 ➤ **0 Community Education & Public Events**

❖ **Statistics**

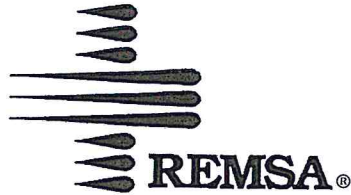
Washoe County Flights

	# patients
Total Flights:	11
Total Patients	11
Expired on Scene	0
Refused Transport (AMA)	0
Scene Flights	9
Hospital Transports	2
Cardiac	4
Trauma	5
Medical	1
Pulmonary	0
High Risk OB	0
Neuro	1
Pediatrics	0
Newborn	0
Full Arrest	0
Surgical	0
Total	11



Regional Emergency Medical Services Authority

REMSA
GROUND OPERATIONS REPORT
FOR
OCTOBER 2013



GROUND AMBULANCE OPERATIONS REPORT

October 2013

1. OVERALL STATISTICS:

Total Number Of System Responses	5731
Total Number Of Responses In Which No Transport Resulted	2357
Total Number Of System Transports	3374

2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests		2%
Medical		45%
OB		0%
Psychiatric/Behavioral		4%
Transfers		18%
Trauma		27%
	Trauma – MVA	7%
	Trauma – Non MVA	20%
Unknown/Other		4%
Total Number of System Responses		100%

3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
- 100% of advanced airways (outside cardiac arrests)
 - ETCO2 use in cardiac arrests and advanced airway
- 100% of Phase 6 Paramedic and EMT PCRs
- 100% Pain/Sedation Management
- Total of 3325 PCRs

All follow-up deemed necessary resulting from Communication CQI was completed by Chris Barton, EMD, Communications Education and CQI Coordinator

4. EDUCATION AND TRAINING REPORT:

A. Public Education

Advanced Cardiac Life Support

Date	Course Location	Students
8/16/2013	Humboldt General Hospital	18
9/27/2013	Humboldt General Hospital	6
10/4/2013	REMSA	5
10/10/2013	REMSA	16
10/21/2013	Riggs Ambulance	10
10/22/2013	EMS CES 911 Training Site	5
10/22/2013	Storey County Fire Department	4
10/28/2013	REMSA	17

Advanced Cardiac Life Support Recert

Date	Course Location	Students
10/5/2013	EMS CES 911 Training Site	2
10/9/2013	EMS CES 911 Training Site	2
10/9/2013	John Mohler & Co	10
10/13/2013	EMS CES 911 Training Site	2
10/16/2013	John Mohler & Co	21
10/18/2013	REMSA	18
10/29/2013	EMS CES 911 Training Site	2
10/29/2013	EMS CES 911 Training Site	1
10/30/2013	REMSA	15

Advanced Cardiac Life Support Skills

Date	Course Location	Students
10/1/2013	REMSA	1
10/17/2013	REMSA	1
10/23/2013	REMSA	1
10/24/2013	REMSA	1

Advanced Cardiac Life Support Prep Course

Date	Course Location	Students
10/3/2013	REMSA	1

Advanced Cardiac Life Support Instructor

Date	Course Location	Students
10/4/2013	Riggs Ambulance	2
10/22/2013	REMSA	5
10/4/2013	Riggs Ambulance	2
10/22/2013	REMSA	5

Bloodborne Pathogen

Date	Course Location	Students
5/15/2013	ABC Fire	11
5/15/2013	ABC Fire	13

Basic Life Support Instructor

Date	Course Location	Students
10/11/2013	Riggs Ambulance	3

Family & Friends CPR Awareness

Date	Course Location	Students
10/3/2013	Saint Mary's Maternal Child Services	2
10/9/2013	Private Residence - REMSA	5
10/14/2013	Saint Mary's Maternal Child Services	12
10/15/2013	Sparks Greenbrae Lyons Club - REMSA	15
10/22/2013	Saint Mary's Maternal Child Services	2

Health Care Provider CPR

Date	Course Location	Students
4/22/2013	Nevada Department of Corrections	2
6/6/2013	Nevada Department of Corrections	7
7/16/2013	Nevada Department of Corrections	8
9/11/2013	Nevada Department of Corrections	8
9/17/2013	Humboldt General Hospital	3
9/18/2013	Humboldt General Hospital	2
9/18/2013	Washoe County School District	4
9/19/2013	Nevada Department of Corrections	5
9/19/2013	Robert Stone	7
9/27/2013	Nevada Department of Corrections	1
9/30/2013	Jennifer Kraushaar	5
10/1/2013	EMS CES 911 Training Site	2
10/1/2013	REMSA	4
10/1/2013	EMS CES 911 Training Site	3
10/3/2013	Barrick Goldstrike	16
10/3/2013	REMSA	9

10/3/2013	Nye County Sheriff's	3
10/4/2013	EMS CES 911 Training Site	2
10/4/2013	Nye County Sheriff's	2
10/4/2013	Barrick Cortez	12
10/5/2013	Nye County Sheriff's	6
10/5/2013	Riggs Ambulance	3
10/9/2013	REMSA	3
10/9/2013	Nye County Sheriff's	3
10/10/2013	Eastern Plumas Healthcare	2
10/10/2013	Barrick Goldstrike	15
10/10/2013	Lander County Community Health	2
10/11/2013	Great Basin College	8
10/12/2013	REMSA	8
10/14/2013	EMS CES 911 Training Site	3
10/15/2013	Humboldt General Hospital	18
10/16/2013	Nye County Sheriff's	4
10/17/2013	Barrick Goldstrike	14
10/17/2013	REMSA	10
10/18/2013	Barrick Cortez	25
10/19/2013	Nampa Fire Department	15
10/20/2013	NOAD - REMSA	20
10/20/2013	EMS CES 911 Training Site	1
10/22/2013	REMSA	9
10/22/2013	Riggs Ambulance	2
10/23/2013	CPR Plus	5
10/23/2013	Cheryl Mangum	2

10/24/2013	Barrick Goldstrike	21
10/24/2013	Jennifer Kraushaar	2
10/25/2013	West Hills Hospital	6
10/25/2013	Career College of Northern Nevada	14
10/25/2013	Jennifer Kraushaar	10
10/26/2013	CPR 1st Aid Training	1
10/27/2013	EMS CES 911 Training Site	11
10/28/2013	Jennifer Kraushaar	6
10/29/2013	Barrick DR	5
10/29/2013	Sierra Nevada Job Corps	12
10/30/2013	Scott Kesler	1
10/30/2013	Scott Zettelmeyer	1

Health Care Provider Employee

Date	Course Location	Students
10/11/2013	REMSA	1
10/14/2013	REMSA	1
10/16/2013	REMSA	1
10/17/2013	REMSA	1
10/21/2013	REMSA	1
10/25/2013	REMSA	1
10/28/2013	REMSA	1
10/30/2013	REMSA	2
10/11/2013	REMSA	1
10/14/2013	REMSA	1
10/16/2013	REMSA	1
10/17/2013	REMSA	1

10/21/2013	REMSA	1
10/25/2013	REMSA	1
10/28/2013	REMSA	1
10/30/2013	REMSA	2

Health Care Provider Recert

Date	Course Location	Students
10/2/2013	Nye County EMS	6
10/7/2013	REMSA	6
10/8/2013	Washoe County School District	4
10/9/2013	Sierra Nevada Nephrology - REMSA	5
10/9/2013	South Virginia Medical Clinic - REMSA	5
10/10/2013	Sierra Army Depot	5
10/10/2013	Regent Care Center Reno	3
10/10/2013	REMSA	10
10/12/2013	EMS CES 911 Training Site	2
10/12/2013	EMS CES 911 Training Site	6
10/12/2013	Sierra Army Depot	6
10/15/2013	REMSA	9
10/15/2013	Tahoe Forest Hospital	10
10/16/2013	HASTY Team - REMSA	5
10/16/2013	Nampa Fire Department	3
10/16/2013	Humboldt General Hospital	10
10/18/2013	REMSA	8
10/18/2013	Nampa Fire Department	10
10/19/2013	REMSA	9
10/19/2013	Dave Zordell	4

10/20/2013	NOAD - REMSA	22
10/20/2013	Sierra Army Depot	4
10/21/2013	REMSA	1
10/22/2013	EMS CES 911 Training Site	2
10/23/2013	REMSA	7
10/23/2013	National Guard	1
10/23/2013	EMS CES 911 Training Site	3
10/24/2013	REMSA	10
10/24/2013	Nevada Oral Surgery - REMSA	3
10/28/2013	Casey Quinlan	3
10/29/2013	Leslie Brown	2
10/29/2013	REMSA	3
10/31/2013	EMS CES 911 Training Site	2

Health Care Provider Skills

Date	Course Location	Students
9/30/2013	Tahoe Forest Hospital	1
10/1/2013	Majen	1
10/2/2013	Tahoe Forest Hospital	1
10/3/2013	REMSA	2
10/4/2013	Tahoe Forest Hospital	1
10/4/2013	Tahoe Forest Hospital	1
10/4/2013	Tahoe Pacific Hospital	1
10/4/2013	Tahoe Pacific Hospital	1
10/5/2013	Dave Zordell	11
10/10/2013	Tahoe Pacific Hospital	1
10/10/2013	Tahoe Forest Hospital	1

10/11/2013	Tahoe Forest Hospital	2
10/15/2013	Tahoe Forest Hospital	1
10/16/2013	Majen	2
10/16/2013	Orvis School of Nursing	1
10/16/2013	Tahoe Forest Hospital	1
10/17/2013	REMSA	1
10/18/2013	Riggs Ambulance	1
10/18/2013	Dave Zordell	19
10/19/2013	Majen	1
10/19/2013	Dave Zordell	21
10/20/2013	Dave Zordell	7
10/22/2013	Tahoe Forest Hospital	1
10/24/2013	Tahoe Forest Hospital	1
10/24/2013	Tahoe Forest Hospital	1
10/24/2013	Majen	1
10/25/2013	Tahoe Forest Hospital	1
10/27/2013	Jasmine Wevers	14
10/28/2013	REMSA	1
10/29/2013	Majen	1
10/30/2013	REMSA	1
10/31/2013	Tahoe Forest Hospital	1

Heart Saver CPR/AED

Date	Course Location	Students
10/1/2013	Washoe County School District	3
10/2/2013	Elko County School District	4
10/2/2013	Washoe County School District	3

10/2/2013	Washoe County School District	3
10/2/2013	REMSA	10
10/3/2013	Washoe County School District	6
10/5/2013	Alex MacLennan	1
10/5/2013	Washoe County School District	6
10/7/2013	Joseph Pena	1
10/8/2013	Washoe County School District	4
10/9/2013	Washoe County School District	5
10/10/2013	Washoe County School District	6
10/12/2013	Washoe County School District	5
10/13/2013	Nevada Air Guard	6
10/15/2013	Caughlin Athletic Club - REMSA	6
10/15/2013	Caughlin Athletic Club - REMSA	4
10/15/2013	Alex MacLennan	2
10/21/2013	Washoe County School District	6
10/21/2013	Washoe County School District	8
10/21/2013	Nancy Tyler	14
10/21/2013	Washoe County School District	6
10/22/2013	Washoe County School District	6
10/22/2013	Washoe County School District	3
10/23/2013	Washoe County School District	6
10/24/2013	Washoe County School District	5
10/26/2013	REMSA	9
10/28/2013	Washoe County School District	5
10/29/2013	Washoe County School District	4
10/30/2013	Elko County School District	1
10/30/2013	Erica Kryzstof	5

Heart Saver CPR/First Aid

Date	Course Location	Students
5/10/2013	Nevada Department of Corrections	1
5/14/2013	Nevada Department of Corrections	27
5/15/2013	Nevada Department of Corrections	21
7/10/2013	Nevada Department of Corrections	37
8/1/2013	Nevada Department of Corrections	30
8/6/2013	Nevada Department of Corrections	14
8/14/2013	Elko County School District	12
8/16/2013	Elko County School District	6
8/20/2013	Elko County School District	10
8/21/2013	Elko County School District	10
8/22/2013	Elko County School District	9
8/23/2013	Elko County School District	11
9/4/2013	Elko County School District	1
9/10/2013	Majen	6
9/13/2013	Elko County School District	1
9/16/2013	Humboldt General Hospital	8
9/20/2013	Humboldt General Hospital	5
9/23/2013	Charles Sparke	8
9/23/2013	Elko County School District	1
10/2/2013	Amazon	2
10/2/2013	Hamilton Company - REMSA	6
10/2/2013	EMS CES 911 Training Site	17
10/2/2013	Humboldt General Hospital	6
10/2/2013	Elko County School District	1

10/3/2013	Majen	2
10/4/2013	Sierra Nevada Job Corps	6
10/5/2013	REMSA	3
10/6/2013	EMS CES 911 Training Site	1
10/7/2013	Hamilton Company - REMSA	6
10/7/2013	Majen	10
10/8/2013	Hamilton Company - REMSA	6
10/9/2013	Susan Phillips	6
10/9/2013	Hamilton Company - REMSA	5
10/11/2013	Sierra Nevada Job Corps	9
10/11/2013	Community Living Options	2
10/11/2013	Hodges Transport - REMSA	9
10/12/2013	ABC Fire	9
10/15/2013	Small Mines Development	13
10/15/2013	EMS CES 911 Training Site	1
10/15/2013	Alex MacLennan	8
10/16/2013	Majen	5
10/16/2013	Community Living Options	2
10/16/2013	Amazon	5
10/16/2013	Susan Phillips	6
10/16/2013	Amazon	13
10/16/2013	Nye County EMS	5
10/16/2013	Barrick Goldstrike	8
10/18/2013	The Children's Cabinet - REMSA	6
10/19/2013	ABC Fire	11
10/19/2013	Eastern Plumas Healthcare	9

10/23/2013	Adolescent Treatment Center - REMSA	6
10/23/2013	Amazon	1
10/23/2013	Amazon	5
10/24/2013	Majen	6
10/26/2013	Eastern Plumas Healthcare	8
10/29/2013	Majen	7
10/30/2013	Community Living Options	1
10/30/2013	Amazon	3
10/31/2013	EMS CES 911 Training Site	5

Heart Saver First Aid

Date	Course Location	Students
8/15/2013	Washoe County School District	5
10/3/2013	REMSA	3
10/10/2013	Washoe County School District	3
10/11/2013	Sierra Nevada Job Corps	5
10/11/2013	Work of Heart	5
10/13/2013	EMS CES 911 Training Site	1
10/21/2013	Joseph Pena	1
10/25/2013	Career College of Northern Nevada	14
10/27/2013	EMS CES 911 Training Site	7
10/30/2013	Community Living Options	1

Heart Saver AED Skills

Date	Course Location	Students
10/2/2013	Elko County School District	8

Heart Saver CPR/ First Aid Skills

Date	Course Location	Students
10/14/2013	Work of Heart	7

Heart Saver Pediatric First Aid / CPR

Date	Course Location	Students
7/20/2013	Jennifer Kraushaar	1
10/5/2013	Alex MacLennan	14
10/24/2013	EMS CES 911 Training Site	1
10/12/2013	REMSA	9

International Trauma Life Support

Date	Course Location	Students
10/16/2013	REMSA	10

Pediatric Advanced Life Support

Date	Course Location	Students
10/14/2013	REMSA	10
10/16/2013	REMSA	7
10/17/2013	Humboldt General Hospital	7

Pediatric Advanced Life Support Recert

Date	Course Location	Students
9/23/2013	Humboldt General Hospital	12
10/7/2013	EMS CES 911 Training Site	2
10/8/2013	Tahoe Forest Hospital - REMSA	17
10/11/2013	John Mohler & Co	8
10/12/2013	John Mohler & Co	12
10/16/2013	EMS CES 911 Training Site	2

10/16/2013	EMS CES 911 Training Site	3
10/29/2013	REMSA	11
10/30/2013	John Mohler & Co	22
10/30/2013	EMS CES 911 Training Site	3

Pediatric Advanced Life Support Skills

Date	Course Location	Students
10/28/2013	Riggs Ambulance	1

Ongoing Courses

Date	Course Description / Location	Students
2/1/13	REMSA Education- Paramedic	15
8/14/12	REMSA Education - Paramedic	13
9/24/13	REMSA Education – EMT-A	24
Total Students This Report		1688

5. COMMUNITY RELATIONS:

Community Outreach:

Point of Impact

Date	Description	Attending
9/30-10/4/13	Nationally Certified Child Passenger Safety Technician Course	2 staff (instructors), 5 students
10/5/13	Child Safety Seat Checkpoint, hosted by Frontier Financial Credit Union Sparks Branch, 5263 Sparks Boulevard; 2 cars and 3 seats inspected.	4 staff, 13 volunteers
10/10/13	Child Passenger Safety Advisory Board Meeting	2 staff
10/22/13	The Children's Cabinet Advocacy Training	1 staff
10/29/13	Nevada Early Intervention Services Trick or Treat Event and Resource Fair	1 staff

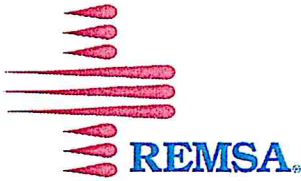
Safe Kids Washoe County

Date	Description	Attending
10/1/13	Safe Kids Day planning teleconference.	1 volunteer, 1 staff
10/1/13	Esther Bennett Elementary School Safety Committee meeting, Sun Valley.	2 volunteers, 1 staff
10/2/13	Esther Bennett Photojournalism Photovoice Project, Photography lesson, Sun Valley.	5 volunteers, 7 students
10/2/13	Wilks Radio Station interview with Cribs for Kids, Reno.	1 staff
10/4/13	Esther Bennett Harvest Fest, Sun Valley.	2 volunteers
10/5/13	Prescription Drug Round Up, eight locations in Reno and Sparks.	1 volunteer
10/7/13	Esther Bennett Walk This Way Pedestrian Safety assemblies, Sun Valley.	8 volunteers, 1 staff, 550 attendees
10/8/13	Monthly Safe Kids Coalition Meeting, Sparks.	19 volunteers, 1 staff
10/9/13	International Walk To School Day. Safe Kids Washoe County sponsored four schools - Esther Bennett Elementary School and Virginia Palmer in Sun Valley, Jesse Hall in Sparks and Coral Academy of Science in Reno.	1 staff, 52 volunteers, 5 Fed Ex volunteers, 1,900 students
10/14/13	Membership subcommittee teleconference.	2 volunteers, 1 staff
10/15/13	Safe Kids Washoe County bimonthly Board of Directors meeting, Reno.	7 volunteers, 1 staff
10/15/13	Join Together Northern Nevada meeting, Carson City.	1 staff
10/27/13	Immunize Nevada Board retreat, Las Vegas.	1 volunteer
10/27 -10/28	Nevada Health Conference, Las Vegas. Cribs for Kids host booth.	2 staff, 200 attendees
10/28/13	Immunize Nevada reception, Las Vegas.	2 staff
10/29/13	Statewide Maternal Child Health Coalition meeting, Las Vegas.	2 staff
10/30/13	Esther Bennett Photojournalism Photovoice Project, field trip to downtown Sparks and Sparks Marina.	2 volunteers, 8 students

Public Relations

Date	Description	Attending
10/1/13	Washoe County Senior Center Veteran's Day Every Day press conference, Reno.	1 staff
10/8/13	Renown Scribbles blog on Safe Kids Washoe County Pedestrian Safety; also Facebook and Twitter feed.	

10/9/13	Reno Gazette Journal article on Safe Kids Washoe County Walk This Way/ Pedestrian Safety.	
10/15/13	Press release from Safe Kid Washoe County Cribs for Kids Program for SIDS Awareness month.	
10/23/13	Press release from Safe Kids Washoe County for Halloween Safety.	



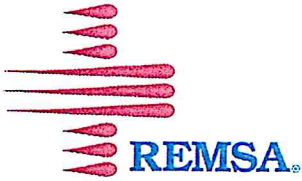
Regional Emergency Medical Services Authority

**GROUND AMBULANCE AND CARE FLIGHT
INQUIRIES
FOR
OCTOBER 2013**

INQUIRIES

October 2013

There were no inquiries in the month of October.



Regional Emergency Medical Services Authority

**GROUND AMBULANCE
CUSTOMER SERVICE
FOR
OCTOBER 2013**

GROUND AMBULANCE CUSTOMER COMMENTS OCTOBER 2013

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
1	Took my bike with me to the hospital, which was very helpful.		
2	Everything - kindness, caring, concern, warmth, knowing their job.	Just keep doing what you're doing.	
3	Everything I could see or be aware of went well. Transfer of information to ER. Staff was very professional and easy going (not stressful to patient). I was pretty "out of it" on the way to St. Mary's, but crew was very helpful and polite and quick getting fluids into me so I could more articulately relate what was going on with me.		(Sorry this is so late. It was mixed in with my 2012 tax papers and I just found it today - 9/19.)
4	Everything.		
5	Guys joked with me and made me feel better (less stress).		
6	Very calm and reassuring to my daughter and myself.	-0-	Crew was awesome - thank you!
7	The crew was very helpful and polite. They made my son and I comfortable, given the situation.		
8	Your EMT was awesome.		
9	Your people are great!		I must tell you - It was amusing -- One big, tall, blustery fireman DEMANDED what did I want him to do - this was repeated - no blood pressure, no temp taken. THEN, a dainty, petite young lady stepped forward and said what I was suffering with and took center stage. She saved the day.
10	Everything.		
11	Kudos for getting a very heavy patient into ambulance. Thanks for all the help. Turned out I had pneumonia.		
12	Everything. I was very pleased with your staff. I'm a Cold Springs volunteer fireman.	Just keep up the awesome work. Your staff was very good to me. Thank you.	Continue to serve us all as you are. Thank you. I was in rough shape. Your staff was awesome. Like I said, I'm a volunteer fireman here in Cold Springs and have been since March 1, 1982. I have almost 32 years service. Thank you, REMSA.
13	They took my condition seriously and knew what hospital to take me. The EMTs thought I was suffering from a stroke, and later I was told the EMTs took me to Renown because they have a cardio doctor and neurologist on staff 24 hours a day. All this info was new to me because I don't live in Nevada. We were there visiting my in-laws. After I passed out from lack of oxygen (before EMTs arrived), I had no time to stop them while I called Cigna Open Access (while I called).	Nothing. I felt very safe during the ambulance ride to the hospital.	I have no comments to make.
14	Everything.	Can't think of anything.	
15	The crew was extremely professional and kind.	Keep the crew happy.	I felt safe and well cared for. Thanks.
16	The team was prompt, courteous, kind, calm and explained everything.		Excellent care/service.
17	Very attentive.	Can think of nothing off hand.	
18		I told them to take me to the VA hospital.	
19	I was transferred from the VA Hospital to Regent Care Center on August 31.		Excellent!
20	Everything.		
21	Professional.	Paramedics were not available to help. Daughter-in-law is physician. She helped in ambulance.	
22		Took a long time for ambulance to arrive after Fire Department was here.	
23	Your service.		Very helpful.
24	Quick, efficient, professional, kind.	Better beds.	
25		Make sure all staff know patient's limitations.	
26	Saved my life!	Super staff.	
27	The two crew members were extremely helpful and polite. Very professional.	I don't believe there are any improvements that need to be made.	
28	Brought patient inside her home.		Was grateful for the help during an otherwise stressful time. Thank you.
29	Attempted to resuscitate my wife and got her heart started again. Took her to Renown Emergency Room.		Very professional.
30	Paramedics were very caring, upbeat and comforting to my special needs son, which made him feel at ease in a very scary situation for him.		
31	Very professional.	Keep up the good work.	
32		Try and remember the pronunciation of my name - so don't have to keep asking. I (have?) MS. I take REMSA 8-10 times a year. Please try not to remark you were just at my house. The EMTs get used to you, you're just a number.	OTHER COMMENT: My nurse called you guys. You made me (as?) if inadequate.
33	Did what you said you would do.		
34	Made things to go easy for me on transportation of my husband to hospital.		

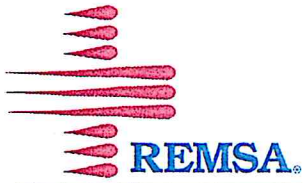
	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
35	At a time when I needed so much help, your staff comforted me 10+ beyond compare.		REMSA staff and Senior Care Plus operator acted together for an excellent outcome. Thank you so much!
36	Calming, informative, and attentive.	Take an EKG with patient lying down - not sitting up - per physician's advice.	P.S. - Equip Golf Carts with lights and siren. Trying to get through 27,000 UNR fans was quite a challenge to get to the ambulance without some kind of alert system.
37	Came in the house, took over the situation, gave us the security that our loved one would receive the best help possible.	Everything was just right, kind and professional and most of all knowledgeable.	I couldn't say enough for the staff that came to our home! Thank you.
38			Was not awake when picked up and taken to hospital.
39	Very polite.	Not charge so much!	
40	Everything went smoothly. We've had your personnel over many times.	They have always been most helpful and very pleasant to deal with.	
41	The response and care.		Excellent.
42	Took good care of me.	Everything was fine.	
43	Your EMTs are very knowledgeable, communicate effectively, and were quick to do what needs to be done.		
44	Everything!		
45	Excellent staff and service.		
46	Rapid response, direct communication with hospital and continual monitor of vital signs.	Can't think of anything.	
47	Efficient and helpful.	Everything was professional and the crew was helpful.	Excellent job.
48	Quick, friendly, professional, helpful.	In this situation, nothing.	I really enjoyed being cared for by your personnel.
49	You always do everything great for us. We couldn't ask for any better service. Thank you!		
50	Everything.	Don't know.	They were prompt and made sure I was comfortable. Good job.
51	Prompt - helpful service.	Nothing.	
52	Professional and very helpful.	-0-	As a patient, the only thing I noticed was the communication.
53	Comfort.	Nothing.	
54	The EMTs were professional and helpful.	We were served well.	
55	Treated me with respect when I was scared and arguing, and they explained what they were doing and why.		
56	I do not know how to answer this about this service regarding my husband except that he was transported from Manor Care to Renown Medical on 9-12-13. So, I actually can't respond. I was informed by Manor Care that he was being transported to hospital and, since I live in Fernley, NV, it took me nearly an hour to arrive due to the paving of I-80. At this time, he is still at Manor Care after spending a few days at Renown Medical.		
57			Sorry, I did not ride in the ambulance.
58	Reassured me of my condition as not life-threatening. Very efficient in my handling.	Not much - excellent service.	Med Billing was never in contact with me. Thank you, REMSA. God Bless you all.
59	The crew was very respectful of my mother-in-law.		
60	Very professional.		
61	Everything - great professionals.		Care Flight on August 20th saved a life.
62	Everything.		
63	Everything.		
64	Kept me informed, sympathy.	Very awesome crew.	Mom has brain cancer and lung cancer - she's very happy with you all. Thanks.
65	Left a message about transport.		
66	You were very nice with the children and great with helping us all calm down.		
67	Very polite and helpful.		
68	They were so wonderful, patient and helpful to me.	Nothing!	
69	Everything was done very well.		Thanks for all the help given.
70	I appreciate the promptness, pleasant personnel.	N/A	N/A
71	Yes! Very professional.		
72	Got to hospital!	A great job.	
73	Thank you to the crew in the ambulance coming in after delivery and checking up on me. Your caring heart will be blessed. A little blood clot after heart surgery is normal, kinda. Can't thank you enough.		
74	Saved my life.		
75	Guys were very helpful. To the point, but still took time to listen.	Was transferred from Extended Care to hospital - 3 hours late. Not in a hurry, but would like update.	
76	Quick response, very professional and helpful, calmed the patient.	Great staff, very professional. Appreciated their help in a stressful situation for the patient/family.	
77	Excellent arrival and care to the hospital. Communicated well with a hearing impaired patient.		
78	Arrangements were made to keep me on schedule at the hospital.	Continue the excellent care that has exemplified REMSA that I've worked with since 1993.	Having worked with REMSA as a night shift security officer/dispatcher downtown Reno, I've dealt with REMSA on site (Eldorado Hotel) and on the street while patrolling and found the EMTs responsive and knowledgeable.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
79	Got me to the ER.	Was a very rough ride. Hitting every crack and pothole hurts when you're in pain.	They were efficient but not overly compassionate or careful.
80	Overall care.	N/A	
81	Everything.	Help me to stay well - ha.	Everything was so professional and everyone so very, very kind.
82	Very caring in ambulance!	Time in emergency room. Seemed to take so long in emergency room.	Seemed long!
83	Stabilize condition.	More information to family.	
84		I'm the son of the resident. I (would) like to know how you gain access at Cascade after hours...	
85	Everything.	Nothing.	
86	The crew did everything perfect.	Nothing.	
87	Everything fine.		
88	Everything. Calmed my fears, got me out of pain.	Nothing.	
89	Everything.		
90	Friendliness, calming to us. Reassured us.	All the neighborhood kids came because they saw the fire truck and the crew was very nice to them, but I feel the kids were in the way of us getting patient out of the house.	
91	Prompt in arrival. Friendly and calm. Knew their craft well.		
92	Everything, you provide a wonderful service.	Nothing.	Thank you for all your help.
93	The 2 young male paramedics were awesome. Very professional, nice. Was extremely impressed!	Not a thing, except maybe help me with my bill. I'm unemployed and I was diagnosed with lung cancer.	Excellent service, very well trained paramedics, thank you.
94	Made sure I was well taken care of.	You are doing just fine.	
95	Resuscitate patient.		Thank you!
96	All duties.		
97	Everything went just great.		
98	All.	The service was excellent.	
99	Everything.		
100	Comforting and encouragement.	Happy as it was.	Very pleased with care and kindness.
101	Very professional.	Have highway patrol take names of witnesses.	I said I was a vet - couldn't go to VA Hospital.
102	Communicated with family member.	Your service was great.	
103			Crew not aware I was having a heart attack. I was into surgery that afternoon. The crew did not have lights or siren going to rush me to hospital. I felt the crew did not understand my life was at risk, and minimized the distress I was having with not being able to breathe normally.
104	Everything!		
105			My mother is in an assisted living where she fell and was complaining of back pain. They called the ambulance and I met her at Renown ER. As far as I know, all went well.
106	Only used twice in life - unsure.	Just be there.	Good.
107	You got me the medical attention I needed.	N/A	I was unconscious during the event. My family all arrived at the hospital where I was taken, therefore, I am under the assumption that your staff communicated well with them. Thank you for taking good care of me.
108	Everything.	Keep up the good work.	Sorry to be so long, but am stuck at Rosewood.
109	Everybody was very nice. They made sure that I was well taken care of.		
110	Most all things.	No.	
111		Nothing - you are great.	I don't remember anything. My son did everything.
112	Everything.	Nothing.	
113	Arrived in a timely manner.	Better customer service at the hospital.	
114	Everything.	Nothing.	Efficiently.
115	Great.	N/A	
116	Got me to hospital really quick. I wasn't really with it.	Keep doing what you do.	
117	Explained everything in detail as they were treating my son and were extremely nice, as well as making my daughter at ease.	Nothing. You were amazing!	
118	Thank you for your help in bringing my husband home.		
119	Excellent service and outstanding commit to patient care! Thank you!	Nothing!	Thank you again for the service! I appreciated it!
120	Prompt and excellent service.		
121	Helped keep me calm.	N/A	Great care.
122	Everything.	No, nothing could you do better than your service.	
123	All the things they had to do.	Everything is great.	Great.
124	Everything.	Not much. Very good.	Very good.
125	Compassionate, listening, tried to make me comfortable.		All good.
126	Operator kept me on phone to reassure me, and both responders very good and helpful.	I was very satisfied. I was having many medical problems. I am alone - 87 years old.	
127	Very informative and caring.	Keep it up.	
128	They did their very best to take care of patient.	Your 911 dispatcher was very knowledgeable and calming.	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
129	The EMTs were very polite and explained everything to me and kept me comfortable.	Would have liked a quicker response time. Took 40 minutes to arrive after 911 phone call.	Took almost an hour to arrive at hospital the driver was very slow and I was in a lot of pain.
130	Very well!	Nothing.	The trip went very smooth.
131	Everything.	Keep hiring professional staff.	Appreciated help and concern for my wife during this time.
132	Everything.		
133	Responded quickly, sized up the situation, started an IV line and O2 and got me to the ER.		Very good service - I went on REMSA.
134	Outstanding in every respect.		
135	Friendly, calming.	Very professional.	
136	Your team was talkative to me and tried to work with me to make me comfortable while ill.	Work with me on the payment schedule. This incident cost me well over \$2,000 out of pocket.	
137	Prompt response time.		
138	Everything!		
139	Your crew was calm and professional. It is good to know that help will be there when needed. Thank you.		
140	You did everything super.	Keep doing as good as you are doing.	Excellent.
141	Response was very prompt.		
142	Everything.	N/A	N/A
143	All services.	Did an excellent job.	Good, fast service.
144	Everything! Thank you.		
145	Everything. Dispatcher and crew were great.		
146	Everything that was necessary. Thanks.		Very helpful.
147	All expedient and efficient.		
148	All needed assistance was done very professionally.		
149	Very friendly, careful with the patient, caring.		
150	Everything. My medical problems cannot be fixed and trips frequent to the VA Hospital ER.	No issues. Just understand that my medical issues will always happen. I'm incurable.	Caring and 100% compassionate and I thank you.
151	After receiving shot of something, the pain eased enough for coherency and I was very thankful for that.	The room was a mess when I got home with syringes, with blood laying around with needles exposed.	I'm sorry that I haven't made a payment. Unemployed and no money yet from home business startup; maybe soon, I hope!
152	REMSA was timely and professional.		
153	Both times transported were above and beyond in patient care! Thank you!	Nothing!	Great service, thank you again!
154	Very patient, polite, helpful, compassionate.	Cannot think of anything particular.	Your service has always been excellent and knowledgeable. (You are very welcome and may God bless your staff richly, amen.)
155	Everything, you folks always do!	Stay just as you are.	
156	Everything - as always.	Nothing.	Service is always good - guys are professional and know their job. P.S. - You could give (relative) a raise. He is very polite and professional.
157	Telling my husband each step as they went, to keep him calm, they were very caring.	Not a thing.	
158	Excellent response and very caring demeanor for my 91 year old mom - informative.		Good advice on transporting to hospital, as there were other issues going on.
159	Everything.		
160	Everything.	I cannot think of one thing.	I know I was in excellent hands.
161			Overall, very satisfied.
162	I like the service. Thank you for helping.		
163	Everything.	Keep doing your good work.	
164	They (did?) their job.	Nothing.	N/A
165	Go through my wallet and stuck their nose in my business.	Decent to themselves only (illegible).	
166			If you want to know why, contact (name) at 356-1939. Thank you.
167	Everything right. Good job.	You did it all right. Were very nice and great kindness.	My (glass) read glass got broke. They said you would pay them. Thank you very much. Please call me.
168	Complete job.	Same.	Excellent.
169	On time.	I don't know.	Keep up the good work!!
170	Your crew attended to my needs and brought me to the hospital.	You attended to me with immediate and necessary care and brought me to the hospital.	Professional and necessary. Thank you for your care and the crew put me at ease.
171	Everything.	You are already the greatest.	I just am glad you are available. Thank you and your staff very much. I am 71 and I went for 2 years doing fine. Then last April I started having problems. I hope to be doing better now.
172	The response was quick. The ambulance crew was very helpful, kind and calming.		All was excellent.
173	Courteous, polite. Explained what was happening and what would happen.		They were reassuring about my situation - courteous and pleasant.
174	Everything.	Nothing.	
175	Everything as usual.	Keep up the good work.	
176	A smooth transfer from one hospital to another.		
177	Came fast, after case manager of Renown Home Health Care called REMSA. Called VA, too.	Did well. Thank you.	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
178	We didn't get to meet any of you, but we would like to say a "Big Thank You" to you all. God bless.		
179	Everything.	Absolutely nothing.	Sorry, but my memories don't serve me well enough to answer.
180	All.	None.	
181		Smoother ride.	Because of my condition it was a very uncomfortable ride, but I don't think there was anything you could have done to prevent it.
182	Everything.	Everything that could or should be done was done.	I have nothing but praise for those who helped me.
183	Great patient care, excellent transportation provided, fast, efficient! Thank you!	Nothing!	None... Thank you again, appreciated!
184	Response time very fast.	Not much. I was still on phone when they were at my door. Thank you.	
185	Everyone was very nice and very professional and helpful.		Thank you for coming so quickly. I was having times when I couldn't breathe. After you got here, I felt I would make it to the hospital. Thank you very much.
186	Very helpful, kind, polite.	Nothing.	Excellent, thank you!
187	Fast, personable, calm.		
188	Care was very good.	I can't think of anything.	Very good.
189	My husband didn't make it, but service was fine.		
190	Everything.		Everything was done great.
191	Everything. Your staff was courteous, kind, informative. All good.	What you are doing currently.	
192	Everything.		Everything was fine.
193	All was done well.		Very well done.
194	My son took care of everything, and I'm not aware of even the ride. But when I called him about this form, he said everyone did very well!		
195	Everything.	Stay as you are.	Thanks for your efficient service.
196	Everything.	Nothing.	
197	Got me to hospital and care fast and safe.		I went into complete renal failure and I was helped quickly. Thank you all.
198		They should not strap down a patient so tight that just had hip surgery.	
199	Everything!	N/A	Very good.
200	Response was very fast!	None.	
201	Saved my life.		The care given was excellent. I was too short of breath to know too much at the time. Your staff is excellent.
202	You came soon. Polite and professional.		
203	Prompt arrival. Staff was professional.		
204	The crews are excellent. Have used REMSA several times and they are all very care and helpful.		
205	Very quick response.		
206	Everything!! I was very frightened. They calmed me and took great care of my husband.	I couldn't ask for more.	Thank you for such good care!!
207	Made patient comfortable. The crew very nice and pleasant. Gentlemen!		
208	Everything.	Nothing.	
209	Felt like I was being well taken care of.		
210	Very satisfied.	Thank you.	
211	All very nice.		Very nice crew.
212	Good staff.	?	All good.
213	Everything.	Nothing I can think of.	You were excellent.
214	Everything.	Nothing.	
215	Did not take off while putting IV in.	Nothing.	Staff is very friendly, informative and responsive.
216	Everything.		Very professional.
217	Great!		
218	Prompt, professional.		
219	Everything.	?	
220	Everything.		
221	They were very supportive, sensitive, concerned with the extent of my injuries.	There is nothing I can suggest for you to improve on. I was very pleased with help I received.	Would especially like to get name of 1st responder that asked me if I was hurt. Would like to personally thank him.
222	Everything.	Nothing.	
223	Prompt response.		
224	Responded well.	Continue.	
225	Everything well done.	N/A	Excellent speed in arrival and communications.
226	My uncle was transported from Regent Care to SMRMC. I met the ambulance outside ER. Staff very helpful in helping me find him inside ER. He took me directly to room and introduced me to ED staff. Very friendly and professional. It was very much appreciated.		
227	(First ride.) Kept me calm! Can't say enough about how great they all were. I'm ever so happy we have Silver Saver.	They took me from home to South Meadows Renown. (That was my mistake, not theirs.)	Thanks to them I'm back home and getting well. Thank you, thank you. A very happy patient.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
228	(Second ride.) Getting me to Renown main after taking me to South Meadows (my fault). They were so kind and took very good care of me. REMSA has the best people working for them.		Can't say enough about the care I got. Thank you all so much. I'm home and doing great. Thank you.
229	The 911 operator was wonderful, as were the paramedics.		Thank you for all your help and caring.
230	They were all gentle and patient.		
231	Everything.	Nothing.	
232	Quick response.	Nothing.	
233	Everything was great and comfortable.		
234	Everything. You made a difficult time bearable. All of your members are well trained and very efficient.	Nothing. You were great every time your service was needed.	
235	Everything. I was so scared. Thought I was having a stroke.		
236	Everything.	Nothing.	You were kind, comforting and efficient.
237	Everything.	Nothing.	I have no memory of the event. Guess you did fine. I am still here.
238	Kept me calm by talking to me.		Great people. Came back into ER and checked in on me.
239	Everything.		Very helpful and considerate.
240		Drive a little slower when transporting me from St. Mary's to NN Medical. Otherwise, they were very considerate and helpful.	
241	Everything, your guys saved me, thank you so much.	Keep doing what you are doing.	
242	Everyone was helpful and polite. Thank you.	Do the same thing.	
243	Everything.		
244	Operator stayed on phone with me and kept talking to me.		Great service!
245	Response was quick and professional.	Nothing.	
246	You made me feel that all will be okay. You cared about my physical and psych well being.	N/A	
247	Everything.	Nothing.	Everyone was very kind and helpful.
248	All care, transport, information.	Stay as you are.	Great.



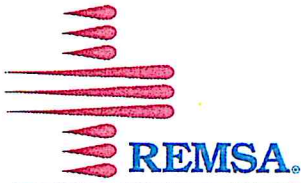
Regional Emergency Medical Services Authority

**CARE FLIGHT
CUSTOMER SERVICE
FOR
OCTOBER 2013**



CARE FLIGHT CUSTOMER COMMENTS OCTOBER 2013

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1	Very caring.		
2	Very kind and helped manage my pain.		
3	Everything was great.	I don't think you can do any better than you did.	
4	Everyone was WONDERFUL!!	Nothing more.	Pilot, paramedics, all were WONDERFUL!!!
5	you guys did awesome!	Everything was above expectations.	
6	Just everything!	Nothing	Well experienced pilot and med personnel.



Regional Emergency Medical Services Authority

REMSA
PUBLIC RELATIONS REPORT
FOR
OCTOBER 2013

PUBLIC RELATIONS

October 2013

ACTIVITY	RESULTS
Worked with Safe Kids on their Cribs for Kids online and radio media campaign	Campaign ran statewide through October
Wrote and distributed winners column for the Safe Kids Mini Golf tournament	The Reno Gazette Journal ran the winners column
Wrote and distributed Walk This Way press release.	KOH did an interview regarding the day and television stations promoted the event during its morning newscast.
Scheduled and coordinated Jim Gubbels being interviewed on Face the State on Channel 2.	The interview led to a positive TEMS story as well as a 30 minute program devoted to REMSA on 11/2/13 and 11/3/13.
Worked with Kevin Romero on media inquires regarding the Sparks Middle School shooting.	
Worked with Channel 4 on Tactical Medics (TEMS) story after the Sparks Middle School shooting.	The story received local and national attention regarding the TEMS team.
Managed and held a press conference regarding the opening of the Nurse Health Line.	Fox, KTVN and KRNV were all in attendance, and the Reno Gazette Journal ran a story online.
Wrote and distributed a SIDS Awareness month press release statewide.	
Wrote and distributed press release regarding Halloween safety.	



Tactical Trained REMSA Paramedics Credited With Saving Gun Shot Victims

- REMSA Tactical Paramedic Team
Reported by: Elias Johnson
Email: ejohnson@mynews4.com

Published: 10/23/13 11:48 pm
Updated: 12:05 am

RENO, Nev. (KRNV & MyNews4.com) - Through the chaos that followed emergency calls from inside Sparks Middle School on Monday, after a 7th grader opened fire on a teacher and two other students, one emergency paramedic - first on scene - kept a clear head.

The whole time it felt like a drill, so he was going through the motions like he always had in his training," REMSA Tactical Paramedic Team leader, Todd Kerfoot said. "When he got to the patients, that's when he realized it was real."

Kerfoot said the member of his team moved in with law enforcement as other EMT's staged outside the scene, waiting for his instructions.

"He was geared up, wearing all of our tactical gear and he moved in and was directed right to the patients," Kerfoot said.

"The initial tactical paramedic made contact and did some form of treatment on every patient," REMSA EMS director Kevin Romero said. "He was able to coordinate the response in by ambulance and other REMSA paramedics to get them to a zone that was safe and get them quick and immediate transport."



Romero said that includes the shooter who had shot himself in the head, and teacher Michael Landsberry who died moments after being shot in the chest. After an assessment, the medic moved on to the two juvenile victims he could still help; each with single gunshot wounds.

"The initial treatment of blood loss saves lives and it's been proven in Afghanistan and Iraq. That's what they're there for and that's what he did and it probably did make a difference on one of those patients,"



Romero said.

Romero said the difference was in the additional amount of time it would have taken to get treatment, had medical staff waited for police to clear the scene and declare the school grounds safe.

“They were able to take those people and move them out of the hot zone very quickly,” Romero said.

After being taken to the hospital in critical condition, both teens are now stable and expected to survive.

“It's a unique gift to be able to sort through chaos, to get people the quickest treatment as possible and you kind of have to look at the big picture, and that's what they're trained to do,” Romero said.

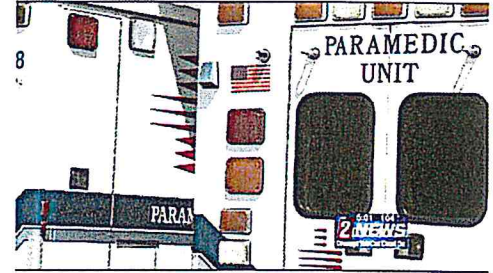
REMSA Heroic in Sparks Middle School Shooting

Posted: Oct 31, 2013 3:37 PM PDT

Updated: Oct 31, 2013 3:56 PM PDT

Written by Chris Ciarlo

Whether it's the IHOP shooting in Carson City, the air races crash in Stead or most recently, the Sparks Middle School shooting, REMSA is in the middle of it all, putting their lives in jeopardy to save others. REMSA was quick in their response to the Sparks Middle School shooting and like many tragic situations in our area, a lot of the credit goes toward eight people most of us have never heard of.



They make up what's called REMSA's TEMS team, which stands for Tactical Emergency Medical Support. "We actually had a tactical medic who could go in immediately," said President and CEO of REMSA, Jim Gubbels. "What they do is identify where the casualties are, they can move them into a safer zone, start treatment and then call the ambulances as needed into safe loading zones to be able to move the victims out."

Gubbels said many other communities across the nation do not have a TEMS team. So they have to wait and stand by out of the area, until law enforcement believes it's safe enough to call paramedics in to help the wounded. Gubbels said Reno is actually one of the first communities in the country to have a TEMS team.

The idea originated in Canada, but was brought here to Reno by a staff member.

"We're very active, along with the community, law enforcement, fire first response and hospitals and we do them at least once a year, where we'll have a drill looking at mass casualties."

To see the entire interview, watch Face the State this weekend. The show airs Saturday at 4:30am and Sunday at 6:30am.



Care Flight to Hold 'Flight for a Good Cause' This Weekend

Posted: Oct 29, 2013 7:20 PM PDT

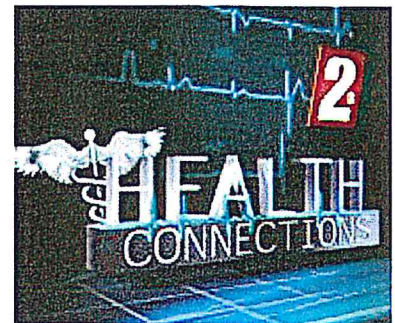
Updated: Oct 29, 2013 7:26 PM PDT

This weekend Care Flight is giving you a unique chance to experience first-hand what it's like to ride inside a medical helicopter - without the emergency.

The second annual 'Flight for a Good Cause' will be held Saturday and Sunday.

The first flight of each day is scheduled for 8am with flights running at the top and bottom of every hour until 4pm. Flights will be 20 minutes long and are \$145 per person with 3 seats available per flight. REMSA says each seat on board will be a window seat and the flight patterns will be pre-set (depending on the location of each base.)

Saturday's event begins at REMSA, 450 Edison Way in Reno and Sunday's event starts at the Carson Valley Medical Center located at 1107 Highway 395 in Gardnerville.



"Care Flight has been serving the Northern Nevada and Northeastern California regions since 1981 and yet we are still somewhat a mystery to the public," says program director Temple Fletcher. "We hope this event will also serve as a step in improving the understanding of what we do."

Care Flight will use its fourth aircraft for this event so there's no interruption to the regular EMS service. Seats are limited and available by reservation. Just call 775-353-0762 or go to www.care-flight.com. The fundraising campaign helps raise funds for life-saving equipment.



Care Flight Fundraiser Offers Unique Experience

By: *Catherine Van*

Updated: Sun 11:33 PM, Nov 03, 2013

RENO, NV -- The non-profit medical air ambulance Care Flight is offering a unique opportunity for the public to look inside its operation without the emergency.

Terri Vandenhende had never been in a helicopter... but it was just one more thing to check off her bucket list.

"I was a little nervous but excited nervous, so i just couldn't wait to do it," she said. "I like the turbulence, the take-offs, landing; I'm the kind of person who likes to move around."

She took the chance of a lifetime to see Reno in a whole new perspective, 1000 feet up, that is.

"...Getting to recognize things as you're going over them and saying 'there's my house, there's my mom's house, there's my daughter's house.'"

It's all part of "Flight for a Cause," Care Flight's annual fundraiser that gives you a personal glimpse at how medical operators work when they're off the ground.

"Care Flight is kind of a mystery in itself. People aren't around helicopters all the time; they probably know we're an air ambulance of sorts, but they probably don't know the extent of the abilities that our medical

personnel have and what we can and can't do in this aircraft," Kurt Althof, business administrator for Care Flight, said.

There's no rest for these medics; they carry about 1,200 patients from all over northern Nevada and Truckee, CA each year.

"We're on call 365 days a year ready to respond day or night," he said. It's also not cheap to maintain--from fuel costs, to repairs to specialized equipment, the \$4,000,000 aircraft relies solely on donations.

"{The fundraiser} is enough to cover our cost and make a little bit of money that we put towards some medical equipment or upgrade of medical equipment that we may have."

For the adrenaline junkie, it was the best 20 minutes money could buy.

"That was so fun!" Vandehende said.

Care Flight personnel want the public to know the aircraft used for the fundraiser is a spare, so all three helicopters in Truckee, Gardnerville and Reno were in full operation Saturday.

REMSA starts nurse health line to answer non-emergency medical questions

Oct. 30, 2013 |

Written by

Staff reports

The Regional Emergency Medical Services Authority (REMSA) has started a nurse health line to give medical assessment, clinical education, triage and medical referral.

The number at 858-1000 is open 24 hours a day, seven days a week, REMSA announced in a statement.

“The REMSA Nurse Health Line gives Washoe County residents a choice when medical issues arise and helps patients access the most appropriate and safest levels of quality care,” Jim Gubbels, president and chief executive officer of REMSA, said in a statement.

The number is not an alternative to 9-1-1 in emergencies and people should continue to use that for emergencies, Gubbels said.

People who call the health line will have a nurse assess their illness, provide personalized guidance and help people determine how soon they need to get additional help and can help refer them to appropriate medical help.

They can also educate people on medical issues, proper use of medicine, injury prevention and how diseases are diagnosed.

Help is also available for people who don't speak English.

More information is available at nursehealthline.com.

Employment



REMSA Launches Our New Nurse Health Line

858-1000

24 Hours a Day

7 Days a Week

Click Here!



Ground Operations

REMSA provides many services besides ambulance transport, including: Special Operations Teams, Special Events Coverage, and Wheelchair Transport via Med-Express.



Community Programs

REMSA offers and supports many community outreach programs, including: Community AED programs, Safe Kids Washoe County, Flu & Pneumonia Vaccinations, and Membership Programs.



About Us

Learn about our history, privacy practices, and FAQs.



Employment Opportunities

View our current job openings, benefits for our employees, and download and fill out an application.

Helpful Links

Pay your bill online
 > [REMSA Bill Pay](#)
 > [SEMSA Bill Pay](#)



Have you been transported by REMSA, SEMSA, or Care Flight?
 > [Fill out our online comment card.](#)

Want to donate to, or learn more about Safe Kids of Washoe County
 > [SafeKidsWC.com](#)



Want to sign up for our Silver Saver program to save on future ambulance costs?
 > [Silver Saver](#)

View or Community Benefit Report
 > [See Report](#)

Print and fill out our REMSA / Care Flight release for medical records form.
 > [Release for Medical Records](#)

Interested in one of our many education classes?
 > [Visit our REMSA education page.](#)

Need to set up medical coverage for your Event
 > [Special Events Info](#)

REMSA Protocol Manual
 > [Protocols](#)

Interested in signing up for Care Flight's Flight Plan membership program.
 > [Flight Plan](#)



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Accredited Provider of Excellence Since 2001



Accredited Provider of Excellence Since 2002

REMSA is one of only a few ambulance services accredited by [CAMTS](#), [CAAS](#) and [NAED](#).

Latest News

REMSA Launches Nurse Health Line in Washoe County
[KTVN](#) [KCJ](#)



Trauma Intervention Program Recognizes a REMSA Supervisor
[JEMS](#) [See all Nevada Honorees](#)



Tactical Trained REMSA Paramedics Credited With Saving Gun Shot Victims
[KRNV News 4](#)



Tactical Trained REMSA Paramedics Credited With Saving Gun Shot Victims
[KRNV News 4](#) [JEMS](#)



Sparks Middle School Shooting
[KRNV](#) [KCJ](#)



New Dispatch Center KTVN Video
[New Dispatch Center KTVN Video](#)



REMSA Opens New Communications and Dispatch Center
[KTVN](#) [KCJ](#) [FOX 11](#)



EMS Memorial Bike Ride
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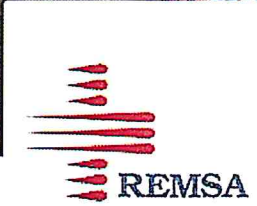
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Regional Emergency Medical Services Authority - REMSA

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Ambulance & Rescue · Hospital
A non-profit community service using no tax dollars.



367

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16 hours ago

Looking good in Pink



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Reviews

What do you ever learn from this place?

Regional Emergency Medical Services Authority - REMSA
16 hours ago

American Heart Association
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Like

REMSA is showing its support during Breast Cancer Awareness month. REMSA has purchased pink gloves, pink trauma sheers and is doing a raffle for a Littmann Cardiology III stethoscope valued at \$200. All proceed will benefit the Susan G. Koman Foundation



Like · Comment · Share

3

Catherine Herrera and 22 others like this.



Write a comment...



Scott Emrick Wish I was back there
Like · Reply · 16 hours ago via mobile



Regional Emergency Medical Services Authority – REMSA
September 25



Like · Comment · Share

7 people like this.



Write a comment...



Regional Emergency Medical Services Authority – REMSA
September 24



Susanville Police Department
Government Organization

Like



NYMedTech
Professional Services

Like



FirstWatch Solutions, Inc
Computers/Technology

Like



EMSWorld (EMS – EMT – Paramedic – Emergency Medical Services)
1 friend also likes this.

Like



Regional Emergency Medical Services Authority – REMSA
September 26

Day 4 of the National EMS bike ride. Placerville to Sacramento state capital
Swing on by for the celebration.



Like · Comment · Share

3 people like this.



Write a comment...



Regional Emergency Medical Services Authority – REMSA
September 25

Day 3 of National EMS bike ride.
Today's leg Lake Tahoe to Placerville.



Washoe County Health District



Public Health
Prevent. Promote. Protect.

TO: District Board of Health Members

FROM: Randall Todd, DrPH
Director, Epidemiology and Public Health Preparedness

DATE: November 13, 2013

SUBJECT: Emergency Medical Services Working Group Update

The EMS Working Group and/or the Executive Committee of the EMS Working group has been meeting to further develop consensus around the TriData recommendations. A subcommittee has been formed to deal with one recommendation that stated Priority 2 calls should be handled by REMSA within the 8 minute standard just as Priority 1 calls are currently handled.

By way of background, Priority 1 calls represent life threatening situations. Priority 2 calls are serious but not life threatening. Priority 1 calls carry the 8 minute standard while Priority 2 calls carry a 12 minute standard. An ambulance can be diverted from a Priority 2 response to deal with a Priority 1 call. Currently both calls are responded to with lights and sirens.

The Executive Committee has also agreed to develop a "Principles of Agreement" document that will outline the areas of agreement that are achieved and serve as the basis upon which a new franchise agreement can be drafted. The Executive Committee will continue to focus on those TriData recommendations that require further discussion and negotiation prior to inclusion in the Principles of Agreement.

Randall L. Todd, DrPH
Director, Epidemiology and Public Health Preparedness



Washoe County Health District



Public Health
Prevent. Promote. Protect.

November 8, 2013

To: Members District Board of Health
 From: Eileen Stickney
 Subject: Health Fund Revenue and Expenditure Report for October 2013

Recommendation

Staff recommends that the District Board of Health accept the attached report of revenues and expenditures for the Health Fund for October 2013 of fiscal year 14.

Background

The attached reports are for the accounting period 4/14 and the percentages should approximate 33% of the year. The total revenues and expenditures for the current year (FY14) compared to last year (FY13) are as follows:

October 2013	FY14 – REV	FY13 – REV	FY14 – EXP	FY13 – EXP
Overhead-GF			\$966,011.32 33%	-0-
AHS	\$296,730.72 23%	\$277,809.41 23%	\$774,093.83 30%	\$813,938.70 32%
AQM	\$584,320.25 25%	\$336,754.31 15%	\$648,709.34 25%	\$793,249.33 27%
CCHS	\$510,551.77 23%	\$323,698.71 13%	\$1,420,896.03 30%	\$1,484,369.37 30%
EHS	\$451,040.24 23%	\$522,048.13 30%	\$1,708,823.37 30%	\$1,776,593.76 31%
EPHP	\$384,254.04 23%	\$493,727.36 27%	\$609,931.11 28%	\$693,625.44 29%
Adjustments			27.64	14.17
TOTAL	\$2,226,897.02 23%	\$1,954,037.92 21%	\$6,128,492.64 30%	\$5,564,790.77 26%
GF Transfer	\$2,150,972.76 25%	-0-		

The Environmental Oversight Account for October is not available due to early deadlines.

I would be happy to answer any questions of the Board during the meeting or you may contact me directly at 328-2417. Thank you.

Eileen Stickney
 Administrative Health Services Officer

Washoe County Health District
REVENUE
Pds 1-4, FY 14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
422503 Environmental Permits	63,177.00-	20,653.00-	42,524.00-	33	51,500.00-	15,981.00-	35,519.00-	31
422504 Pool Permits	74,690.00-	12,972.00-	61,718.00-	17	68,000.00-	9,561.00-	58,439.00-	14
422505 RV Permits	13,306.00-	4,351.00-	8,955.00-	33	10,500.00-	3,260.00-	7,240.00-	31
422507 Food Service Permits	492,181.00-	135,054.00-	357,127.00-	27	369,000.00-	121,979.00-	247,021.00-	33
422508 Wat Well Const Perm	23,567.00-	15,906.00-	7,661.00-	67	20,000.00-	11,312.00-	8,688.00-	57
422509 Water Company Permits	3,200.00-	2,058.00-	1,142.00-	64	2,500.00-	261.00-	2,239.00-	10
422510 Air Pollution Permits	584,012.00-	171,352.25-	412,659.75-	29	448,037.00-	138,825.75-	309,211.25-	31
422511 ISDS Permits	66,522.00-	35,252.00-	31,270.00-	53	49,000.00-	18,736.00-	30,264.00-	38
422513 Special Event Permits	99,623.00-	45,787.00-	53,836.00-	46	79,000.00-	37,016.00-	41,984.00-	47
422514 Initial Applic Fee	35,226.00-	9,800.00-	25,426.00-	28	27,000.00-	9,786.00-	17,214.00-	36
* Licenses and Permits	1,455,504.00-	453,185.25-	1,002,318.75-	31	1,124,537.00-	366,717.75-	757,819.25-	33
431100 Federal Grants	5,189,582.05-	883,786.98-	4,305,795.07-	17	5,860,619.51-	920,898.77-	4,939,720.74-	16
431105 Federal Grants - Indirect	243,178.41-	56,916.46-	186,261.95-	23	125,376.00-	15,078.68-	110,297.32-	12
432100 State Grants	254,652.00-	199,364.27-	55,287.73-	78	281,857.00-	23,821.97-	258,035.03-	8
432105 State Grants-Indirect	2,205.00-	224.00-	1,981.00-	10				
432310 Tire Fee NRS 444A.090	468,548.00-	76,483.40-	392,064.60-	16	418,766.00-	115,359.18-	303,406.82-	28
432311 Pol Ctr/ 445B.830	300,000.00-	78,739.00-	221,261.00-	26	300,000.00-	79,864.00-	220,136.00-	27
* Intergovernmental	6,458,165.46-	1,295,514.11-	5,162,651.35-	20	6,986,618.51-	1,155,022.60-	5,831,595.91-	17
460162 Services to Other Agencies								
460500 Other Immunizations	89,000.00-	17,203.07-	71,796.93-	19	89,000.00-	24,551.00-	64,449.00-	28
460501 Medicaid Clinical Services	8,200.00-	544.26-	7,655.74-	7	36,200.00-	44.46	36,244.46-	0-
460503 Childhood Immunizations	20,000.00-	5,915.75-	14,084.25-	30	30,000.00-	7,759.00-	22,241.00-	26
460508 Tuberculosis	4,100.00-	1,975.06-	2,124.94-	48	4,100.00-	1,632.21-	2,467.79-	40
460509 Water Quality								
460510 IT Overlay	35,344.00-	12,914.00-	22,430.00-	37	113,400.00-	41,176.00-	72,224.00-	36
460511 Birth and Death Certificates	450,000.00-	152,671.00-	297,329.00-	34	400,000.00-	156,823.00-	243,177.00-	39
460512 Duplication Service Fees		490.84-	490.84			19.31-	19.31	
460513 Other Health Service Charges								
460514 Food Service Certification								
460515 Medicare Reimbursement	19,984.00-	6,539.00-	13,445.00-	33	2,700.00-	2,068.00-	632.00-	77
460516 Pgm Inc-3rd Pty Rec	1,750.00-	183.30-	1,566.70-	10	2,250.00-			
460517 Influenza Immunization	7,000.00-	490.75-	6,509.25-	7	7,000.00-	1,433.00-	5,567.00-	20
460518 STD Fees	21,000.00-	7,819.57-	13,180.43-	37	23,000.00-	7,714.85-	15,285.15-	34
460519 Outpatient Services								
460520 Eng Serv Health	50,707.00-	18,916.00-	31,791.00-	37	44,000.00-	9,437.00-	34,563.00-	21
460521 Plan Review - Pools & Spas	3,816.00-	1,466.00-	2,350.00-	38	2,500.00-	530.00-	1,970.00-	21
460523 Plan Review - Food Services	18,765.00-	8,323.00-	10,442.00-	44	17,000.00-	8,941.00-	8,059.00-	53
460524 Family Planning	27,000.00-	12,339.21-	14,660.79-	46	44,000.00-	10,187.39-	33,812.61-	23
460525 Plan Review - Vector	36,021.00-	19,207.00-	16,814.00-	53	30,000.00-	13,051.00-	16,949.00-	44
460526 Plan Review-Air Quality	65,272.00-	10,437.00-	54,835.00-	16	40,000.00-	10,969.00-	29,031.00-	27
460527 NOE-AQM	113,934.00-	44,377.00-	69,557.00-	39	100,000.00-	31,174.00-	68,826.00-	31
460528 NESHAP-AQM	135,389.00-	27,431.00-	107,958.00-	20	84,000.00-	20,786.00-	63,214.00-	25
460529 Assessments-AQM	57,888.00-	16,988.00-	40,900.00-	29	41,000.00-	16,789.00-	24,211.00-	41
460530 Inspector Registr-AQ	14,655.00-	2,113.00-	12,542.00-	14	2,600.00-	2,838.00-	238.00-	109
460531 Dust Plan-Air Quality	187,690.00-	50,883.00-	136,807.00-	27	95,000.00-	35,494.00-	59,506.00-	37
460532 Plan Rvw Hotel/Motel						322.00-	322.00	
460533 Quick Start								
460534 Child Care Inspection	10,560.00-	3,526.00-	7,034.00-	33	8,500.00-	3,172.00-	5,328.00-	37

Washoe County Health District
 REVENUE
 Pds 1-4, FY 14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
460535 Pub Accomod Inspectn	22,540.00-	6,108.00-	16,432.00-	27	17,300.00-	5,402.00-	11,898.00-	31
460570 Education Revenue	2,900.00-	747.00-	2,153.00-	26	5,700.00-	287.00-	5,413.00-	5
* Charges for Services	1,403,515.00-	429,607.81-	973,907.19-	31	1,253,150.00-	418,022.30-	835,127.70-	33
484050 Donations Federal Pgm Income	37,550.00-	13,798.49-	23,751.51-	37	41,934.00-	14,187.82-	27,746.18-	34
484195 Non-Govt'l Grants	88,263.36-	32,276.36-	55,987.00-	37	114,750.00-		114,750.00-	
484197 Non-Gov. Grants-Indirect	5,125.00-		5,125.00-					
485100 Reimbursements								
485110 Workers Comp Reimb								
485121 Jury Reimbursements								
485300 Other Misc Govt Rev	62,228.75-	2,515.00-	59,713.75-	4		45.00-	45.00-	
* Miscellaneous	193,167.11-	48,589.85-	144,577.26-	25	156,684.00-	14,275.27-	142,408.73-	9
** Revenue	9,510,351.57-	2,226,897.02-	7,283,454.55-	23	9,520,989.51-	1,954,037.92-	7,566,951.59-	21

Washoe County Health District
EXPENSE
Pds 1-4, FY 14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
422503 Environmental Permits	63,177.00-	20,653.00-	42,524.00-	33	51,500.00-	15,981.00-	35,519.00-	31
422504 Pool Permits	74,690.00-	12,972.00-	61,718.00-	17	68,000.00-	9,561.00-	58,439.00-	14
422505 RV Permits	13,306.00-	4,351.00-	8,955.00-	33	10,500.00-	3,260.00-	7,240.00-	31
422507 Food Service Permits	492,181.00-	135,054.00-	357,127.00-	27	369,000.00-	121,979.00-	247,021.00-	33
422508 Wat Well Const Perm	23,567.00-	15,906.00-	7,661.00-	67	20,000.00-	11,312.00-	8,688.00-	57
422509 Water Company Permits	3,200.00-	2,058.00-	1,142.00-	64	2,500.00-	261.00-	2,239.00-	10
422510 Air Pollution Permits	584,012.00-	171,352.25-	412,659.75-	29	448,037.00-	138,825.75-	309,211.25-	31
422511 ISDS Permits	66,522.00-	35,252.00-	31,270.00-	53	49,000.00-	18,736.00-	30,264.00-	38
422513 Special Event Permits	99,623.00-	45,787.00-	53,836.00-	46	79,000.00-	37,016.00-	41,984.00-	47
422514 Initial Applic Fee	35,226.00-	9,800.00-	25,426.00-	28	27,000.00-	9,786.00-	17,214.00-	36
* Licenses and Permits	1,455,504.00-	453,185.25-	1,002,318.75-	31	1,124,537.00-	366,717.75-	757,819.25-	33
431100 Federal Grants	5,189,582.05-	883,786.98-	4,305,795.07-	17	5,860,619.51-	920,898.77-	4,939,720.74-	16
431105 Federal Grants - Indirect	243,178.41-	56,916.46-	186,261.95-	23	125,376.00-	15,078.68-	110,297.32-	12
432100 State Grants	254,652.00-	199,364.27-	55,287.73-	78	281,857.00-	23,821.97-	258,035.03-	8
432105 State Grants-Indirect	2,205.00-	224.00-	1,981.00-	10				
432310 Tire Fee NRS 444A.090	468,548.00-	76,483.40-	392,064.60-	16	418,766.00-	115,359.18-	303,406.82-	28
432311 Pol Ctr/ 445B.830	300,000.00-	78,739.00-	221,261.00-	26	300,000.00-	79,864.00-	220,136.00-	27
* Intergovernmental	6,458,165.46-	1,295,514.11-	5,162,651.35-	20	6,986,618.51-	1,155,022.60-	5,831,595.91-	17
460162 Services to Other Agencies								
460500 Other Immunizations	89,000.00-	17,203.07-	71,796.93-	19	89,000.00-	24,551.00-	64,449.00-	28
460501 Medicaid Clinical Services	8,200.00-	544.26-	7,655.74-	7	36,200.00-	44.46	36,244.46-	0-
460503 Childhood Immunizations	20,000.00-	5,915.75-	14,084.25-	30	30,000.00-	7,759.00-	22,241.00-	26
460508 Tuberculosis	4,100.00-	1,975.06-	2,124.94-	48	4,100.00-	1,632.21-	2,467.79-	40
460509 Water Quality								
460510 IT Overlay	35,344.00-	12,914.00-	22,430.00-	37	113,400.00-	41,176.00-	72,224.00-	36
460511 Birth and Death Certificates	450,000.00-	152,671.00-	297,329.00-	34	400,000.00-	156,823.00-	243,177.00-	39
460512 Duplication Service Fees		490.84-	490.84			19.31-	19.31	
460513 Other Health Service Charges								
460514 Food Service Certification								
460515 Medicare Reimbursement	19,984.00-	6,539.00-	13,445.00-	33	2,700.00-	2,068.00-	8,389.00-	77
460516 Pgm Inc-3rd Pty Rec	1,750.00-	183.30-	1,566.70-	10	2,250.00-		2,250.00-	20
460517 Influenza Immunization	7,000.00-	490.75-	6,509.25-	7	7,000.00-	1,433.00-	5,567.00-	20
460518 STD Fees	21,000.00-	7,819.57-	13,180.43-	37	23,000.00-	7,714.85-	15,285.15-	34
460519 Outpatient Services								
460520 Eng Serv Health	50,707.00-	18,916.00-	31,791.00-	37	44,000.00-	9,437.00-	34,563.00-	21
460521 Plan Review - Pools & Spas	3,816.00-	1,466.00-	2,350.00-	38	2,500.00-	530.00-	1,970.00-	21
460523 Plan Review - Food Services	18,765.00-	8,323.00-	10,442.00-	44	17,000.00-	8,941.00-	8,059.00-	53
460524 Family Planning	27,000.00-	12,339.21-	14,660.79-	46	44,000.00-	10,187.39-	33,812.61-	23
460525 Plan Review - Vector	36,021.00-	19,207.00-	16,814.00-	53	30,000.00-	13,051.00-	16,949.00-	44
460526 Plan Review-Air Quality	65,272.00-	10,437.00-	54,835.00-	16	40,000.00-	10,969.00-	29,031.00-	27
460527 NOE-AQM	113,934.00-	44,377.00-	69,557.00-	39	100,000.00-	31,174.00-	68,826.00-	31
460528 NESHAP-AQM	135,389.00-	27,431.00-	107,958.00-	20	84,000.00-	20,786.00-	63,214.00-	25
460529 Assessments-AQM	57,888.00-	16,988.00-	40,900.00-	29	41,000.00-	16,789.00-	24,211.00-	41
460530 Inspector Registr-AQ	14,655.00-	2,113.00-	12,542.00-	14	2,600.00-	2,838.00-	238.00	109
460531 Dust Plan-Air Quality	187,690.00-	50,883.00-	136,807.00-	27	95,000.00-	35,494.00-	59,506.00-	37
460532 Plan Rvw Hotel/Motel								
460533 Quick Start								
460534 Child Care Inspection	10,560.00-	3,526.00-	7,034.00-	33	8,500.00-	3,172.00-	5,328.00-	37

**Washoe County Health District
EXPENSE
Pds 1-4, FY 14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
460535 Pub Accomod Inspectn	22,540.00-	6,108.00-	16,432.00-	27	17,300.00-	5,402.00-	11,898.00-	31
460570 Education Revenue	2,900.00-	747.00-	2,153.00-	26	5,700.00-	287.00-	5,413.00-	5
* Charges for Services	1,403,515.00-	429,607.81-	973,907.19-	31	1,253,150.00-	418,022.30-	835,127.70-	33
484050 Donations Federal Pgm Income	37,550.00-	13,798.49-	23,751.51-	37	41,934.00-	14,187.82-	27,746.18-	34
484195 Non-Gov'tl Grants	88,263.36-	32,276.36-	55,987.00-	37	114,750.00-		114,750.00-	
484197 Non-Gov. Grants-Indirect	5,125.00-		5,125.00-					
485100 Reimbursements								
485110 Workers Comp Reimb								
485121 Jury Reimbursements								
485300 Other Misc Govt Rev	62,228.75-	2,515.00-	59,713.75-	4		45.00-	45.00	
* Miscellaneous	193,167.11-	48,589.85-	144,577.26-	25	156,684.00-	14,275.27-	142,408.73-	9
** Revenue	9,510,351.57-	2,226,897.02-	7,283,454.55-	23	9,520,989.51-	1,954,037.92-	7,566,951.59-	21
701110 Base Salaries	9,184,929.10	2,830,353.39	6,354,575.71	31	9,442,227.37	2,931,726.08	6,510,501.29	31
701120 Part Time	565,939.67	135,773.22	430,166.45	24	529,904.89	176,531.78	353,373.11	33
701130 Pooled Positions	439,052.66	153,045.08	286,007.58	35	522,298.86	149,314.58	372,984.28	29
701140 Holiday Work	2,818.65	1,834.70	983.95	65	1,450.00	1,103.63	346.37	76
701150 xcContractual Wages								
701200 Incentive Longevity	165,403.00	797.09	164,605.91	0	158,292.00	494.22	157,797.78	0
701300 Overtime	66,703.00	24,041.43	42,661.57	36	50,325.11	20,257.92	30,067.19	40
701403 Shift Differential								
701406 Standby Pay		100.00-	100.00		1,000.00	99.98	900.02	10
701408 Call Back	1,000.00		1,000.00					
701412 Salary Adjustment	230,084.60-		230,084.60-		52,986.54		52,986.54	
701413 Vac Payoff/Sick Pay-Term		23,439.35	23,439.35-			25,885.01	25,885.01-	
701415 Physical Fitness Pay								
701417 Comp Time		3,117.14	3,117.14-			16,569.07	16,569.07-	
701419 Comp Time - Transfer		1,885.60	1,885.60-			9,723.83	9,723.83-	
701500 Merit Awards								
* Salaries and Wages	10,195,761.48	3,174,187.00	7,021,574.48	31	10,758,484.77	3,331,706.10	7,426,778.67	31
705110 Group Insurance	1,418,327.59	442,021.70	976,305.89	31	1,449,189.10	453,205.94	995,983.16	31
705210 Retirement	2,513,907.30	751,860.25	1,762,047.05	30	2,410,125.05	735,818.80	1,674,306.25	31
705215 Retirement Calculation								
705230 Medicare April 1986	136,185.22	42,806.30	93,378.92	31	139,962.64	44,891.86	95,070.78	32
705320 Workmens Comp	66,138.03	22,046.04	44,091.99	33	64,187.41	21,310.88	42,876.53	33
705330 Unemply Comp	15,179.22	7,589.70	7,589.52	50	15,533.45	15,533.45	10,656.00	100
705360 Benefit Adjustment					10,656.00			
705510 Severance Pay								
* Employee Benefits	4,149,737.36	1,266,323.99	2,883,413.37	31	4,089,653.65	1,270,760.93	2,818,892.72	31
710100 Professional Services	849,073.83	18,922.66	830,151.17	2	1,091,804.38	163,882.42	927,921.96	15
710105 Medical Services	9,173.00	2,769.50	6,403.50	30	9,264.00	1,565.50	7,698.50	17
710108 MD Consultants	46,950.00	13,237.50	33,712.50	28	46,900.00	12,237.50	34,662.50	26
710110 Contracted/Temp Services	53,500.03	14,595.21	38,904.82	27	71,051.00	7,385.83	63,665.17	10
710119 Subrecipient Payments								
710200 Service Contract	103,593.00	42,969.98	60,623.02	41	105,243.00	35,774.58	69,468.42	34
710205 Repairs and Maintenance	11,470.00	3,777.73	7,692.27	33	20,549.91	2,537.53	18,012.38	12
710210 Software Maintenance	15,636.00	12,000.00	3,636.00	77	16,200.00	13,920.00	2,280.00	86
710300 Operating Supplies	123,961.00	37,972.58	85,988.42	31	132,737.55	28,536.41	104,201.14	21
710302 Small Tools & Allow	10,685.00	229.96	10,455.04	2	3,685.00		3,685.00	

**Washoe County Health District
EXPENSE
Pds 1-4, FY 14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710308 Animal Supplies	1,600.00	582.75	1,017.25	36	2,000.00	343.91	1,656.09	17
710312 Special Dept Expense								
710319 Chemical Supplies	232,300.00	168,801.93	63,498.07	73	231,950.00	231,816.20	133.80	100
710325 Signs and Markers								
710334 Copy Machine Expense	27,247.00	8,207.69	19,039.31	30	28,274.89	7,382.74	20,892.15	26
710350 Office Supplies	39,673.50	7,229.94	32,443.56	18	44,171.01	11,624.99	32,546.02	26
710355 Books and Subscriptions	7,594.00	3,139.91	4,454.09	41	8,413.00	1,262.87	7,150.13	15
710360 Postage	21,830.00	5,457.03	16,372.97	25	21,954.00	5,734.17	16,219.83	26
710361 Express and Courier	685.00	68.56	616.44	10	610.75	281.61	329.14	46
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710400 Payments to Other Agencies								
710412 Do Not Use								
710500 Other Expense	23,931.96	2,886.25	21,045.71	12	45,973.51	4,666.58	41,306.93	10
710502 Printing	30,270.00	3,917.89	26,352.11	13	31,499.00	4,708.86	26,790.14	15
710503 Licenses & Permits	7,887.00	670.00	7,217.00	8	8,870.00	3,447.39	5,422.61	39
710504 Registration								
710505 Rental Equipment	1,900.00		1,900.00		5,178.00	665.00	4,513.00	13
710506 Dept Insurance Deductible		33.86	33.86-			302.58	302.58-	
710507 Network and Data Lines	5,530.00	3,481.74	2,048.26	63	6,486.00	3,607.42	2,878.58	56
710508 Telephone Land Lines	42,359.00	12,018.22	30,340.78	28	46,535.00	12,303.90	34,231.10	26
710509 Seminars and Meetings	31,265.00	11,250.50	20,014.50	36	32,320.00	9,390.50	22,929.50	29
710512 Auto Expense	18,702.20	4,117.44	14,584.76	22	19,784.00	4,662.87	15,121.13	24
710514 Regulatory Assessments	11,920.00	5,960.00	5,960.00	50	11,920.00	5,960.00	5,960.00	50
710519 Cellular Phone	15,660.00	4,628.17	11,031.83	30	18,447.00	3,801.17	14,645.83	21
710524 Utility relocation		200.00	200.00-					
710529 Dues	10,756.01	1,675.00	9,081.01	16	11,926.00	4,796.00	7,130.00	40
710535 Credit Card Fees	11,925.00	4,631.73	7,293.27	39	11,455.00	3,995.19	7,459.81	35
710546 Advertising	41,770.00	1,264.00	40,506.00	3	44,728.86	10,398.00	34,330.86	23
710550 Small Differences								
710551 Cash Discounts Lost		27.64	27.64-			14.17	14.17-	
710577 Uniforms & Special Clothing	25,500.00	2,690.34	22,809.66	11	3,000.00	1,247.97	1,752.03	42
710585 Undesignated Budget	62,228.75		62,228.75		71,077.00	71,077.00	71,077.00	
710600 LT Lease-Office Space	109,115.00	26,523.70	82,591.30	24	113,439.00	37,773.76	75,665.24	33
710620 LT Lease-Equipment								
710703 Biologicals	246,790.79	92,656.14	154,134.65	38	249,583.98	57,781.34	191,802.64	23
710714 Referral Services	6,328.00		6,328.00		9,040.00		9,040.00	
710721 Outpatient	93,092.55	14,328.43	78,764.12	15	110,399.15	21,450.32	88,948.83	19
710872 Food Purchases	10,175.50	261.41	9,914.09	3	11,675.00	1,122.28	10,552.72	10
711010 Utilities	180.00		180.00		2,700.00		2,700.00	
711100 ESD Asset Management	47,436.00	16,482.00	30,954.00	35	17,040.00	5,520.00	11,520.00	32
711113 Equip Srv Replace	27,084.14	9,202.40	17,881.74	34	25,938.64	8,940.88	16,997.76	34
711114 Equip Srv O & M	46,868.56	16,940.88	29,927.68	36	42,163.13	16,262.75	25,900.38	39
711115 Equip Srv Motor Pool	16,741.00		16,741.00		18,346.00		18,346.00	
711117 ESD Fuel Charge	55,492.05	18,332.78	37,159.27	33	51,253.35	22,248.82	29,004.53	43
711119 Prop & Liab Billings	74,502.09	24,834.12	49,667.97	33	80,283.41	26,761.12	53,522.29	33
711210 Travel	231,811.03	29,816.81	201,994.22	13	251,954.25	25,210.86	226,743.39	10
711300 Cash Over Short								
711399 ProCard in Process		20.00	20.00-					

**Washoe County Health District
EXPENSE
Pds 1-4, FY 14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
711400 Overhead - General Fund	2,898,034.00	966,011.32	1,932,022.68	33	2,553,372.00		2,553,372.00	
711504 Equipment nonCapital	112,098.36	40,778.96	71,319.40	36	155,955.08	75,754.75	80,200.33	49
* Services and Supplies	5,872,425.35	1,655,604.66	4,216,820.69	28	5,897,250.85	897,080.74	5,000,170.11	15
781004 Equipment Capital	231,954.82	32,376.99	199,577.83	14	397,107.01	65,243.00	331,864.01	16
781007 Vehicles Capital	100,000.00		100,000.00					
* Capital Outlay	331,954.82	32,376.99	299,577.83	10	397,107.01	65,243.00	331,864.01	16
** Expenses	20,549,879.01	6,128,492.64	14,421,386.37	30	21,142,496.28	5,564,790.77	15,577,705.51	26
485196 Insur Reimb-F/A Loss								
* Other Fin. Sources								
621001 Transfer From General	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-		8,623,891.00-	
* Transfers In	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-		8,623,891.00-	
811001 Transfer to General								
818000 Transfer to Intrafund								
* Transfers Out								
** Other Financing Src/Use	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-		8,623,891.00-	
*** Total	2,435,636.44	1,750,622.86	685,013.58	72	2,997,615.77	3,610,752.85	613,137.08-	120

**Washoe County Health District
Administrative Health Services
Pds 1-4, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
431100 Federal Grants	1,109,048.06-	249,151.65-	859,896.41-	22	1,109,658.25-	277,804.41-	831,853.84-	25
431105 Federal Grants - Indirect	1,921.50-	15,302.71-	13,381.21	796				
* Intergovernmental	1,110,969.56-	264,454.36-	846,515.20-	24	1,109,658.25-	277,804.41-	831,853.84-	25
460511 Birth and Death Certificates								
460512 Duplication Service Fees								
* Charges for Services		32,276.36-	55,987.00-	37	114,750.00-	5.00-	5.00	
484195 Non-Gov't'l Grants	88,263.36-		5,125.00-			5.00-		
484197 Non-Gov. Grants-Indirect	5,125.00-							
485100 Reimbursements								
485300 Other Misc Govt Rev	62,228.75-		62,228.75-					
* Miscellaneous	155,617.11-	32,276.36-	123,340.75-	21	114,750.00-		114,750.00-	
** Revenue	1,266,586.67-	296,730.72-	969,855.95-	23	1,224,408.25-	277,809.41-	946,598.84-	23
701110 Base Salaries	1,610,653.89	503,103.45	1,107,550.44	31	1,620,335.85	515,260.60	1,105,075.25	32
701120 Part Time	5,000.00	3,690.63	1,309.37	74	5,000.00	7,879.48	2,879.48-	158
701130 Pooled Positions								
701140 Holiday Work								
701200 Incentive Longevity	33,265.00	1,223.55	33,265.00		30,755.00	57.70	30,697.30	0
701300 Overtime	1,200.00		23.55-	102	1,200.00	839.68	360.32	70
701412 Salary Adjustment	3,642.80		3,642.80		10,554.54		10,554.54	
701413 Vac Payoff/Sick Pay-Term						3,173.40	3,173.40-	
701417 Comp Time		2,863.05	2,863.05-			18.92	18.92-	
701419 Comp Time - Transfer		1,885.60	1,885.60-					
701500 Merit Awards								
* Salaries and Wages	1,653,761.69	512,766.28	1,140,995.41	31	1,667,845.39	527,229.78	1,140,615.61	32
705110 Group Insurance	258,484.26	82,526.65	175,957.61	32	254,302.59	81,446.93	172,855.66	32
705210 Retirement	421,998.67	125,248.76	296,749.91	30	384,397.43	122,374.07	262,023.36	32
705215 Retirement Calculation								
705230 Medicare April 1986	22,856.87	6,969.87	15,887.00	30	22,639.74	7,295.64	15,344.10	32
705320 Workmens Comp	11,691.26	3,897.12	7,794.14	33	11,339.00	3,779.68	7,559.32	33
705330 Unemply Comp	2,683.24	1,341.62	1,341.62	50	2,755.00	2,755.00		100
705510 Severance Pay								
* Employee Benefits	717,114.30	219,984.02	497,130.28	31	675,433.76	217,651.32	457,782.44	32
710100 Professional Services	36,743.00	5,000.00	31,743.00	14	45,500.00	19,021.56	26,478.44	42
710105 Medical Services	150.00	81.00	69.00	54	350.00	26.00	324.00	7
710108 MD Consultants								
710200 Service Contract	500.00	1.87	498.13	0	1,500.00		1,500.00	
710205 Repairs and Maintenance	200.00	65.00	135.00	33	400.00	80.00	320.00	20
710300 Operating Supplies	9,397.00	3,818.06	5,578.94	41	9,100.00	4,107.61	4,992.39	45
710312 Special Dept Expense								
710334 Copy Machine Expense	3,500.00	2,445.94	1,054.06	70	4,500.00	1,768.40	2,731.60	39
710350 Office Supplies	10,963.50	1,688.23	9,275.27	15	9,993.00	3,859.33	6,133.67	39
710355 Books and Subscriptions	1,000.00	1,129.98	129.98-	113	1,000.00	24.94	975.06	2
710360 Postage	1,680.00	281.82	1,398.18	17	1,625.00	345.81	1,279.19	21
710361 Express and Courier	100.00	15.00	85.00	15	100.00	13.59	86.41	14
710500 Other Expense	1,600.00	315.35	1,284.65	20	1,600.00	284.90	1,315.10	18
710502 Printing	4,480.00	6.10	4,473.90	0	4,780.00	313.88	4,466.12	7
710503 Licenses & Permits	1,992.00	255.00	1,737.00	13	2,340.00	446.00	1,894.00	19
710507 Network and Data Lines	630.00	198.78	431.22	32	630.00	154.21	475.79	24

Washoe County Health District
Administrative Health Services
Pds 1-4, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710508 Telephone Land Lines	9,580.00	2,463.83	7,116.17	26	10,080.00	2,568.47	7,511.53	25
710509 Seminars and Meetings	2,800.00	752.50	2,047.50	27	5,300.00	1,578.50	3,721.50	30
710512 Auto Expense	2,336.00	411.46	1,924.54	18	3,336.00	846.52	2,489.48	25
710519 Cellular Phone	1,520.00	174.84	1,345.16	12	1,470.00	538.34	931.66	37
710529 Dues	4,030.02		4,030.02		2,850.00	2,565.00	285.00	90
710546 Advertising	150.00		150.00		150.00		150.00	
710551 Cash Discounts Lost								
710585 Undesignated Budget								
710600 LT Lease-Office Space	67,464.00	13,043.70	54,420.30	19	71,788.00	24,293.76	47,494.24	34
710872 Food Purchases	2,725.50		2,725.50		2,725.00		2,725.00	
711010 Utilities					1,000.00		1,000.00	
711100 ESD Asset Management								
711114 Equip Srv O & M								
711115 Equip Srv Motor Pool								
711117 ESD Fuel Charge	13,169.78	4,389.92	8,779.86	33	14,239.00	4,746.36	9,492.64	33
711119 Prop & Liab Billings	36,428.55	4,785.15	31,643.40	13	41,165.00	1,709.37	39,455.63	4
711210 Travel		20.00	20.00-					
711300 Cash Over Short								
711504 Equipment nonCapital	3,456.01		3,456.01		4,275.00	2,765.05	1,509.95	65
* Services and Supplies	216,595.36	41,343.53	175,251.83	19	241,796.00	72,057.60	169,738.40	30
** Expenses	2,588,071.35	774,093.83	1,813,977.52	30	2,585,075.15	816,938.70	1,768,136.45	32
818000 Transfer to Intrafund								
** Other Financing Src/Use								
*** Total	1,321,484.68	477,363.11	844,121.57	36	1,360,666.90	539,129.29	821,537.61	40

**Washoe County Health District
Air Quality Management
Pds 1-4, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
422510 Air Pollution Permits	584,012.00-	171,352.25-	412,659.75-	29	448,037.00-	138,825.75-	309,211.25-	31
* Licenses and Permits	584,012.00-	171,352.25-	412,659.75-	29	448,037.00-	138,825.75-	309,211.25-	31
431100 Federal Grants	708,173.00-		708,173.00-		912,531.00-		912,531.00-	
431105 Federal Grants - Indirect	29,372.00-		29,372.00-		30,224.00-		30,224.00-	
432100 State Grants	182,000.00-	182,000.00-		100	182,000.00-		182,000.00-	
432311 Pol Ctr'l 445B.830	300,000.00-	78,739.00-	221,261.00-	26	300,000.00-	79,864.00-	220,136.00-	27
* Intergovernmental	1,219,545.00-	260,739.00-	958,806.00-	21	1,424,755.00-	79,864.00-	1,344,891.00-	6
460513 Other Health Service Charges								
460526 Plan Review-Air Quality	65,272.00-	10,437.00-	54,835.00-	16	40,000.00-	10,969.00-	29,031.00-	27
460527 NOE-AQM	113,934.00-	44,377.00-	69,557.00-	39	100,000.00-	31,174.00-	68,826.00-	31
460528 NESHAP-AQM	135,389.00-	27,431.00-	107,958.00-	20	84,000.00-	20,786.00-	63,214.00-	25
460529 Assessments-AQM	57,888.00-	16,988.00-	40,900.00-	29	41,000.00-	16,789.00-	24,211.00-	41
460530 Inspector Registr-AQ	14,655.00-	2,113.00-	12,542.00-	14	2,600.00-	2,838.00-	238.00-	109
460531 Dust Plan-Air Quality	187,690.00-	50,883.00-	136,807.00-	27	95,000.00-	35,494.00-	59,506.00-	37
* Charges for Services	574,828.00-	152,229.00-	422,599.00-	26	362,600.00-	118,050.00-	244,550.00-	33
485300 Other Misc Govt Rev						14.56-	14.56-	
* Miscellaneous						14.56-	14.56-	
** Revenue	2,378,385.00-	584,320.25-	1,794,064.75-	25	2,235,392.00-	336,754.31-	1,898,637.69-	15
701110 Base Salaries	1,275,216.35	391,224.25	883,992.10	31	1,345,462.49	418,511.16	926,951.33	31
701130 Pooled Positions	17,646.29	2,840.93	14,805.36	16	93,151.68	3,999.13	89,152.55	4
701140 Holiday Work	418.65		418.65		250.00	87.14	162.86	35
701150 xcContractual Wages								
701200 Incentive Longevity	20,530.00	198.45	20,331.55	1	19,210.00	1,956.47	19,210.00	19
701300 Overtime	3,400.00	802.16	2,597.84	24	10,045.11		8,088.64	
701408 Call Back								
701412 Salary Adjustment								
701413 Vac Payoff/Sick Pay-Term		14,058.02	14,058.02-					
701417 Comp Time		89.29	89.29-					
701500 Merit Awards								
* Salaries and Wages	1,317,211.29	409,213.10	907,998.19	31	1,468,119.28	424,553.90	1,043,565.38	29
705110 Group Insurance	176,696.79	56,246.26	120,450.53	32	172,127.11	51,508.59	120,618.52	30
705210 Retirement	332,632.51	99,116.85	233,515.66	30	324,109.95	99,346.08	224,763.87	31
705230 Medicare April 1986	18,136.32	5,664.76	12,471.56	31	19,385.69	5,951.91	13,433.78	31
705320 Workmens Comp	8,275.26	2,758.44	5,516.82	33	7,585.40	2,528.48	5,056.92	33
705330 Unemply Comp	1,899.24	949.64	949.60	50	1,843.00	1,843.00	5,056.92	100
* Employee Benefits	537,640.12	164,735.95	372,904.17	31	525,051.15	161,178.06	363,873.09	31
710100 Professional Services	396,190.26	2,229.15	393,961.11	1	385,103.78	56,084.66	329,019.12	15
710105 Medical Services	1,525.00	815.50	709.50	53	1,416.00	1,098.00	318.00	78
710200 Service Contract	1,600.00	99.44	1,500.56	6	500.00		500.00	
710205 Repairs and Maintenance	1,000.00	1,332.53	332.53-	133	10,741.91	2,101.03	8,640.88	20
710210 Software Maintenance	3,386.00		3,386.00		4,200.00	4,170.00	30.00	99
710300 Operating Supplies	1,000.00	2,032.13	1,032.13-	203	11,079.55	8,676.63	2,402.92	78
710334 Copy Machine Expense	4,400.00	1,656.53	2,743.47	38	4,400.00	962.51	3,437.49	22
710350 Office Supplies	3,500.00	1,114.01	2,385.99	32	4,000.00	1,341.65	2,658.35	34
710355 Books and Subscriptions	100.00	288.03	188.03-	288	224.00	334.13	110.13-	149
710360 Postage	3,000.00	1,235.92	1,764.08	41	2,900.00	951.67	1,948.33	33
710361 Express and Courier	75.00		75.00		80.75	191.50	110.75-	237
710500 Other Expense	100.00	1,309.10	1,209.10-	1,309	100.00	50.00	50.00	50

Washoe County Health District
Air Quality Management
Pds 1-4, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710502 Printing	800.00	232.97	567.03	29	800.00	532.42	267.58	67
710503 Licenses & Permits					135.00	232.39	97.39-	172
710505 Rental Equipment	1,800.00		1,800.00		1,800.00		1,800.00	
710506 Dept Insurance Deductible		33.86	33.86-					
710507 Network and Data Lines	5,500.00	1,920.00	1,920.00-	22	6,500.00	1,795.00	1,795.00-	22
710508 Telephone Land Lines		1,213.46	4,286.54		3,005.00	1,426.55	5,073.45	30
710509 Seminars and Meetings		2,280.00	2,280.00-		1,000.00	914.00	2,091.00	16
710512 Auto Expense	500.00	162.17	337.83	32	4,700.00	156.52	843.48	16
710519 Cellular Phone	4,700.00	1,228.48	3,471.52	26	4,700.00	1,022.36	3,677.64	22
710529 Dues	3,250.00	375.00	2,875.00	12	4,435.00	740.00	3,695.00	17
710535 Credit Card Fees	2,300.00	1,119.73	1,180.27	49	1,600.00	823.97	776.03	51
710546 Advertising	1,650.00	904.00	746.00	55	1,000.00	10,398.00	9,398.00-	1,040
710550 Small Differences								
710577 Uniforms & Special Clothing	100.00	2,690.34	2,590.34-	2,690	1,100.00	1,247.97	147.97-	113
710585 Undesignated Budget	25,879.62		25,879.62					
710600 LT Lease-Office Space								
710721 Outpatient								
711100 ESD Asset Management	6,432.00	2,680.00	3,752.00	42	2,592.00	864.00	1,728.00	33
711113 Equip Srv Replace	9,523.78	3,175.12	6,348.66	33	8,499.58	3,174.34	5,325.24	37
711114 Equip Srv O & M	11,981.33	3,922.82	8,058.51	33	10,384.74	3,267.78	7,116.96	31
711115 Equip Srv Motor Pool								
711117 ESD Fuel Charge	12,156.58	3,367.78	8,788.80	28	10,687.05	4,020.88	6,666.17	38
711119 Prop & Liab Billings	9,321.78	3,107.28	6,214.50	33	9,525.40	3,175.12	6,350.28	33
711210 Travel	34,419.48	4,359.47	30,060.01	13	36,088.25	8,266.82	27,821.43	23
711300 Cash Over Short								
711399 ProCard in Process								
711504 Equipment nonCapital	11,800.35	6,129.73	5,670.62	52	37,117.08	25,604.47	11,512.61	69
* Services and Supplies	557,991.18	51,014.55	506,976.63	9	565,715.09	143,624.37	422,090.72	25
781004 Equipment Capital	151,576.82	23,745.74	127,831.08	16	342,770.01	63,893.00	278,877.01	19
* Capital Outlay	151,576.82	23,745.74	127,831.08	16	342,770.01	63,893.00	278,877.01	19
** Expenses	2,564,419.41	648,709.34	1,915,710.07	25	2,901,655.53	793,249.33	2,108,406.20	27
818000 Transfer to Intrafund								
** Other Financing Src/Use								
*** Total	186,034.41	64,389.09	121,645.32	35	666,263.53	456,495.02	209,768.51	69

**Washoe County Health District
Community and Clinical Health Services
Pds 1-4, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
431100 Federal Grants	1,890,000.86-	423,289.95-	1,466,710.91-	22	2,131,855.53-	247,638.31-	1,884,217.22-	12
431105 Federal Grants - Indirect	92,460.00-	21,376.09-	71,083.91-	23	15,300.00-	3,612.73-	11,687.27-	24
432100 State Grants	22,652.00-	4,884.27-	17,787.73-	21	24,857.00-	4,821.97-	20,035.03-	19
432105 State Grants-Indirect	2,205.00-	224.00-	1,981.00-	10				
* Intergovernmental	2,007,317.86-	449,754.31-	1,557,563.55-	22	2,172,012.53-	256,073.01-	1,915,939.52-	12
460162 Services to Other Agencies								
460500 Other Immunizations	89,000.00-	17,203.07-	71,796.93-	19	89,000.00-	24,551.00-	64,449.00-	28
460501 Medicaid Clinical Services	8,200.00-	544.26-	7,655.74-	7	36,200.00-	44.46	36,244.46-	0-
460503 Childhood Immunizations	20,000.00-	5,915.75-	14,084.25-	30	30,000.00-	7,759.00-	22,241.00-	26
460508 Tuberculosis	4,100.00-	1,975.06-	2,124.94-	48	4,100.00-	1,632.21-	2,467.79-	40
460515 Medicare Reimbursement								
460516 Pgm Inc-3rd Pty Rec	1,750.00-	183.30-	1,566.70-	10	2,250.00-		2,250.00-	
460517 Influenza Immunization	7,000.00-	490.75-	6,509.25-	7	7,000.00-	1,433.00-	5,567.00-	20
460518 STD Fees	21,000.00-	7,819.57-	13,180.43-	37	23,000.00-	7,714.85-	15,285.15-	34
460519 Outpatient Services								
460524 Family Planning	27,000.00-	12,339.21-	14,660.79-	46	44,000.00-	10,187.39-	33,812.61-	23
460570 Education Revenue	2,400.00-	513.00-	1,887.00-	21	4,500.00-	177.00-	4,323.00-	4
* Charges for Services	180,450.00-	46,983.97-	133,466.03-	26	240,050.00-	53,409.99-	186,640.01-	22
484050 Donations Federal Pgm Income	37,550.00-	13,798.49-	23,751.51-	37	41,934.00-	14,187.82-	27,746.18-	34
484195 Non-Govt'l Grants								
485110 Workers Comp Reimb								
485300 Other Misc Govt Rev								
* Miscellaneous								
** Revenue	37,550.00-	15.00-	37,535.00-	37	41,934.00-	27.89-	37,506.11-	34
701110 Base Salaries	2,225,317.86-	13,813.49-	2,239,131.35-	23	2,453,996.53-	323,698.71-	2,130,297.82-	13
701120 Part Time	2,046,242.25	647,445.34	1,398,796.91	32	2,237,201.94	690,255.80	1,546,946.14	31
701130 Pooled Positions	541,787.10	129,442.76	412,344.34	24	505,752.32	168,193.67	337,558.65	33
701140 Holiday Work	213,312.33	90,394.53	122,917.80	42	175,944.41	76,925.01	99,019.40	44
701150 xcContractual Wages								
701200 Incentive Longevity	47,486.00		47,486.00		48,012.00	148.06	47,863.94	0
701300 Overtime	1,280.00	67.29	1,212.71	5	1,280.00	279.23	1,000.77	22
701403 Shift Differential								
701406 Standby Pay								
701412 Salary Adjustment	34,459.06-	100.00-	34,459.06-		75.00-		75.00-	
701413 Vac Payoff/Sick Pay-Term								
701415 Physical Fitness Pay								
701417 Comp Time								
701419 Comp Time - Transfer								
701500 Merit Awards								
* Salaries and Wages	2,815,648.62	867,249.92	1,948,398.70	31	2,968,115.67	959,172.38	2,008,943.29	32
705110 Group Insurance	414,555.78	121,330.35	293,225.43	29	433,968.28	136,748.05	297,220.23	32
705210 Retirement	651,180.47	198,302.00	452,878.47	30	658,011.56	203,539.84	454,471.72	31
705230 Medicare April 1986	34,770.23	11,274.54	23,495.69	32	36,909.75	12,667.31	24,242.44	34
705320 Workmens Comp	18,911.83	6,303.92	12,607.91	33	18,435.65	6,145.20	12,290.45	33
705330 Unemply Comp	4,340.42	2,170.26	2,170.16	50	4,479.25	4,479.25		100
* Employee Benefits	1,123,758.73	339,381.07	784,377.66	30	1,151,804.49	363,579.65	788,224.84	32
710100 Professional Services	66,232.00	5,925.86	60,306.14	9	75,150.71	11,151.26	63,999.45	15
710105 Medical Services	850.00	98.00	752.00	12	850.00	331.50	518.50	39

**Washoe County Health District
Community and Clinical Health Services
Pds 1-4, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710108 MD Consultants	46,950.00	13,237.50	33,712.50	28	46,900.00	12,237.50	34,662.50	26
710110 Contracted/Temp Services	1,000.00	4,340.67	3,340.67-	434	1,000.00		1,000.00	
710119 Subrecipient Payments								
710200 Service Contract	3,798.00	2,477.50	1,320.50	65	6,048.00	2,505.42	3,542.58	41
710205 Repairs and Maintenance	3,770.00	1,810.66	1,959.34	48	3,800.00	127.50	3,672.50	3
710210 Software Maintenance								
710300 Operating Supplies	72,402.00	13,981.84	58,420.16	19	76,719.00	11,674.59	65,044.41	15
710334 Copy Machine Expense	14,497.00	3,349.12	11,147.88	23	13,847.00	3,449.04	10,397.96	25
710350 Office Supplies	12,360.00	1,428.91	10,931.09	12	13,520.01	2,484.35	11,035.66	18
710355 Books and Subscriptions	2,250.00	474.00	1,776.00	21	2,060.00	435.90	1,624.10	21
710360 Postage	3,600.00	883.68	2,716.32	25	4,490.00	1,176.97	3,313.03	26
710361 Express and Courier	285.00	47.88	237.12	17	245.00	71.00	174.00	29
710412 Do Not Use								
710500 Other Expense	14,595.96	1,112.80	13,483.16	8	30,602.51	4,173.88	26,428.63	14
710502 Printing	10,000.00	2,652.16	7,347.84	27	9,675.00	3,215.69	6,459.31	33
710503 Licenses & Permits	3,055.00	415.00	2,640.00	14	3,555.00	2,769.00	786.00	78
710504 Registration								
710505 Rental Equipment								
710506 Dept Insurance Deductible								
710507 Network and Data Lines	2,080.00	575.32	1,504.68	28	2,560.00	152.58	152.58-	
710508 Telephone Land Lines	13,229.00	4,084.85	9,144.15	31	13,975.00	1,058.87	1,501.13	41
710509 Seminars and Meetings	5,650.00	2,791.00	2,859.00	49	4,750.00	3,980.86	9,994.14	28
710512 Auto Expense	13,566.20	3,117.53	10,448.67	23	13,318.00	3,147.00	1,603.00	66
710519 Cellular Phone	360.00	455.56	95.56-	127	540.00	2,999.22	10,318.78	23
710524 Utility relocation		200.00	200.00-			54.49	485.51	10
710529 Dues	800.00	1,050.00	250.00-	131	1,350.00	749.00	601.00	55
710535 Credit Card Fees	3,215.00	773.50	2,441.50	24	3,245.00	799.35	2,445.65	25
710546 Advertising	26,845.00	360.00	26,485.00	1	34,903.86		34,903.86	
710551 Cash Discounts Lost								
710577 Uniforms & Special Clothing	200.00		200.00		200.00		200.00	
710585 Undesignated Budget								
710703 Biologicals	243,370.00	92,460.94	150,909.06	38	15,300.00	57,781.34	15,300.00	23
710714 Referral Services	6,328.00		6,328.00		246,163.19		188,381.85	
710721 Outpatient	90,957.55	13,599.11	77,358.44	15	9,040.00	20,390.88	9,040.00	19
710872 Food Purchases	6,450.00	261.41	6,188.59	4	108,264.15	951.44	87,873.27	15
711010 Utilities					6,550.00		5,598.56	
711100 ESD Asset Management	1,608.00	402.00	1,206.00	25	1,700.00	96.00	1,700.00	33
711114 Equip Srv O & M	546.37	1,174.29	627.92-	215	288.00	261.54	192.00	48
711115 Equip Srv Motor Pool					550.44		288.90	
711117 ESD Fuel Charge	711.35	318.14	393.21	45	711.35	305.49	405.86	43
711119 Prop & Liab Billings	21,303.49	7,101.20	14,202.29	33	23,150.65	7,716.84	15,433.81	33
711210 Travel	33,713.00	10,694.66	23,018.34	32	28,184.00	3,829.84	24,354.16	14
711399 ProCard in Process								
711504 Equipment nonCapital	5,850.00	13,978.70	8,128.70-	239	6,530.00	189.00	6,341.00	3
* Services and Supplies	732,427.92	205,633.79	526,794.13	28	809,735.87	160,267.34	649,468.53	20
781004 Equipment Capital	30,378.00	8,631.25	21,746.75	28	17,000.00	1,350.00	15,650.00	8
* Capital Outlay	30,378.00	8,631.25	21,746.75	28	17,000.00	1,350.00	15,650.00	8
** Expenses	4,702,213.27	1,420,896.03	3,281,317.24	30	4,946,656.03	1,484,369.37	3,462,286.66	30

Washoe County Health District
Community and Clinical Health Services
Pds 1-4, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
811001 Transfer to General								
818000 Transfer to Intrafund								
** Other Financing Src/Use								
*** Total	2,476,895.41	910,344.26	1,566,551.15	37	2,492,659.50	1,160,670.66	1,331,988.84	47

Washoe County Health District
Environmental Health Services
Pds 1-4, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
422503 Environmental Permits	63,177.00-	20,653.00-	42,524.00-	33	51,500.00-	15,981.00-	35,519.00-	31
422504 Pool Permits	74,690.00-	12,972.00-	61,718.00-	17	68,000.00-	9,561.00-	58,439.00-	14
422505 RV Permits	13,306.00-	4,351.00-	8,955.00-	33	10,500.00-	3,260.00-	7,240.00-	31
422507 Food Service Permits	492,181.00-	135,054.00-	357,127.00-	27	369,000.00-	121,979.00-	247,021.00-	33
422508 Wat Well Const Perm	23,567.00-	15,906.00-	7,661.00-	67	20,000.00-	11,312.00-	8,688.00-	57
422509 Water Company Permits	3,200.00-	2,058.00-	1,142.00-	64	2,500.00-	261.00-	2,239.00-	10
422511 ISDS Permits	66,522.00-	35,252.00-	31,270.00-	53	49,000.00-	18,736.00-	30,264.00-	38
422513 Special Event Permits	99,623.00-	45,787.00-	53,836.00-	46	79,000.00-	37,016.00-	41,984.00-	47
422514 Initial Applic Fee	35,226.00-	9,800.00-	25,426.00-	28	27,000.00-	9,786.00-	17,214.00-	36
* Licenses and Permits	871,492.00-	281,833.00-	589,659.00-	32	676,500.00-	227,892.00-	448,608.00-	34
431100 Federal Grants	362,198.04-	362,198.04-	362,198.04-		340,000.00-	70,017.64-	269,982.36-	21
431105 Federal Grants - Indirect	27,470.00-	27,470.00-	27,470.00-					
432100 State Grants	50,000.00-	12,500.00-	37,500.00-	25	75,000.00-	19,000.00-	56,000.00-	25
432310 Tire Fee NRS 444A.090	468,548.00-	76,483.40-	392,064.60-	16	418,766.00-	115,359.18-	303,406.82-	28
* Intergovernmental	908,216.04-	88,983.40-	819,232.64-	10	833,766.00-	204,376.82-	629,389.18-	25
460509 Water Quality								
460510 IT Overlay	35,344.00-	12,914.00-	22,430.00-	37	113,400.00-	41,176.00-	72,224.00-	36
460512 Duplication Service Fees		490.84-	490.84			14.31-	14.31	
460513 Other Health Service Charges								
460514 Food Service Certification	19,984.00-	6,539.00-	13,445.00-	33	2,700.00-	2,068.00-	632.00-	77
460520 Eng Serv Health	50,707.00-	18,916.00-	31,791.00-	37	13,900.00-	5,511.00-	8,389.00-	40
460521 Plan Review - Pools & Spas	3,816.00-	1,466.00-	2,350.00-	38	44,000.00-	9,437.00-	34,563.00-	21
460523 Plan Review - Food Services	18,765.00-	8,323.00-	10,442.00-	44	2,500.00-	530.00-	1,970.00-	21
460525 Plan Review - Vector	36,021.00-	19,207.00-	16,814.00-	53	17,000.00-	8,941.00-	8,059.00-	53
460532 Plan Rvw Hotel/Motel					30,000.00-	13,051.00-	16,949.00-	44
460533 Quick Start						322.00-	322.00	
460534 Child Care Inspection	10,560.00-	3,526.00-	7,034.00-	33	8,500.00-	3,172.00-	5,328.00-	37
460535 Pub Accomod Inspectn	22,540.00-	6,108.00-	16,432.00-	27	17,300.00-	5,402.00-	11,898.00-	31
460570 Education Revenue	500.00-	234.00-	266.00-	47	1,200.00-	110.00-	1,090.00-	9
* Charges for Services	198,237.00-	77,723.84-	120,513.16-	39	250,500.00-	89,734.31-	160,765.69-	36
485100 Reimbursements								
485121 Jury Reimbursements								
485300 Other Misc Govt Rev								
* Miscellaneous								
** Revenue	1,977,945.04-	451,040.24-	1,526,904.80-	23	1,760,766.00-	522,048.13-	1,238,717.87-	30
701110 Base Salaries	2,975,071.19	901,611.23	2,073,459.96	30	3,018,372.82	938,997.46	2,079,375.36	31
701130 Pooled Positions	200,194.04	49,748.56	150,445.48	25	236,872.77	49,995.24	186,877.53	21
701140 Holiday Work	2,400.00	1,834.70	565.30	76	1,200.00	907.59	292.41	76
701150 xcContractual Wages								
701200 Incentive Longevity	50,500.00		50,500.00		50,800.00	288.46	50,511.54	1
701300 Overtime	59,123.00	20,257.11	38,865.89	34	36,600.00	16,257.16	20,342.84	44
701406 Standby Pay					1,000.00	99.98	900.02	10
701408 Call Back	1,000.00		1,000.00					
701412 Salary Adjustment	199,268.34-		199,268.34-					
701413 Vac Payoff/Sick Pay-Term								
701415 Physical Fitness Pay								
701417 Comp Time								
701500 Merit Awards								

Washoe County Health District
Environmental Health Services
Pds 1-4, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
* Salaries and Wages	3,089,019.89	973,451.60	2,115,568.29	32	3,344,845.59	1,032,269.77	2,312,575.82	31
705110 Group Insurance	411,488.13	132,059.54	279,428.59	32	434,110.13	134,417.49	299,692.64	31
705210 Retirement	776,699.80	230,443.05	546,256.75	30	728,879.94	223,009.56	505,870.38	31
705230 Medicare April 1986	41,720.32	13,151.55	28,568.77	32	41,940.99	13,676.23	28,264.76	33
705320 Workmens Comp	19,168.03	6,389.36	12,778.67	33	18,838.38	6,279.48	12,558.90	33
705330 Unemploy Comp	4,399.22	2,199.62	2,199.60	50	4,577.10	4,577.10	100	
* Employee Benefits	1,253,475.50	384,243.12	869,232.38	31	1,228,346.54	381,959.86	846,386.68	31
710100 Professional Services	217,318.30	3,960.00	213,358.30	2	325,401.67	4,860.00	320,541.67	1
710105 Medical Services	6,548.00	1,775.00	4,773.00	27	6,548.00	110.00	6,438.00	2
710110 Contracted/Temp Services	35,000.03	5,056.42	29,943.61	14	65,000.00	3,397.35	61,602.65	5
710200 Service Contract	95,300.00	37,287.56	58,012.44	39	95,300.00	30,704.24	64,595.76	32
710205 Repairs and Maintenance	5,500.00	494.54	5,005.46	9	4,600.00	229.00	4,371.00	5
710210 Software Maintenance	250.00		250.00					
710300 Operating Supplies	25,650.00	18,861.42	6,788.58	74	20,100.00	4,047.91	16,052.09	20
710302 Small Tools & Allow	10,685.00	229.96	10,455.04	2	3,685.00		3,685.00	
710308 Animal Supplies	1,600.00	582.75	1,017.25	36	2,000.00	343.91	1,656.09	17
710319 Chemical Supplies	232,300.00	168,801.93	63,498.07	73	231,950.00	231,816.20	133.80	100
710325 Signs and Markers								
710334 Copy Machine Expense	1,900.00	104.97	1,795.03	6	2,250.00	455.65	1,794.35	20
710350 Office Supplies	6,250.00	1,241.92	5,008.08	20	9,100.00	1,735.85	7,364.15	19
710355 Books and Subscriptions	2,100.00	532.00	1,568.00	25	2,400.00	244.00	2,156.00	10
710360 Postage	10,600.00	2,421.23	8,178.77	23	9,775.00	2,414.99	7,360.01	25
710361 Express and Courier	175.00	5.68	169.32	3	175.00		175.00	
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710500 Other Expense	200.00	49.00	151.00	25	8,300.00	157.80	8,142.20	2
710502 Printing	12,600.00	405.29	12,194.71	3	11,525.00	529.05	10,995.95	5
710503 Licenses & Permits	2,690.00		2,690.00		2,690.00		2,690.00	
710505 Rental Equipment								
710506 Dept Insurance Deductible	2,220.00	454.02	1,765.98	20	2,500.00	150.00	150.00	19
710507 Network and Data Lines	8,960.00	2,780.22	6,179.78	31	9,710.00	462.63	2,037.37	30
710508 Telephone Land Lines	16,515.00	3,852.00	12,663.00	23	13,415.00	2,886.17	6,823.83	11
710509 Seminars and Meetings	50.00		50.00		100.00	1,494.00	11,921.00	30
710512 Auto Expense	11,920.00	5,960.00	5,960.00	50	11,920.00	29.69	70.31	50
710514 Regulatory Assessments	6,600.00	1,574.18	5,025.82	24	6,600.00	1,471.75	5,128.25	22
710519 Cellular Phone	1,565.99	250.00	1,315.99	16	1,661.00	382.00	1,279.00	23
710529 Dues	4,410.00	1,966.18	2,443.82	45	4,610.00	1,675.87	2,934.13	36
710535 Credit Card Fees	10,500.00		10,500.00		6,050.00		6,050.00	
710546 Advertising	25,200.00		25,200.00		1,700.00		1,700.00	
710577 Uniforms & Special Clothing	36,349.13		36,349.13					
710585 Undesignated Budget	41,651.00		41,651.00					
710600 LT Lease-Office Space		13,480.00	28,171.00	32		13,480.00	28,171.00	32
710721 Outpatient								
711100 ESD Asset Management	32,964.00	10,184.00	22,780.00	31	11,856.00	3,792.00	8,064.00	32
711113 Equip Srv Replace	17,182.42	5,901.28	11,281.14	34	17,061.11	5,640.54	11,420.57	33
711114 Equip Srv O & M	32,731.24	11,682.47	21,048.77	36	30,573.49	12,014.87	18,558.62	39
711115 Equip Srv Motor Pool	16,741.00	16,741.00	16,741.00		16,741.00	17,907.89	16,741.00	45
711117 ESD Fuel Charge	42,624.12	14,646.86	27,977.26	34	39,776.37	7,885.48	21,868.48	45
711119 Prop & Liab Billings	21,592.09	7,197.36	14,394.73	33	23,656.38		15,770.90	33

Washoe County Health District
Environmental Health Services
Pds 1-4, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
711210 Travel	76,000.00	9,939.53	66,060.47	13	81,150.00	6,085.29	75,064.71	7
711399 ProCard in Process								
711504 Equipment nonCapital	89,242.00	19,450.88	69,791.12	22	62,544.00		62,544.00	
* Services and Supplies	1,161,784.32	351,128.65	810,655.67	30	1,184,175.02	362,364.13	821,810.89	31
781004 Equipment Capital	50,000.00		50,000.00		25,000.00		25,000.00	
781007 Vehicles Capital	100,000.00		100,000.00					
* Capital Outlay	150,000.00		150,000.00		25,000.00		25,000.00	
** Expenses	5,654,279.71	1,708,823.37	3,945,456.34	30	5,782,367.15	1,776,593.76	4,005,773.39	31
485196 Insur Reimb-F/A Loss								
* Other Fin. Sources								
621001 Transfer From General								
* Transfers In								
818000 Transfer to Intrafund								
* Transfers Out								
** Other Financing Src/Use								
*** Total	3,676,334.67	1,257,783.13	2,418,551.54	34	4,021,601.15	1,254,545.63	2,767,055.52	31

**Washoe County Health District
Epidemiology Public Health Preparedness
Pds 1-4, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
431100 Federal Grants	1,120,162.09-	211,345.38-	908,816.71-	19	1,366,574.73-	325,438.41-	1,041,136.32-	24
431105 Federal Grants - Indirect	91,954.91-	20,237.66-	71,717.25-	22	79,852.00-	11,465.95-	68,386.05-	14
* Intergovernmental	1,212,117.00-	231,583.04-	980,533.96-	19	1,446,426.73-	336,904.36-	1,109,522.37-	23
460511 Birth and Death Certificates	450,000.00-	152,671.00-	297,329.00-	34	400,000.00-	156,823.00-	243,177.00-	39
* Charges for Services	450,000.00-	152,671.00-	297,329.00-	34	400,000.00-	156,823.00-	243,177.00-	39
** Revenue	1,662,117.00-	384,254.04-	1,277,862.96-	23	1,846,426.73-	493,727.36-	1,352,699.37-	27
701110 Base Salaries	1,277,745.42	386,969.12	890,776.30	30	1,220,854.27	368,701.06	852,153.21	30
701120 Part Time	24,152.57	6,330.46	17,822.11	26	24,152.57	8,338.11	15,814.46	35
701130 Pooled Positions	2,900.00	6,370.43	3,470.43-	220	11,330.00	10,515.72	814.28	93
701140 Holiday Work								
701150 xcContractual Wages								
701200 Incentive Longevity	13,622.00	598.64	13,023.36	4	9,515.00	9,515.00	9,515.00	
701300 Overtime	1,700.00	1,691.32	8.68	99	1,200.00	925.38	274.62	77
701412 Salary Adjustment		9,381.33	9,381.33-		42,507.00		42,507.00	
701413 Vac Payoff/Sick Pay-Term		164.80	164.80-					
701417 Comp Time								
701500 Merit Awards								
* Salaries and Wages	1,320,119.99	411,506.10	908,613.89	31	1,309,558.84	388,480.27	921,078.57	30
705110 Group Insurance	157,102.63	49,858.90	107,243.73	32	154,680.99	49,084.88	105,596.11	32
705210 Retirement	331,395.85	98,749.59	232,646.26	30	314,726.17	87,549.25	227,176.92	28
705230 Medicare April 1986	18,701.48	5,745.58	12,955.90	31	19,086.47	5,300.77	13,785.70	28
705320 Workmens Comp	8,091.65	2,697.20	5,394.45	33	7,988.98	2,578.04	5,410.94	32
705330 Unemply Comp	1,857.10	928.56	928.54	50	1,879.10	1,879.10	1,879.10	100
705360 Benefit Adjustment					10,656.00		10,656.00	
* Employee Benefits	517,148.71	157,979.83	359,168.88	31	509,017.71	146,392.04	362,625.67	29
710100 Professional Services	132,590.27	1,807.65	130,782.62	1	260,648.22	72,764.94	187,883.28	28
710105 Medical Services	100.00		100.00		100.00		100.00	
710108 MD Consultants								
710110 Contracted/Temp Services	17,500.00	5,198.12	12,301.88	30	5,051.00	3,988.48	1,062.52	79
710200 Service Contract	2,395.00	3,103.61	708.61-	130	1,895.00	2,564.92	669.92-	135
710205 Repairs and Maintenance	1,000.00	75.00	925.00	8	1,008.00		1,008.00	
710210 Software Maintenance	12,000.00	12,000.00		100	12,000.00	9,750.00	2,250.00	81
710300 Operating Supplies	15,512.00	720.87-	16,232.87	5-	15,739.00	29.67	15,709.33	0
710334 Copy Machine Expense	2,950.00	651.13	2,298.87	22	3,277.89	747.14	2,530.75	23
710350 Office Supplies	6,600.00	1,756.87	4,843.13	27	7,558.00	2,203.81	5,354.19	29
710355 Books and Subscriptions	2,144.00	715.90	1,428.10	33	2,729.00	223.90	2,505.10	8
710360 Postage	2,950.00	634.38	2,315.62	22	3,164.00	844.73	2,319.27	27
710361 Express and Courier	50.00		50.00		10.00	5.52	4.48	55
710500 Other Expense	7,436.00	100.00	7,336.00	1	5,371.00	5,371.00	5,371.00	
710502 Printing	2,390.00	621.37	1,768.63	26	4,719.00	117.82	4,601.18	2
710503 Licenses & Permits	150.00		150.00		150.00		150.00	
710505 Rental Equipment	100.00		100.00		3,378.00	665.00	2,713.00	20
710506 Dept Insurance Deductible								
710507 Network and Data Lines	600.00	333.62	266.38	56	796.00	136.71	659.29	17
710508 Telephone Land Lines	5,090.00	1,475.86	3,614.14	29	6,270.00	1,441.85	4,828.15	23
710509 Seminars and Meetings	6,300.00	1,575.00	4,725.00	25	5,850.00	2,257.00	3,593.00	39
710512 Auto Expense	2,250.00	426.28	1,823.72	19	2,030.00	630.92	1,399.08	31
710519 Cellular Phone	2,480.00	1,195.11	1,284.89	48	5,137.00	714.23	4,422.77	14

**Washoe County Health District
Epidemiology Public Health Preparedness
Pds 1-4, FY14**

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710529 Dues	1,110.00		1,110.00		1,630.00	360.00	1,270.00	22
710535 Credit Card Fees	2,000.00	772.32	1,227.68	39	2,000.00	696.00	1,304.00	35
710546 Advertising	2,625.00		2,625.00		2,625.00		2,625.00	
710585 Undesignated Budget					55,777.00		55,777.00	
710620 LT Lease-Equipment	3,420.79	195.20	3,225.59	6	3,420.79	1,059.44	3,420.79	50
710703 Biologicals	2,135.00	729.32	1,405.68	34	2,135.00	170.84	1,075.56	7
710721 Outpatient	1,000.00		1,000.00		2,400.00		2,229.16	
710872 Food Purchases	180.00		180.00					
711010 Utilities	6,432.00	3,216.00	3,216.00	50	2,304.00	768.00	1,536.00	33
711100 ESD Asset Management	377.94	126.00	251.94	33	377.95	126.00	251.95	33
711113 Equip Srv Replace	1,609.62	161.30	1,448.32	10	654.46	718.56	64.10-	110
711114 Equip Srv O & M					1,605.00		1,605.00	
711115 Equip Srv Motor Pool					78.58	14.56	64.02	19
711117 ESD Fuel Charge	9,114.95	3,038.36	6,076.59	33	9,711.98	3,237.32	6,474.66	33
711119 Prop & Liab Billings	51,250.00	38.00	51,212.00	0	65,367.00	5,319.54	60,047.46	8
711210 Travel	1,750.00	1,219.65	530.35	70	45,489.00	47,196.23	1,707.23-	104
711504 Equipment nonCapital	305,592.57	40,445.18	265,147.39	13	542,456.87	158,753.13	383,703.74	29
* Services and Supplies					12,337.00		12,337.00	
781004 Equipment Capital					12,337.00		12,337.00	
* Capital Outlay					2,373,370.42	693,625.44	1,679,744.98	29
** Expenses	2,142,861.27	609,931.11	1,532,930.16	28				
818000 Transfer to Intrafund								
** Other Financing Src/Use								
*** Total	480,744.27	225,677.07	255,067.20	47	526,943.69	199,898.08	327,045.61	38

Washoe County Health District
Undesignated
Pds 1-4, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710400 Payments to Other Agencies								
711400 Overhead - General Fund	2,898,034.00	966,011.32	1,932,022.68	33	2,553,372.00		2,553,372.00	
** Expenses	2,898,034.00	966,011.32	1,932,022.68	33	2,553,372.00		2,553,372.00	
621001 Transfer From General	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-		8,623,891.00-	
* Transfers In	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-		8,623,891.00-	
818000 Transfer to Intrafund								
* Transfers Out	8,603,891.00-	2,150,972.76-	6,452,918.24-	25	8,623,891.00-		8,623,891.00-	
** Other Financing Src/Use	5,705,857.00-	1,184,961.44-	4,520,895.56-	21	6,070,519.00-		6,070,519.00-	
*** Total								

Washoe County Health District
 Miscellaneous
 Pds 1-4, FY14

Accounts	2014 Plan	2014 Actuals	Balance	Act%	2013 Plan	2013 Actual	Balance	Act%
710551 Cash Discounts Lost		27.64	27.64			14.17	14.17	
*** Total		27.64	27.64			14.17	14.17	



WASHOE COUNTY HEALTH DISTRICT



Public Health
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ENVIRONMENTAL HEALTH SERVICES DIVISION

STAFF REPORT

BOARD MEETING DATE: 12/19/2013

DATE: December 12, 2013

TO: District Board of Health Members

FROM: James English, REHS, CP-FS, Environmental Health Specialist Supervisor
Waste Management and Land Development Program
775-328-2428; jenglish@washoecounty.us

SUBJECT: Update on citation and enforcement regarding prevention of bear activity within populated areas.

BACKGROUND

The Washoe County District Board of Health approved changes to the *Regulations of the Washoe County District Board of Health Governing Solid Waste Management* at their September 2010 meeting. The regulations included definitions for animal resistant containers and an enforcement mechanism for requiring the procurement of containers when violations to the updated regulations occur. In January of 2011, the Washoe County Health District (WCHD) developed a fact sheet regarding how to file complaints when wildlife disturbs or rummages through garbage containers within the health district.

Specific regulations related to animal resistant containers and enforcement related to wildlife, including bears rummaging through garbage containers, and the complaint fact sheet on the subject are available online at <http://www.washoecounty.us/health/ehs/regulations.html>.

CURRENT ACTIONS RELATED TO WILDLIFE/SOLID WASTE ISSUES

From October 2010 to December 2012, the WCHD has received two complaints related to bear/solid waste issues from separate addresses. WCHD staff responded and investigated both complaints. One location had an animal resistant container and one did not. Staff educated the second property owner on proper storage of solid waste and our new regulations regarding animal resistant containers.

From January 2013 through September 15, 2013 the WCHD has received three complaints related to bear/solid waste issues. Of the three complaints, two were valid. Both property owners of the valid complaints voluntarily obtained animal resistant containers. Bear activity within the West Reno area has increased since this agenda item was first requested the WCHD has received 10 additional bear/waste complaints from September 15, 2013 to November 1, 2013. The WCHD has not had any issues resolving these complaints within the Health District once notified of the potential problem.

WCHD staff has been working in conjunction with Nevada Division of Wildlife, Incline Village Improvement District, Waste Management, Inc. and individuals to continue education efforts to minimize wild animals having access to solid waste within the health district.

Incline Village eyeing bearproof trash bins; customers would pay possible \$250 cost

Written by **Jeff DeLong – Reno Gazette-Journal**
August 17, 2013

Incline Village residents could soon be required to store their garbage in bear-resistant containers in a change that might set the stage for similar actions in other bear-prone areas of Washoe County and elsewhere along the Carson Range.

The proposal by officials with the Incline Village General Improvement District comes during a summer of mounting problems posed by garbage-raiding black bears and a rising outcry from residents who insist too many bears are being killed as a result.

Washoe County commissioners canceled a scheduled Tuesday discussion on bears and possible future changes in trash management policy to await the result of a proposal to be considered by Incline officials in September.

The idea is to minimize human-bear conflicts caused by bears attracted to carelessly handled trash, said Joe Pomroy, public works director for the upscale north Lake Tahoe community.

“If this is the way to reduce those conflicts, that’s what we would want,” Pomroy said.

On Sept. 25, representatives of Waste Management Inc., are scheduled to appear before the Incline district’s Board of Trustees with a proposal that would provide all of the community’s 4,200 single-family homes with bear-resistant trash containers.

Use of the portable plastic trash carts, reinforced with metal at the top to prevent access by bears and other animals, would be required by the district, which includes Incline Village and Crystal Bay. The cost to Waste Management would be passed to its residential customers in the area with increased fees, Pomroy said.

What that cost will be is yet to be determined and enacting the new system would entail a process taking “multiple months,” he said. The need to prevent easy access to trash by bears is clear, said Jim Hammerel, a newly seated trustee who campaigned on the need to address worsening urban bear issues at Incline.

“I think the vast majority of our residents see this as something that’s way overdue,” Hammerel said. “People talk about bear problems. It’s not a bear problem, it’s a human problem. The bears are here because people are irresponsible with their trash.”

BY THE NUMBERS

Total human-bear conflicts in 2012: 237
Washoe County/Incline Village: 22 percent
Other parts of Washoe County: 55 percent
Douglas County: 16 percent
Carson City: 7 percent
Source: Nevada Department of Wildlife



WASHOE COUNTY HEALTH DISTRICT



Public Health
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TO: District Board of Health Members

FROM: William Flores
Administrative Secretary

THROUGH: Matt Smith
Chair, Washoe County District Board of Health

DATE: November 21, 2013

SUBJECT: Recommendation to approve an Employment Agreement for District Health Officer, between the Washoe County District Board of Health and Kevin Dick.

SUMMARY

On October 24, 2013, the District Board of Health (DBOH) selected Kevin Dick as its next District Health Officer. The DBOH directed the Board Chair, with the support of Staff and Human Resources, to negotiate a contract with Mr. Dick, and submit for possible Board approval at this meeting.

PREVIOUS ACTION

At its regular meeting of October 24, 2013, the DBOH selected Kevin Dick as its next District Health Officer.

BACKGROUND

After discussing the desired qualifications of a District Health Officer on October 24, 2013, the DBOH authorized Chair Matt Smith to negotiate a contract with Mr. Dick for Board approval to appoint him as District Health Officer.

Accordingly, Chair Smith, with the support of Staff and Human Resources, developed and negotiated a contract with Mr. Dick, to be made available to the Board and the public at, or prior to, the meeting.

FISCAL IMPACT

This position is fully budgeted for FY14 within the Administrative Health Services Budget of the Washoe County Health District.

RECOMMENDATION

Recommendation to approve the negotiated Employment Agreement for District Health Officer, between the Washoe County District Board of Health and Kevin Dick as presented.

POSSIBLE MOTION

Approve the negotiated Employment Agreement for District Health Officer, between the Washoe County District Board of Health and Kevin Dick as presented.

2014 PROPOSED DISTRICT BOARD OF HEALTH MEETINGS AND DEADLINES CALENDAR

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
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27	28	29	30	31		

August						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
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			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
29	29	30	31			



- REGULAR BOARD MEETINGS 4th* Thursday at 1:00 pm in Health District Board Room
- AGENDA TOPICS DUE TO FCOs Monday Two Weeks prior to Board Meeting Week
- FY 15 BUDGET MEETING (Subject to Change)
- LAST DAY TO SUBMIT AGENDA TOPICS TO AGENDA COORDINATOR
- STAFF REPORTS AND ALL DOCUMENTATION DUE TO AGENDA COORDINATOR
- BOARD RETREAT

*November and December 2014 meetings are scheduled on the 3rd Thursdays due to holidays.



WASHOE COUNTY HEALTH DISTRICT
EPIDEMIOLOGY AND PUBLIC HEALTH PREPAREDNESS DIVISION



Public Health
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November 12, 2013

MEMORANDUM

To: Members, Washoe County District Board of Health

From: Randall L. Todd, DrPH
 Epidemiology and Public Health Preparedness (EPHP) Director

Subject: Report to the District Board of Health, November 2013

**Communicable Disease -
 Influenza**

For the week ending November 2, 2013 (CDC Week 44) eleven of the twelve participating healthcare providers reported a total of 71 patients with influenza-like illness (ILI) out of a total of 3,036 patients seen for an ILI percentage of 2.3. This is below the regional baseline of 2.9%. During the previous week (43) the national ILI percentage was 1.2%. On a regional level the ILI percentage ranged from 0.5% to 2.6%.

Also, during week 43 six death certificates were received listing pneumonia (P) or influenza (I) as a factor contributing to death. The total number of death certificates submitted for week 43 was 60. This reflects a P&I ratio of 10% which is above the epidemic threshold set by CDC for week 43 at 6.3%. Nationally the P&I was 5.6%. It should be noted that the local P&I ratio normally fluctuates considerably from week to week due to relatively small numbers in comparison to national data. Therefore, it is a somewhat crude indicator of influenza-related mortality and only reflects a concern if it remains elevated over a period of several weeks.

**Public Health Preparedness –
 Points of Dispensing (PODs)**

The Saint Mary's Regional Medical Center POD MOU has been finalized and signed. This is the sixth POD MOU that has been finalized and signed within the past year. Current POD MOUs include: Nevada Energy, Circus Circus, REMSA, Renown Regional Medical Center, City of Reno and Saint Mary's Regional Medical Center. In total, it is expected that these six organizations will reduce the number of residents attending a Health District Public POD by 50,000 people or more. Several additional POD MOUs are in process, and additional trainings are being coordinated with the various participating organizations.

On October 24, 2013, PHP staff observed a Point of Dispensing (POD), full-scale pandemic influenza exercise conducted by REMSA in which REMSA staff and family members received seasonal flu vaccine.

The exercise was a great success, and contained all aspects of a POD, to include triage, screening and vaccination.

PHP staff worked with the City of Sparks during the week of November 4, 2013 as they prepared for and conducted a full-scale POD exercise. A table top exercise took place on November 5th during which PHP staff provided the City of Sparks Rapid Coordination Center with an operational briefing and Just in Time training. On November 7th the full-scale exercise was conducted. PHP staff provided sufficient supplies to the City of Sparks to operate their POD, and observed the exercise. The exercise also involved Sparks Police Department which obtained medical supplies from the Health District and provided law enforcement presence and traffic control.

The recent vaccination administration trainings, in addition to the REMSA and City of Sparks exercises greatly increases Washoe County's ability to provide vaccine quickly and more efficiently in the event of a true pandemic.

Sparks Middle School Incident

PHP staff have responded to the Sparks Middle School (SMS) incident on October 21st in several different capacities. The first assistance was provided on Monday, October 21st during the family reunification of the SMS families. PHP staff had created a Regional Resource Guide that details resources available within the community during a natural or man-made emergency. Advocate responders requested this resource for the families. The second, more significant, assistance occurred on Wednesday, October 23rd. WCSD requested NOVA (National Organization for Victims Assistance) trained crisis responders to conduct debriefs with the faculty of SMS. Two PHP staff, trained in this area deployed to help conduct the interventions. Finally, PHP staff is currently participating in the Regional Multi-Agency Coordination (MAC) Team, taking the lead coordinating the Mental Health sub-committee. The focus of this sub-committee is to think long term and provide recommendations back to the WCSD. This subcommittee is expected to convene only for a couple more weeks.

Emergency Preparedness

PHP staff participated in the Regional Medical Plan meeting. PHP staff, along with REMSA, will be compiling a baseline medical response checklist that the Medical Unit Leader within the REOC can utilize during incidents. This checklist will be given to the Planning Section Chief to utilize during the planning for the operational periods.

PHP coordinated the Great Nevada Shakeout Earthquake Drill for WCHD staff on October 17, at 10:17am, and 45 staff participated in the drill. The Great Nevada Shakeout is part of the larger Great American Shakeout to help prepare Americans to stay safe during an earthquake.

November marked the kickoff of the radio and print portions of the "Get to Know Your Neighbor" media campaign, to promote healthy preparedness behaviors in Washoe County. This campaign is a joint effort between PHP and Washoe County Emergency Management. In the upcoming months, a bus and television component will also be implemented.

PHP is supporting Washoe County Emergency Management's Statewide Public Information/ Public Warning Conference, which will be held Thursday, November 21, 2013 from 8:30am – 5pm. To register

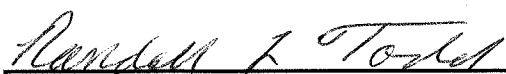
for this free and local learning opportunity please visit:
<http://www.nvcrisiscommunicators.org/statewideconfregis.html>

Medical Reserve Corps (MRC)

MRC volunteers were also instrumental in helping with volunteering in the following venues:

- On October 26th, help to register children in a Child ID Program held during a community event at Circus Circus where over 300 children were registered.
- On November 2nd, distributed over 75 WCHD's preparedness "tote" bags & provided preparedness information in recognition of National Preparedness Month to families in cooperation with the children's workshop event at the Sparks Home Depot. Preparedness month was officially September we extended this activity for October and November.
- Staffed a First Aid Station at a 5-K fund raiser for the Court Appointed Special Advocate (CASA) program. The race was held at the University of Nevada and was sponsored by Kappa Alpha Theta Sorority on November 2.

MRC Program hosted the "ICS" Training of the Trainer session here at the WCHD that was conducted by Nevada's Division of Public and Behavioral Public Health Preparedness Program, October 21- 24, where 20 participants attended along with MRC-Coordinator. Attendees were trained on the ICS courses' 100, 200, 300 and 400.



Randall L. Todd, DrPH, Epidemiology and Public Health Preparedness Director



WASHOE COUNTY HEALTH DISTRICT



Public Health
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Staff Report

DATE: November 21, 2013

TO: District Board of Health Members

FROM: Steve Kutz, RN, MPH, Division Director
Community and Clinical Health Services
(775) 328-3759 skutz@washoecounty.us

SUBJECT: Community and Clinical Health Services (CCHS) Division Report,
November 2013 District Board of Health Meeting

1. Program Update – Sexual Health
2. Divisional Update
3. Program Reports

1. Program Update – Sexual Health

Sexual Health Program

Chlamydia is the most common, reportable STD in the United States with nearly 3 million cases reported each year. Many people are infected with chlamydia and are unaware of their infection. Most women and about half of men that are infected do not experience symptoms. Untreated chlamydia may cause further issues such as, Pelvic Inflammatory Disease (PID), infertility, cystitis, prostatitis, and epididymitis. Infection can also occur from mother to infant.

Key activities of the Sexual Health Program include the testing and treating of STDs cases. During the first half of 2013, the Sexual Health Program was remarkably successful in the treatment of positive chlamydia cases that were tested at WCHD. Out of the 1,366 tests that were provided, 308 were positive. Of the positive cases, 301 were treated within 30 days of diagnosis, a 98% treatment rate. An additional three (3) cases were treated outside of the 30 day window. With the increase of positive cases in the community and through WCHD testing, a high treatment rate is a testament to the hard work of the Sexual Health Program staff.

World AIDS Day

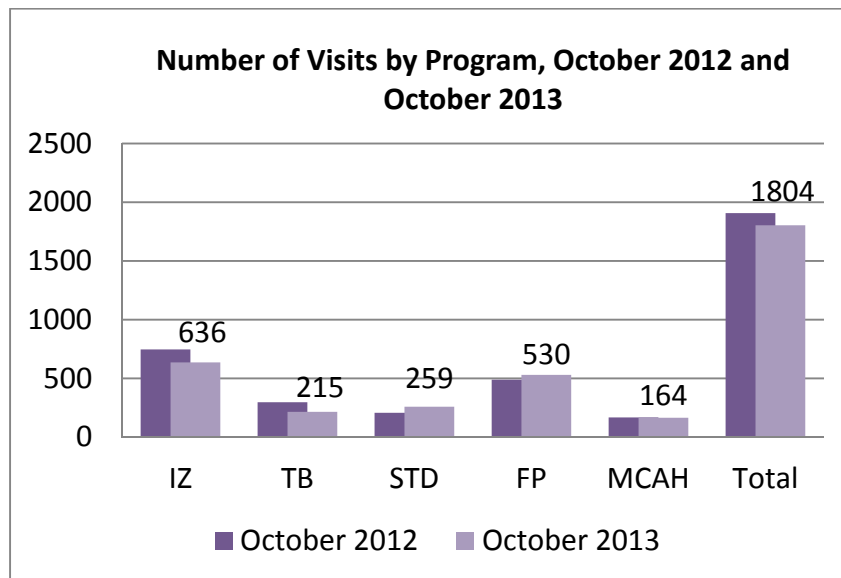
December 1st is World AIDS Day. The Sexual Health Program, in partnership with the Northern Nevada Outreach Team (NNOT), will be hosting a week of activities designed to promote HIV awareness, decrease stigma related to HIV, promote condom use and testing. Media outreach, an HIV related film viewing, candlelight vigil, bar outreach, and a school-based education event are being planned. HIV testing will be available at each event, provided by either Sexual Health Program staff or a community partner.

2. Divisional Update

- a. Insight – The Supply/Inventory module was tested in a mock-clinic scenario on October 21st; feedback was positive, with opportunities for improvement identified. Staff are working on these issues, and implementation of this module is planned for November 12th. This will allow for better inventory control, as well as quality assurance by tying the client’s electronic medical record (EMR) to their Superbill as well as the medication log via this new module.

The HL7/Lab module is expected to be purchased by the end of the calendar year, with implementation in the first half of 2014. This is required as part of the Affordable Care Act, and will allow for lab orders sent electronically to the Nevada State Public Health Laboratory, and client test results returned to the CCHS clinical programs, directly into the clients’ EMR.

- b. Data/Metrics –



Changes in data can be attributed to a number of factors – fluctuations in community demand, changes in staffing and changes in scope of work/grant deliverables, resulting in a reduction of direct services available.

3. Program Reports – Outcomes and Activities

- a. **Sexual Health** – Encompassed in the report above.
- b. **Immunizations** – In partnership with Immunize Nevada, staff successfully immunized 925 elementary school children with Influenza and Tdap vaccines during clinics staged in October at seven schools in Washoe County. The project

also includes an Immunize Nevada grant funded program to bill private insurers for children covered by health insurance. Clinics are ongoing through late winter.

Elementary School	Anderson	Jessie Beck	Rita Cannon	Lemelsen	Echo Loder	Veteran's	Sierra Nevada Academy	Grand Total
Subprogram								
IZ Childhood	4	12	36	17	28	1	9	107
IZ Flu	113	60	193	185	119	126	22	818
Grand Total	117	72	229	202	147	127	31	925

Improvements in terms of data cleaning procedures and proposed enhancements to Insight, the Health District's EMR system are underway. The development of automated reports for program outcomes and management is also an ongoing process.

- c. **Tuberculosis Prevention and Control Program** – Staff attended the Northern Nevada Infection Control meeting in October. Staff had a conference call with faculty at the University of California, San Diego regarding their Video Directly Observed Therapy (VDOT) program. This program enables TB patients to record themselves taking their daily prescriptions and then wirelessly transmit the videos to staff for review. For more information on VDOT, go to this article: <http://www.govtech.com/health/Smartphones-Provide-Video-Monitoring-of-TB-Patients.html>.
- d. **Family Planning/Teen Health Mall** – Staff recently completed succession planning for Advanced Practice Registered Nurses (APRNs) in the program. The current APRN staff reduced their grant funded hours to allow budget authority for developing and hiring a new APRN position. Additional changes in hours to staff were also completed to better meet program needs.
- e. **Chronic Disease Prevention Program** – The program is hiring staff (Public Service Intern and Intermittent Health Educator) to fulfill grant deliverables in the Tobacco Program and for chronic disease prevention. Work on the Chronic Disease Report Card is nearing completion, with production expected in early 2014.
- f. **Maternal, Child and Adolescent Health (MCAH)** – The program has hired a Public Health Nurse to fill a position vacated last July, and she will start November 18, 2013.



WASHOE COUNTY HEALTH DISTRICT



Public Health
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ENVIRONMENTAL HEALTH SERVICES DIVISION

DATE: November 8, 2013

TO: District Board of Health Members

FROM: Tony Macaluso, Acting Division Director on behalf of
Robert O. Sack, Division Director, Environmental Health Services (EHS)

SUBJECT: Environmental Health Services Division Report for November 2013

Food Program

- The FDA grant facilitator, Mr. Ludwig, will be back on-site next month, December 17-20, 2013.
- Staff co-hosted County Conversations with the Health District on Wednesday, November 13, regarding food-borne illness investigations.

Vector-Borne Disease Program

- Staff gave power point presentations to the Coral Academy Charter High School on mosquito biology and control and rodent-borne diseases. Staff has also been asked to do a power point presentation for the Washoe County Parks Department on protocols for cleanup of mice feces concerning Hanta virus when entering a building, other rodent borne diseases, source reduction, and mosquito ecology. This outreach will benefit our agencies not only protecting public health but the Parks Department as well. Parks leases their properties to farmers for cattle grazing. This has led to poor irrigation practices, creating standing water in pastures affecting the users of these parks. By given the opportunity to assist the Park Rangers in educating their leasers to improve their irrigation practices, our Program will not need to respond with pesticides to eliminate these insect issues.
- Staff has been busy closing out inspections on building plans for Rita Cannan Elementary School, Taco Bell and McDonalds in Spanish Springs a new business pad at the Wal-Mart in Lemmon Valley, and Discount Tire on McCarran and Mae Anne to name a few.
- Our public health interns last day with the Program was November 1, 2013. Their contributions, efforts and energy they provide to our Program are invaluable in the success of our efforts in serving the Truckee Meadows Community.
- The American Mosquito Control Association (AMCA) published a staff written article, *Modifying Catch Basins to Improve Water Quality and Eliminate Mosquito Production*, in their fall issue of Wing Beats (national publication). A copy of the article is attached.

Waste Management/Land Development Programs

- An applicant has accepted the Licensed Engineer position for Land Development to start employment November 18.

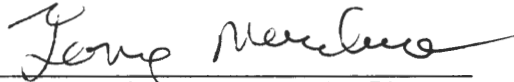
- Interviews for the Senior Environmental Health Specialist are scheduled for Tuesday, November 12.

EHS 2013 Inspections

The numbers listed below do not represent all programs and inspections conducted by staff in EHS.

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	YTD
Child Care	15	9	11	6	15	19	18	26	21	27	167
Complaints	144	90	149	120	137	78	115	109	84	85	1,111
Food	239	404	438	383	378	365	397	412	353	420	3,789
General *	103	62	109	83	217	170	225	240	169	183	1,561
Plans (Comm. Food/Pools/Spas)	9	11	11	19	10	6	13	7	11	8	105
Plans (Residential Septic)	18	15	19	45	36	44	19	41	34	23	294
Wells	4	13	4	14	0	15	14	20	19	11	124
Waste Management	8	17	8	18	9	16	11	10	6	2	105
TOTAL	540	621	749	688	802	713	812	865	697	759	7,256

*General Inspections Include: Invasive Body Decorations; Mobile Homes/RVs; Public Accommodations; Pools; Spas; RV Dump Stations; and Sewage/Wastewater Pumping.



Tony Macaluso, Acting Division Director
 Environmental Health Services Division



Modifying Catch Basins to Improve Water Quality and Eliminate Mosquito Production by Jim Shaffer, Will Lumpkin and Jeff Jeppson

Catch basins have significance for vector control agencies throughout the United States because they collect water for extended periods of time, allowing mosquito larvae to develop. The Washoe County Health District (WCHD) Vector-Borne Diseases Prevention Program (VDPP) correlates poor water quality to increases in the colonization of catch basins by mosquitoes. While we educate our communities to place screens on windows and maintain urban ponds and swimming pools, little attention by the public is given to catch basins, street "incubators" that produce hundreds of adult mosquitoes weekly throughout the summer months.

With increased growth in the Truckee Meadows Community since 2000, our District initiated a GIS database program in response to the concerns of mosquito production in catch basins. There are over 35,000 catch basins in the Truckee Meadows

Community (Cities of Reno, Sparks and Washoe County) with the City of Reno having 15,000, the City of Sparks with 11,000, and Washoe County 10,000; this does not include the privately maintained catch basins that are not part of the public infrastructure. Typically our District can inspect and treat 7,000 to 8,000 catch basins annually. While this may be considered a large number, it falls short of the total drop inlets (DIs) that should be sampled. Since 2002, all development and redevelopment projects sent to the VDPP from City of Reno, Sparks and Washoe County Community Development are reviewed with design standards required for detention, retention basins, channels, wetlands, swales and ponds. Based on regulation 040.013 that states that drop inlets and/or catch basins shall have no free-standing water, we initiated design modifications for catch basins to eliminate water standing in this infrastructure.

The WCHD VDPP collaborated with Washoe County Public Works engineers and private industry to develop a catch basin design that provides water quality benefits while not posing public health issues. The first attempt to modify catch basin designs occurred in 2007. Jensen Precast, a firm that manufactures catch basins, modified their basin design to include placing one-inch diameter weep holes on the side and end wall of the DIs. As water enters the basin from the curb it is seeped out through the one inch diameter holes, thereby eliminating any standing water in the basin sump.

After working on this design for a year it was accepted and placed in the Washoe County Hydrology Manual, Standard Specifications for Public Works Construction (Orange Book). This new detail design was required on new development projects and building plans for the cities and Washoe County. Shortly after the



Figure 1: A Type 4R catch basin, showing the insert frame with a single paver on the frame above the outlet pipe (left) and the Xeripave insert with the 5 pavers and overflow unit (right).

acceptance of this design, the cities of Reno and Sparks rejected the modification in the public infrastructure because the seep hole catch basin design was considered an injection well by definition of the Nevada Department of Environmental Protection. Yet, the program continued to pursue a design and/or modification for catch basins to improve water quality and eliminate mosquito production.

In 2008 work began with Xeripave, a company that manufactures pervious pavers, and with Washoe County Public Works engineer Norman Lindeman, to eliminate the amount of debris, organic matter and pollution by collecting this material below the grate and onto the pavers, thus preventing this material from entering tributaries to the Truckee River. The support structure of the water quality paver tray insert consists of four 2 inch wide by 0.25 inch thick vinyl strips anchored onto the side and end walls of the catch basin with two vertical supports made from aluminum angle iron. Five pavers are placed on top of this support system. The one opening left in the water quality paver tray system is for a 12 x 12 inch rectangular overflow flapper valve. This overflow unit ensures that during flood events water flowing in the catch basin is carried through the outlet pipe without reducing the hydrological capacity of the basin. Additionally, there is a flapper valve at the end of the over flow unit which operates by gravity, preventing female mosquitoes from flying into the water-filled basin sump.

One pilot demonstration was conducted in Washoe County and in the City of Reno to test for sediment clogging. A water truck was used to simulate large storm events to determine if the paver tray insert in the catch basin met

Washoe County hydrological standards. As water rises in the catch basin during a flood event, it spills into the rectangular overflow unit, discharging storm water to the outlet pipe. When the high flows recede, the flapper valve closes, sealing the opening of the overflow unit, which prevents the entry of female mosquitoes searching for ovipositional sites.

Public Works staff members from Reno, Sparks and Washoe County, as well as civil engineers from the entities and the Truckee Meadow Storm Water Permit Coordinating Committee, were invited to the demonstrations simulating flood events and the removal of debris and sediment from the catch basin with a vactor truck. Public Works staff provided changes to the design based on the additional time it would take to vacuum the sumps and outlet pipe with the vactor truck. As a result, modifications were made to the vertical supports making them easier to remove by notching them onto the rack, rather than anchoring them to the side walls, and the overflow unit was moved to the center of the Xeripave Water Quality Tray Insert. These changes allowed more water to enter the unit. The two year testing period culminated in the Xeripave Water Quality Paver Tray Insert being approved by Washoe County and the new design placed in their Orange Book. As trash is captured below the grate and above the outlet pipe, debris cannot be discharged through the public infrastructure to tributaries to the Truckee River. The material collected does not have a chance to decompose because it does not collect in the sump, eliminating odor, while removing access to adult mosquitoes.

Since our initial involvement in Community Development Planning in 2002, the WCHD

VDPP continues to play a role in consulting on designs based on our regulations. The collaborative working relationship with Community Development, Public Works, engineering firms and industry have provided dividends to our program to develop infrastructure that has multiple benefits. Typically, public health concerns are not a priority unless a disease outbreak sickens or causes deaths, and even after such an event, it maybe soon forgotten. Working with Community Development in planning provides a long-term approach through better design in our infrastructure in which planners, engineers and designers understand our "prevention through design approach." This also has had a profound influence on our program, in that we are not viewed by the public as a typical mosquito control district that is thought of as an agency that sprays pesticides. Planning with this new infrastructure design lessens public concern over pesticide use and promotes public health in our community.



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Vector-Borne Disease Specialist

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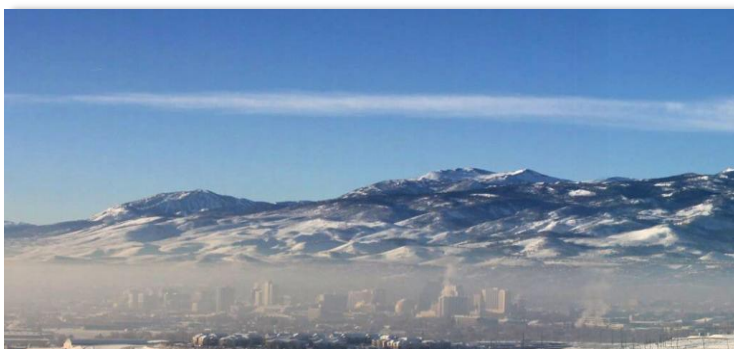
Director's Report

OCTOBER 2013

DIRECTOR'S REPORT

Know the Code

November begins our wintertime air pollution season in the Truckee Meadows. We begin to see higher fine particulate matter (PM2.5) levels due to increased use of woodstoves, pellet stoves, and fireplaces. Calm winds and nighttime temperature inversions trap pollution in the valleys further increasing PM2.5 levels and occasionally exceeding EPA's health-based air quality standards.



The Air Quality Management Division implemented a color code system in 1987 to inform the community when it is safe and permissible to use their stoves and fireplaces. The "Green, Yellow, Red" program was successful in improving wintertime air quality. An air quality hotline was the primary method to communicate air quality information to the public.

AIR QUALITY COMPARISON FOR OCTOBER

Air Quality Index Range		# OF DAYS OCTOBER 2013	# OF DAYS OCTOBER 2012
GOOD	0 to 50	16	29
MODERATE	51 to 100	15	2
UNHEALTHY FOR SENSITIVE GROUPS	101 to 150	0	0
UNHEALTHY	151 to 200	0	0
VERY UNHEALTHY	201 to 300	0	0
TOTAL		31	31

In 2012, the “Green, Yellow, Red” program was rebranded to “Keep it Clean - Know the Code”. Know the Code continues to use the green, yellow, and red burn codes. The most significant improvement to this program is how information is delivered to the public. In addition to the 24-hour air quality hotline, burn code and air quality information is available via the AQMD website (www.ourcleanair.com), an email list, Facebook, and Twitter. Local television stations also include Know the Code in their weather segments.



Temperature inversions can cause PM2.5 levels to increase rapidly. Although the Yellow code is voluntary, it's very important for the community to reduce burning to prevent pollution from reaching unhealthy levels. If pollution levels continue to rise, then a Red code will be issued where use of woodstoves, pellet stoves, and fireplaces is prohibited.

Everybody's small contributions can add up to big results. Keep it Clean. Know the Code.

Dan Inouye, Acting Division Director

HIGHEST AQI NUMBER BY POLLUTANT

Air Quality

POLLUTANT	OCT 2013	YTD for 2013	OCT 2012	Highest for 2012
CARBON MONOXIDE (CO)	14	24	24	29
OZONE 8 hour (O3)	49	93	48	104
PARTICULATES (PM _{2.5})	78	174	67	105
PARTICULATES (PM ₁₀)	66	97	44	74

For the month of October 2013, the highest Air Quality Index (AQI) values reported was seventy-eight (78) for PM2.5. There were no exceedances of Carbon Monoxide, Ozone or PM10. There were sixteen (16) days the air quality was in the good range, and fifteen (15) days the air quality was in the moderate range.

Transit Connections 2013

The Regional Transportation Commission of Washoe County will be hosting a one-day summit on December 6, 2013. It will focus on the importance of transit, specifically its environmental, health, and economic benefits to Washoe County. AQMD staff will be participating on a panel discussion on the Human Side of Transit.

National Weather Service (NWS) Partnership Meeting

Weather is the most significant factor affecting air pollution levels. AQMD staff met with NWS forecasters on October 31 to share resources and improve each organization's program. Social media was an effective tool that AQMD and NWS used during this summer's American and Rim Fires. The AQMD-NWS partnership will be important this winter, especially during elevated PM2.5 episodes when burn codes reach Yellow and Red.

*Dan Inouye, Branch Chief
Planning and Monitoring*

Planning & Monitoring
Activity

Permitting Activity

TYPE OF PERMIT	2013		2012	
	OCTOBER	YTD	OCTOBER	ANNUAL TOTAL
Renewal of Existing Air Permits	84	1170	86	1339
New Authorities to Construct	6	60	7	88
Dust Control Permits	15 (197 acres)	107 (993 acres)	10 (70 acres)	105 (1420 acres)

Wood Stove Certificates	33	302	25	329
WS Dealers Affidavit of Sale	13 (9 replacements)	77 (49 replacements)	25 (16 replacements)	134 (83 replacements)
WS Notice of Exemptions	991 (10 stoves removed)	7217 (73 stoves removed)	625 (15 stoves removed)	7346 (83 stoves removed)

<i>Combined Total for both: Asbestos Assessments and Asbestos Demo and Removal (NESHAP)</i>	84	909	124	1148
Asbestos Assessments	72	729	-	-
Asbestos Demo and Removal (NESHAP)	12	180	-	-

Compliance &
Inspection Activity

Staff reviewed twenty-four (24) sets of plans submitted to the Reno, Sparks or Washoe County Building Departments to assure the activities complied with Air Quality requirements.

Staff conducted forty-seven (47) stationary source renewal inspections and forty-seven (47) gas station inspections in October 2013. Staff also conducted inspections on asbestos removal and construction/dust projects.

Permitting & Enforcement Activity

The Permitting Section continues to receive calls from businesses that are interested in relocating to the Reno-Sparks Area. From what staff has been told, companies typically have to build a minimum of 3 to 6 months into the schedule just for the approval of the air quality permits. We are always pleased to be able to inform them that the turn-around time for a complete minor source application is approximately two weeks. The regulations provide up to 90 days to process a minor source permit but the Permitting Staff takes great pride in being able to process the applications in less than 30 days. It is our hope that this level of customer service will help to influence a company's decision to relocate to our region and contribute to our economic recovery.

The Enforcement Staff completed their required Visible Emission Certification on October 24th. All five members of the Enforcement Section and one member of the Permitting Section successfully completed the certification which satisfies one of the EPA 105 Grant objectives. Josh Restori, Air Quality Specialist II, attended the Asbestos Inspector & Management Planner Certification Course from October 28th through November 1st. With his successful completion of the certification process, all of the Enforcement Staff is now certified to inspect asbestos abatement projects in Washoe County.

*Charlene Albee, Branch Chief
Permitting & Enforcement*

Enforcement Activity

COMPLAINTS	2013*		2012		
	OCTOBER	YTD	OCTOBER	YTD	Annual Total
Asbestos	2	21	0	15	18
Burning	0	4	0	5	8
Construction Dust	2	27	2	30	30
Dust Control Permit	0	11	0	6	7
General Dust	3	39	3	39	46
Diesel Idling	1	2	0	7	8
Odor	0	12	7	14	16
Spray Painting	2	10	1	4	5
Permit to Operate	8	23	10	49	55
Woodstove	1	11	1	15	16
TOTAL	19	160	24	184	209
NOV'S	OCTOBER	YTD	OCTOBER	YTD	Annual Total
Warnings	4	24	4	42	46
Citations	4	27	7	32	40
TOTAL	8	51	11	74	86

* Discrepancies in totals between monthly reports can occur because of data entry delays.

Notices of Violation (NOVs):

There were eight (8) Notice of Violations (NOV's) issued in the month of October 2013. There were four (4) NOV Warnings and four (4) NOV Citations.



Washoe County Health District



Public Health
Prevent Promote Protect

November 7, 2013

TO: Members District Board of Health

FROM: Eileen Stickney

SUBJECT: Report for November 2013 Administrative Health Services Division

WIC Program Update:

Mission of WIC (Special Supplemental Nutrition Program for Women, Infants and Children): A short term nutrition intervention program yielding lifelong results, improves the health of low-income at risk pregnant and post-partum women and children birth to age five through free health assessments, nutrition education, referrals, and monthly provision of specified nutritious foods.

Number of WIC Participants Served* - September 2013:

Women Prenatal	Women Postpartum Non-breastfeeding	Women Postpartum Breastfeeding	Infants 0-12 Months	Children 1-5 Years	TOTAL
565	382	416	1,285	3,126	5,774


*It takes a full month after the last day of the reporting month for final caseload counts as WIC is open and participants have 30 days to purchase their WIC foods.

Sequestration and WIC

The WIC Program is subject to the effects of the Federal budget sequestration. Since this has been temporarily resolved, WIC is continuing operations as usual.

WIC and Workforce Development

As a member of the TMCC Diet Tech Program Advisory Committee, the WIC Program Manager along with other Committee members and TMCC staff are following up on the recommended changes to the study program made by the ACEND (Accreditation Council for Education in Nutrition and Dietetics) during their recent visit.


Administrative Health Services Officer



WASHOE COUNTY HEALTH DISTRICT



Public Health
Prevent. Promote. Protect.

TO: District Board of Health Members

FROM: Kevin Dick
Interim District Health Officer

DATE: November 21, 2013

SUBJECT: November 2013 Interim District Health Officer Report

REMSA / EMS

EMS working group discussions continue. An Executive Committee of Health District, City, County, and REMSA management has been formed to assist in moving forward with areas of disagreement and to fashion a renewed franchise agreement. The parties are working to develop *The Principles of an Agreement* document. This document can then be used as the basis for constructing the language of a renewed franchise agreement.

Fundamental Review

The District compiled and provided financial information, an accreditation self-assessment, and performance measures to the Fundamental Review Team. The Team conducted their second site visit on November 12th and 13th during which they met with each Division to further discuss operations, financials, foundational capabilities, and the self-assessment. They also provided a presentation/discussion on performance measures and met with the County Manager and the County Organizational Development Manager.

Staffing

A Licensed Engineer position in EHS has been filled. Recruitments are in progress for a Senior Environmental Health Specialist in EHS, an EMS Coordinator and a Statistician in EPHP, and a Disease Intervention Specialist in CCHS. These positions are being filled as a result of vacancies due to resignations, retirements, or promotions.

Permit Software Project

I continue to participate in the Negotiating Team for the regional business licensing and permitting software project. The Negotiating Team is working on negotiating pricing, cost allocations across the participating jurisdictions, and potential funding mechanisms. On November 18th, a presentation to business organizations regarding a potential technology fee was provided at the Builders Association of Northern Nevada (BANN) meeting room.

Quality Improvement Initiative

The development of the quality improvement plan for the Health District continues as does planning for the kick-off of the QI Team and their training to support QI projects in the Health District.

Other Events and Activities

Regularly scheduled meetings with Division Directors were held on October 28th and November 14th. I also conduct individual meetings with the Division Directors on a bi-weekly schedule.

On November 6th, I met with EHS, TMWA, and NDEP to discuss the review of water plans for distribution systems in Washoe County.

Dr. Rull provided a *Lunch and Learn* session on November 8th. This is a collaborative effort with UNR's School of Community Health Sciences to provide staff educational opportunities on current faculty research topics. Dr. Rull presented on his research related to Cadmium and the onset of menarche and puberty in girls.

Mr. Kutz and I met with representatives from Renown Health on October 28th to discuss potential collaboration on a Community Health Assessment initiative. I was invited to participate on a planning team for the initiative and attended the kick-off meeting held at United Way on November 15th.

I attended the REMSA Board meeting on November 15th.

I continue to serve as President of HomeFree Nevada / EnergyFit Nevada, the not-for-profit, Home Performance with Energy Star Provider for the State of Nevada. October was Energy Star Month, and EnergyFit Nevada Proclamations were made by the Reno City Council on October 23rd and by the City of Sparks on October 28th.

Health District Media Contacts and Outreach

Health District Media Contacts: October 16 – November 11, 2013

<u>DATE</u>	<u>MEDIA</u>	<u>REPORTER</u>	<u>STORY</u>
11/8/2013	KRNV-CH 4 NBC – Reno	Brandon Wholey	Know The Code - Schneider
11/7/2013	UNIVISION	Yeralinda Deavila	Trans fats - Seals
11/5/2013	UNIVISION	Laura Calzada	Child Care Facility Licensing - Ulibarri
11/5/2013	KRNV-CH 4 NBC - Reno	Terri Hendry	E-Car and Charging Station - Petersen
11/5/2013	KOLO-CH 8 ABC - Reno	Joe Harrington	Marijuana Dispensing - Ulibarri
11/1/2013	KTVN-CH 2 CBS - Reno	Jeff Ross	Know the Code - Inouye
10/31/2013	KRNV-CH 4 NBC - Reno	Terri Hendry	Know the Code - Dick
10/17/2013	KRNV-CH 4 NBC - Reno	Samantha Boatman	Salmonella - Ulibarri
10/15/2013	UNIVISION	Laura Calzada	Lead in Candy - Sack

Press Releases/Media Advisories/Editorials

11/1/2013 Press Release
10/31/2013 Press Release

PIO Ulibarri
PIO Ulibarri

Set your clocks and check your stocks
Know the Code Burn Code Begins



Kevin Dick
Interim District Health Officer