

Washoe County



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GEORGE FURMAN, MD
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GEORGE HESS, MD
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JULIA RATTI

KEVIN DICK
Interim District Health Officer

LESLIE ADMIRAND
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT
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MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, September 26, 2013, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89520

District Board of Health Meeting Agenda

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	*2.	Roll Call	Mr. Flores
Public Comment	*3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
	4.	Approval/Deletions to Agenda for the September 26, 2013 Meeting	Mr. Smith
	5.	Approval/Additions/Deletions to the Minutes of the August 22, 2013 Regular Meeting	Mr. Smith
	*6.	Recognitions A. Introduction of New Employee(s) – 1. Joshua Restori – F/T AQ Spec II – AQM – 9/09/13 2. Introduction of Jessica Ponce and Andrew Stutman, Public Health Associate Program (PHAP) Staff from CDC B. Promotions – 1. Daniel Timmons – AQ Spec II – AQM C. Years of Service – 1. Virginia Williamson – CCHS – 20 years D. Retirements – None.	Mr. Smith and Mr. Dick
	7.	Proclamations – Approval of a Proclamation Declaring September as National Preparedness Month	Mr. Smith and Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
	8.	<p><u>Consent Agenda: Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</u></p> <p>A. <u>Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. Builtall Construction – Case 1124, NOV 5277 911 Linda Way, Sparks, NV 89431 b. Bailor Construction – Case 1125, NOV 5278 PO Box 21231, Carson City, NV 89721 c. Bison Construction – Case 1126, NOV 5279 PO Box 3198, Carson City, NV 89702 d. Boys & Girls Club – Case 1128, NOV 5274 2680 East 9th Street, Reno, NV 89512 e. Montane Building Group – Case 1131, NOV 5383 5310 Keitzke Lane, Suite 206, Reno, NV 89511 2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None. 3. Recommendation for Variance: None. <p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board. None.</p> <p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <ol style="list-style-type: none"> 1. Approve termination of the Interlocal Agreement between the Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multispecialty Group Practice North, Inc. dba MEDSchool Associates North (MSAN), to provide a faculty physician to serve as a consultant on pediatric Tuberculosis cases effective October 31, 2013. 2. Authorize Travel and Travel Reimbursements for two Centers for Disease Control and Prevention (CDC) Assignees (Jessica Ponce and Andrew Stutman), for the period of July 29, 2013 through August 1, 2015 in a total amount not to exceed \$2,500. 3. Approval of Subgrant Amendment #2 from the Nevada State Health Division for the Women, Infants and Children (WIC) Clinic Program for the period of October 1, 2012 through September 30, 2014 in the total amount of \$2,143,996 in support of Salaries and Benefits, Travel and Training, and Operating Expenditures; and if approved authorize the Chairman to execute. 	<p>Ms. Albee</p> <p>Ms. Buxton</p>

Time	Agenda Item No.	Agenda Item	Presenter
		<p>4. Approve Subgrant Amendment #2 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health for the period January 1, 2013 through December 31, 2013 in the amount of \$99,227, bringing the total CY 2013 funding for the Immunization Program Grant (IOs 10028 & 10029), to \$297,673; and if approved authorize the Chairman to execute.</p> <p>5. Approve Notice of Subgrant Award for the period August 1, 2013 through July 31, 2014 in the total amount of \$136,833 in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity (ELC) Affordable Care Act Federal Program, IO 10984; and if approved authorize the Chairman to execute.</p> <p>6. Approval of Subgrant Amendment #2 from the Division of Public and Behavioral Health in the total amount of \$623,386.50 (with \$62,338.65 or 10% match) for the budget period July 1, 2012 through December 31, 2013 in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; approve amendments totaling an increase of \$37,058 in both revenue and expense to the FY14 ASPR Hospital Preparedness Federal Grant Program, IO 10708; Authorize travel and travel reimbursements for non-County employees (individuals to be determined) in the approximate amount of \$3,000 specific to the Northern Nevada Disaster Victim Recovery Team Project, supported by the grant award; and if approved authorize the Chairman to execute.</p> <p>7. Approval of Subgrant Amendment #2 from the Division of Public and Behavioral Health in the total amount of \$1,045,473 (with \$104,547.30 or 10% match) for the budget period July 1, 2013 through December 31, 2013 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness Program; approve amendments totaling an increase of \$128,275 in both revenue and expense to the FY14 CDC Public Health Preparedness Federal Grant Program, IO 10713; and if approved authorize the Chairman to execute.</p> <p>8. Proposed Approval of Agreement between the Washoe County Health District and Public Health Foundation in the amount of \$63,900 to conduct part of a Fundamental Review of the Health District; and if approved, authorize the Chairman to execute the agreement.</p>	Ms. Stickney
	9.	<u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u> None.	Ms. Albee

Time	Agenda Item No.	Agenda Item	Presenter
	10.	<u>Regional Emergency Medical Services Authority:</u> A. Review and Acceptance of the Operations and Financial Reports for August, 2013; and *B. Update of REMSA's Community Activities Since August, 2013	Mr. Gubbels
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"), Including Recommendations Contained in the TriData Report and Various Other EMS Studies	Dr. Todd
	12.	Request and possible approval of extension of time to complete REMSA Franchise Agreement Negotiations	Mr. Dick
	13.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for August, 2013	Ms. Stickney
	14.	Update on Citation and Enforcement regarding Prevention of Bear Activity within Populated Areas	Mr. English
	*15.	Presentation on National Association of Local Boards of Health (NALBOH) 21 st Annual Conference held August 14-16, 2013 in Salt Lake City, Utah	Dr. Furman
	*16.	Informational Update regarding Nevada Revised Statute Requirements for District Board of Health Appointment of a District Health Officer, and the Washoe County Job Specification for the District Health Officer Position	Chair Smith and Ms. Admirand
	*17.	<u>Staff Reports and Program Updates</u> A. Director, Epidemiology and Public Health Preparedness Communicable Disease; Public Health Preparedness; Emergency Medical Services; and Vital Statistics	Dr. Todd
		B. Director, Community and Clinical Health Services Clinical Programs and Non-Communicable Disease Updates	Mr. Kutz
		C. Director, Environmental Health Services Food Program; Land Development; Solid Waste / Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. Acting Director, Air Quality Management Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Ms. Albee
		E. Administrative Health Services Officer Technology and WIC Updates	Ms. Stickney
		F. Interim District Health Officer REMSA / EMS, Fundamental Review, Staffing, Permit Software Project, Cross Divisional Initiatives, Other Events and Activities, and Health District Media Contacts and Outreach	Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
Board Comment	*18.	Limited to Announcements or Issues for Future Agendas	Mr. Smith
	19.	Emergency Items	Mr. Dick
Public Comment	*20.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith
	21.	Adjournment	Mr. Smith

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Mr. Bill Flores, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Mr. Flores is located at the Washoe County Health District and may be reached by telephone at (775) 328-2427 or by email at wflores@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.