

Washoe County



MATT SMITH, Chairman
KITTY JUNG, Vice Chairman
GEORGE FURMAN, MD
SHARON ZADRA

GEORGE HESS, MD
DENIS HUMPHREYS, OD
JULIA RATTI

KEVIN DICK
Interim District Health Officer

LESLIE ADMIRAND
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT
1001 East Ninth Street / P.O. Box 11130
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AMENDED MEETING NOTICE AND AGENDA

Subsequent to the publication and posting of the Regular Meeting Notice and Agenda on Thursday, June 20, 2013, additional information was added to Item 16.F.

Washoe County District Board of Health

Date and Time of Meeting: Thursday, June 27, 2013, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89520

District Board of Health Meeting Agenda

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	*1.	Call to Order, Pledge of Allegiance Led by Invitation	Ms. Jung
	*2.	Roll Call	Mr. Flores
Public Comment	*3.	Public Comment (limited to three (3) minutes per person)	Ms. Jung
	4.	Approval/Deletions to Agenda for the May 23, 2013 Meeting	Ms. Jung
	5.	Approval/Additions/Deletions to the Minutes of the April 25, 2013 Regular Meeting	Ms. Jung
	*6.	Recognitions A. Introduction of new employee(s) - William Flores – F/T Admin Sec – DHO/AHS – 6/11/13 B. Promotions – None. C. Years of Service Recognitions – None. D. Retirements – 1. Deborah Chicago – WIC – 18 years 2. Bryan Tyre – EHS – 23 years 3. Margaret Varela – WIC – 17 years	Ms. Jung and Mr. Dick

Time	Agenda Item No.	Agenda Item	Presenter
	8.	<p><u>Consent Agenda:</u> Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p>A. <u>Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. Shady Grove Trailer Park – Case 1119, NOV 5269 2750 Plumas Street, Unit 115, Reno, NV b. Smart Gas & Convenience – Case 1120, NOV 5276, 4410 North Virginia Street, Reno, NV c. Rivers Edge Construction – Case 1121, NOV 5379 1195 South Rock Boulevard, Reno, NV d. Washoe Construction – Case 1122, NOV 5242 Salem Plaza Condominiums 2750 Plumas Street, Unit 115, Reno, NV 2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None. 3. Recommendation for Variance: None. <p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board. None.</p> <p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <ol style="list-style-type: none"> 1. Ratification of Agreement between the Washoe County Health District and Life Care Center of Reno in the amount of \$1,295.00 to transfer fatality management equipment to Life Care Center of Reno; and if approved, authorize the Chairman to execute Agreement. 2. Approval of amendments totaling an increase of \$3,000 in revenue and expense to the National Association of County and City Health Officials (NACCHO) Grant Program (IO 11052) FY 13 Budget. 3. Ratification of Cooperative Agreement for Services to the Kid’s to Senior’s Korner Programs in the total amount of \$50,000 (<u>\$0 cash for Washoe County Health District</u>). The Cooperative Agreement for Services to the Kid’s to Senior’s Korner Program is a multi-agency agreement between Catholic Charities of Northern Nevada, the City of Reno Police Department, Washoe County Sheriff’s Office, Washoe County Department of Social Services, Washoe County Health District (District), and Washoe County Department of Senior Services, for the period July 1, 2013 through June 30, 2014, with automatic annual renewal unless terminated or changed in accordance with the terms of the agreement, and, if approved, authorize the Chairman to execute the Cooperative Agreement. 	<p>Ms. Albee</p> <p>Ms. Buxton</p> <p>Ms. Buxton</p> <p>Ms. Cooke</p>

Time	Agenda Item No.	Agenda Item	Presenter
		4. Authorize Travel and Travel Reimbursements for CDC-Required, Grant-Funded, Non-County Employee (Patrick Russell), in the Approximate Amount of \$1,200, in Support of the HIV Prevention Grant Program (IO 10013).	Ms. Cooke
		D. <u>Possible Approval of the Washoe County Health District Department Emergency Management Plan (DEMP)</u>	Mr. Whitesides
	9.	<u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u> None.	Ms. Albee
	10.	<u>Regional Emergency Medical Services Authority:</u> A. Review and Acceptance of the Operations and Financial Reports for May, 2013; and B. Update of REMSA's Community Activities Since May, 2013	Mr. Gubbels
	11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"), Including Recommendations Contained in the TriData Report and Various Other EMS Studies	Mr. Dick and Dr. Todd
	12.	Public Hearing – Proposed approval and adoption of the Regulations of the Washoe County District Board of Health Governing Food Establishments Section 187, Farmers' Markets, as amended.	Mr. Brasel
	13.	Presentation of Environmental Health Services Division Programs, Mandates, Fees – Food Program.	Mr. Sack
	14.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for May, 2013	Ms. Stickney
	15.	Presentation, Discussion, and Possible Direction to Staff Regarding a Fundamental Review including a conceptual scope for a review, and timeline and considerations for the review process and Health District management.	Mr. Dick
	*16.	<u>Staff Reports and Program Updates</u> A. Director, Epidemiology and Public Health Preparedness - Communicable Disease; Public Health Preparedness; Emergency Medical Services; Vital Statistics; and Update on Robert Wood Johnson Foundation Grant	Dr. Todd
		B. Director, Community and Clinical Health Services – Clinical Programs and Non-Communicable Disease Updates	Mr. Kutz
		C. Director, Environmental Health Services Food Program; Land Development; Solid Waste/Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. Acting Director, Air Quality Management – Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Ms. Albee
		E. Administrative Health Services Officer – AHSO agenda items are included in other agenda items.	Ms. Stickney

Time	Agenda Item No.	Agenda Item	Presenter
		F. Interim District Health Officer and Health District Updates – REMSA / EMS, Hepatitis A Outbreak, Fundamental Review, Administrative Secretary Position, County Management, Legislative Session, Permit Software Project, Health District Fees, FEMA Developing and Sustaining Regional Collaboration Course, Cross Divisional Initiatives, Other Events and Activities, and Health District Media Contacts and Outreach.	Mr. Dick
Board Comment	*17.	Limited to Announcements or Issues for Future Agendas	Ms. Jung
	18.	Emergency Items	Mr. Dick
Public Comment	*19.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Ms. Jung
	20.	Adjournment	Ms. Jung

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

- Washoe County Health District, 1001 E. 9th St., Reno, NV
 - Reno City Hall, 1 E. 1st St., Reno, NV
 - Sparks City Hall, 431 Prater Way, Sparks, NV
 - Washoe County Administration Building, 1001 E. 9th St, Reno, NV
 - Washoe County Health District Website www.washoecounty.us/health
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Washoe County



Health District

**Washoe County District Board of Health
Meeting Minutes
April 25, 2013**

PRESENT: Mr. Matt Smith, Chairman, Dr. George Furman, Councilwoman Zadra, Dr. Hess, Councilwoman Ratti, and Dr. Humphreys

ABSENT: Commissioner Jung (appeared telephonically during portions of the meeting)

STAFF:

Joseph P. Iser, District Health Officer
 Kevin Dick, Division Director, AQM
 Eileen Stickney, Administrative Health Services Officer, AHS
 Robert Sack, Division Director, EHS
 Heather Holmstadt, PHI, EPHP
 Megan McKinlay, PHI, EPHP
 Nicole Alberti, Health Educator I, EPHP
 Jennifer Howell, Program Coordinator, CCHS
 Jim Shaffer, Environmental Health Specialist, EHS
 Christina Conti, Public Health Preparedness Coordinator, EPHP
 Wes Rubio, Environmental Health Specialist, EHS
 Charlene Albee, Branch Enforcement Chief, AQM
 Lori Cooke, Fiscal Compliance Officer, AHS
 Leslie Admirand, Deputy District Attorney
 Peggy F. O'Neill, Recording Secretary

Steve Kutz, Division Director, CCHS
 Randall Todd, DrPH, Division Director
 Daniel Inouye, Air Quality Supervisor, AQM
 Patsy Buxton, Fiscal Compliance Officer, AHS
 Steve Fisher, Department Computer Application Specialist, AQM
 Peg Caldwell, Registered Nurse I, EPHP
 Stacey Akurosawa, EMS Coordinator, EPHP
 Jim English, Environmental Health Specialist Supervisor, EHS
 Susanne Paulson, Epidemiologist, EPHP
 Lei Chen, Senior Epidemiologist, EPHP
 Cindy Hawks, Office Support Specialist, EPHP
 Jeff Whitesides, Public Health Preparedness Manager, EPHP
 Beverly Bayan, WIC Program Manager, AHS

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
1:08 pm 1, 2	Called to Order, Pledge of Allegiance and Roll Call	Chairman Smith called the meeting to order, followed by the Pledge of Allegiance led by Dr. Humphreys . Roll call was taken and a quorum noted.
3.	Public Comment	Ms. Susanne Paulson, individually and representative of certain Health District employees, presented public comment in support of Dr. Joseph Iser and his leadership skills and abilities and the progress the Health District has made under his leadership. Gerold Dermid Gray presented public comment regarding public health and how Dr. Joseph Iser inspired him to pursue his career in public health and how supportive Dr. Iser has been of the School of Community Health Sciences at UNR. Dr. Iser has mentored Mr. Gray's students and has presented to several of his classes. Mr. Gray asked that the Board not allow Dr. Iser to tender his resignation today.

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
4.	Approval/Deletions – Agenda – April 25, 2013	<p>Chairman Smith called for any deletions to the Agenda of the April 25, 2013 DBOH Meeting.</p> <p>Chairman Smith stated that Agenda Item Nos. 16 and 18 will be pulled today. Agenda Item No. 17 will be heard during Recognitions [Agenda Item No. 6]. After Agenda Item No. 8, we will go to the Fee Item [No. 13], and then Item No. 15, which is the Home Visitation Program.</p> <p>Councilwoman Ratti, moved, seconded by Dr. Humphreys, that the April 25, 2013, Agenda be approved as revised.</p> <p><u>MOTION CARRIED</u></p>
5.	Approval/Additions/Deletions to the Minutes of the February 28, 2013 Regular Meeting	<p>Chairman Smith called for any additions or corrections to the minutes of the February 28, 2013 Regular Meeting.</p> <p>Councilwoman Ratti, moved, seconded by Dr. Humphreys, that the minutes of the February 28, 2013 Special Meeting be approved as presented.</p> <p><u>MOTION CARRIED</u></p>
6.	Recognitions	<p>Recognitions</p> <p>A. Introduction of new employee(s) – Kyra Morgan – EPHP - Statistician</p> <p>B. Promotions – None</p> <p>C. Years of Service</p> <ol style="list-style-type: none"> 1. Denis Cerfoglio – AQM - 25 years 2. Peg Caldwell – EPHP – 20 years 3. Dave Orozco – EHS – 20 years 4. Daniel Inouye – AQM – 15 years <p>D. Recognitions -</p> <ol style="list-style-type: none"> 1. Medical Interpreter Certification – Maria Magana 2. Jordan Wagner was recognized for his work at the Health District and published work in the Journal of Environmental Health <p>E. Retirements – None</p>
7.	Proclamations	<p>Proclamation – May 2013 is designated as “National Bike Month” and “Bicycle Safety Month,” the week of April 29 – May 3, 2013, is designated as “National Air Quality Awareness Week,” and May 11-17, 2013, is designated as “Bike to Work, School, and Fun” throughout Washoe County.</p> <p>Dr. Hess, moved, seconded by Councilwoman Zadra, that the Proclamation be approved as presented.</p> <p><u>MOTION CARRIED</u></p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
		<p>Meeting adjourned at 1:27pm to accommodate Commissioner Jung’s telephonic appearance.</p>
8.	Consent Agenda	<p>Meeting resumed at 1:32 pm with Commissioner Jung in attendance telephonically at the beginning of the Consent Agenda.</p> <p>Consent Agenda: Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p>A. <u>Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. Pioneer Meadows Development – Case 1114, NOV 5376 Wingfield Hills Drive & Rolling Meadows Drive 2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None 3. Recommendation for Variance: None <p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board. None</p> <p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <ol style="list-style-type: none"> 1. Proposed approval of Notice of Subgrant Award (continuation award) from the Nevada Department of Health and Human Services, Health Division, HIV/AIDS Surveillance Program, for the period January 1, 2013 through September 30, 2013 in the amount of \$58,284 in support of the HIV Surveillance Program, IO 10012; and authorize the Chairman of the Board to sign. 2. Proposed approval of Purchase of Six Gift Cards in the Total Amount of \$1,500 utilizing Air Quality Management Division, DMV Excess Reserve Grant Funds (IO 11001) to Present to Local Washoe County Schools for Participation in National Bike to School Day Rack Em Up at School Event. 3. Proposed ratification of Cooperative Agreement for Services to the Kids’ to Senior’s Korner Programs in the total amount of \$50,000 (\$0 for Washoe County Health District). The Cooperative Agreement for Services to the Kid’s to Senior’s Korner Program is a multi-agency agreement between the City of Reno Police Department, Catholic Charities of Northern Nevada, Washoe County Sheriff’s Office, Washoe County Department of Social Services, Washoe County Health District (District), and Washoe County Department of Senior Services, for the period upon approval with automatic annual renewal unless terminated or changed in accordance with the terms of the agreement, and, if approved, authorize the Chairman to execute the Cooperative Agreement.

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
		<p>4. Proposed ratification of Agreement between the Washoe County Health District and Regent Care Center of Reno in the amount of \$1,295.00 to transfer fatality management equipment to Regent Care Center of Reno; and, if approved, authorize the Chairman to execute Agreement.</p> <p>5. Proposed ratification of Agreement between the Washoe County Health District and Hearthstone of Northern Nevada in the amount of \$1,295.00 to transfer fatality management equipment to Hearthstone of Northern Nevada; and, if approved, authorize the Chairman to execute Agreement.</p> <p>6. Proposed ratification of Agreement between the Washoe County Health District and Life Care Center of Reno in the amount of \$1,295.00 to transfer fatality management equipment to Life Care Center of Reno; and, if approved, authorize the Chairman to execute Agreement.</p> <p>7. Proposed ratification of Intrastate Interlocal Contract between the State of Nevada, Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District for the period upon Board of Examiners approval through June 30, 2015, in the total amount of \$180,000 (\$90,000 per fiscal year) in support of the Safe Drinking Water Act (SDWA) Grant Program; and, if approved, authorize the Chairman to execute.</p> <p>8. Proposed ratification of Intrastate Interlocal Contract Between the State of Nevada Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District in the total amount of \$872,000 (\$218,000 per year) for the period July 1, 2013 to June 30, 2017 in support of the Underground Storage Tank (UST) and Leaking Underground Storage Tank (LUST) Program; and, if approved, authorize the Chairman to execute.</p> <p>9. Proposed approval of Notice of Subgrant Award from the Nevada State Health Division to provide funding in the total amount of \$113,000 for the period March 29, 2013 through March 28, 2014 (continuing grant) for the Tobacco Prevention and Control Program Grant, IO 10010.</p> <p>D. <u>Acceptance of the “2012/2013 Oxygenated Fuels Program for Washoe County” Report</u></p> <p>E. <u>Acceptance of the Washoe County Health District 2013 Legislative Session Report</u></p> <p>Councilwoman Ratti moved, seconded by Councilwoman Zadra, that the Consent Agenda be approved as presented in a single motion.</p> <p><u>MOTION CARRIED</u></p> <p><u>ACTION ITEMS:</u> Letter to Pioneer Meadows Development regarding fine and due date.</p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
13.	<p>PUBLIC HEARING: Proposed approval and adoption of revisions to the Health District Fee Schedule, specific to: (a) Administrative Health Services Division; (b) Air Quality Management Division, in accordance with the Washoe County District Board of Health Regulations Governing Air Quality Management; (c) Community and Clinical Health Services Division; and (d) Environmental Health Services Division, in accordance with the Washoe County District Board of Health Regulations Governing Food Establishments; Washoe County District Board of Health Regulations Governing Sewage, Wastewater, and Sanitation; Washoe County District Board of Health Regulations Governing the Prevention of Vector-Borne Diseases; Washoe County District Board of Health Regulations Governing Invasive Body Decoration Establishments; Washoe</p>	<p>Ms. Lori Cooke, Fiscal Compliance Officer, referred the Board Members to the additional reports placed at their chairs. Ms. Cooke stated that in the packet is the Proposed Fee Schedule, with revisions, and a proposed effective date of July 1, 2013. Ms. Cooke discussed the implementation process if the fees are approved.</p> <p>Ms. Cooke stated that the Proposed Fee Schedule was prepared utilizing the methodology described in the packet. Ms. Cooke reported on the Fee Workshop which was held on March 21, 2013, which was properly noticed and publicized. Ms. Cooke reported on the comments which have been received from the public and business community, copies of which were included in the Board's packet.</p> <p>Ms. Cooke reported that the Washoe County Indirect Cost Allocation Rate (WC IDCR) has been applied to the Proposed Fees, as well as the Health District Indirect Cost Rate (HD IDCR). The WC IDCR has been applied in the same manner as the HD IDCR. As requested by the Board, Division level data is provided.</p> <p>Ms. Cooke stated that the Proposed Fee Schedule was prepared utilizing the same methodology as prior years, with the addition of the WC IDCR, but the WC IDCR does not represent the full \$2.5 Million that the Health District was assessed for FY 13. It was applied by calculating the corresponding rates to each division.</p> <p>Councilwoman Ratti clarified that it is just the FY 13 CoCAP [WC IDCR], but nothing from the FY 14 allocation, and Ms. Cooke confirmed that understanding. The fees are not bearing the entirety of the CoCAP, but the CoCAP is included at the rates for 2013. Ms. Cooke stated that the CoCAP cost for 2014 will be \$2.89 Million.</p> <p>Ms. Cooke stated that the estimated amount of revenue related to the WC IDCR if 100% is implemented is \$374,178, not including CCHS because of their sliding scale and inability to pay procedures.</p> <p>Ms. Cooke stated that the Board may implement any proportion of the Fee Schedule, but Staff recommends that the DBOH approve the Health District Fee Schedule at the full cost recovery rates, as presented.</p> <p>Dr. Hess stated that it would be helpful to have identifying footers on each of the documents to help identify them. Dr. Hess stated he appreciated the various percentages presented to help with his decision-making.</p> <p>Councilwoman Ratti stated that she would appreciate the identifying footers also.</p> <p>Eileen Stickney, Administrative Health Services Officer, reported that if the Board chooses to implement full cost recovery, the Health Fund Ending Fund Balance would be \$276,032. If adopted at 50%, there would be a reduction of \$185,344 leaving an EFB of \$90,688; if the Board chooses not to implement any WC IDCR recovery, we would reduce the revenues by \$374,178, which would then leave an Ending Fund Balance of (\$98,146). That is the fiscal impact for the fee portion of the Budget presentation.</p> <p>Councilwoman Ratti restated the fiscal impacts addressed by Ms. Stickney for confirmation, and asked Ms. Stickney if County Finance has stated a percentage of expenditures that it will accept as an Ending Fund Balance, and Ms. Stickney replied that they had not. Councilwoman Ratti asked Dr. Iser if there had been discussions with the County</p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
	<p>County District Board of Health Regulations Governing Public Bathing Places; Washoe County District Board of Health Regulations Governing Public Spas; Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks; Washoe County District Board of Health Regulations Governing Solid Waste Management; and the Washoe County District Board of Health Regulations Governing Well Construction</p>	<p>about the Ending Fund Balance, and Dr. Iser stated that in his discussions with Ms. Simon, Ms. Mendez, and Ms. Fine, the previously reported Ending Fund Balance of \$150,000 was acceptable to the County.</p> <p>Councilwoman Zadra asked if any of the analysis she has asked for repeatedly has been done. We need to do a thorough assessment regarding the validity of some of the services today versus years ago; is the Health District the proper authority for conducting some of the services; are there duplication of efforts in the community; should we be contracting some services. Where is that analysis? Councilwoman Zadra stated that she was not expecting a vote on fee increases until that analysis was complete.</p> <p>Ms. Stickney suggested that Mr. Dick and Mr. Sack would be the best to address those questions. She does not believe that analysis has been done at this point.</p> <p>Kevin Dick, Director, Air Quality Management Division, reported that in the Proposed Fee Schedule packet, there is a brief narrative that addresses the requirements of the Clean Air Act and describes the requirements of NRS 445(B).500 that assigns those responsibilities to the Air Quality Management Division as the local air quality control agency. Mr. Dick stated that he identified and explained the three fees that are not mandated, but every other fee and service which AQM performs is mandated under the Federal Clean Air Act.</p> <p>Councilwoman Zadra stated that she did read that summary, but what she is looking for is a more detailed analysis reviewing processes to determine if we should be providing certain services just because we always have done things in that manner; do we still need to do it; is it outside of our scope; duplication of efforts; that is the kind of detail she wants to see.</p> <p>Mr. Dick stated that he is not aware that Staff committed to do that prior to this meeting. His understanding is that we were going to outline what is or is not mandated. During the last leadership meeting, we discussed holding public forums to begin addressing the issues with the community. However, for AQM, the services provided are specifically delegated to Air Quality. Mr. Dick also stated that that analysis has been conducted for Air Quality.</p> <p>Chairman Smith stated that what has been discussed is for each Division to take up to three months to review their mandates, programs, and services. Chairman Smith stated he did not remember it being tied to this meeting.</p> <p>Councilwoman Ratti stated that she certainly has a definite recollection of the dialogue regarding this type review and the public comment about how the Health District has done a nice job of describing the methodology behind the fees, but the rationale for each fee and service is the piece that is missing. Councilwoman Ratti would like to see that analysis beside each fee in the Proposed Schedule of Fees. However, she believes that what is really being discussed is a comprehensive Fundamental Review of the Health District and its activities. There is no way to do this quickly, and Councilwoman Ratti believes that we should contract with a third party for such a review. Councilwoman Ratti believes we should take our time and do it well so that the process will have long lasting benefits to the Health District. The scopes of work across each division are so different, that will be the only effective way to take on this task. Dr. Iser stated that a Fundamental Review was proposed under Agenda Item No. 16, but that Item was pulled by Chairman Smith.</p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
		<p>Dr. Humphreys stated that it was clear to him through public comment that the community is concerned about duplication of services and fees for services performed by both the cities and the county, and the Health District should consult with the entities to determine whether there is duplication of efforts.</p> <p>Mr. Bob Sack, Director, Environmental Health Services Division, reported that the vast majority of services provided by EHS and the fees charged for those services are either mandated by statute or by Board of Health regulation. There are a few categories such as Vector Control which are not mandated by state law, but are required because of action by the District Board of Health. Food Service Managers are not mandated under the Food Service Program, so the whole Food Service Certification program is not mandated, and we have committed to the instructors that we are going to take a hard look at what oversight should be in that area given the evolution at the national level of the food managers certification process. Mr. Sack also reported that there is no duplication of efforts or fees as to the services which Environmental Health Services performs. There may be a few areas where we could consolidate services with another agency, but he is not aware of any areas where EHS is charging a fee for a service which another agency could or would do. The statutes governing the services are fairly specific to public health and the health authority. Mr. Sack stated that we work very hard with Community Development since our resources are very limited, so if there is overlap, it is because the EHS is required to do the service.</p> <p>Councilwoman Zadra stated the example she heard in the Fee Workshop was that there was an engineering review by TMWA, yet it still required engineering review by the Health District. Mr. Sack reported that EHS is required by state and federal law to oversee the implementation of the Safe Drinking Water Act. TMWA is an entity which is regulated by the Health District. They are required to have an engineer stamp their construction plans, but EHS is still required to review those plans as the regulatory body. We do have an agreement with TMWA on minor projects. We agreed on a process to use for small permits which allows internal review and no submission to us for review; TMWA has committed to reviewing and documenting the review in a prescribed fashion and now just report to us on those minor projects. That efficiency has been developed in the last few years. State law requires the plans be reviewed by the health authority.</p> <p>Mr. Sack reported that TMWA engineers are certifying that the design complies with the law, and then as the regulatory body, we are required to review the plans also. Mr. Sack compared it to a building permit with architectural review and regulatory oversight.</p> <p>Councilwoman Ratti stated that she does believe those efforts at efficiency are being made, but the Board does not receive the information to be able to articulate it for the public. Councilwoman Ratti stated that she is sure there is a story for every fee. This is again why the need for a comprehensive fundamental review is so important. She is concerned that without that review, Staff and the Board will be put into the position of addressing the squeaky wheels rather than all the others who do not have a natural advocacy base. Mr. Sack stated that EHS Staff is willing to participate in a fundamental review process.</p> <p>Councilwoman Ratti suggested that the Board hear public comment at this point. Chairman Smith called for public comment.</p> <p>Mr. Alan Cook, Assistant Executive Chef with John Ascuaga's Nugget, stated that he is an inspector with Food Protection Management. Mr. Cook stated that at the February 28 meeting it was suggested that those of us who instruct</p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
	<p>PUBLIC COMMENT</p>	<p>in food safety in the community should not be charged a fee at all. We perform a service for the community and for the Health District. The inspectors actually generate revenue for the Health District. According to the Health District's records, inspectors certified 1,800 individuals in food protection management who pay their ServSafe certification fees. Mr. Cook stated that he believes this is a duplication of efforts. Mr. Cook also stated that he also noticed the proposed fee increases for bars and restaurants, and with the economy the way it is, bars and restaurants in Washoe County should not be charged higher fees.</p> <p>Lost telephonic attendance of Commissioner Jung at 2:00 pm.</p> <p>Mr. Pete Allen, Food Service Manager Instructor, directed the Board Members to the recent correspondence between him and the Food Service Manager Program Staff and Administrative Health Services Staff regarding the imposition of higher fees. Mr. Allen stated to the Board that there have been studies reflecting the decrease in food borne illnesses and decreased instances of critical items on inspection sheets. Mr. Allen stated that he has been an instructor in Washoe County for 23 years. Mr. Allen stated that he and Mr. Cook have been appearing before this Board for the last 10 years in opposition to these fee increases. Mr. Allen stated that in prior years, the Board has found that these fees were not justified and directed Staff to review the methods and rationale. Here we are again with another fee increase. In meetings with the Food Program staff, Mr. Bryan Wagner has expressed his support of elimination of the fee. If the County was teaching these classes themselves, it would be very costly to the County. Mr. Allen also stated that no other jurisdictions in Nevada or California charge a fee for this service. He also called the National Restaurant Association and obtained information on the way other jurisdictions handle this category of service. He is advocating for the rejection of this fee increase.</p> <p>Dr. Hess questioned Mr. Allen about how the other jurisdictions then ensure ongoing quality from the instructors, and Mr. Allen stated he does not know if they have an ongoing audit program. It is a very rigorous program initially. Dr. Hess stated he would assume that the fee is to cover the cost of keeping track of the instructor; he equated it to the medical board and doctors.</p> <p>Ms. Debora Aragon, Culinary Instructor, stated that she was trained in food safety by the Department of Labor prior to any program being in place in Washoe County. She has sat on committees who develop food safety regulations. This is a service to the community. We are now regulated by the National Restaurant Association. We are not making a whole lot of money; we are simply supplying a service to the community.</p> <p>Lea Tauchen, Retail Association of Nevada, stated that the Association represents the grocers, big box stores, and hundreds of restaurants and small businesses in Washoe County. She is here to express the concern about a 30% to 50% increase in fees without any value added for our members, especially as many are still suffering from the economic downturn. We are also concerned that increasing costs will deter or slow new business development. We would like to participate in any future meetings which evaluate and assess the need for these services. We need to keep these fees from rising.</p> <p>Mr. Michael Dillon, Executive Director, Builder's Association of Northern Nevada, stated that the Association is in opposition to any fee increase. He is unclear as to the process today. At last month's meeting, we were directed not to</p>

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		<p>address the fee issue under the Budget item which seemed like a tactic since we have to consider both expenses and revenue, and now you are being told by Finance that you are forced into this position to make a decision which, to him, is absolutely insane. He stated that last year, businesses incurred a 15% increase in fees, and he has concerns over the assumptions made for fees related to Community Development. We participated in the Fee Workshop at the Builder's Association; however, it has been suggested that there needs to be more in depth meetings on the rationale for some of these fees. Mr. Dillon stated that he is familiar with the TMWA review and fee that was used as an example earlier. He believes there needs to be a more in depth conversation on those fees. Industry stakeholders need to be involved in the review process like the City of Reno is doing. We would also like to include the City of Sparks and Washoe County.</p> <p>Debra McKenna Fancher, Instructor for Raley's Family of Food Stores, is here to express Raley's dissatisfaction with the proposed fee increase. Although Raley's pays the fee on her behalf, she was surprised to learn that there is a County fee since they pay an instructor fee nationally also.</p> <p>Katherine Jacobi, President of the Nevada Restaurant Association, thanked the Food Program Staff for meeting with the Instructors. The Association requests that the Board consider the elimination of these fees. They have consulted with the National Restaurant Association and could find no other agency or department in the nation charging such a fee. There are some departments that charge the initial training fee, but no ongoing fee. They have 62 trainers in the program, and only the 27 trainers from Washoe County are being charged an additional fee. Many of the other states and departments have won awards for safety and program excellence, so there does not seem to be any correlation between safety and ongoing fees for instructors. The National Restaurant Association has a full auditing team. There are 15 people on that team right now. They do secret audits nationwide. They also check audit inspectors by pass rates and any cheating allegations.</p> <p>Fred Turnier, City of Reno Community Development Director, stated that on February 28, 2013, the City submitted a letter to the DBOH explaining the City's concern about the proposed fee increases. We participated in the Health District Fee Workshop and appreciate that time and effort. At the Workshop, we received the packet of the Proposed Fees that are before you today. Since then we have reviewed the fees, and we have a couple questions and comments on behalf of Community Development. We recognize the need for cost recovery; we fully understand that effort and necessity. In Reno's Community Development Department, we have an enterprise fund which is a cost recovery organization for building. Our revenues have to match up to our expenses. Over the years, we have had some tough choices to make. One of the choices we have made is to examine our activities to see if we can do things more efficiently, and possibly ask ourselves if an activity can be performed more efficiently by another agency. Is it required that we do it? One example is that in the past, we would have people check each project to see if lighting was spilling off the project onto another property. Now, we require the developer to submit a photometric plan to demonstrate to the City that light will not spill off to the property. For vector issues, we are requiring that the developer have their landscape architect submit plans which reflect no overspray, and then if there are overspray issues, Code Enforcement will address the code violation. Specifically, we are concerned because we deal with 22,000 business owners, contractors, and developers in northern Nevada. We actually collect fees for the Health District, and staff is tasked with answering questions about those fees. We have met with Health District staff regarding the asbestos notification, and that has helped us to be able to explain that issue. We would ask that Health District Staff work with the City to explore the development review and vector fees. Mr. Turnier submitted a fee schedule to the Board for its review.</p>

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		<p>Chairman Smith closed the public comment.</p> <p>Bob Sack reported that the Food Manager Certification program was started 20 years ago. This was one of the first programs in the country. It was designed to put Food Managers in restaurants that were trained in food safety. EHS staff taught the program for quite a while, and simultaneously the outside instructors increased their capacity. Within about 10 – 13 years, we decided the instructors were filling the need, and EHS staff was no longer needed to do actual training. EHS still had oversight over minimum qualifications and auditing classes. The fee that you see is representative of those elements. There are now national certifications. We agree it is now time to review what we do in this program and how we provide oversight. However, at this point, it is still in our Food Safety Regulations. We are willing to take a hard look at the program, and we have started that review process.</p> <p>Councilwoman Ratti asked for confirmation that even if Staff was ready to say today that the fee should be abolished, the Health District regulations governing the Food Program would have to be revised, and Mr. Sack answered in the affirmative. Councilwoman Ratti clarified for the record that no additional materials were given to the Board today relative to the Proposed Fee Schedule item. She stated that the only agenda item augmented with materials today was the Budget agenda item which was a spreadsheet on different scenarios for the Health Fund Ending Fund Balance based upon implementation of various percentages of the proposed fee increases. Councilwoman Ratti stated that Mr. Dillon and others have pointed out that the Board is now between a rock and a hard place. The County is implementing a recommendation from its fundamental review which will enable it to supply sustainable services. She supports that. The other jurisdictions are doing the same analysis. So, the significant driving factor in this year's proposed fee increase is the CoCAP allocation. If you remove the CoCAP allocation, some of the fees go down. So, whatever we do today needs to be tied to an absolute demand for a fundamental review of why we charge each of these fees in cooperation with our partners.</p> <p>Councilwoman Ratti stated that during the prior year's fee increase discussion, her understanding of the rationale for the raising of the fees was that a new director was more diligent in how we track things. That was her interpretation of the information that was given. She stated for the record at that time that it is not fair to ask the public to absorb a dramatic increase because we are doing a better job at tracking our expenses this year. Councilwoman Ratti feels the same way for this fee increase. She does not believe it is fair to ask the public to absorb this significant an increase in a one year period just because the County and the Health District are doing business differently. However, she also believes that the Health District has to recover its costs, or we will be reducing services to the people who need them most. Today, if I don't vote for fees, I'm voting against the Home Visitation Program; I'm voting against really important work that the Health District does. She would suggest a compromise. She would be willing to support a fee schedule with 50% of the CoCAP applied to the fees. She did a quick analysis across a handful of fees, and what you end up with is an approximate 5-20% fee increase. If the Board does not agree, she would suggest a 25% CoCAP recovery be applied to fees. We would at least be moving toward full cost recovery, which is the goal of the County. We should phase that in over a number of years. She agrees to this fee increase only with a comprehensive fundamental review of not how we calculate the fee, but why we are offering the service tied to that fee.</p> <p>Dr. Iser stated that the current fee proposal does not include the CoCAP that the Health District will be paying next year so we are always in arrears. Councilwoman Ratti stated that her hope is that the fundamental review process will locate some efficiencies that will create some savings. In that review, we will look at mandates to see if we need to be</p>

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		<p>performing services to the level we are now. She also believes we should do a fundamental process and fee review every three years with a tiered implementation of any fee increase so that it is not burdensome for the public and Staff. The business community needs that stability and predictable future. The public understands the cost of doing business.</p> <p>Chairman Smith stated that there is no way that the Health District can recover the full \$2.9 Million CoCAP allocation. The only way to effect change is to talk with the County Commissioners and see if they will limit the allocation as it is impossible for the Health District to generate that revenue. Chairman Smith is in agreement about implementation of the 50% CoCAP allocation for the Proposed Fee Schedule.</p> <p>Councilwoman Zadra asked for a review of the budget timeline, and she is curious because at this point we have only had one Fee Workshop with the public and business owners. Ms. Stickney verified that understanding. Ms. Stickney addressed the timeline for Councilwoman Zadra. Ms. Stickney reported that the budget system is open to AHS Staff in January. AHS Staff meet with the Division Directors and Program Managers to calculate the data. Staff then presents a preliminary Budget to the DBOH in early March. The District Health Officer then presents the preliminary budget to the BCC the first week of April. The Tentative Budget is then filed by the County by April 15. The final budget is due June 1; however, in a Legislative year, changes can be made up to June 30. Ms. Stickney stated that right now we have a balanced budget if the Board implements the Fee Proposal at 100% IDCR. If the Board elects to do some variation of the fees, we will have to do some type of adjustment. We are required to submit a balanced budget. The Health District process is done. We are already late, and they have been very accommodating. Ms. Stickney would recommend that the Board make a decision today. Councilwoman Zadra asked about the flexibility. Ms. Pam Fine stated that as far as the County is concerned, the Health Fund FY 14 Budget is done. On May 20, the BCC will hold public hearings, and County Finance Staff will have to file that final budget doc by June 1. Staff had to file the Tentative Budget Doc by April 15. Councilwoman Zadra asked, then what is the compelling reason to adopt a fee schedule today? What type of discretion does the Board have after the budget has been submitted? Ms. Fine reported that the Board will have the discretion to reallocate funds within the budget as submitted to date. Councilwoman Zadra stated then that there is no compelling reason to adopt a revised fee schedule today.</p> <p>Dr. Iser pointed out that it does take some time to implement any new fees, so if they will be implemented by July 1st, the new fee schedule would need to be approved today. Ms. Stickney reported that as Ms. Fine stated, the FY 14 Budget is adopted, and the County has committed the Transfer amount; that amount is firm, but our Tentative Budget was calculated on a Proposed Fee Scheduled capturing a 100% IDCR [WC and HD] recovery. If the Board chooses not to implement that fee structure, it will impact the Health Fund Ending Fund Balance, and we will have to balance. We will have to make adjustments to balance.</p> <p>Councilwoman Zadra stated her point is that the one Fee Workshop at the Builder's Association is not sufficient to engage the community to make these decisions and give them the opportunity review any proposed fee schedule. She would have preferred to see more community engagement and review prior to implementation of any new fee structure. She believes we owe more due diligence to our community. She believes there should be one more community meeting prior to implementation of any new fee structure.</p> <p>Councilwoman Ratti appreciates Councilwoman Zadra's line of questioning. It presented an entirely different picture of the budget process than she was aware. The compelling reason now for Fee Schedule determination is that every</p>

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		<p>month we delay approval will delay implementation, which then delays receipt of those revenues. Every month that goes by, we will be missing that month's fee increase. Councilwoman Ratti believes it is most prudent to focus on the end game, and the end game here will be the fundamental review, which will address the concerns of the public. I'm more interested in the full scale fundamental review.</p> <p>Ms. Stickney reported that the Fee Workshop was properly noticed in the Reno-Gazette Journal; Staff issued a press release; mailed out over 8,000 flyers to our fee payers; and posted notices on our website.</p> <p>Councilwoman Ratti stated in defense of Staff, the economy changed so rapidly, the resources have not been available to do a fundamental review. However, to be somewhat critical, public noticing is the minimum requirement of the law. It takes community outreach and engagement which is distinct from a minimum noticing. We have done that in the past; I don't know why it was not done this time. We understand the methodology, but we do not know the rationale. She would be willing to hold off on implementation of a revised fee schedule, but she does not believe that postponement will add clarity to the issues. Councilwoman Ratti stated that what she has heard from public comment on this item is that the community would like the fundamental review. The community wants to know why we are implementing these fees and whether there is a better way to implement them. That, we cannot get to in a short period of time; we either need to go with no action [maintain status quo] or impose a smaller percentage of increase. Whatever we decide to do, it will take a full year for the fundamental process to be complete. Respecting our constituents, I believe the conversation [fundamental review] will be best had with a third party since we have had questions about transparency. She wants to be sure that the public has the benefit of that third party review in this process.</p> <p>Ms. Stickney stated that she is pleased that the methodology has been well articulated. She stated that the rationale is developed by each division. The Division Directors have oversight over the rationale. Chairman Smith questioned whether the public has the ability to seek a variance for any Health District fees, and Ms. Stickney stated that if there are particular fees in question, the Board has the authority to adjust any one of those fees to the level it believes is prudent. Chairman Smith stated there are specific groups represented here today who are concerned about specific fees. Is there a mechanism in place for those individuals or business to come forward and attempt to negotiate a fee? Ms. Stickney replied that if the Board gives that direction, a certain area of fees could be reviewed, or they could simply stay flat.</p> <p>Ms. Stickney questioned whether the Board was choosing to delegate authority to the Division Directors to have the prerogative to waive fees. Councilwoman Ratti stated that she could not support that policy because it would have the potential to become arbitrary and capricious. We need to make a decision today. We need to move forward on the fundamental review and bring in a third party to help our Staff during this review. We can certainly review certain areas first [Certified Food Instructors]. We need third party expertise with a project manager who will help our Staff be successful.</p> <p>Dr. Iser reported to the Board that if the Board raises no fees, including the CoCAP, there will be an approximate \$300,000 impact to our budget. If you implement less than 50% cost recovery, we will not have the dollars to hire a third party to do that fundamental review.</p>

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		<p>Dr. Humphreys stated that it is imperative the Health District have a comprehensive fundamental review. He understands that implementing a portion of the cost recovery is arbitrary, but the effect on our budget is not arbitrary. Dr. Humphreys would be open to looking at a percentage increase rather than 100% cost recovery.</p> <p>Councilwoman Ratti stated that she is frustrated again by the confusing nature of the numbers. Dr. Iser's statement just surprised her again. Ms. Ratti stated that after reading the entire Staff report and the handout today, that these were the bottom line impacts to the budget. However, she now believes that they are not, and what is not outlined is the "if we do nothing" scenario.</p> <p>Lori Cooke, Fiscal Compliance Officer, directed Councilwoman Ratti to page 4 of the Staff Report. If we talk about net increase or decrease if we did nothing, the impact will be (\$417,050); the \$374,178 is the impact if you do not implement any portion of the CoCAP recovery. The Health District's IDCR is a total of \$42,872. Councilwoman Ratti stated that if we did status quo some of these new fees or significantly large increases would not happen until we have the fundamental review. That is the difference between doing nothing and zero percent CoCAP recovery.</p> <p>Kevin Dick, Director, Air Quality Management Division, stated that if we do nothing, not only would those increases not take effect, but other things such as the CPI adjustment to our air pollution emissions fee would not take effect. We are also trying to cost recover for our wood stove certificates which we have not recovered in the past, so the status quo would have fiscal impact.</p> <p>Dr. Hess restated his motion for the record. Councilwoman Ratti restated she had seconded the motion for discussion purposes. Councilwoman Zadra questioned if the Board would be able to change the fee structure mid-budget year. Chairman Smith stated that the Board can take that action if they so desire. Ms. Stickney affirmed that to be the case, and that Staff would have to balance the budget again. Councilwoman Ratti stated that the practical application of getting the updates into the computer system to actually apply a new fee structure is a driving factor, along with noticing the community.</p> <p>Fred Turnier, Director, Community Development for the City of Reno, stated that if this motion is approved, he has been directed by the City Council of Reno to review the fees that they collect on behalf of other entities, including the Washoe County Health District. The time frame is very aggressive; the review needs to be completed within the next six months, so he will be reaching out to the Division Directors of the Washoe County Health District.</p> <p>Bob Sack, Director of Environmental Health Services Division, stated that the City is collecting fees for us as a convenience for customers. There is no requirement that they do that for us. If it becomes a problem for the City, we are more than able and willing to speak with those customers and answer questions. Those fees are collected by the City at the City's request to make it more convenient for customers. We are more than happy to participate in any discussions about fee justification, but there is no requirement that they collect fees for us. Frankly, if it is a problem, we are more than happy to collect the fees ourselves. In the past, when we have an area that we did not need to participate in, we have directed staff and the City to not collect such fee, and then addressed it in a future fee schedule to eliminate it. We won't continue to collect a fee if we have no purpose to collect same and providing the service attached to that fee.</p>

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		<p>Dr. Humphreys commended the City of Reno for partnering with the Health District to make that convenience available for the citizens.</p> <p>Councilwoman Ratti stated that, understanding it will have budget impacts that the Board will have to address in Agenda Item No. 15, she is not comfortable with the 50% CoCAP recovery at the conclusion of this conversation because she believes it needs to be phased in to give the business community stability. She is also not comfortable with leaving it at the status quo, so she is withdrawing her second to Dr. Hess's motion, and makes another motion, exactly the same as Dr. Hess's motion except to implement 25% IDCR [CoCAP] recovery.</p> <p>Chairman Smith questioned what the budget impact of 25% IDCR would be, and Dr. Iser stated it would be leave the Health Fund with an approximate EFB of (\$4,000).</p> <p>Ms. Admirand noted that Dr. Hess's motion is still on the table, and Dr. Hess withdrew his motion.</p> <p>Dr. Hess moved (WITHDRAWN), seconded by Councilwoman Ratti, to approve and adopt a 50% IDCR Fee Schedule, as presented, along with a comprehensive Fundamental Review of the Washoe County Health District. (SECOND WITHDRAWN)</p> <p>Councilwoman Ratti moved, seconded by Councilwoman Zadra, to approve and adopt a 25% IDCR Fee Schedule, as presented, along with a comprehensive Fundamental Review of the Washoe County Health District.</p> <p><u>MOTION CARRIED</u></p> <p>Ms. Stickney expressed her appreciation for Ms. Cooke's work on the fee proposal agenda item.</p>
15.	<p>Presentation, Discussion, and Possible Direction to Staff regarding the Maternal, Child and Adolescent Health Program</p>	<p>Steve Kutz, Director, Community and Clinical Health Services Division, acknowledged Ms. Candy Hunter as the author of the Staff Report on the MCAH Program. The Board will be impressed with Ms. Hunter's presentation today.</p> <p>Mr. Kutz stated that our MCAH Program does deal with individual families, but it is a public health program and targets the neediest in our community. We move families forward in our community one family at a time; when one family moves forward, it impacts our community. Mr. Kutz believes this is a critically important program, and Ms. Hunter's presentation will impart that information.</p> <p>Ms. Candy Hunter made the presentation on the WCHD MCAH Program, a copy of which was placed on file for the record. Ms. Hunter stated that the target population for this program is very high risk. Ms. Hunter stated that this is a non-mandated program, but the funding is less than 2% the WCHD Budget, which amounts to less than \$1.00 per capita for our county. The program is also supported by grant funding.</p> <p>Ms. Hunter reported that the Program's service contraction in 2008 required a very thoughtful process. Staff presented to the Board in January and February of 2009, and subsequently in April of 2009 there was a lengthy discussion and the</p>

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	<p>PUBLIC COMMENT:</p>	<p>motion at that time was that the funding to the MCAH program would be reduced by 50% of the proposed funding, which left the program at an approximate \$400,000 funding level that it is still in place today. This reduction also helped Department avoid layoffs at that time. Family Planning was also reduced at that time. Ms. Hunter has available information to share about individual productivity and accountability data for each nurse.</p> <p>Ms. Hunter continued the presentation on the vital services that are provided through the program. The program nurses are a tremendous asset to the community. 2,200 children come to Washoe County's ER Departments month, and program staff is able to prevent many admissions.</p> <p>Ms. Hunter invited any of the DBOH members to attend a home visit with any of the nursing staff. She suggested that such a visit will inform the Board about how significant the home environment is; much more so that what is seen in a clinical setting.</p> <p>Chairman Smith opened the public comment on this agenda item.</p> <p>Jeanne Marsh, Children's Services Division Director for the Washoe County Department of Social Services, stated that she is here to confirm how important it is for Social Services to have this program available to it. She stated that they do not make as many referrals as they used to due to capacity issues. We have to be very selective with the referrals that they do. Our primary referrals are for infants who are born after exposure primarily to marijuana use. These are babies that do not meet the threshold for a CPS investigation, but we know that the risk is extremely high and we are very concerned about health of that baby.</p> <p>Social Services Staff is not allowed to enter a home if it does not meet certain statutory criteria. By the referral to the Home Visiting Program, the nurses are able to engage a parent in a manner that we cannot. They will not interact with Social Services staff in the manner as they will the Home Visitation Program staff. The nurses are able to educate the parent about the critical needs of those babies.</p> <p>Ms. Marsh stated that another area that Social Services depends on MCAH staff is the Child Fatality Review Committee. We meet on a monthly basis and review every child fatality in our area. We rely on the expertise of the Public Health Nurses to help us understand the trends and for information about the narcotics that are being used today. Without their participation, it would lessen the credibility of the Child Fatality Review Committee. Ms. Marsh stated that she and her staff are social workers. As social workers, our expertise is in assessing child safety and family functioning. We rely heavily on the Public Health Nurses to help us understand the medical aspect of our jobs.</p> <p>Ms. Marsh thanked the Board for their time and expressed her hope that her few words today demonstrate the significant collaboration and contribution that public health makes to CPS.</p> <p>Ashley Blakely, Nurse Manager of the Neonatal Intensive Care Unit at Renown Medical Center, provided written comment for the record. Dr. Iser read Ms. Blakely's comments into the record. Ms. Blakely stated that many patients they treat are underserved. The MCAH program allows us to continue to assess the needs of this population after hospital discharge. Many of the patients have complex medical / psycho-social needs requiring referrals to other health care providers and services. The only way to promote MCAH is to continue this program.</p>

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		<p>Debbie LaBalch, Nurse Manager of the Postpartum Unit at Renown Medical Center, stated that we have a large number of young, underinsured patients in our area, and these patients benefit greatly from the MCAH Program. This program is able to pick up lack of follow up care that would have been missed if the program were not in place. This lack of follow up would result in many more emergency room visits which are much more expensive in the long run.</p> <p>Chairman Smith stated that the Home Visitation Program is not a program that is mandated, but a program which the Board of Health has chosen to fund in the past. Dr. Furman had requested that this item be agendized, so he will turn the floor over to Dr. Furman.</p> <p>Dr. Furman stated that he wants to thank the public that has written letters or submitted comments. The MCAH Program is not a mandated program, and that is why he wanted to have this presentation. Dr. Furman read into the record several studies which have reviewed maternal and child health programs nationally. Dr. Furman stated the studies reflect that the vast majority of these programs only impact a very small percentage of the population, and that is why he believes the Health District should not be spending our very limited resources on these type programs.</p> <p>Councilwoman Ratti thanked Dr. Furman for his research and asked what his goal is in agendizing this program for review. Councilwoman Ratti stated that she will support a fundamental review of the program, but does not believe any one program should be singled out for review at this time. Councilwoman Ratti stated that as a Board Member, Dr. Furman has the right to request this presentation, and she respects that right. However, the remainder of the Board Members should have the right to equal information to make any decision.</p> <p>Councilwoman Ratti stated that she supports a fundamental review of all Health District programs, but she does not support picking out one program and piece mealing the fundamental review of that program with one board member having your version of information and the rest of us not having access to similar information. Councilwoman Ratti asked Dr. Furman if there is an action that he is seeking, and Dr. Furman stated that a fundamental review of the program is what he is seeking also. Councilwoman Ratti restated that the fundamental review process will be agendized for the next Board meeting.</p> <p>Chairman Smith asked the Board if they would like to take action on the matter or not, and Dr. Humphreys stated that he believes the board comments have expressed the need for the fundamental review so there is no need for further action today.</p>
10.	<p><u>Regional Emergency Medical Services Authority:</u></p> <p>A. Review and Acceptance of the Operations and Financial Reports for March, 2013; and</p>	<p>Mr. Jim Gubbels, President of REMSA, reported that the DBOH members have been provided copies of the March 2013 Operations and Financial Reports; overall emergency response times for Priority One compliance was at 93%; in the 8-minute zone, it was 93%; for the 15-minute zone, it was 100%; for the 20-minute zone it was 100%. For Priority Two compliance it was 97%. Advised the overall average bill for air ambulance service to date is \$7,350, and overall average bill for ground ambulance services to date is \$1,027.</p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
	B. Update of REMSA's Community Activities Since March, 2013	<p>Dr. Hess asked Mr. Gubbels about REMSA's collection rate on billings with indigent and Medicaid billing, and Mr. Gubbels responded that it is a little less than 50% overall. Mr. Gubbels presented REMSA's community service activities since March 2013. Dr. Humphreys expressed his appreciation to Mr. Gubbels for his report. Dr. Furman congratulated REMSA again on receiving the innovation grant. Dr. Furman suggested that there might be a possibility of implementing some type of Home Visitation program through that grant. Mr. Gubbels stated that he will be sharing updates on the grant as the program progresses.</p> <p>Councilwoman Ratti moved, seconded by Dr. Humphreys, to accept the REMSA Operations and Financial Report for March 2013 as presented.</p> <p><u>MOTION CARRIED</u></p>
11.	Presentation, Discussion, and Possible Direction to Staff regarding Emergency Medical Services ("EMS"), Including Recommendations Contained in the TriData Report and Various Other EMS Studies.	<p>Dr. Joseph Iser, District Health Officer, presented the EMS update. Dr. Iser stated that attached to the Staff Report is a letter from the City Managers and the County Manager to REMSA related to their expectations. This letter was discussed at the REMSA Board Meeting last Friday.</p> <p>Councilwoman Ratti asked Mr. Gubbels when the Board might expect REMSA's response to that letter, and Mr. Gubbels stated that it was delivered and discussed at the April 19 REMSA board meeting, and a response will be forthcoming.</p> <p>Councilwoman Zadra moved, seconded by Dr. Hess, to accept the EMS update, as presented.</p> <p><u>MOTION CARRIED</u></p>
12.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for March, 2013	<p>Eileen Stickney, Administrative Health Services Officer, presented the Monthly Public Health Fund Revenue and Expenditure Report for March 2013, stating that Staff recommends the Board accept the report.</p> <p>Dr. Humphreys, moved, seconded by Councilwoman Zadra, to accept the Revenue and Expenditure Report for March, 2013, as presented.</p> <p><u>MOTION CARRIED</u></p>
14.	Update and status report on Fiscal Year 14 Budget and possible direction to staff	<p>Eileen Stickney, Administrative Health Services Officer, presented the FY 14 Budget update. Ms. Stickney reported that Staff has provided to the Board Members the updated "State Doc" for review. The white copy is for the Members' budget books, but the orange sheet is provided to show the differences in outcomes based on the fee scenarios provided. Ms. Stickney reported that this document reflects all the different changes that have been reported to the Board for this budget cycle. This is the bottom line for FY 14. The State Doc reflects that with 100% WC IDCR, the EFB would have been \$276,032. However, since the Board has chosen to implement a 25% WC IDCR, based on a quick review and calculation, the EFB will be approximately (\$4,000).</p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
		<p>Ms. Stickney reported that during the break, she spoke with Ms. Fine, and as far as the County is concerned, the Health Fund FY 14 Budget is adopted and is balanced, and the Health District can manage the variance created by the approved Fee Schedule within the Health District process. The County will not need additional item back. Come July 1, we know we will be going in with a budget deficit, and we can manage that internally.</p> <p>Councilwoman Ratti confirmed understanding that Ms. Stickney is not asking for guidance or direction from the Board at this point to close the deficit, and Ms. Stickney confirmed that is the case. We can manage this deficit as we would any other budget program or variance that was not coming in as expected. Ms. Stickney reported that Staff should have a good sense of how to close the gap by August and will report to the Board at that time. The fundamental review process may also affect the decision making.</p> <p>Dr. Hess moved, seconded by Councilwoman Zadra, to accept the FY 14 Budget update as presented.</p> <p><u>MOTION CARRIED</u></p> <p>The District Board of Health Recessed at 4:03 pm.</p>
16.	<p>Consideration of contracting with an appropriate national organization for a public health fundamental review of the Washoe County Health District, with a proposed budget of \$80,000</p>	<div data-bbox="911 829 1703 987" style="border: 1px solid black; padding: 5px; text-align: center;"> <p>This item was pulled from the Agenda by Chairman Smith under Agenda Item No. 4 – Approval / Deletions to Agenda for the April 25, 2013 Meeting.</p> </div>
17.	<p>Presentation by Jordan Wagner re publication in Journal of Environmental Health</p>	<div data-bbox="911 1122 1703 1224" style="border: 1px solid black; padding: 5px; text-align: center;"> <p>This item was heard under the Recognitions portion of the Agenda.</p> </div>
18.	<p>Presentation of Environmental Health Services Division Strategic Plan</p>	<div data-bbox="911 1295 1703 1438" style="border: 1px solid black; padding: 5px; text-align: center;"> <p>This item was pulled from the Agenda by Chairman Smith under Agenda Item No. 4 – Approval / Deletions to Agenda for the April 25, 2013 Meeting.</p> </div>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
19.	<p>Action on amendment to employment agreement, settlement agreement and/or separation agreement between District Board of Health and District Health Officer</p>	<p>Chairman Smith reconvened the District Board of Health at 4:08 pm with Commissioner Jung in attendance telephonically.</p> <p>Chairman Smith stated that he and Dr. Iser have agreed to the Separation Agreement which was placed on the record today. Chairman Smith stated there were a few issues which concerned him, as well as Dr. Iser's health. Chairman Smith stated that he is looking for Dr. Iser's letter of resignation, and the Board Members will have to vote to accept Dr. Iser's resignation. Chairman Smith turned the floor over to Dr. Iser.</p> <p>Dr. Iser thanked Chairman Smith for the opportunity to speak on this issue. Dr. Iser stated that these issues are deeply personal. Dr. Iser reported on medical issues that are impacting his health. Dr. Iser discussed the range of diagnoses proposed by his physician in December. In January, Dr. Iser underwent certain testing that indicated a diagnosis on the non-malignant side of the scale, but further testing was necessary. Dr. Iser stated that throughout this process, he discussed these issues with Chairman Smith. Dr. Iser stated that he has also discussed these issues with Dr. Hess.</p> <p>Dr. Iser stated that at his regularly scheduled monthly meeting with Chairman Smith on April 10, he advised Chairman Smith that he would need to take a few weeks off in May and June to deal with some medical issues and to attend the birth of a new grandson expected in June. Chairman Smith discussed with him then the option of resigning in order to let the Health District move on, and Dr. Iser agreed. Therefore, Dr. Iser is submitting his resignation today to honor that agreement. Dr. Iser wished his Staff and the Health District well. It has been his distinct honor to work with the finest people he has ever known. Dr. Iser then read into the record an email he had received today from Katy Simon.</p> <p>Dr. Iser stated to his staff: "Do your good work and always stand up for public health." Dr. Iser tendered his resignation as of close of business today, April 25, 2013.</p> <p>Ms. Admirand asked that the Board now hear public comment on this item.</p> <p>Chairman Smith opened the item for public comment. [There were four attendees who filled out cards for the Agenda item who were unable to stay the entire length of the meeting and therefore did not make public comment.]</p> <p>Ellen Clark, Washoe County Chief Medical Examiner and Coroner, stated that she appreciates the opportunity to address the Board. She was alarmed to hear about this item on the agenda. Dr. Clark stated that Dr. Iser is one of the finest leaders and professionals that she has had the opportunity to work with, and Dr. Clark apprised the Board of some of the projects Dr. Iser has commanded and overseen in corroboration with her department. Dr. Clark commends Dr. Iser to the Board as a fantastic ambassador for the District Board of Health, the County, and the community.</p> <p>Jennifer Howell thanked the Board for the opportunity to speak. Ms. Howell stated that in her 13 years at the Health District, she has never experienced the leadership that Dr. Iser has brought to Health District. He has broken down silos and made such an impact on public health in our community. She asked that the Board not accept Dr. Iser's resignation.</p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
		<p>Chairman Smith stated that there are six other cards submitted in support of Dr. Iser, who did not request to speak.</p> <p>Dr. Hess stated that he was shocked when Chairman Smith called him about two weeks ago and stated that this might be a possibility, and then Dr. Iser emailed him about taking a leave of absence. Dr. Hess asked that Chairman Smith reconsider accepting Dr. Iser's resignation. Dr. Hess stated that Dr. Iser should be allowed to take appropriate leaves of absence. Dr. Hess read a statement into the record regarding his belief that Dr. Iser has been an excellent representative for public health.</p> <p>Ms. Admirand asked that Chairman Smith read some of the remaining comments into the record.</p> <p>Chairman Smith read into the record a letter of support for Dr. Iser from John Packham, Director of the Nevada Public Health Foundation, a copy of which was placed on file for the record.</p> <p>Councilwoman Ratti read into the record a letter of support for Dr. Iser from Emily Brown, MPH, CPH, a copy of which was placed on file for the record.</p> <p>Dr. Humphreys read into the record a letter of support for Dr. Iser from Carla Fells, Executive Director of the Washoe County Employee's Association, a copy of which was placed on file for the record.</p> <p>Chairman Smith read into the record a letter of dissent from Stacey Akurosawa to Carla Fells regarding Dr. Iser's tenure as the District Health Officer.</p> <p>Dr. Humphreys stated that he believes it is important to look at the all the employees and leaders from various aspects of public health across our community as we make this decision. We must keep those things in mind as well.</p> <p>Chairman Smith called for a vote on the Separation Agreement to which he and Dr. Iser have agreed. Chairman Smith stated that he believes Dr. Iser is one of the smartest guys when it comes to public health. His knowledge is immense.</p> <p>Dr. Hess requested clarification on the options available to the Board today. Ms. Admirand stated that the item today is acceptance or amendment to the Separation Agreement, and Dr. Iser's resignation is contingent upon acceptance of the Separation Agreement.</p> <p>Dr. Furman moved, seconded by Councilwoman Ratti, to accept the Separation Agreement and the resignation of Dr. Iser.</p> <p>Dr. Hess stated his dissatisfaction in the process and being boxed in to a decision in this manner. He questioned if a vote could be taken on accepting Dr. Iser's resignation, and Ms. Admirand replied negatively, that the item is agendized as action on the Separation Agreement. Dr. Hess stated this could be a personnel session, and Ms. Admirand stated it is not a personnel session; it was not agendized as a personnel session, and that these were issues that were discussed between Dr. Iser and Chairman Smith, and this is the agreement they negotiated to handle this matter.</p>

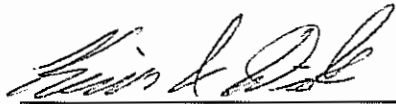
TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
		<p>Councilwoman Zadra stated that due to her short tenure on the Board, she has not had an adequate opportunity to evaluate a reason for a Separation Agreement. Councilwoman Zadra questioned Ms. Admirand if she could recuse herself. She is not as informed as the rest of the Board. Ms. Admirand stated that the opportunity to recuse yourself is governed under the Government Ethics Standards, which require the party to have a conflict of interest. Ms. Admirand does not believe that a conflict of interest exists, so she suggested Councilwoman Zadra use her best judgment or abstain.</p> <p>Dr. Humphreys asked Dr. Iser if he had agreed to this Separation Agreement, and Dr. Iser affirmed that he did participate in the negotiations.</p> <p>Dr. Hess stated that if he understands the process, if the Board accepts this Separation Agreement, Dr. Iser's resignation will be effective today. Dr. Hess stated he believes that makes for a difficult transition and it would be better to have Dr. Iser available to make a smoother transition. Chairman Smith stated that was the agreement, but Dr. Iser has stated he would be available by phone if he was needed. Dr. Hess stated this is "bull****," and asked that the record reflect his comment.</p> <p>Dr. Humphreys questioned Dr. Iser if the developed and discussed terms are agreeable to him, and Dr. Iser confirmed this. Chairman Smith called for a vote on the motion, and Dr. Iser asked for a roll call vote.</p> <p><u>ROLL CALL VOTE:</u></p> <p>Chairman Smith: Yes Dr. Hess: Abstain Dr. Humphreys: No Dr. Furman: Yes Councilwoman Ratti: Yes Councilwoman Zadra: Abstain for the reasons identified Commissioner Jung: Yes</p> <p><u>MOTION PASSED</u></p> <p>After the motion passed, Dr. Iser asked to be excused. Dr. Hess asked Dr. Iser if he had a recommendation for an Interim or Acting Health Officer, and Dr. Iser responded that Chairman Smith will direct that appointment.</p> <p>Dr. Iser thanked his Staff and this Board for allowing him to serve the public. Chairman Smith wished him well.</p>
20.	Possible action to appoint acting or interim district health officer	<p>Chairman Smith stated that he has thought this over and would like to appoint Mr. Kevin Dick, and Mr. Dick has agreed to accept such an appointment. Chairman Smith informed the audience that none of the Division Directors had contacted him. He contacted Mr. Dick. Chairman Smith would like to have the appointment for at least six months before a decision is made to pursue an active recruitment.</p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
		<p>Dr. Hess suggested there might be other possibilities. Dr. Hess would like information about Mr. Dick's credentials. He would like to see his curriculum vitae.</p> <p>Mr. Dick reported to the Board that he has a Bachelors of Science Degree from Cornell University and the Engineering College in Geology. Dr. Hess asked Mr. Dick if he has a public health degree, and Mr. Dick responded that he does not. Dr. Hess stated he believes that the other Division Directors should at least be given some consideration.</p> <p>Chairman Smith stated that he is not close minded about the appointment, but he worked closely with Mr. Dick on the fee and budget issues while Dr. Iser was out of town, and he was impressed with Mr. Dick's performance.</p> <p>Ms. Stickney stated that she has been with the Health District for over 20 years and in public health for about 30. She fully supports the decision made by the Chairman. Ms. Stickney believes that Mr. Dick possesses the essential leadership traits that it takes to address the upcoming challenges. He has a business background. He came in and turned around a division that had some personnel issues, and she fully supports his appointment.</p> <p>Dr. Hess stated that while he respects Mr. Dick's credentials and background, he is extremely nervous about appointing anyone to this position without a public health degree. Dr. Hess stated that the reason the French failed in 1881 in finishing the Panama Canal, is because they did not recognize the disease problems associated with tropics and experienced 22,000 deaths. The Americans went in and performed mosquito abatement and enhanced sanitation and safe drinking water and finished the Canal. He is extremely nervous making this decision for six months. He would rather make an appointment for a month.</p> <p>Mr. Dick stated that Chairman Smith contacted him and asked if he would be willing to serve as Interim District Health Officer. Mr. Dick told him he would be willing to serve if that is what the Board wanted. Mr. Dick stated that he completely defers to the Board. He stated that he came to the Health District to manage Air Quality, and he will not be offended at all if the Board chooses someone else, but if the Board does pick him, he is willing to serve.</p> <p>Dr. Furman stated that he believes Mr. Dick does a fine job, and the Board can always ask to bring it up before the six months if we choose. Chairman Smith and Ms. Admirand agreed with Dr. Furman.</p> <p>Councilwoman Ratti stated that she understands and respects Dr. Hess's very serious concerns and his distress over the challenges that lie ahead. She stated that no one person will have all the assets needed by the Health District. What we need is someone who can deploy a team. Councilwoman Ratti stated that she assumes based on the quality of the people who work for the Health District and the division heads that they are going to work together so that the public health needs of Washoe County are addressed.</p> <p>Dr. Humphreys moved, seconded by Councilwoman Ratti, to appoint Kevin Dick Interim District Health Officer.</p> <p>Councilwoman Zadra stated that she heard no qualifier in that motion, so the term would be open ended. Councilwoman Ratti stated that is correct; she does not see the need to define that term at this moment. What is</p>

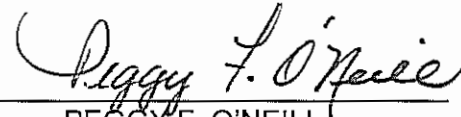
TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
		<p>necessary is to stabilize the Health District right now. The appointment can be addressed at any future meeting. Councilwoman Zadra stated that this points back clearly to the fundamental review that should have looked at operations from the top down. So when are we going to come back to Item No. 16 and initiate that review of our operations.</p> <p>Chairman Smith stated that Mr. Dick had asked that he pull the item because he has some different ideas, but we can certainly put it back on the agenda.</p> <p>Chairman Smith called for the vote:</p> <p>Chairman Smith: Yes Dr. Humphreys: Yes Dr. Furman: Yes Councilwoman Ratti: Yes Councilwoman Zadra: Yes Commissioner Jung: Yes Dr. Hess - No</p> <p><u>MOTION PASSED</u></p>
21.	<p>Possible action to approve independent contractor agreement with physician to serve as medical director for District Board of Health</p>	<p>Ms. Admirand informed the Board that at this point they do not need to take action on this item. There needs to be medical supervision over all the clinical programs that require medical assessment. We do have agreements in place with independent contractor physicians for all of these programs, except for Communicable Diseases. She has discussed this with Mr. Kutz, and they will negotiate a contract for this program for approval by the Interim District Health Officer. So no action is necessary on this item.</p>
22.	<p><u>Staff Reports and Program Updates</u></p> <p>A. <u>Director – Epidemiology and Public Health Preparedness</u></p>	<p>Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director’s Report, a copy of which was placed on file for the record.</p> <p>Dr. Todd stated that he has one update to his report. The one incident of Lymphocytic Choriomeningitis has been confirmed by the laboratory as negative.</p>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
	B. <u>Director – Community and Clinical Health Services</u>	Mr. Steve Kutz, Director, Community and Clinical Health Services, presented his monthly Division Director’s Report, a copy of which was placed on file for the record.
	C. <u>Director – Environmental Health Services</u>	Mr. Robert Sack, Director, Environmental Health Services, stated that he did not present a staff report in contemplation of presenting a lengthy presentation on Environmental Health. Staff has been working on the potential communicable disease with the Epi Team.
	D. <u>Director – Air Quality Management</u>	Mr. Kevin Dick, Division Director, Air Quality Management, presented the monthly Division Director’s Report, a copy of which was placed on file for the record. Mr. Dick reported that included in his report is the historical AQM budget and staffing data and impacts that Councilwoman Ratti had requested after Mr. Kutz’s presentation on CCHS.
	E. <u>Administrative Health Services Officer</u>	The Administrative Health Services Officer’s Reports for this month were addressed in other agenda items.
	F. <u>District Health Officer</u>	Dr. Iser, District Health Officer, presented the monthly District Health Officer Report, a copy of which was placed on file for the record. Dr. Furman read into the record an article published by NALBOH which he believes has bearing on the RWJF grant. It is very complex to try to implement cross-jurisdictional sharing arrangements. Councilwoman Ratti stated that the RWJF grant project is not yet concluded, and the Board approved a sub-committee to review structural issues for the Health District. Councilwoman Ratti believes that would be the appropriate environment to discuss the findings of grant project.
23.	Board Comment – Limited to Announcements or Issues for Future Agendas	None.
24.	Emergency Items	None.
25.	Public Comment	Phil Ulibarri pointed out items of interest in the “Bike to Work” week events.

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION
26.	Motion to Adjourn	<p>There being no further business to come before the Board, the meeting was adjourned.</p> <p>Dr. Humphreys moved, seconded by Councilwoman Ratti, to adjourn the meeting.</p> <p>The meeting was adjourned at 5:03 pm.</p> <p><u>MOTION CARRIED</u></p>



KEVIN DICK
INTERIM DISTRICT HEALTH OFFICER



PEGGY F. O'NEILL,
RECORDING SECRETARY



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: June 27, 2013
 TO: District Board of Health
 FROM: Charlene Albee, Acting Director, Air Quality Management
 SUBJECT: Shady Grove Trailer Park – Case No. 1119
 Unappealed Citation No. 5269
 Agenda Item: 7. A. 1. a.

Recommendation

Air Quality Management Staff recommends that Citation No. 5269 be upheld and a fine of \$2,000 be levied against Shady Grove Trailer Park, owned by Mrs. Mary Marinaccio, for failure to notify Air Quality Management prior to the demolition of a multi-family/commercial facility. Failure to provide proper notification constitutes a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.105(B)(10) National Emission Standards for Hazardous Air Pollutants (NESHAP), Subpart M - Asbestos, which is implemented through Section 030.107 (A) Asbestos Sampling and Notification. This is a negotiated settlement.

Recommended Fine: \$5,146.00

Negotiated Fine: \$2,000.00

Background

On Thursday April 25, 2013; Air Quality Specialist Suzanne Dugger received a complaint from Ms. Tina Burton, Plans/Permits/Applications Aide for Air Quality Management, regarding demolition activities at the Shady Grove Trailer Park, located at 1905 East Fourth Street in Reno. The complaint stated that Ms. Burton, while in route to work, noticed the trailer park had been vacated and the trailers and wooden sheds were in the process of being demolished. Ms. Burton stated that she had not received an Asbestos Acknowledgement Form or NESHAP Demolition Notification for that address.

Upon arrival at the Shady Grove Trailer Park, AQ Specialist Dugger found debris piles in addition to dumpsters filled with demolition debris. AQ Specialist Dugger posted a STOP WORK ORDER on the front gate and on one of the dumpsters to halt any further demolition activities. AQ Specialist Dugger then contacted Mrs. Mary Marinaccio, the property owner who lives out of state, to make her aware of the demolition taking place without the proper permit. AQ Specialist Dugger informed Mrs. Marinaccio that she would need to contract with a licensed asbestos consultant to have asbestos sampling completed on the debris piles and the debris in the dumpsters.

On Friday April 26, 2013, Mrs. Marinaccio contracted with Mr. Tom Wise, Wise Consulting & Training, to complete an asbestos survey of the demolition debris. On Monday April 29, 2013, Mr. Wise contacted AQ Specialist Dugger and informed her that all of the 16 samples of suspect asbestos containing materials came back negative for asbestos. On Tuesday April 30, 2013, AQ Specialist Dugger contacted Mrs. Marinaccio to advise her of the test results and the removal of the Stop Work Orders. Based on the results of the investigation, AQ Specialist Dugger issued Notice of Violation Citation No. 5269 for a major violation of Section 030.107(A) Asbestos Sampling and Notification.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health
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June 27, 2013

DBOH / Shady Grove Trailer Park / Case 1119

Page 2

Settlement

On Thursday May 9, 2013, Senior Air Quality Specialist Dennis Cerfoglio and AQ Specialist Dugger contacted Mrs. Marinaccio via phone to conduct a negotiated settlement meeting. After careful consideration of all the facts in the case, AQ Specialist Cerfoglio recommended that Notice of Violation Citation No. 5269 be upheld with a fine of \$2,000. A Memorandum of Understanding was signed by all parties.

Alternatives

1. The Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 5269.
2. The Board may determine to uphold Citation No. 5269 and levy a fine in the range of \$0 to \$10,000 per day.

In the event the Board determines to change the penalty, the matter should be continued so that Shady Grover Trailer Park may be properly noticed.

Charlene Albee

Charlene Albee, Acting Division Director
Air Quality Management

CA/DC: ma



NOTICE OF VIOLATION

NOV 5269

DATE ISSUED: 4-30-2013

ISSUED TO: SHADY GROVE PARK PHONE #: 425-347-7934

MAILING ADDRESS: 530 17th PLACE CITY/ST; MUKILTEO, WA ZIP: 98275

NAME/OPERATOR: MARY MARINA OCIO PHONE #: 425-347-7934

PERMIT NO. _____ COMPLAINT NO. CMP13-0057

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 4-30-2013 (DATE) AT 3:00 P.M. (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|---|---|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 __ DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>030.107 (A)</u> |

VIOLATION DESCRIPTION: FAILURE TO OBTAIN NESHAP DEMOLITION AND NOTIFICATION PRIOR TO DEMOLITION OF MOBILE HOMES.
030.107(A) ASBESTOS SAMPLING AND NOTIFICATION

LOCATION OF VIOLATION: 1905 E. 4th STREET RENO, NV 89512

POINT OF OBSERVATION: SHADY GROVE PARK

Weather: CLEAR Wind Direction From: N E S W

Emissions Observed: NA
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 4-30-2013 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within IMMEDIATELY hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: UNAVAILABLE FOR SIGNATURE Date: 4-30-2013

Issued by: Suzanne Dwyer Title: AQS II

PETITION FOR APPEAL FORM PROVIDED APPEAL FORM GIVEN SENT NOV CERTIFIED MAIL.

10F2

STOP WORK

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION

1001 EAST NINTH ST. SUITE B171 • RENO NV 89512
PHONE (775) 784-7200

DATE 4-25-2013 TIME 11:30 A.M.
OWNER/OPERATOR _____
ADDRESS 1905 E. 4th STREET RENO
EQUIPMENT DESCRIPTION DEMO ACTIVITY

NOTICE OF VIOLATION # _____ DATE _____

- 30.105 Asbestos Removal
- 40.080 Gas Station Operations
- 30.200 Source Operations Without Permit

VIOLATION SECTION POSSIBLE IMPROPER DEMO, AND ASBESTOS REMOVAL
030.107??

YOU HAVE BEEN DULY NOTIFIED OF THIS VIOLATION AND ARE HEREBY ORDERED TO CEASE CONSTRUCTION, INSTALLATION, ALTERATION, OR OPERATION OF THIS SOURCE.

FAILURE TO CONFORM MAY RESULT IN A FINE OF UP TO \$10,000 PER DAY AS LEVIED BY THE DISTRICT BOARD OF HEALTH PURSUANT TO THE AIR POLLUTION CONTROL REGULATIONS FOR RENO, SPARKS, AND WASHOE COUNTY.

PLEASE CALL 772-7924
By Suzanne Dwyer Inspector

UNLAWFUL TO REMOVE THIS TAG

20F2

STOP WORK

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION

1001 EAST NINTH ST. SUITE B171 • RENO NV 89512
PHONE (775) 784-7200

DATE 4-25-2013 TIME 11:30 A.M.
OWNER/OPERATOR _____
ADDRESS 1905 E. 4th STREET RENO
EQUIPMENT DESCRIPTION DEMO ACTIVITIES

NOTICE OF VIOLATION # _____ DATE _____

- 30.105 Asbestos Removal
- 40.080 Gas Station Operations
- 30.200 Source Operations Without Permit

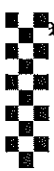
VIOLATION SECTION POSSIBLE IMPROPER DEMO AND ASBESTOS REMOVAL
030.107??

YOU HAVE BEEN DULY NOTIFIED OF THIS VIOLATION AND ARE HEREBY ORDERED TO CEASE CONSTRUCTION, INSTALLATION, ALTERATION, OR OPERATION OF THIS SOURCE.

FAILURE TO CONFORM MAY RESULT IN A FINE OF UP TO \$10,000 PER DAY AS LEVIED BY THE DISTRICT BOARD OF HEALTH PURSUANT TO THE AIR POLLUTION CONTROL REGULATIONS FOR RENO, SPARKS, AND WASHOE COUNTY.

PLEASE CALL 772-7924
By Suzanne Dwyer Inspector

UNLAWFUL TO REMOVE THIS TAG



WASHOE COUNTY HEALTH DISTRICT AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

Date: May 9, 2013

Company Name: Shady Grove Trailer Park
Address: 1905 East Tenth Street
Notice of Violation # 5269 Case # 1179

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation 030.107(A) Failure To Obtain NESHAP Demolition Permit Plus Give Notification Prior To Demolition

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 2,000.00. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on June 27, 2013.

The undersigned agrees to waive an appeal to the Air Pollution Control Hearing Board so this matter may be submitted directly to the District Board of Health for consideration.

Mary Marinaccio
Signature of Company Representative

MARY MARINACCIO
Print Name

managing member of LLC
Title

John A. Marinaccio
Witness

Dennis A. Cerfoglio
Signature of District Representative

DENNIS A. CERFOGLIO
Print Name

Sr. Air Quality Specialist
Title

Shayne Buzza
Witness

**AIR QUALITY MANAGEMENT - ADMINISTRATIVE PENALTY TABLE &
RECOMMENDED FINE CALCULATION WORKSHEET**

Administrative Penalty Table

Air Quality Management Division Washoe County Health District

I. Minor Violations - Section 020.040(C)

<u>Regulation</u>	<u>1st Violation</u>	<u>2nd Violation</u>
040.005 Visible Emissions	\$ 1,000	\$ 2,500
040.030 Dust Control (fugitive)	250	750
040.035 Open Fires	500	1,000
040.040 Fire Training	500	1,000
040.050 Incinerator	1,000	2,000
040.051 Woodstoves	500	1,000
040.055 Odors	1,000	2,000
040.080 Gasoline Transfer (maintenance)	1,000	2,000
040.200 Diesel Idling	500	1,000
050.001 Emergency Episode	1,000	2,000

II. Major Violations - Section 020.040

<u>Regulation</u>	<u>Violation</u>	<u>Source Category</u>	
		<u>Minor</u>	<u>Major</u>
030.000	Construction/Operating without Permit (per major process system or unit/day)	\$ 5,000	\$ 10,000
030.1402	Failure to Comply with Stop Work Order	10,000/day	10,000/day
030.2175	Operation Contrary to Permit Conditions (per day or event)	5,000	10,000
030.235	Failure to Conduct Source Test or Report (per Reporting Period for Each Unit)	2,500	5,000
	All other Major Violations (per day or event)	\$10,000	\$ 10,000
030.000	Construction Without a Dust Control Permit		
	Project Size – Less than 10 acres	\$ 500 + \$50 per acre	
	Project Size – 10 acres or more	\$1,000 + \$50 per acre	

III. Major Violations - Section 030.107 Asbestos

A. Asbestos Sampling & Notification	\$ 5,000 - \$10,000
B. Asbestos Control Work Practices (per day or event)	\$ 5,000 - \$10,000
C. Asbestos Containment & Abatement (per day or event)	\$ 5,000 - \$10,000

**Washoe County Air Quality Management
Permitting & Enforcement Branch
Recommended Fine Calculation Worksheet**

Company Name Shady Grove Trailer Park
Contact Name Mary Marinaccio, Owner

Case #1119 NOV #5269 Complaint CMP13-0057

Violation of Section 030.107 (A) Asbestos Sampling and Notification

I. Base Penalty as specified in the Penalty Table = \$ 5,000

II. Severity of Violation

A. Public Health Impact

1. Degree of Violation

(The degree of which the person/company has deviated from the regulatory requirements)

Minor – 0.5 Moderate – 0.75 Major – 1.0 Adjustment Factor 1.0

2. Toxicity of Release

Criteria Pollutant – 1x

Hazardous Air Pollutant – 2x Adjustment Factor N/A

3. Environmental/Public Health Risk (Proximity to sensitive environment or group)

Negligible – 1x Moderate – 1.5x Significant – 2x Adjustment Factor 1.0

Total Adjustment Factors (1 x 2 x 3) = 1.0

B. Adjusted Base Penalty

Base Penalty 5,000 x Adjustment Factor 1.0 = \$ 5,000

C. Multiple Days or Units in Violation

Adjusted Penalty _____ x Number of Days or Units _____ = \$ _____

D. Economic Benefit

Avoided Costs \$ 146 + Delayed Costs \$ _____ = \$ 146

NESHAP Demolition Notification Fee

Penalty Subtotal – Recommended Fine

Adjusted Base Penalty \$ 5,000 + Economic Benefit \$ 146 = \$ 5,146

III. Penalty Adjustment Consideration

A. Degree of Cooperation (0 – 25%)	-	<u>25</u>	%
B. Mitigating Factors (0 – 25%)	-	<u>25</u>	%
1. <u>Negotiated Settlement</u>			
2. Ability to Pay			
3. Other (explain)			
C. Compliance History			
No Previous Violations (0 – 10%)	-	<u>10</u>	%
Similar Violation in Past 12 months (25 - 50%)	+	<u> </u>	%
Similar Violation within past 3 year (10 - 25%)	+	<u> </u>	%
Previous Unrelated Violation (5 – 25%)	+	<u> </u>	%
Total Penalty Adjustment Factors – sum of A, B, & C		<u>-60</u>	%

IV. Recommended/Negotiated Fine

Penalty Adjustment:

<u>\$ 5,146</u>	x	<u>-60 %</u>	=	<u>\$ -3,000</u>
Penalty Subtotal (From Section II)		Total Adjustment Factors (From Section III)		Total Adjustment Value

Additional Credit for Environmental Investment/Training – n/a

Adjusted Penalty:

<u>\$ 5,146</u>	-	<u>\$ 3,000</u>	=	<u>\$ 2,000</u>
Penalty Subtotal (From Section II)		Total Adjustment Value (From Section III + Credit)		Negotiated Fine



Air Quality Specialist

5-9-2013
Date

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0057**

Complaint Status: NOV

Source of Complaint: CITIZEN

Complaint Type: ASBESTOS

Date Received: 04/30/2013

Time: 8:00 A.M.

Inspector: SDUGGER

Inspector Area: 3

Complaint Description: NOV CITATION 5269, CASE 1119 - DEMOLITION OF TRAILER PARK - NO NOTIFICATIONS OR TESTING SUBMITTED TO AIR QUALITY

Address: 1905 E 4TH ST RENO

Location: SHADY GROVE TRAILER VILLAGE LLC

Parcel Number: 00838201

Related Permit Number:

Complainant:

CHRISTINA BURTON
AIR QUALITY MANAGEMENT DIVISION
1001 EAST NINTH STREET #B171
RENO NV 89512
784-7230

Responsible Party:

JOHN & MARY MARINACCIO
SHADY GROVE TRAILER VILLAGE LLC
530 17TH PLACE
MUKILTEO WA 98275
425-422-8746

Investigation:

On Thursday, April 25, 2013, Air Quality Specialist II (AQS) Suzanne Dugger of the Washoe County Health District, Air Quality Management Division (WCAQMD) received a complaint from Ms. Tina Burton, Plans, Permits, Application Aide for the WCAQMD. According to Ms. Burton while reroute to work on April 25, 2013 she noticed that the Shady Grove Trailer Park had been vacated. Ms. Burton further stated that she was unaware of a NESHAP Demolition and Renovation having been issued for the demolition of the mobile homes previously located on site. AQS Dugger was dispatched to the site to place a stop work order on any further demolition activities. AQS Dugger contacted Mrs. Mary Marinaccio, owner of Shady Grove Trailer Park, and informed her that a stop work order has been issued. AQS Dugger informed Mrs. Marinaccio that asbestos samples of remaining debris located in the large debris pile and from the onsite dumpster would need to be sampled for possible asbestos containing materials (ACM), and that a NESHAP Demolition and Renovation would need to be applied for per the requirement of regulation 030.107 (A) Asbestos Sampling and Notification. AQS Dugger further explained that not sampling for asbestos or obtaining a NESHAP Demolition and Renovation prior to the demolition of the mobile homes and other out structures is a violation of 030.107 (A).

On Friday 26, 2013, Wise Consulting was hired to obtain asbestos samples. On Monday, April 29, 2013, Mr. Tom Wise of Wise Consulting contacted AQS Dugger and informed her that of the 16 samples of possible asbestos containing materials obtained from the debris pile and onsite dumpster, all

came back non-detect for asbestos. On Tuesday, April 30, 2013, AQS Dugger contacted Mrs. Marinaccio and informed her that due to not sampling for asbestos and not obtaining a NESHAP Notification for Demolition and Renovation prior to demolition activities Notice of Violation (NOV) #5269 will be issued for violation of regulation 030.107 (A). Based on violation 030.107(A) AQS Dugger issued NOV #5269. An appeal form was attached to NOV #5268. Due to Mrs. Marinaccio living out of state, NOV#5269 is being sent certified mail. CITATION

Enforcement Activities

Warning Citation..:	Citation Number: 0
NOV.....: 04/30/2013	NOV Number.....: 5269
	Case Number.....: 0
Settlement.....:	Amount.....: \$0.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: TBURTON	Completed Date...: 4-30-2013
Date Assigned.....: 04/30/2013	Completed By.....: DAC

ASBESTOS DEMOLITION SURVEY CONDUCTED BY WISE CONSULTING & TRAINING

FOR THE 49ER TRAILER PARK (SHADY GROVE TRAILER PARK)

LOCATED AT 1905 EAST 4TH STREET, RENO NV 89512

DATED: APRIL 30, 2013



April 30, 2013
Wise Project No. 1304-149

John and Mary Marinaccio
530 17th Place,
Mukilteo, WA 89275

**Re: ASBESTOS DEMOLITION SURVEY
49er TRAILER PARK
DEBRIS FROM STORAGE SHEDS ON SITE
1905 E 4th St, Reno, NV 89512**

Ladies and Gentlemen:

On Friday, April 26, 2013, consultants from Wise Consulting and Training, Inc. (WISE) conducted an asbestos demolition survey at the above referenced site. **The scope of work involves finishing demolition and removal of storage units at this trailer park site. The storage units had previously been demolished and were present at the time of this survey in two debris piles (labeled North and South Piles) and in one 30 yard dumpster and minor debris in one 10 yard dumpster.**

The purpose of the survey was to determine if Asbestos Containing Material (ACM) exists in the building materials associated with the referenced demolition project. With this knowledge, the Owner or the Owner's agent can determine what abatement action is necessary for appropriate health and safety precautions and to comply with all applicable federal, state and local regulatory requirements from this point forward..

The survey work included conducting a visual inspection of the proposed work areas to determine the types of building materials present, then developing and implementing a sampling plan of all accessible suspect asbestos containing materials in the debris piles and dumpsters. Sixteen (16) samples were collected, resulting in Forty-two (42) analyses for asbestos content by EPA Method 600/R-93/116. Since more than one (1) material was present in a sample, and each material must be analyzed separately per EPA mandated laboratory protocols, sample splits were necessary.

FINDINGS

The result of the demolition survey is that the sample analytical results indicate there is no ACM present in the construction materials in the debris remaining from building demolition. The materials determined not to be ACM because they *did not contain regulated quantities of asbestos* include:

- Plaster, Texture/Skim Coat, Backer Drywall – Sampled in each debris pile and the 30 yard dumpster.
- Sheet Flooring, Tan 4x4 square pattern – Typical in North pile.
- Roofing material – Typical in both debris piles and both dumpsters.

CONCLUSION AND RECOMMENDATIONS

This survey relates only to the referenced materials, and not existing sheds on the site. The materials in the piles and dumpsters have been determined to not be ACM based on the extensive sampling conducted.

For projects in Washoe County, this report and a NESHAP Demolition Notification form should go to the Washoe County District Health Department (WCDHD), Air Quality Management Division, 1001 E. 9th Street, Building B, Room #171, Reno, NV 89502, to receive an *Acknowledgment of Asbestos Assessment* and confirm a date to continue demolition and off-hauling of materials. We recommend this survey report be retained with project files and property records.

CLOSURE

This report consists of this written report, and the laboratory analytical report. If any portions of this report are missing, the report should be considered incomplete.

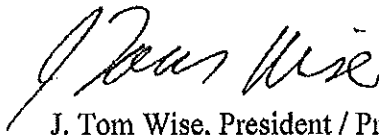
The purpose of this survey was to find and sample accessible suspect materials including multi-layered materials to determine asbestos content. The condition of ACM may change over time. In addition, asbestos content will vary from location to location within materials due to manufacturing and application processes. This report represents information relating to the specific sample locations and material conditions at the time the survey was conducted. No other claims, warranties, or guarantees are either expressed or implied.

John and Mary Marinaccio
49c Sheds Asbestos Demolition Survey
1905 E 4th St, Reno, NV 89512

Wise Project No. 1304-149
April 30, 2013
Page 3 of 3

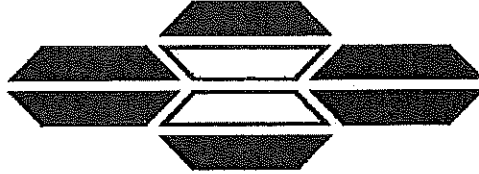
We have issued this report for the use of the above listed Client only.

Prepared By:



J. Tom Wise, President / Professional Industrial Hygienist
NV Asbestos Consultant #IJPM 043
NV Environmental Manager # EM1618

Enc.: Laboratory Analytical Report No. 122251 of 04/29/2013



ASBESTOS TEM LABORATORIES, INC.

**EPA Method 600/R-93/116
Polarized Light Microscopy
Analytical Report**

Report No. 122251

1350 Freeport Blvd., Unit 104
Sparks, NV 89431
(775) 359-3377
FAX (775) 359-2798

With Main Office Located At:
630 Bancroft Way, Berkeley, CA 94710
Ph. (510) 704-8930 Fax (510) 704-8929



ASBESTOS TEM LABORATORIES, INC

Accredited by
U.S. Dept. of Commerce
NVLAP[®]
NVLAP Lab Code 200104-0

Apr-29-13

Mr. Tom Wise
Wise Consulting & Training
500 Ryland, Suite 250
Reno, NV 89502

RE: LABORATORY JOB # 871-###

Polarized light microscopy analytical results for 16 bulk sample(s) with 26 sample split(s)
Job Site: 49er Trailer Park, 1905 E 4th Street
Job No.: 1304-149
Report No.: 122251

Enclosed please find the bulk material analytical results for one or more samples submitted for asbestos analysis. The analyses were performed in accordance with EPA Method 600/R-93/116 or 600/M4-82-020 for the determination of asbestos in bulk building materials by polarized light microscopy (PLM). Please note that while PLM analysis is commonly performed on non-friable and fine grained materials such as floor tiles and dust, the EPA method recognizes that PLM is subject to limitations. In these situations, accurate results may only be obtainable through the use of more sophisticated and accurate techniques such as transmission electron microscopy (TEM) or X-ray diffraction (XRD).

Prior to analysis, samples are logged-in and all data pertinent to the sample recorded. The samples are checked for damage or disruption of any chain-of-custody seals. A unique laboratory ID number is assigned to each sample. A hard copy log-in sheet containing all pertinent information concerning the sample is generated. This and all other relevant paper work are kept with the sample throughout the analytical procedures to assure proper analysis.

Each sample is opened in a class 100 HEPA negative air hood. A representative sampling of the material is selected and placed onto a glass microscope slide containing a drop of refractive index oil. The glass slide is placed under a polarizing light microscope where standard mineralogical techniques are used to analyze and quantify the various materials present, including asbestos. The data is then compiled into standard report format and subjected to a thorough quality assurance check before the information is released to the client.

For possible future reference, samples are normally kept on file for one year.

Sincerely Yours,

Laboratory Analyst
ASBESTOS TEM LABORATORIES, INC.

--- These results relate only to the samples tested and must not be reproduced, except in full, with the approval of the laboratory. This report must not be used to claim product endorsement by NVLAP or any other agency of the U.S. Government. ---

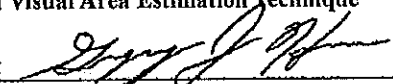
POLARIZED LIGHT MICROSCOPY ANALYTICAL REPORT

EPA Method 600/R-93/116 or 600/M4-82-020

Contact: Mr. Tom Wise Address: Wise Consulting & Training 500 Ryland, Suite 250 Reno, NV 89502	Samples Indicated: 16 Reg. Samples Analyzed: 16 Split Layers Analyzed: 26 Job Site / No. 49er Trailer Park, 1905 E 4th Street 1304-149	Report No. 122251 Date Submitted: Apr-26-13 Date Reported: Apr-29-13
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SAMPLE ID	% ASBESTOS TYPE	OTHER DATA		DESCRIPTION FIELD LAB
		1) Non-Asbestos Fibers	2) Matrix Materials	
49-W-01. Lab ID # 871-04883-001A	None Detected	1) <1% Cellulose	2) 100-100% Calc, Gyp, Paint, Other m.p.	Texture / Skim Coat, Drywall, Plaster, South Pile
		3) _____	4) Apr-29-13	Skim Coat-White/Blue
49-W-01. Lab ID # 871-04883-001B	None Detected	1) 1-5% Cellulose	2) 95-99% Calc, Qtz, Gyp, Other m.p.	Texture / Skim Coat, Drywall, Plaster, South Pile
		3) _____	4) Apr-29-13	Plaster-White
49-W-01. Lab ID # 871-04883-001C	None Detected	1) 10-20% Cellulose	2) 80-90% Gyp, Other m.p.	Texture / Skim Coat, Drywall, Plaster, South Pile
		3) _____	4) Apr-29-13	Drywall-Grey/Brown
49-W-02. Lab ID # 871-04883-002A	None Detected	1) <1% Cellulose	2) 100-100% Calc, Gyp, Paint, Other m.p.	Texture, Skim Coat, Drywall, Plaster, South Pile
		3) _____	4) Apr-29-13	Skim Coat-White/Beige
49-W-02. Lab ID # 871-04883-002B	None Detected	1) 1-5% Cellulose	2) 95-99% Calc, Qtz, Gyp, Other m.p.	
		3) _____	4) Apr-29-13	Plaster-White
49-W-02. Lab ID # 871-04883-002C	None Detected	1) 10-20% Cellulose	2) 80-90% Gyp, Other m.p.	
		3) _____	4) Apr-29-13	Drywall-Grey/Brown
49-W-03. Lab ID # 871-04883-003A	None Detected	1) <1% Cellulose	2) 100-100% Calc, Gyp, Paint, Other m.p.	Texture, Skim Coat, Drywall, Plaster, South Pile
		3) _____	4) Apr-29-13	Skim Coat-White/Brown
49-W-03. Lab ID # 871-04883-003B	None Detected	1) 1-5% Cellulose	2) 95-99% Calc, Qtz, Gyp, Other m.p.	
		3) _____	4) Apr-29-13	Plaster-White
49-W-03. Lab ID # 871-04883-003C	None Detected	1) 10-20% Cellulose	2) 80-90% Gyp, Other m.p.	
		3) _____	4) Apr-29-13	Drywall-Grey/Brown
49-R-04. Lab ID # 871-04883-004A	None Detected	1) 10-20% Cellulose, Fiberglass	2) 80-90% Tar, Qtz, Other m.p.	Roofing, South Pile
		3) _____	4) Apr-29-13	Roofing-Black/Brown

Detection Limit of Method is Estimated to be 1% Asbestos Using a Visual Area Estimation Technique

Laboratory Analyst 
Greg Hanes



POLARIZED LIGHT MICROSCOPY ANALYTICAL REPORT

EPA Method 600/R-93/116 or 600/M4-82-020

Contact: Mr. Tom Wise	Samples Indicated: 16	Report No. 122251
Address: Wise Consulting & Training 500 Ryland, Suite 250 Reno, NV 89502	Reg. Samples Analyzed: 16	Date Submitted: Apr-26-13
	Split Layers Analyzed: 26	Date Reported: Apr-29-13
Job Site / No. 49er Trailer Park, 1905 E 4th Street 1304-149		

SAMPLE ID	% ASBESTOS TYPE	OTHER DATA		DESCRIPTION FIELD LAB	
		1) Non-Asbestos Fibers	2) Matrix Materials		3) Date/Time Collected
49-R-04. Lab ID # 871-04883-004B	None Detected	1) 30-40% Fiberglass			Roofing, South Pile
		2) 60-70% Tar			
		3)		4) Apr-29-13	Roofing Felt-Black
49-R-05. Lab ID # 871-04883-005A	None Detected	1) 10-20% Cellulose, Fiberglass			Roofing, South Pile
		2) 80-90% Tar, Qtz, Other m.p.			
		3)		4) Apr-29-13	Roofing-Black/Grey
49-R-05. Lab ID # 871-04883-005B	None Detected	1) 20-30% Cellulose			Roofing, South Pile
		2) 70-80% Tar, Qtz, Other m.p.			
		3)		4) Apr-29-13	Roofing-Black
49-R-05. Lab ID # 871-04883-005C	None Detected	1) 60-70% Cellulose			Roofing, South Pile
		2) 30-40% Tar			
		3)		4) Apr-29-13	Roofing Felt-Black
49-R-05. Lab ID # 871-04883-005D	None Detected	1) 60-70% Cellulose			Roofing, South Pile
		2) 30-40% Tar			
		3)		4) Apr-29-13	Roofing Felt-Black
49-R-06. Lab ID # 871-04883-006A	None Detected	1) 60-70% Cellulose			Roofing, South Pile
		2) 30-40% Tar			
		3)		4) Apr-29-13	Roofing Felt-Black
49-R-06. Lab ID # 871-04883-006B	None Detected	1) 60-70% Cellulose			Roofing, South Pile
		2) 30-40% Tar			
		3)		4) Apr-29-13	Roofing Felt-Black
49-W-07. Lab ID # 871-04883-007A	None Detected	1) None Detected			Texture / Skim Coat, Drywall, Plaster, North Pile
		2) 99-100% Calc, Qtz, Other m.p.			
		3)		4) Apr-29-13	Skim Coat-White
49-W-07. Lab ID # 871-04883-007B	None Detected	1) 1-5% Cellulose			Texture / Skim Coat, Drywall, Plaster, North Pile
		2) 95-99% Calc, Gyp, Qtz, Other m.p.			
		3)		4) Apr-29-13	Plaster-White
49-W-07. Lab ID # 871-04883-007C	None Detected	1) 10-20% Cellulose			Texture / Skim Coat, Drywall, Plaster, North Pile
		2) 80-90% Gyp, Other m.p.			
		3)		4) Apr-29-13	Drywall-Grey/Tan

Detection Limit of Method is Estimated to be 1% Asbestos Using a Visual Area Estimation Technique

Laboratory Analyst
Greg Hanes



POLARIZED LIGHT MICROSCOPY ANALYTICAL REPORT

EPA Method 600/R-93/116 or 600/M4-82-020

Contact: Mr. Tom Wise	Samples Indicated: 16	Report No. 122251
Address: Wise Consulting & Training 500 Ryland, Suite 250 Reno, NV 89502	Reg. Samples Analyzed: 16	Date Submitted: Apr-26-13
	Split Layers Analyzed: 26	Date Reported: Apr-29-13
Job Site / No. 49er Trailer Park, 1905 E 4th Street 1304-149		

SAMPLE ID	% ASBESTOS TYPE	OTHER DATA		DESCRIPTION
		1) Non-Asbestos Fibers	2) Matrix Materials	FIELD
		3) Date/Time Collected	4) Date Analyzed	LAB
49-W-07.	None Detected	1) None Detected	4) Apr-29-13	Texture / Skim Coat, Drywall, Plaster, North Pile
Lab ID # 871-04883-008A		2) 99-100% Calc, Qtz, Other m.p.		3)
49-W-07.	None Detected	1) 1-5% Cellulose	4) Apr-29-13	
Lab ID # 871-04883-008B		2) 95-99% Calc, Gyp, Qtz, Other m.p.		3)
49-W-07.	None Detected	1) 10-20% Cellulose	4) Apr-29-13	
Lab ID # 871-04883-008C		2) 80-90% Gyp, Other m.p.		3)
49-W-09.	None Detected	1) 11-25% Cellulose, Fiberglass	4) Apr-29-13	Sheet Flooring, North Pile
Lab ID # 871-04883-009A		2) 75-89% Plast, Calc, Other m.p.		3)
49-W-09.	None Detected	1) 1-5% Cellulose	4) Apr-29-13	Sheet Flooring, North Pile
Lab ID # 871-04883-009B		2) 95-99% Gyp, Calc, Other m.p.		3)
49-R-10.	None Detected	1) 60-70% Cellulose	4) Apr-29-13	Roofing, 10-yard Dumpster
Lab ID # 871-04883-010A		2) 30-40% Tar		3)
49-R-10.	None Detected	1) 30-40% Fiberglass	4) Apr-29-13	Roofing, 10-yard Dumpster
Lab ID # 871-04883-010B		2) 60-70% Tar		3)
49-R-11.	None Detected	1) 10-20% Cellulose, Fiberglass	4) Apr-29-13	Roofing, 30-yard Dumpster
Lab ID # 871-04883-011A		2) 80-90% Tar, Qtz, Other m.p.		3)
49-R-11.	None Detected	1) 60-70% Cellulose	4) Apr-29-13	Roofing, 30-yard Dumpster
Lab ID # 871-04883-011B		2) 30-40% Tar		3)
49-R-12.	None Detected	1) 10-20% Fiberglass	4) Apr-29-13	Roofing, 30-yard Dumpster
Lab ID # 871-04883-012		2) 80-90% Tar, Qtz, Other m.p.		3)

Detection Limit of Method is Estimated to be 1% Asbestos Using a Visual Area Estimation Technique

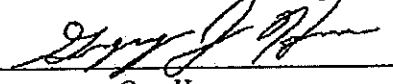
Laboratory Analyst
Greg Hanes

**POLARIZED LIGHT MICROSCOPY
ANALYTICAL REPORT**
EPA Method 600/R-93/116 or 600/M4-82-020

Contact: Mr. Tom Wise	Samples Indicated: 16	Report No. 122251
Address: Wise Consulting & Training 500 Ryland, Suite 250 Reno, NV 89502	Reg. Samples Analyzed: 16	Date Submitted: Apr-26-13
	Split Layers Analyzed: 26	Date Reported: Apr-29-13
Job Site / No. 49er Trailer Park, 1905 E 4th Street 1304-149		

SAMPLE ID	% ASBESTOS TYPE	OTHER DATA		DESCRIPTION
		1) Non-Asbestos Fibers 2) Matrix Materials 3) Date/Time Collected 4) Date Analyzed	FIELD LAB	
49-R-13.	None Detected	1)10-20% Fiberglass, Cellulose 2)80-90% Tar, Qtz, Other m.p.		Roofing, 30-yard Dumpster
Lab ID # 871-04883-013A		3)	4) Apr-29-13	Roofing-Black/Grey
49-R-13.	None Detected	1)60-70% Cellulose 2)30-40% Tar		Roofing, 30-yard Dumpster
Lab ID # 871-04883-013B		3)	4) Apr-29-13	Roofing Felt-Black
49-R-13.	None Detected	1)60-70% Cellulose 2)30-40% Tar		Roofing, 30-yard Dumpster
Lab ID # 871-04883-013C		3)	4) Apr-29-13	Roofing Felt-Black
49-W-14.	None Detected	1)<1% Cellulose 2)100-100% Calc, Gyp, Paint, Other m.p.		Texture / Skim Coat, Drywall, Plaster, 30-yard Dumpster
Lab ID # 871-04883-014A		3)	4) Apr-29-13	Skim Coat-White/Purple
49-W-14.	None Detected	1)1-5% Cellulose 2)95-99% Calc, Qtz, Gyp, Other m.p.		Texture / Skim Coat, Drywall, Plaster, 30-yard Dumpster
Lab ID # 871-04883-014B		3)	4) Apr-29-13	Plaster-White
49-W-14.	None Detected	1)10-20% Cellulose 2)80-90% Gyp, Other m.p.		Texture / Skim Coat, Drywall, Plaster, 30-yard Dumpster
Lab ID # 871-04883-014C		3)	4) Apr-29-13	Drywall-Grey/Tan
49-W-15.	None Detected	1)<1% Cellulose 2)100-100% Calc, Gyp, Paint, Other m.p.		Texture / Skim Coat, Drywall, Plaster, 30-yard Dumpster
Lab ID # 871-04883-015A		3)	4) Apr-29-13	Skim Coat-White/Green
49-W-15.	None Detected	1)1-5% Cellulose 2)95-99% Calc, Qtz, Gyp, Other m.p.		Texture / Skim Coat, Drywall, Plaster, 30-yard Dumpster
Lab ID # 871-04883-015B		3)	4) Apr-29-13	Plaster-White
49-W-15.	None Detected	1)10-20% Cellulose 2)80-90% Gyp, Other m.p.		Texture / Skim Coat, Drywall, Plaster, 30-yard Dumpster
Lab ID # 871-04883-015C		3)	4) Apr-29-13	Drywall-Grey/Tan
49-W-16.	None Detected	1)<1% Cellulose 2)100-100% Calc, Gyp, Paint, Other m.p.		Texture / Skim Coat, Drywall, Plaster, 30-yard Dumpster
Lab ID # 871-04883-016A		3)	4) Apr-29-13	Skim Coat-White/Blue

Detection Limit of Method is Estimated to be 1% Asbestos Using a Visual Area Estimation Technique

Laboratory Analyst 
Greg Hanes

POLARIZED LIGHT MICROSCOPY ANALYTICAL REPORT

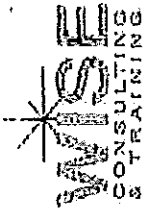
EPA Method 600/R-93/116 or 600/M4-82-020

Contact: Mr. Tom Wise Address: Wise Consulting & Training 500 Ryland, Suite 250 Reno, NV 89502	Samples Indicated: 16 Reg. Samples Analyzed: 16 Split Layers Analyzed: 26 Job Site / No. 49er Trailer Park, 1905 E 4th Street 1304-149	Report No. 122251 Date Submitted: Apr-26-13 Date Reported: Apr-29-13
---	--	--

SAMPLE ID	%	ASBESTOS TYPE	OTHER DATA	DESCRIPTION
			1) Non-Asbestos Fibers 2) Matrix Materials 3) Date/Time Collected 4) Date Analyzed	FIELD LAB
49-W-16. Lab ID # 871-04883-016B		None Detected	1) 1-5% Cellulose 2) 95-99% Calc, Qtz, Gyp, Other m.p. 3) _____ 4) Apr-29-13	Plaster-White
49-W-16. Lab ID # 871-04883-016C		None Detected	1) 10-20% Cellulose 2) 80-90% Gyp, Other m.p. 3) _____ 4) Apr-29-13	Drywall-Grey/Tan
Lab ID #			1) _____ 2) _____ 3) _____ 4) _____	
Lab ID #			1) _____ 2) _____ 3) _____ 4) _____	
Lab ID #			1) _____ 2) _____ 3) _____ 4) _____	
Lab ID #			1) _____ 2) _____ 3) _____ 4) _____	
Lab ID #			1) _____ 2) _____ 3) _____ 4) _____	
Lab ID #			1) _____ 2) _____ 3) _____ 4) _____	
Lab ID #			1) _____ 2) _____ 3) _____ 4) _____	

Detection Limit of Method is Estimated to be 1% Asbestos Using a Visual Area Estimation Technique

Laboratory Analyst
Greg Hanes



SURVEY DATA SHEET

Analysis/Turnaround: 24h

Inspector: Tom Wise	Project Name: 49er Trailer Park	Date: 4/26/13	
E-mail:	Project Location: 1905 E 4th St.	Client Contact:	
Project # 1304-149	Wise Consulting & Training, Inc. - 775 327-2747	Page: 1 of 1	

Sample #	Material Description	Sample Location	H. Mat. #	Fracture	Comments	Asbestos Contact
49-W-01	T/sgm, cont, Dry Board	South Pile	123		Blue	
49-W-02	" "	" "	123		off white	
49-W-03	" "	" "	123		Gray on light blue	
49-R-04	Roofing	" "	45		2 Layers Brown + Felts	
49-R-05	" "	" "	5678		4 Layers white + Felts	
49-R-06	" "	" "	89		2 Layers Felts	
49-W-07	T/sgm, OW, plaster	North Pile	123		Yellow	
49-W-08	" "	" "	123		Green/Tans	
49-F-09	SF	" "	10		Tan Square pattern	
49-R-10	Roofing	10 yard Dumpster	1112		2 Layers Felts	
49-R-11	Roofing	30 yard Dumpster	1314		2 Layers white felt	
49-R-12	Roofing	" "	15		Brown	
49-R-13	Roofing	" "	1617		3 Layers Gray + Felts	
49-W-14	T/sgm, OW, plaster	" "	123		Pink	
49-W-15	" "	" "	123		Green	
49-W-16	" "	" "	123		Light Blue	

<p>VT - Vinyl Tile T - Textiles SF - Shingles, Roofing EP - Excavator Plaster K - Kerolan JC - Joint Compound DRI - Drywall TBI - Thermal Systems Insulation CI - Cementation Joint DI - Duct Insulation GA - Gypsum</p>	<p>FF = Potentially Frangible NF = Not Frangible</p>
--	--

Name/Company: WISE - 10M Signature: Tom Wise	Date/Time: 4/26/13
Name/Company: Wise Consulting & Training, Inc. Signature: Dana Erickson	Date/Time: 4/26/13

AIR QUALITY MANAGEMENT - EPA NESHAP DEMOLITION FORM
SUBMITTED BY MARY MARINACCIO, OWNER OF
SHADY GROVE TRAILER VILLAGE LLC FOR
1905 EAST 4TH STREET, RENO NV 89512

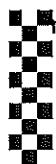
DATED JUNE 13, 2013

EPA NESHAP Notification OF DEMOLITION AND RENOVATION

FILL IN ALL NUMBERED BLANKS

Operator Project #	Postmark	Date Received	Notification Permit #
1. TYPE OF NOTIFICATION (O=Original R= Revised C=Cancelled)			
2. FACILITY INFORMATION (Identify Owner, Removal Contractor, and Other Operator)			
OWNER NAME: SHADY GROVE TRAILER VILLAGE, LLC			
Address: 530 17TH Place			
City: Mukito	State: WA	Zip: 98275	
Contact Person: MARY MARINACCIO		Tel: 425.422.8746	
REMOVAL CONTRACTOR: owner			
Address: (same)			
City:	State:	Zip:	
Contact Person:		Tel:	
OTHER OPERATOR/CONSULTANT:			
Address:			
City:	State:	Zip:	
Contact Person:		Tel:	
3. TYPE OF OPERATION (D=Demo O=Ordered Demo R=Renovation E=Emergency Renovation) D			
4. IS ASBESTOS PRESENT? (Yes/No) NO			
5. Facility Description (Include Building Name, Number, and Floor or Room Number)			
Building Name: Abandoned trailers + sheds @ Trailer Park			
Address: 1905 E 4th St.			
City: Reno	State: NV	County: WASHOE	Zip Code: 89512
On-Site Location:			
Building Size:	# of Floors:	Age in Years:	
Present Use: None	Prior Use: Mobile homes		
6. PROCEDURE INCLUDING ANALYTICAL METHOD, IF APPROPRIATE, USED TO DETECT THE PRESENCE OF ACM: SEE REPORT from WISE CONSULTING			
7. APPROXIMATE AMOUNT OF ASBESTOS, INCLUDING:		Amount of RACM To Be Removed	Amount of Nonfriable ACM Not To Be Removed
1. Regulated ACM to be removed.			
2. Category I ACM Not Removed.			
3. Category II ACM Not Removed.			
*** Note material being removed to the right of measurement ***			
Pipes (Linear Ft.)		Cat I	Cat II
Surface Area (Square Ft.)			
Vol RACM off facility Component (Cubic Ft.)			
8. SCHEDULED DATES ASBESTOS REMOVAL (MM/DD/YY)		Start:	Completed:
9. SCHEDULED DATES DEMO/RENOVATION (MM/DD/YY)		Start: 4-25-2013	Completed:

10. DESCRIPTION OF PLANNED DEMOLITION OR RENOVATION WORK, AND METHODS TO BE USED: <i>BREAKDOWN & Removal from Property</i>				
11. DESCRIPTION OF WORK PRACTICES AND ENGINEERING CONTROLS TO BE USED TO PREVENT EMISSIONS OF ASBESTOS AT THE DEMOLITION AND RENOVATION SITE: <i>NO ASBESTOS</i>				
12. WASTE TRANSPORTER #1				
Name: <i>Castaway Trash Hauling</i>				
Address:				
City:	State:	Zip:		
Contact Person:		Telephone:		
WASTE TRANSPORTER #2				
Name:				
Address:				
City:	State:	Zip:		
Contact Person:		Telephone:		
13. WASTE DISPOSAL SITE <i>County Dump</i>				
Name:				
Location:				
City:	State:	Zip:		
Telephone:				
14. IF DEMOLITION ORDERED BY A GOVERNMENT AGENCY, PLEASE IDENTIFY THE AGENCY BELOW:				
Name: <i>Removal of abandoned trailers requested by Washoe County Health Dept.</i>				
Authority: <i>+ City of Reno Community Development Code Enforcement</i>				
Date of order (MM/DD/YY): <i>12/28/12</i>		Date ordered to begin (MM/DD/YY): <i>ASAP</i>		
15. FOR EMERGENCY RENOVATIONS: <i>N/A</i>				
Date and hour of emergency (MM/DD/YY - HH:MM):				
Description of Sudden, Unexpected Event:				
Explanation of how the event caused unsafe conditions or would cause equipment damage or an unreasonable financial burden:				
16. DESCRIPTION OF PROCEDURES TO BE FOLLOWED IN THE EVENT THAT UNEXPECTED ASBESTOS IS FOUND OR PREVIOUSLY NONFRIABLE ASBESTOS MATERIAL BECOMES CRUMBLER, PULVERIZED, OR REDUCED TO POWDER: <i>N/A</i>				
17. I CERTIFY THAT AN INDIVIDUAL TRAINED IN THE PROVISIONS OF THIS REGULATION (40 CFR PART 61, SUBPART M) WILL BE ON-SITE DURING THE DEMOLITION OR RENOVATION AND EVIDENCE THAT THE REQUIRED TRAINING HAS BEEN ACCOMPLISHED BY THIS PERSON WILL BE AVAILABLE FOR INSPECTION DURING NORMAL BUSINESS HOURS. <i>N/A</i>				
_____ (Print Name: Owner/Operator)		_____ (Title)	_____ (Signature of Owner/Operator)	_____ (Date)
18. I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT. <i>N/A</i>				
_____ (Print Name: Owner/Operator)		_____ (Affiliation)	_____ (AHERA Certificate Number)	_____ (Expiration Date)
19. I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT.				
<i>SHADY GROVE TRAILER VILLAGE, LLC</i>		<i>MANAGING MEMBER</i>	<i>Mary Marinaccio</i>	<i>6.13.13</i>
_____ (Print Name: Owner/Operator)		_____ (Title)	_____ (Signature of Owner/Operator)	_____ (Date)



6-13-03

Dennis Cerfoglio
Senior Air Quality Specialist

If I've done anything wrong in how I filled out
this form, please call me & I'll redo it.

Thanks for your help.

Mary Marinaccio
Shady Grove Trailer Village, LLC
425-422-8746 (cell)

attached - 2 page form

CORRESPONDENCE



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

4-30-2013

Dear Mrs. Marinaccio,

Per our telephone conversation today I am sending you via certified mail Notice of Violation #5269 (NOV). Upon receipt of this letter please contact Mr. Dennis Cerfoglio, Senior Air Quality Specialist, at 775-772-7806. Once you have made contact with Mr. Cerfoglio he will set up a conference call for the three of us. Should you have any questions regarding this NOV or any other matters please do not hesitate to contact me at 775-772-7924.

Thank you for your cooperation in this matter.

A handwritten signature in cursive script that reads "Suzanne Dugger".

Suzanne Dugger
Air Quality Specialist II
Air Quality Management Division
Washoe County Health District

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

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FAX TO: SUZANNE DUGGER

AIR QUALITY SPECIALST II

Suzanne: Below is the letter I faxed to Mr. Cerfoglio this morning

Mr. Dennis Cerfoglio
Senior Air Quality Specialist
Washoe County Health District

FAX: 2 PAGES

Re: Shady Grove Trailer Village, 1905 E 4th Street, Reno
Notice of Violation #5269 (NOV)

Dear Mr. Cerfoglio:

We received Suzanne Dugger's certified letter late yesterday. I'll call you later today to set up the conference call as soon as I know our schedule (we are janitors and our schedule isn't fixed).

First, an explanation of how we came to own the trailer park, also known as Reno Parkland, Sierra RV Park, 49'er Trailer Village, etc. It was signed over to us suddenly and unexpectedly in late December, 2012, after the previous owner decided there was no way she could make it work, mainly due to the constant vandalism. We had run it successfully for 12 years, selling it in 1991. The subsequent owners let it deteriorate for 22 years, and often did not make their payments to us on the Promissory Note. Having moved to Washington to care for our grandchildren, we did not want the park back so didn't foreclose on any of the previous owners. In getting title to the park in December, we also got a \$14,000 Waste Management bill, almost \$8,000 in property taxes due, \$2,540 sewer bill, and 8 paying tenants living in squalid conditions, some without adequate sewer or electricity. We have worked night and day to clean up the park and move the tenants to healthier environments, and are spending more money to accomplish this than the land is worth. This is not how we envisioned our retirement (we are 70 years old).

Below is some background information regarding our getting rid of the abandoned trailers:

Community Development sent a letter, dated 12/28/12, requesting the park be cleaned up. I talked to Rob Rice, who gave us until January 28th to clean up along the fence and begin getting rid of the abandoned trailers. On January 28th I reported to him that all but 4 of the abandoned trailers were gone, but that there were still piles of junk from dismantling a couple trailers. He was pleased with our progress and closed the case. We continued to clean up the park.

After going through a process to determine ownership of the trailers, we researched ways to get rid of them inexpensively. We contacted every mining company in Eastern Nevada because we'd heard that they were desperate for trailers, but none had an interest in ours. Due to years of vandalism, they were not habitable in their present condition, so we gave them away to local people who wanted them. Trailers that could be moved were taken off the property. They were towed if they had legal titles and towing permits, and were in good enough condition to survive towing. Otherwise, they were taken out on flatbed trucks or trailers. Those that couldn't be moved were given to two men who live in and do maintenance work for another trailer park and supplement their income by dismantling trailers for the scrap metal. These few trailers were carefully dismantled in the park.

PAGE 2 OF 2 TO SUZANNE DUGGER

Page 2 of 2
To Dennis Cerfoglio
5/7/13

January 23, 2013, Trudy Enfield emailed me the "Mobile Home and Recreational Vehicle Park Regulations", a 7-page document. It did not contain a 030.107, to which the Notice of Violation refers. (bottom of page 2: 030.015; top of page 3: 040.010) There was nothing in it referring to the need for a permit to dismantle an abandoned trailer, and nothing in it referring to asbestos or asbestos testing.

We joined the Manufactured Home Community Owners Association, and sent our manager to the first available all-day class (3/28/13) following our unfortunate acquisition of the park. There was a lot of information about obtaining legal ownership of abandoned trailers, but nothing about needing permits and asbestos testing to remove them.

Our manager met with several other park managers and owners to gain knowledge from their many years of experience. They discussed the abandoned trailers, but none of them ever mentioned anything about permits or asbestos testing being required.

Our manager spent an hour with an attorney who specializes in mobile home parks to discuss, among other things, abandoned trailers. At no time did the attorney mention anything about permits or asbestos testing.

It was never a secret that we were in the process of moving out or dismantling abandoned trailers over a period of 3½ months, and at no time did any city, county or state official mention the need for permits or asbestos testing. We had discussions with people from many different departments, including the Health Department, most of whom were very familiar with the trailer park, and all of whom were very nice to us, and so glad we were cleaning up the '4th Street Eyesore'. Until now, we've had only good feedback on the monumental (and very expensive) feat we were accomplishing.

We accomplished another very major clean-up at 4275 Pamela Avenue, Reno, after having to foreclose on it in late October, 2011, for non-payment on the trust deed we had invested in. We worked with Kenya Palacios, Code Enforcement Officer. It cost us more than \$12,000 and took several months to remove the garbage and old vehicles that had been accumulating there, and the lot is now one of the cleanest in town. We remodeled an old mobile home on the property and have a 'watchman' living there to keep people from dumping their old mattresses, tires and other garbage on the property. (Dumping is still a constant problem at our 1905 E 4th Street property).

Cordially,



Mary Marinaccio
530 17th Place
Mukilteo, WA 98275-2105
425-347-7934

✓ cc: Suzanne Dugger, Air Quality Specialist II



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
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DATE: June 27, 2013

TO: District Board of Health

FROM: Charlene Albee, Acting Director, Air Quality Management

SUBJECT: Smart Gas and Convenience – Case No. 1120
Unappealed Citation No. 5276
Agenda Item: 7. A. 1. b.

Recommendation

Air Quality Management Staff recommends that Citation No. 5276 be upheld and a fine of \$1,000 be levied against Smart Gas and Convenience Store for alteration of permitted equipment which is a violation of Condition A of Permit to Operate No. G11-0010. Condition A states "This permit becomes void upon any change of ownership or address or any alteration of permitted equipment." Failure to submit an application for an Authority to Construct prior to the alteration of permitted equipment is a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.2175, Operations Contrary to Permit. This is a negotiated settlement.

Recommended Fine: \$5,000.00

Negotiated Fine: \$1,000.00

Background

On April 24, 2013, Air Quality Specialist II Jerry Gaige was conducting a routine vapor recovery inspection at the Smart Gas and Convenience Store located at 4410 North Virginia Street in Reno. During his inspection, AQ Specialist Gaige noted that Air Quality Permit to Operate No. G11-0010 was issued for a gasoline dispensing facility with vacuum assist phase II vapor recovery. The equipment AQ Specialist Gaige found during his inspection included new dispensers equipped with a balance phase II vapor recovery system. AQ Specialist Gaige then contacted the station owner, Mr. Puneet Kalia, to make him aware of the violation of the permit condition.

AQ Specialist Gaige was told by Mr. Kalia that he had recently purchased the station and that he had hired L.A. Perks to install new pumps. AQ Specialist Gaige inquired as to whether Mr. Kalia had contracted with L.A.Perks to change out the existing vacuum assist vapor recovery system and replaced it with a balance vapor recovery system. Mr. Kalia told AQ Specialist Gaige that he told L.A.Perks that he simply wanted new equipment, but that he had never signed a contract to change the vapor recovery system.

AQ Specialist Gaige completed a review of the Air Quality records and confirmed Mr. Kalia had notified Air Quality of the purchase of the facility on November 22, 2011 with an application for an Authority to Construct for the name change. Since the previously issued facility permit, No. G02-0001, had been closed as a result of inspections conducted on May 9th and October 10th of 2011, an Authority to Construct was issued on December 14, 2011 for the existing equipment reflecting the transfer of ownership. Permit to Operate No. G11-0010 was issued to Mr. Kalia with instructions to complete the required efficiency testing per Condition #4 to demonstrate the vapor recovery system was operating in compliance with the District Regulations.

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June 27, 2013

DBOH / Smart Gas & Convenience / Case 1120

Page 2

Results of a static pressure decay test conducted on December 6, 2011, were provided to AQM, however, the phase II vapor recovery testing was not included. On May 7, 2012, additional test results were received for the static pressure decay and blockage tests. These test results did not include the required Air to Liquid (A/L) test, therefore, verification of the phase II vapor recovery equipment could not be confirmed. The missing A/L test results provided the basis for the routine inspection that resulted in the discovery of the altered equipment.

Based on the results of the inspection and file review, AQ Specialist Gaige issued Notice of Violation Citation No. 5276 for a major violation of Section 030.02175, Operations Contrary to Permit.

Settlement

On May 15, 2013, Senior Air Quality Specialist Dennis Cerfoglio conducted a negotiated settlement meeting attended by AQ Specialist Gaige, Mr. Puneet Kalia, and Mr. Lee Perks, owner of L.A. Perks Petroleum Specialists. During the meeting, Mr. Kalia stated he never entered into a contract with L.A. Perks to change the existing phase II vapor recovery from a vacuum assist to a balance system. After a lengthy discussion, Mr. Perks was unable to produce a contract to the contrary. After careful consideration of all of the facts of the case, AQ Specialist Cerfoglio recommended that Citation No. 5276 be upheld with a fine of \$1,000. A Memorandum of Understanding was signed by both parties.

Alternatives

1. The Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 5276.
2. The Board may determine to uphold Citation No. 5276 and levy a fine in the range of \$ 0 to \$10,000 per day.

In the event the Board determines to change the penalty, the matter should be continued so that Smart Gas & Convenience may be properly noticed.



Charlene Albee, Acting Division Director
Air Quality Management

CA/DC: ma



NOTICE OF VIOLATION

NOV 5276

DATE ISSUED: 04-25-2013

ISSUED TO: SMART GAS & CONVENIENCE PHONE #: (775) 327-4883

MAILING ADDRESS: 4410 N. VIRGINIA ST. CITY/ST: RENO, NV ZIP: 89506

NAME/OPERATOR: PUNEET KALIA PHONE #: (775) 230-2244

PERMIT NO. G11-0010 COMPLAINT NO. CMP13-0055

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 04-25-2013 (DATE) AT 12:20 Pm (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 __ DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input checked="" type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> OTHER _____ |

VIOLATION DESCRIPTION: CONDITION OF OPERATION "A", PERMIT BECOMES VOID UPON CHANGE OR ALTERATION OF PERMITTED EQUIPMENT. PERMITTED FOR VACUUM ASSIST, CHANGED TO BALANCE PHASE II SYSTEM

LOCATION OF VIOLATION: 4410 NORTH VIRGINIA STREET, RENO, NV 89506

POINT OF OBSERVATION: SAME AS ABOVE

Weather: N/A Wind Direction From: N E S W

Emissions Observed: N/A
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 04-25-13 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 10 days hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Signature] Date: April 25 2013

Issued by: [Signature] AQ8 II Title: manager

PETITION FOR APPEAL FORM PROVIDED



WASHOE COUNTY HEALTH DISTRICT AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

Date: May 21, 2013

Company Name: Smart Gas & Convenience Store
Address: 4410 North Virginia Street
Notice of Violation # 5276 Case # 1120

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation 030.2175 Violation of Permit Condition. Changed from Vacuum Assist to Balance Vapor Recovery w/o Notification.

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 1,000.00. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on June, 27, 2013.

The undersigned agrees to waive an appeal to the Air Pollution Control Hearing Board so this matter may be submitted directly to the District Board of Health for consideration.

[Signature]
Signature of Company Representative

Ernest Leatia
Print Name

manager
Title

Lee Paul
Witness

Dennis A. Cerfoglio
Signature of District Representative

DENNIS A. CERFOGLIO
Print Name

Sr. Air Quality Spec.
Title

[Signature]
Witness

**AIR QUALITY MANAGEMENT - ADMINISTRATIVE PENALTY TABLE &
RECOMMENDED FINE CALCULATION WORKSHEET**

Administrative Penalty Table

Air Quality Management Division Washoe County Health District

I. Minor Violations - Section 020.040(C)

<u>Regulation</u>	<u>1st Violation</u>	<u>2nd Violation</u>
040.005 Visible Emissions	\$ 1,000	\$ 2,500
040.030 Dust Control (fugitive)	250	750
040.035 Open Fires	500	1,000
040.040 Fire Training	500	1,000
040.050 Incinerator	1,000	2,000
040.051 Woodstoves	500	1,000
040.055 Odors	1,000	2,000
040.080 Gasoline Transfer (maintenance)	1,000	2,000
040.200 Diesel Idling	500	1,000
050.001 Emergency Episode	1,000	2,000

II. Major Violations - Section 020.040

<u>Regulation</u>	<u>Violation</u>	<u>Source Category</u>	
		<u>Minimum</u>	<u>Maximum</u>
030.000	Construction/Operating without Permit (per major process system or unit/day)	\$ 5,000	\$ 10,000
030.1402	Failure to Comply with Stop Work Order	10,000/day	10,000/day
030.2175	Operation Contrary to Permit Conditions (per day or event)	5,000	10,000
030.235	Failure to Conduct Source Test or Report (per Reporting Period for Each Unit)	2,500	5,000
	All other Major Violations (per day or event)	\$10,000	\$ 10,000
030.000	Construction Without a Dust Control Permit		
	Project Size – Less than 10 acres	\$ 500 + \$50 per acre	
	Project Size – 10 acres or more	\$1,000 + \$50 per acre	

III. Major Violations - Section 030.107 Asbestos

A. Asbestos Sampling & Notification	\$ 2,000 - \$10,000
B. Asbestos Control Work Practices (per day or event)	\$ 5,000 - \$10,000
C. Asbestos Containment & Abatement (per day or event)	\$ 5,000 - \$10,000

**Washoe County Air Quality Management
Permitting & Enforcement Branch
Recommended Fine Calculation Worksheet**

Company Name Smart Gas & Convenience
Contact Name Puneet Kalia, Owner

Case #1120 NOV #5276 Complaint CMP13-0055

Violation of Section 030.2175 Operations Contrary to Permit

I. Base Penalty as specified in the Penalty Table = \$ 5,000

II. Severity of Violation

A. Public Health Impact

1. Degree of Violation

(The degree of which the person/company has deviated from the regulatory requirements)

Minor – 0.5 Moderate – 0.75 Major – 1.0 **Adjustment Factor** 1.0

2. Toxicity of Release

Criteria Pollutant – 1x

Hazardous Air Pollutant – 2x **Adjustment Factor** N/A

3. Environmental/Public Health Risk (Proximity to sensitive environment or group)

Negligible – 1x Moderate – 1.5x Significant – 2x **Adjustment Factor** 1.0

Total Adjustment Factors (1 x 2 x 3) = 1.0

B. Adjusted Base Penalty

Base Penalty 5,000 x Adjustment Factor 1.0 = **\$ 5,000**

C. Multiple Days or Units in Violation

Adjusted Penalty _____ x Number of Days or Units _____ = **\$ _____**

D. Economic Benefit

Avoided Costs \$ N/A + Delayed Costs \$ _____ = **\$ _____**

Application Fee submitted for Change of Ownership

Penalty Subtotal – Recommended Fine

Adjusted Base Penalty \$ 5,000 + Economic Benefit \$ _____ = **\$ 5,000**

III. Penalty Adjustment Consideration

A. Degree of Cooperation (0 – 25%)	-	<u>25</u>	%
B. Mitigating Factors (0 – 25%)	-	<u>25</u>	%
1. <u>Negotiated Settlement</u>			
2. Ability to Pay			
3. Other (explain)			
C. Compliance History			
No Previous Violations (0 – 10%)	-	<u>10</u>	%
Similar Violation in Past 12 months (25 - 50%)	+	<u> </u>	%
Similar Violation within past 3 year (10 - 25%)	+	<u> </u>	%
Previous Unrelated Violation (5 – 25%)	+	<u> </u>	%
Total Penalty Adjustment Factors – sum of A, B, & C		<u>-60</u>	%

IV. Recommended/Negotiated Fine

Penalty Adjustment:

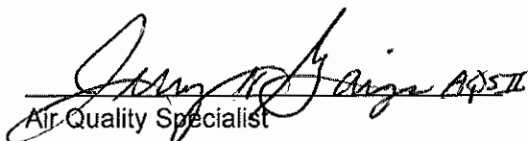
<u>\$ 5,000</u>	x	<u>-60 %</u>	=	<u>\$ -3,000</u>
Penalty Subtotal (From Section II)		Total Adjustment Factors (From Section III)		Total Adjustment Value

Additional Credit for Environmental Investment/Training – \$ - 1,000

During the settlement meeting, staff understood the failure to submit the application for the new equipment was an administrative error on the part of L.A. Perks Petroleum Specialists. The equipment was installed and operated in compliance with the regulations so there were no excess emissions. Since the owner of the facility is ultimately responsible, the citation was upheld but an additional credit was given to adjust the penalty amount.

Adjusted Penalty:

<u>\$ 5,000</u>	-	<u>\$ 4,000</u>	=	<u>\$ 1,000</u>
Penalty Subtotal (From Section II)		Total Adjustment Value (From Section III + Credit)		Negotiated Fine


Air Quality Specialist

05-15-2013
Date

AIR QUALITY MANAGEMENT
PERMIT TO OPERATE # G11-0010
APPLICATION SUBMITTED BY SMART GAS & CONVENIENCE



PERMIT TO OPERATE

An Air Pollution Emission Source

No. G11-0010

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: SMART GAS & CONVENIENCE Gen Air - Gasoline

ADDRESS: 4410 N VIRGINIA ST, RENO NV, 89506

LOCATION: 4410 N VIRGINIA ST, RENO, NV 89506

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING FACILITY WITH VACUUM ASSIST PHASE II VAPOR RECOVERY, CARB EXECUTIVE ORDER #G-70-154-AA, 4 GASOLINE NOZZLES *BALANCE*

THE CONDITIONS OF OPERATION LISTED ON THIS PERMIT SUPERCEDE ALL PREVIOUS PERMIT CONDITIONS

CONDITIONS OF OPERATION LISTED ON THIS PERMIT:

- A. ALTERATIONS: This permit becomes void upon any change of ownership or address or any alteration of permitted equipment.
- B. POSTING: This permit shall be posted on or near the equipment listed above. This permit shall be made readily available at all times while the equipment is operating.
- C. MODIFICATION OF EQUIPMENT: Any modification of the equipment other than normal repair and maintenance will require a new permit.
- D. RECORDS: Any records of operation which effect the potential of the source to emit air pollutants, such as fuel or products consumed, products produced, hours of operation, chemicals or supplies used in source operation, must be maintained for a period of at least 5 years and made available to the Control Officer upon request.
- E. EQUIPMENT FAILURE: All upset or breakdown conditions resulting in increased emissions or air pollutants shall be reported in compliance with District regulations, Section 020.075 and 020.076.
- F. ACCESS: The Control Officer will be provided access to the facility to inspect operations and equipment covered under this permit whenever necessary to determine compliance with this permit and any other air pollution limitatons specified in District regulations.

ADDITIONAL CONDITIONS:

- 1: The annual throughput/consumption figures must be submitted in writing to the A.Q.M.D. no later than the 20th of the month, approximately 6 weeks prior to the expiration date of the permit.
- 2: All gasoline transfer and dispensing facilities must operate in accordance with Section 040.080 of the Washoe County District Board of Health Regulations governing Air Quality Management.
- 3: To reduce evaporative loss all components of the Phase I and Phase II vapor recovery systems shall be installed and maintained in accordance with California Air Resources Board (CARB) Executive Orders, or New York State Department of Environmental Conservation approvals.
- 4: An annual A/L (Air to Liquid) Test and Static Pressure Decay Test will be required to demonstrate compliance with the CARB Executive Orders for vacuum assist phase II vapor recovery systems. The AQMD must be notified at least 72 hours prior to the test. The testing must be completed 90 days from the expiration date of this permit and the results submitted within 30 days of the test.
- 5: A flow limiter is required on dispensers that have a maximum flow rate in excess of 10 gallons/minute.
- 6: All hoses, boots, faceplates/flexible cones, nozzle shut off mechanisms, check valves, swivels, tanks, tank fill tubes, and fill tube cap seals must be maintained in good working order with regular maintenance to prevent leakage and excess escape of vapors (i.e. no tears, slits, holes, leaks, or malfunctions -- Section 040.080.)
- 7: In accordance with Section 040.095 of the Washoe County Air Quality Regulations and 40 CFR, Part 80, all gasoline dispensed to motor vehicles between October 1 and January 31 must contain the proper amount of oxygenate and each dispenser must be properly labeled with the following statement: The gasoline dispensed from this pump is oxygenated and will reduce carbon monoxide pollution from motor vehicles. The label must be clearly visible to the public on the upper two-thirds of the pump on the vertical surface near the gallonage and price meters.

Joseph P. Iser MD, DrPH, MS

CONTROL OFFICER

05/31/2013

EXPIRATION DATE

\$195.00

ANNUAL RENEWAL FEE

G11-0010

PERMIT NO.

FAILURE TO COMPLY WITH THE CONDITIONS OF THIS PERMIT MAY RESULT IN CITATIONS OR PERMIT REVOCATION



PERMIT TO OPERATE

An Air Pollution Emission Source

No. G11-0010

Issued By Air Quality Management Division, Washoe County Health District

P.O. Box 11130, Reno, Nevada 89520-0027 • Phone (775) 784-7200

ISSUED TO: SMART GAS & CONVENIENCE Gen Air - Gasoline

ADDRESS: 4410 N VIRGINIA ST, RENO NV, 89506

LOCATION: 4410 N VIRGINIA ST, RENO, NV 89506

EQUIPMENT COVERED UNDER THIS PERMIT GASOLINE DISPENSING FACILITY WITH VACUUM ASSIST PHASE II VAPOR RECOVERY, CARB EXECUTIVE ORDER #G-70-154-AA, 4 GASOLINE NOZZLES

8: Fuel spills or leaks must be cleaned up or corrected immediately using proper waste disposal methods. (Including accumulations of fuel in spill containers, condensation pots, and liquid collectors).

9: "Instructions for operating the phase II vapor recovery equipment must be posted for the customers, and must stress that ""Topping Off"" is prohibited --Section 040.080.C. The Air Quality Management Division's answer line phone number must be posted for customers with comments/problems regarding the nozzles - (775) 784-7200."

10: VACUUM/ASPIRATOR ASSIST SYSTEMS: The assist system must be operating at all times when the facility is open for business.

11: All operations must comply with 40 CFR Part 63, Subpart CCCCC - National Emission Standards for Hazardous Air Pollutants (NESHAP) for Source Category: Gasoline Dispensing Facilities.

Joseph P. Iser MD, DrPH, MS

CONTROL OFFICER

05/31/2013

EXPIRATION DATE

\$195.00

ANNUAL RENEWAL FEE

G11-0010

PERMIT NO.

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0055**

Complaint Status: NOV

Source of Complaint: INVESTIGATOR

Complaint Type: PERMIT

Date Received: 04/26/2013

Time: 12:20:00 PM

Inspector: JGAIGE

Inspector Area: I

Complaint Description: NOV CITATION 5276 - CASE II20 - 030.2I75 VIOLATION OF PERMIT
CONDITION

Address: 4410 N VIRGINIA ST RENO

Location: SMART GAS & CONVENIENCE

Parcel Number: 00309326

Related Permit Number: G11-0010

Complainant:

JERRY GAIGE, AQ SPECIALIST II
AIR QUALITY MANAGEMENT
1001 E 9TH ST STE B171
RENO NV 89512
775-784-7202

Responsible Party:

PUNEET KALJA
SMART GAS & CONVENIENCE
4410 N VIRGINIA ST
RENO NV 89506
775-327-4883

Investigation:

Notice of Violation # 5276 Date Issued: April 25th 2013 Permit Number: G11-0010
Issued to: Smart Gas & Convenience. Responsible Person: Mr. Puneet Kalia
Investigator Jerry Gaige AQS II was conducting a vapor recovery inspection at the Smart Gas &
Convenience station located at 4410 North Virginia Street. An Application for Authority to
Construct/Modify and/or Operate a Gasoline Dispensing Facility form had been submitted in error on
November 22, 2011, by Mr. Puneet Kalisa when he was actually submitting for a change of ownership
of the facility only, no equipment modifications were identified. The facility previously had been
Shamrock Grocery & Deli and owned by Mr. Ken Vumbaco since January 15, 2002, and permitted G02-0001
as a Vacuum Assist Phase II Vapor Recover dispensing facility. The pump installations were
completed by Mr. Lee Perks of LA Perks on December 27, 2001.

During the vapor recovery inspection conducted on April 24, 2013, by inspector AQSII Jerry Gaige,
the permitted fuel dispensers system identified on Permit G11-0010 was vacuum assist and the system
had been changed to a balanced system. The new pump installation had been conducted by L.A. Perks
Plumbing & Heating, 765 East Greg Street Suite 103 in Sparks (775 358-4403) and tested as a
balanced system on both December 12, 2011, and retested May 7, 2012. The listing of a vacuum assist
recovery system on the permit was thought to be a clerical error, checking back at the office found

this not to be the case.

April 25, 2013. Inspector Gaige returned to Smart Gas & Convenience and informed the station manager, Mr. Nadeep Kalia that the station was not in compliance with permit condition of operation "A", which states; the permit becomes void upon change or alteration of permitted equipment and that a notice of violation was being issued. The owner of the station Mr. Puneet Kalia was contacted and informed of the violation. Mr. Kalia stated that he did not order the system change and was not aware of the change. Mr. Kalia further stated that several months after he was assisted by Air Quality personnel in Application for authority to construct/modify and/or permit to operate a gasoline dispensing facility, he settled with the previous owner on the sale and invested a large sum of money in cleaning up and making the station more attractive, this included using L.A. Perks to replace the fuel dispensing equipment. Investigator Gaige asked if the contractor L.A. Perks was instructed to change the delivery system from assist to balance. Mr. Kalia stated that he had not, and instructed L.A. Perks to contact Investigator Gaige and said that he would come down to the station.

Investigator Gaige spoke with Mr. Keith Perks and informed him of the equipment change and asked him who authorized the change and to locate the work order in order to resolve the authorization. Mr. Perks asked if the equipment had been positively identified as a balance system and Investigator Gaige gave him the make and model of the system and he concurred that it was in fact a balance system. Mr. Perks said that it would take a while him to locate the paper work and that he would call back.

Mr. Puneet Kalia arrived at the station and stated that his background was banking, Well Fargo, and wondered if he had made a poor decision in getting into the gas station business. He further stated all the time and effort they had into improving the overall look and service of the station. After approximately an hour, Investigator Gaige called L.A. Perks and asked Mr. Keith Perks if he was able to find the work order or any information on the equipment installation. Mr. Perks stated that he had not. Investigator Gaige explained the situation seemed to not only involve the station owner, who was ultimately responsible but also involved L.A. Perks and Investigator Gaige requested they also attend the NOV review meeting at a date to be determined. Mr. Keith Perks stated that they would attend.

Enforcement Activities

Warning Citation..:	Citation Number: 5276
NOV.....: 04/25/2013	NOV Number.....: 0
	Case Number.....: 1120
Settlement.....: 05/21/2013	Amount.....: \$1,500.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: MAMES
Date Assigned.....: 04/26/2013

Completed Date 5-23-2013
Completed By..... DAC

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION

APPLICATION FOR AUTHORITY TO CONSTRUCT/MODIFY
AND/OR PERMIT TO OPERATE A GASOLINE DISPENSING FACILITY

Return to: Air Quality Management Division
PO Box 11130
Reno, Nevada 89520-0027
(775) 784-7200, Fax (775) 784-7225

INSTRUCTIONS:

- * A Plan Review Fee of \$525.00 must be submitted with the Application
For new facilities an additional Operating Permit Fee will be assessed after completion of the air quality emissions review which is based on a fee per dispensing nozzle.
- * Include construction drawings for the facility showing location of all gas tanks, piping, nozzles, island configuration (Dog Bone Island etc.), and nearest street intersection.
- * Application must be filled out completely for all items that are applicable.
- * Application must be signed by a responsible person knowledgeable concerning the operation of the equipment.

1. Full Business Name (Name Permit will be issued under):
BOM X LLC DBA SMART GAS & CONV
2. Address (actual location of facility):
4410 N. VIRGINIA ST
Street
RENO NV 89506 WASHOE
City State Zip Code County
3. Business/Mailing Address (if different than above):

Street

City State Zip Code County
4. Name & Address of Contact Person (Responsible Party):
PUNEET KALIA
Name
4410 N. VIRGINIA ST
Street
RENO NV 89506 WASHOE
City State Zip Code County
Telephone No: 775 230 2244 Fax No: 775 786-1560
5. Name & Address of Construction Contractor (if known):
L.A. PERKINS Petroleum Specialist
Name
765 E. GREG ST #103
Street
SPARKS NV 89431 WASHOE
City State Zip Code County
Telephone No: 352 4409 Fax # 352 4411
6. Expected date for start of construction (for new/modified installations): _____
Estimated date of start of operation: _____

7. Reason for Application: () New Construction Modification () Other _____

Give Brief Project Description: NEW DISPENSERS

Facility Type (check all that apply): Vehicle () Aircraft () Marine () Agricultural () Government ()
 Business Fleet () Rental () Other GAS STATION

Circle One: Above Ground Below Ground Storage Tanks. If Above Ground Tanks they must be
 Certified for both Phase I and Phase II vapor recovery if larger than 1001 gallons.

Type of Gasoline	Tank Size (Gallons)	Estimated Throughput (Gallons per month or yr)	Number of Nozzles			Distance of fill tube from bottom of tank (≤ 6")
			Existing	Proposed	Total	
REG	10,000		4	4		LESS 6"
PREM	10000					LESS 6"

9. VAPOR RECOVERY EQUIPMENT:
 Phase I - () Two Point () Coaxial - Make & Model: _____
 () None/Exempt (Give Reason): _____

Phase II - Balance () Aspirator Assist () Vacuum Assist
 () None/Exempt (Give Reason): _____

California Air Resources Board Phase II configuration - Executive Order & Exhibit Number or New York State Certification:

Complete All Items That Are Applicable

CALIFORNIA AIR RESOURCES BOARD CERTIFIED EQUIPMENT LIST					
Equipment	Quantity	Make & Model	Equipment	Quantity	Make & Model
Nozzles	4	EMCO-WHEATON A4005-002	Dispensers		WAYNE QUATION
Nozzle Swivels			Dispenser Swivels		
Hoses	4	GOODYEAR BALVEN 96 BALVEN-012	High Hose Retractor		
Liquid Pickups			Blending Valves		
Breakaways (optional)	4	HUSKY HU 3360 VR	Splash Bucket Drain (Phase I)		

* Remote Vapor Check Valves are not approved for installation in Washoe County, Nevada *

NOTE: Apploant agrees to allow on site inspection during and after construction by the Air Quality Management Division during working hours without prior notice. The operator must notify this office when facility commences and completes construction. An official Permit to Operate will not be issued until a final inspection is made and any test data has been forwarded to this office assuring that equipment will meet all district and state regulations.

This application is submitted in accordance with the provisions of Section 030.005, and under penalty of perjury, to the best of my knowledge the information supplied in this document is true and correct.

Signature: Lee Parks Print or Type Name and Title: LEE PARKS Date: 10-5-2013



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: June 27, 2013

TO: District Board of Health

FROM: Charlene Albee, Acting Director, Air Quality Management

SUBJECT: Rivers Edge Construction – Case No. 1121
Unappealed Citation No. 5379
Agenda Item: 7. A. 1. c.

Recommendation

Air Quality Management Staff recommends that Citation No. 5379 be upheld and a fine of \$1,300, in addition to a 16-hour Asbestos Awareness Class, be levied against Rivers Edge Construction for failure to conduct a proper asbestos survey and provide notification to Air Quality Management prior to renovation activities conducted in a commercial building. Failure to comply with the asbestos testing and notification standards constitutes a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.105(B)(10) National Emission Standards for Hazardous Air Pollutants (NESHAP), Subpart M - Asbestos, which is implemented through Section 030.107 (A) Asbestos Sampling and Notification. This is a negotiated settlement.

Recommended Fine: \$3,750.00

Negotiated Fine: \$1,300.00

Background

On May 14, 2013, Air Quality Specialist II Michael Osborn was dispatched to 1195 South Rock Boulevard, Unit B in Reno, to investigate a complaint regarding the disturbance of possible asbestos containing materials associated with the renovation of a commercial building. A records review conducted by the Air Quality Office Staff confirmed an Acknowledgement of Asbestos Assessment had been submitted on November 19, 2012, specifying no demolition so there was no sampling conducted.

Upon his arrival, AQ Specialist Osborn was granted access to the building and photos were taken of the disturbed materials in the soffit area of the building and the numerous ceiling tiles that had been removed. AQ Specialist Osborn was able to ascertain that the materials had been removed by Rivers Edge Construction back in November of 2012. AQ Specialist Osborn made immediate contact with Mr. Michael Slipcevic, owner of Rivers Edge Construction, to inquire about the materials that had been removed from the renovation job site. Mr. Slipcevic stated that he was a small business owner that mainly did residential renovations. In this case, Mr. Slipcevic took on this renovation as a favor for a friend and was unaware of the asbestos sampling regulations required on a commercial property. Mr. Slipcevic stated the City of Reno had identified changes to the plans which he provided to the owner of Bistro Habanero. At that time, he began the removal of the soffit materials, pending receipt of the change order. After a period of time, Mr. Slipcevic had not received the change order so he provided the City of Reno with a cancellation notice for the remainder of the renovation work.

An additional Acknowledgement of Asbestos Assessment was completed by Sierra Construction and Development as the new contractor based on the asbestos survey completed on May 13, 2013 which found no asbestos present.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health
Printed on Recycled Paper

June 27, 2013

DBOH / Rivers Edge Construction / Case 1121

Page 2

Based on the results of the investigation and the acknowledgement by Mr. Slipcevic that that he removed the soffit materials without an asbestos survey, AQ Specialist Osborn issued Notice of Violation Citation No. 5379 for a violation of Section 030.107(A) Asbestos Sampling and Notification.

Settlement

On May 15, 2013 Senior Air Quality Specialist Dennis Cerfoglio conducted a negotiated settlement meeting attended by AQ Specialist Osborn and Mr. Slipcevic. After careful consideration of all the facts in the case, AQ Specialist Cerfoglio recommended that Citation No. 5379 be upheld with a fine of \$1,500, consisting of a \$1,300 monetary fine and attendance to a 16 hour asbestos awareness class. A Memorandum of Understanding was signed by all parties.

Alternatives

1. The Board of Health may determine that no violation of the regulations has taken place and dismiss Citation No. 5379.
2. The Board may determine to uphold Citation No. 5379 and levy a fine in the range of \$0 to \$10,000 per day.

In the event the Board determines to change the proposed penalty, the matter should be continued so that Rivers Edge Construction may be properly noticed.


Charlene Albee, Acting Director
Air Quality Management

CA/DC: ma



NOTICE OF VIOLATION

NOV 5379

DATE ISSUED: 05-14-2013

ISSUED TO: Rivers Edge Construction PHONE #: 775-230-0101

MAILING ADDRESS: 61 Industrial Pkwy # B CITY/ST: MOUNDHOUSE, NV ZIP: 89706

NAME/OPERATOR: Michael Skipcevic PHONE #: 775-230-0101

PERMIT NO. ASB12-1009 COMPLAINT NO. CMP13-0066

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 05-14-2013 (DATE) AT 2:54 A.M. (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|---|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 __ DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>030.107A</u> |

VIOLATION DESCRIPTION: Failure to sample building materials prior to disturbance. No prior asbestos sampling prior to demolition

LOCATION OF VIOLATION: 1195 S. Rock Blvd, Reno, NV

POINT OF OBSERVATION: on site (See Attached photographs)

Weather: N/A Wind Direction From: N E S W

Emissions Observed: N/A
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 05-14-13 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 0 hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Signature] Date: 05-15-2013

Issued by: [Signature] Title: AQSI

PETITION FOR APPEAL FORM PROVIDED



DISTRICT HEALTH DEPARTMENT
AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

AIR QUALITY MANAGEMENT DIVISION
WASHOE COUNTY HEALTH DISTRICT

Date: May 15, 2013

Company Name: Rivers Edge Construction

Company Address: 61 Industrial Pkwy, Unit B, Mound House, NV 89706

Notice of Violation No.: 5379 Case No.: 1121

Location of Violation: 1195 So. Rock Blvd, Unit D, Reno, NV

The staff of the Air Quality Management Division of the Washoe County Health District issued the above referenced Citation for the violation of Regulation: _____

030.107 A; rectification and survey

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ \$1300.00*. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on

June 27, 2013. *and 16 hours OM course

[Signature]
Signature of Company Representative

[Signature: Dennis A. Cerfoglio]
Signature of District Representative

Michael V. Sapers
Print Name

DENNIS A. CERFOGLIO
Print Name

Owner Rivers Edge Construction
Title

Sr. Air Quality Spec.
Title

Witness

[Signature]
Witness

Witness

Witness

**AIR QUALITY MANAGEMENT - ADMINISTRATIVE PENALTY TABLE &
RECOMMENDED FINE CALCULATION WORKSHEET**

Administrative Penalty Table

Air Quality Management Division Washoe County Health District

I. Minor Violations - Section 020.040(C)

<u>Regulation</u>	<u>1st Violation</u>	<u>2nd Violation</u>
040.005 Visible Emissions	\$ 1,000	\$ 2,500
040.030 Dust Control (fugitive)	250	750
040.035 Open Fires	500	1,000
040.040 Fire Training	500	1,000
040.050 Incinerator	1,000	2,000
040.051 Woodstoves	500	1,000
040.055 Odors	1,000	2,000
040.080 Gasoline Transfer (maintenance)	1,000	2,000
040.200 Diesel Idling	500	1,000
050.001 Emergency Episode	1,000	2,000

II. Major Violations - Section 020.040

<u>Regulation</u>	<u>Violation</u>	<u>Source Category</u>	
		<u>Minimum</u>	<u>Maximum</u>
030.000	Construction/Operating without Permit (per major process system or unit/day)	\$ 5,000	\$ 10,000
030.1402	Failure to Comply with Stop Work Order	10,000/day	10,000/day
030.2175	Operation Contrary to Permit Conditions (per day or event)	5,000	10,000
030.235	Failure to Conduct Source Test or Report (per Reporting Period for Each Unit)	2,500	5,000
	All other Major Violations (per day or event)	\$10,000	\$ 10,000
030.000	Construction Without a Dust Control Permit		
	Project Size – Less than 10 acres	\$ 500 + \$50 per acre	
	Project Size – 10 acres or more	\$1,000 + \$50 per acre	

III. Major Violations - Section 030.107 Asbestos

A. Asbestos Sampling & Notification	\$ 2,000 - \$10,000
B. Asbestos Control Work Practices (per day or event)	\$ 5,000 - \$10,000
C. Asbestos Containment & Abatement (per day or event)	\$ 5,000 - \$10,000

**Washoe County Air Quality Management
Permitting & Enforcement Branch
Recommended Fine Calculation Worksheet**

Company Name Rivers Edge Construction
Contact Name Michael Slipcevic

Case 1121 NOV 5379 Complaint CMP13-0066

Violation of Section 030.107(A) Asbestos Sampling & Notification

I. Base Penalty as specified in the Penalty Table = \$ 5,000

II. Severity of Violation/Intent

A. Public Health Impact

1. Degree of Violation

(The degree of which the person/company has deviated from the regulatory requirements)

Minor – 0.5 Moderate – 0.75 Major – 1.0 Adjustment Factor 0.75

Acknowledgement of Asbestos Assessment submitted in November, 2012 specifying no demo. Changes required by City of Reno Building Department included demo, no sampling completed.

2. Toxicity of Release

Criteria Pollutant – 1x

Hazardous Air Pollutant – 2x Adjustment Factor N/A

3. Environmental/Public Health Risk (Proximity to sensitive environment or group)

Negligible – 1x Moderate – 1.5x Significant – 2x Adjustment Factor 1

Total Adjustment Factors (1 x 2 x 3) = 0.75

B. Adjusted Base Penalty

Base Penalty 5,000 x Adjustment Factor 0.75 = \$ 3,750

C. Multiple Days or Units in Violation

Adjusted Penalty _____ x Number of Days or Units _____ = \$ N/A

D. Economic Benefit

Avoided Costs \$ _____ + Delayed Costs \$ _____ = \$ 200

Penalty Subtotal – Recommended Fine

Adjusted Base Penalty \$ 3,750 + Economic Benefit \$ _____ = \$ 3,750

III. Penalty Adjustment Consideration

- A. Degree of Cooperation** (0 – 25%) +/- -25 %

 - B. Mitigating Factors** (0 – 25%) +/- -25 %
 - 1. Negotiated Settlement
 - 2. Ability to Pay
 - 3. Other (explain)

 - C. Compliance History**
 - No Previous Violations (0 – 10%) - -10 %

 - Similar Violation in Past 12 months (25 - 50%) + _____ %

 - Similar Violation within past 3 year (10 - 25%) + _____ %

 - Previous Unrelated Violation (5 – 25%) + _____ %
- Total Penalty Adjustment Factors** – sum of A, B, & C -60% %

IV. Recommended Fine

Penalty Adjustment:

$$\begin{array}{rclcl} \underline{\$ 3,750} & \times & \underline{-60 \%} & = & \underline{\$2,250} \\ \text{Penalty Subtotal} & & \text{Total Adjustment Factors} & & \text{Total Adjustment Value} \\ \text{(From Section II)} & & \text{(From Section III)} & & \end{array}$$

Additional Credit for Environmental Investment/Training – \$ -200

Contractor agrees to attend 16-hour asbestos awareness course

Adjusted Penalty:

$$\begin{array}{rclcl} \underline{\$ 3,750} & (-) & \underline{\$ 2,450} & = & \underline{\$ 1,300} \\ \text{Penalty Subtotal} & & \text{Total Adjustment Value} & & \text{Negotiated Fine} \\ \text{(From Section II)} & & \text{(From Section III)} & & \end{array}$$

Air Quality Specialist

5/15/13
Date

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0066**

Complaint Status: NOV

Source of Complaint: CITIZEN

Complaint Type: ASBESTOS

Date Received: 05/14/2013

Time: 11:00:00 AM

Inspector: MOSBORN

Inspector Area: 4

Complaint Description: NOV CITATION 5379, CASE 1121 - INTERIOR DEMO CONTRARY TO ASBESTOS
ACKNOWLEDGEMENT FORM ISSUED 11/09/12 - UNIT D

Address: 1195 S ROCK BLVD RENO

Location:

Parcel Number:

Related Permit Number: ASB12-1009

Complainant:

SIERRA CONSRUCTION & DEVELOPMENT
BILL SANBORN
1215 KLEPPE LN SUITE 9
SPARKS NV 89431
745-2634

Responsible Party:

RIVERS EDGE CONSTRUCTION
MICHAEL SLIPCEVIC
61 INDUSTRIAL PKWY UNIT B
MOUNDHOUSE, NV 89706
230-0101

Investigation:

Violation of 030.107A
1195 South Rock Blvd. Reno, Nevada
Unit #D, Bistro Habanero

On 05/09/2013 Bill Sanborn of Sierra Construction and Development entered this office and requested an Acknowledgement of Asbestos assessment for the property located at 1195 South Rock Blvd. Unit D.

This property had an assessment issued to Rivers Edge Construction for tenant improvement for a new restaurant with no demo involved. The assessment #ASB12-1009 was issued in Nov. of 2012. Mr. Sanborn stated that in fact some demo had occurred. He was advised that prior to any further disturbance an asbestos survey must be conducted to ascertain any asbestos content. A survey was conducted by Converse Consultants on 05/10/2013 which proved negative for asbestos in all bulk samples.

Specialist Osborn went to the Unit and took photographs of the disturbance of materials that had occurred in the unit. At approximately 2:00 p.m. this specialist contacted Michael Slipcevic of Rivers Edge Construction. The situation was discussed the Mr. Slipcevic told this specialist the following information. He is in fact a small business owner which does mainly private residence

renovations. He took on this renovation as a favor to a friend and received his acknowledgement of asbestos assesment in November of 2012. He stated that changes in the plans were required by the City of Reno and he had in fact presented the owner of Bistro Habanero with the changes to be made. He then started to remove the soffit area of the building as required. His lack of experience/training in working with asbestos in Washoe County led to the demolition of the soffit without an asbestos survey or testing testing. Slipcevic then claims he waited for the owner to give him the changes needed for the renovation and this was not done. After a period of time Mr. Slipcevic sent the owner David Arevalo a cancellation of contract notice for the work that was to be done and never returned to the unit.

Mr. Slipcevic freely acknowledges that he disturbed the soffit material not knowing the regulations and was presented with NOV Citation #5379 and a petition for appeal. On 05/15/2013 Mr. Slepcevic, Dennis Cerfoglio and Osborn negotiated a settlement for \$1500. and a sixteen hour OM class to educate Michael on operation and maintenance of asbestos in construction.

Michael Osborn, AQSII
Washoe County Air Quality Division
Washoe County Health District

Enforcement Activities

Warning Citation..:	Citation Number: 0
NOV.....: 05/14/2013	NOV Number....: 5379
	Case Number.....: 1121
Settlement.....: 05/15/2013	Amount.....: \$1,300.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: CALBEE	Completed Date...:
Date Assigned.....: 05/14/2013	Completed By.....:

PHOTOS TAKEN BY AQ SPECIALIST II, MICHAEL OSBORN
OF BISTRO HABANERO LOCATED AT
1195 SOUTH ROCK BOULEVARD, RENO

DATED NOVEMBER 9, 2012

Violation of 030.107A; Failure to conduct a survey and sample building materials prior to disturbance.



05/14/2013 1:11:48 PM



05/14/2013 1:19:48 PM

This photo depicts the demolition of a cornice consisting of drywall surface texture prior to being surveyed for asbestos.

**AIR QUALITY MANAGEMENT
ACKNOWLEDGEMENT OF ASBESTOS ASSESSMENT
FOR BISTRO HABANERO LOCATED AT
1195 SOUTH ROCK BOULEVARD, RENO**

DATED: NOVEMBER 9, 2012

ACKNOWLEDGMENT OF ASBESTOS ASSESSMENT
Washoe County Air Quality Management Division

Permit Number: ASB12-1009

Property Owner: JOHNSON FAMILY TRUST/O'MARA

Phone:

Property Being Evaluated: BISTRO HABANERO

Address: 1195 S ROCK BLVD RENO

TYPE OF PROJECT - TYPE OF PROPERTY - PROPERTY BEING ASSESSED
RENO - NON-RES - PARTIAL*

FILING FEE: \$56.00 ✓

*Note: If this project is a partial renovation and additional work is to be conducted later, additional asbestos assessment(s) will be required unless this assessment covers all pertinent representative asbestos suspected materials throughout the building.

General Contractor:
RIVERS EDGE CONSTRUCTION
MICHAEL SLIPCEVIC
61 INDUSTRIAL PKWY UNIT B
MOUNDHOUSE NV 89706

Consultant or Assessment Company:

Abatement Contractor:

Assessment Results: NOT TESTED

Abatement Completed:

** Note: If asbestos present, abatement must be conducted in accordance with NESHAP and OSHA regulations before renovation or demolition work may proceed.


10-DAY NOTIFICATION MANDATORY FOR DEMOLITION



Owner / Representative's Name

Comments:

Tenant improvement installation only for new restaurant. No demo - no sampling required. Use best methods for dust control during construction.



Health District Representative

11/9/12

Date

Signature on this asbestos assessment document does NOT constitute full Health District approval for this project. Any additional Health permits such as are required for bar or restaurant operations, underground storage tanks, hazardous material disposal or air pollution sources must be obtained separately.

Signature by the Washoe County Health District does not warrant, nor should this report be taken to warrant, that asbestos was or was not present on stated property. Exposure to even small amounts of airborne asbestos fibers may cause cancer. For this reason the Health District recommends that all asbestos handling and abatement work be performed by certified asbestos contractors.

110912 #060856 TAD CHG1 \$56.00

C

**CONVERSE CONSULTANTS REPORT FOR THE INSPECTION AND SAMPLING
PERFORMED AT BISTRO HABANERO LOCATED AT
1190 SOUTH ROCK BOULEVARD, UNIT D, RENO NEVADA
DATED: MAY 13, 2013**



Converse Consultants

Geotechnical Engineering, Environmental & Groundwater Science, Inspection & Testing Services

May 13, 2013

13-23762-01

Sierra Construction and Development, LLC:
1215 Kleppe Lane, Suite 9
Sparks, Nevada 89431

Attention: Mr. Daniel Pina

Subject: Limited Scope Asbestos Evaluation
Bistro Habanero
1190 South Rock Boulevard, Unit 'D'
Reno, Nevada

Dear Mr. Pina:

Converse Consultants (Converse) is pleased to submit the results of the Limited Asbestos Evaluation conducted at the above subject site on May 10, 2013. Based on our understanding of the project, our scope of services consisted of a visual inspection, the bulk sample collection of suspect asbestos-containing materials (ACMs), laboratory analysis, and the generation of this report. The Scope of Work, as described by the client, is to consist of the removal of wall material and HVAC ducting in the future Bistro Habanero located at 1190 South Rock Boulevard, Unit 'D', in Reno, Nevada. It must be noted that some demolition work had already been conducted with the removal of some walls and flooring materials. This evaluation was limited to those suspect ACM's which will be impacted by the project only and performed in general accordance with your written authorization to proceed on May 10, 2013.

The suspect ACMs identified and sampled during the course of our investigation consisted of:

- Base Cove Mastic
- Wainscot Mastic
- Joint-Taping Compound
- Drywall
- Brown 12" x 12" Vinyl Floor Tile
- Gold Floor Tile Mastic
- Pinkish Vinyl Sheet Flooring
- HVAC Duct Sealer

4840 Mill Street, Suite 5
Reno, Nevada 89502
Telephone (775) 856-3833 ♦ Fax (775) 856-3513

4708 Roseville Road, Suite 114
North Highlands, California 95660
Telephone (916) 331-5444 ♦ Fax (916) 331-6444

www.ConverseConsultants.com

ASB13-0411

Sierra Construction and Development, LLC
Project No.: 13-23762-01
May 13, 2013
Page 2

Following the visual portion of the survey, a total of ten bulk samples were collected from areas representing the homogenous use of suspect building materials. Bulk analysis of these samples utilizing Polarized Light Microscopy (PLM) indicated the absence of asbestos in the materials tested. Information regarding the materials sampled/analyzed is identified in the attached laboratory report.

Converse is not responsible for any claims or damages associated with the interpretation of available information. This assessment should not be regarded as a guarantee that no further asbestos, beyond that which was suspected to be present (and sampled) during our investigation, is present at the property. In addition, asbestos is usually not distributed uniformly throughout a material, and Converse cannot guarantee that all areas sampled are exactly as represented throughout the entire facility. Other suspect materials may be uncovered that were previously hidden during renovation or demolition. Additional samples of these materials should be collected and analyzed for asbestos if this occurs.

Thank you for the opportunity to be of service. Should you have any questions or comments regarding this report, or if you require further assistance, please do not hesitate to call.

Respectfully submitted,

CONVERSE CONSULTANTS



Frank M. Reynolds III, Inspector
Nevada License No.: IJM-1248

JWP:FMR:fmr

Reviewed and approved by:



John W. Petersen
Senior Project Manager
Nevada License No.: IJPM-0575

Enclosures: Survey Data Sheet
Laboratory Report
Sample Location Diagram

Converse Consultants

4840 Mill Street, Suite 5, Reno, Nevada 89502

SURVEY DATA

Page 1 of 1
 (775) 856-3833 FAX (775) 856-3513

Inspectors: FRANK M. REYNOLDS III		Project Name: BUSTRO HABITAZIENDO		Project Number: B-23072-01		Date Sampled: 5/10/17	
Contact: JOHN W. PETERSEN		Project Location: 1190 SOUTH ROCK BLVD		Analysis Type: Asbestos		Instructions:	
Phone #: (775) 856-3833		Client/Contact: DANIEL PINK		Air		Air	
Turn-Around Time: (Circle) RUSH		Requested: 2 Days		Requested: Verbals		Test to First Positive: Yes No	

LAB #	SAMPLE #	MATERIAL DESCRIPTION	SAMPLE LOCATION	LOCATIONS OF MATERIAL	QNTY	COND	FRIABLE YES/NO	COMMENTS (DEBRIS, EXTENT OF DAMAGE)	ASBESTOS %
206726	W-01	WARRANT MASTIC / J.C./DW	SOUTHWEST CORNER OF SERVING WALL	TYPICAL TO WALLS IN THIS UNIT	N/A	D	N		ND
206727	W-02	GOO COM/JC/DW	CENTER AREA OF SERVING WALL		N/A	G	N		
206728	W-03	J.C./DW	CENTRAL OF WEST WALL		N/A	G	N		
206729	F-04	PINKISH SHEET FLOORING	SACCO DEBRIS OF FLOORING REMOVED	TYPICAL TO SOME AREAS OF FLOOR	N/A	SP	N-PF		
206730	F-05	PINKISH SHEET FLOORING			N/A	SD	N-PF		
206731	F-06	PINKISH SHEET FLOORING			N/A	SD	N-PF		
206732	F-07	BROWN 12x12 FLOOR TILE			N/A	SD	N		
206733	F-08	BROWN 12x12 FLOOR TILE			N/A	SD	N		
206734	G5-09	GRAY HVAC DUCT SEALER	DUCTING AT SERVING WALL	TYPICAL TO HVAC DUCT SYSTEMS	N/A	G	N		
206735	G5-10	GRAY HVAC DUCT SEALER	DUCTING IN CORNER AREA OF DINING AREA		N/A	G	N		ND

MATERIAL	CONDITION	UNITS	ASBESTOS %
PFI - Pipe Filling Insulation PRI - Pipe Run Insulation DI - Duct Insulation T1 - Tank Insulation EJ - Expansion Joint BI - Boiler Insulation	G - Good (No Maintenance is required currently) D - Damaged (Some repair needed) SD - Significantly Damaged (Repair or replace ASAP)	LF - Linear Feet SF - Square Feet CF - Cubic Feet	A - Amosite Asbestos C - Chrysotile Asbestos NDA - No Asbestos Detected Assumed ACM No Samples Taken

Relinquished By: <i>[Signature]</i>	Relinquished By: _____
Date/Time: <i>5/10/17 05:00</i>	Date/Time: _____
Received By: <i>[Signature]</i>	Received By: _____



Converse Consultants

Geotechnical Engineering, Environmental & Groundwater Science, Inspection & Testing Services

POLARIZED LIGHT MICROSCOPY ANALYSIS REPORT

Client: CONVERSE CONSULTANTS
 4840 MILL STREET, SUITE 5
 RENO, NEVADA 89502-2376

Contact: JOHN PETERSEN
 Account: NA
 Project Number: 13-23672-01

Date Received: 5/10/2013
 Date Analyzed: 5/12/2013
 Date Reported: 5/13/2013
 Reported To: JOHN PETERSEN
 Submitted By: Hand
 Report No.: 71-206728
 P.O. #: N/A

BISTRO HABANERO
 SIERRA CONSTRUCTION AND DEVELOPMENT
 1190 S. ROCK BLVD.

I certify that these results are accurate for the samples obtained and comply with accepted methods of analysis.

Lab Manager, Dan R. Dolk

Analyst, Dan R. Dolk

RESULTS LAB SAMPLE # LAB DESCRIPTION	CLIENT SAMPLE #	PERCENTAGE AND TYPE OF ASBESTOS	PERCENTAGE FIBROUS NON-ASBESTOS	PERCENTAGE NON-FIBROUS MATERIAL	H-HOMOGENEOUS F-FIBROUS NF-NONE FIBROUS
206728A LI Tan Mast's SE Corner of Serving Wall	W-01-A	None Detected	Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders Carbonate Binders 70 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 30 Mineral Cleavages Paint / Ink Perlite Vermiculite	I NF # Of Layers
206728B Cream Joint Compound SE Corner of Serving Wall	W-01-B	None Detected	<1 Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 85 Carbonate Binders Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 10 Mineral Cleavages Paint / Ink 5 Perlite Vermiculite	I F # Of Layers
206726C Cream Joint Compound SE Corner of Serving Wall	W-01-C	None Detected	<1 Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 80 Carbonate Binders Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 20 Mineral Cleavages Paint / Ink <1 Perlite Vermiculite	I F # Of Layers

4840 Mill Street, Suite 5, Reno, Nevada 89502
 Telephone: (775) 850-3833 ♦ Facsimile: (775) 850-3513 ♦ email: reno@converseconsultants.com

RESULTS LAB SAMPLE # LAB DESCRIPTION	CLIENT SAMPLE #	PERCENTAGE AND TYPE OF ASBESTOS	PERCENTAGE FIBROUS NON-ASBESTOS	PERCENTAGE NON-FIBROUS MATERIAL	H-HOMOGENEOUS H-HOMOGENEOUS F-FIBROUS NF-NONE FIBROUS
206726D White Drywall SE Corner of Serving Wall	W-01-D	None Detected	10 <1 Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders Carbonate Binders Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 60 Mineral Cleavages Paint / Ink Perlite Vermiculite	I F # Of Layers
206727A Lt. Tan Massto Center Area of Serving Wall	W-02-A	None Detected	<1 Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders Carbonate Binders Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 15 Mineral Cleavages Paint / Ink Perlite Vermiculite	I F # Of Layers
206727B Cream Joint Compound Center Area of Serving Wall	W-02-B	None Detected Chrysotile Amosite Crocidolite Actinolite Anthophyllite Tremolite	Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders Carbonate Binders Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 15 Mineral Cleavages Paint / Ink 5 Perlite Vermiculite	I NF # Of Layers
206727C White Drywall Center Area of Serving Wall	W-02-C	None Detected	10 <1 Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders Carbonate Binders Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 65 Mineral Cleavages Paint / Ink Perlite Vermiculite	I F # Of Layers
206728A Cream Joint Compound Center of West Wall	W-03-A	None Detected	Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders Carbonate Binders Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 20 Mineral Cleavages Paint / Ink 5 Perlite Vermiculite	I NF # Of Layers
206728B White Drywall Center of West Wall	W-03-B	None Detected	10 <1 Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders Carbonate Binders Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 60 Mineral Cleavages Paint / Ink Perlite Vermiculite	I F # Of Layers

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RESULTS LAB SAMPLE # LAB DESCRIPTION	CLIENT SAMPLE #	PERCENTAGE AND TYPE OF ASBESTOS	PERCENTAGE FIBROUS NON-ASBESTOS	PERCENTAGE NON-FIBROUS MATERIAL	H-HOMOGENEOUS H-HOMOGENEOUS F-FIBROUS NF-NONE FIBROUS
206729 Pink Flooring Bagged Debris of Flooring Removed	F-04	None Detected	35 Cellulose 5 Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 20 Carbonate Binders 30 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 10 Mineral Cleavages Paint / Ink Perlite Vermiculite	I F # Of Layers
206730 Pink Flooring Bagged Debris of Flooring Removed	F-05	None Detected	25 Cellulose 5 Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 30 Carbonate Binders 30 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 10 Mineral Cleavages Paint / Ink Perlite Vermiculite	I F # Of Layers
206731 Pink Flooring Bagged Debris of Flooring Removed	F-06	None Detected	25 Cellulose 5 Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 30 Carbonate Binders 30 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 10 Mineral Cleavages Paint / Ink Perlite Vermiculite	I F # Of Layers
206732A Brown Floor Tile Bagged Debris of Flooring Removed	F-07-A	None Detected	Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 65 Carbonate Binders 30 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 6 Mineral Cleavages Paint / Ink Perlite Vermiculite	I NF # Of Layers
206732B Clear Yellow Mastic Bagged Debris of Flooring Removed	F-07-B	None Detected	Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 15 Carbonate Binders 75 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 10 Mineral Cleavages Paint / Ink Perlite Vermiculite	I NF # Of Layers
206733A Brown Floor Tile Bagged Debris of Flooring Removed	F-08-A	None Detected	Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 65 Carbonate Binders 30 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 6 Mineral Cleavages Paint / Ink Perlite Vermiculite	I NF # Of Layers

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RESULTS LAB SAMPLE # LAB DESCRIPTION	CLIENT SAMPLE #	PERCENTAGE AND TYPE OF ASBESTOS	PERCENTAGE FIBROUS NON-ASBESTOS	PERCENTAGE NON-FIBROUS MATERIAL	INHOMOGENEOUS H-HOMOGENEOUS F-FIBROUS NF-NONE FIBROUS
206733B Lt. Tan Mastic Bagged Debris of Flooring Removed	F-08-B	None Detected	Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 10 Carbonate Binders 85 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 5 Mineral Cleavages Paint / Ink Perlite Vermiculite	I NF # Of Layers
206734 Grey HVAC Sealer Ducting at Serving Wall	GS-09	None Detected	Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 25 Carbonate Binders 60 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 15 Mineral Cleavages Paint / Ink Perlite Vermiculite	I NF # Of Layers
206735 Gray HVAC Sealer Ducting in Center Area of Dining Area	GS-10	None Detected	Cellulose Glass Fibers Animal Fibers Mineral Wool Processed Paper Synthetic Fiber Talc Wollastonite Wood Fibers Cork	Binders 25 Carbonate Binders 60 Organic Binders Sulfate Binders Aggregate Diatoms Gypsum Mica 15 Mineral Cleavages Paint / Ink Perlite Vermiculite	I NF # of Layers

Attached are the results of analysis of bulk samples submitted for asbestos identification. Converse Consultants follows EPA Method EPA/600/R-93/116, July 1993 and EPA/600/M-82-020, December 1982.

Each sample was initially examined under a stereoscopic microscope at a magnification of 10x to 60x. Fibrous material was examined for morphology and content. Portions of each sample were immersed in a fluid with a known refractive index. The sample was examined under polarized light using a Olympus BHT PLM microscope with a McCrone Dispersion Staining objective under 100X magnification. Optical characteristics of the fibrous material were examined to determine the mineralogy of the fiber. The observed optical characteristics include angles of extinction, signs of elongation and dispersion staining colors. Asbestos fiber content is estimated by optically comparing the quantity of asbestos material and non-asbestos material to establish estimated percentages. Per the method, samples with distinct layers or inhomogeneous character have each layer analyzed separately and reported as individual layers. (I - Inhomogeneous, H - Homogeneous, F - Fibrous, NF - Non-Fibrous)

Bulk sampling may not have been performed by Converse Consultants personnel. No warranty is made as to the acceptability of sampling strategies.

Converse Consultants is National Voluntary Laboratory Accreditation Program accredited. Our NVLAP Lab Code: 102091-0. This report must not be used to claim product endorsement by NVLAP or any agency of the U.S. Government. This report must not be reproduced except in full without the approval of the laboratory. This report relates only to the items tested.

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BY FMR DATE 5/10/13

CLIENT SISTORA CONSTRUCTION

SHEET NO. 1 OF 1

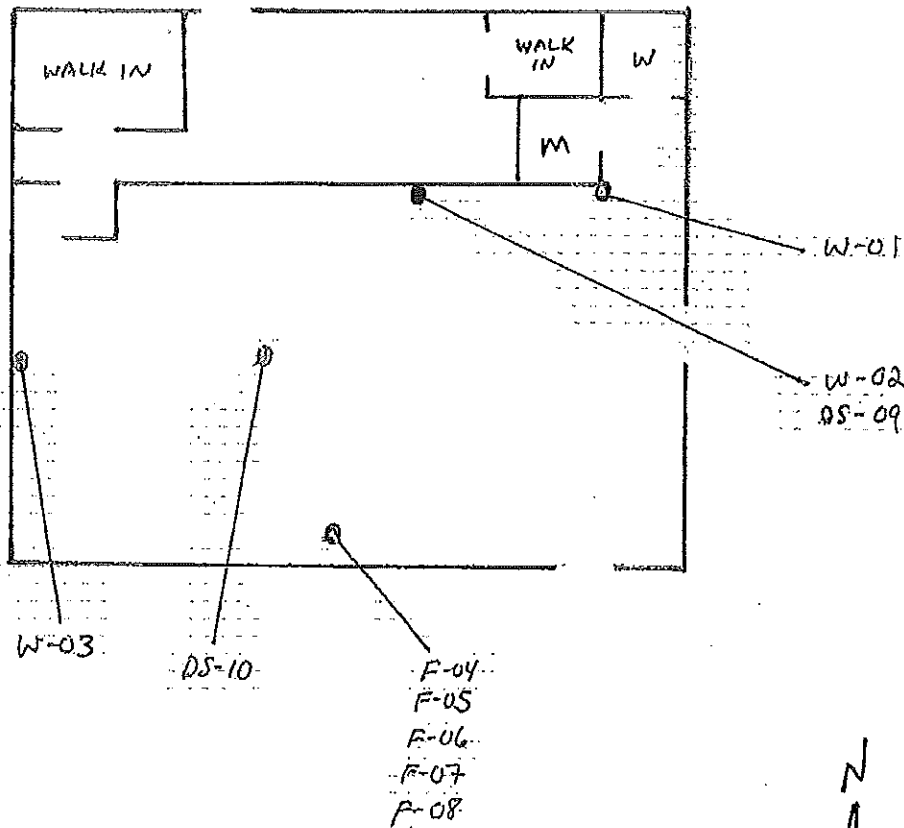
CHKD. BY _____ DATE _____

AND DEVELOPMENT, LLC.

PROJECT NO. 13-23672-01

PROJECT RISTRO HABENERO

1190 SOUTH ROCK BLVD



THIS DRAWING IS FOR
SAMPLE LOCATION ONLY.
NOT TO SCALE.



Converse Consultants

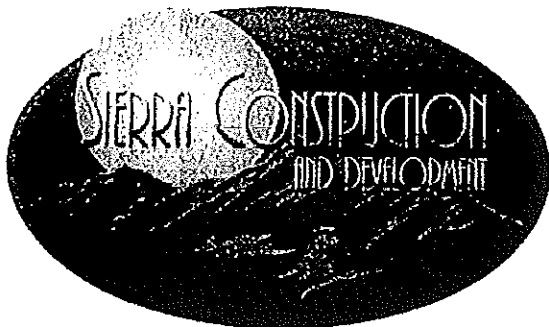
SIGNED

[Signature]

REG. NO.

SHEET
NO.

CORRESPONDENCE



1215 KLEPPE LANE SUITE #9
Sparks, NV 89431
Office: 775-356-6800 Fax: 775-356-6833
NV LIC# 68759 Limit \$725K
NV LIC# 71348 Limit \$100K

Date: 3/29/2013

City Of Reno
P.O. Box 1900
Reno, NV 89505

To Whom It May Concern:

This is to inform the City of Reno building department that Rivers Edge Construction LLC is no longer the contractor for the remodeling project at Bistro Habanero, 1196 S. Rock Blvd, Sparks, NV.

David Arevalo is hiring Sierra Construction and Development LLC. Sierra Construction and Development LLC, holds a B-2 License. Sierra Construction and Development LLC will be drawing permits and will be the general contractor for this project as of today's date.

Any construction that is not performed by Sierra Construction and Development is not the responsibility of Sierra Construction and Development LLC.

Bill Sanborn Manager: Bill Sanborn Manager 3-29-13
Date:

David Arevalo Owner: David Arevalo 3-29-13
Date:



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: June 27, 2013

TO: District Board of Health

FROM: Charlene Albee, Acting Director, Air Quality Management

SUBJECT: Washoe Construction – Case No. 1122
Unappealed Citation No. 5242
Agenda Item: 7. A. 1. d.

Recommendation

Air Quality Management Staff recommends that Citation No. 5242 be upheld and a fine of \$1,500 be levied against Washoe Construction for failure to notify Air Quality Management prior to the commencement of renovation activities in a multi-family condominium complex. Failure to obtain an Acknowledgement of Asbestos Assessment constitutes a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.105(B)(10) National Emission Standards for Hazardous Air Pollutants (NESHAP), Subpart M - Asbestos, which is implemented through Section 030.107 (A) Asbestos Sampling and Notification. This is a negotiated settlement.

Recommended Fine: \$5,000.00

Negotiated Fine: \$1,500.00

Background

On May 14, 2013, Air Quality Specialist II Wallace Prichard was dispatched to the Salem Plaza Condominium Complex, located at 2750 Plumas Street in Reno, to investigate a complaint regarding the disturbance of possible asbestos containing materials associated with renovation activities in Unit #115. A records review conducted by the Air Quality Office Staff confirmed no asbestos testing or notification had been submitted for this address.

Upon arrival, AQ Specialist Prichard found that Unit #115 had experienced water damage as a result of flooding from the unit directly above, Unit #215. An inspection of Unit #115 found extensive damage to the walls, ceiling tiles, carpet and flooring. AQ Specialist Prichard inquired about proper permits with the two workers on site performing the renovation/demolition activities. AQ Specialist Prichard was informed that Mr. Rick Clark, Clark Real Estate & Investment, was the contact for the property management company in charge of the work being done and that they were not aware of any kind of paperwork required. AQ Specialist Prichard posted a STOP WORK order on the project until Mr. Clark could be reached.

Mr. Clark contacted AQ Specialist Prichard to inform him that Agent Jennifer Berg, AAA Insurance, had contracted with Environmental Testing & Consulting Inc. to perform an asbestos survey prior to any disturbance of materials in the unit. The results of the survey conducted on April 29, 2013 identified asbestos was present in the flooring in the entry closet. Based on the results of the survey, Mr. Clark contracted Washoe Construction Company, of which he is a part owner, to complete the renovation of the unit with the exception of the flooring in the closet which was not to be disturbed. AQ Specialist Prichard inquired if Mr. Clark had submitted the survey to Air Quality Management and received an Acknowledgement of Asbestos Assessment which is required to obtain a building permit. Mr. Clark stated that he had not submitted the survey to Air Quality and did not have a building permit on site.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

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June 27, 2013

DBOH / Washoe Construction / Case 1122

Page 2

Based on the results of the investigation and asbestos sampling report, AQ Specialist Prichard issued Notice of Violation Warning No. 5240 to Clark Real Estate & Investment, as the responsible property management company, for a major violation of Section 030.107 (A) Asbestos Sampling and Notification. Additionally, AQ Specialist Prichard issued Notice of Violation Citation No. 5242 to Washoe Construction, as the contractor performing the renovation activities, for a major violation of Section 030.107 (A) Asbestos Sampling and Notification.

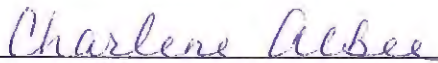
Settlement

On May 28, 2013 Senior Air Quality Specialist Dennis Cerfoglio conducted a negotiated settlement meeting attended by AQ Specialist Prichard and Mr. Rick Clark. After careful consideration of all the facts in the case, AQ Specialist Cerfoglio recommended that Citation No. 5242 be upheld with a fine of \$1,500. A Memorandum of Understanding was signed by all parties.

Alternatives

1. The Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 5242.
2. The Board may determine to uphold Citation No. 5242 and levy a fine in the range of \$0 to \$10,000 per day.

In the event the Board determines to change the penalty, the matter should be continued so that Washoe Construction may be properly noticed.


Charlene Albee, Acting Division Director
Air Quality Management

CA/DC: ma



DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION

Date: May 28, 2013
Company Name: Washoe Construction
Address: 305 W. Moana Lane, Reno
Notice of Violation No.: 5242 Case No.: 1122

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation: 030.105 & 030.107 Failure to obtain a completed "Asbestos Assessment Acknowledgment Forms"

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ \$1,500⁰⁰. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on June 27, 2013.

[Signature]
Signature of Company Representative

[Signature]
Signature of District Representative

Rick Clark
Print Name

DENNIS A. CERFOGLIO
Print Name

owner
Title

Sr. Air Quality Spec.
Title

Witness

[Signature]
Witness

Witness

Witness

**AIR QUALITY MANAGEMENT - ADMINISTRATIVE PENALTY TABLE &
RECOMMENDED FINE CALCULATION WORKSHEET**

Administrative Penalty Table

Air Quality Management Division Washoe County Health District

I. Minor Violations - Section 020.040(C)

<u>Regulation</u>	<u>1st Violation</u>	<u>2nd Violation</u>
040.005 Visible Emissions	\$ 1,000	\$ 2,500
040.030 Dust Control (fugitive)	250	750
040.035 Open Fires	500	1,000
040.040 Fire Training	500	1,000
040.050 Incinerator	1,000	2,000
040.051 Woodstoves	500	1,000
040.055 Odors	1,000	2,000
040.080 Gasoline Transfer (maintenance)	1,000	2,000
040.200 Diesel Idling	500	1,000
050.001 Emergency Episode	1,000	2,000

II. Major Violations - Section 020.040

<u>Regulation</u>	<u>Violation</u>	<u>Source Category</u>	
		<u>Minimum</u>	<u>Maximum</u>
030.000	Construction/Operating without Permit (per major process system or unit/day)	\$ 5,000	\$ 10,000
030.1402	Failure to Comply with Stop Work Order	10,000/day	10,000/day
030.2175	Operation Contrary to Permit Conditions (per day or event)	2,500	10,000
030.235	Failure to Conduct Source Test or Report (per Reporting Period for Each Unit)	2,500	5,000
	All other Major Violations (per day or event)	\$ 5,000	\$ 10,000
030.000	Construction Without a Dust Control Permit		
	Project Size – Less than 10 acres	\$ 500 + \$50 per acre	
	Project Size – 10 acres or more	\$1,000 + \$50 per acre	

III. Major Violations - Section 030.107 Asbestos

A. Asbestos Sampling & Notification	\$ 2,000 - \$10,000
B. Asbestos Control Work Practices (per day or event)	\$ 5,000 - \$10,000
C. Asbestos Containment & Abatement (per day or event)	\$ 5,000 - \$10,000

**Washoe County Air Quality Management
Permitting & Enforcement Branch
Recommended Fine Calculation Worksheet**

Company Name Washoe Construction
Contact Name Rick Clark

Case #1122 NOV #5242 Complaint CMP13-0065

Violation of Section 030.107 (A) Asbestos Sampling and Notification

I. Base Penalty as specified in the Penalty Table = \$ 5,000

II. Severity of Violation

A. Public Health Impact

1. Degree of Violation

(The degree of which the person/company has deviated from the regulatory requirements)

Minor – 0.5 Moderate – 0.75 Major – 1.0 Adjustment Factor 1.0

2. Toxicity of Release

Criteria Pollutant – 1x

Hazardous Air Pollutant – 2x Adjustment Factor N/A

3. Environmental/Public Health Risk (Proximity to sensitive environment or group)

Negligible – 1x Moderate – 1.5x Significant – 2x Adjustment Factor 1.0

Total Adjustment Factors (1 x 2 x 3) = 1.0

B. Adjusted Base Penalty

Base Penalty 5,000 x Adjustment Factor 1.0 = \$ 5,000

C. Multiple Days or Units in Violation

Adjusted Penalty _____ x Number of Days or Units _____ = \$ _____

D. Economic Benefit

Avoided Costs \$ 56 + Delayed Costs \$ _____ = \$ 56
NESHAP Demolition Notification Fee

Penalty Subtotal – Recommended Fine

Adjusted Base Penalty \$ 5,000 + Economic Benefit \$ 56 = \$ 5,056

III. Penalty Adjustment Consideration

A. Degree of Cooperation (0 – 25%)	- 25	%
B. Mitigating Factors (0 – 25%)	- 25	%
1. <u>Negotiated Settlement</u>		
2. Ability to Pay		
3. Other (explain)		
C. Compliance History		
No Previous Violations (0 – 10%)	- 10	%
Similar Violation in Past 12 months (25 - 50%)	+ _____	%
Similar Violation within past 3 year (10 - 25%)	+ _____	%
Previous Unrelated Violation (5 – 25%)	+ _____	%
Total Penalty Adjustment Factors – sum of A, B, & C	-60	%

IV. Recommended/Negotiated Fine

Penalty Adjustment:

<u>\$ 5,056</u>	x	<u>-60</u> %	=	<u>\$ -3,033</u>
Penalty Subtotal (From Section II)		Total Adjustment Factors (From Section III)		Total Adjustment Value

Additional Credit for Environmental Investment/Training – \$ -500

Asbestos testing was completed prior to disturbance of materials and found no asbestos containing materials. Notice of Violation issued for failure to submit results to Air Quality.

Adjusted Penalty:

<u>\$ 5,056</u>	-	<u>\$ 3,533</u>	=	<u>\$ 1,500</u>
Penalty Subtotal (From Section II)		Total Adjustment Value (From Section III + Credit)		Negotiated Fine


Air Quality Specialist

5/28/2013
Date



NOTICE OF VIOLATION

NOV 5242

DATE ISSUED: 05/14/2013

ISSUED TO: Washoe Construction PHONE #: 775-828-3355

MAILING ADDRESS: 305 W. Moana Ln #C CITY/ST: Reno, NV ZIP: 89509

NAME/OPERATOR: Rick Clark PHONE #: 775-742-2921

PERMIT NO. _____ COMPLAINT NO. CMP13-0065

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 05/14/2013 (DATE) AT 10:00 A.M (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|---|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 __ DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input checked="" type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>030.107</u> |

VIOLATION DESCRIPTION: National Emission Standards for Hazardous Air Pollutants (Failure to obtain a completed "Asbestos Assessment Acknowledgement Form")

LOCATION OF VIOLATION: 2750 Plumas St Reno, NV.

POINT OF OBSERVATION: Unit #115 Salem Plaza Condos.

Weather: N/A Wind Direction From: N E S W

Emissions Observed: N/A
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 05/14/13 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 24 (hours/days). You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Signature] Date: _____

Issued by: Wallace Richard Title: Air Quality Specialist

PETITION FOR APPEAL FORM PROVIDED WR



NOTICE OF VIOLATION

NOV 5240

DATE ISSUED: 05/14/2013

ISSUED TO: Clark Real Estate & Invest. PHONE #: 775-828-3355

MAILING ADDRESS: 305 W. Moana Ln CITY/ST: Reno, NV ZIP: 89509

NAME/OPERATOR: 576 C. Rick Clark PHONE #: 775-742-2921

PERMIT NO. _____ COMPLAINT NO. CMP13-0065

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 05/14/13 (DATE) AT 10:00 A.M. (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|---|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 __ DUST CONTROL | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 __ ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 __ DIESEL IDLING | <input checked="" type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>030.107 (A)</u> |

VIOLATION DESCRIPTION: National Emission Standards for Hazardous Air Pollutants. (Failure to obtain a completed "Asbestos Assessment Acknowledgement Form")

LOCATION OF VIOLATION: 2750 Plumas St Reno, NV.

POINT OF OBSERVATION: Unit #115 Salem Plaza Condos.

Weather: N/A Wind Direction From: N E S W

Emissions Observed: N/A
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective 10:00 (a.m./p.m.) 5/14/13 (date) you are hereby ordered to abate the above violation within 24 (hours/days). I hereby acknowledge receipt of this warning on the date indicated.

Signature [Signature]

CITATION: You are hereby notified that effective on _____ (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within _____ hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: _____ Date: _____
 Issued by: Wallace Prichard Title: Air Quality Specialist

PETITION FOR APPEAL FORM PROVIDED

STOP WORK

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION
1001 EAST NINTH ST. SUITE B171 • RENO NV 89512
PHONE (775) 784-7200

DATE 05/14/2013 TIME 10:00 AM
OWNER/OPERATOR C. Clark Real Estate & Investment
ADDRESS 305 W. Main Lane Reno
EQUIPMENT DESCRIPTION Failure to
test material. (Removal of material)
NOTICE OF VIOLATION # 5240 DATE 5/14/2013

- 30.105 Asbestos Removal
 40.080 Gas Station Operations
 30.200 Source Operations Without Permit

VIOLATION SECTION National Emission
Standards for Hazardous Air
Pollutants

YOU HAVE BEEN DULY NOTIFIED OF THIS VIOLATION
AND ARE HEREBY ORDERED TO CEASE CONSTRUCTION,
INSTALLATION, ALTERATION, OR OPERATION OF THIS
SOURCE.

FAILURE TO CONFORM MAY RESULT IN A FINE OF UP TO
\$10,000 PER DAY AS LEVIED BY THE DISTRICT BOARD OF
HEALTH PURSUANT TO THE AIR POLLUTION CONTROL
REGULATIONS FOR RENO, SPARKS, AND WASHOE
COUNTY.

By Wallace Trubek
Inspector

UNLAWFUL TO REMOVE THIS TAG

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP13-0065**

Complaint Status: NOV

Source of Complaint: CITIZEN

Complaint Type: ASBESTOS

Date Received: 05/14/2013

Time: 8:15:00 AM

Inspector: WPRICHARD

Inspector Area: 2

Complaint Description: NOV CITATION 5242, CASE 1122 & WARNING 5240 - WATER DAMAGE REPAIR WITHOUT AN ASBESTOS ASSESSMENT

Address: 2750 PLUMAS ST RENO

Location: UNIT #115

Parcel Number: 01941101

Related Permit Number:

Complainant:

PREMIER RESTORATION & REMODEL INC
TIM
2220 DICKERSON RD
RENO NV 89503
775-324-2929

Responsible Party:

WASHOE CONSTRUCTION
RICK CLARK
305 W MOANA LN STE C
RENO NV 89509
775-828-3355

Investigation:

Complaint of water damage repair being done without a Asbestos Assessment Acknowledgement Form being filed with AQM.

On May 14,2013, Air Quality Specialist Prichard was informed that there was a complaint filed in the Air Quality Management Office for failure to obtain an Asbestos Assessment Acknowledgement Form. The complaint was called into the office at 8:15am from Tim at Premier Restoration. The location was 2750 Plumas Street Unit #115, Reno Nevada.

Specialist Prichard arrived at 2750 Plumas Street at 9:00am. Unit #115, the residence in question is located on the first floor of the building. The original damage was from Unit #215 on the second floor from fire/water intrusion which flooded the apartment below. There was extensive damage in Unit #115 to walls, ceiling tiles, carpet and flooring. The impact area was throughout the residence.

Mr. Clark had two employees working on the renovation of the residence when Specialist Prichard requested that they stop work until Mr. Clark could be contacted and any paper work resolved. A Stop Work order was issued on May 5,2013, a 10am.

Clark Real Estate & Investments is the property management company that is responsible for

overseeing the residence. Clark Real Estate & Investment contacted AAA Insurance Co. about the damage. Agent Jennifer Berg in turn contacted Environmental Testing & Consulting Inc. to conduct an Asbestos Renovation Survey at Unit#115. The survey was completed on April 29,2013, and indicated that there was Asbestos Containing Material (ACM) in the entry closet.

Mr. Clark hired Washoe Construction Co. to conduct the renovation of the residence. Mr. Clark is one of the owners of Washoe Construction Co. and did not get an Asbestos Assessment Acknowledgement Form from Air Quality Management (AQM) therefore did not obtain a building permit from the City of Reno.

Warning Only #5240 was issued to Clark Real Estate as the Property Manager and a Notice of Violation #5242, Section 030.105/107, Citation was issued to Washoe Construction Company as the Contractor for violating National Emission Standards for Hazardous Air Pollutants, (Failure to obtain a completed,"Asbestos Assessment Acknowledgement Form").

The Air Quality Management Branch Chief Charlene Albee was notified on May 14,2013 that a citation #5242 was being issued to Washoe Construction for failure to obtain a completed Asbestos Assessment Acknowledgement Form.

Enforcement Activities

Warning Citation..:	Citation Number: 5242
NOV.....: 05/16/2013	NOV Number....: 5240
	Case Number.....: 0
Settlement.....:	Amount.....: \$0.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: CALBEE	Completed Date...:
Date Assigned.....: 05/14/2013	Completed By.....:

**AIR QUALITY MANAGEMENT
ACKNOWLEDGEMENT OF ASBESTOS ASSESSMENT
FOR SALEM PLAZA CONDOMINIUMS LOCATED AT
2750 PLUMAS STREET, UNIT #115, RENO NV 89509
DATED: MAY 14, 2013**

ACKNOWLEDGMENT OF ASBESTOS ASSESSMENT
Washoe County Air Quality Management Division

Permit Number: ASB13-0412

Property Owner: JENNIFER BERG

Phone: 775-828-3355

Property Being Evaluated: WATER DAMAGE REPAIR UNIT #115 - REMOVE AND REPLACE
DAMAGED WALLS CEILING, TILE AND FLOORING IN

Address: 2750 PLUMAS ST RENO

TYPE OF PROJECT - TYPE OF PROPERTY - PROPERTY BEING ASSESSED
RENO - NON-RES - PARTIAL*

FILING FEE: \$56.00 //

*Note: If this project is a partial renovation and additional work is to be conducted later, additional asbestos assessment(s) will be required unless this assessment covers all pertinent representative asbestos suspected materials throughout the building.

General Contractor:
WASHOE CONSTRUCTION
RICK CLARK
305 W MOANA LANE STE C
RENO, NV 89509

Consultant or Assessment Company:
ENVIRONMENTAL TESTING & CONSULTING
14640 TOLL ROAD
RENO, NV 89521

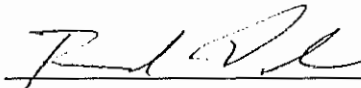
Abatement Contractor:

Assessment Results: ACM PRESENT

Abatement Completed:

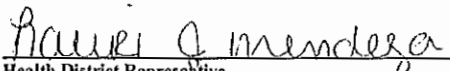
** Note: If asbestos present, abatement must be conducted in accordance with NESHAP and OSHA regulations before renovation or demolition work may proceed.

10-DAY NOTIFICATION MANDATORY FOR DEMOLITION


Owner / Representative's Name

Comments:

Water Damage Repair - Replace walls and ceiling materials in affected area. Sampling found ACM present in the floor tile, mastic of the entry closet. (1%-5% Chrysotile). The closet floor is not to be disturbed as part of this project. If scope of work changes and the floor tile will be disturbed, it will have to be removed by a licensed abatement contractor. Use best methods of dust control during construction and dispose of waste accordingly.


Health District Representative

5/14/13
Date

Signature on this asbestos assessment document does NOT constitute full Health District approval for this project. Any additional Health permits such as are required for bar or restaurant operations, underground storage tanks, hazardous material disposal or air pollution sources must be obtained separately.

Signature by the Washoe County Health District does not warrant, nor should this report be taken to warrant, that asbestos was or was not present on stated property. Exposure to even small amounts of airborne asbestos fibers may cause cancer. For this reason the Health District recommends that all asbestos handling and abatement work be performed by certified asbestos contractors.

ENVIRONMENTAL TESTING & CONSULTING INC REPORT FOR THE INSPECTION
AND SAMPLING PERFORMED AT SALEM PLAZA CONDOS, UNIT #115 LOCATED AT
2750 PLUMAS STREET, RENO NEVADA
DATED: APRIL 29, 2013

AND

ASBESTOS TEM LABORATORIES INC TEST RESULTS FOR THE ABOVE SAMPLINGS

**ENVIRONMENTAL
TESTING & CONSULTING INC
14640 Toll Rd. Reno. NV 89521**

April 29, 2013
ETC Project No. 04-13-509

AAA Insurance
Fax No.: 844-548-1610
Phone No.: 888-582-3008
Attn: Claims Department

**Re: ASBESTOS RENOVATION SURVEY
AAA Ins #833779; Insd: Jennifer Berg
2750 Plumas St #115, Reno, NV**

Ladies and Gentlemen:

On Monday April 29, 2013 a representative from Environmental Testing & Consulting (ETC) conducted an asbestos renovation survey of the fire/water damaged building materials (walls, ceiling tile and floor) in the impacted areas* (entry and hall closets, bedroom, hall, bathroom, kitchen, etc.) of the above mentioned facility/residence. The intended scope of work included the removal of building materials that had been damaged by a fire/water intrusion event.

The purpose of this survey was to determine if Asbestos Containing Material (ACM) existed in the building materials that may be disturbed by an intended renovation. With this knowledge, the Owner or the Owner's Agent can determine what abatement action is necessary for appropriate health and safety precautions and to comply with all applicable federal, state and local regulatory requirements prior to and during the proposed renovation.

The survey work included conducting a visual inspection of the proposed work areas to determine types of building materials present, then developing and implementing a sampling plan of all accessible suspect asbestos containing materials in the intended renovation area. Samples were collected from the impacted materials. The samples were analyzed for asbestos content by EPA Method 600/R-93/116.

FINDINGS*

The description and location of all ACM detected in the survey is summarized in the following table. The following homogenous materials were determined to be ACM because the analytical results indicate they contain greater than 1% asbestos:

ACM Summary Data			
Material Description	Material Location	Sample Number & Asbestos Content	*Friability
Floor tile (12" x 12")	Entry Closet	7 1-5% Chrysotile	F
*Note: F = Friable NF = Non- Friable PF = Potentially Friable, because it will become friable under standard renovation or demolition procedures.			

The **materials determined not to be ACM** because they did not contain regulated quantities of asbestos include:

- Walls and ceiling tiles throughout the impacted areas
- Flooring in the kitchen and bathroom

****Please see attached sketch for exact sample locations.***

CONCLUSION AND RECOMMENDATIONS

In conclusion, we recommend that any ACM listed as F or PF in the above table be considered Regulated ACM, and further recommend that all Regulated ACM be removed prior to the intended renovation of these structures in accordance with federal, state, and local regulation requirements, **if the materials will be disturbed by the intended renovation.** We also recommend that an independent state licensed consultant conduct confirmation of abatement by visual inspection and air quality sampling if abatement is required.

Additionally, we recommend this report be submitted to the air quality division of the local health department. By doing this, you have verifiable documentation that this survey was performed and may receive directions on how to comply with local and Federal EPA regulations. Note that OSHA and state regulations may also apply to this project under separate jurisdiction.

Our firm has the licensed personnel and ability to assist with abatement design, abatement monitoring, and clearance testing. Please contact the undersigned industrial hygienist if you have questions on the report or for further services.

CLOSURE

It was not the intent of this study to find buried materials, conduct excessive destructive sampling, or to sample those materials that are not commonly considered asbestos containing for the purposes of building renovation or demolition. The purpose of this

survey was to find and sample accessible suspect materials including multi-layered materials to determine asbestos content. ***If additional suspect Asbestos Containing Materials are encountered during renovation or demolition, that were previously undetected, the consultant requests to be notified so that sampling or other appropriate responses can be determined.***

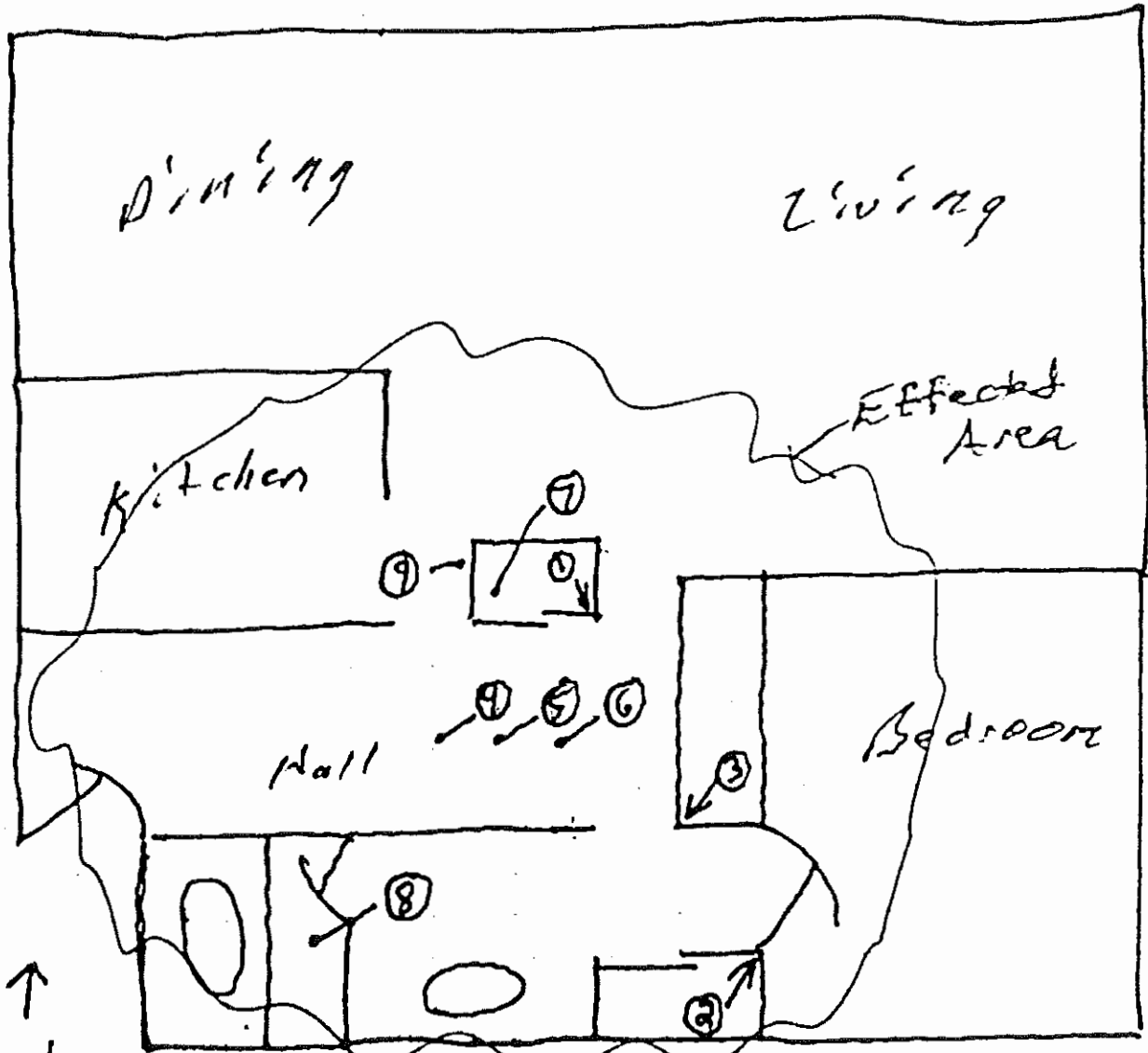
This report represents information relating to the specific sample locations and material conditions at the time the survey was conducted. No other claims, warranties, or guarantees are either expressed or implied.

Submitted by,

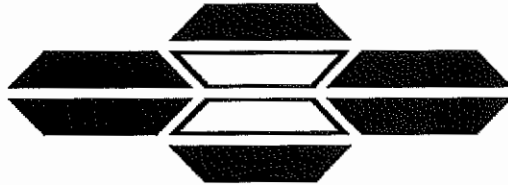
Jack Goshow, Senior Industrial Hygienist, CMC™
Council Certified Microbial Consultant™
Board-awarded by the American Indoor Air Quality Council™
NV Asbestos Consultant # IM 0865
IICRC Water Restoration Technician



Enc. Lab Reports & Chain of Custody



2750 Alumas #115 Reno



ASBESTOS TEM LABORATORIES, INC.

**EPA Method 600/R-93/116
Polarized Light Microscopy
Analytical Report**

Report No. 12256

1350 Freeport Blvd., Unit 104
Sparks, NV 89431
(775) 359-3377
FAX (775) 359-2798

With Main Office Located At:
630 Bancroft Way, Berkeley, CA 94710
Ph. (510) 704-8930 Fax (510) 704-8929



ASBESTOS TEM LABORATORIES, INC

Accredited by
U.S. Dept. of Commerce
NVLAP[®]
NVLAP Lab Code 200104-0

Apr-29-13

Mr. Jack Goshow
Environmental Testing & Consulting
14640 Toll Rd
Reno, NV 89521

RE: LABORATORY JOB # 881-###
Polarized light microscopy analytical results for 9 bulk sample(s) with 3 sample split(s)
Job Site: 2750 Plumas Street #115, Reno
Job No.:
Report No.: 122256

Enclosed please find the bulk material analytical results for one or more samples submitted for asbestos analysis. The analyses were performed in accordance with EPA Method 600/R-93/116 or 600/M4-82-020 for the determination of asbestos in bulk building materials by polarized light microscopy (PLM). Please note that while PLM analysis is commonly performed on non-friable and fine grained materials such as floor tiles and dust, the EPA method recognizes that PLM is subject to limitations. In these situations, accurate results may only be obtainable through the use of more sophisticated and accurate techniques such as transmission electron microscopy (TEM) or X-ray diffraction (XRD).

Prior to analysis, samples are logged-in and all data pertinent to the sample recorded. The samples are checked for damage or disruption of any chain-of-custody seals. A unique laboratory ID number is assigned to each sample. A hard copy log-in sheet containing all pertinent information concerning the sample is generated. This and all other relevant paper work are kept with the sample throughout the analytical procedures to assure proper analysis.

Each sample is opened in a class 100 HEPA negative air hood. A representative sampling of the material is selected and placed onto a glass microscope slide containing a drop of refractive index oil. The glass slide is placed under a polarizing light microscope where standard mineralogical techniques are used to analyze and quantify the various materials present, including asbestos. The data is then compiled into standard report format and subjected to a thorough quality assurance check before the information is released to the client.

For possible future reference, samples are normally kept on file for one year.

Sincerely Yours,

Laboratory Analyst
ASBESTOS TEM LABORATORIES, INC.

--- These results relate only to the samples tested and must not be reproduced, except in full, with the approval of the laboratory. This report must not be used to claim product endorsement by NVLAP or any other agency of the U.S. Government. ---



POLARIZED LIGHT MICROSCOPY

ANALYTICAL REPORT

EPA Method 600/R-93/116 or 600/M4-82-020

Contact: Mr. Jack Goshow	Samples Indicated: 9	Report No. 122256
Address: Environmental Testing & Consulting	Reg. Samples Analyzed: 9	Date Submitted: Apr-29-13
14640 Toll Rd	Split Layers Analyzed: 3	Date Reported: Apr-29-13
Reno, NV 89521	Job Site / No. 2750 Plumas Street #115, Reno	

SAMPLE ID	ASBESTOS % TYPE	OTHER DATA	DESCRIPTION
		1) Non-Asbestos Fibers 2) Matrix Materials 3) Date/Time Collected 4) Date Analyzed	FIELD LAB
115-1. Lab ID # 881-03722-001A	None Detected	1) <1% Cellulose 2) 100-100% Plast, Other m.p. 3) Apr-29-13 4) Apr-29-13	Wall Materials, Entry Closet (TEST to 1st POSITIVE AFTER COVE BASE) Cove Base-Brown
115-1. Lab ID # 881-03722-001B	None Detected	1) 1-5% Cellulose 2) 95-99% Gyp, Calc, Other m.p. 3) Apr-29-13 4) Apr-29-13	Wall Materials, Entry Closet (TEST to 1st POSITIVE AFTER COVE BASE) Mastic-Brown
115-1. Lab ID # 881-03722-001C	None Detected	1) 11-25% Cellulose, Fiberglass 2) 75-89% Calc, Gyp, Other m.p. 3) Apr-29-13 4) Apr-29-13	Wall Materials, Entry Closet (TEST to 1st POSITIVE AFTER COVE BASE) Wall Materials-Off-White/Tan
115-2. Lab ID # 881-03722-002	None Detected	1) 11-25% Cellulose, Fiberglass 2) 75-89% Calc, Gyp, Other m.p. 3) Apr-29-13 4) Apr-29-13	Wall Materials, Hall Closet (TEST to 1st POSITIVE AFTER COVE BASE) Wall Materials-Off-White/Tan
115-3. Lab ID # 881-03722-003	None Detected	1) 11-25% Cellulose, Fiberglass 2) 75-89% Calc, Gyp, Other m.p. 3) Apr-29-13 4) Apr-29-13	Wall Materials, Bedroom (TEST to 1st POSITIVE AFTER COVE BASE) Wall Materials-Off-White/Tan
115-4. Lab ID # 881-03722-004	None Detected	1) 30-50% Cellulose, Fiberglass 2) 50-70% GlassFoam, Bndr, Other m.p. 3) Apr-29-13 4) Apr-29-13	Ceiling Tile (2x4), Hall Ceiling Tile-White/Tan
115-5. Lab ID # 881-03722-005	None Detected	1) 30-50% Cellulose, Fiberglass 2) 50-70% GlassFoam, Bndr, Other m.p. 3) Apr-29-13 4) Apr-29-13	Ceiling Tile (2x4), Hall Ceiling Tile-White/Tan
115-6. Lab ID # 881-03722-006	None Detected	1) 30-50% Cellulose, Fiberglass 2) 50-70% GlassFoam, Bndr, Other m.p. 3) Apr-29-13 4) Apr-29-13	Ceiling Tile (2x4), Hall Ceiling Tile-White/Tan
115-7. Lab ID # 881-03722-007A	1-5% Chrysotile	1) None Detected 2) 95-99% Plast, Qtz, Calc, Other m.p. 3) Apr-29-13 4) Apr-29-13	Floor Tile, Mastie 12x12 (Tan/Brown), Entry Closet Floor Tile-Tan
115-7. Lab ID # 881-03722-007B	None Detected	1) 1-5% Cellulose 2) 95-99% Tar, Other m.p. 3) Apr-29-13 4) Apr-29-13	Floor Tile, Mastie 12x12 (Tan/Brown), Entry Closet Mastic-Black

Detection Limit of Method is Estimated to be 1% Asbestos Using a Visual Area Estimation Technique

Laboratory Analyst 
Greg Hanes



POLARIZED LIGHT MICROSCOPY ANALYTICAL REPORT

Contact: Mr. Jack Goshow	Samples Indicated: 9	Report No. 122256
Address: Environmental Testing & Consulting 14640 Toll Rd Reno, NV 89521	Reg. Samples Analyzed: 9	Date Submitted: Apr-29-13
	Split Layers Analyzed: 3	Date Reported: Apr-29-13
	Job Site / No. 2750 Plumas Street #115, Reno	

SAMPLE ID	% ASBESTOS TYPE	OTHER DATA		DESCRIPTION
				FIELD
		1) Non-Asbestos Fibers	2) Matrix Materials	LAB
115-8. Lab ID # 881-03722-008	None Detected	1) 11-25% Cellulose, Fiberglass		Sheet Flooring (Wood Grain), Bathroom
		2) 75-89% Plast, Calc, Other m.p.		
115-9. Lab ID # 881-03722-009	None Detected	3) Date/Time Collected	4) Apr-29-13	Sheet Floor/Backing-Brown/Grey
		1) 11-25% Cellulose, Fiberglass		Sheet Flooring (Large Wood Grain), Kitchen
Lab ID #		2) 75-89% Plast, Calc, Other m.p.		
		3) Date/Time Collected	4) Apr-29-13	Sheet Floor/Backing-Brown/Grey
Lab ID #		1)		
		2)		
Lab ID #		3)	4)	
		1)		
Lab ID #		2)		
		3)	4)	
Lab ID #		1)		
		2)		
Lab ID #		3)	4)	
		1)		
Lab ID #		2)		
		3)	4)	
Lab ID #		1)		
		2)		
Lab ID #		3)	4)	
		1)		
Lab ID #		2)		
		3)	4)	
Lab ID #		1)		
		2)		
Lab ID #		3)	4)	

Detection Limit of Method is Estimated to be 1% Asbestos Using a Visual Area Estimation Technique

Laboratory Analyst
Greg Hanes

ENVIRONMENTAL TESTING & CONSULTING

14640 Toll Rd * Reno, NV 89521 * Ph: (775) 691-5506 * Fax: (775) 853-3554

*** BULK SAMPLE SUBMISSION FORM / CHAIN-OF-CUSTODY ***

Turnaround: EOD 2 hr 4 hr 8 hr 24 hr 2 Day 3 Day

Job Site: 2750 Nevada St # 115 (Reno)

Contact Person: Jack Goshay / Bob Nemitz

Sample Number	Sample Description	Sample Location
115-1	wall mat	Entry closet
115-2	"	Hall closet
115-3	"	Bedroom
115-4	ceiling tile	Hall
115-5	"	"
115-6	"	"
115-7	FT, M 12x12 Tan/Brown	Entry closet
115-8	SF wood Grain	Bathroom
115-9	SF lg. wood Grain	Kitchen

Special instructions: _____

Relinquished by	Date / Time	Received by	Date / Time
Name/Company: Jack Goshay / Bob Nemitz ETC	4-29-13	Name/Company: Sue Ehrlich / Greg Henes / ATEM	4/29/13
Signature <u>[Signature]</u>	3:22	Signature <u>[Signature]</u>	3:22 PM
Name/Company: _____		Name/Company: _____	
Signature _____		Signature _____	



Washoe County Health District



Public Health
Prevent. Promote. Protect.

STAFF REPORT BOARD MEETING DATE: 6/27/13

DATE: June 11, 2013

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District
775-328-2418, pbuxton@washoecounty.us *fb*

THROUGH: Eileen Stickney, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, estickney@washoecounty.us *ES*

SUBJECT: Ratification of Agreement between the Washoe County Health District and Life Care Center of Reno in the amount of \$1,295.00 to transfer fatality management equipment to Life Care Center of Reno; and if approved, authorize the Chairman to execute Agreement.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

NRS 332.185 allows a local government to dispose of personal property by any manner if the governing body determines the property is no longer required for public use and deems the action desirable and in the best interest of the local governing body.

District Board of Health Priority supported by this item:

Ratification of this Agreement supports the District Board of Health's strategic priority: *Be assured that the public health system operates at the highest level of integrity during an all hazards event.*

PREVIOUS ACTION

The Board ratified an Agreement between Washoe County Health District and Life Care Center of Reno in the amount of \$1,295 to transfer fatality management equipment to Life Care Center of Reno on April 25, 2013.

The Notice of Subgrant Award (#4U3REP090220-03-04) for the period November 26, 2012 through June 30, 2013 in the total amount of \$11,501 that provides Assistant Secretary for Preparedness and Response (ASPR) funding for this equipment was approved by the District Health Officer on November 20, 2012.

BACKGROUND

Based on feedback during the Healthcare Facility Emergency Preparedness Committee, the Washoe County Health District purchased BioSeal Mini Systems for several of the regional skilled nursing facilities within Washoe County. Life Care Center has requested an additional unit for their second location.

FISCAL IMPACT

Should the Board ratify this Agreement, there will be no additional impact as expenses related to this equipment were anticipated and projected in the Assistant Secretary for Preparedness and Response (ASPR) Grant Program (Internal Order 11071).

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health ratify the Agreement between the Washoe County Health District and Life Care Center of Reno in the amount of \$1,295.00 to transfer fatality management equipment to Life Care Center of Reno; and if approved, authorize the Chairman to execute Agreement.

POSSIBLE MOTION

Move to ratify the Agreement between the Washoe County Health District and Life Care Center of Reno in the amount of \$1,295.00 to transfer fatality management equipment to Life Care Center of Reno; and if approved, authorize the Chairman to execute Agreement.

Agreement
Between

Washoe County Health District
And
Life Care Center of Reno

This agreement contains the terms for the transfer between the Washoe County Health District (herein WCHD) and Life Care Center of Reno (herein LIFE CARE) of a BioSeal Mini System unit, detailed in table below.

WHEREAS, the WCHD purchased equipment on behalf of LIFE CARE using federal grant funds (#4U3REP090220-03-04) and;

WHEREAS, this equipment is to be used to increase the emergency preparedness capabilities of LIFE CARE, which will be of benefit to the people of Washoe County and;

WHEREAS, NRS 332.185 allows a local government to dispose of personal property by any manner if the governing body determines the property is no longer required for public use and deems the action desirable and in the best interest of the local governing body;

NOW, THEREFORE, WCHD and LIFE CARE agree as follows:

1. LIFE CARE will send WCHD a copy of their received inventory, upon receipt of the following equipment:

Item Name	Item #	Quantity	Cost/Item	Total
BioSeal Mini System	BBSM	1	\$1,295.00	\$1,295.00

2. Upon receipt, WCHD thereby transfers ownership of the equipment and holds no interest in the equipment listed above and;
3. LIFE CARE is solely responsible for the inspection, training, storage, use and upkeep of the equipment and;
4. LIFE CARE agrees to hold harmless and indemnify WCHD, its officers and members from any liability related to the use, misuse or malfunction of this equipment, AND;
5. Both parties to this memorandum of understanding agree and acknowledge that the equipment is valued at a total of \$1,295.00.

Washoe County Health District

Life Care Center of Reno

A. M. Smith III Date
Chairman, District Board of Health

Belen Anderson Date
Executive Director



Washoe County Health District



Public Health
Prevent. Promote. Protect.

STAFF REPORT BOARD MEETING DATE: 6/27/13

DATE: June 10, 2013

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District, *PB*
775-328-2418, pbuxton@washoecounty.us

THROUGH: Eileen Stickney, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, estickney@washoecounty.us *ES*

SUBJECT: Approval of amendments totaling an increase of \$3,000 in revenue and expense to the National Association of County and City Health Officials (NACCHO) Grant Program (IO 11052) FY 13 Budget.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget. The Interim District Health Officer accepted an award in the total amount of \$3,000 from the National Association of County and City Health Officials. A copy of the Award is attached.

District Board of Health strategic priority: Be assured that mandates are met and needed services are delivered.

BCC Strategic Objective supported by this item: Achieving long term financial sustainability (County budget, resources, etc.)

PREVIOUS ACTION

The Board approved amendments totaling an increase of \$3,000 in revenue and expense to the NACCHO grant program at their October 25, 2012 meeting.

BACKGROUND

NACCHO is currently undertaking a multi-year project to strengthen Local Health Departments (LHDs) maternal, child and adolescent health (MCAH) services and programs. The goal of this capacity-building demonstration project is to increase the capacity of LHDs to carry out the 10 MCH Essential Services, thereby enhancing their ability to meet the needs of the women, children, adolescents, and families in their community.

District Board of Health meeting of June 27, 2013

Page 2

The Washoe County Health District received the second installment of \$3,000 to support this project. The term of the Agreement is from February 1, 2013 through January 17, 2014.

Washoe County Health District will focus efforts on the following MCH Essential Services: "4. Mobilize and engage the community to identify and solve MCAH problems" and "7. Improve access to MCAH services." Staff expects to benefit from the leadership training and Mobilizing for Action through Planning and Partnerships (MAPP) sessions to create a sustainable action plan for infrastructure and capacity improvements related to population health in child care environments.

A Public Health Nurse II (PC#70005200) currently authorized at .60FTE will increase their hours to approximately a .63FTE (an additional 65 hours) utilizing this funding.

FISCAL IMPACT

This second installment of the award was not anticipated in the FY13 budget. A budget amendment in the total amount of \$3,000 is necessary to bring the Award into alignment with the program budget.

This budget amendment will also require Board of County Commissioners approval.

Should the Board approve these budget amendments, the total adopted FY13 budget will be **increased by \$3,000** by adjustments to the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-11052-431100	Federal Grants	\$3,000
2002-IO-11052-701120	Part-Time	2,396
2002-IO-11052-705210	Retirement	569
2002-IO-11052-705230	Medicare	35
	Total Expenditures	\$3,000

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health approve the amendments totaling an increase of \$3,000 in revenue and expense to the National Association of County and City Health Officials (NACCHO) Grant Program (IO 11052) FY 13 Budget.

POSSIBLE MOTION

Move to approve the amendments totaling an increase of \$3,000 in revenue and expense to the National Association of County and City Health Officials (NACCHO) Grant Program (IO 11052) FY 13 Budget.

CONTRACTOR AGREEMENT

This Contractor Agreement is entered into, effective as of the date of the later signature indicated below, by and between the **National Association of County and City Health Officials** (hereinafter referred to as "NACCHO"), with its principal place of business at 1100 17th Street, N.W., 7th Floor, Washington, DC 20036, and **Washoe County Health District** (hereinafter referred to as "Contractor"), with its principal place of business at 1001 E. 9th Street, Reno NV 89520-0027.

WHEREAS, NACCHO wishes to hire Contractor to provide certain goods and/or services to NACCHO;

WHEREAS, Contractor wishes to provide such goods and/or services to NACCHO.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, do hereby agree as follows:

ARTICLE I: SPECIAL PROVISIONS

1. PURPOSE OF AGREEMENT: Contractor agrees to provide the goods and/or services to NACCHO to enhance the programmatic activities of CDC (GRANT # 5UC4MC21531-03-00), (CFDA # 93.110) as described in Attachment I. The terms of Attachment I shall be incorporated into this Agreement as if fully set forth herein. Contractor shall act at all times in a professional manner consistent with the standards of the industry.
2. TERM OF AGREEMENT: The term of the Agreement shall begin on February 1, 2013 and shall continue in effect until January 17, 2014, unless earlier terminated in accordance with the terms herein. Expiration of the term or termination of this Agreement shall not extinguish any rights or obligations of the parties that have accrued prior thereto. The term of this Agreement may be extended by mutual agreement of the parties.
3. PAYMENT FOR SERVICES: In consideration for professional services to be performed, NACCHO agrees to pay Contractor \$3,000. All payments will be made within 30 days of receipt of invoice(s) from Contractor and following approval by NACCHO for approved services, as outlined on Attachment I. One invoice must be submitted as specified in the scope of work. The NACCHO contract number must be included on the invoice and it must be received by NACCHO no later than 20 days after the end of the Agreement.

ARTICLE II: GENERAL PROVISIONS

1. INDEPENDENT CONTRACTOR: Contractor shall act as an independent contractor, and Contractor shall not be entitled to any benefits to which NACCHO employees may be entitled.

2. PAYMENT OF TAXES AND OTHER LEVIES: Contractor shall be exclusively responsible for reporting and payment of all income tax payments, unemployment insurance, worker's compensation insurance, social security obligations, and similar taxes and levies.
3. LIABILITY: All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Contractor in the performance of this agreement shall be the responsibility of the Contractor, and not the responsibility of NACCHO, if the liability, loss, or damage is caused by, or arises out of, the actions of failure to act on the part of the Contractor, any subcontractor, anyone directly or indirectly employed by the Contractor.

All liability to third parties, loss, or damage as result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by NACCHO in the performance of this agreement shall be the responsibility of NACCHO, and not the responsibility of the Contractor, if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any NACCHO employee.

In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the Contractor and NACCHO in fulfillment of their responsibilities under this agreement, such liability, loss, or damage shall be borne by the Contractor and NACCHO in relation to each party's responsibilities under these joint activities.

4. REVISIONS AND AMENDMENTS: Any revisions or amendments to this Agreement must be made in writing and signed by both parties.
5. ASSIGNMENT: Without prior written consent of NACCHO, Contractor may not assign this Agreement nor delegate any duties herein.
6. INTERFERING CONDITIONS: Contractor shall promptly and fully notify NACCHO of any condition that interferes with, or threatens to interfere with, the successful carrying out of Contractor's duties and responsibilities under this Agreement, or the accomplishment of the purposes thereof. Such notice shall not relieve Contractor of said duties and responsibilities under this Agreement.
7. OWNERSHIP OF MATERIALS: Contractor hereby transfers and assigns to NACCHO all right, title and interest (including copyright rights) in and to all materials created or developed by Contractor pursuant to this Agreement, including, without limitation, reports, summaries, articles, pictures and art (collectively, the "Materials") (subject to any licensed third-party rights retained therein). Contractor shall inform NACCHO in writing of any third-party rights retained within the Materials and the terms of all license agreements to use any materials owned by others. Contractor understands and agrees that Contractor shall retain no rights to the Materials and shall assist NACCHO, upon reasonable request, with respect to the protection and/or registrability of the Materials. Contractor represents and warrants that, unless otherwise stated to NACCHO in writing, the Materials shall be original works and shall not infringe or violate the

rights of any third party or violate any law. The obligations of this paragraph are subject to any applicable requirements of the U.S. Department of Health and Human Services.

8. RESOLUTION OF DISPUTES: The parties shall use their best, good faith efforts to cooperatively resolve disputes and problems that arise in connection with this Agreement. Both parties will make a good faith effort to continue without delay to carry out their respective responsibilities under the Agreement while attempting to resolve the dispute under this section. If a dispute arises between the parties that cannot be resolved by direct negotiation, the dispute shall be submitted to a dispute board for a nonbinding determination. Members of the dispute board shall be the Director or Chief Executive Officer of the consultant, the Executive Director of NACCHO, and the Senior Staff of NACCHO responsible for this Agreement. The costs of the dispute board shall be paid by the consultant and NACCHO in relation to the actual costs incurred by each of the parties. The dispute board shall timely review the facts, Agreement terms and applicable law and rules, and make its determination. If such efforts fail to resolve the differences, the disputes will be submitted to arbitration in the District of Columbia before a single arbitrator in accordance with the then current rules of the American Arbitration Association. The arbitration award shall be final and binding upon the parties and judgment may be entered in any court of competent jurisdiction.
9. TERMINATION: Either party may terminate this Agreement upon at least fifteen (15) days prior written notice to the other party. NACCHO will pay Contractor for services rendered through the date of termination.
10. ENTIRE AGREEMENT: This Agreement contains all agreements, representations, and understandings of the parties regarding the subject matter hereof and supersedes and replaces any and all previous understandings, commitments, or agreements, whether oral or written, regarding such subject matter.
11. PARTIAL INVALIDITY: If any part, term, or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law, such part, term or provision shall be restated in accordance with applicable law to best reflect the intentions of the parties and the remaining portions or provisions shall remain in full force and effect and shall not be affected.
12. ADDITIONAL FUNDING: Unless prior written authorization is received from NACCHO, no additional funds will be allocated to this project for work performed beyond the scope specified or time frame cited in this Agreement.
13. REMEDIES FOR MISTAKES: If work that is prepared by the Contractor contains errors or misinformation, the Contractor will correct error(s) within five business days. The Contractor will not charge NACCHO for the time it takes to rectify the situation.
14. COMPLIANCE WITH FEDERAL LAWS AND REGULATIONS: Contractor's use of funds under this Agreement is subject to the directives of and full compliance with 45 C.F.R. Part 74 (Uniform Administrative Requirements for Awards and Subawards to Institutions of Higher

Education, Hospitals, Other Non-Profit Organizations, and Commercial Organizations) and OMB Circular A-110 (Uniform Administrative Requirements for Grants and Agreements With Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations). It is the Contractor's responsibility to understand and comply with all requirements set forth therein.

15. EQUAL EMPLOYMENT OPPORTUNITY: Pursuant to OMB Circular A-110, Contractor will comply with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 C.F.R. part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
16. DEBARRED OR SUSPENDED CONTRACTORS: Pursuant to OMB Circular A-110, Contractor will execute no subcontract with parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension."
17. NOTICE: All notices, including invoices, required to be delivered to the other party pursuant to this Agreement shall be in writing and shall be sent via facsimile, with a copy sent via US mail, postage prepaid, to the parties at the addresses set forth below. Either party may send a notice to the other party, pursuant to this provision, to change the address to which notices shall be sent.

FOR NACCHO:

Contract Specialist
National Association of County and City Health Officials
1100 17th Street, N.W., 7th Floor
Washington, D.C. 20036
Tel. (202) 507-4272
Fax (202) 783-1583
Email: mtsanga@naccho.org

FOR CONTRACTOR:

Kevin Dick, Interim Health Officer
Washoe County Health District
1001 E. 9th Street
Reno, NV 89512
Tel: (775) 328-2410
Fax: (775) 328-2279
Email: kdick@washoecounty.us

18. AUTHORITY TO BIND: Each party hereby represents and warrants that the person signing below has the authority to bind such party to this Agreement.

NACCHO:

By: _____

Name: Dawn P. Richardson

Title: Senior Director of Grants and Contracts

Date: _____

CONTRACTOR:

By: 

Name: Kevin Dick

Title: Interim District Health Officer

Date: 6/6/13

Federal Tax ID No: 88-6000138

**NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS
CONTRACTOR AGREEMENT – ATTACHMENT I**

SCOPE OF WORK

Capacity-Building Demonstration Project for Local Maternal, Child, and Adolescent Health

Washoe County Health District

NACCHO is currently undertaking a multi-year project to strengthen local health department (LHD) maternal, child, and adolescent health (MCAH) services and programs. The goal of this demonstration project is to increase the capacity of LHDs to carry out the 10 MCH Essential Services, thereby enhancing their ability meet the needs of the women, children, adolescents, and families in their community.


As a participant in this project, the Washoe County Health District agrees to:

- Send one MCAH staff person to attend the MCAH Capacity Building Project Skill-Building Meeting in Washington, DC, June 20-21, 2013;
- Complete a capacity-building post-test at the completion of project activities;
- Submit a final version of the MCAH capacity building action plan;
- Participate in regularly scheduled technical assistance/check-in calls with NACCHO staff (frequency will be determined after the start of the project and based upon the needs of the LHD); and
- Participate in regularly scheduled technical assistance calls with assigned advisor (frequency will be determined after the start of TA calls and based on the needs of the LHD); and
- Participate in the evaluation of project activities, as requested by NACCHO.
- Submit a final project report to NACCHO by January 17, 2014 (format will be provided by NACCHO).

Upon meeting the aforementioned terms, the Washoe County Health District shall submit an invoice to NACCHO for compensation equal to \$3,000.

CERTIFICATION OF NON-DEBARMENT OR SUSPENSION

By my signature I attest that Washoe County Health District has not been debarred or suspended pursuant to OMB Circular A-110 and will not subcontract with parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689 "Debarment and Suspension."

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Interim District Health Officer
ORGANIZATION Washoe County Health District	DATE SIGNED 6/9/13



Washoe County Health District



Public Health
Prevent. Promote. Protect.

STAFF REPORT
BOARD MEETING DATE: June 27, 2013

DATE: June 14, 2013

TO: District Board of Health

FROM: Lori Cooke, Fiscal Compliance Officer, Washoe County Health District
775-325-8068, lcooke@washoecounty.us *LC*

THROUGH: Eileen Stickney, Administrative Health Services Officer *ES*
775-328-2417, estickney@washoecounty.us

SUBJECT: **Ratification of Cooperative Agreement for Services to the Kid's to Senior's Korner Programs in the total amount of \$50,000 (\$0 cash for Washoe County Health District).** The Cooperative Agreement for Services to the Kid's to Senior's Korner Program is a multi-agency agreement between Catholic Charities of Northern Nevada, the City of Reno Police Department, Washoe County Sheriff's Office, Washoe County Department of Social Services, Washoe County Health District (District), and Washoe County Department of Senior Services, for the period July 1, 2013 through June 30, 2014, with automatic annual renewal unless terminated or changed in accordance with the terms of the agreement, and, if approved, authorize the Chairman to execute the Cooperative Agreement.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Health District Immunization Program intends to continue participation in the Kid's to Senior's Korner multi-agency program to provide services to the most disenfranchised of citizens. A copy of the Cooperative Agreement is attached. The terms of the Cooperative Agreement have been reviewed and approved by Washoe County Risk and Legal.

This agreement is being brought forth for approval concurrent with Board of County Commissioner (BCC) approval. When the agreement with original signatures is available, the Chairman will be requested to sign.

AGENDA ITEM # _____

District Board of Health Strategic Priority: Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities

BCC Strategic Outcome supported by this item: Healthy Communities

PREVIOUS ACTION

The District Board of Health approved a revised agreement for the period, July 1, 2012 through June 30, 2013, with automatic annual renewals on April 25, 2013.

BACKGROUND

The WCHD Immunization Program currently provides nursing staff, supplies, and clerical staff support for the Kid's to Senior's Korner Program. The Immunization Program used to provide \$10,000 towards the program coordinator's salary and up to 40 hours/week nursing time. The \$10,000 support was discontinued in 2011 and the new contract reduces nursing time to up to 20 hours/week. The vaccines utilized are provided to the District via the Nevada State Health Division at no cost to the District.

FISCAL IMPACT

Should the Board approve the Cooperative Agreement, there will be no fiscal impact as the activities are currently being performed and have been budgeted, including the provision of state-supplied vaccines.

RECOMMENDATION

Staff recommends that the District Board of Health ratify the Cooperative Agreement for Services to the Kids' to Senior's Korner Programs in the total amount of \$50,000 (\$0 cash for Washoe County Health District). The Cooperative Agreement for Services to the Kid's to Senior's Korner Program is a multi-agency agreement between Catholic Charities of Northern Nevada, the City of Reno Police Department, Washoe County Sheriff's Office, Washoe County Department of Social Services, Washoe County Health District (District), and Washoe County Department of Senior Services, for the period July 1, 2013 through June 30, 2014, with automatic annual renewal unless terminated or changed in accordance with the terms of the agreement, and, if approved, authorize the Chairman to execute the Cooperative Agreement.

POSSIBLE MOTION

Move to ratify the Cooperative Agreement for Services to the Kids' to Senior's Korner Programs in the total amount of \$50,000 (\$0 cash for Washoe County Health District). The Cooperative Agreement for Services to the Kid's to Senior's Korner Program is a multi-agency agreement between Catholic Charities of Northern Nevada, the City of Reno Police Department, Washoe County Sheriff's Office, Washoe County Department of Social Services, Washoe County Health District (District), and Washoe County Department of Senior Services, for the period July 1, 2013 through June 30, 2014, with automatic annual renewal unless terminated or changed in accordance with the terms of the agreement, and, if approved, authorize the Chairman to execute the Cooperative Agreement.

COOPERATIVE AGREEMENT

BETWEEN

**CATHOLIC CHARITIES OF NORTHERN NEVADA,
THE CITY OF RENO POLICE DEPARTMENT,
WASHOE COUNTY SHERIFF'S OFFICE,
WASHOE COUNTY DEPARTMENT OF SOCIAL SERVICES,
WASHOE COUNTY HEALTH DISTRICT, AND
WASHOE COUNTY DEPARTMENT OF SENIOR SERVICES**

**FOR SERVICES TO THE KIDS TO SENIORS
KORNER PROGRAMS**

THIS AGREEMENT is made and entered into this _____ day of June, 2013, by and between Catholic Charities of Northern Nevada, a nonprofit legal entity qualified to do business in the State of Nevada, the City of Reno, a political subdivision of the State of Nevada on behalf of its police department (hereafter the "Reno Police Department"), the Washoe County Health District (hereafter "Health District"), and the County of Washoe, a political subdivision of the State of Nevada, on behalf of three of its departments, the Sheriff's Office (hereafter "Sheriff's Office"), the Department of Social Services (hereafter "Social Services") and the Department of Senior Services (hereafter "Senior Services").

WITNESSETH:

WHEREAS the parties are either public agencies as described in NRS Chapter 277 and NRS 277.180, etc. seq., or private non-profit organizations, and are empowered to enter into agreements of mutual advantage; and

WHEREAS, the Kid's Korner Program was instituted by the Reno Police Department in 1996 as a "knock and talk" program with a police officer visiting the weekly rental motels checking on the welfare of children from infant to six years old and providing access to community resources to deal with health and welfare issues; and

WHEREAS, thereafter the Reno Police Department was joined in the effort by the Health District, Social Services, the Sheriff's Office, Sparks Police Department and Saint Mary's; and

WHEREAS, the parties, thereafter established the Senior's Korner Program with the participation of Senior Services, which identifies and assists at-risk seniors by linking them to community services through a non-traditional delivery program of public and private partners; and

WHEREAS, the Kid's Korner and Senior's Korner were consolidated in 2002 into one program, the Kid's/Senior's Korner, thereby establishing an administrative structure for the purpose of seeking and managing grant and donor funding to the Program, continuing the participation of the parties in the activities of the Program; and

WHEREAS, since the Program was established, there have been some changes in the contributions and commitments by the parties to this Agreement; and

WHEREAS, a new Agreement is needed to reflect the existing structure of the Kids to Seniors Korner Program.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. **GENERAL RESPONSIBILITIES**

The parties agree to contribute funds as set forth below to be expended for the salary of a Program Supervisor, to be hired and supervised by Catholic Charities of Northern Nevada. The Program Supervisor is responsible for all operational administration and management, including fiscal management for the Kids to Seniors Korner Program. The Supervisor works in conjunction with Catholic Charities of Northern Nevada in writing and submitting grant proposals to fund the Program. In addition, the Supervisor is responsible for initiating a strategic planning process in conjunction with the Advisory Board, acting as liaison to the parties and community agencies, and is the chief spokesperson for the Program in the community.

Each party to this Agreement will contribute funds, personnel, services, and/or supplies as follows:

(A) The Reno Police Department will:

- (1) Provide one (1) officer for up to forty (40) hours per week for the Kids to Seniors Korner Program and for appropriate community follow-up. The officer assigned to the Program will be responsible for contacting potential clients using the "Knock and Talk" concept. The officer will be responsible for identifying and acting upon any criminal conduct, providing referrals for social services as necessary and coordinating services with the other parties to this Agreement.
- (2) Participate in the assessment of clients referred to the Kids to Seniors Korner Program and make referrals, as appropriate.
- (3) Contribute \$10,000 toward the Supervisor's salary. If this Agreement is renewed in accordance with Paragraph 2, the Reno Police Department

agrees to contribute \$10,000 toward the Supervisor's salary for each year the Agreement is renewed. The payment shall be made either in full at the beginning of the Agreement year, or in four equal payments at the beginning of each quarter.

(B) The Washoe County Sheriff's Office will:

- (1) Provide one (1) deputy for up to forty (40) hours per week for the Kids to Seniors Korner Program and for appropriate community follow-up. The deputy assigned to the Program will be responsible for contacting potential clients using the "Knock and Talk" concept. The deputy will be responsible for identifying and acting upon any criminal conduct, providing referrals for social services as necessary and coordinating services with the other parties to this Agreement.
- (2) Participate in the assessment of clients referred to the Kids to Seniors Korner Program and make referrals as appropriate.
- (3) Contribute \$10,000 toward the Supervisor's salary. If this Agreement is renewed in accordance with Paragraph 2, the Washoe County Sheriff's Office agrees to contribute \$10,000 toward the Supervisor's salary for each year the Agreement is renewed. The payment shall be made either in full at the beginning of the Agreement year, or in four equal payments at the beginning of each quarter.

(C) Catholic Charities will:

- (1) Be the acting fiscal agent for the Kids to Seniors Korner Program, and will be responsible for receiving and disbursing funds designated for the Kids to Seniors Korner Program and for working with the Kids to Seniors Korner Program to track expenses. Required grant summaries and reports will be monitored and completed by the Program Supervisor with the assistance of Catholic Charities of Northern Nevada staff.
- (2) Report revenue and expenditures to the Advisory Board on a quarterly basis.
- (3) Assign and track all grant funds independently through an integrated financial software network in compliance with the Financial Accounting Standards Board.
- (4) Provide supervision and oversight for the Program Supervisor and any other grant/partner funded Catholic Charities of Northern Nevada employees.

- (5) Maintain medical records excluding immunizations, but including results of screenings. Follow appropriate procedures to ensure that patient confidentiality rights are protected in accordance with applicable state and federal laws.
- (6) Comply with all applicable laws, ordinances and regulations of governmental entities having jurisdiction over matters that are the subject of the Agreement, including but not limited to bloodborne pathogen exposures, tuberculosis exposures, infection control, and background investigations for staff.
- (7) Contribute \$10,000 toward the Supervisor's salary. If this Agreement is renewed in accordance with Paragraph 2, Catholic Charities of Northern Nevada agrees to contribute \$10,000 toward the Supervisor's salary for each year the Agreement is renewed. The payment shall be made either in full at the beginning of the Agreement year, or in four equal payments at the beginning of each quarter.

(D) The Washoe County Health District will:

- (1) Provide a Public Health Nurse (PHN) for up to twenty (20) hours per week to provide public health nursing services for Kids to Seniors Korner.
- (2) Provide medical supplies, nursing staff as needed, and be responsible for the organization, administration, operation, and financing of medical services incurred in the course of the Health District's participation in the Kids to Seniors Korner Program.
- (3) Be responsible for obtaining and retaining any and all immunization patient release and medical consent forms for the Kids to Seniors Korner Program.
- (4) Comply with all applicable laws, ordinances and regulations of governmental entities having jurisdiction over matters that are the subject of the Agreement, including but not limited to blood borne pathogen exposures, tuberculosis exposures, infection control, and background investigations for staff.

(E) The Washoe County Department of Social Services will:

- (1) Provide one (1) Social Services Supervisor for two (2) hours per week to provide social services assessment and coordination for the Kid's Korner Division of the Program.

- (2) Provide one (1) Senior Human Services Support Specialist for forty (40) hours per week to provide family support services for the Kid's Korner Division.
- (3) Provide an Adult Service's Social Worker a minimum of twelve (12) hours per month on a rotating basis to provide family assessment for the seniors involved in the Kids to Seniors Korner Program.
- (4) Contribute \$10,000 toward the Supervisor's salary. If this Agreement is renewed in accordance with Paragraph 2, Social Services agrees to contribute \$10,000 toward the Supervisor's salary for each year the Agreement is renewed. The payment shall be made either in full at the beginning of the Agreement year, or in four equal payments at the beginning of each quarter.

(F) Washoe County Senior Services will:

- (1) Provide one (1) Social Worker for up to five (5) hours per week to provide social services assessment, coordination, on-going case management and advocacy services to seniors as needed and referred.
- (2) Contribute \$5,000 toward the Supervisor's salary. If this Agreement is renewed in accordance with Paragraph 2, Senior Services agrees to contribute \$5,000 toward the Supervisor's salary for each year the Agreement is renewed. The payment shall be made either in full at the beginning of the Agreement year, or in four equal payments at the beginning of each quarter.

2. TERM OF AGREEMENT

This Agreement is effective from July 1, 2013 through June 30, 2014 and will renew automatically from year to year unless terminated in accordance with Paragraph 18 below.

3. ADVISORY BOARD

The parties agree to continue the Advisory Board established under the 2002 Agreement to guide the philosophical, strategic and operational aspects of the Program, and to identify development opportunities. The Advisory Board consists of executive representatives from each of the seven parties and representatives from the community at large.

4. ADDITIONAL STAFFING

The parties agree that, to the extent that funding is available through grants or other sources, Catholic Charities of Northern Nevada may hire an Administrative Assistant to assist the Supervisor in managing the day-to-day operation of the Kids to Seniors Korner Program. Such funding will not be the responsibility of the parties hereto.

5. INDEMNIFICATION

To the extent limited by Nevada Revised Statutes Chapter 41 or other applicable law, any governmental party shall be responsible for any intentional, reckless or negligent act committed by any of its officers, employees or agents under this Agreement. Without waiving, and at all times subject to the limitations established in NRS Chapter 41, the governmental party agrees to indemnify and hold harmless all other parties from and against any and all claims, demands, or actions by any person which may arise or result from the negligent act.

As a non-governmental entity, Catholic Charities of Northern Nevada agrees to hold harmless and indemnify the other parties from and against any and all claims, demands, or actions by any person which may arise or result from any intentional, reckless or negligent act, error or omission by its employees, agents or servants.

6. INSURANCE

The non-governmental parties agree to purchase and maintain general, professional and automobile liability insurance policy or policies with minimal coverage limits of one million dollars for activities related to this Agreement and shall name the governmental parties as Also Named Insureds. The governmental parties may provide for their respective financial obligations through a program of self-insurance in compliance with Nevada Revised States Chapter 41. Should any governmental party choose not to provide self-insurance coverage, that governmental party shall purchase and maintain the same insurance policies and coverage as the non-governmental parties herein.

7. WORKERS COMPENSATION

Each party shall be responsible for providing complete workers' compensation coverage in accordance with the laws of the State of Nevada for each of its own employees. To the extent allowed by law, for the limited purpose of this Agreement, the parties shall be deemed joint employers for immunity from liability under Nevada workers' compensation laws.

8. INDEPENDENT PARTIES

Employees assigned to the Kids to Seniors Korner Program shall remain employees of their respective entities, each of which will be responsible for all salary and benefits,

training, equipment, and supplies used by the employees in carrying out the functions of the Program. Parties' existing policies and procedures shall apply to employees assigned to the Kids to Seniors Korner.

9. COMPLIANCE WITH LAW

The parties agree to uphold and abide by all laws, federal and state, related to equal access and employment opportunities. These include, but are not necessarily limited to, Titles VI and VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act of 1967, as amended, the Age Discrimination in Employment Act of 1975, the Equal Pay Act of 1963, Sections 501 and 504 of the Rehabilitation Act of 1973, the Civil Rights Act of 1991, and the Americans with Disabilities Act of 1990.

10. CONFIDENTIALITY

The parties agree to ensure that staff maintain confidentiality of all information, including medical, concerning recipients of services, except to the extent necessary to perform their lawful duties, or as required by law. Each party will ensure that a background investigation has been completed pursuant to NRS 179A.180, et seq., for those staff members who have access to minors and/or seniors and/or information regarding minors and/or seniors.

11. ACCESS TO RECORDS

The parties agree that each will have access to the clients' program records, as necessary. Each will retain and protect the confidentiality of records as is required by law.

12. ANNUAL EVALUATION

The parties agree to ensure that all staff members assigned to the Program are evaluated for competency by program partners on an annual basis.

13. SUPERVISION OF PERSONNEL

The parties agree to provide supervision and oversight for personnel assigned to the Program, make reasonable efforts to provide vacation coverage, and ensure that personnel fulfill all duties.

14. DOCUMENTATION

The parties agree to document in-kind fees and provide data to the Program as needed to assist in fund development.

15. CONDUCT OF EMPLOYEES

The parties agree to ensure that all employees assigned to the Program conduct themselves in a courteous manner and do not interfere with the orderly operation of the Program or any of the agencies.

16. **DISPUTES**

The parties agree to work cooperatively to address any problems and resolve any disputes that may arise for the duration of this Agreement and any renewals thereof.

17. **APPROPRIATION OF FUNDS**

As required by NRS 244.320 and NRS 354.626, the parties acknowledge that the participation of the public entities in this agreement is contingent upon the appropriation of public funds to support the activities described herein and that the agreement will terminate if the appropriation of funds does not occur. In this event, immediate written notice of termination will be given in accordance with Paragraphs 18 and 19.

18. **TERMINATION**

Any party may terminate its participation in this Agreement by giving the other parties written notice of the intent to terminate no fewer than thirty (30) calendar days prior to the effective date of the termination.

19. **NOTICE**

All written notices required under this Agreement shall be mailed, postage prepaid, addressed to the designated representative of the respective parties:

Sheriff Michael Haley
Washoe County Sheriff's Office
911 Parr Boulevard
Reno, NV 89512

Grady Tarbutton, Director
Washoe County Senior Services
1155 East 9th Street
Reno, NV 89512

Kevin Dick
Washoe County Health District
P.O. Box 11130
Reno, NV 89520-0027

Kevin Schiller, Director
Washoe Co. Dept. of Social Services
P.O. Box 11130
Reno, NV 89520-0027

Commander. Shannon Wiecking
Reno Police Department
P.O. Box 1900
Reno, NV 89505-1900

Peter Vogel, Executive Director
Catholic Charities of Northern Nevada
P.O. Box 5099
Reno, Nevada 89513-5099

20. **ENTIRE AGREEMENT**

This Agreement contains all the commitments and agreements of the parties, and oral or written commitments not contained herein shall have no force or effect to alter any term or condition of this Agreement, unless modified in accordance with Paragraph 22.

21. **PRIOR AGREEMENTS**

This Agreement supercedes and renders void any existing agreements between two or more of the parties as they may relate to the operation, administration and/or the provision of services to the Kids to Seniors Korner Program.

22. **MODIFICATION OR AMENDMENT**

This Agreement may be amended or modified only by the mutual agreement of the parties hereto in writing.

23. **VALIDITY**

In case any one or more of the terms, sentences, paragraphs or provisions contained herein shall for any reason be held to be invalid, illegal, or non-enforceable, in any respect, such invalidity, illegality, or non-enforceability shall not affect any other terms, sentences, paragraphs, or provisions and this Agreement shall be construed as if such invalid, illegal, or non-enforceable provision had never been contained herein.

24. **WAIVER**

A waiver of any breach of any provision of this Agreement by any party shall not be construed to be a waiver of any preceding or succeeding breach.

25. **GOVERNING LAW**

This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of Nevada.

26. **ASSIGNMENT**

This Agreement may not be assigned without the consent of the governing boards or each party of their authorized representatives.

27. **THIRD PARTY BENEFICIARIES**

This Agreement is entered into solely for the benefit of the parties hereto, and has no intended third party beneficiaries. It shall confer no benefits, direct or indirect, on any third person or entity. No person or entity other than the parties themselves may rely upon or enforce any provision of this Agreement.

CITY OF RENO

APPROVED AS TO FORM:

MAYOR

DEPUTY CITY ATTORNEY

ATTEST:

CITY CLERK

**WASHOE COUNTY, ON BEHALF OF
WASHOE COUNTY SHERIFF'S OFFICE,
WASHOE COUNTY DEPT. OF SOCIAL
SERVICES & WASHOE COUNTY DEPT.
OF SENIOR SERVICES**

**WASHOE COUNTY HEALTH
DISTRICT**

CHAIRMAN, COUNTY COMMISSION

CHAIRMAN
WASHOE COUNTY DISTRICT BOARD
OF HEALTH

ATTEST:

COUNTY CLERK

CATHOLIC CHARITIES OF NORTHERN NEVADA

EXECUTIVE DIRECTOR



Washoe County Health District



Public Health
Prevent. Promote. Protect.

STAFF REPORT
BOARD MEETING DATE: June 27, 2013

DATE: June 14, 2013

TO: District Board of Health

FROM: Lori Cooke, Fiscal Compliance Officer, Washoe County Health District *LC*
775-325-8068, lcooke@washoecounty.us

THROUGH: Eileen Stickney, Administrative Health Services Officer *ES*
775-328-2417, estickney@washoecounty.us

SUBJECT: Authorize Travel and Travel Reimbursements for CDC-Required, Grant-Funded, Non-County Employee (Patrick Russell), in the Approximate Amount of \$1,200, in Support of the HIV Prevention Grant Program (IO 10013).

SUMMARY

On June 14, 2011, the Washoe Board of County Commissioners (BCC) delegated the authority to the Washoe County District Board of Health (WCHD) to make final decisions regarding approval of non-employee travel.

District Board of Health strategic priority: Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Sustainability, including financial sustainability, sustaining our services and infrastructure, and sustainability of our natural resources.

Approval of the non-employee travel also supports the District’s Community & Clinical Health Services Division Sexual Health program’s mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

PREVIOUS ACTION

There has been no previous action.

AGENDA ITEM # _____

BACKGROUND

The WCHD currently receives a subgrant from the Nevada State Health Division (NSHD) in support of the HIV Prevention Program (IO 10013). On May 15, 2013, the WCHD received notification from the NSHD of CDC-required travel for the Northern Nevada Planning Group's Public Health Co-Chair (WCHD employee, Jennifer Howell) and Community Co-Chair (Patrick Russell).

FISCAL IMPACT

Should the Board approve the non-county employee travel, there will be no fiscal impact as the grant has adequate funding for this expense.

RECOMMENDATION

Staff recommends that the District Board of Health Authorize Travel and Travel Reimbursements for CDC-Required, Grant-Funded, Non-County Employee (Patrick Russell), in the Approximate Amount of \$1,200, in Support of the HIV Prevention Grant Program (IO 10013).

POSSIBLE MOTION

Move to Authorize Travel and Travel Reimbursements for CDC-Required, Grant-Funded, Non-County Employee (Patrick Russell), in the Approximate Amount of \$1,200, in Support of the HIV Prevention Grant Program (IO 10013).



WASHOE COUNTY HEALTH DISTRICT
EPIDEMIOLOGY AND PUBLIC HEALTH PREPAREDNESS DIVISION



TO: District Board of Health Members

FROM: Jeff Whitesides
Public Health Preparedness Program Manager

DATE: June 27, 2013

SUBJECT: Department Emergency Management Plan

Summary:

The Washoe County Health District's Department Emergency Management Plan (DEMP) comprehensively describes the approach to responding to emergencies within the department or in Washoe County that would suddenly and significantly affect the need for the department's services, or its ability to provide those services. The plan is compliant with the FEMA National Incident Management System (NIMS) and meets Center for Disease Control and Prevention (CDC) grant requirements.

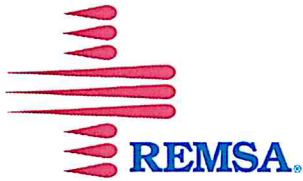
The Washoe County Health District's Department Emergency Management Plan was last updated and approved in January 2012. This plan is updated each year to address revised contact information, facility locations and any operational changes that may have occurred since the last revision. Updates for 2013 also include new style guide formatting to a standard style and format to Washoe County Health District plans. A copy of this plan is being made available to the Board of Health via a memory stick / thumb drive in an effort to save paper.

Recommendation:

Staff recommends the Board accept and approve the Washoe County Health District's Department Emergency Management Plan as presented.

Possible Motion:

Move to accept and approve the Washoe County Health District's Department Emergency Management Plan as presented.



Regional Emergency Medical Services Authority

REMSA

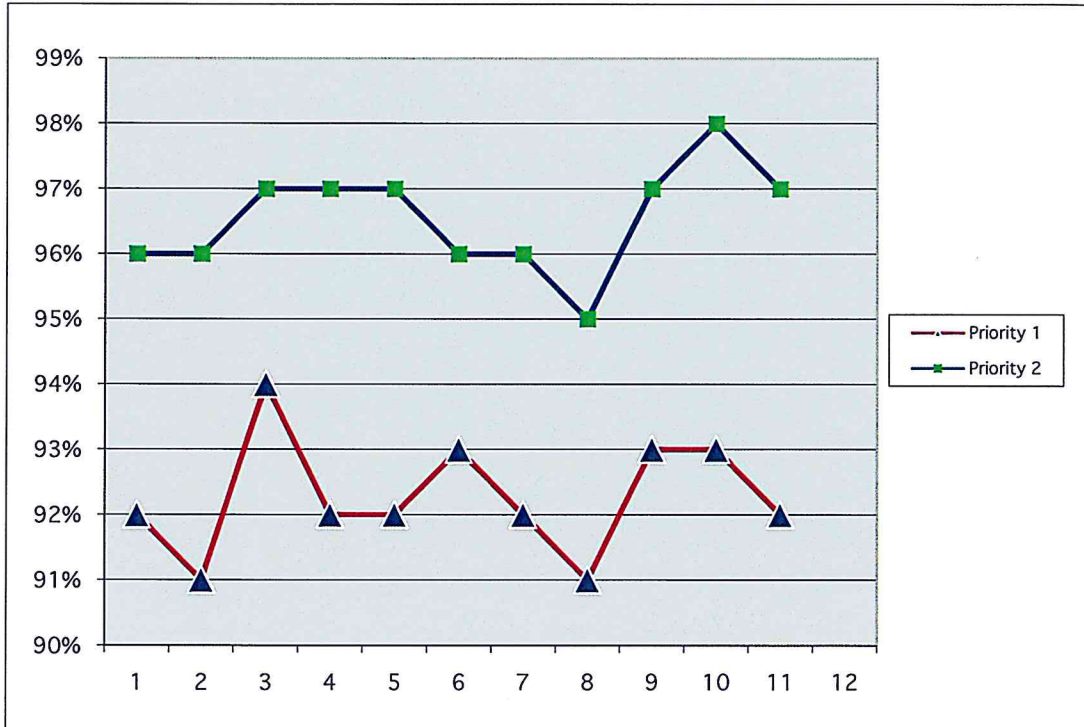
OPERATIONS REPORTS

FOR

MAY 2013

Fiscal 2013

Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul. 2012	5 mins. 46 secs.	4 mins. 48 secs.	92%	96%
Aug.	5 mins. 59 secs.	4 mins. 56 secs.	91%	96%
Sept.	5 mins. 46 secs.	4 mins. 48 secs.	94%	97%
Oct.	5 mins. 34 secs.	4 mins. 40 secs.	92%	97%
Nov.	5 mins. 38 secs.	4 mins. 42 secs.	92%	97%
Dec.	5 mins. 56 secs.	4 mins. 58 secs.	93%	96%
Jan. 2013	5 mins. 48 secs.	4 mins 50 secs.	92%	96%
Feb.	5 mins. 50 secs.	4 mins. 51 secs.	91%	95%
Mar.	5 mins. 32 secs.	4 mins. 35 secs.	93%	97%
Apr.	5 mins. 45 secs.	4 mins. 46 secs.	93%	98%
May	5 mins.58 secs.	4 mins. 56 secs.	92%	97%
June 2013				



Care Flight

Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-12	10	\$69,730	\$6,973	\$6,973
Aug.	17	\$140,090	\$8,241	\$7,771
Sept.	12	\$95,505	\$7,959	\$7,829
Oct.	3	\$20,775	\$6,925	\$7,764
Nov.	11	\$81,919	\$7,447	\$7,698
Dec.	3	\$19,774	\$6,591	\$7,639
Jan. 2013	6	\$40,326	\$6,721	\$7,550
Feb.	12	\$79,820	\$6,652	\$7,405
Mar.	16	\$113,572	\$7,098	\$7,350
Apr.	12	\$80,020	\$6,668	\$7,270
May	12	\$97,014	\$8,084	\$7,356
June			\$0	\$7,356
Totals	114	\$838,545	\$7,356	\$7,356

Adjusted Allowed Average Bill - \$7,393.00

REMSA Ground

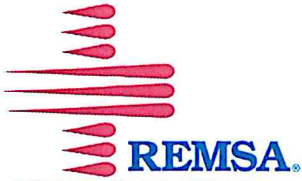
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-12	3222	\$3,256,558	\$1,011	\$1,011
Aug.	3305	\$3,381,910	\$1,023	\$1,017
Sept.	3088	\$3,190,456	\$1,033	\$1,022
Oct.	3234	\$3,322,716	\$1,027	\$1,024
Nov.	3015	\$3,094,421	\$1,026	\$1,024
Dec.	3164	\$3,269,747	\$1,033	\$1,026
Jan. 2013	3376	\$3,477,783	\$1,030	\$1,026
Feb.	3086	\$3,182,191	\$1,031	\$1,027
Mar.	3375	\$3,480,552	\$1,031	\$1,027
Apr.	3096	\$3,191,831	\$1,031	\$1,028
May	3402	\$3,496,041	\$1,028	\$1,028
June			\$0	\$1,028
Totals	35363	\$36,344,206	\$1,028	\$1,028

Allowed ground avg bill - \$1,028.00

Monthly Payments

REMSA
 Monthly Debt Payments
 As of 6/13/2013

Acct No	Current Monthly Payment (P&I)
7197508-5001	\$ 14,977.27
7197608-5002	10,241.51
7197608-9042	16,480.17
7197608-9047	10,279.43
7197608-9048	6,572.61
7197608-9049	14,993.51
7197608-9050	4,787.55
7197608-9051	22,530.20
7197608-9052	735.00
7197608-9053	2,196.54
7197608-9054	2,435.75
7197608-9055	8,353.72
7197608-9056	2,338.59
7197608-9057	17,511.94
7197608-9058	25,972.42
7197608-9059	2,452.20
10099003	11,871.59
10099004	11,871.59
10099005	12,488.60
Total	\$ 199,090.19



Regional Emergency Medical Services Authority

**CARE FLIGHT
OPERATIONS REPORT
FOR
MAY 2013**



**CARE FLIGHT OPERATIONS REPORT
MAY 2013
WASHOE COUNTY**

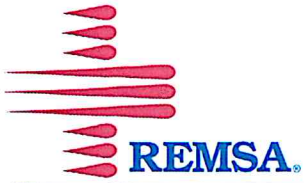
- ❖ **In Town Transfer:**
 - 2 Ground ITTs were completed

- ❖ **Outreach, Education, & Marketing:**
 - **Community Education & Public Events: none.**

- ❖ **Statistics**

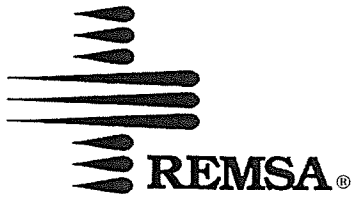
Washoe County Flights

	# patients
Total Flights:	12
Total Patients	12
Expired on Scene	0
Refused Transport (AMA)	0
Scene Flights	9
Hospital Transports	3
Cardiac	3
Trauma	4
Medical	3
Pulmonary	1
High Risk OB	0
Neuro	1
Pediatrics	0
Newborn	0
Full Arrest	0
Surgical	0
Total	12



Regional Emergency Medical Services Authority

REMSA
GROUND OPERATIONS REPORT
FOR
MAY 2013



GROUND AMBULANCE OPERATIONS REPORT

May 2013

1. OVERALL STATISTICS:

Total Number Of System Responses	5585
Total Number Of Responses In Which No Transport Resulted	2213
Total Number Of System Transports	3372

2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests	2%
Medical	45%
OB	1%
Psychiatric/Behavioral	5%
Transfers	18%
Trauma	24%
Trauma – MVA	6%
Trauma – Non MVA	18%
Unknown/Other	5%
Total Number of System Responses	100%

3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
- 100% of advanced airways (outside cardiac arrests)
 - ETCO2 use in cardiac arrests and advanced airway
- 100% of Phase 6 Paramedic and EMT PCRs
- 100% Pain/Sedation Management
- Total of 3324 PCRs

All follow-up deemed necessary resulting from Communication CQI was completed by Chris Barton, EMD, Communications Education and CQI Coordinator

4. EDUCATION AND TRAINING REPORT:
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A. Public Education

Advanced Cardiac Life Support

Date	Course Location	Students
1/21/2013	Tahoe Pacific Hospital	2
5/5/2013	EMS CES 911 Training Site	3
5/6/2013	Charlie Tabano	7
5/8/2013	REMSA	11
5/8/2013	REMSA	17
5/14/2013	REMSA	11
5/24/2013	REMSA	11

Advanced Cardiac Life Support Recert

Date	Course Location	Students
5/8/2013	Eastern Plumas Healthcare	2
5/8/2013	EMS CES 911 Training Site	5
5/10/2013	Tahoe Pacific Hospital	6
5/17/2013	REMSA	9
5/17/2013	National Guard	7
5/17/2013	National Guard	1
5/21/2013	EMS CES 911 Training Site	4
5/27/2013	EMS CES 911 Training Site	4

Advanced Cardiac Life Support Skills

Date	Course Location	Students
5/22/2013	Saint Mary's Regional Medical Center	1
5/29/2013	Peggy Drussel	2

Advanced Cardiac Life Support Prep Course

Date	Course Location	Students
5/2/2013	REMSA	7
5/7/2013	REMSA	15

Advanced Cardiac Life Support Instructor

Date	Course Location	Students
5/21/2013	REMSA	5

Empact

Date	Course Location	Students
5/9/2013	John Mohler & Co	13

Bloodborne Pathogen

Date	Course Location	Students
5/7/2013	Career College of Northern Nevada	1
5/22/2013	US Forest Service - REMSA	14
5/23/2013	US Forest Service - REMSA	6

Health Care Provider CPR

Date	Course Location	Students
2/25/2013	Barrick DR	8
4/13/2013	Barrick DR	14

4/17/2013	Silver Legacy	5
4/17/2013	Humboldt General Hospital	14
4/22/2013	Milan Institute	25
4/26/2013	Career College of Northern Nevada	17
4/26/2013	Nye County Sheriff's	1
5/1/2013	Willow Springs	2
5/1/2013	EMS CES 911 Training Site	4
5/1/2013	REMSA	1
5/2/2013	REMSA	7
5/2/2013	UNR EHS	13
5/3/2013	Tia Speirs	4
5/4/2013	Great Basin College	15
5/4/2013	Riggs Ambulance	6
5/9/2013	REMSA	9
5/9/2013	West Hills Hospital	3
5/11/2013	REMSA	8
5/11/2013	EMS CES 911 Training Site	2
5/14/2013	EMS CES 911 Training Site	3
5/14/2013	Humboldt General Hospital	2
5/15/2013	REMSA	7
5/15/2013	Beth Burwell	1
5/15/2013	EMS CES 911 Training Site	1
5/16/2013	CPR 1st Aid Training Site	1
5/17/2013	Nevada Air National Guard	3
5/18/2013	Jennifer Kraushaar	1
5/18/2013	EMS CES 911 Training Site	1

5/18/2013	Renown - REMSA	6
5/19/2013	Airport Fire Department	1
5/20/2013	UNR EHS	7
5/20/2013	UNR EHS	1
5/21/2013	Regent Care Center Reno	2
5/22/2013	EMS CES 911 Training Site	2
5/23/2013	Chris McNally	5
5/23/2013	Jennifer Kraushaar	1
5/25/2013	Nevada Legislative Counsel	2
5/27/2013	EMS CES 911 Training Site	3
5/29/2013	REMSA	10
5/29/2013	Carson BLM	9
5/31/2013	Kenny Cohen	1

Health Care Provider Employee

Date	Course Location	Students
5/1/2013	REMSA	1
5/7/2013	REMSA	1
5/7/2013	Josh Duffy	1
5/16/2013	REMSA	1
5/22/2013	REMSA	1
5/30/2013	REMSA	1
5/31/2013	Josh Duffy	2

Health Care Provider Recert

Date	Course Location	Students
4/28/2013	Carson BLM	13

5/1/2013	Nampa Fire Department	2
5/1/2013	Tahoe Forest Hospital	2
5/3/2013	Tahoe Forest Hospital	1
5/5/2013	EMS CES 911 Training Site	2
5/6/2013	Absolute Dental - REMSA	8
5/6/2013	Tahoe Forest Hospital	2
5/7/2013	REMSA	10
5/8/2013	Tahoe Forest Hospital	4
5/8/2013	Healthy Smiles - REMSA	8
5/8/2013	Tahoe Forest Hospital	1
5/9/2013	Washoe County School District	3
5/9/2013	Sierra Army Depot	1
5/9/2013	Eastern Plumas Healthcare	6
5/10/2013	Leslie Cowger	2
5/14/2013	Carson BLM	12
5/15/2013	Humboldt General Hospital	2
5/16/2013	REMSA	9
5/16/2013	Nampa Fire Department	1
5/16/2013	Tahoe Forest Hospital	1
5/16/2013	Tahoe Forest Hospital	1
5/16/2013	Humboldt General Hospital	8
5/16/2013	Carson BLM	8
5/17/2013	Tahoe Forest Hospital	1
5/18/2013	REMSA	8
5/21/2013	Eastern Plumas Healthcare	1
5/21/2013	Tahoe Forest Hospital	1

5/21/2013	Washoe County School District	2
5/21/2013	Washoe County School District	1
5/22/2013	REMSA	10
5/23/2013	Tahoe Forest Hospital	1
5/23/2013	Tahoe Forest Hospital	1
5/24/2013	REMSA	10
5/28/2013	REMSA	9
5/28/2013	Tahoe Forest Hospital	1
5/29/2013	REMSA	8
5/29/2013	Matthew Hoff	3
5/29/2013	Tahoe Forest Hospital	11
5/30/2013	REMSA	9
5/31/2013	REMSA	10
5/31/2013	Tahoe Forest Hospital	1
5/31/2013	EMS CES 911 Training Site	1
5/1/2013	Willow Springs	2

Health Care Provider Skills

Date	Course Location	Students
5/1/2013	Willow Springs	2
5/1/2013	Riggs Ambulance	1
5/3/2013	REMSA	1
5/6/2013	Tahoe Pacific Hospital	1
5/7/2013	REMSA	1
5/8/2013	Pyramid Lake Clinic - REMSA	1
5/15/2013	SMRMC - REMSA	1

5/16/2013	Tahoe Pacific Hospital	1
5/22/2013	REMSA	3
5/28/2013	Paula Green	1
5/29/2013	Pyramid Lake Clinic - REMSA	1
5/29/2013	Riggs Ambulance	2
5/29/2013	Absolute Dental - REMSA	1
5/30/2013	REMSA	2
5/31/2013	Majen	2

Heart Saver CPR/AED

Date	Course Location	Students
11/12/2012	Saint Mary's Maternal Child Services	3
11/26/2012	Saint Mary's Maternal Child Services	6
12/10/2012	Saint Mary's Maternal Child Services	8
1/14/2013	Saint Mary's Maternal Child Services	11
2/11/2013	Saint Mary's Maternal Child Services	1
2/25/2013	Saint Mary's Maternal Child Services	14
3/25/2013	Saint Mary's Maternal Child Services	15
3/29/2013	Saint Mary's Maternal Child Services	2
4/4/2013	Saint Mary's Maternal Child Services	2
4/22/2013	Saint Mary's Maternal Child Services	16
4/24/2013	Nampa Fire Department	6
4/29/2013	Sierra Nevada Job Corps	10
5/1/2013	Washoe County School District	5
5/2/2013	Diamond Mountain Casino	6
5/3/2013	Omni San Francisco	3
5/4/2013	REMSA	8

5/6/2013	Erica Krysztof	2
5/6/2013	Erica Krysztof	4
5/7/2013	Erica Krysztof	4
5/8/2013	REMSA	7
5/8/2013	Washoe County School District	3
5/9/2013	Erica Krysztof	2
5/10/2013	Erica Krysztof	2
5/13/2013	Erica Krysztof	3
5/13/2013	Saint Mary's Maternal Child Services	11
5/14/2013	Assistance League Reno/Sparks - REMSA	17
5/14/2013	Washoe County School District	5
5/14/2013	Dustin Hopfe	3
5/14/2013	Dustin Hopfe	3
5/15/2013	Lassen CPR Plus	9
5/15/2013	Lassen CPR Plus	7
5/16/2013	Washoe County School District	6
5/19/2013	Nevada Air Guard	10
5/20/2013	Lassen CPR Plus	1
5/20/2013	Elko County School District	4
5/22/2013	Saint Mary's Maternal Child Services	8
5/23/2013	Washoe County School District	3
5/28/2013	Washoe County School District	3
5/28/2013	Nampa Fire Department	12
5/29/2013	Omni San Francisco	3
5/29/2013	Washoe County School District	6
5/29/2013	Nampa Fire Department	9

Heart Saver CPR/First Aid

Date	Course Location	Students
3/1/2013	Sierra Army Depot	18
3/11/2013	WCSD PD	9
3/16/2013	REMSA	10
4/26/2013	Humboldt General Hospital	17
4/30/2013	Jennifer Kraushaar	13
5/2/2013	David Anthes	8
5/2/2013	Humboldt General Hospital	6
5/2/2013	Humboldt General Hospital	6
5/3/2013	Sierra Nevada Job Corps	1
5/3/2013	Sierra Nevada Job Corps	1
5/3/2013	Community Living Options	3
5/3/2013	Nye County EMS	6
5/4/2013	REMSA	7
5/4/2013	Rebecca Taulman	5
5/8/2013	Elko BLM	20
5/8/2013	Lassen CPR Plus	1
5/8/2013	Humboldt General Hospital	3
5/9/2013	REMSA	2
5/10/2013	Majen	12
5/11/2013	Jennifer Kraushaar	5
5/13/2013	Adolecent Treatment - REMSA	14
5/15/2013	Kenna Metals - REMSA	10
5/15/2013	Susan Phillips	3
5/15/2013	Susan Phillips	4
5/16/2013	Eagle Valley Children's Home	6

5/21/2013	Work of Heart	14
5/21/2013	Majen	4
5/22/2013	US Forest Service - REMSA	15
5/22/2013	United Rentals - REMSA	10
5/22/2013	Majen	2
5/22/2013	Majen	5
5/22/2013	John Ascuags Nugget	2
5/22/2013	Elko BLM	11
5/22/2013	Randi Hunewill	1
5/23/2013	US Forest Service - REMSA	6
5/23/2013	John Ascuags Nugget	4
5/23/2013	Community Living Options	5
5/23/2013	Jennifer Kraushaar	7
5/26/2013	EMS CES 911 Training Site	1
5/28/2013	Majen	2
5/28/2013	Majen	4
5/29/2013	Susan Phillips	4
5/29/2013	Susan Phillips	6
5/30/2013	High Sierra AHEC - REMSA	5
5/30/2013	Community Living Options	4
5/30/2013	Majen	3
5/30/2013	Majen	2
5/31/2013	Nampa Fire Department	1

Heart Saver First Aid

Date	Course Location	Students
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4/17/2013	Silver Legacy	5
4/26/2013	Career College of Northern Nevada	17
5/9/2013	REMSA	1
5/9/2013	Community Living Options	2
5/15/2013	Washoe County School District	3
5/16/2013	SPB Utilities - REMSA	11
5/26/2013	EMS CES 911 Training Site	1

Heart Saver AED – Spanish

Date	Course Location	Students
5/21/2013	REMSA	2

Heart Saver Pediatric CPR/First Aid

Date	Course Location	Students
5/14/2013	Tahoe Forest Hospital	7
5/18/2013	Jennifer Kraushaar	13
5/30/2013	EMS CES 911 Training Site	1
5/11/2013	REMSA	10

International Trauma Life Support

Date	Course Location	Students
5/22/2013	REMSA	9

Pediatric Advanced Life Support

Date	Course Location	Students
5/10/2013	REMSA	11
5/15/2013	REMSA	5
5/20/2013	Riggs Ambulance	7

Pediatric Advanced Life Support Recert

Date	Course Location	Students
5/20/2013	REMSA	7
5/21/2013	EMS CES 911 Training Site	3
5/22/2013	Tahoe Forest Hospital - REMSA	12
5/31/2013	REMSA	5

Ongoing Courses

Date	Course Description / Location	Students
2/1/13	REMSA Education- Paramedic	15
8/14/12	REMSA Education - Paramedic	13
1/8/13	REMSA Education- AEMT	20
4/2/13	REMSA Education-EMT	18

Total Students This Report	1308
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5. COMMUNITY RELATIONS:

Community Outreach:

Point of Impact

Date	Description	Attending
5/3/13	Transportation of Children with Special Health Care client meeting	1 staff,
5/11/13	Child Safety Seat Checkpoint, hosted by Washoe County School District Transportation, 1850 Kleppe Lane, Sparks, 5 cars and 5 seats inspected.	4 staff, 8 volunteers
5/18/13	Booster Event, Give Kids a Boost Sun Valley Health and Safety Fair, 67 booster seats distributed	1 staff, 6 volunteers

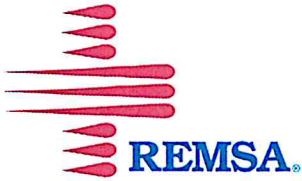
Safe Kids Washoe County

Date	Description	Attending
5/1/13	Safe Kids USA Advisory Council monthly teleconference.	1 staff
5/2/13	Press release issued for Give Kids a Boost event.	
5/2/13	Coral Academy of Science Student Safety Patrol Selection meeting, Reno.	2 volunteers, 1 staff
5/2/13	Southern Nevada Immunization Coalition meeting, Las Vegas	1 staff
5/2/13	Crib for Kids Train the Trainer, Las Vegas	1 staff, 5 attendees
5/3/13	Safe Kids Washoe County and Cribs for Kids partner meeting with Amerigroup, Reno	2 staff
5/4/13	Creative World/Little Ones Swim Open House, Cribs for Kids and car seat information	2 staff
5/6/13	Give Kids A Boost/Safe Kids Day subcommittee meeting, Sun Valley.	5 volunteers
5/6/13	Coral Academy of Science Safety committee meeting	1 staff, 6 volunteers
5/7/13	Channel 2 KRNV newsbrief about Give Kids A Boost event.	
5/7/13	Obesity Forum planning committee teleconference.	1 staff
5/7/13	Immunize Nevada Education Work group meeting, Reno	1 staff
5/8/13	Immunize Nevada Board meeting, teleconference.	1 volunteer
5/10/13	Coral Academy media alert on Student Safety Patrol.	
5/11/13	Lowe's Safety Fair, Carson City. Provided handouts.	
5/13/13	Information Table at AAA Damonte Ranch, Reno	1 staff
5/13/13	National Safe Kids Day press release issued in Washoe County.	
5/13/13	Give Kids A Boost/Safe Kids Day subcommittee meeting, Sun Valley.	4 volunteers
5/14/13	Interview with KOH radio about Safe Kids Day.	1 staff
5/14/13	Monthly Safe Kids Coalition Meeting, Sparks.	1 staff, 14 volunteers
5/14/13	Reno Gazette Journal media brief about Give Kids A Boost.	
5/15/13	Immunization Coalition monthly meeting, Reno	1 staff

5/16/13	Information Table at AAA South Virginia, Reno	1 staff
5/16/13	Reno Gazette Journal media brief about Give Kids A Boost.	
5/16/13	Esther Bennett Safety Committee monthly meeting, Sun Valley.	1 staff, 6 volunteers
5/17/13	Interview with Reno Fox 11 News for pre-story about Give Kids A Boost.	1 staff
5/17/13	Coral Academy of Science Student Safety Patrol Induction Ceremony, Reno	1 staff
5/18/13	6th Annual Give Kids a Boost event in Sun Valley. 40 vendors; five Safe Kids safety stations.	3 staff; 80 volunteers; 400 participants
5/18/13	News story by Channel 4 news at Give Kids A Boost.	1 staff
5/20/13	Northern Nevada Maternal Child Health Coalition meeting, Reno	1 staff
5/21/13	Annual Night at the Museum Art Event at Esther Bennett Elementary School, Sun Valley. Donated framing of 14 Photovoice photos for silent auction items and manned display.	1 staff, 2 volunteers, 100 attendees
5/23/13	Coral Academy of Science Student Safety Patrol student and parent orientation, Reno	1 staff
5/29/13	Cribs for Kids meets with Christine Marlo Maternal Child Education nurse at Renown, Reno	1 staff

Meetings

Date	Description	Attending
5/2/13	AAA Partnership meeting	3 staff
5/9/13	Employee Resource Team	1 staff
5/9/13	United Way Health Council grant debriefing meeting, REMSA.	5 volunteers
5/14/13	United Way Community Involvement Council teleconference.	1 volunteer
5/30/13	Nevada Women's Fund Salute to Women luncheon, Reno.	2 staff



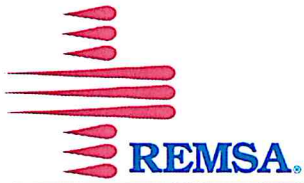
Regional Emergency Medical Services Authority

**GROUND AMBULANCE AND CARE FLIGHT
INQUIRIES
FOR
MAY 2013**

INQUIRIES

May 2013

There were no inquiries in the month of May.



Regional Emergency Medical Services Authority

**GROUND AMBULANCE
CUSTOMER SERVICE
FOR
MAY 2013**

GROUND AMBULANCE CUSTOMER COMMENTS MAY 2013

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
1	When you arrived you immediately took care of my husband and I felt such relief. You explained he would probably need orthopedic experts which helped me make a hospital choice.		Please thank all who helped us, they were quick to respond, professional yet caring and compassionate. Thank you.
2	Everything.		
3	One member took time to comfort my 8yr old daughter, while the others took care of my husband.		
4	The EMS staff were kind and made me feel at ease. Awesome guys.		
5	Very kind to my mother	Nothing, you were wonderful.	
6	Came in 10 mins. Kind to husband and me.	It was a great job.	Great job.
7	Reassure me everything would be OK.	Everything was fine.	
8	Service was prompt and swift. Treatment at the scene was very good.	On call was excellent.	Continue the good service, I have used your service often.
9	Staff was extremely helpful and made me comfortable in a very stressful situation. Great team.		
10	Everything.	Nothing.	
11	Wonderful professionals.		
12	Good ride in the vehicle-friendly.		
13	Everything. We are so happy to have Remsa. All of their staff is amazing.	Nothing.	Everything done by Remsa is above and beyond.
14	Everything.		Thanks.
15	Son was in roll over, paramedics were very courteous and explained what they were doing.	Nothing, wonderful crew- billing person was great as well.	
16	Everybody who responded to my car accident was really friendly, helpful and nice.	When putting a person on the back board and tape their head, use less tape in their hair especially if they have long hair cause it is hard to get out.	Great service provided.
17	I was impressed by their professionalism, calmness and gentleness that brought reassurance that my mom would be OK and she was in very capable hands.		
18	Excellent service.		
19	Everyone was considerate ans helped me be more comfortable.		Very helpful.
20	Attended to me that time and it all do well and now I'm okay again and reach my 81st birthday.	They are all alert to the person and concerned, I'm just a very lucky old lady.	Excellent, I can't say anything more for with my age, 81, they are very helpful and I wished all the staff will be more helpful especially a senior like me and no family here in the USA, all in the Philippines. God bless them all Thanks a million.
21	You were very prompt and your ambulance staff was outstanding in every way. There is no way I could find a problem with your services.	I understand you have major expenses related to your services but overall fee was horrible to us. Medicare paid for it, but that means I paid for it. And next time I will be forced to figure out a different solution.	
22	Everything.		
23	Everything.	Make us young again. God bless	I wish we could afford everything, impossible now a days no work no jobs.
24	Customer care, with good communication.		Very satisfied.
25	Fast response.		
26	Good		Good
27	Patient care, communication.	Know where you are going.	Be able to give directions to the Tahoe forest ER it was not a problem, just not overly professional.
28		Crew didn't want to take her to our hospital that was as close.	
29	Everything.	Nothing.	Excellent.
30	Personnel was very professional, helpful and made me feel much better about everything that was going on.		
31	Good safe flight.		
32	Responded very quickly.		
33	Everything, Like Tony the Tiger " great"	Can't think of anything.	Just keep up the good work.
34	Careful handling of my mother.	Nothing I can think of.	
35	My husband and I were pleased with service and we thank all of you.		I feel that everybody was very professional.
36	Fast fine time.		
37	Everything.		
38	Took care of patient professionally and very well.		
39			My husband passed away. I believe he received good service from your company.
40	Communication, transportation, Billing.		
41	Keep up the good work.	Communicate with daughter in Truckee.	
42	Everything.	Not much.	Plus you did many trips with my husband since November. Thanks for job "well done".
43	Very informative and respectful.		
44	Comfort, Informative.	Nothing did great.	I was very pleased. I am 91 and first time in ambulance.
45	Very calming to me, reassuring, knowledgeable.	Same as before-perfect.	Very caring, stayed until hospital staff came.
46	You arrived immediately and took charge of the situation.		Thank all your people.

What Did We Do Well?		What Can We Do To Serve You Better	Description / Comments
47	Fast and polite.		
48	Got to the scene in a timely manner.		
49	Everything.	Your the best.	Wonderful, Thank all of you so much.
50	Everything, Thank you so much for taking care of and treating my husband so well	Nothing all was perfect.	Thank you for all your help!
51	Everything.	Find a vein.	All good.
52	Everything.		
53	Everything.	You did great! Nothing.	Excellent.
54	Not sure if the firemen who got here first are part of Remsa but they were calm, reassuring and professional with my kids and myself.		
55	Everything they trained for, service was great!		I am a perfectly satisfied patient, Thank you!
56	Everything!	No offense-hope I don't need it again.	Staff exceptionally caring and professional. Thank you.
57	Yes		
58	Everything. Thank you	Nothing, everything was fine.	
59	Everything.	I don't think you could do any better than you did.	I feel safe with Remsa.
60			Good service.
61	Handling of patient.	Do the same.	Excellent.
62	Introduced by name, explained what they were doing and why, very focused professionals.		
63	Everything.		
64	Compassion and getting me out of bed.	service for travel to and from hospitals and oral surgeons. If patient says no IV's even hospital have to put in my jugular on neck.	You guys are great- Thanks sooo much for the x-mas party at Senior Bridges, only x-mas I had.
65	Very helpful.		
66	Your crew was competent, helpful and friendly.	Nothing, your crew did great.	
67	Remsa was called by the care home at which patient is staying, so I cannot comment on this run. However in the past the response has always been prompt, efficient, and very helpful.		
68	Very helpful and professional.		
69	Immediately responded-all of the above.	Nothing.	
70	Everything, exceptional service.		Thank you.
71	Kind, supportive and put me at ease immediately.		
72	Very polite and helpful to myself and family, caring and gentle.	Nothing.	
73			They were all great.
74	Gave me peace of mind that patient was going home.		
75	We are from Sonora CA- our hospital is Sonora Regional. We have never had such superb service EVER. you put our hospital to SHAME. Please tell them.	Teach our hospital how to serve their community with respect and in a timely manner.	Your service made me say "let's move to Reno" Our hospital over charges(like you wouldn't believe) Thank you.
76	Everything, helpful. Really don't have anything to compare it to. I was busy trying to get my leg comfortable.	I was aware and alert through it all-for me, I thought everything went well.	
77	The crew was great, my husband couldn't walk, they reassured him and me they were professional, yet kept it light, Which helped us. Seeing young men with a good sense of humor and purpose, very positive and reassuring.		
78	The staff members were very helpful.	I can not think of anything.	
79			Very pleased, very professional and helpful.
80	Service provided my Remsa ambulance personnel. extremely efficient and courteous.		
81	Making sure the service was really necessary.	To my opinion nothing.	
82	Very knowledgeable and polite, fast but not too fast putting patient at ease.		
83	Everything.		Great.
84	Got me from plane to hospital without getting a ticket.	You don't stand a chance when you have the PHI crew with you.	Don't forget to bill my ins. Medicare and Blue cross.
85	Staff very calm, polite, professional.		
86	Everything needed for my health from residence to renown including check-in there.	All I can say is "Thank you" to everyone.	Have never had a problem with Remsa since I moved here in June 2007.
87	Communicating.	Have meds on hand.	Make sure the ambulance doesn't break down.
88	Arrived quickly.	Disappointed in EMT who put needle in arm and the problems I had after I was placed in hospital. I had to release myself at 1:00 am.	
89	I think the paramedics know more than the ER doctors over at Renown.		
90	Saved my life, thanks!		
91	I'm very glad you were there for me.		I'm sorry but I can't answer your questions as I was very sleepy and had periods of semi-consciousness, however I have no complaints.
92	Patient, calmed my son, very, very concerned and nice.		
93	I wasn't the one who called the ambulance, but (patient) was very caring and showed me so much concern.	For my experience the whole crew was just perfect for me.	I want to thank all of the EMT's and the trainees for this excellent job and care they provided for me.
94	Everything was done fine.		
95	Everything that was expected.	I was pleased and appreciative.	

What Did We Do Well?		What Can We Do To Serve You Better	Description / Comments
96	By extending me every courtesy possible. Please look up the crew that took care of me and note my comments.	Absolutely nothing. My crew was totally pro and courteouse.	Simply awesome. I could not believe how compassionate, the crew was to the gout pain I was in. Please tell then thank you so much, I thank the lord and Remsa for blessing me with such a pro and awesome crew.
97	Always very polite and kind.	Warm up the back of the truck, "freezing".	
98	You were there for me, great service.	Nothing.	
99	I was kind of out of it. They were wonderful, very kind, soothing.	I can't think of a thing.	
100	Calm me down.		
101	I was unable to move so your personnel put me on stretcher and carried me to ambulance.	You did well.	
102	Both transports staff were friendly and helpful.	Hopefully, we don't do this again.	
103	Made me and my wife comfortable with what they were doing.	Service was great.	Everything was great.
104	Everything.		
105	The paramedics were awesome with my son, very pleasant and comfortable to talk to.	Nothing, we had a very positive experience considering we were going to the hospital.	
106	When they left me with the ER staff.	Give crew a refresher course in proper patient emeregency protocol. the crew couldn't put a pick in for life of them. The other crew member was giving ER nurse improper info, they made me walk to and climb into ambulance with a serve chest muscle tear.	
107	Everything		Very professional.
108	The two emergency people were curious and informative.		What do you mean by crew.
109	Saved me life.	Keep up the excellent job.	
110		I do not intend to pay this bill and I do not know the name of the EMT's that came to my house, but they did not treat my husband with any respect or reassurance or me or my daughter. Carried him out like a sack of potatoes. He died at Renown that night from a stroke he had at home at which time I called 911. Always before we had been treated with the utmost care and courtesy and I always paid my bill.	
111	Everything	Don't take me to hospital in future.	Have not received bill.
112	They arrived quickly as I called them. Their service was great in everything they did. Thank so much.	Nothing. They did their best.	Ranging from lowest 1-10, All questions above rated 10.
113	Move me with care as I was in a lot of pain.	Already gave the best care.	Best care already.
114		Crew poke me two times, used wrong needle. My veins popped so bad that I had bruises on my right hand. I advised them to wait till we get to the hospital a couple of minutes away. Disappointed.	
115	Arrived in a short period of time, very proficient and transported without delay.		
116	Arrived promptly, treated me effectively, crew was knowledgeable and reassuring.	Crew could't have been better- Thanks	My second need for Remsa-impressive both times.
117	Got me out of bed on platforms, really helped to keep the pain down,		Fantastic, thanks for your help.
118	young man in back with me was wonderfully professional and comforting. Please thank him.		
119	Get me there to the hospital on time.I had no other way of getting there without dying of losing blood.	Not charging me for emergency service.	Your service was great and staff was very helpful and kind. Thank you.
120	Everything.		The team was professional, caring and thorough.
121	From what I understand nothing!	I guess have these three that picked me up trained better.	I have four witnesses that you could talk to. They have kept good answers for you. Please call me if you want.
122	Everything was done very well.		
123	A totally satisfactory experience.		
124	Providing excellent service and care for a bonifide emergency.	Your service was well appreciated.	
125	Got me into hospital when I needed help. most of it I don't really remember.	Nothing.	Could you please find a way to take power chairs with the people that have to use them.
126	All services.		
127	Transported patient from Renown south to Renown main.	The staff was friendly, caring and knew their stuff.	
128	Excellent.		
129	Everything.		
130	SAVED MY LIFE!		
131	Everything. Thank you so much.		
132	Everything-Everything.	Nothing-You were perfect.	They were patient, kind, fast and professional. I couldn't pull my pants up and I had B.M. all over me. I'm glad I passed out. Thanks to all of you.
133			We were not present at the time of the transport so cannot comment on the service.
134	Told us what was going to happen when we got to the hospital.	Nothing I can think of.	
135	Helped me relax.	Everybody is "people" friendly. Just keep up the good work.	
136		Stay the same.	
137	Help me down the stairs and get me to the hospital promptly.		
138	The person attending patient was kind, helpful and well qualified.		
139	All personnel was very professional and helpful.		Good service.
140	My sister arrived and said everything was great. They were careful not to let my dog out.		Thank You.
141	Over all care was great!		

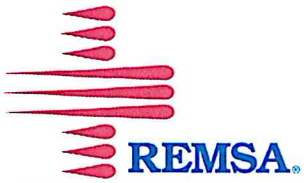
	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
142	Settle patient, reduced anxiety and made the transition from the rehab facility less stressful.	Nothing that I can think of.	
143	Everything.		
144	Talk me through on what I need to do with my baby.	Nothing, you serve me good.	I have no questions, thank you.
145	Everything was done well. I was even able to sleep part of the way.	You can't improve on the service I received.	Your staff was wonderful.
146	Absolutely.		
147	Very complete evaluation. Very kind.	Get me out of that casino, I was so embarrassed.	Great care.
148	Professional, caring and responsive.	Nothing.	Excellent.
149	Through assessment and careful with her. Getting her onto the gurney and ambulance.		
150	Great people, keep it up. I'm a retired L.A.City Fireman, I know what professionals look like.	Keep up with your training and tell our mayor to go S***W himself!	Thank you!
151	They made me feel comfortable.	Just do what they did for me.	
152	It was all a little hazy, what I do remember was that the crew was most caring and helpful.		
153	Communicate, kindness, fast response time.		Thank you.
154	Took care of self.	Nothing.	
155	Explained to patient and family what they were going to do.Very nice and helpful.		
156	You arrived fast.		
157	Everything, excellent	Nothing, everything perfect.	
158	Fast service.	Stay with patient longer.	
159	Everything.	Keep on rolling the way you are. Excellent.	You are a true professional company. Thanks to all of you.
160	Everything.	Nothing	Overall A+ rating.
161	Were caring, listened to me ramble on about gloves and riding backwards, acted concerned.		
162	The two men came up to me took a hold of my hands and asked me to sit on the gurney, describing to me what my problem was. I felt faint and took hold of the table the waitress called 911. Remsa came and took over everything turned out great.		I was born with a leaking valve 92 yrs ago. There is no surgery available. Remsa was in command.
163	Everything.		Very professional and made me feel that I was in good hands.
164	Patience-compassion-speaking clearly and knowledgeable.	Make sure all your employees are as good as the ones we got.	Outstanding.
165	Everything.	Don't change.	
166	Everything.	Don't change.	
167	Everything. Thoroughly professionals in all respects.	Just keep doing what you are doing.	Super.
168	You helped me be comfortable even if I was hurting.	Nothing.	Everything was taken care of in a timely fashion.
169	Most everything.	Nothing.	Great service.
170	Your team listened to the patient I appreciate that very much thanks a million.		Thank you! God bless you.
171	Timely and professional.		
172	Kind and considerate even at the hospital.		
173	Everything.		
174	Very polite.		
175	Very compassionate, helped me stay calm.	Nothing that I know of.	Thank you for taking such great care of me.
176	You got me to the hospital safely.	Unfortunatley I cannot answer some questions because I was unconscious during this entire trip from fitness center to the hospital.	
177	Everything.		
178	Avery efficient caring crew of young people were on duty the above date.	They took care of my every need.	They were well trained professionals, thank you for your efficient service.
179	Everything.		
180	Everything.		Keep up the great work.
181	Keeping me calm while patient was having his heart attack.		Thank you for making sure his ID and personal items were with him when I saw him @Renown.
182	Arrived at airport to transport me to hospital emergency room.	Nothing.	
183	Everything.	Nothing.	Great.
184	Took care of the patient immediately.	I do not know what more your personnel could do the service was wonderful.	
185	Everything.		
186	Everything, start to finish.		I was comfortable, reassured and treated efficiently and caringly.
187	Thank you all for the great services you provide.		
188	Everything, They even had a firetruck ready if there was a fire.	Relay information to the hospital, so they don't do the same test twice. I believe you did an EKG in the ambulance and then they did one in the ER probably just to hike up the bill.	
189	Everything	Improve bumpy ambulance ride-probably impossible.	
190			Remsa was called by Arbors Memory care when my dad fell. I have not talked to Remsa directly.
191	You were excellent. Thank you and God bless.		
192	Everything.		Outstanding.
193	As always-good job	Charge less	
194	Assured me that I was in good hands.		
195	Everything.	Your doing fine.	
196	Communicate well.		Everything great.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
197	Really showed up very fast. Could not walk so they assisted me to the gurney and lifted me up. Everything was great. Thank them for smiling and making me feel comfortable.		Personnel very friendly and helpful.
198	Very professional staff, quick response.	Send me a reminder when Silver Saver expires.	Excellent service, used you many times for my parents.
199	My mother is a resident of Wynwood assisted living. They called Remsa. Your people were very kind to her and explained everything to me when I arrived at hospital.		
200	Everything.	Keep up the good work.	Did great job.
201	Kindness, respectful attitude and efficiency of both crew members was so appreciated.		Also loved the clean ambulance and careful driving. Thank you so much.
202	I was so pleased with your courteous assistance. Thank you	Nothing, service was perfect.	
203	Everything.		Outstanding.
204	Response right wawy.	Arrival on time on call for emergencies.	Excellent.
205	Everyone was very professional and very kind kept me stable until i got to the ER room.	I think that I couldn't have gotten any better care than I did.	Thank you to all that have been there for me.
206	Everything.	Hired more staff.	Why take longer time to have service?
207	This was the 2nd time that Remsa was here and they were wonderful. Knew right away the problem and communicated it to me.		
208	Everyone was very polite and very pleasant while caring for me.		
209	Everything.	Everything was perfect, just keep doing it.	
210	EMT's were very professional.		Great care.
211	All that was done.		
212	Everything.	Do not change.	Your crew was exceptional.
213	They were here fast. They were friendly and informative.		
214	They took very good care of me.	They could not have been better, thank you.	
215	Everything form the time I was picked up until I was dropped off at the hospital, made me feel comfortable.	Nothing but to stay the same as they were. Very concerned about what was going on.	They were very good at making me fell comfortable considering what I was going through.
216	Immediately responded.	You're doing great.	
217		soften riding ambulance.	
218	Polite, professional, caring.		
219	Explained everything that was being done. Had incredible concern and bedside manner.	I saw nothing that need improvement.	Excellent care and service.
220	The EMS people were very kind and helpful.		Thank you so much.
221	Very polite and friendly.	Softer bed, felt like I was lying on metal.	Everything was wonderful except the bed, I had just had a new hip replacement and the gentlemen were very careful and easy with me.
222	Everything.	I doubt it.	
223	The personnel were very helpful and attentive and put me at ease.	Keep on doing what you are doing.	
224	Taking care, and talking with me. I felt that I would be OK.		
225	Prompt courteous transport.		
226	Prompt courteous transport.		
227	Everything, They got here pretty quick and very helpful.	Just keep doing what they have been doing.	
228	Pretty much everything was done well.	It's good the way you guys do your jobs.	
229			You respond well to any emergency.
230	Everything.		They were great and couldn't have been any better.
231	Ever thing was done excellent.	You done well for me.	Out standing work.
232	The Remsa people were efficient and very kind, Thank you.	Employees deserve a raise.	ambulance clean, driver careful
233	Getting me ready for the trip to ER.		\$994 is way to high to go 1 block by ambulance.
234	Everything.		I was quite pleased.
235	Very helpful, thank you.	Nothing.	
236	Your service is excellent! The staff is professional but caring, it makes the trip to ER less stressful.	I can't suggest anything, because the service I've received is outstanding!	Thanks to all of you.
237	Exceptionally knowledgeable and courteous. They were delightful and a credit to your organization. We are greatfull.		
238	Very professional and helpful as I had two children with me in my care.		
239	Courteous, respectful personnel.	Ambulance ride was bumpy per patient.	Thank you for your service.
240	The service was excellent.		
241	Simple, to the point in efficient.	Better communicate what staff is available.	
242	Got here to my home very fast.	One of the EMS people was nosy	None.
243	Everything.	None.	Thank you for your kindness.
244	The response was quick and helpful.		
245	Got to me in time.		Good.
246	Some were good, some hurt me when moving me around.	Have more patients with older people.	
247	You helped both my mother and myself. the fire dept and Remsa were terrific.	Everything was perfect.	
248	Crew was great with IV's.	You do great.	
249	Everything.		
250	Everything.		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
251	Polite and kindness.		
252	Remsa and staffs were immediately arrived to western village, where security had call for helped.	All staffs had done job well.	Thanks so much.
253	Services were provided courteously, efficiently and promptly.		
254	Everything done well as can be expected.		
255	Everything.		
256	The female crew member was gentle and compassionate to my wife.	Give the male crew member in charge an attitude adjustment.	The male Remsa responder was rude and arrogant to us and the firemen who responded first. He would not listen to any advise from us or the firemen, and caused my wife much unnecessary pain by his arrogant insistence on being able to start an IV, at which he failed.
257		Not made the patient go if they didn't want to.	
258	Kind , Knowledgeable, Not rushing, Great.	Just be there.	
259	Taking care of me with the utmost care and concern.	I can think of nothing, Thank you.	Your ambulance driver shut off his siren 1 block from my church where I was in charge of a funeral. They were most considerate and wonderful with me.
260	Very professional.	Nothing.	
261	The crew was nice to me and called my best friend in Fernley to let her know that I was on my way to the hospital. There is no way to get better service than I received.		
262	The crew handled the patient in such a considerate and compassionate manner.		We were very pleased.
263	Encouraged check-up because of falling and hitting head on concrete.		
264			I had no input on the service as Renown made the arrangements, it seemed to go well.
265	Everyone made sure that all my health conditions were safe guarded and taken care of during the accident.	As far as my condition is concerned at the time of accident they took care of the important ones.	
266	Everything. Very caring, polite and concerned.	Nothing just keep doing exactly what you are doing now.	Thank you very much for all your help.
267	Wall's job.		
268	Gave me comfort and a ride to Renown, started IV.	Just good, job well done.	
269	Your EMS people are the best, very professional, know what they are doing.		
270			Was good.
271	Everything.		
272	Everything.		All was done well.
273			I was not there personally, but I know she was well taken care of. Thank you.
274	All things.		
275	Provide info, support let me know what was happening and what would happen next.	Ask family members my history-that would've been helpful to everyone.	Efficient and supportive.
276	Everything, communicating what was being done especially good.		
277	The two medical personnel who transported me were kind, clearly communicated with me and were professional.	Already perfect.	Great company.
278	Billing was great, helpful and 3rd party billing is the best way to go.		Thankful for all services. Thank you so much for the care given during my accident.
279	Took good care of me, making me comfortable and made sure I had enough oxygen.	Keep it up.	I am pleased with the care that was given me.
280	You helped my 96 yr old grandma (with dementia) to safety.	Nothing, I hoped I could keep her from leaving the house alone.	
281	Acted very professional.		
282	Good looking paramedics!		
283	I felt secure.	Just to know someone knew what to do.	Service was fast and good.
284	Very nice EMT's , made my mom feel relaxed. Very nice for me also, she passed away within the week. Please thank the team for making her last 911 experience as easy as possible.		
285	You were here promptly. The guys were more than courteous and listened to my concerns.	Just keep being here and doing what you do.	We love our paramedics and firefighters, God bless them.
286	Very friendly	Don't change.	
287	I was satisfied with the response and care given.		
288	The medics were very kind and knowledgeable.		
289	Everything was fine.	Softer gurney.	Excellent.
290	Very prompt, clear communication, very helpful and informative, efficient and reassuring.	I cannot imagine how you could improve. we were very pleased with your service.	
291	The service was excellent, They were so good at explaining what they were doing.	Nothing everything was great.	Everything was good.
292	Everything	Nothing that I can think of.	
293	Fast response to the call.	Just do the best you can do for the community. Thanks!	Very good, excellent job, crew are very polite and helpful.
294	All.	Super service, thank you much.	
295	Took care of me.		
296	Everything needed.		
297	Arrived quickly-were very calm and efficient.	Avoid sending fire crew to an obvious medical call-so sad to see the fire crew with nothing to do-just stand around and create a crowd feeling. Also a waste of the FD time and tax payer money.	
298	Everything-helped save my life.	Keep up level of service.	
299	Everything.		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
300	Lady assistant was very polite and did some tests to my arm.	Not very much really treated good.	
301	Fast response.	Done.	Very good service.
302	Everything was excellent.		
303	Everything was excellent.		
304	The crew was very kind to my son and helped ease his fears.		
305	Very happy with everything.	Nothing.	Great job!
306	Made me feel well cared for.		
307	Everything was excellent.		We were served excellent. Thank you s very much.
308	All.		
309	Everything.	Can't think of anything.	No complaints.
310	The Remsa team were very helpful and professional. They were kind and respectful.	Nothing. I was very appreciative and grateful for their excellent service.	
311	Very polite, patient and gentle.		Our family was impressed because the crew checked in on our mom in the ER several hours later. THANK YOU!
312			Both attendants were polite and efficient in my care.
313	Everything was done quite well.	I can't think of anything.	I'm her husband and I'm sure you'll do just as good if I have to come in for open heart surgery. Thank you very much.
314	Prompt response-made me feel at ease.		
315	Everything done was perfect	No charges necessary.	
316	Good communication-good assessment-friendly and nice.		
317	They treated me with respect and professionally.	Keep up the great work.	The paramedics were kind and gentle with me and kept me comfortable at all times.
318	The service was helpful.	Keep the good work.	
319	Kind and reassuring.		I have gone many times and always great.
320	Was helpful towards my injuries.	Nothing, everybody was nice and helpful.	Everything was fine.
321	Explained everything before doing it. I knew what to expect.		
322	Everything was fine.		
323	You helped clean up blood from fall, and did a swift job to the hospital	You are all very good.	
324	Yes! Good job with my husband.	You did well.	Thank you.
325	Everything.		The best.
326	I really don't remember that night in hospital.	Let the patient have at least 1/2 hour to be on (s.a.f.e) area to get a ride, and fully clothed before release.	Thank you for your patience and concerns about me.
327			Staff was very helpful and professional.
328	You do the great job-thank you.	Main thing be on time went we call your office.	Good job, no complain.
329	They were very friendly.	Grease the gurney.	
330	Your people are friendly and very helpful when you need it.		
331	Excellent.		
332	Load and transport.	Shorter arrival times.	
333	Very relaxing and professional.	Nothing.	
334	Great job.	Everything went smoothly.	All went well, Thank you.
335	Exceptional attentive service. Insured that I was able to breath quicker, which was paramount to my getting well.	Both responder cannot do better.	
336	Fast attendants, wonderful.	I can't think of a thing. Simply as good as they could be.	Considerate and comforting.
337	Talked to me on the way to the hospital.	First time in a Remsa ambulance.	Good work and courteous.
338	Your job.		
339	Everything.	Everything was excellent.	
340	Fast and very very nice to my 92 yr old mom.	Keep up the good work.	A job well done.
341	All	Can't think of anything.	
342	Transport and care.		
343	The two young people that attended me were the best. I can't remember their names, but the young lady is the only person in many years that got the IV in the first try. Too bad all the people couldn't be as good as they were.		They were super super nice. It was a pleasure writing about these two people. Thank them for me.
344			I was pleased with all they did for me. I so appreciated them all.
345	The attendants were very prompt and courteous. they showed professionalism and very knowledgeable		Thank you so much for your service.
346	My trip to the hospital was very good and the treatment was excellent.		
347	Everything.	Nothing, you did everything great.	Great services.
348	The staff is wonderful.		
349	Prompt and professional service.		
350	You did everything perfect.	Nothing-all was wonderful.	Your service is wonderful and perfect.
351	Everything.		These young men and woman are wonderful.
352	The service was very professional, it all went smoothly.		
353	Give me good service.	Nothing.	It has been good service.
354	Although the trip was a short one, everything went very well.	Nothing, the personnel were very professional.	
355	The Remsa tech contacted me(I was in Ca) and relayed information so we could make a qualified decision. They did a wonderful job.		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
356	Everything.		Completely satisfied.
357	You came and transported me to the hospital in a prompt manor. Excellent.	Nothing, Everything was excellent.	
358	Everything was done perfect. Thank you.	Nothing, right now. Thank you. God bless all of you, you were all super.	
359	Quick response, supportive, transport preparation. Care was super!	Can't think of anything, the experience was professional and courteous.	
360	How nice everyone was.	Everything was good.	
361	Keeping me informed.		Had trouble finding the house.
362	They treated me with kindness and respect.	They did all the right things from what I could see.	They made sure that I was coherent and alert, kept asking me questions. I thank them with all my heart.
363	They were very efficient and polite. I was so cold in the vehicle, I don't know how he got a line in.	Warm blanket.	I felt that they were prepared for any event.
364	Caring personnel.		
365	Everything, from what I understand. Based on all medical care that was needed.		I was unconscious at the time, above input is according to my wife.
366	Great crew.		
367	Your response was perfect and everyone involved did a super job. Thank you.		
368	They were so helping it was wonderful.		
369	Put the needle in on the first try. The driver was extremely careful.	I wish the EMT could have put the line in after surgery as they tried 6 times and failed.	
370	More than everything.	Keep giving on an excellent course.	
371	In time of need you did everything well. Your professional help was greatly appreciated.		
372	Everything was done professionally and your staff was very helpful.	Your staff needs no help, and your services need no improvement.	Overall I was taken care of in a very professional manner.
373	Put my mind at ease.	Everything was done completely and professionally.	
374	Your knowledgement, courtesy, treatment process, very professional, rewarding, helpful to self.	Just keep up your successful success process, sure many of your patients wold agree.	I feel very fortunate as a lucky patient to your service.
375	Although patient passed away he said everyone that came here was great.		
376	The two EMT's were very professional, caring and thorough. I really appreciated their help in calming me down.	Very satisfied.	
377	Very professional and helpful to family members.		
378	Your staff was very courteous, professional and friendly. They were efficient and saw that I was comfortable.	Not a thing. Your service was great!	



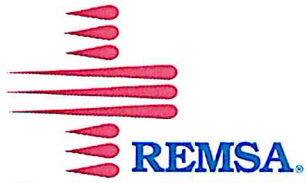
Regional Emergency Medical Services Authority

**CARE FLIGHT
CUSTOMER SERVICE
FOR
MAY 2013**



CARE FLIGHT CUSTOMER COMMENTS MAY 2013

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1	I was unconscious so no recollection of trip, but I am still alive, so they obviously did a great job.		
2	I was not at hospital when flight arrived.		
3	Nothing, I didn't want to go in a helicopter.	Not put me in a helicopter.	F___ the ambulance staff that drugged me, I didn't want a ambulance or helicopter ride
4	Taking great care of my son.		The Care Flight team did a great job with my son :)
5	Took immediate action in helping to get my son to a better hospital.		You guys did an awesome job, thank you so much :)
6	As soon as the Care Flight nurses came in and took over, there was an immediate sense of relief. Their professionalism and how they took control made everyone feel comfortable.		The Care Flight team is outstanding!
7	Everything! We greatly appreciate the kind and compassionate way in which Paul was taken care of. Thank you!	Keep doing what you do!	Good, kind, caring, compassionate, thoughtful - the best!
8	Got there.		
9			I am mother of Heather I was not there. She did not survive.
10	Everything!	n/a	
11	I don't remember.	You did great.	i don't remember but what you did was great.
12	Everything.	Patient still in hosp. POA got this advice from her. She does remember the flight and was really impressed . Some things she doesn't recall but this she does. Thank you so much.	
13	Yes	None	



Regional Emergency Medical Services Authority

REMSA
PUBLIC RELATIONS REPORT
FOR
MAY 2013

PUBLIC RELATIONS

May 2013

ACTIVITY	RESULTS
Coordinated scheduling of EMS Week proclamations with Jim Gubbels.	Throughout May
Wrote press release regarding hyperthermia safety.	Press release will go out in June as temperatures rise.
Wrote and distributed press release regarding Safe Kids Day.	KOH interviewed Melissa Krall regarding the day.
Wrote and distributed winners column regarding the new Safe Kids website.	
Wrote and distributed press release regarding EMS week.	Although broadcast media wanted to cover the event, they were unable to due to HIPPA issues.
Wrote and distributed press release regarding CPR Week.	Channel 4 and KOH covered the week's festivities.



LEADERSHIP

RENO SPARKS

Dear Jim,

Thank you for speaking at the Leadership Reno Sparks Northern Nevada program on May 8th. Your REMSA Today presentation was very well received by the class and provided great discussion. Our only regret is that we didn't have more time to chat with you.

We hope that you enjoyed meeting the participants of the Leadership Reno Sparks Class of 2013 and that you will consider returning to the Leadership Class of 2014 to continue the discussion.

Thank you again for your and REMSA support of the Leadership Reno Sparks Program.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kelly Glenn'.

Kelly Glenn, LRS Chair

Safe Kids Washoe County Warns of Heat Stroke In Children

Posted: Jun 04, 2013 10:18 AM PDT

Updated: Jun 04, 2013 3:35 PM PDT

From KPS3:

As temperatures rise, Safe Kids Washoe County is working to increase awareness and urge caregivers to never leave children alone in a vehicle with its "Not Even For A Minute" campaign that points out that even one minute is too long to leave a child unattended in an automobile.

Although summer hasn't officially arrived, seven children across the county have died of heat stroke after being left in vehicles already this year. Six of them died in a 16-day period in May.

Since 1998, more than 550 children have died in the U.S. from heat stroke after being left in or becoming trapped in a vehicle. In half of the cases, these children are simply "forgotten" by a distracted driver when they arrive at their destination. Other heat stroke fatalities occurred when a child was playing in an unattended vehicle and became trapped, or when a child was intentionally left unattended by an adult "for just a few minutes." Here is a breakdown of these deaths:

- 52% - child "forgotten" by caregiver
- 29% - child playing in unattended vehicle
- 18% - child intentionally left in vehicle by adult

A child is susceptible to heat stroke and even death on a 72-degree day with the temperature inside a car rising 20 degrees in just 10 minutes. Heat stroke happens when the body cannot cool itself fast enough and the core temperature rises to dangerous levels.

"A child's body heats up three to five times faster than an adult's, and unattended children have no way of protecting themselves in a hot vehicle," says Melissa Krall, Safe Kids Washoe County coordinator. "The overall goal of our 'Not Even For A Minute' campaign is to make sure people are aware of the dangers in and around vehicles. We want parents and caregivers to take precautions so that this tragedy does not happen to them. Heatstroke can happen anytime, anywhere."

Although most would assume this would never happen to them, there is no common description of the caregiver that has experienced this tragedy. It has happened to the rich and poor, educated and less educated, women and men, city dwellers and suburbanites, and in all but one state.

What is heatstroke:

- Heatstroke, also known as hyperthermia, is the leading cause of non-crash, vehicle-related deaths for children.
- It occurs when the body isn't able to cool itself quickly enough and the body temperature rises to dangerous levels.
- Young children are particularly at risk as their body heats up three to five times faster than an adult's.
- When a child's internal temperature gets to 104 degrees, major organs begin to shut down. And when that child's temperature reaches 107 degrees, the child can die.
- Because of this, and because cars heat up so quickly – 19 degrees in 10 minutes – tragedies can happen faster than you think.
- Symptoms can quickly progress from flushed, dry skin and vomiting to seizures, organ failure and death.

Safe Kids Washoe County urges all adults who transport children to take the following steps:

- Call 911 if you see a child unattended in a vehicle.
- Never leave children alone in a car - even for one minute.
- Set your cell phone or Blackberry reminder to be sure you drop your child off at daycare.
- Set your computer calendar program to ask you, "Did you drop off at daycare today?"
- Place a cell phone, PDA, purse, briefcase, gym bag or whatever is to be carried from the car on the floor in front of the child in a back seat. This forces the adult to open the back door and observe the child.
- Have a plan with your child care provider to call you if your child does not arrive when expected.
- Keep keys and remote entry key fobs out of children's reach.
- Lock all vehicles at all times.
- Check cars and trunks first if a child goes missing.

For more information on preventing heat stroke deaths, please call Safe Kids Washoe County at 858-5700 or visit www.safekidswc.com or www.safekids.org/nlyca.



Jun. 7, 2013 |

Donors produce new website for Safe Kids

SWAG Blue Moon and Lisa L. Cook, for designing and producing the new Safe Kids Washoe County website, safekidswc.com. The new site encompasses the new branding and logo from Safe Kids Worldwide, as well as creating an easy-to-navigate, responsive experience for site visitors. The site also includes a tool for Safe Kids Washoe County to accept donations.

Sun Valley hosts kids Health and Safety Fair

Everyone who contributed to the Give Kids a Boost Sun Valley Health and Safety Fair, organized by Immunize Nevada, Rotary Club of Reno Sunrise, Safe Kids Washoe County, Sun Valley Family Resource Center and Virginia Palmer Elementary School. Sponsors included: Community Healthy Alliance, Hobeys Casino, Safe Kids, Immunize Nevada, Washoe County District Health and the State of Nevada Immunization Program. Volunteers and donors include the Esther Bennett and Virginia Palmer elementary school staffs, Bennett Safe Kids Safety Patrol, Champion Chevrolet, dondeEste, Safe Kids Washoe County, Washoe County School District Police Department Explorers and the Boys & Girls Club Sun Valley Teen Center.

VOICES

STEVE FALCONE

Opinion editor

775-788-6383 » SFALCONE@RGJ.COM

WINNERS: THE EFFORTS OF THE FOLLOWING INDIVIDUALS AND ORGANIZATIONS HAVE EARNED MENTION AS WINNERS THIS WEEK.

AAA donates \$10,000 for REMSA safety programs

AAA Reno, for presenting REMSA with a \$10,000 donation to support its Point of Impact and Community education programs. The presentation was part of the "Champion Rescuer Event," hosted by AAA to celebrate local rescuers.



REMSA holds free CPR awareness courses

Video



Hands Only CPR Awareness Courses

Reported by: Madison Corney
Email: mcorney@mynews4.com

A A A A

Print Story

Published: 6/02 6:59 pm

Share

Updated: 6/02 7:13 pm

SONICWALL Network Security Appliance

Reno, NV (KRNV & MyNews4.com) – REMSA will be offering free CPR awareness courses all this week, June 1-7, around the Truckee Meadows.

According to first responders, more than 300,000 people will die from coronary heart disease this year before they can make it to the hospital. Sudden cardiac arrest is a leading cause of death in the United States, and many people don't realize the benefits of CPR.

Immediate and effective CPR on a cardiac arrest victim can more than double their chance of survival. Less than 8 percent of victims survive, because CPR isn't performed until after they get to a hospital.

To make sure Northern Nevadans are prepared, local businesses across the Truckee Meadows have partnered with REMSA to put you right in the middle of a simulated emergency situation.

Monday, June 3, 2013: Renown Regional Medical Center, Starbucks Lobby, 1155 Mill St. 9:00a.m. -12:00p.m.

Tuesday, June 4, 2013: Saint Mary's Center for Fitness, 645 N. Arlington Ave. 6:00a.m. - 9:00 a.m.

Wednesday, June 5, 2013: Whole Foods, 6139 S. Virginia St. 11:00a.m. - 3:00p.m.

Thursday, June 6, 2013: Sparks Farmers Market, Victorian Square Plaza 3:00p.m. - 8:00p.m.

Friday, June 7, 2013: Reno Aces and Saint Mary's, Reno Aces Ballpark, 250 Evans St. 7:00p.m. - 9:00p.m.

REMSA offers 'Sidewalk CPR' training

Jun. 3, 2013 11:43 PM | Comments

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FILED UNDER

Northern Nevada
Health

- Victorian Square

As part of National CPR and AED Awareness Week this week, the Regional Emergency Medical Services Authority is teaching community members how to respond to sudden cardiac arrest as well as how to do effective "hands-only" CPR.

REMSA has partnered with local businesses during the week to conduct the "Sidewalk CPR" trainings. The week's training calendar includes:

- Saint Mary's Center for Fitness, 645 N. Arlington Ave.: 6 to 9 a.m. today.
- Whole Foods, 6139 S. Virginia St.: 11 a.m. to 3 p.m. Wednesday.
- Sparks Farmers Market, Victorian Square Plaza, Sparks: 3 to 8 p.m. Thursday.
- Reno Aces and Saint Mary's, Reno Aces Ballpark, 250 Evans St.: 7 to 9 p.m. Friday.

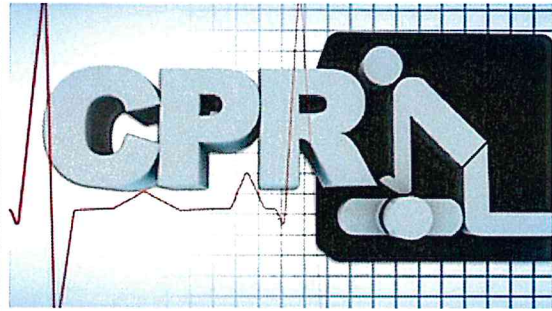
REMSA will have manikins and educators to teach participants how to properly conduct CPR using only their hands in case of an emergency. The CPR training is not an official certification course, but is instead an awareness course that will lead to saving more lives in Washoe County.

Details: REMSA at 775-858-5700 or remsaeducation.com



REMSA to teach bystanders CPR

Images



Print Story

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A A A A

Published: 5/29 4:31 pm

Updated: 5/29 4:32 pm

SONICWALL

Network Security Appliance

RENO, Nev. (KRVN & MyNews4.com) – As part of National CPR and AED Awareness Week (June 1-7), the Regional Emergency Medical Services Authority (REMSA) will be asking bystanders if they know what to do in an emergency.

Community members visiting one of the high traffic locations during the week will be taught how to respond to sudden cardiac arrest as well as how to do effective "hands-only" CPR.

REMSA has partnered with local businesses during the week where they will conduct the "Sidewalk CPR" trainings. The week's training calendar is as follows:

- Saturday, June 1, 9 a.m. to 2 p.m. – Summit Sierra Mall Farmers' Market (13925 South Virginia St., Reno)
- Sunday, June 2, 9 a.m. to 1 p.m. – Squeeze In (25 Foothill Blvd., Reno)
- Monday, June 3, 9 a.m. to 12 p.m. – Renown Medical Center, Starbucks Lobby (1155 Mill St. Reno)
- Tuesday, June 4, 6 a.m. to 9 a.m. – Saint Mary's Center for Fitness (645 N. Arlington Ave., Reno)
- Wednesday, June 5, 11 a.m. to 3 p.m. – Whole Foods (6139 South Virginia St., Reno)
- Thursday, June 6, 3 p.m. to 8 p.m. – Sparks Farmers Market (Victorian Square Plaza, Sparks)
- Friday, June 7, 7 p.m. to 9 p.m. – Reno Aces and Saint Mary's (Reno Aces Ballpark, 250 Evans St., Reno)

REMSA will have manikins and educators to teach participants how to properly conduct cardiopulmonary resuscitation (CPR) with only using their hands in case of an emergency. The CPR training is not an official certification course, but is instead an awareness course that will lead to saving more lives in Washoe County.

HEALTH

LOCAL HEALTH NEWS

REMSA offers 'Sidewalk CPR' training

As part of National CPR and AED Awareness Week this week, the Regional Emergency Medical Services Authority is teaching community members how to respond to sudden cardiac arrest as well as how to do effective "hands-only" CPR.

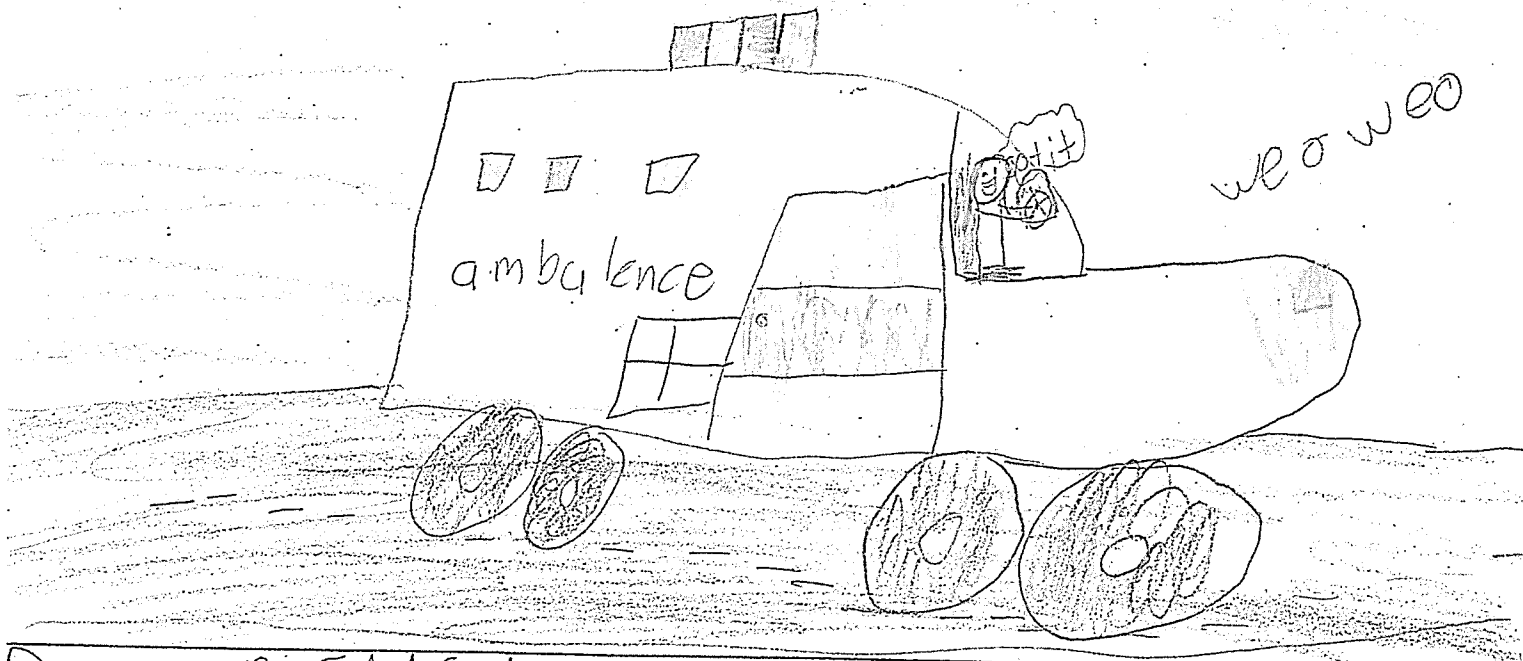
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- » Reno Aces and Saint Mary's, Reno Aces Ballpark, 250 Evans St.: 7 to 9 p.m. Friday.

REMSA will have manikins and educators to teach participants how to properly conduct CPR using only their hands in case of an emergency. The CPR training is not an official certification course, but is instead an awareness course that will lead to saving more lives in Washoe County.

Details: REMSA at 775-858-5700 or remsaeducation.com

5-24-14



Dear REAMSA,

Thank you for teaching us

about the ambulance. It was

very interesting. Now I know what

to do at an emergency. I

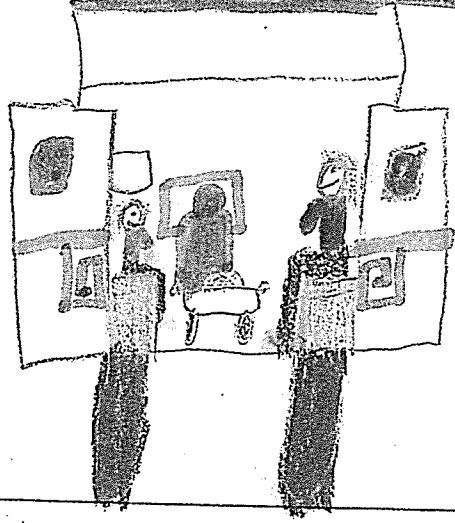
want to be a paramedic. It

sounds like I be good at it.

Thanks for teaching us!

Love,
Bianca

5-24-13

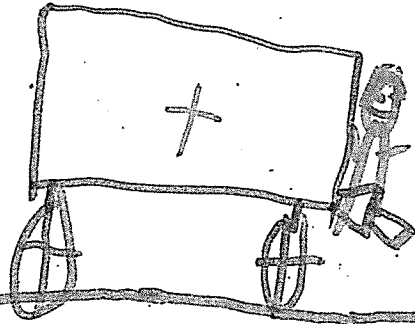


Dear Remsa,

Thank you for
teaching us about oxygen. And
about heart attacks. Also about
important stuff like helping people.
And other interesting stuff.

From,

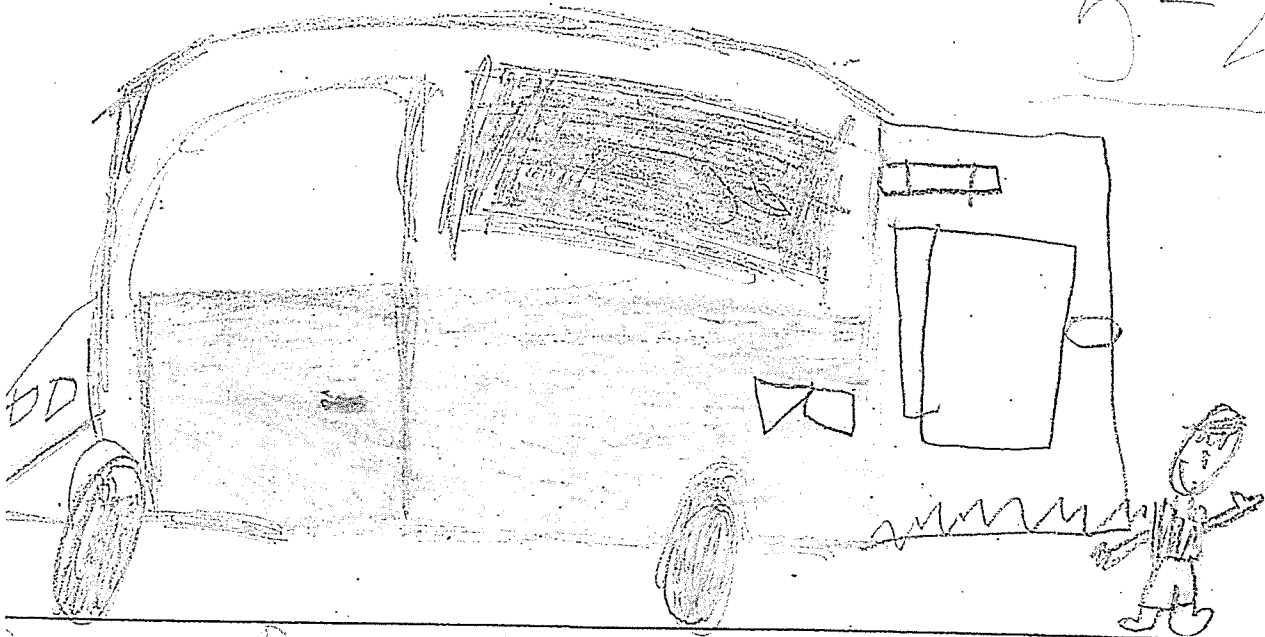
Marla



Dear REINA,
Thank you for teaching
Emergency Situations. My favorite
part is when the text is
about the ambulance.
Also thank you for how
to help a person.

From,
Aidan

5-24-13




Dear Reimser

Thank you for talking
to me about people that
are important. Reimser guess what
I'm going to be a police when
I grow up. My Mom is a paranoid
think.

From
Kai

Kids on Big Rigs 2013



KIDS ON BIG RIGS
SATURDAY APRIL 27 \$3 admission
10:00 - 4:00

0005 Colver Blvd





Washoe County Health District

Public Health
Protect. Promote. Prevent.

TO: District Board of Health Members

FROM: Randall Todd, DrPH
Director, Epidemiology and Public Health Preparedness

DATE: June 18, 2013

SUBJECT: Emergency Medical Services Working Group Update

The EMS Working Group met on June 14, 2013. Issues discussed at the meeting included:

- Franchise Agreement – Pursuant to action taken at the June 10 concurrent meeting of the BCC, City Councils, and the DBOH, it was agreed to begin working through the existing franchise document. Preliminary work on this has already been done by Chief Flock from Sparks. This would seem to be a good starting point.
- Response Data – An update was provided on the progress made by WCHD to match a 1-month sample of data from each of the response agencies. It was agreed that the data sub group would continue to explore the possibility of using a unique identifier that would facilitate the record matching process. It was also agreed that a preliminary report will be provided within 30 days using the 1-month sample.
- Dispatch – It was noted that Sparks needs to make a decision regarding whether or not to utilize the Tiburon system for Computer Aided Dispatch (CAD). It was also noted that decision making needs to take place regarding Emergency Medical Dispatch (EMD). This decision will focus on:
 - Virtual co-location versus physical co-location
 - Resources needed to create a unified system

It was agreed that the response agency medical directors need to be involved as this discussion moves forward and that "best practices" from around the country should be reviewed. A sub group organized by the Sheriff will meet on July 10 to review EMD requirements.

- Medical Direction – Medical direction was discussed within the larger context of operational oversight. It was agreed that Kevin Dick would pull together a group to discuss operational oversight.
- Supply Exchange – It was reported that agencies are nearly in complete agreement on the new supply exchange policy proposed by REMSA.

Randall Todd, DrPH
Director, Epidemiology and Public Health Preparedness



Washoe County Health District



Public Health
Prevent. Promote. Protect.

ENVIRONMENTAL HEALTH SERVICES DIVISION

STAFF REPORT

BOARD MEETING DATE: 06/27/2013

DATE: May 22, 2013

TO: Washoe County District Board of Health Members

FROM: Jeff Brasel, Senior Registered Environmental Health Specialist
328-2620, jbrasel@washoecounty.us

THROUGH: Bob Sack, Environmental Health Services Division Director

SUBJECT: **Public Hearing** – Proposed approval and adoption of the Regulations of the Washoe County District Board of Health Governing Food Establishments Section 187, Farmers' Markets, as amended.

RECOMMENDATION

Environmental Health Services recommends that the District Board of Health (DBOH) approve and adopt the Regulations of the Washoe County Board of Health Governing Food Establishments Section 187, Farmers' Markets.

BACKGROUND

Section 187 was originally approved by the DBOH in 2001 and amended in 2004. Over the past ten years the scope of Farmers' Markets has greatly increased in Washoe County. Revisions are necessary to establish permit criteria for additional farm products from livestock and poultry and to accurately represent the duties of Environmental Health Specialists in the field who inspect Farmers' Markets.

The current regulations do not make provision for permitting livestock and poultry as farm products. Vendors of such items upon approval of source are permitted under temporary food permit criteria in section 170 of the regulations which limits operations to fourteen calendar days per market. The temporary food permit criteria are specifically for special events. Farmers' Markets have developed to a level of permanence and recurrence of a regular established business and are not events.

The original regulations were passed at a time when Department of Agriculture certified organic products were the only produce items allowed for sale at Farmers' Markets in Washoe County. There was a specific section with requirement for produce vendors to provide producers certificates along with their sampling permit application to the Health District. Agriculture certificates for certified produce are item specific and pertain to Department of Agriculture standards and are not otherwise the sole criteria for approval of source by the Health District. Additionally, a Health District permit is only required for vendors who cut their produce and sample it and the produce items at Farmers' Markets are otherwise exempt from permit requirements as whole uncut produce is regulated by the State Division of Agriculture. In the revisions the section has been eliminated because it is not relevant to the duties of the Health District at Farmers' Markets and has not been enforced.

A complete draft of the Washoe County District Board of Health Governing Food Establishments is available online at <http://www.washoecounty.us/repository/files/4/Food-Regs-Filed-2009-09-10.pdf>

Subject: Regulations Governing Food Establishments Section 187, Farmers' Markets
Date – June 27, 2013
Page 2 of 2

FISCAL IMPACT

The potential fiscal impact is minimal and a business impact statement is attached.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve and adopt Amendments to the Regulations of the Washoe County District Board of Health Governing Food Establishments Section 187, Famers' Markets."

BUSINESS IMPACT STATEMENT

The following business impact statement was prepared pursuant to NRS 237.090 to address the proposed impact of the:

Amendments to Section 187 of the Washoe District Board of Health Regulations Governing Food Establishments.

1. The following constitutes a description of the manner in which comment was solicited from affected businesses (List all trade association or owners and officers of businesses likely to be affected by the proposed rule that have been consulted).

Washoe County Health District staff met with representatives from Farmer's Markets to discuss specific regulation revisions. Emails with the proposed changes were sent following the meeting to Farmer's Market Promoters and Vendors and other local Government Agencies involved in Farmers Markets.

2. The estimated economic effect of the proposed rule on the businesses which it is to regulate, including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

Adverse Effects:

The livestock and poultry items that are subject to inspection at Farmers Markets by regulation would receive a total of three inspections for a calendar year provided the meat is from an approved source and packaged intact. The number of inspections based on food type has been a safeguard in a risk based permitting structure to ensure that such items do not present a health hazard. Historically such vendors have not had major health violations and product safety and integrity has not been an issue. The frequency of such inspections would be cut substantially; by 60 percent or more. However, if associated risk is higher as noted per inspection, additional inspections may be performed.

Beneficial Effects:

Vendors with livestock and poultry at Farmer's Markets will pay one permit fee that will allow them unlimited dates at Farmer's Market locations to sell and sample their products. Prior regulation restricted their total days of operation per market to 14 and a permit was required for each market. This will save vendor money and allow them to sell at Farmer's Markets for the market duration increasing their total sales and local economic participation. The number of inspections as mandated by regulation and fee structure for vendors with approved farm products sources will be reduced and efforts may be redirected to high priority food establishments. The amount of hours and overtime spent by Washoe County Health District staff will be reduced by foregoing shifts when the prior mandated inspection was solely a farm product.

Direct Effects:

The amount of total permits and revenue collected will be lower for farm products vendors with livestock and poultry. The revenue reduction for the Washoe County Health District will be offset by a reduced inspection load for such vendors. The vendors will provide source information and pay one time per calendar year for sales of farm products at Farmer's Markets.

Indirect Effects:

The Farmer's Markets will have more options and will not have to seek replacements for livestock and poultry vendors who are limited to 14 calendar days per market.

3. The following constitutes a description of the methods that Washoe County considered to reduce the impact of the proposed rule on businesses and a statement regarding whether any, and if so which, of these methods were used: (Include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that a business could pay a lower fee or fine).

The proposed regulation revisions are intended to set reasonable requirements and costs for operations of Farmer's Markets and permitting of farm products. The proposed one-time fee is considered commensurate with associated risks and will relieve the vendors of livestock and poultry at Farmer's Markets from paying several permits a year. The regulation revision is a simplification of standards allowing for fewer inspections and lower fees.

4. Washoe County estimates that the annual cost to the County for enforcement the proposed rule is:

There will not be any additional cost for enforcement. The Washoe County Health District ordinarily schedules inspections for produce at Farmers Markets and will be able to complete the meat and poultry inspections under the definition of farm products in the same visit. Additional inspections will not be necessary unless warranted and thus resources allocated to additional inspections will be saved.

5. (If applicable, provide the following) The proposed rule provides a new fee or increases an existing fee and the total annual amount Washoe County expects to collect is:

There is no new fee associated with the revised regulations. The fee for produce has been expanded to include all farm products as defined in Nevada Revised Statutes.

6. (If applicable, provide the following): The proposed rule includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary.

The revised regulation is consistent with Nevada Revised Statutes. The revision was necessary for consistency under definitions of Farm Products and Farmers Markets.

SECTION 187 FARMERS' MARKETS

Intent of Regulation: The intent of this regulation is to establish regulatory requirements for farmers' markets, and to differentiate farmers' markets and their produce and farm products vendors from ~~other~~ temporary food establishments.

Scope of Regulations: The regulations apply only to those vendors selling produce and/or farm products at farmers' markets. All other food vendors selling food in affiliation with any farmers' market must comply with all applicable parts of Section 170 of these regulations.

187.010 All food offered for sale or given away at the farmers' market shall be produced, prepared, compounded, packed, stored, transported, kept for sale, and served, so as to be pure, free from contamination, adulteration and spoilage, and shall be obtained from approved sources; and shall be otherwise fit for human consumption.

~~**187.015** — The producer of the farm products to be sold at farmers' markets must be certified by the Department of Agriculture. A copy of the certification document from the Department of Agriculture shall be provided to the Health Authority.~~

187.020 Farmers' Markets Shall Meet All the Following Requirements

1. All food shall be stored at least five (5) inches (12.5 centimeters) off the floor or ground or under any other conditions that are approved by the Health Authority.
2. Food preparation is prohibited by ~~vendors selling~~ produce and/or farm products vendors at farmers markets with the exception of samples. Preparation and service of food samples is allowed, provided that the following sanitary requirements are met:
 - A. Samples shall be kept in approved, clean and sanitized containers.
 - B. All food samples shall be distributed by the producer in a sanitary manner.
 - C. Clean, disposable plastic gloves shall be used when cutting food samples.
 - D. Food intended for consumption shall be washed, or cleaned with potable water to remove soil or other contaminants.
 - E. Potable water shall be available for hand washing and sanitizing as approved by the Health Authority.
 - F. Potentially hazardous food samples shall be maintained at or below ~~45°F~~ 40°F or cooked as outlined in Section 030 of these regulations and held at or above 140°F. All other food samples shall be disposed of within two (2) hours after cutting.
 - G. Utensil and hand washing water shall be disposed of in an approved sewerage system or in a manner approved by the Health Authority.

- H. Utensils and cutting surfaces shall be smooth, easily cleanable and nonabsorbent. This does not preclude the use of single-service utensils, such as toothpicks or similar items.
- I. Cutting boards and utensils used to cut, slice or prepare potentially hazardous food must be washed, rinsed and sanitized every two (2) hours. If facilities are not available to accomplish this, extra cleaned and sanitized utensils and cutting boards must be on site for use.

187.025 Produce stands must meet the construction set forth in Section 170.320 of these regulations.

187.030 Approved toilet facilities shall be available within 200 feet (61.5 meters) of any premises of the farmers' market or as approved by the Health Authority.

187.040 Approved hand washing facilities must be present at each vendor's booth. Single use paper towels and hand soap in a dispensing unit must be present at each hand washing station.

187.050 No live animals, birds or fowl shall be kept or allowed within 20 feet (6 meters) of any area where food is stored or offered for sale. This does not apply to service animals.

187.055 FRESH EGGS

Fresh poultry eggs are allowed for sale at farmers' markets, provided that the following requirements are met:

1. The eggs must be sold by a Nevada-certified producer;
2. The eggs must be candled and graded with a minimum Grade A;
3. An application for Direct Marketing of Poultry Eggs at Farmers' Markets must be on file with the Nevada Department of Agriculture;
4. All records requirements of the Nevada Department of Agriculture must be met;
5. Temperature at the shell in stored eggs following harvest up to the point of sale must not exceed ~~45°~~ 40° Fahrenheit; and
6. All eggs must be transported, stored, and displayed in a safe and sanitary manner as to minimize breakage and contamination.

187.060 Except as otherwise provided in Subsection 1, it is unlawful for any person to operate a produce stand or sell farm products in conjunction ~~at with~~ a farmers' market unless the person possesses a valid health permit issued to them by the Health Authority.

1. The Health Authority may exempt from the permitting requirement any person operating a produce stand in conjunction with a farmers' market, provided no produce samples are given or sold to consumers.
2. Poultry and poultry products, livestock and livestock products sold or sampled at Farmers' Markets must have a valid United States Department of Agriculture (USDA) inspection stamp required under the Federal Meat Inspection Act, Title 21, Chapter 12 or

is inspected and approved by the Nevada State Health Division Department of Health and Human Services and in compliance with the provisions of Nevada Revised Statutes 583.255 to 583.555 inclusive.

187.070 The person, firm, association or corporation licensed by the county commission, city council or other governing body of any incorporated city in Washoe County to establish a farmers' market shall ensure that anyone operating a produce stand within the farmers' market has a valid health permit.

187.080 A permit application to operate a produce stand affiliated with a farmers' market or sell farm products at a farmers' market must be accompanied by a fee set by the District Board of Health. A late fee will be assessed if the application and payment is not received a minimum of seven (7) days prior to beginning operations.

187.085 Temporary foods may operate at farmers' markets under provisions of Section 170 of these regulations. A permit application to operate a temporary food establishment must be obtained. A temporary food establishment may not operate at the same market in the same location more than 14 calendar days per year.

187.090 **Issuance of an Annual Sampling Produce and Farm Products Permit**

1. Any person desiring to operate a produce stand or sell farm products in conjunction with a farmers' market must comply with the requirements of NRS 446.875. Upon compliance and after payment of a fee set forth in the fee schedule established by the District Board of Health, an annual permit, for sampling ~~only~~ and/or sale will be issued. The permit can be renewed annually, provided the renewal fee is paid prior to the expiration date of the existing permit and provided the permit has not been previously suspended or revoked for sanitation violations.
2. ~~Upon making application to the Health Authority, the applicant will be provided with two (2) copies of the sanitation requirements for sampling. One copy will remain with the applicant for reference. The other copy must be signed by the applicant, indicating acknowledgement and receipt of the requirements, and must be returned with the application to the Health Authority.~~
3. Once issued, the permit is valid throughout Washoe County, providing notification is sent to the Health Authority, at least 14 days prior to operating at the locations where sampling is to be conducted. Notification must be done on forms provided by the Health Authority.
4. Sampling is restricted to produce or farm products as approved by the Health Authority. Only ~~produce stands~~ vendors affiliated with a farmers' market are eligible for this permit.
5. The Health Authority may restrict the sampling and/or sale of food items based on inspection findings or an unacceptable risk to public health.

187.100 Operators of farmers' markets and vendors working farmers' markets are subject to enforcement action as outlined in Section 190 of this regulation and Nevada Revised Statutes, Chapter 446.

From: [Reno, Legals](#)
To: [Valentin, Paula](#)
Subject: RE: 2013-06-27_LegalAdFarmersMarket.docx
Date: Friday, May 24, 2013 9:50:11 AM

Received and will publish as requested ad #6934 \$239.00.

Thank you!



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From: Valentin, Paula [mailto:PValentin@washoecounty.us]
Sent: Thursday, May 23, 2013 6:26 PM
To: Reno, Legals
Cc: Nolte, Sheryl
Subject: 2013-06-27_LegalAdFarmersMarket.docx

Please let us know if there is any problem with the requested dates.

Thank you,

Paula Valentin
Washoe County Health District
Environmental Health Services
(775) 328-6149



Washoe County Health District



Public Health
Prevent. Promote. Protect.

ENVIRONMENTAL HEALTH SERVICES DIVISION

STAFF REPORT

BOARD MEETING DATE: 06/27/13

DATE: June 17, 2013

TO: Washoe County District Board of Health Members

FROM: Bob Sack, Director, Environmental Health Services Division
328-2489, bsack@washoecounty.us

SUBJECT: Presentation of Environmental Health Services Division Programs - Activities and Mandates for the Food Protection Program

RECOMMENDATION

Environmental Health Services (EHS) recommends that the District Board of Health (Board) accept the Food Protection Program (Program) presentation.

BACKGROUND

The Food Protection program is one of the oldest programs in EHS and has evolved dramatically over the years. This program has grown from a floor, walls and ceiling based inspection to being very technical in the application of science in its approach to food safety. There is a vast amount of education and training for each inspector assigned to the program. In addition, there is a great deal of State Statute addressing food establishments.

Attached is a copy of the PowerPoint presentation being presented to the Board and the Nevada Revised Statutes (NRS) Chapter 446 - Food Establishments. Of particular note is section NRS 446.885 Inspection of Food Establishment, summarized below:

This section requires each facility to be inspected at least once per year and make as many additional inspections and re-inspections as necessary to ensure compliance.

EHS is presently inspecting each food establishment in Washoe County once per year, conducting re-inspections to ensure violations have been corrected, and additional inspections on a small number of high risk facilities more than once a year. The Program also performs plan reviews, responds to complaints, and investigates and interdicts suspected food-borne illness outbreaks.

There is no duplication with other agencies in this program as EHS is the only agency authorized to perform these activities in Washoe County.

FISCAL IMPACT

No fiscal impact.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept the Food Protection Program presentation."

BS:pv
Attachments

[Rev. 11/4/2011 12:50:10 PM]

CHAPTER 446 - FOOD ESTABLISHMENTS

DEFINITIONS

<u>NRS 446.017</u>	"Food" defined.
<u>NRS 446.020</u>	"Food establishment" defined.
<u>NRS 446.030</u>	"Food handler" defined.
<u>NRS 446.035</u>	"Food processing establishment" defined.
<u>NRS 446.050</u>	"Health authority" defined.
<u>NRS 446.053</u>	"Misbranded" defined.
<u>NRS 446.057</u>	"Potentially hazardous food" defined.
<u>NRS 446.067</u>	"Temporary food establishment" defined.
<u>NRS 446.069</u>	"Wholesome" defined.

FACILITIES AND OPERATIONS

<u>NRS 446.841</u>	Use of sawdust on floors in retail meat, poultry and fish markets.
<u>NRS 446.842</u>	Food establishments which sell alcoholic beverages for consumption on premises required to post signs concerning birth defects; exception.
<u>NRS 446.846</u>	Certain employees of food establishments required to wear hair net or other suitable covering to confine hair.

TEMPORARY FOOD ESTABLISHMENTS

<u>NRS 446.865</u>	Compliance with chapter; powers of health authority.
--------------------	--

PROVISIONS FOR ENFORCEMENT

<u>NRS 446.870</u>	Prohibited acts: Operation of food establishment without valid permit issued by health authority; sale, offer or display for consideration of food prepared in private home without valid permit issued by health authority; exemptions.
<u>NRS 446.875</u>	Issuance of permit.
<u>NRS 446.877</u>	License of any licensing authority must not be issued until permit issued by health authority; exception.
<u>NRS 446.880</u>	Suspension or revocation of permit; reinstatement of suspended permit; hearing.
<u>NRS 446.883</u>	Revocation of city or county business license if permit issued by health authority revoked.
<u>NRS 446.885</u>	Inspection of food establishment.
<u>NRS 446.890</u>	Access to food establishment; form for inspection report.
<u>NRS 446.895</u>	Issuance of notice.
<u>NRS 446.900</u>	Service of notice.
<u>NRS 446.920</u>	Examination and condemnation of food.
<u>NRS 446.923</u>	Authority of health authority to require food processing establishment to have food tested in certain circumstances; requirements of such test; period for retention of records of tests; reporting of test results.
<u>NRS 446.925</u>	Food establishment outside jurisdiction of health authority.
<u>NRS 446.930</u>	Review of plan for construction or remodeling of food establishment.
<u>NRS 446.935</u>	Procedure if infection of food handler is suspected.
<u>NRS 446.940</u>	Enforcement.
<u>NRS 446.941</u>	Inapplicability of certain regulations to child care facilities with limited menus.
<u>NRS 446.942</u>	Restriction on adoption of regulations concerning construction, maintenance, operation or safety of building, structure or other property.
<u>NRS 446.943</u>	Prosecution by district attorney.
<u>NRS 446.945</u>	Penalties.

DEFINITIONS

NRS 446.017 "Food" defined. "Food" means any food, drink, confection or beverage, or any component in the preparation or manufacture thereof, intended for ultimate human consumption, stored, being prepared or manufactured,

displayed, offered for sale, sold, or served in a food establishment.

[Part 1:116:1943; 1943 NCL § 5319]—(NRS A 1969, 803)

NRS 446.020 “Food establishment” defined.

1. Except as otherwise limited by subsection 2, “food establishment” means any place, structure, premises, vehicle or vessel, or any part thereof, in which any food intended for ultimate human consumption is manufactured or prepared by any manner or means whatever, or in which any food is sold, offered or displayed for sale or served.

2. The term does not include:

(a) Private homes, unless the food prepared or manufactured in the home is sold, or offered or displayed for sale or for compensation or contractual consideration of any kind;

(b) Fraternal or social clubhouses at which attendance is limited to members of the club;

(c) Vehicles operated by common carriers engaged in interstate commerce;

(d) Any establishment in which religious, charitable and other nonprofit organizations sell food occasionally to raise money or in which charitable organizations receive salvaged food in bulk quantities for free distribution, unless the establishment is open on a regular basis to sell food to members of the general public;

(e) Any establishment where animals are slaughtered which is regulated and inspected by the State Department of Agriculture;

(f) Dairy farms and plants which process milk and products of milk or frozen desserts which are regulated under chapter 584 of NRS; or

(g) The premises of a wholesale dealer of alcoholic beverages licensed under chapter 369 of NRS who handles only alcoholic beverages which are in sealed containers.

[Part 1:116:1943; 1943 NCL § 5319]—(NRS A 1960, 295; 1963, 758; 1969, 803, 991; 1973, 1164; 1981, 697; 1985, 901; 1991, 286; 1993, 1624; 1999, 3624; 2001, 1504)

NRS 446.030 “Food handler” defined.

1. “Food handler” means any person employed in or operating a food establishment, whether that person is an employer, employee or other natural person, who handles, stores, transports, prepares, manufactures, serves or sells food, or who comes in contact with eating or cooking utensils or other equipment used in the handling, preparation, manufacture, service or sale of food.

2. The term does not include a person who:

(a) Only handles, stores, transports, sells or otherwise comes in contact with food that is sealed and packaged for sale directly to the consumer;

(b) If the food is potentially hazardous food, handles the food only occasionally and incidentally to his or her responsibilities or employment, and such handling is not part of his or her regularly scheduled responsibilities or employment; or

(c) Is providing services as a cashier, salesperson, stock clerk, warehouse or dockworker, delivery person or maintenance staff or providing services in a similar position with limited food-handling responsibility.

[Part 1:116:1943; 1943 NCL § 5319]—(NRS A 1969, 803; 2001, 1505; 2003, 595; 2007, 2175)

NRS 446.035 “Food processing establishment” defined. “Food processing establishment” means a commercial establishment in which food is processed or otherwise prepared and packaged for human consumption.

(Added to NRS by 1969, 816)

NRS 446.050 “Health authority” defined. “Health authority” means the officers and agents of the Health Division of the Department of Health and Human Services, or the officers and agents of the local boards of health.

[Part 1:116:1943; 1943 NCL § 5319]—(NRS A 1963, 311, 758; 1969, 803; 1973, 1406)

NRS 446.053 “Misbranded” defined. “Misbranded” means the presence of any written, printed or graphic matter, upon or accompanying food or containers of food, which is false or misleading or which violates any applicable state or local labeling requirements.

(Added to NRS by 1969, 816)

NRS 446.057 “Potentially hazardous food” defined. “Potentially hazardous food” has the meaning ascribed to it in subpart 1-201 of the 1999 edition of the *Food Code* published by the Food and Drug Administration of the United States Department of Health and Human Services, unless the Administrator of the Health Division of the Department of Health and Human Services has adopted a later edition of the *Food Code* for this purpose.

(Added to NRS by 2003, 594)

NRS 446.067 “Temporary food establishment” defined. “Temporary food establishment” means any food establishment which operates at a fixed location for a temporary period of time, not to exceed 2 weeks, in connection with a fair, carnival, circus, public exhibition, celebration or similar transitory gathering.

(Added to NRS by 1969, 817)

NRS 446.069 “Wholesome” defined. “Wholesome” means in sound condition, clean, free from adulteration, and otherwise suitable for use as human food.

(Added to NRS by 1969, 817)

FACILITIES AND OPERATIONS

NRS 446.841 Use of sawdust on floors in retail meat, poultry and fish markets. A food establishment engaged in the

cutting and packaging of meat, poultry or fish for retail sale may use sawdust on the floors in that area of such establishment not visited by the public if:

1. Such sawdust is treated in a manner approved by the Health Division of the Department of Health and Human Services; and
2. The floors are cleaned and fresh sawdust is used daily.
(Added to NRS by 1971, 151; A 1973, 1406)

NRS 446.842 Food establishments which sell alcoholic beverages for consumption on premises required to post signs concerning birth defects; exception.

1. Except as otherwise provided in subsection 5, each food establishment in which alcoholic beverages are sold by the drink for consumption on the premises shall post at least one sign that meets the requirements of this section in a location conspicuous to the patrons of the establishment. The conspicuous location described in this subsection may include, without limitation, a women's restroom that is located within the establishment.
2. Each sign required by subsection 1 must be not less than 8 1/2 by 11 inches in size and must contain a notice in boldface type that is clearly legible and, except as otherwise provided in paragraph (a) of subsection 4, in substantially the following form:

HEALTH WARNING

Drinking wine, beer and other alcoholic beverages during pregnancy can cause birth defects.

¡ADVERTENCIA!

El consumo de vino, cerveza y otras bebidas alcohólicas durante el embarazo puede causar defectos físicos y/o mentales en el feto.

3. The letters in the words "HEALTH WARNING" and "¡ADVERTENCIA!" in the sign must be written in not less than 40-point type, and the letters in all other words in the sign must be written in not less than 30-point type.
4. The Health Division of the Department of Health and Human Services may:
 - (a) Provide by regulation for one or more alternative forms for the language of the warning to be included on the signs required by subsection 1 to increase the effectiveness of the signs. Each alternative form must contain substantially the same message as is stated in subsection 2.
 - (b) Solicit and accept the donation of signs that satisfy the requirements of this section from a nonprofit organization or any other source. To the extent that such signs are donated, the Health Division shall distribute the signs upon request to food establishments that are required to post the signs.
5. A food establishment is not required to post the sign otherwise required by this section if the food establishment provides to its patrons a food or drink menu that contains a notice, in boldface type that is clearly legible and not less than the size of the type used for the items on the menu, in substantially the same form and language as is set forth in subsection 2 or authorized pursuant to paragraph (a) of subsection 4.
6. As used in this section, "alcoholic beverage" means:
 - (a) Beer, ale, porter, stout and other similar fermented beverages, including, without limitation, sake and similar products, of any name or description containing one-half of 1 percent or more of alcohol by volume, brewed or produced from malt, wholly or in part, or from any substitute therefor.
 - (b) Any beverage obtained by the fermentation of the natural content of fruits or other agricultural products containing sugar, of one-half of 1 percent or more of alcohol by volume.
 - (c) Any distilled spirits commonly referred to as ethyl alcohol, ethanol or spirits of wine in any form, including, without limitation, all dilutions and mixtures thereof from whatever process produced.
(Added to NRS by 2003, 1361)

NRS 446.846 Certain employees of food establishments required to wear hair net or other suitable covering to confine hair. The State Board of Health shall adopt reasonable rules and regulations requiring that any person employed in the preparation or service of food or beverages to patrons on the premises of a food establishment, or who comes in contact with eating or cooking utensils used for such service, whose hair length exceeds specified limits shall wear a hair net, cap or other suitable covering which confines the hair while such person is engaged in the performance of his or her duties. Such rules and regulations shall specify the minimum hair length to which such requirement applies.
(Added to NRS by 1973, 1055)

TEMPORARY FOOD ESTABLISHMENTS

NRS 446.865 Compliance with chapter; powers of health authority. A temporary food establishment shall comply with all the provisions of this chapter which are applicable to its operation. The health authority may:

1. Augment such requirements when needed to assure the service of safe food.
2. Prohibit the sale of certain potentially hazardous food.
3. Modify specific requirements for physical facilities when in the opinion of the health authority no imminent health hazard will result.
(Added to NRS by 1963, 753; A 1969, 810)

PROVISIONS FOR ENFORCEMENT

NRS 446.870 Prohibited acts: Operation of food establishment without valid permit issued by health authority; sale, offer or display for consideration of food prepared in private home without valid permit issued by health authority; exemptions.

1. Except as otherwise provided in this section, it is unlawful for any person to operate a food establishment unless the person possesses a valid permit issued to him or her by the health authority.

2. The health authority may exempt a food establishment from the provisions of this chapter if the health authority determines that the food which is sold, offered or displayed for sale, or served at the establishment does not constitute a potential or actual hazard to the public health.

3. Food that is prepared in a private home and given away free of charge or consideration of any kind is exempt from the provisions of this chapter, unless it is given to a food establishment.

4. Except as otherwise provided in subsection 5, food that is prepared in a private home must not be sold, or offered or displayed for sale or for compensation or contractual consideration of any kind, unless the person preparing the food possesses a valid permit issued to him or her by the health authority for that purpose.

5. A religious, charitable or other nonprofit organization may, without possessing a permit from the health authority, sell food occasionally to raise money, whether or not the food was prepared in a private home, if the sale occurs on the premises of the organization. If the sale is to occur off the premises of the organization, a permit from the health authority is required unless an exemption is granted pursuant to subsection 2.

(Added to NRS by 1963, 753; A 1969, 810; 1987, 382; 2001, 1505)

NRS 446.875 Issuance of permit.

1. Any person desiring to operate a food establishment must make written application for a permit on forms provided by the health authority. The application must include:

(a) The applicant's full name and post office address.

(b) A statement whether the applicant is a natural person, firm or corporation, and, if a partnership, the names of the partners, together with their addresses.

(c) A statement of the location and type of the proposed food establishment.

(d) The signature of the applicant or applicants.

2. An application for a permit to operate a temporary food establishment must also include the inclusive dates of the proposed operation.

3. Upon receipt of such an application, the health authority shall make an inspection of the food establishment to determine compliance with the provisions of this chapter. When inspection reveals that the applicable requirements of this chapter have been met, the health authority shall issue a permit to the applicant.

4. A permit to operate a temporary food establishment may be issued for a period not to exceed 14 days.

5. A permit issued pursuant to this section:

(a) Is not transferable from person to person or from place to place.

(b) Must be posted in every food establishment.

(Added to NRS by 1963, 753; A 1969, 811; 1987, 383)

NRS 446.877 License of any licensing authority must not be issued until permit issued by health authority; exception.

1. Except as otherwise provided in subsection 2, no license under any license ordinance of any licensing authority may be issued for the operation of a food establishment to any person owning or operating such food establishment unless the permit required by this chapter has first been granted by the health authority.

2. A board of county commissioners or the city council or other governing body of an incorporated city, whether organized under general law or special charter, may issue a license to operate a food establishment to any person owning or operating the food establishment contingent upon the person's obtaining the permit required by this chapter from the health authority.

[14:116:1943; 1943 NCL § 5319.13]—(NRS A 1963, 759; 1969, 804; 2011, 3593)

NRS 446.880 Suspension or revocation of permit; reinstatement of suspended permit; hearing.

1. Permits issued under the provisions of this chapter may be suspended temporarily by the health authority for failure of the holder to comply with the requirements of this chapter.

2. Whenever a permit holder or operator has failed to comply with any notice issued under the provisions of this chapter, the permit holder or operator must be notified in writing that the permit is, upon service of the notice, immediately suspended or that the establishment is downgraded if that is the case. The notice must also contain a statement informing the permit holder or operator that an opportunity for a hearing will be provided if a written request for a hearing is filed by him or her with the health authority.

3. Whenever the health authority finds an insanitary or other condition in the operation of a food establishment which, in the judgment of the health authority, constitutes a substantial hazard to the public health, the health authority may without warning, notice or hearing issue a written order to the permit holder or operator citing the condition, specifying the corrective action to be taken, and specifying the time within which the action must be taken. The order may state that the permit is immediately suspended and all food operations must be immediately discontinued. Any person to whom such an order is issued shall comply with it immediately. Upon written petition to the health authority, the person must be afforded a hearing as soon as possible.

4. Any person whose permit has been suspended may, at any time, make application for a reinspection for reinstatement of the permit. Within 10 days following receipt of a written request, including a statement signed by the applicant that in the opinion of the applicant the conditions causing suspension of the permit have been corrected, the health authority shall make a reinspection. If the applicant is complying with the requirements of this chapter, the permit must be reinstated.

5. For serious or repeated violations of any of the requirements of this chapter or for interference with the health authority in the performance of the duties of the health authority, the permit may be permanently revoked after an opportunity for a hearing has been provided by the health authority. Before taking such an action, the health authority shall notify the permit holder in writing, stating the reasons for which the permit is subject to revocation and advising the permit holder of the requirements for filing a request for a hearing. A permit may be suspended for cause pending its revocation or a hearing.

relative thereto.

6. The health authority may permanently revoke a permit after 5 days following service of the notice unless a request for a hearing is filed with the health authority by the permit holder within 5 days.

7. The hearings provided for in this section must be conducted by the health authority at a time and place designated by the health authority. Based upon the record of the hearing, the health authority shall make a finding and may sustain, modify or rescind any official notice or order considered in the hearing. A written report of the hearing decision must be furnished to the permit holder by the health authority.

(Added to NRS by 1963, 754; A 1969, 811; 1981, 604; 1985, 292)

NRS 446.883 Revocation of city or county business license if permit issued by health authority revoked.

1. A license to operate a food establishment issued by any licensing authority to a person owning or operating such food establishment shall be revoked when such person's permit has been revoked by the health authority, and no new license may be issued until such person again possesses an unrevoked permit from the health authority.

2. Licensing authorities shall be notified by the health authority of the revocation of any permit.
[15:116:1943; 1943 NCL § 5319.14]—(NRS A 1969, 804)

NRS 446.885 Inspection of food establishment.

1. At least once every year, the health authority shall inspect each food establishment located in the State.

2. The health authority shall make as many additional inspections and reinspections as are necessary for the enforcement of this chapter.

3. It is unlawful for any person to interfere with the health authority in the performance of his or her duties.

(Added to NRS by 1963, 755; A 1969, 812)

NRS 446.890 Access to food establishment; form for inspection report.

1. The health authority, after he or she has properly identified himself or herself, must be permitted to enter, at any reasonable time, any food establishment within the State for the purpose of making any inspection to determine compliance with this chapter. The health authority must be permitted to examine the records of the establishment to obtain pertinent information pertaining to food and supplies purchased, received or used, and persons employed.

2. Whenever the health authority makes an inspection of a food establishment, the health authority shall record his or her findings on an inspection report form provided for this purpose. The health authority shall furnish the original of the inspection report form to the permit holder or operator. The form must summarize the requirements of this chapter.

(Added to NRS by 1963, 755; A 1969, 812; 1981, 605)

NRS 446.895 Issuance of notice. Except as otherwise provided in subsection 3 of NRS 446.880, whenever the health authority makes an inspection of a food establishment and discovers that any of the requirements of this chapter have been violated, the health authority shall notify the permit holder or operator of the violations by means of an inspection report form or other written notice. The notice must:

1. Set forth the specific violations found;

2. Establish a specific and reasonable time for the correction of those violations;

3. In the case of temporary food establishments, state that the violations must be corrected within a specified period which must not be more than 24 hours. Failure to comply with the notice results in immediate suspension of the permit;

4. State that failure to comply with the requirements of any notice issued in accordance with the provisions of this chapter may result in immediate suspension of the permit or in downgrading of the establishment; and

5. State that an opportunity for appeal from any notice or inspection findings will be provided if a written request for a hearing is filed with the health authority within the period established in the notice for correction.

(Added to NRS by 1963, 755; A 1969, 813; 1981, 605)

NRS 446.900 Service of notice. Notices provided for in NRS 446.895 shall be deemed to have been properly served when the original of the inspection report form or other notice has been delivered personally to the permit holder or person in charge, or such notice has been sent by registered or certified mail, return receipt requested, to the last known address of the permit holder. A copy of such notice shall be filed with the records of the health authority.

(Added to NRS by 1963, 756)

NRS 446.920 Examination and condemnation of food.

1. Food may be examined or sampled by the health authority as often as may be necessary to determine freedom from adulteration or misbranding. The health authority may, upon written notice to the owner or person in charge, place a hold order on any food which the health authority determines is or has probable cause to believe to be unwholesome or otherwise adulterated or misbranded.

2. Under a hold order, food shall be permitted to be suitably stored. It shall be unlawful for any person to remove or alter a hold order, notice or tag placed on food by the health authority. Neither such food nor the containers thereof shall be relabeled, repacked, reprocessed, altered, disposed of or destroyed without permission of the health authority, except by order of a court of competent jurisdiction.

3. After the owner or person in charge has had a hearing as provided for in NRS 446.895, and on the basis of evidence produced at such hearing, or on the basis of his or her examination in the event a written request for a hearing is not received within 10 days, the health authority may vacate the hold order, or may by written order direct the owner or person in charge of the food which was placed under the hold order to denature or destroy such food or to bring it into compliance with the provisions of this chapter. Such order of the health authority to denature or destroy such food or bring it into compliance with the provisions of this chapter shall be stayed if the order is appealed to a court of competent jurisdiction within 3 days.

(Added to NRS by 1963, 757; A 1969, 814)

NRS 446.923 Authority of health authority to require food processing establishment to have food tested in certain circumstances; requirements of such test; period for retention of records of tests; reporting of test results.

1. Except as otherwise provided in this subsection, whenever the health authority determines there are reasonable grounds to suspect that the food processed or otherwise prepared by a food processing establishment may constitute a substantial health hazard, the health authority may require that the food processing establishment have its food tested for the presence of contaminants typically associated with the suspected health hazard. When carrying out the provisions of this subsection, the health authority shall comply with the Federal Food Safety Modernization Act, 21 U.S.C. 2201, et seq., and any regulations adopted pursuant thereto. The provisions of this subsection do not apply to the extent that a food processing establishment is under investigation for the same purpose pursuant to federal law.

2. If the health authority requires pursuant to subsection 1 that the food processed or otherwise prepared by a food processing establishment be tested:

(a) The food processing establishment:

(1) Is responsible for the cost of the testing; and

(2) May perform such testing itself or cause the testing to be performed by a third party.

(b) The testing must be conducted in a manner that is consistent with nationally recognized laboratory standards.

3. Records of the results of any tests conducted pursuant to this section must be retained by the food processing establishment to which the tests pertain for a period of not less than 2 years. The food processing establishment shall, upon request, make those records available to the health authority for its review.

4. If testing required pursuant to subsection 1 indicates that the food processed or otherwise prepared by a food processing establishment is contaminated, the person or entity that conducted the testing shall, within 24 hours after obtaining the test results, report those test results to the health authority.

(Added to NRS by 2011, 1022)

NRS 446.925 Food establishment outside jurisdiction of health authority. Food from food establishments outside the jurisdiction of the health authority of the State of Nevada may be sold within the State of Nevada if such food establishments conform to the provisions of this chapter or to substantially equivalent provisions. To determine the extent of compliance with such provisions, the health authority may accept reports from responsible authorities in the jurisdictions where such food establishments are located.

(Added to NRS by 1963, 757; A 1969, 814)

NRS 446.930 Review of plan for construction or remodeling of food establishment. If, after April 18, 1963, a food establishment is constructed or extensively remodeled, or if an existing structure is converted for use as a food establishment, properly prepared plans and specifications for such construction, remodeling or alteration showing layout, arrangement and construction materials of work areas and the location, size and type of fixed equipment and facilities shall be submitted to the health authority for approval before such work is begun. Where full-time city, county or district health departments exist, such plans and specifications shall be submitted to such health authorities for approval before such work is begun.

(Added to NRS by 1963, 757; A 1969, 814)

NRS 446.935 Procedure if infection of food handler is suspected.

1. When the health authority has reasonable cause to suspect the possibility of disease transmission from any food handler of a food establishment, the health authority shall secure a morbidity history of the suspected food handler, or make such other investigation as may be indicated, and take appropriate action.

2. The health authority may require any or all of the following measures:

(a) The immediate exclusion of the food handler from all food establishments.

(b) The immediate closure of the food establishment concerned until, in the opinion of the health authority, no further danger of disease outbreak exists.

(c) Restriction of the food handler's services to some area of the establishment where there would be no danger of transmitting disease.

(d) Adequate medical and laboratory examinations of:

(1) The food handler and his or her body discharges; and

(2) Other food handlers and their body discharges.

(Added to NRS by 1963, 757; A 1969, 815)

NRS 446.940 Enforcement.

1. Except as provided in subsection 2, this chapter must be enforced by the health authority in accordance with regulations hereby authorized to be adopted by the State Board of Health to carry out the requirements of this chapter.

2. A local board of health may adopt such regulations as it may deem necessary to carry out the requirements of this chapter. Such regulations:

(a) Become effective when approved by the State Board of Health;

(b) Must be enforced by the health authority; and

(c) Supersede the regulations adopted by the State Board of Health pursuant to subsection 1.

3. All sheriffs, constables, police officers, marshals and other peace officers shall render such services and assistance to the health authority in regard to enforcement as the health authority may request.

(Added to NRS by 1963, 758; A 1969, 815; 1981, 606)

NRS 446.941 Inapplicability of certain regulations to child care facilities with limited menus.

1. Any regulation adopted by the State Board of Health or a local board of health pursuant to NRS 446.940 that establishes a standard for the construction of a food establishment or the equipment required to be present in a food establishment does not apply to any child care facility that limits its menu to:

(a) Food that does not constitute a potential or actual hazard to the public health; and

- (b) Potentially hazardous food that has been:
 - (1) Commercially prepared and precooked; or
 - (2) Pasteurized,
 - ↪ regardless of whether the child care facility includes a kindergarten.
 - 2. As used in this section:
 - (a) "Child care facility" includes:
 - (1) A child care facility licensed pursuant to chapter 432A of NRS; or
 - (2) A child care facility licensed by a city or county.
 - (b) "Kindergarten" means a program of education for children who are 5 and 6 years of age which is:
 - (1) Licensed to operate as such pursuant to chapter 394 of NRS or which is exempt from licensure pursuant to NRS 394.211; and
 - (2) Located on the premises of a child care facility.
- (Added to NRS by 2003, 594; A 2009, 1013)

NRS 446.942 Restriction on adoption of regulations concerning construction, maintenance, operation or safety of building, structure or other property. Before the State Board of Health may adopt any regulation concerning the construction, maintenance, operation or safety of a building, structure or other property in this State, the Board shall consult with the deputy administrator for compliance and code enforcement for the purposes of subsection 9 of NRS 341.100.

(Added to NRS by 2011, 3574)

NRS 446.943 Prosecution by district attorney. The district attorney of each county shall prosecute any person who violates any provision of this chapter or any provision of the regulations of the State Board of Health or the local board of health adopted pursuant to this chapter.

[Part 21:116:1943; 1943 NCL § 5319.20]—(NRS A 1963, 760; 1969, 807; 1981, 606)

NRS 446.945 Penalties. Any person who violates any of the provisions of this chapter is guilty of a misdemeanor. In addition thereto, such persons may be enjoined from continuing such violations. Each day upon which such a violation occurs shall constitute a separate violation.

(Added to NRS by 1963, 758; A 1969, 815)

Environmental Health (EHS) Food Protection Program Overview

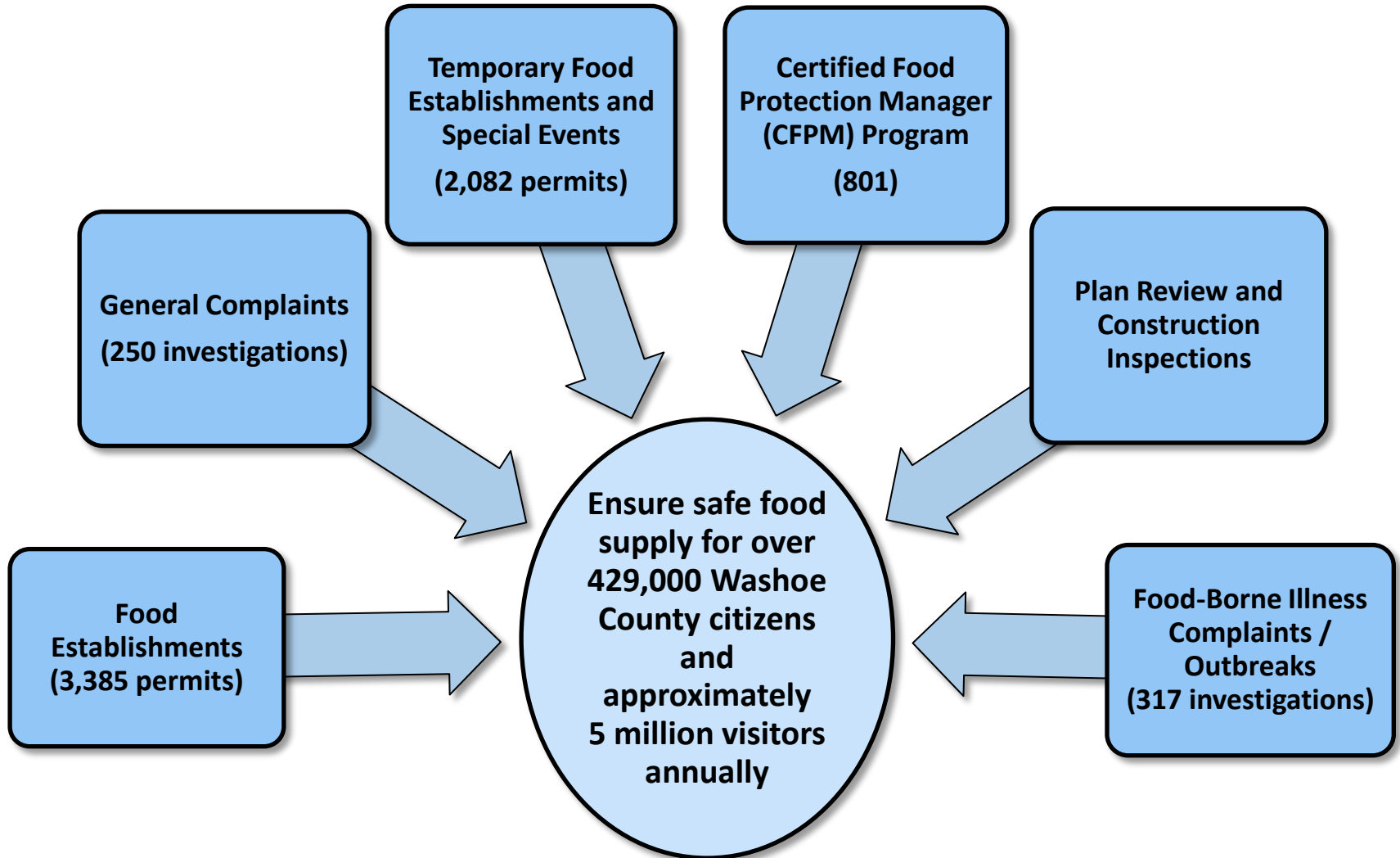
Protecting Public Health and the Environment

Washoe County District Board of Health
June 27, 2013

Environmental Health

Food Protection

(NRS 446, 439, 446; NAC 441A.465)



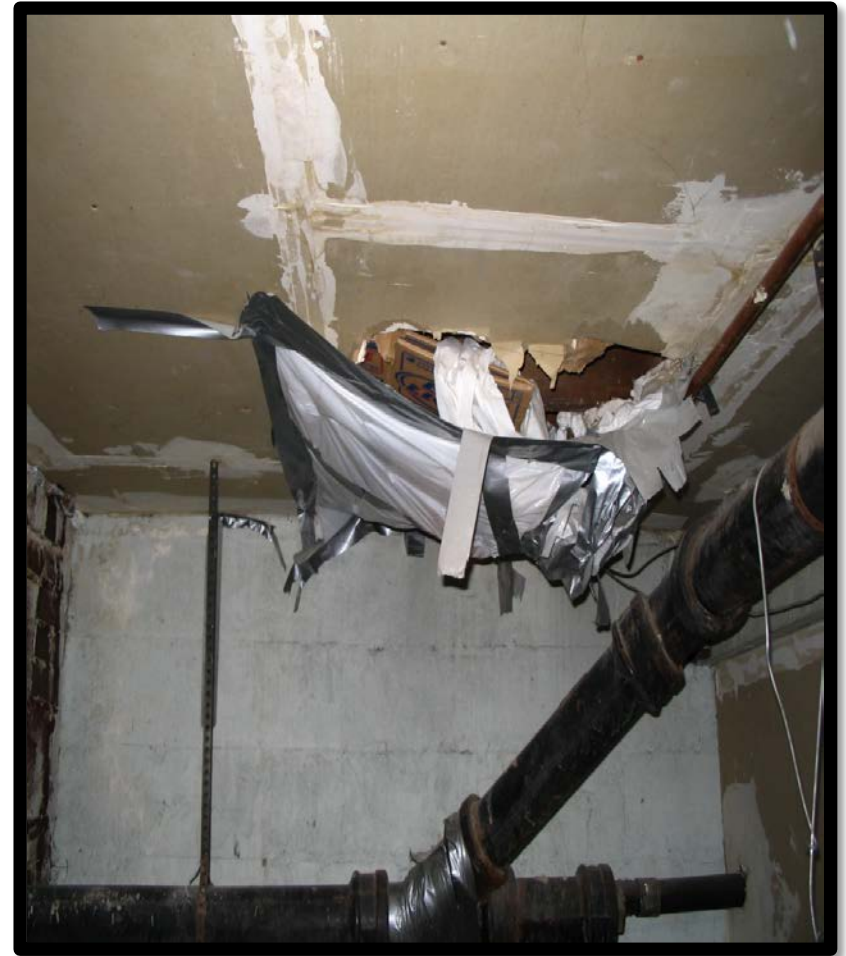
Food Protection

Over 3,000 Permitted Facilities (Inspections - 1 to 12 for each Permitted Facility)

- New Plans – Start to Finish
- Change of Ownership
- Citizen Complaint Investigation



Example of possible cross-contamination



Roof damage above food storage area



Food Protection – Investigations

- Citizen Complaints
- Food Borne-Illnesses



Complaint Call - consisted of a trailer full of meat, game, and buckets of maggots...

Food Protection

- Non-Permitted Food Vendors
- Outbreaks
- Investigations/Interventions



Food Vendors on the Streets



National White Pepper Outbreak

NOROVIRUS



YOU DON'T WANT IT



Public Health
Prevent. Promote. Protect.

Protecting Public Health and the Environment

Environmental Health

Food Protection

Efficiencies Due to Funding	Benefits to Staff and Public
1. Facility inspections have evolved over the past 20 years from four routine inspections per year to one.	1. Reduced field time based on staffing levels.
2. Inspections focus on high risk activities related to food handling.	2. Reduced field time on most inspections.
3. Food-borne illness complaints are evaluated to determine whether a field investigation is warranted.	3. Saves staff time and still protects the public as previously all complaints were investigated in the field.
4. Electronic capture of inspections.	4. Better quality of data and on-line inspection data available to the public. Increased inspection time.



Potential Economic Impact

EHS staff keep this...



- **429,000 residents**
- **Annual Tourism:
5 million visitors**

...from becoming this.





Washoe County Health District



Public Health
Prevent. Promote. Protect.

June 13, 2013

To: Members District Board of Health

From: Eileen Stickney

Subject: Health Fund Revenue and Expenditure Report for May 2013
Agenda Item No. -

Recommendation

Staff recommends that the District Board of Health accept the attached report of revenues and expenditures for the Health Fund for May 2013 of fiscal year 13.

Background

The attached reports are for the accounting period 11/13 and the percentages should approximate 92% of the year. The total revenues and expenditures for the current year (FY13) compared to last year (FY12) are as follows:

May 2013	FY13 – REV	FY12 – REV	FY13 – EXP	FY12 – EXP
Transfer	50%	56%		
AHS	79%	82%	90%	77%
AQM	91%	79%	67%	68%
CCHS	66%	69%	82%	82%
EHS	86%	88%	74%	79%
EPHP	92%	73%	88%	74%
TOTAL	82%	71%	75%	74%

The Environmental Oversight Account for May is \$108,308.67.

I would be happy to answer any questions of the Board during the meeting or you may contact me directly at 328-2417.

Eileen Stickney
Administrative Health Services Officer

Enclosure

**Washoe County Health District
REVENUE
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
422503 Environmental Permits	51,500.00-	58,175.00-	6,675.00	113	46,900.00-	47,738.00-	838.00	102
422504 Pool Permits	68,000.00-	61,873.00-	6,127.00-	91	63,000.00-	58,766.85-	4,233.15-	93
422505 RV Permits	10,500.00-	9,172.00-	1,328.00-	87	9,700.00-	8,998.00-	702.00-	93
422507 Food Service Permits	369,000.00-	350,543.00-	18,457.00-	95	342,000.00-	311,902.00-	30,098.00-	91
422508 Wat Well Const Perm	20,000.00-	22,569.00-	2,569.00	113	27,000.00-	9,888.00-	17,112.00-	37
422509 Water Company Permits	2,500.00-	4,416.00-	1,916.00	177	3,500.00-	3,420.00-	80.00-	98
422510 Air Pollution Permits	448,037.00-	411,738.00-	36,299.00-	92	370,485.00-	280,657.50-	89,827.50-	76
422511 ISDS Permits	49,000.00-	50,219.00-	1,219.00	102	47,000.00-	51,448.00-	4,448.00	109
422513 Special Event Permits	79,000.00-	59,690.00-	19,310.00-	76	74,000.00-	61,729.00-	12,271.00-	83
422514 Initial Applic Fee	27,000.00-	27,390.00-	390.00	101	25,000.00-	20,282.00-	4,718.00-	81
* Licenses and Permits	1,124,537.00-	1,055,785.00-	68,752.00-	94	1,008,585.00-	854,829.35-	153,755.65-	85
431100 Federal Grants	5,600,884.51-	4,197,777.27-	1,403,107.24-	75	6,249,019.10-	4,376,519.53-	1,872,499.57-	70
431105 Federal Grants - Indirect	76,068.00-	104,110.39-	28,042.39	137	38,708.00-	82,954.21-	44,246.21	214
432100 State Grants	281,857.00-	259,836.03-	22,020.97-	92	458,327.00-	308,630.29-	149,696.71-	67
432310 Tire Fee NRS 444A.090	418,766.00-	331,900.49-	86,865.51-	79	452,000.00-	415,796.02-	36,203.98-	92
432311 Pol Ctrl 455B.830	300,000.00-	314,903.00-	14,903.00	105	297,006.07-	235,393.00-	61,613.07-	79
* Intergovernmental	6,677,575.51-	5,208,527.18-	1,469,048.33-	78	7,495,060.17-	5,419,293.05-	2,075,767.12-	72
460500 Other Immunizations	89,000.00-	57,009.50-	31,990.50-	64	89,000.00-	80,719.47-	8,280.53-	91
460501 Medicaid Clinical Services	36,200.00-	1,429.74-	34,770.26-	4	40,300.00-	12,908.15-	27,391.85-	32
460503 Childhood Immunizations	30,000.00-	16,967.00-	13,033.00-	57	59,000.00-	24,975.54-	34,024.46-	42
460508 Tuberculosis	4,100.00-	4,135.20-	35.20	101	6,250.00-	3,733.16-	2,516.84-	60
460509 Water Quality						378.00-	378.00	
460510 IT Overlay	113,400.00-	111,488.00-	1,912.00-	98	96,800.00-	85,196.00-	11,604.00-	88
460511 Birth and Death Certificates	400,000.00-	437,822.00-	37,822.00	109	280,000.00-	403,696.00-	123,696.00	144
460512 Duplication Service Fees		304.88-	304.88			249.39-	249.39	
460513 Other Health Service Charges	2,700.00-	2,051.75-	648.25-	76	2,700.00-	3,547.00-	847.00	131
460514 Food Service Certification	13,900.00-	16,305.00-	2,405.00	117	9,000.00-	19,302.00-	10,302.00	214
460515 Medicare Reimbursement					300.00-		300.00-	
460516 Pgm Inc-3rd Prty Rec	2,250.00-	5,000.00-	2,750.00	222	4,750.00-	15,142.13-	10,392.13	319
460517 Influenza Immunization	7,000.00-	8,875.50-	1,875.50	127	7,000.00-	5,634.99-	1,365.01-	80
460518 STD Fees	23,000.00-	19,261.09-	3,738.91-	84	28,000.00-	19,682.35-	8,317.65-	70
460520 Eng Serv Health	44,000.00-	45,838.00-	1,838.00	104	42,000.00-	28,023.00-	13,977.00-	67
460521 Plan Review - Pools & Spas	2,500.00-	2,695.00-	195.00	108	2,500.00-	5,500.00-	3,000.00	220
460523 Plan Review - Food Services	17,000.00-	27,083.00-	10,083.00	159	17,000.00-	18,126.00-	1,126.00	107
460524 Family Planning	44,000.00-	25,725.43-	18,274.57-	58	44,000.00-	28,291.93-	15,708.07-	64
460525 Plan Review - Vector	30,000.00-	39,358.00-	9,358.00	131	24,000.00-	25,502.00-	1,502.00	106
460526 Plan Review-Air Quality	40,000.00-	34,181.00-	5,819.00-	85	25,000.00-	25,123.00-	123.00	100
460527 NOE-AQM	100,000.00-	86,477.00-	13,523.00-	86	76,000.00-	84,944.00-	8,944.00	112
460528 NESHAP-AQM	84,000.00-	69,413.00-	14,587.00-	83	66,000.00-	74,269.00-	8,269.00	113
460529 Assessments-AQM	41,000.00-	43,893.00-	2,893.00	107	28,000.00-	30,744.00-	2,744.00	110
460530 Inspector Registr-AQ	2,600.00-	2,838.00-	238.00	109	3,115.00-	2,670.00-	445.00-	86
460531 Dust Plan-Air Quality	95,000.00-	103,147.00-	8,147.00	109	165,000.00-	103,656.00-	61,344.00-	63
460532 Plan Rvw Hotel/Motel		322.00-	322.00			189.00-	189.00	
460533 Quick Start		87.00-	87.00			87.00-	87.00	
460534 Child Care Inspection	8,500.00-	6,589.00-	1,911.00-	78	8,000.00-	6,392.00-	1,608.00-	80
460535 Pub Accomod Inspectn	17,300.00-	14,642.00-	2,658.00-	85	16,000.00-	13,958.00-	2,042.00-	87
460570 Education Revenue	5,700.00-	1,691.00-	4,009.00-	30	13,400.00-	5,164.00-	8,236.00-	39
* Charges for Services	1,253,150.00-	1,184,629.09-	68,520.91-	95	1,153,115.00-	1,127,803.11-	25,311.89-	98
484050 Donations Federal Pgm Income	41,934.00-	35,559.50-	6,374.50-	85	41,450.00-	41,145.15-	304.85-	99

Washoe County Health District
REVENUE
Pds 1-11, FY14

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
484195 Non-Govt'l Grants	114,750.00-	60,013.00-	54,737.00-	52	5,000.00-	3,750.00-	1,250.00-	75
485100 Reimbursements		119.34-	119.34			150.00-	150.00	
485121 Jury Reimbursements		315.00-	315.00			320.00-	320.00	
485300 Other Misc Govt Rev		5,167.45-	5,167.45		805,650.00-	1,253.80-	804,396.20-	0
* Miscellaneous	156,684.00-	101,174.29-	55,509.71-	65	852,100.00-	46,618.95-	805,481.05-	5
** Revenue	9,211,946.51-	7,550,115.56-	1,661,830.95-	82	10,508,860.17-	7,448,544.46-	3,060,315.71-	71

**Washoe County Health District
EXPENSE
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
701110 Base Salaries	9,445,009.37	7,865,622.98	1,579,386.39	83	9,478,553.73	7,914,955.49	1,563,598.24	84
701120 Part Time	529,904.89	478,517.57	51,387.32	90	542,290.09	500,121.64	42,168.45	92
701125 Seasonal Temporary						394.09	394.09-	
701130 Pooled Positions	511,468.86	304,701.24	206,767.62	60	425,879.50	296,104.93	129,774.57	70
701140 Holiday Work	1,450.00	1,786.94	336.94-	123	1,200.00	3,662.40	2,462.40-	305
701200 Incentive Longevity	161,762.00	85,224.97	76,537.03	53	162,380.00	83,623.80	78,756.20	51
701300 Overtime	50,825.11	30,934.91	19,890.20	61	57,406.25	32,595.95	24,810.30	57
701406 Standby Pay						5,427.32	5,427.32-	
701408 Call Back	1,000.00	182.10	817.90	18	3,000.00	535.00	2,465.00	18
701412 Salary Adjustment	52,986.54		52,986.54		101,818.78		101,818.78	
701413 Vac Payoff/Sick Pay-Term		83,597.19	83,597.19-			134,100.86	134,100.86-	
701417 Comp Time		37,006.42	37,006.42-			14,071.98	14,071.98-	
701419 Comp Time - Transfer		9,723.83	9,723.83-					
701500 Merit Awards					92,818.62-		92,818.62-	
* Salaries and Wages	10,754,406.77	8,897,298.15	1,857,108.62	83	10,679,709.73	8,985,593.46	1,694,116.27	84
705110 Group Insurance	1,443,538.10	1,226,851.77	216,686.33	85	1,489,390.16	1,232,486.99	256,903.17	83
705199 Lab Cost Sav-Benef						5,229.00-	5,229.00	
705210 Retirement	2,389,096.05	1,995,382.96	393,713.09	84	2,366,170.12	2,004,496.99	361,673.13	85
705215 Retirement Calculation					355,282.00	5,435.96	349,846.04	2
705230 Medicare April 1986	138,781.64	120,905.32	17,876.32	87	137,288.33	119,113.75	18,174.58	87
705320 Workmens Comp	63,932.41	58,604.92	5,327.49	92	63,088.76	54,688.26	8,400.50	87
705330 Unemploy Comp	15,533.45	15,533.45		100	14,892.40	14,892.90	0.50-	100
705360 Benefit Adjustment	10,656.00		10,656.00		11,708.00		11,708.00	
705510 Severance Pay		55,535.73	55,535.73-					
* Employee Benefits	4,061,537.65	3,472,814.15	588,723.50	86	4,437,819.77	3,425,885.85	1,011,933.92	77
710100 Professional Services	950,670.38	367,721.52	582,948.86	39	1,126,661.42	273,498.97	853,162.45	24
710105 Medical Services	9,264.00	2,904.50	6,359.50	31	8,914.00	3,679.00	5,235.00	41
710108 MD Consultants	46,900.00	41,850.00	5,050.00	89	60,900.00	52,125.00	8,775.00	86
710110 Contracted/Temp Services	68,500.00	58,871.55	9,628.45	86	89,365.00	43,583.65	45,781.35	49
710119 Subrecipient Payments					186,242.00	101,612.64	84,629.36	55
710200 Service Contract	105,243.00	39,250.61	65,992.39	37	69,433.00	59,554.23	9,878.77	86
710205 Repairs and Maintenance	20,541.91	8,464.73	12,077.18	41	19,940.00	12,683.20	7,256.80	64
710210 Software Maintenance	16,200.00	19,344.00	3,144.00-	119	12,000.00	10,550.00	1,450.00	88
710300 Operating Supplies	133,937.55	108,840.50	25,097.05	81	158,652.00	124,189.00	34,463.00	78
710302 Small Tools & Allow	3,685.00	877.35	2,807.65	24	1,685.00		1,685.00	
710308 Animal Supplies	2,000.00	687.66	1,312.34	34	2,000.00	1,308.95	691.05	65
710312 Special Dept Expense		100.00	100.00-					
710319 Chemical Supplies	231,950.00	232,131.87	181.87-	100	281,950.00	265,657.24	16,292.76	94
710325 Signs and Markers						1,336.50	1,336.50-	
710334 Copy Machine Expense	28,166.89	20,940.80	7,226.09	74	29,324.89	21,503.40	7,821.49	73
710350 Office Supplies	41,463.01	33,901.86	7,561.15	82	44,277.01	35,777.67	8,499.34	81
710355 Books and Subscriptions	7,359.00	6,698.33	660.67	91	7,684.00	7,935.21	251.21-	103
710360 Postage	21,860.00	23,704.15	1,844.15-	108	21,085.00	15,665.43	5,419.57	74
710361 Express and Courier	610.75	765.56	154.81-	125	780.00	270.24	509.76	35
710391 Fuel & Lube	100.00		100.00		100.00	53.67	46.33	54
710500 Other Expense	42,473.51	30,472.14	12,001.37	72	28,331.31	25,053.74	3,277.57	88
710502 Printing	30,885.00	14,544.06	16,340.94	47	17,557.00	11,651.74	5,905.26	66
710503 Licenses & Permits	8,870.00	7,546.89	1,323.11	85	8,540.00	5,760.25	2,779.75	67
710505 Rental Equipment	3,324.00	3,354.00	30.00-	101	2,300.00	3,339.00	1,039.00-	145

**Washoe County Health District
EXPENSE
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710506 Dept Insurance Deductible		452.58	452.58-			150.00	150.00-	
710507 Network and Data Lines	6,240.00	10,282.80	4,042.80-	165	5,960.00	10,612.37	4,652.37-	178
710508 Telephone Land Lines	45,215.00	34,464.65	10,750.35	76	46,189.00	34,756.72	11,432.28	75
710509 Seminars and Meetings	32,070.00	33,674.60	1,604.60-	105	33,040.00	27,145.50	5,894.50	82
710512 Auto Expense	19,804.00	12,483.51	7,320.49	63	23,268.00	11,961.38	11,306.62	51
710514 Regulatory Assessments	11,920.00	11,920.00		100		11,920.00	11,920.00-	
710519 Cellular Phone	18,290.00	13,301.58	4,988.42	73	17,240.00	12,663.07	4,576.93	73
710529 Dues	11,576.00	12,114.00	538.00-	105	6,886.00	9,439.00	2,553.00-	137
710535 Credit Card Fees	11,455.00	10,211.87	1,243.13	89	10,495.00	8,861.31	1,633.69	84
710546 Advertising	44,728.86	58,040.71	13,311.85-	130	42,465.52	61,762.09	19,296.57-	145
710551 Cash Discounts Lost		113.45	113.45-			304.86	304.86-	
710552 Moving Costs						1,046.14	1,046.14-	
710577 Uniforms & Special Clothing	3,000.00	2,297.83	702.17	77	3,150.00	2,525.59	624.41	80
710585 Undesignated Budget	21,769.00		21,769.00		923,058.00		923,058.00	
710600 LT Lease-Office Space	113,439.00	91,631.42	21,807.58	81	113,439.00	111,821.74	1,617.26	99
710703 Biologicals	249,583.98	186,953.42	62,630.56	75	242,794.79	175,796.52	66,998.27	72
710714 Referral Services	9,040.00	3,164.00	5,876.00	35	9,040.00	4,520.00	4,520.00	50
710721 Outpatient	110,399.15	60,651.12	49,748.03	55	97,399.00	62,824.59	34,574.41	65
710872 Food Purchases	11,675.00	4,032.71	7,642.29	35	3,726.00	1,918.07	1,807.93	51
711010 Utilities	2,880.00		2,880.00		3,483.00		3,483.00	
711100 ESD Asset Management	17,040.00	15,552.00	1,488.00	91	17,160.00	15,964.00	1,196.00	93
711113 Equip Srv Replace	25,938.64	25,045.15	893.49	97	44,139.00	41,942.69	2,196.31	95
711114 Equip Srv O & M	42,163.13	35,729.84	6,433.29	85	57,849.02	38,335.02	19,514.00	66
711115 Equip Srv Motor Pool	16,741.00		16,741.00			15,595.48	15,595.48-	
711117 ESD Fuel Charge	51,253.35	46,320.69	4,932.66	90	48,768.76	46,860.23	1,908.53	96
711119 Prop & Liab Billings	80,283.41	73,593.08	6,690.33	92	77,036.32	70,616.59	6,419.73	92
711210 Travel	227,485.25	59,695.14	167,790.11	26	163,845.00	58,233.99	105,611.01	36
711300 Cash Over Short						28.00-	28.00	
711399 ProCard in Process		633.42	633.42-					
711400 Overhead - General Fund	2,553,372.00	1,276,686.00	1,276,686.00	50				
711504 Equipment nonCapital	121,373.08	115,285.35	6,087.73	95	66,984.98	110,450.84	43,465.86-	165
* Services and Supplies	5,632,738.85	3,217,303.00	2,415,435.85	57	4,235,138.02	2,024,788.52	2,210,349.50	48
781004 Equipment Capital	384,770.01	117,014.40	267,755.61	30	529,183.12	298,463.00	230,720.12	56
* Capital Outlay	384,770.01	117,014.40	267,755.61	30	529,183.12	298,463.00	230,720.12	56
** Expenses	20,833,453.28	15,704,429.70	5,129,023.58	75	19,881,850.64	14,734,730.83	5,147,119.81	74
485196 Insur Reimb-F/A Loss		150.00-	150.00					
* Other Fin. Sources		150.00-	150.00					
621001 Transfer From General	8,623,891.00-	4,311,947.00-	4,311,944.00-	50	7,250,850.00-	4,027,596.71-	3,223,253.29-	56
* Transfers In	8,623,891.00-	4,311,947.00-	4,311,944.00-	50	7,250,850.00-	4,027,596.71-	3,223,253.29-	56
** Other Financing Src/Use	8,623,891.00-	4,312,097.00-	4,311,794.00-	50	7,250,850.00-	4,027,596.71-	3,223,253.29-	56
*** Total	2,997,615.77	3,842,217.14	844,601.37-	128	2,122,140.47	3,258,589.66	1,136,449.19-	154

**Washoe County Health District
Administrative Health Services
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
431100 Federal Grants	1,109,658.25-	897,868.02-	211,790.23-	81	1,191,109.00-	944,013.18-	247,095.82-	79
431105 Federal Grants - Indirect						28,103.25-	28,103.25	
* Intergovernmental	1,109,658.25-	897,868.02-	211,790.23-	81	1,191,109.00-	972,116.43-	218,992.57-	82
460512 Duplication Service Fees		5.00-	5.00			8.00-	8.00	
* Charges for Services		5.00-	5.00			8.00-	8.00	
484195 Non-Govt'l Grants	114,750.00-	58,763.00-	55,987.00-	51				
485100 Reimbursements		119.34-	119.34					
485300 Other Misc Govt Rev		5,125.00-	5,125.00					
* Miscellaneous	114,750.00-	64,007.34-	50,742.66-	56				
** Revenue	1,224,408.25-	961,880.36-	262,527.89-	79	1,191,109.00-	972,124.43-	218,984.57-	82
701110 Base Salaries	1,620,335.85	1,407,118.10	213,217.75	87	1,600,778.33	1,413,723.26	187,055.07	88
701120 Part Time		3,670.92	3,670.92-					
701130 Pooled Positions	5,000.00	12,491.31	7,491.31-	250	24,125.42	11,324.49	12,800.93	47
701200 Incentive Longevity	30,755.00	15,107.67	15,647.33	49	30,500.00	14,490.38	16,009.62	48
701300 Overtime	1,200.00	1,945.45	745.45-	162	2,000.00	3,311.76	1,311.76-	166
701412 Salary Adjustment	10,554.54		10,554.54		58,579.12		58,579.12	
701413 Vac Payoff/Sick Pay-Term		22,414.22	22,414.22-			388.28	388.28-	
701417 Comp Time		16,038.92	16,038.92-			0.48	0.48-	
* Salaries and Wages	1,667,845.39	1,478,786.59	189,058.80	89	1,715,982.87	1,443,238.65	272,744.22	84
705110 Group Insurance	254,302.59	229,079.52	25,223.07	90	261,042.78	232,619.91	28,422.87	89
705199 Lab Cost Sav-Benef						1,050.80-	1,050.80	
705210 Retirement	384,397.43	338,523.99	45,873.44	88	385,686.97	337,364.05	48,322.92	87
705215 Retirement Calculation					355,282.00		355,282.00	
705230 Medicare April 1986	22,639.74	21,244.86	1,394.88	94	22,872.08	20,006.92	2,865.16	87
705320 Workmens Comp	11,339.00	10,394.12	944.88	92	11,830.05	10,844.24	985.81	92
705330 Unemply Comp	2,755.00	2,755.00		100	2,794.50	2,794.50		100
705510 Severance Pay		55,535.73	55,535.73-					
* Employee Benefits	675,433.76	657,533.22	17,900.54	97	1,039,508.38	602,578.82	436,929.56	58
710100 Professional Services	45,500.00	66,023.98	20,523.98-	145	1,500.00	2,823.88	1,323.88-	188
710105 Medical Services	350.00	68.00	282.00	19	350.00		350.00	
710110 Contracted/Temp Services						22,767.47	22,767.47-	
710200 Service Contract	1,500.00		1,500.00		1,500.00	2.45	1,497.55	0
710205 Repairs and Maintenance	400.00	540.69	140.69-	135	400.00	4,820.43	4,420.43-	1,205
710300 Operating Supplies	9,100.00	8,618.34	481.66	95	17,251.00	20,955.01	3,704.01-	121
710312 Special Dept Expense		100.00	100.00-					
710334 Copy Machine Expense	4,500.00	6,188.39	1,688.39-	138	5,500.00	4,692.59	807.41	85
710350 Office Supplies	9,993.00	6,148.19	3,844.81	62	11,700.00	9,989.62	1,710.38	85
710355 Books and Subscriptions	1,000.00	791.44	208.56	79	1,000.00	2,500.95	1,500.95-	250
710360 Postage	1,625.00	4,372.23	2,747.23-	269	1,125.00	772.77	352.23	69
710361 Express and Courier	100.00	40.84	59.16	41	100.00		100.00	
710500 Other Expense	1,600.00	1,452.39	147.61	91	1,600.00	1,284.45	315.55	80
710502 Printing	4,780.00	464.68	4,315.32	10	2,050.00	928.96	1,121.04	45
710503 Licenses & Permits	2,340.00	1,880.50	459.50	80	2,340.00	1,851.00	489.00	79
710507 Network and Data Lines	630.00	623.40	6.60	99	630.00	389.90	240.10	62
710508 Telephone Land Lines	10,080.00	7,553.02	2,526.98	75	11,080.00	7,417.14	3,662.86	67
710509 Seminars and Meetings	5,300.00	2,215.50	3,084.50	42	5,900.00	2,936.00	2,964.00	50
710512 Auto Expense	3,336.00	2,171.32	1,164.68	65	2,900.00	2,570.34	329.66	89
710519 Cellular Phone	1,470.00	1,482.59	12.59-	101	1,470.00	2,068.33	598.33-	141
710529 Dues	2,850.00	5,402.00	2,552.00-	190	2,850.00	3,204.00	354.00-	112

**Washoe County Health District
Administrative Health Services
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710546 Advertising	150.00	198.00	48.00-	132	150.00		150.00	
710552 Moving Costs						1,046.14	1,046.14-	
710600 LT Lease-Office Space	71,788.00	54,561.42	17,226.58	76	71,788.00	71,381.74	406.26	99
710872 Food Purchases	2,725.00		2,725.00		150.00		150.00	
711010 Utilities	1,000.00		1,000.00		1,000.00		1,000.00	
711100 ESD Asset Management					312.00	286.00	26.00	92
711114 Equip Srv O & M					767.04	594.30	172.74	77
711115 Equip Srv Motor Pool						50.00	50.00-	
711117 ESD Fuel Charge					557.28	628.02	70.74-	113
711119 Prop & Liab Billings	14,239.00	13,052.49	1,186.51	92	14,500.35	13,291.96	1,208.39	92
711210 Travel	41,165.00	6,930.68	34,234.32	17	13,500.00	6,968.14	6,531.86	52
711300 Cash Over Short						28.00-	28.00	
711504 Equipment nonCapital	4,275.00	3,297.81	977.19	77	1,500.00	16,169.97	14,669.97-	1,078
* Services and Supplies	241,796.00	194,177.90	47,618.10	80	175,470.67	202,363.56	26,892.89-	115
** Expenses	2,585,075.15	2,330,497.71	254,577.44	90	2,930,961.92	2,248,181.03	682,780.89	77
*** Total	1,360,666.90	1,368,617.35	7,950.45-	101	1,739,852.92	1,276,056.60	463,796.32	73

**Washoe County Health District
Air Quality Management
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
422510 Air Pollution Permits	448,037.00-	411,738.00-	36,299.00-	92	370,485.00-	280,657.50-	89,827.50-	76
* Licenses and Permits	448,037.00-	411,738.00-	36,299.00-	92	370,485.00-	280,657.50-	89,827.50-	76
431100 Federal Grants	912,531.00-	769,092.33-	143,438.67-	84	863,531.00-	598,484.51-	265,046.49-	69
431105 Federal Grants - Indirect	30,224.00-	22,529.67-	7,694.33-	75		18,961.49-	18,961.49	
432100 State Grants	182,000.00-	182,000.00-		100	230,000.00-	230,000.00-		100
432311 Pol Ctrl 455B.830	300,000.00-	314,903.00-	14,903.00	105	297,006.07-	235,393.00-	61,613.07-	79
* Intergovernmental	1,424,755.00-	1,288,525.00-	136,230.00-	90	1,390,537.07-	1,082,839.00-	307,698.07-	78
460526 Plan Review-Air Quality	40,000.00-	34,181.00-	5,819.00-	85	25,000.00-	25,123.00-	123.00	100
460527 NOE-AQM	100,000.00-	86,477.00-	13,523.00-	86	76,000.00-	84,944.00-	8,944.00	112
460528 NESHAP-AQM	84,000.00-	69,413.00-	14,587.00-	83	66,000.00-	74,269.00-	8,269.00	113
460529 Assessments-AQM	41,000.00-	43,893.00-	2,893.00	107	28,000.00-	30,744.00-	2,744.00	110
460530 Inspector Registr-AQ	2,600.00-	2,838.00-	238.00	109	3,115.00-	2,670.00-	445.00-	86
460531 Dust Plan-Air Quality	95,000.00-	103,147.00-	8,147.00	109	165,000.00-	103,656.00-	61,344.00-	63
* Charges for Services	362,600.00-	339,949.00-	22,651.00-	94	363,115.00-	321,406.00-	41,709.00-	89
485100 Reimbursements						150.00-	150.00	
485300 Other Misc Govt Rev		14.56-	14.56			423.30-	423.30	
* Miscellaneous		14.56-	14.56			573.30-	573.30	
** Revenue	2,235,392.00-	2,040,226.56-	195,165.44-	91	2,124,137.07-	1,685,475.80-	438,661.27-	79
701110 Base Salaries	1,345,462.49	1,126,128.25	219,334.24	84	1,292,212.29	992,339.73	299,872.56	77
701125 Seasonal Temporary						394.09	394.09-	
701130 Pooled Positions	93,151.68	7,813.03	85,338.65	8	28,000.00	8,103.38	19,896.62	29
701140 Holiday Work	250.00	140.18	109.82	56		467.05	467.05-	
701200 Incentive Longevity	19,210.00	9,449.98	9,760.02	49	22,400.00	9,723.85	12,676.15	43
701300 Overtime	10,045.11	3,144.45	6,900.66	31	7,599.56	4,421.52	3,178.04	58
701413 Vac Payoff/Sick Pay-Term		2,023.44	2,023.44-			60,347.70	60,347.70-	
701417 Comp Time		918.38	918.38-			5,358.86	5,358.86-	
* Salaries and Wages	1,468,119.28	1,149,617.71	318,501.57	78	1,350,211.85	1,081,156.18	269,055.67	80
705110 Group Insurance	172,127.11	148,861.43	23,265.68	86	177,040.72	134,814.86	42,225.86	76
705199 Lab Cost Sav-Benef						1,025.80-	1,025.80	
705210 Retirement	324,109.95	269,429.30	54,680.65	83	305,669.98	236,710.26	68,959.72	77
705230 Medicare April 1986	19,385.69	16,017.44	3,368.25	83	18,443.93	14,799.92	3,644.01	80
705320 Workmens Comp	7,585.40	6,953.32	632.08	92	7,543.80	6,915.15	628.65	92
705330 Unemply Comp	1,843.00	1,843.00		100	1,782.00	1,782.00		100
* Employee Benefits	525,051.15	443,104.49	81,946.66	84	510,480.43	393,996.39	116,484.04	77
710100 Professional Services	385,103.78	71,618.25	313,485.53	19	298,767.94	35,662.02	263,105.92	12
710105 Medical Services	1,416.00	1,126.00	290.00	80	1,316.00	323.50	992.50	25
710200 Service Contract	500.00	171.33	328.67	34	500.00	262.36	237.64	52
710205 Repairs and Maintenance	10,741.91	2,739.10	8,002.81	25	11,730.00	3,598.51	8,131.49	31
710210 Software Maintenance	4,200.00	4,170.00	30.00	99		1,550.00	1,550.00-	
710300 Operating Supplies	11,079.55	23,444.48	12,364.93-	212	8,600.00	8,437.21	162.79	98
710334 Copy Machine Expense	4,400.00	2,645.64	1,754.36	60	4,400.00	3,555.70	844.30	81
710350 Office Supplies	4,000.00	3,612.55	387.45	90	4,000.00	3,206.94	793.06	80
710355 Books and Subscriptions	224.00	334.13	110.13-	149	224.00	268.37	44.37-	120
710360 Postage	2,900.00	3,377.80	477.80-	116	2,900.00	2,761.79	138.21	95
710361 Express and Courier	80.75	535.68	454.93-	663	175.00	130.80	44.20	75
710500 Other Expense	100.00	118.85	18.85-	119	100.00	1,306.61	1,206.61-	1,307
710502 Printing	800.00	1,420.76	620.76-	178	800.00	864.14	64.14-	108
710503 Licenses & Permits	135.00	232.39	97.39-	172	135.00		135.00	
710505 Rental Equipment	1,800.00	1,800.00		100	1,800.00	1,800.00		100

**Washoe County Health District
Air Quality Management
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710507 Network and Data Lines		5,155.00	5,155.00-			5,005.00	5,005.00-	
710508 Telephone Land Lines	6,500.00	3,931.44	2,568.56	60	6,500.00	3,881.22	2,618.78	60
710509 Seminars and Meetings	3,005.00	2,799.00	206.00	93	5,000.00	2,365.00	2,635.00	47
710512 Auto Expense	1,000.00	275.40	724.60	28	1,000.00	405.75	594.25	41
710519 Cellular Phone	4,700.00	3,566.23	1,133.77	76	4,700.00	3,663.22	1,036.78	78
710529 Dues	4,435.00	4,025.00	410.00	91	435.00	3,210.00	2,775.00-	738
710535 Credit Card Fees	1,600.00	2,336.27	736.27-	146	1,500.00	1,560.91	60.91-	104
710546 Advertising	1,000.00	11,688.00	10,688.00-	1,169	1,000.00	11,915.36	10,915.36-	1,192
710577 Uniforms & Special Clothing	1,100.00	1,247.97	147.97-	113	1,100.00	1,686.90	586.90-	153
711100 ESD Asset Management	2,592.00	2,472.00	120.00	95	2,808.00	2,548.00	260.00	91
711113 Equip Srv Replace	8,499.58	8,730.80	231.22-	103	13,719.96	14,281.11	561.15-	104
711114 Equip Srv O & M	10,384.74	7,779.31	2,605.43	75	12,963.22	7,226.84	5,736.38	56
711115 Equip Srv Motor Pool						30.00-	30.00	
711117 ESD Fuel Charge	10,687.05	9,727.78	959.27	91	10,520.54	10,870.45	349.91-	103
711119 Prop & Liab Billings	9,525.40	8,731.58	793.82	92	9,246.60	8,476.05	770.55	92
711210 Travel	36,088.25	12,104.54	23,983.71	34	31,000.00	6,493.57	24,506.43	21
711399 ProCard in Process		167.42	167.42-					
711504 Equipment nonCapital	37,117.08	46,870.62	9,753.54-	126	24,000.00	32,896.77	8,896.77-	137
* Services and Supplies	565,715.09	248,955.32	316,759.77	44	460,941.26	180,184.10	280,757.16	39
781004 Equipment Capital	342,770.01	115,664.40	227,105.61	34	330,432.00	152,586.85	177,845.15	46
* Capital Outlay	342,770.01	115,664.40	227,105.61	34	330,432.00	152,586.85	177,845.15	46
** Expenses	2,901,655.53	1,957,341.92	944,313.61	67	2,652,065.54	1,807,923.52	844,142.02	68
*** Total	666,263.53	82,884.64-	749,148.17	12-	527,928.47	122,447.72	405,480.75	23

**Washoe County Health District
Community and Clinical Health Services
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
431100 Federal Grants	2,131,855.53-	1,410,404.98-	721,450.55-	66	2,361,625.00-	1,682,102.18-	679,522.82-	71
431105 Federal Grants - Indirect	15,300.00-	20,316.63-	5,016.63	133		9,164.47-	9,164.47	
432100 State Grants	24,857.00-	20,836.03-	4,020.97-	84	153,327.00-	22,380.29-	130,946.71-	15
* Intergovernmental	2,172,012.53-	1,451,557.64-	720,454.89-	67	2,514,952.00-	1,713,646.94-	801,305.06-	68
460500 Other Immunizations	89,000.00-	57,009.50-	31,990.50-	64	89,000.00-	80,719.47-	8,280.53-	91
460501 Medicaid Clinical Services	36,200.00-	1,429.74-	34,770.26-	4	40,300.00-	12,908.15-	27,391.85-	32
460503 Childhood Immunizations	30,000.00-	16,967.00-	13,033.00-	57	59,000.00-	24,975.54-	34,024.46-	42
460508 Tuberculosis	4,100.00-	4,135.20-	35.20	101	6,250.00-	3,733.16-	2,516.84-	60
460515 Medicare Reimbursement			300.00-		300.00-		300.00-	
460516 Pgm Inc-3rd Prty Rec	2,250.00-	5,000.00-	2,750.00	222	4,750.00-	15,142.13-	10,392.13	319
460517 Influenza Immunization	7,000.00-	8,875.50-	1,875.50	127	7,000.00-	5,634.99-	1,365.01-	80
460518 STD Fees	23,000.00-	19,261.09-	3,738.91-	84	28,000.00-	19,682.35-	8,317.65-	70
460524 Family Planning	44,000.00-	25,725.43-	18,274.57-	58	44,000.00-	28,291.93-	15,708.07-	64
460570 Education Revenue	4,500.00-	1,345.00-	3,155.00-	30	11,000.00-	3,883.00-	7,117.00-	35
* Charges for Services	240,050.00-	139,748.46-	100,301.54-	58	289,600.00-	194,970.72-	94,629.28-	67
484050 Donations Federal Pgm Income	41,934.00-	35,559.50-	6,374.50-	85	41,450.00-	41,145.15-	304.85-	99
484195 Non-Govt'l Grants		1,250.00-	1,250.00		5,000.00-	3,750.00-	1,250.00-	75
485300 Other Misc Govt Rev		27.89-	27.89			830.50-	830.50	
* Miscellaneous	41,934.00-	36,837.39-	5,096.61-	88	46,450.00-	45,725.65-	724.35-	98
** Revenue	2,453,996.53-	1,628,143.49-	825,853.04-	66	2,851,002.00-	1,954,343.31-	896,658.69-	69
701110 Base Salaries	2,237,201.94	1,784,988.59	452,213.35	80	2,290,226.58	1,950,805.03	339,421.55	85
701120 Part Time	505,752.32	454,291.61	51,460.71	90	518,071.35	479,341.01	38,730.34	93
701130 Pooled Positions	175,944.41	180,087.76	4,143.35-	102	240,007.08	177,301.43	62,705.65	74
701140 Holiday Work		477.11	477.11-			822.03	822.03-	
701200 Incentive Longevity	48,012.00	30,503.07	17,508.93	64	44,097.00	29,680.75	14,416.25	67
701300 Overtime	1,280.00	569.43	710.57	44	8,606.69	21.75-	8,628.44	0-
701412 Salary Adjustment	75.00-		75.00-		5,998.39		5,998.39	
701413 Vac Payoff/Sick Pay-Term		32,009.03	32,009.03-			10,464.57	10,464.57-	
701417 Comp Time		7,718.60	7,718.60-			2,486.16	2,486.16-	
701419 Comp Time - Transfer		9,723.83	9,723.83-					
* Salaries and Wages	2,968,115.67	2,500,369.03	467,746.64	84	3,107,007.09	2,650,879.23	456,127.86	85
705110 Group Insurance	433,968.28	357,102.68	76,865.60	82	433,145.91	336,186.15	96,959.76	78
705199 Lab Cost Sav-Benef						1,050.80-	1,050.80	
705210 Retirement	658,011.56	538,772.38	119,239.18	82	670,286.51	582,575.95	87,710.56	87
705230 Medicare April 1986	36,909.75	32,621.16	4,288.59	88	37,606.78	33,699.53	3,907.25	90
705320 Workmens Comp	18,435.65	16,899.30	1,536.35	92	17,766.03	13,142.25	4,623.78	74
705330 Unemploy Comp	4,479.25	4,479.25		100	4,197.70	4,197.20	0.50-	100
* Employee Benefits	1,151,804.49	949,874.77	201,929.72	82	1,163,001.93	968,750.28	194,251.65	83
710100 Professional Services	75,150.71	81,350.63	6,199.92-	108	160,510.33	110,736.60	49,773.73	69
710105 Medical Services	850.00	982.50	132.50-	116	600.00	1,188.00	588.00-	198
710108 MD Consultants	46,900.00	41,850.00	5,050.00	89	48,900.00	42,125.00	6,775.00	86
710110 Contracted/Temp Services	1,000.00	8,275.98	7,275.98-	828	2,555.00	6,182.68	3,627.68-	242
710119 Subrecipient Payments					186,242.00	101,612.64	84,629.36	55
710200 Service Contract	6,048.00	3,125.76	2,922.24	52	4,938.00	3,042.85	1,895.15	62
710205 Repairs and Maintenance	3,800.00	2,518.21	1,281.79	66	5,710.00	2,673.37	3,036.63	47
710210 Software Maintenance		5,424.00	5,424.00-					
710300 Operating Supplies	76,719.00	56,355.37	20,363.63	73	76,784.00	65,836.12	10,947.88	86
710334 Copy Machine Expense	13,847.00	9,286.14	4,560.86	67	13,775.00	9,381.13	4,393.87	68
710350 Office Supplies	13,520.01	9,802.32	3,717.69	73	11,877.01	9,384.81	2,492.20	79

**Washoe County Health District
Community and Clinical Health Services
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710355 Books and Subscriptions	2,060.00	3,862.76	1,802.76-	188	1,200.00	1,793.08	593.08-	149
710360 Postage	4,490.00	2,294.32	2,195.68	51	4,740.00	2,705.45	2,034.55	57
710361 Express and Courier	245.00	127.71	117.29	52	320.00	77.68	242.32	24
710500 Other Expense	30,602.51	23,153.35	7,449.16	76	18,990.31	13,008.27	5,982.04	68
710502 Printing	9,675.00	9,170.09	504.91	95	6,277.00	5,222.16	1,054.84	83
710503 Licenses & Permits	3,555.00	3,354.00	201.00	94	3,325.00	1,664.25	1,660.75	50
710506 Dept Insurance Deductible		152.58	152.58-					
710507 Network and Data Lines	2,560.00	2,314.22	245.78	90	2,280.00	3,258.63	978.63-	143
710508 Telephone Land Lines	13,975.00	10,939.59	3,035.41	78	13,394.00	11,285.49	2,108.51	84
710509 Seminars and Meetings	4,750.00	4,288.00	462.00	90	6,600.00	5,710.00	890.00	87
710512 Auto Expense	13,318.00	8,683.21	4,634.79	65	13,043.00	7,414.82	5,628.18	57
710519 Cellular Phone	540.00	715.08	175.08-	132	540.00	390.30	149.70	72
710529 Dues	1,350.00	874.00	476.00	65	1,350.00	905.00	445.00	67
710535 Credit Card Fees	3,245.00	1,957.59	1,287.41	60	3,730.00	2,265.98	1,464.02	61
710546 Advertising	34,903.86	45,300.71	10,396.85-	130	37,390.52	43,562.70	6,172.18-	117
710551 Cash Discounts Lost						243.26	243.26-	
710577 Uniforms & Special Clothing	200.00		200.00		350.00		350.00	
710585 Undesignated Budget	15,300.00		15,300.00					
710703 Biologicals	246,163.19	186,953.42	59,209.77	76	239,040.00	175,512.52	63,527.48	73
710714 Referral Services	9,040.00	3,164.00	5,876.00	35	9,040.00	4,520.00	4,520.00	50
710721 Outpatient	108,264.15	59,133.88	49,130.27	55	95,264.00	62,097.83	33,166.17	65
710872 Food Purchases	6,550.00	3,472.35	3,077.65	53	3,026.00	1,641.14	1,384.86	54
711010 Utilities	1,700.00		1,700.00		2,303.00		2,303.00	
711100 ESD Asset Management	288.00	264.00	24.00	92				
711114 Equip Srv O & M	550.44	597.05	46.61-	108				
711115 Equip Srv Motor Pool						132.50	132.50-	
711117 ESD Fuel Charge	711.35	707.32	4.03	99				
711119 Prop & Liab Billings	23,150.65	21,221.31	1,929.34	92	21,776.21	19,961.48	1,814.73	92
711210 Travel	28,184.00	8,393.67	19,790.33	30	27,781.00	11,161.86	16,619.14	40
711399 ProCard in Process		407.00	407.00-					
711504 Equipment nonCapital	6,530.00	4,889.26	1,640.74	75	13,093.00	18,056.12	4,963.12-	138
* Services and Supplies	809,735.87	625,361.38	184,374.49	77	1,036,744.38	744,753.72	291,990.66	72
781004 Equipment Capital	17,000.00	1,350.00	15,650.00	8	20,174.00		20,174.00	
* Capital Outlay	17,000.00	1,350.00	15,650.00	8	20,174.00		20,174.00	
** Expenses	4,946,656.03	4,076,955.18	869,700.85	82	5,326,927.40	4,364,383.23	962,544.17	82
*** Total	2,492,659.50	2,448,811.69	43,847.81	98	2,475,925.40	2,410,039.92	65,885.48	97

**Washoe County Health District
Environmental Health Services
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
422503 Environmental Permits	51,500.00-	58,175.00-	6,675.00	113	46,900.00-	47,738.00-	838.00	102
422504 Pool Permits	68,000.00-	61,873.00-	6,127.00-	91	63,000.00-	58,766.85-	4,233.15-	93
422505 RV Permits	10,500.00-	9,172.00-	1,328.00-	87	9,700.00-	8,998.00-	702.00-	93
422507 Food Service Permits	369,000.00-	350,543.00-	18,457.00-	95	342,000.00-	311,902.00-	30,098.00-	91
422508 Wat Well Const Perm	20,000.00-	22,569.00-	2,569.00	113	27,000.00-	9,888.00-	17,112.00-	37
422509 Water Company Permits	2,500.00-	4,416.00-	1,916.00	177	3,500.00-	3,420.00-	80.00-	98
422511 ISDS Permits	49,000.00-	50,219.00-	1,219.00	102	47,000.00-	51,448.00-	4,448.00	109
422513 Special Event Permits	79,000.00-	59,690.00-	19,310.00-	76	74,000.00-	61,729.00-	12,271.00-	83
422514 Initial Applic Fee	27,000.00-	27,390.00-	390.00	101	25,000.00-	20,282.00-	4,718.00-	81
* Licenses and Permits	676,500.00-	644,047.00-	32,453.00-	95	638,100.00-	574,171.85-	63,928.15-	90
431100 Federal Grants	340,000.00-	212,784.94-	127,215.06-	63	277,000.00-	206,403.21-	70,596.79-	75
432100 State Grants	75,000.00-	57,000.00-	18,000.00-	76	75,000.00-	56,250.00-	18,750.00-	75
432310 Tire Fee NRS 444A.090	418,766.00-	331,900.49-	86,865.51-	79	452,000.00-	415,796.02-	36,203.98-	92
* Intergovernmental	833,766.00-	601,685.43-	232,080.57-	72	804,000.00-	678,449.23-	125,550.77-	84
460509 Water Quality						378.00-	378.00	
460510 IT Overlay	113,400.00-	111,488.00-	1,912.00-	98	96,800.00-	85,196.00-	11,604.00-	88
460512 Duplication Service Fees		299.88-	299.88			241.39-	241.39	
460513 Other Healt Service Charges	2,700.00-	2,051.75-	648.25-	76	2,700.00-	3,547.00-	847.00	131
460514 Food Service Certification	13,900.00-	16,305.00-	2,405.00	117	9,000.00-	19,302.00-	10,302.00	214
460520 Eng Serv Health	44,000.00-	45,838.00-	1,838.00	104	42,000.00-	28,023.00-	13,977.00-	67
460521 Plan Review - Pools & Spas	2,500.00-	2,695.00-	195.00	108	2,500.00-	5,500.00-	3,000.00	220
460523 Plan Review - Food Services	17,000.00-	27,083.00-	10,083.00	159	17,000.00-	18,126.00-	1,126.00	107
460525 Plan Review - Vector	30,000.00-	39,358.00-	9,358.00	131	24,000.00-	25,502.00-	1,502.00	106
460532 Plan Rvw Hotel/Motel		322.00-	322.00			189.00-	189.00	
460533 Quick Start		87.00-	87.00			87.00-	87.00	
460534 Child Care Inspection	8,500.00-	6,589.00-	1,911.00-	78	8,000.00-	6,392.00-	1,608.00-	80
460535 Pub Accomod Inspectn	17,300.00-	14,642.00-	2,658.00-	85	16,000.00-	13,958.00-	2,042.00-	87
460570 Education Revenue	1,200.00-	346.00-	854.00-	29	2,400.00-	1,281.00-	1,119.00-	53
* Charges for Services	250,500.00-	267,104.63-	16,604.63	107	220,400.00-	207,722.39-	12,677.61-	94
485121 Jury Reimbursements		315.00-	315.00			120.00-	120.00	
* Miscellaneous		315.00-	315.00			120.00-	120.00	
** Revenue	1,760,766.00-	1,513,152.06-	247,613.94-	86	1,662,500.00-	1,460,463.47-	202,036.53-	88
701110 Base Salaries	3,018,372.82	2,534,284.57	484,088.25	84	2,981,274.44	2,553,683.83	427,590.61	86
701130 Pooled Positions	236,872.77	84,656.09	152,216.68	36	103,247.00	99,375.63	3,871.37	96
701140 Holiday Work	1,200.00	1,123.27	76.73	94	1,200.00	2,373.32	1,173.32-	198
701200 Incentive Longevity	50,800.00	23,903.84	26,896.16	47	53,100.00	23,630.76	29,469.24	45
701300 Overtime	36,600.00	23,909.45	12,690.55	65	34,000.00	21,850.16	12,149.84	64
701406 Standby Pay						5,427.32	5,427.32-	
701408 Call Back	1,000.00	182.10	817.90	18	3,000.00	535.00	2,465.00	18
701413 Vac Payoff/Sick Pay-Term		24,260.54	24,260.54-			44,554.48	44,554.48-	
701417 Comp Time		10,144.53	10,144.53-			393.81	393.81-	
701500 Merit Awards					92,818.62-		92,818.62-	
* Salaries and Wages	3,344,845.59	2,702,464.39	642,381.20	81	3,083,002.82	2,751,824.31	331,178.51	89
705110 Group Insurance	434,110.13	361,695.93	72,414.20	83	454,634.94	389,404.97	65,229.97	86
705199 Lab Cost Sav-Benef						1,050.80-	1,050.80	
705210 Retirement	728,879.94	606,628.71	122,251.23	83	709,981.00	609,168.48	100,812.52	86

**Washoe County Health District
Environmental Health Services
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
705230 Medicare April 1986	41,940.99	36,302.67	5,638.32	87	40,395.20	35,779.12	4,616.08	89
705320 Workmens Comp	18,838.38	17,268.57	1,569.81	92	18,966.18	17,385.72	1,580.46	92
705330 Unemply Comp	4,577.10	4,577.10		100	4,480.20	4,480.20		100
* Employee Benefits	1,228,346.54	1,026,472.98	201,873.56	84	1,228,457.52	1,055,167.69	173,289.83	86
710100 Professional Services	325,401.67	7,626.31	317,775.36	2	490,885.57	9,121.00	481,764.57	2
710105 Medical Services	6,548.00	443.00	6,105.00	7	6,548.00	2,072.50	4,475.50	32
710110 Contracted/Temp Services	65,000.00	8,052.11	56,947.89	12	55,225.00	12,892.70	42,332.30	23
710200 Service Contract	95,300.00	33,193.44	62,106.56	35	60,300.00	51,091.45	9,208.55	85
710205 Repairs and Maintenance	4,600.00	2,666.73	1,933.27	58	1,100.00	1,178.69	78.69	107
710300 Operating Supplies	20,100.00	8,016.49	12,083.51	40	20,100.00	7,241.07	12,858.93	36
710302 Small Tools & Allow	3,685.00	877.35	2,807.65	24	1,685.00		1,685.00	
710308 Animal Supplies	2,000.00	687.66	1,312.34	34	2,000.00	1,308.95	691.05	65
710319 Chemical Supplies	231,950.00	232,131.87	181.87	100	281,950.00	265,657.24	16,292.76	94
710334 Copy Machine Expense	2,250.00	877.09	1,372.91	39	2,250.00	1,787.90	462.10	79
710350 Office Supplies	9,100.00	6,509.61	2,590.39	72	9,500.00	7,162.48	2,337.52	75
710355 Books and Subscriptions	2,400.00	694.00	1,706.00	29	2,400.00	1,434.31	965.69	60
710360 Postage	9,775.00	11,441.21	1,666.21	117	9,300.00	7,129.77	2,170.23	77
710361 Express and Courier	175.00	26.52	148.48	15	175.00	44.66	130.34	26
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710500 Other Expense	8,300.00	192.80	8,107.20	2	5,800.00	2,304.00	3,496.00	40
710502 Printing	11,525.00	1,578.21	9,946.79	14	4,025.00	2,725.98	1,299.02	68
710503 Licenses & Permits	2,690.00	2,080.00	610.00	77	2,590.00	2,245.00	345.00	87
710506 Dept Insurance Deductible		300.00	300.00			150.00	150.00	
710507 Network and Data Lines	2,500.00	1,273.92	1,226.08	51	2,500.00	1,717.06	782.94	69
710508 Telephone Land Lines	9,710.00	7,948.50	1,761.50	82	9,375.00	8,099.54	1,275.46	86
710509 Seminars and Meetings	13,415.00	11,702.10	1,712.90	87	9,240.00	11,440.00	2,200.00	124
710512 Auto Expense	100.00	29.69	70.31	30	4,450.00	66.20	4,383.80	1
710514 Regulatory Assessments	11,920.00	11,920.00		100		11,920.00	11,920.00	
710519 Cellular Phone	6,600.00	4,665.49	1,934.51	71	7,450.00	4,667.78	2,782.22	63
710529 Dues	1,661.00	948.00	713.00	57	1,661.00	845.00	816.00	51
710535 Credit Card Fees	4,610.00	4,051.97	558.03	88	3,965.00	3,325.74	639.26	84
710546 Advertising	6,050.00	854.00	5,196.00	14	1,050.00	3,594.53	2,544.53	342
710551 Cash Discounts Lost						25.48	25.48	
710577 Uniforms & Special Clothing	1,700.00	1,049.86	650.14	62	1,700.00	838.69	861.31	49
710585 Undesignated Budget					78,700.00		78,700.00	
710600 LT Lease-Office Space	41,651.00	37,070.00	4,581.00	89	41,651.00	40,440.00	1,211.00	97
711100 ESD Asset Management	11,856.00	10,704.00	1,152.00	90	11,232.00	11,310.00	78.00	101
711113 Equip Srv Replace	17,061.11	15,967.85	1,093.26	94	29,926.32	27,209.92	2,716.40	91
711114 Equip Srv O & M	30,573.49	26,235.72	4,337.77	86	40,610.32	29,459.70	11,150.62	73
711115 Equip Srv Motor Pool	16,741.00		16,741.00			15,442.98	15,442.98	
711117 ESD Fuel Charge	39,776.37	35,871.03	3,905.34	90	37,533.78	35,265.14	2,268.64	94
711119 Prop & Liab Billings	23,656.38	21,685.07	1,971.31	92	23,247.26	21,310.08	1,937.18	92
711210 Travel	81,150.00	10,412.32	70,737.68	13	44,650.00	17,103.80	27,546.20	38
711399 ProCard in Process		59.00	59.00					
711504 Equipment nonCapital	62,544.00	6,407.23	56,136.77	10	9,000.00	14,327.43	5,327.43	159
* Services and Supplies	1,184,175.02	526,250.15	657,924.87	44	1,313,875.25	633,956.77	679,918.48	48

**Washoe County Health District
Environmental Health Services
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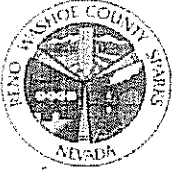
Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
781004 Equipment Capital	25,000.00		25,000.00					
* Capital Outlay	25,000.00		25,000.00					
** Expenses	5,782,367.15	4,255,187.52	1,527,179.63	74	5,625,335.59	4,440,948.77	1,184,386.82	79
485196 Insur Reimb-F/A Loss		150.00-	150.00					
* Other Fin. Sources		150.00-	150.00					
** Other Financing Src/Use		150.00-	150.00					
*** Total	4,021,601.15	2,741,885.46	1,279,715.69	68	3,962,835.59	2,980,485.30	982,350.29	75

**Washoe County Health District
Epidemiology Public Health Preparedness
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
431100 Federal Grants	1,106,839.73-	907,627.00-	199,212.73-	82	1,555,754.10-	945,516.45-	610,237.65-	61
431105 Federal Grants - Indirect	30,544.00-	61,264.09-	30,720.09	201	38,708.00-	26,725.00-	11,983.00-	69
* Intergovernmental	1,137,383.73-	968,891.09-	168,492.64-	85	1,594,462.10-	972,241.45-	622,220.65-	61
460511 Birth and Death Certificates	400,000.00-	437,822.00-	37,822.00	109	280,000.00-	403,696.00-	123,696.00	144
* Charges for Services	400,000.00-	437,822.00-	37,822.00	109	280,000.00-	403,696.00-	123,696.00	144
485121 Jury Reimbursements						200.00-	200.00	
* Miscellaneous						200.00-	200.00	
** Revenue	1,537,383.73-	1,406,713.09-	130,670.64-	92	1,874,462.10-	1,376,137.45-	498,324.65-	73
701110 Base Salaries	1,223,636.27	1,013,103.47	210,532.80	83	1,314,062.09	1,004,403.64	309,658.45	76
701120 Part Time	24,152.57	20,555.04	3,597.53	85	24,218.74	20,780.63	3,438.11	86
701130 Pooled Positions	500.00	19,653.05	19,153.05-	3,931	30,500.00		30,500.00	
701140 Holiday Work		46.38	46.38-					
701200 Incentive Longevity	12,985.00	6,260.41	6,724.59	48	12,283.00	6,098.06	6,184.94	50
701300 Overtime	1,700.00	1,366.13	333.87	80	5,200.00	3,034.26	2,165.74	58
701412 Salary Adjustment	42,507.00		42,507.00		37,241.27		37,241.27	
701413 Vac Payoff/Sick Pay-Term		2,889.96	2,889.96-			18,345.83	18,345.83-	
701417 Comp Time		2,185.99	2,185.99-			5,832.67	5,832.67-	
* Salaries and Wages	1,305,480.84	1,066,060.43	239,420.41	82	1,423,505.10	1,058,495.09	365,010.01	74
705110 Group Insurance	149,029.99	130,112.21	18,917.78	87	163,525.81	139,461.10	24,064.71	85
705199 Lab Cost Sav-Benef						1,050.80-	1,050.80	
705210 Retirement	293,697.17	242,028.58	51,668.59	82	294,545.66	238,678.25	55,867.41	81
705215 Retirement Calculation						5,435.96	5,435.96-	
705230 Medicare April 1986	17,905.47	14,719.19	3,186.28	82	17,970.34	14,828.26	3,142.08	83
705320 Workmens Comp	7,733.98	7,089.61	644.37	92	6,982.70	6,400.90	581.80	92
705330 Unemply Comp	1,879.10	1,879.10		100	1,639.00	1,639.00		100
705360 Benefit Adjustment	10,656.00		10,656.00		11,708.00		11,708.00	
* Employee Benefits	480,901.71	395,828.69	85,073.02	82	496,371.51	405,392.67	90,978.84	82
710100 Professional Services	119,514.22	141,102.35	21,588.13-	118	174,997.58	115,155.47	59,842.11	66
710105 Medical Services	100.00	285.00	185.00-	285	100.00	95.00	5.00	95
710108 MD Consultants					12,000.00	10,000.00	2,000.00	83
710110 Contracted/Temp Services	2,500.00	42,543.46	40,043.46-	1,702	31,585.00	1,740.80	29,844.20	6
710200 Service Contract	1,895.00	2,760.08	865.08-	146	2,195.00	5,155.12	2,960.12-	235
710205 Repairs and Maintenance	1,000.00		1,000.00		1,000.00	412.20	587.80	41
710210 Software Maintenance	12,000.00	9,750.00	2,250.00	81	12,000.00	9,000.00	3,000.00	75
710300 Operating Supplies	16,939.00	12,405.82	4,533.18	73	35,917.00	21,719.59	14,197.41	60
710325 Signs and Markers						1,336.50	1,336.50-	
710334 Copy Machine Expense	3,169.89	1,943.54	1,226.35	61	3,399.89	2,086.08	1,313.81	61
710350 Office Supplies	4,850.00	7,829.19	2,979.19-	161	7,200.00	6,033.82	1,166.18	84
710355 Books and Subscriptions	1,675.00	1,016.00	659.00	61	2,860.00	1,938.50	921.50	68
710360 Postage	3,070.00	2,218.59	851.41	72	3,020.00	2,295.65	724.35	76
710361 Express and Courier	10.00	34.81	24.81-	348	10.00	17.10	7.10-	171
710391 Fuel & Lube						53.67	53.67-	
710500 Other Expense	1,871.00	5,554.75	3,683.75-	297	1,841.00	7,150.41	5,309.41-	388
710502 Printing	4,105.00	1,910.32	2,194.68	47	4,405.00	1,910.50	2,494.50	43
710503 Licenses & Permits	150.00		150.00		150.00		150.00	
710505 Rental Equipment	1,524.00	1,554.00	30.00-	102	500.00	1,539.00	1,039.00-	308
710507 Network and Data Lines	550.00	916.26	366.26-	167	550.00	241.78	308.22	44
710508 Telephone Land Lines	4,950.00	4,092.10	857.90	83	5,840.00	4,073.33	1,766.67	70
710509 Seminars and Meetings	5,600.00	12,670.00	7,070.00-	226	6,300.00	4,694.50	1,605.50	75

**Washoe County Health District
Epidemiology Public Health Preparedness
Pds 1-11, FY14**

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710512 Auto Expense	2,050.00	1,323.89	726.11	65	1,875.00	1,504.27	370.73	80
710519 Cellular Phone	4,980.00	2,872.19	2,107.81	58	3,080.00	1,873.44	1,206.56	61
710529 Dues	1,280.00	865.00	415.00	68	590.00	1,275.00	685.00-	216
710535 Credit Card Fees	2,000.00	1,866.04	133.96	93	1,300.00	1,708.68	408.68-	131
710546 Advertising	2,625.00		2,625.00		2,875.00	2,689.50	185.50	94
710585 Undesignated Budget	6,469.00		6,469.00		38,708.00		38,708.00	
710703 Biologicals	3,420.79		3,420.79		3,754.79	284.00	3,470.79	8
710721 Outpatient	2,135.00	1,517.24	617.76	71	2,135.00	726.76	1,408.24	34
710872 Food Purchases	2,400.00	560.36	1,839.64	23	550.00	276.93	273.07	50
711010 Utilities	180.00		180.00		180.00		180.00	
711100 ESD Asset Management	2,304.00	2,112.00	192.00	92	2,808.00	1,820.00	988.00	65
711113 Equip Srv Replace	377.95	346.50	31.45	92	492.72	451.66	41.06	92
711114 Equip Srv O & M	654.46	1,117.76	463.30-	171	3,508.44	1,054.18	2,454.26	30
711117 ESD Fuel Charge	78.58	14.56	64.02	19	157.16	96.62	60.54	61
711119 Prop & Liab Billings	9,711.98	8,902.63	809.35	92	8,265.90	7,577.02	688.88	92
711210 Travel	40,898.00	21,853.93	19,044.07	53	46,914.00	16,506.62	30,407.38	35
711504 Equipment nonCapital	10,907.00	53,820.43	42,913.43-	493	19,391.98	29,000.55	9,608.57-	150
* Services and Supplies	277,944.87	345,758.80	67,813.93-	124	442,456.46	263,494.25	178,962.21	60
781004 Equipment Capital					178,577.12	145,876.15	32,700.97	82
* Capital Outlay					178,577.12	145,876.15	32,700.97	82
** Expenses	2,064,327.42	1,807,647.92	256,679.50	88	2,540,910.19	1,873,258.16	667,652.03	74
*** Total	526,943.69	400,934.83	126,008.86	76	666,448.09	497,120.71	169,327.38	75



Washoe County Health District



Public Health
Prevent. Promote. Protect.

TO: District Board of Health Members

FROM: Kevin Dick
Interim District Health Officer

DATE: June 27, 2013

SUBJECT: Fundamental Review Update

Ms. Eileen Stickney and I met via teleconference with David Dyjack, Associate Executive Director of the National Association of City and County Health Officials (NACCHO), to discuss our desire for an independent third party review of the Health District. Mr. Dyjack proposed that a systems based assessment of the Health District would be an approach that provided the most useful information for how the District might best make improvements and changes to most effectively meet the public health needs of the community in the future. Mr. Dyjack felt strongly that this type of an independent review would provide more benefit than a retrospective or benchmarking type analysis. We discussed the need to engage community stakeholders in the process to understand concerns and perspectives that they might have, as well as the review of programs and services delivered. We also identified the desire to include the Health District Governance in the review.

Mr. Dyjack provided the attached conceptual scope for the project for the District Board of Health to discuss and determine whether the scope is a satisfactory direction for the review to proceed under, to identify concerns or proposed revisions to the scope, and to provide your input and direction on the fundamental review project. The desired timeline I discussed with Mr. Dyjack was to complete the review before December so that the results could be considered during strategic planning initiatives and during the budget process for FY 15.

A handwritten signature in black ink, appearing to read "Kevin A. Dick".

Kevin Dick
Interim District Health Officer



To: Kevin Dick
 From: David Dyjack
 Date: June 18, 2013
 Re: Scope of Work-National Association of County and City Health Officials (NACCHO) for Washoe County Health District

Overview:

NACCHO will conduct an agency level assessment of Washoe County Health District (WCHD) using established national standards (i.e., the Public Health Accreditation Board [PHAB]). This will be done via review of major agency documentation, phone calls and an on-site visit. NACCHO will produce a report detailing findings and recommendations for WCHD to consider implementing to help meet national performance standards. NACCHO will also partner with a consultant (TBN) with knowledge of local health department finance and/or business planning to conduct a review of WCHD fiscal management.

Scope of Work:

NACCHO proposes to:

- Engage and oversee contract with a financial consultant to review WCHD fiscal management
- Serve as a liaison between WCHD and the consultant, as appropriate
- Hold two, one-hour planning calls with WCHD, including the health official, and other key staff
- Review major health department documentation provided by WCHD (i.e. organization chart, agency strategic plan, description of services/programs, past structural reviews, etc.). Specific documentation will be identified by NACCHO based on planning calls.
- Develop assessment questions based on established national standards and provide to WCHD prior to site visit
- Design, in consultation with WCHD, an agenda for an onsite visit to implement the assessment
- Attend a two-day in person site visit at WCHD to do the following:
 - o Meet with key staff in various pre-identified divisions to conduct assessment based on established national standards
 - o Meet with community stakeholders
 - o Meet with Board of Health members
- Remit recommendations from financial consultant
- Review the governance structure of the health district
- Develop a final report detailing findings of the assessment and recommendations, including links to resources
- Hold a one-hour debrief call with WCHD staff



WCHD will do the following:

- Identify a staff person to serve as the primary point of contact for NACCHO
- Identify appropriate staff to participate in planning calls
- Provide documentation requested by NACCHO within 10 business days
- Identify appropriate staff to meet with NACCHO during site visit and provide assessment questions to prepare
- Identify and invite appropriate community stakeholders and Board of Health members to meet with NACCHO

Staffing:

Four NACCHO staff will work on this effort:

- Miriam Sznycer-Taub, Senior Program Analyst-Accreditation Preparation and Quality Improvement, will lead the development of the assessment. She will participate in all planning calls and the site visit, and will lead the development of the final report. Ms. Sznycer-Taub will contribute 125 hours to this effort:
 - o Developing assessment questions: 40 hours
 - o Reviewing documentation: 5 hours
 - o Planning and participating in planning calls: 5 hours
 - o Planning and participating in site visit: 25 hours
 - o Developing report: 50 hours
- Pooja Verma, Senior Program Analyst-Accreditation Preparation and Quality Improvement, will participate in the development of the assessment. She will participate in all planning calls and the site visit, and will participate in the development of the final report. Ms. Verma will contribute 100 hours to this effort:
 - o Developing assessment questions: 30 hours
 - o Reviewing documentation: 5 hours
 - o Participating and participating in planning calls: 3 hours
 - o Participating in site visit: 20 hours
 - o Developing report: 40 hours
- Jessica Solomon Fisher, Director-Accreditation Preparation and Quality Improvement, will provide oversight to the work of Ms. Sznycer-Taub and Ms. Verma. She will contribute to and review the assessment and the final report. Ms. Fisher will contribute 12 hours to this effort.
- David Dyjack, Associate Executive Director, will provide oversight to this effort. He will lead the identification and contractual relationship with the financial analyst. Mr. Dyjack will contribute 10 hours to this effort.

Timeframe:

A proposed timeframe is below, assuming an Aug 1, 2013 start date. The timeframe will be revised in consultation with WCHD.

- August 2013: Identify and engage financial analyst consultant
- August-September 2013: Hold planning calls, review documentation, develop assessment. WCHD staff will have approximately 10 business days to remit requested documentation to NACCHO.
- October 2013: Hold site visit, debrief call
- October-December 2013: Develop report
- December 31, 2013: Final report delivered to WCHD



WASHOE COUNTY HEALTH DISTRICT
EPIDEMIOLOGY AND PUBLIC HEALTH PREPAREDNESS DIVISION



June 18, 2013

MEMORANDUM

To: Members, Washoe County District Board of Health

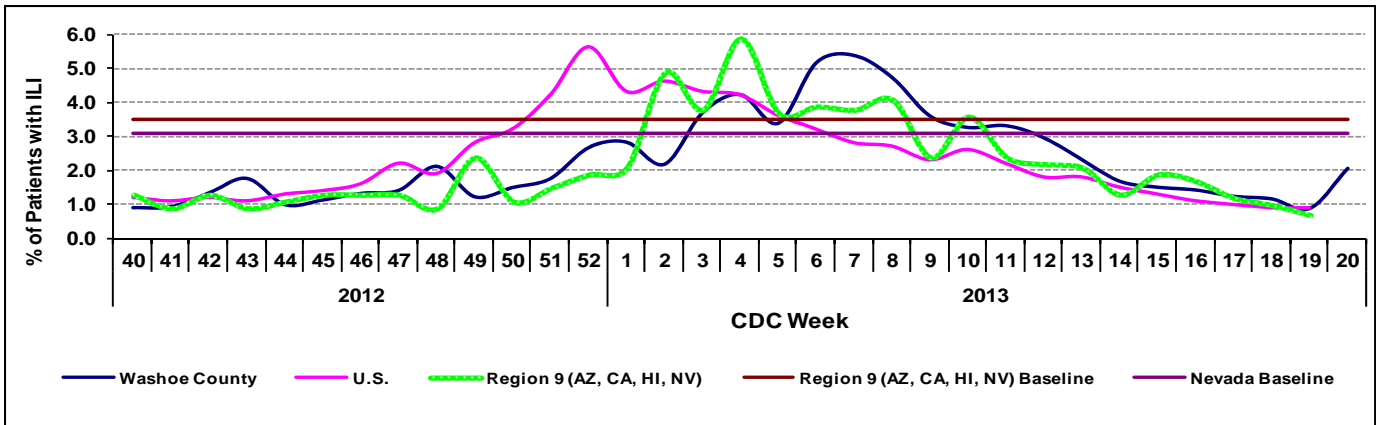
From: Randall L. Todd, DrPH
 Epidemiology and Public Health Preparedness (EPHP) Director

Subject: Report to the District Board of Health, June 2013

**Communicable Disease –
 Seasonal Influenza**

Surveillance for Influenza-like illness is conducted throughout the year. However, it is somewhat scaled back for that part of the year that falls outside the typical flu season. The typical flu season starts in the Fall at the 40th week of the year and goes through the following Spring at week 20. During most years the surveillance activity during the off season is unremarkable. The surveillance is continued because aberrations in the off-season data could indicate the introduction of a novel or potentially pandemic strain of influenza virus. The graph below summarizes the Influenza-like illness surveillance information for the 2012/2013 flu season.

Proportion of Patients Seen with ILI by Sentinel Physicians, Washoe County, 2012-2013



For the week ending May 12, 2013 (MMWR Week 20) three of 15 participating sentinel healthcare providers reported a total of 65 patients with influenza-like illness (ILI) out of a total of 3,189 patients

seen. This yields an ILI percentage of 2.0% which is below the regional baseline of 3.5%. During the previous week the national ILI percentage was 09% which is below the national baseline of 2.2%.

Five death certificates were received for week 19 listing pneumonia (P) or influenza (I) as a factor contributing to the cause of death. The total number of deaths submitted for week 19 was 62. This reflects a P&I ratio of 8.1% which is above the epidemic threshold set by CDC for week 19 at 7.1%. The National P&I for week 19 was below the epidemic threshold at 6.4%. It is important to note that the local P&I ration shows considerable fluctuation compared to the national trend. This is due to the small number of deaths in Washoe County compared to the nation. Therefore, even a relatively high P&I ratio above the epidemic threshold is not likely to be significant unless the excursion is more than transient.

Novel Influenza

As mentioned previously, reports are beginning to circulate in the news media regarding a newly emerging novel influenza A virus (H7N9) in China. As of June 7, the World Health Organization (WHO) is still reporting 131 cases in China and one case in Taipei. The number of deaths has risen to 37.

Multi-State Outbreak of Hepatitis A

Health District staff from multiple divisions have been involved along with the CDC and FDA in the investigation and mitigation of a multi-state outbreak of hepatitis A. As of June 17 CDC has reported acute hepatitis A illness in 118 people in eight states. Based on completed epidemiologic investigation of 112 cases the following can be reported:

- 66 (59%) of ill people are women
- Ages range from 2 - 87 years
- 47 (42%) have been hospitalized, and no deaths have been reported
- 80 (71%) reported eating "Townsend Farms Organic Anti-Oxidant Blend" frozen berry and pomegranate mix
- All who reported eating this product purchased it from Costco markets
- Preliminary laboratory studies suggest the outbreak strain of hepatitis A is genotype 1B. This strain is rarely seen in the Americas but circulates in North Africa and the Middle East.
- The Townsend blend contained products originating from the US, Argentina, Chile, and Turkey

Hepatitis A is a human disease and usually occurs when an infected food handler prepares food without appropriate hand hygiene. People who have been exposed can be protected with vaccine if it is administered within 14 days of the exposure.

As of June 14, Health District staff had received 296 calls from the public. Of these, 271 people reported exposure to the implicated product. Ninety-three hepatitis A vaccinations have been given and 6 individuals were protected through administration of IG. Thirty-two people were vaccinated elsewhere.

Public Health Preparedness – Training

A grant-required training for Health District staff on the use of redundant communication systems was conducted on June 18. Topics included the use of 800 MHz radios, amateur radios, FRS/GRMS radios, satellite phones, and WebEOC. There were 12 staff members in attendance. An additional 14 are expected for a repeat session to be conducted on June 20.

A Private Point of Dispensing (POD) training and exercise was held on June 13. This training was for both current Private POD partners as well as potential new partners. There were 25 participants representing organizations such as first response agencies, law enforcement, utility companies, hospitals, schools, and others. The following topics were included as part of the training:

- The need for mass dispensing
- Public versus Private POD operations
- Development of a Private POD Plan
- The use of Job Action Sheets and Forms

An exercise was conducted in the afternoon based on an anthrax scenario and included allowing participants to go through a simulated POD where they were screened and received simulated antibiotics. All participants received a manual with examples of necessary forms. Participant evaluations were overwhelmingly positive for this training and exercise.



Randall L. Todd, DrPH, Epidemiology and Public Health Preparedness Director



Washoe County Health District



Public Health
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Staff Report

DATE: June 27, 2013

TO: District Board of Health Members

FROM: Steve Kutz, RN, MPH, Division Director
Community and Clinical Health Services
(775) 328-3759 skutz@washoecounty.us

SUBJECT: Community and Clinical Health Services (CCHS) Division Report,
June 2013 District Board of Health Meeting

1. General Update
2. Program Reports

1. **General Update** – CCHS management is working on a standardized data/metrics reporting style for future DBOH reports, and plans to begin using this for the July report, reporting on FY 13 data. Data will include clinic and home visitation service volumes and client counts initially, with process and outcome data forthcoming.
2. **Program Reports**
 - a. **Sexual Health** – Staff attended Social Network HIV testing training in May. This training is designed to reach the highest risk individuals associated with already established clients that are included in the targeted populations. The Center for Disease Control's (CDC) evaluation of this strategy through nine demonstration sites yielded three times the positivity rate compared to standard testing efforts. Staff will evaluate how this strategy may be implemented in Washoe County over the next several months.
 - b. **Immunizations** – staff served in the Hepatitis A Outbreak Incident Command structure in the Operations Branch as Immunization Leader and in Planning as Resource Unit Leader.

Resources were mobilized to provide additional staffing, vaccines and supplies to provide Post Exposure Prophylaxis beginning May 31, 2013 with expanded hours of operation:

- i. Vaccinated 83 individuals against Hepatitis A by June 12, 2013.
- ii. Provided 6 doses of Immune Globulin by June 12, 2013.

A major electronic medical record (EMR) project is underway in partnership with the Nevada State Health Division (NSHD) Immunization Program. The NSHD's WebIZ registry technical staff gives this project their highest priority and attention as the first real-time bidirectional interface of immunization records in the state. Plans call for project initiation July 1, 2013 with data entry into the Health

District's Insight EMR program pointed to a test version of WebIZ at the state. Dual entry into production WebIZ allow a month to test accuracy of data transfers before the system goes live August 1, 2013 prior to school opening dates.

- c. **Tuberculosis Prevention and Control Program** – The program mobilized to provide “just in time” TB screening for new residents of Crossroads, a transitional housing project developed by Catholic Community Services in partnership with Washoe County Social Services. Residents are graduating from homeless shelters and substance abuse treatment programs.
- d. **Family Planning/Teen Health Mall** – A new graduate Advanced Practitioner of Nursing was hired in an Intermittent Hourly position to help provide clinic coverage. She is currently in training.
- e. **Chronic Disease Prevention Program** –While statewide menu labeling legislation (AB 126) was recently vetoed by the Governor, local menu labeling efforts continue in Washoe County. WCHD's Chronic Disease Prevention Program is leading efforts for local restaurants to voluntarily participate in menu labeling and offer nutrition information of menu items to their customers. Four restaurants are currently in the process of analyzing their menu items and this information should be available this summer. Having nutrition information available at restaurants helps people make educated decisions about their food choices when eating out.

Efforts are being made to recognize Cold Springs Family Center, which is the first Washoe County before/after school provider to partner with the WCHD's Chronic Disease Prevention Program to implement a wellness policy for the children in their care. With grant money provided through the ACHIEVE program, before/after school programs and child care centers that implement wellness policies with aspects of nutrition and physical activity can be eligible to receive play equipment for their centers. Recent research indicates that wellness polices in the childcare setting can promote healthy weight for young children.

- f. **Maternal, Child and Adolescent Health (MCAH)** – Nurses attended an excellent inservice entitled “Bridges out of Poverty” which provided strategies for professionals and communities that can reframe policies and procedures for service delivery.

An opportunity to submit a grant to the Nevada Home Visiting Program developed under the federal Maternal, Infant and Early Childhood Home Visitation project was declined due to lack of an approved evidence-based program at the Health District and time frames for the proposal. However local efforts realize improvements in maternal and infant health outcomes: the Pregnancy Connection is meeting grant deliverables to connect women to prenatal care providers and improve pregnancy health, and Public Health Nurses expect to implement a Fetal Infant Mortality Review project soon to identify and address health concerns preceding fetal and infant deaths.



Washoe County Health District

ENVIRONMENTAL HEALTH SERVICES DIVISION



Public Health
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DATE: June 17, 2013

TO: District Board of Health Members

FROM: Robert O. Sack, Division Director, Environmental Health Services (EHS)

SUBJECT: Environmental Health Services Division Report for June 2013

Food Program

- Staff in the Epidemiology subprogram continues to coordinate with CCHS and the Communicable Disease program, as well as with representatives from other State and Federal agencies to manage the Hepatitis A outbreak affecting over 100 people in 8 States (two confirmed cases in Washoe County). While the outbreak appears to be leveling off, additional cases associated with the outbreak are expected to trickle in over the next several weeks due to the long incubation period of Hepatitis A.
- The Temporary Food subprogram has been picking-up steadily since April and with the Reno Rodeo coming to town, they will be in full swing. The temporary food event season has historically been from May to September, but with the growing popularity and diversity of events in our community, there is a steady slate of events scheduled from April to November.

Land Development

- All seasonal public pools and spas are open for the 2013 summer. No problems were encountered during the Memorial Day weekend for the second consecutive year in a row due to the implementation of the Certified Pool Operator (CPO) program. The commercial CPO companies opened 83 pools and spas this year. Many of those facilities have already been re-inspected by Health District personnel.
- Plans and inspections for the liquid waste and well programs have been accelerating. Staff experienced the following year-over-year increases for the month of May 2013:
 - Septic Plans 20% increase
 - Well Plan Reviews 25% increase
 - Inspections 21% increase

Vector-Borne Disease Program

- Staff created the attached publication called 'The Nevada Buzz' for the Nevada Mosquito and Vector Control Association. Distribution throughout the state to collaborative agencies.
- Pre-aerial mosquito surveys were conducted the past two weeks by staff and interns that resulted in the treatment of 900 acres via helicopter on June 13 (attached).

- Staff is beginning our weekly surveillance in the Truckee Meadows Community with the placement of portable traps. This determines if mosquitoes are emerging to adults in order to further our surveillance net and to test them if virus is circulating in the adult population.
- A new public health intern is being trained by staff in the sorting and identifying of adult mosquitoes from our weekly collection of the New Jersey light traps.
- The vector public health interns assisted USDA federal trappers in the annual goose roundup during the week of June 10. Each year geese are removed and relocated outside the Truckee Meadows Community to prevent from interfering with commercial air traffic.
- Staff continues to take calls from the public to pick up deceased ground squirrels. These animals are then taken to the Animal Diseases laboratory (ADL) to see if they test positive for plague. So far this season, they have all been negative.
- One hundred traps were set out where a relapsing fever case occurred at Crystal Bay in Incline Village by vector staff in collaboration with Mike Teglas, Veterinary Microbiologist at UNR. The results should be available the week of June 17 for the twelve chipmunks and chickarees captured and blood drawn.

Waste Management Program

- Waste Management was a sponsor and paid for all the dumpsters at the Truckee Meadows Cleanup on May 11, 2013. The cleanup netted 103.5 tons of solid waste from the Truckee Meadows (attached).

General

- Kudos to staff, Kim Franchi, for placing as 1st Runner Up in District 39 Toastmasters Spring Conference Table Topics competition in Stockton, California on May 18 (attached).

EHS 2013 Inspections

	JAN	FEB	MAR	APR	MAY	...	YTD	Mo Avg
Child Care	15	9	11	6	15		56	11
Complaints	144	90	149	120	137		640	128
Food	239	404	438	383	378		1,842	368
General	103	62	109	83	217		574	115
Plans	9	11	11	19	10		60	12
Wells	4	13	4	14	0		35	7
WasteMgmt	8	17	8	18	9		60	12
TOTAL	522	606	730	643	766		3,267	653

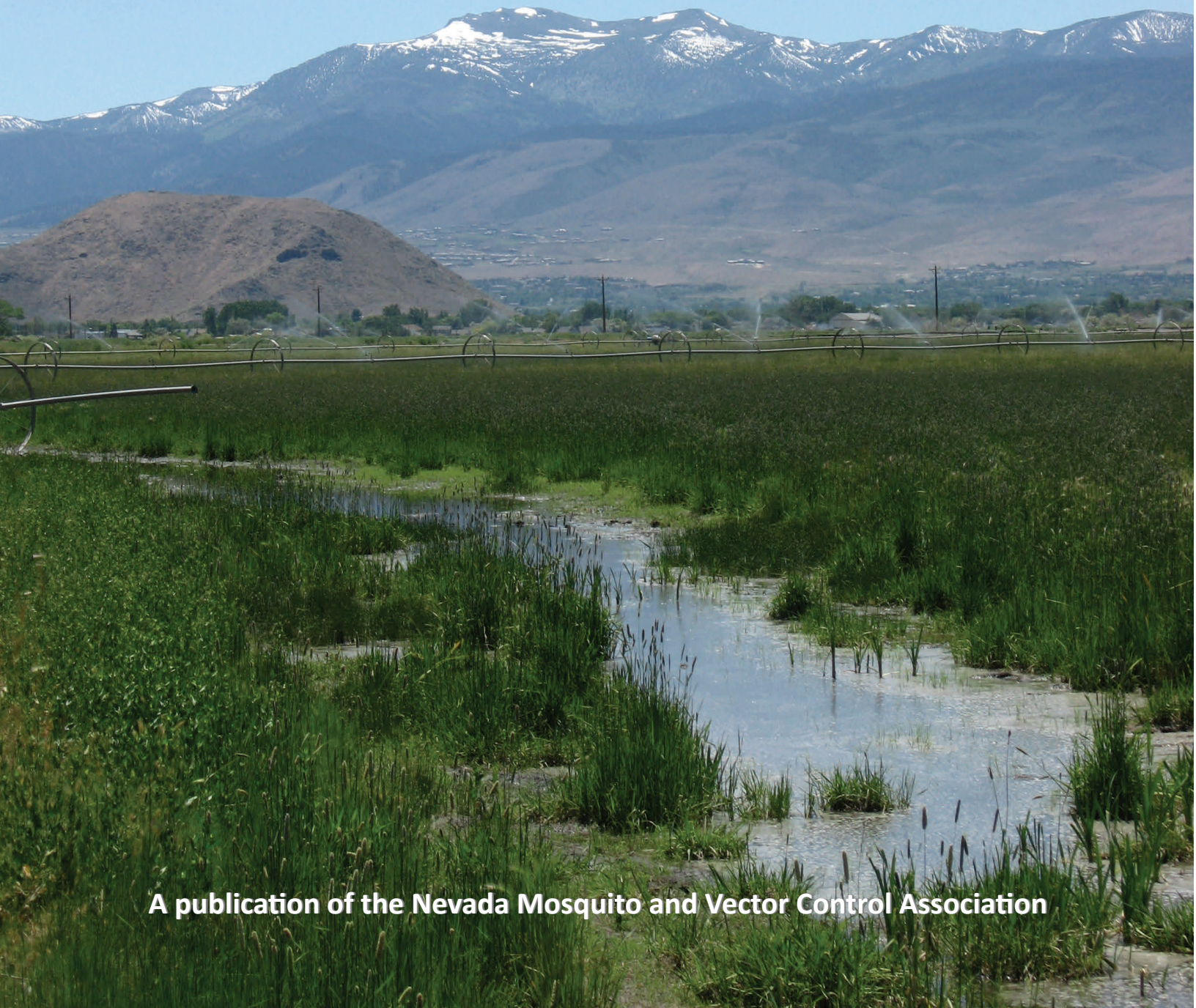


Robert O. Sack, Division Director
Environmental Health Services Division

Attachments

The Nevada Buzz

Spring 2013



A publication of the Nevada Mosquito and Vector Control Association

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The Nevada Buzz

The Nevada Buzz is a publication of the Nevada Mosquito and Vector Control Association. The Association was established in 2003 as the Nevada West Nile Virus Working Group with the collaboration of mosquito and vector control districts throughout the state in response to the emerging threat and spread of West Nile Virus across the United States. Since its inception, the Association has enjoyed a positive atmosphere of information sharing and general collaboration among members. The mission of the Nevada Buzz is to provide a forum in the spirit of collaboration among members of the Association and the public.

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2012 Indian Health Service West Nile Virus Surveillance Initiative

By Kelli Stamper

In 2012, based on WNV concerns from Nevada Tribes, the environmental health staff with the Indian Health Service Office of Environmental Health & Engineering (OEHE), Reno District Office, held an exploratory meeting with the Washoe County Vector-Borne Disease Prevention Program (WCVDP) to discuss collaboration to expand surveillance to tribal communities. This followed several years during which the OEHE program had not done active surveillance because WNV had been confirmed in the state. The decision to explore resuming surveillance activities was based on identified gaps in information and the need for better data to inform effective prevention and response strategies.

Following that initial meeting, the WCVBDP staff provided field training to OEHE (figure 1), as well as loaning our program mosquito traps when our order was delayed by several months due to high national demand. OEHE identified geographic areas where gaps in surveillance data existed and narrowed target areas based on those gaps and feasibility. During the 2012 mosquito season, four Reservations were initially targeted for mosquito collection (Duck Valley, Pyramid Lake, South Fork (Te-Moak), and Yerington).

In addition to confirming the presence of species of mosquitoes associated with the spread of WNV, surveillance efforts in 2012 increased program capacity and resulted in strengthened partnerships with tribes and local, county, and state entities. These efforts also provided improved data to inform control and prevention strategies, as well as opportunities to expand surveillance and prevention efforts in 2013. Vector-borne diseases, such as WNV, are expected to increase in coming years due to climate change and other factors. Partnerships and expanding capacity will be an essential focus of our program to better ensure the success of control and prevention efforts.



Figure 1. IHS staff members setting up CO₂ traps in an urban location near the University of Nevada Reno.

CDR Kelli D. Stamper
 District Environmental Health Officer
 US PHS-Indian Health Service
 Office of Environmental Health & Engineering
 Division of Environmental Health Services

Source Reduction and Plan Review in Washoe County

By Jeff Jeppson

Source Reduction - A major mosquito source in Lemmon Valley was remedied in 2012. In 2010 a large nonfunctional depression between two sewage treatment ponds at the Lemmon Valley Wastewater Facility flooded creating a major mosquito source (figure 1). To complicate matters the access roads to the site were heavily vegetated with perennial pepperweed (tall whitetop) making ground treatment difficult and with high voltage power lines overhead aerial treatment was impossible. The Washoe County Health District Vector-Borne Diseases Program contacted Washoe County Water Resources Department and asked if the depression could be filled and if a management plan could be put in place for the whitetop. Water Resources assisted by bringing in equipment to herbicide and clear the White top enabling VBDP staff to effectively treat the source. Due to the large size of the depression a phased plan to bring in fill material was put in place to permanently mitigate the mosquito source. Fill work began in the fall of 2010 and continued over the next two years and was completed in the fall of 2012. Whitetop controls at the site are ongoing.

Plan Review – As part of the approval process for new construction the VBDP reviews building plans. Planned features designed in a way that could cause mosquito issues, may require revisions by the VBDP.



Figure 2. Type 3-R catch basin design with Xeripave® insert and overflow device.



Figure 1. Large source reduction project at the Lemmon Valley sewage treatment facility before (A), during (B) and after completion (C).

One of the more difficult features to mitigate is a storm drain. Over the past several years the VBDP has worked with Xeripave® to develop a device to reduce the mosquito issues associated with storm drains. This has resulted in the Xeripave Insert (figure 2), a device that helps prevent mosquitoes from accessing the standing water within the drain. The insert has the added benefit of catching trash and debris before entering the storm drain system helping to keep the Truckee River clean.

Jeff Jeppson
Vector-Borne Disease Specialist
Washoe County Health District Vector-Borne
Diseases Program

Inspiring Innovation

By Will P. Lumpkin

Tackling a diverse array of potential mosquito sources is a continually evolving process for mosquito-control agencies. Mosquito sources range from large wetlands and agricultural regions to small sources in urban neighborhoods, requiring surveillance and control planning that is often unique to the municipality and control agency's region. Urbanization and the reduction of agricultural lands may not eliminate mosquito sources but merely change the nature of both the mosquito sources and the community of mosquito species.

On the smaller side of mosquito sources in urban areas are storm drain catch basins. The typical storm drain design includes a sump below the outlet pipe that is designed to hold water, garbage and sediment in order to minimize their impacts downstream. Unfortunately these sources of standing water have the potential to produce large numbers of mosquitoes in close proximity to homes and businesses. The below-ground atmosphere provided in storm drains and their associated drain pipes provide a stable microclimate for larval and adult mosquitoes, often supporting populations when the outside climate conditions are unsuitable such as early spring and late fall.

The Washoe County Health District Vector-Borne Diseases Program maintains an active storm drain catch basin control program treating up to 8,000 catch basins per season. Currently about 15,000 known basins are mapped using a geographic information database. Program staff members utilize mobile GIS tools to collect data on surveillance, basin types and treatments in the field, adding valuable data to the existing database. Maps of up to 500 catch basins are provided on hand-held mobile devices allowing staff to check off treated catch basins and locate new ones.

One of the main challenges of treating storm drains is the time involved in the process of driving from intersection to intersection, vehicle parking, basin surveillance and treatment



Figure 1. Bicycles purchased for the storm drain control program. Colors represent two different sizes.

and finally, recording data. This cumbersome process has traditionally encouraged some staff members to navigate treatment maps on foot. Unfortunately, very little time is saved in walking entire treatment areas.

Over the past five years staff members have occasionally used personal bicycles while treating storm drains, making the effort less monotonous and resulting in greater efficiency. Most recently, McCain Smith, a nursing student at the University of Nevada Reno, covered considerable treatment area on bicycle during the 2012 season. These actions inspired the program management to research the potential role of bicycles for storm drain treatments as they are widely utilized by police departments in urban



Figure 2. Hand-held mobile GIS data collection device secured to the bicycle handlebars.

areas for their convenience and simplicity.

For the 2013 season the Vector-Borne Diseases Program has purchased two bicycles (figure 1) as part of the catch basin mosquito control program. Both are outfitted with luggage racks and packs for storing mosquito larvicide products and separate compartments for personal items such as food and water. Additionally, each bike is fitted with a fixed-mounted mobile GIS unit (figure 2) for field data collection and GPS tracking of catch basin points. The bicycles will allow program staff to navigate storm drain treatment areas more efficiently than on foot and without the added logistical hazards associated with continuously starting and stopping a motorized vehicle in traffic.

Will P. Lumpkin
 Vector-Borne Disease Specialist
 Washoe County Health District Vector-Borne
 Diseases Program

Animal Disease and Food Safety Laboratory Program Update

By Anette Rink

Sample submissions started on May 5, 2012 with mosquito pools from Washoe County and ended on November 8, 2012 with submissions from Clark County. *Culex tarsalis* remains the most abundant vector, constituting 42% of the currently submitted pools, followed by *Aedes dorsalis* with and *Culiseta inornata* pools at 15% each. This is quite a significant shift from last year and is probably due to the very different climatic conditions between 2011 and 2012.

Table 1. ADL Program Update: Arbovirus activity summary for the years 2008 through 2012.

County	2008	2009	2010	2011	2012
	MP/Bird/Equine	MP/Bird/Equine	MP/Bird/Equine	MP/Bird/Equine	MP/Bird/Equine
Carson City	21/2/2	0/2/0	61	51/2/0	18/0/1
Churchill	140	141	175/6/0	194/3/0	160/1/2
Clark	613/9/3	949/8/3	918/4/0	659/2/0	453/5/1
Douglas	118	113/2/1	155	206	143/2/1
Elko	148/23/0	234/5/0	361	85	29/0/1
Esmeralda	62	28	9	0	0
Eureka	56	44	50	14	5/0/1
Humboldt	176	104	145	176	31
Lander	217	202	261	39	22
Lincoln	135	26	232	138	29
Lyon	300/3/1	111/3/0	102	65/1/0	24
Mineral	38	55	89	34	25
Nye	163	159	254	240	2
Pershing	122	137	79	39	36/1/0
Storey	24	3	10	11	8
Washoe	506/7/1	213/8/1	396/3/0	412/3/0	547/9/2
White Pine	68	39	206	36	7
Total (MP)	2,789	2,558	3,503	2,392	1,539

Equine submissions were received from Carson City, Churchill, Clark, Elko, Eureka and Washoe Counties. IgM positive equines were detected in Churchill (1), Clark (1) and Washoe (1) Counties. No submissions from new world camelids or reports of CNS disease in Llamas and Alpacas were received. Submissions from the public have declined significantly over the last five years. Nineteen birds/swabs were received at the ADL and were identified as to species. All swabs were negative for arboviruses.

A total of 1,539 mosquito pools (MPs) were submitted in 2012 by Carson City (18 MPs), Churchill (160 MPs), Clark (453 MPs), Douglas (143 MPs), Elko (29 MPs), Eureka (5 MPs), Humboldt (31 MPs), Lander (22 MPs), Lincoln (29 MPs), Lyon (24 MPs), Mineral (25 MPs), Nye (2 MPs), Pershing (36 MPs), Storey (8 MPs), Washoe (547 MPs) and White Pine (7 MPs) Counties. Positive pools were detected in Churchill (1 MP) and Clark (9 MPs) Counties. Positive equines were detected in Churchill (1), Clark (1) and Washoe (1) Counties. All horses were clinical at the time of submission.

Dr. Anette Rink, DVM, PhD
Acting State Veterinarian

Nevada Department of Agriculture
Animal Disease and Food Safety Laboratory

Southern Nevada Health District West Nile Virus Surveillance Report

By Vivek Raman

In 2012, West Nile Virus demonstrated its persistence in Clark County with 8 human cases (one death), a horse and nine mosquito pools (totaling 72 mosquitoes) testing positive for the virus.

Historically, the Southern Nevada Health District ceases arbovirus surveillance in mid October as WNV infections in human and mosquitoes are most prevalent from June through September. However in November 2012, mosquitoes trapped by the Department of Agriculture in Clark County tested positive for WNV and a human case with a November onset was reported to the SNHD. Observation of WNV in-

fection this late in the year may indicate an emerging trend in the overwintering ecology of WNV. Prolonged periods with temperatures $<0^{\circ}\text{C}$ are uncommon in Clark County and may result in intermittent host-seeking activity throughout the off-season, particularly during warmer than usual winters. This may account for low-level transmission and infection of the resident avian population.

The SNHD will resume WNV mosquito surveillance throughout Clark County in June 2013. Despite not having responsibility for mosquito control in Clark County, SNHD staff do targeted spot treatments of small breeding sites and notifies jurisdictional counterparts to remediate the areas.

Vivek Raman, MPH, REHS
Environmental Health Supervisor - Vector Control
Southern Nevada Health District

News from Douglas County Mosquito Abatement District

By Krista Jenkins

In July we start the construction on our new building. This building will house our trucks and trailers, have a small conference room and the beginnings of a small lab. We are also constructing an employee locker room. We currently have one full-time employee and six seasonal employees to take care of the entire District including parts of Topaz Lake and Lake Tahoe, which are not in the District but are being taken care of with an interlocal agreement with Douglas County. Keeping busy is never a problem for our staff.

There is new construction happening again in the valley, so keeping involved with the planning is of the utmost importance. Being able to be a part of development from a standpoint of mosquito abatement is a new direction for the District. We have been working for three years to develop this working relationship and the County is finally listening.

The District also sent out a brochure that was developed in house and was sent to over 14,000 homes within the District. This brochure described not only the District policies, but also explained what

is expected of the homeowners. It has been a goal of the District to explain just what their role is in fighting the bite. This campaign has created a little extra work, but the education has been worth it.

We continue to be very proactive in the fight against our enemies. We have more water to deal with than last year, so off we go into the standing waters of Carson Valley!

Krista Jenkins

District Manager

Douglas County Mosquito Abatement District

Voice: 775-782-4642

Churchill County Mosquito, Vector and Weed Control District Program Update 2013

By Nancy Upham

Each year is a different water year for Churchill County Mosquito, Vector and Weed Control District. Staff at the District generally begins to larvicide source areas north of town in the late March or early April. These sources are desert seep areas that extend from Hazen into Fallon and the Carson Sink area. In mid-April to May, the irrigation season begins and although the water percolates quickly, standing water begins to be a problem in both pastures and drains. Depending on the weather, the early spring sources and early irrigations create the County's first adult mosquito problems.

Due to being short-staffed in 2013 and the option of using new larvicide formulations, the District shifted from utilizing liquid BTI, liquid Altosid and adulticide applications to a more custom and long-term approach to source areas utilizing more granular product applications. The desert areas tend to be alkali flats with surrounding vegetation growth potentially thick enough to be matting; although, one can see the larvae in the water along the vegetated perimeter areas. The application of granular material, with both short and long term efficacy, seemed to work significantly better than in years passed.



Figure 1. Quad runners equipped with Herd seed spreaders and 12 or 25 gallon liquid spray tanks.

The District equipped quad runners (figure 1) with both Herd seed spreaders and 12 or 25 gallon liquid spray tanks for these applications. Although the costs of the extended residual larvicides are significantly greater than that of single brood larvicide applications, the overall results have paid off with respect to staffing requirements thus far into the 2013 season.

In summary, every season brings Churchill County residents different water levels and mosquito problems. This year, residents have been allocated with a 75% water year with the irrigation district. This shortage of water has and will impact residents and the District for the rest of the irrigation season. However, historically lesser water years have not had the presumed lesser or minimal mosquito-borne virus concerns. The District will continue to treat and monitor larval and adult mosquito populations however the use of different larvicide formulations with both short and long term residual activity has been a successful change in lessening early spring and summer mosquito problems.

Nancy Upham

District Manager

Churchill County Mosquito, Vector and Weed
Control District



Second Mosquito Abatement Spray Thursday

Posted: Jun 11, 2013 4:27 PM PDT

Updated: Jun 12, 2013 8:23 AM PDT

The Washoe County Health District is doing its second seasonal aerial mosquito abatement application on Thursday morning.

The applications will start at 6am and will continue throughout the morning in Stead, Kiley Ranch, Wingfield Springs, Rosewood Lake wetlands, South Meadows, Bella Vista and Damonte Ranch.

The aerial application will be conducted by helicopter under the direction of the Washoe County Health District (WCHD) Vector Borne Disease Program. Using an insect growth regulator, the application will prevent the emergence of biting adult mosquitoes.

Area residents are reminded to take the following precautions during the spring and summer months to prevent an increase in the mosquito population in and around their homes:

- Clear the yard area of any free-standing water that may become a mosquito breeding-ground
- Wear long sleeves and long pants in mosquito prone areas
- Use mosquito repellent and follow label precautions
- Repair any window screens that provide entry for mosquitoes
- Vaccinate horses for Western Equine Encephalitis (WEE)
- Vaccinate horses for West Nile Virus (WNV)
- Report night-time mosquito activity to the District Health Department at 328-2434

For more information, please visit the WCHD web site at www.washoecounty.us/health or the Centers for Disease Control and Prevention at www.CDC.gov.

Foxreno.com

Posted: 10:55 a.m. Friday, June 14, 2013

RENO -- Local authorities are trying to make sure mosquitoes don't turn into a big health problem for the community by attacking them head on.

The Washoe County Health District is helping keep us safe. Aerial mosquito larvicide treatments are taking off in our community. A helicopter crew spent yesterday morning flying over wetlands, spraying pesticide across the Truckee Meadows to prevent mosquitoes from emerging as adults. Program coordinator for the Vector-borne Disease Control Program Jim Shaffer says killing immature mosquitoes before they grow into adults is critical.

“Diseases that mosquitoes transmit, one of them is West Nile virus, a very serious disease,” said Shaffer. “And there’s several others as well too. And the other factor is mosquitoes that bother people.”

One way the vector control program detects if a virus is present in our area is by collecting and testing blood from sentinel chicken flocks in the Truckee Meadows.

“If the mosquitoes bite the chickens and the chickens have the West Nile virus, that lets us know the West Nile virus is present,” said Phillip Ulibarri with the Washoe County Health District. “And if so, we need to kick off our abatement activities.”

About 900 acres were covered across our region yesterday and I went along for a ride. Shaffer tell us pastures, playas and wetlands are targets because surveys show the presence of mosquito larvae here. He also says the product used to kill them is very safe.

“It does go ahead and not affect wildlife, birds, and it doesn’t affect people,” said Shaffer. “The reason why the health district uses it or purchases it is because it’s a safe product.”

Shaffer says this treatment usually begins in May and goes through September.

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Truckee Meadows cleanup nets 103 tons of waste

May 13, 2013 | 0 Comments

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Keep Truckee Meadows Beautiful's annual community cleanup took place on Saturday morning at sites around Washoe County. / Zachary F. Volkert/RGJ

Written by **Zachary F. Volkert**

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- 1 Major developments to be announced today in Fernley killings
- 2 Whittemore trial postponed until later today after new evidence discovered
- 3 Man arrested in connection to case of 4 Fernley deaths, additional I-80 exit death
- 4 Sparks man allegedly fires several shots from his yard, threatens police with a gun
- 5 Fishing report for May 16

Chemane Trimble can't believe the amount of garbage that people just throw out in the open.

"Beds, carpets — there's a Reno Gazette-Journal machine that I think someone gutted and threw out here," Trimble said. "A Ski-Doo. And the tires — just dozens of them."

Keep Truckee Meadows Beautiful broke its previous records this year with more than 700 volunteers and 103.5 tons of waste collected at its annual Great Community Cleanup — from along the Truckee River to the hills north of Reno.

Tires were the "standout" item this year, the group said in a news release. More than 500 were collected during the event. Firestone, Howard's Chevron and Tires Plus will recycle them.

"Tires are one of the saddest items to see dumped because they only cost \$2 to recycle, but by the time we organize a cleanup and haul them out, the cost is 20 times that amount," Christi Cakiroglu, the group's executive director, said in a statement. "People think they're saving a couple of bucks, but the cost to the community is immense, and they end up paying far more in other ways."

Trimble, who owns Signature Landscapes, headed the team that cleaned up Lemmon Valley and assembled about 50 people. In three-and-a-half hours, they filled five dumpsters with various waste strewn around the area. The company donated \$5,000 in an attempt to get other business to match it, ending up with \$18,000 in donations.

"What's so great about Keeping Truckee Meadows Beautiful," said Steve Fine, the marketing director for Signature Landscapes, "is that 92 percent of donations go directly back into the program."

Fundraising power combined with the heavy blows to polluted areas have made Keeping Truckee Meadows Beautiful quite a success — this year saw an increase of more than 100 volunteers and 20 tons of trash. Along with the Illegal Dumping Task Force, the event first began in 2006 in order to combat the problem of illegal dumping. By 2009, their efforts managed to pass an Assembly bill making it easier to prosecute illegal dumpers.

A survey done by UNR's Resource Economics Department in 2009 found that a vast majority of Northern Nevadans are concerned about illegal dumping and would be willing to report it. The hotline to report illegal dumping is 775-329-DUMP.

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Fellow Washoe Expressers:

On Saturday, May 18, Kim Tran Franchi participated in the District 39 Toastmasters Spring Conference Table Topics competition in Stockton CA going up against the champions from the other seven divisions making up District 39. The table topic given to all of the contestants was “*I finally figured it out...*” Kim took the topic and gave a riveting and emotional account of her father finally figuring out that their family had to leave their home in Vietnam just hours before the fall of Saigon in the final days of the Vietnam War. Good thing too, else Kim might not have been there Saturday to be announced as 1st runner up. Okay, that may be second place, but that’s second place out of the entire District representing over 150 toastmasters clubs. And we all know that when it comes to table topics Kim seldom has to play second fiddle to anyone. Congratulations Kim on representing our club, area, and division B so well and with such poise at the District 39 table topics contest last Saturday. We’re very proud of your accomplishment.

Mike Sullens
VP of Public Relations





**WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION**



Public Health
Prevent. Promote. Protect.

Date: June 17, 2013
To: District Board of Health
From: Charlene Albee, Acting Division Director *CA*
Air Quality Management
Re: Monthly Report for Air Quality Management
Agenda Item:

The enclosed Air Quality Management Division Report is for the month of May 2013 and includes the following sections:

Air Quality
Monitoring Activity
Planning Activity
Permitting Activity
Compliance/Inspection Activity
Enforcement Activity



Director's Report

MAY 2013

Director's Report

With the appointment of Kevin Dick as the Interim Health Officer, the Air Quality Management Division entered into a period of transition in the month of May with the Supervisors stepping up to the role of Acting Division Director. Daniel Inouye took the first monthly shift in May and will also serve in July and September. I will serve as Acting Director in June, August, and October. All of the Air Quality staff members have been very supportive in providing assistance where ever needed to keep the Division on track in Kevin's absence. Both Daniel and I will be attending the Division Director's meetings and dividing up duties as they apply to either the Planning/Monitoring or Permitting/Enforcement Branches.

I attended the monthly Economic Development (ED) Action Team meeting which focused on the County's stewardship role in participation with the IBM Smarter Cities recommendations. The County Commissioners have given direction to staff to develop data elements that can be used as economic indicators to be shared with the other agencies including the Economic Development Authority of Western Nevada (EDAWN) and the Truckee Meadows Regional Planning Agency. The ED Team has produced a preliminary set of indicators that can be used to provide information to a central data repository and updated on a regular basis. The indicators include but are not limited to building permits, both Air Quality and Environmental Health permits, median home prices and sales, and GIS maps just to name a few. The plan is to develop a format for each of the County Departments that maintain the indicators to provide monthly or quarterly data to the public.

AIR QUALITY COMPARISON FOR MAY

Air Quality Index Range		# OF DAYS MAY 2013	# OF DAYS MAY 2012
GOOD	0 to 50	19	12
MODERATE	51 to 100	12	19
UNHEALTHY FOR SENSITIVE GROUPS	101 to 150	0	0
UNHEALTHY	151 to 200	0	0
VERY UNHEALTHY	201 to 300	0	0
TOTAL		31	31

Air Quality Management Division

Construction is continuing at the Sparks Data Center located east of Sparks in the Truckee Canyon. Unique Infrastructure Group (UIG) has completed the necessary permitting, including the air quality increment modeling analysis, to begin construction of the public water system for the development. The Mills Project has begun construction of Phase II of the project which will include the next computer server buildings and ancillary equipment. Since the project is visible from Interstate 80 in both directions, dust control has been a major concern for public safety. I am proud to report that dust control efforts on the project have been exemplary. Even during the recent high wind events, there have not been any documented dust impacts on the highway.

Charlene Albee, Acting Division Director

HIGHEST AQI NUMBER BY POLLUTANT

Air Quality

POLLUTANT	MAY 2013	YTD for 2013	MAY 2012	Highest for 2012
CARBON MONOXIDE (CO)	9	24	14	29
OZONE 8 hour (O3)	71	71	87	104
PARTICULATES (PM_{2.5})	47	112	39	105
PARTICULATES (PM₁₀)	47	82	44	74

For the month of May 2013, the highest Air Quality Index (AQI) value reported was seventy-one (71) for Ozone. There were no exceedances of Carbon Monoxide, PM2.5 or PM10. There were nineteen (19) days the air quality was in the good range, and twelve (12) days the air quality was in the moderate range.

Planning & Monitoring Activity

Bike Month:

The AQMD promoted biking during the month of May by way of its Keep it Clean, Rack'Em Up outreach campaign. Rack'Em Up supports bicycle advocacy through outreach and special events. The Washoe County District Board of Health, Regional Transportation Commission, City of Reno, City of Sparks, and Washoe County Board of County Commissioners all adopted proclamations supporting biking as a healthy alternative to driving a car.

May 13 began Bike to Work, School, and Fun Week which concluded with Bike to Work Day on Friday, May 17. Students were encouraged to ride their bikes to school and schools competed for the: 1) fullest bike racks, and 2) best decorated bike rack. The winning schools for the fullest bike rack were Whitehead Elementary, Westergard Elementary, and Dunn Elementary. Cold Springs Middle School, Incline Elementary, and Mendive Middle School were recognized as having the best decorated bike racks.

Over 600 riders registered for Bike to Work Week and logged nearly 6,000 miles. This event introduced biking to many participants as a healthy commuting option. You can learn more about bicycling safety tips, bicycling facts, and finding the best biking routes on the Rack'Em Up page at www.ourcleanair.com.

Residential Wood Use Survey:

Woodstoves, pellet stoves, fireplaces are a significant source of wintertime particulate matter (PM2.5 and PM10) and carbon monoxide emissions. This survey is conducted every three years to identify trends in residential wood burning, develop emission inventories, gauge awareness of the AQMD's outreach programs, and measure effectiveness of the Health District's Emergency Episode Plan. Below are several highlights of the survey that was completed for the 2012-13 wood burning season:

- In 2012-13, about 88% of respondents who had a wood burning device had heard of the Green-Yellow-Red Burn Code Program, and 39% had heard of the Keep It Clean, Know the Code Program. Only 10% had not heard of either program.
- Among those who used a wood burning device and were aware of either program, 74% reduced or stopped their wood burning during yellow or red days, down from 86% in 2009-10 and similar to 75% in 2007-08.
- About 28% of fireplace users and 36% of wood stove users indicated that they would be at least somewhat likely to replace or exchange their current wood burning device for a cleaner device if an incentive to do so were to become available.

The complete survey will be available on the AQMD website at www.ourcleanair.com in July.

*Dan Inouye, Branch Chief
Planning and Monitoring*

Permitting Activity

TYPE OF PERMIT	2013		2012	
	MAY	YTD	MAY	ANNUAL TOTAL
Renewal of Existing Air Permits	158	602	156	1339
New Authorities to Construct	4	41	3	88
Dust Control Permits	9 (31 acres)	46 (445 acres)	10 (145 acres)	105 (1420 acres)

Wood Stove Certificates	39	118	21	329
WS Dealers Affidavit of Sale	6 (3 replacements)	41 (27 replacements)	3 (1 replacements)	134 (83 replacements)
WS Notice of Exemptions	741 (8 stoves removed)	2995 (32 stoves removed)	786 (10 stoves removed)	7346 (83 stoves removed)

<i>Combined Total for both: Asbestos Assessments and Asbestos Demo and Removal (NESHAP)</i>	112	468	120	1148
Asbestos Assessments	85	366	-	-
Asbestos Demo and Removal (NESHAP)	27	102	-	-

Compliance &
Inspection Activity

Staff reviewed twenty-one (21) sets of plans submitted to the Reno, Sparks or Washoe County Building Departments to assure the activities complied with Air Quality requirements.

Staff conducted fifty-nine (59) stationary source renewal inspections and fifty-five (55) gas station inspections in May 2013. Staff also conducted inspections on asbestos removal and construction/dust projects.

Permitting & Enforcement

The submittal of applications for new authority to construct permits typically slows down at the beginning of summer and this year the trend has continued. Applications are submitted in the spring to allow for processing times so that construction can start in the early summer when the weather is more accommodating. With the reduction in applications, the Permitting Staff has been able to catch up and will now start focusing on existing facilities that may be unaware of the need to obtain an air quality permit to operate. Regularly surveying the existing businesses in the area helps to maintain our high level of compliance with the District and Federal air quality regulations.

On the other hand, the Enforcement Staff is now seeing the increase in construction activities across the region. The Washoe County School District will be completing classes which mark the beginning of their construction season. At the present time, there are active asbestos abatement projects at 13 of the district facilities with more notifications expected.

*Charlene Albee, Branch Chief
Permitting & Enforcement*

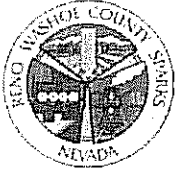
Enforcement Activity

COMPLAINTS	2013*		2012		
	MAY	YTD	MAY	YTD	Annual Total
Asbestos	3	9	2	9	18
Burning	0	3	0	3	8
Construction Dust	4	8	7	17	30
Dust Control Permit	1	6	0	4	7
General Dust	8	23	5	19	46
Diesel Idling	0	1	0	1	8
Odor	2	8	1	2	16
Spray Painting	4	5	0	1	5
Permit to Operate	0	9	5	21	55
Woodstove	0	8	4	13	16
TOTAL	22	80	24	90	209
NOV'S	MAY	YTD	MAY	YTD	Annual Total
Warnings	3	11	5	24	46
Citations	2	12	8	16	40
TOTAL	5	23	13	40	86

* Discrepancies in totals between monthly reports can occur because of data entry delays.

Notices of Violation (NOVs):

There were five (5) Notice of Violations (NOV's) issued in the month of May, 2013. There were three (3) NOV Warnings and two (2) NOV Citations.



Washoe County Health District



Public Health
Prevent. Promote. Protect.

TO: District Board of Health Members

FROM: Kevin Dick
Interim District Health Officer

DATE: June 27, 2013

SUBJECT: June 2013 Interim District Health Officer Report

REMSA / EMS

I continue to participate with Dr. Todd in the EMS workgroup meetings. I met separately with the City and County Managers and legal counsel on June 3rd to discuss EMS. Following the direction from the concurrent meeting held on June 10th for the EMS working group to proceed with negotiations on changes to the REMSA franchise agreement over a 120 day period, I met with the Sparks City Manager, with the REMSA President / CEO, and with the DBOH Chairman to discuss the process moving forward to make changes to the agreement. Work has commenced to draft language to incorporate in the franchise agreement to include recommendations from the TriData report where agreement has been achieved. Workgroup and subgroup meetings continue to address data, medical direction and operational aspects of EMS, emergency medical dispatch, and oversight. Additional information is contained in the EMS / REMSA Agenda item.

Hepatitis A Outbreak

The Health District worked with CDC, other states, the State Health Division, and local health departments to respond to the multi-state Hepatitis A outbreak which was announced to the community through press releases and media interviews conducted on May 31st. I was directly involved in the management and oversight of the outbreak response during the initial week of the event, and transferred these duties to Dr. Todd when he returned from leave on June 7th. Staff did an exceptional job responding to the event, particularly through the first weekend and week when their services were in heavy demand following the alerts to the public on May 31st. Additional information is contained in the EPHP monthly report.

Fundamental Review

Ms. Stickney and I further discussed the fundamental review project with NACCHO representatives to inform their development of a conceptual scope for the review. This conceptual scope is provided to the Board as an agenda item for discussion during the June meeting.

Administrative Secretary Position

I resumed the recruitment for the Administrative Secretary position which was initiated by Dr. Iser. The contract with the Nevada Public Health Foundation for Ms. O'Neill to provide administrative support to the DBOH and the Health Officer ends at the end of June. Finalist interviews were conducted on May 31st and Mr. Bill Flores accepted the position and began work on June 11th. This allowed for him and Ms. O'Neill to be able to work together in order to orient him and transition responsibilities. My sincere thanks and appreciation to Ms. O'Neill for all of the support she provided to the Board, the Health Officer, and the Health District during her time here.

County Management

Mr. John Slaughter will be Acting Assistant County Manager when Mr. Berkich becomes Interim County Manager upon Ms. Simon's retirement. Mr. Slaughter will represent the County on the EMS working group and will also be my point of contact for coordination with the County on Health District issues.

Legislative Session

The legislative session has been completed. The Health District remained engaged to provide subject matter expertise throughout the session. Of particular importance was legislation affecting food establishments, vehicle emissions testing, school administration of epinephrine and collection of height and weight data, and distribution and disposal of hypodermic devices. A final legislative summary report is attached.

Permit Software Project

I continue to participate in the Leadership Team for the regional business licensing and permitting software project. Accela Automation has been selected as the top ranking vendor following the RFP process and we are currently working on negotiating pricing, cost allocations across the participating jurisdictions, and potential funding mechanisms.

Health District Fees

Mr. Sack and I have met with representatives from Reno, Sparks, and Washoe County to discuss the collection of EHS fees associated with land development through community development and planning programs in these jurisdictions. The discussions with them have resulted in the identification of some reviews that they conduct that do not involve the Health District and for which fees for the Health District should not be collected. The discussions have also identified some reviews which the Health District should be in the workflow for and for which the Health District fees should be collected.

On July 16th the Health District will provide a presentation and participate in discussion at the City of Reno Building Enterprise Funds Advisory Committee (BEFAC) meeting for development, business fee, and process review. This is one of ten meetings that the BEFAC plans to convene with a variety of agencies and organizations as they conduct their review.

FEMA Developing and Sustaining Regional Collaboration Course

Dr. Todd and I participated in this training at the REOC offered by the Training for Regional Collaboration Program of the International Association of Fire Chiefs, with funding from FEMA on May 30th. The course explored frameworks for collaboration with other agencies and partners for emergency response. Representatives from Fire, Law Enforcement, Emergency Planning, REMSA, and other agencies and organizations were in attendance.

Cross Divisional Initiatives

Employee Engagement – The Human Resources Department conducted an employee engagement survey of the Health District staff as part of the transition of the District to a new electronic performance review process and form using the County SAP system. The survey was completed in early April and is attached. HR advises to disregard the response to Question 10 due to some misunderstanding of the intent of the question. The survey results will be discussed with staff at the July 2 General Staff Meeting.

Program Metrics and Reporting – I am working with the Division Directors for them to identify appropriate program metrics to track and include in their reports to DBOH. This reporting should provide the Board with additional information regarding their delivery of services and work performed, and should also assist with program management and review.

Branding / Style Guide – The Division Directors are working with me to compile business cards, letterhead, etc. used across the Divisions and Programs of the Health District, to agree upon common layout, logos, etc. This will result in a style guide for the Health District to present a common branding and design in our correspondence, publications, and business activities.

Outreach and Marketing - I'm working with the Division Directors and Mr. Ulibarri to have staff engage with the PIO early in their plans for marketing, outreach, advertising, and publication development so that he is aware of and can coordinate these activities, identify appropriate opportunities for media engagement, assure consistency of branding, and leverage media buy dollars.

Other Events and Activities

I provided opening remarks for the Private POD Program presented by the Health District on June 13th.

I attended the REMSA Board meeting on June 21st.

I attended the Summit on County Health Rankings on June 21st. The event was organized by the Nevada Public Health Foundation and the State Health Division.

Mr. Kutz is representing me and the Health District at a day-long event organized by the State Health Division to discuss a State Public Health System Assessment on June 27th.

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<http://www.washoecounty.us/health>

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

I will be traveling to Dallas to attend the annual conference of the National Association of City and County Health Officers, July 9-12.

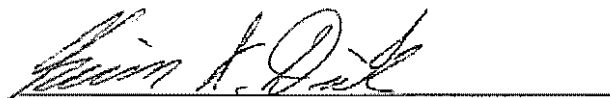
Health District Media Contacts and Outreach

Health District Media Contacts: May 10 - June 18, 2013

<u>DATE</u>	<u>MEDIA</u>	<u>REPORTER</u>	<u>STORY</u>
6/13/2013	KOLO-CH8 ABC - Reno	Rebecca Kitchen	Mosquito Abatement - Shaffer/Ulibarri
6/13/2013	FOX News CH 21 - Reno	Jaime Hayden	Mosquito Abatement - Shaffer/Ulibarri
6/12/2013	UNIVISION	Yeraldin Deavila	Emergency Contraception - Howell
6/7/2013	UNIVISION	Yeraldin Deavila	Heat Stroke Prevention - Ulibarri
6/7/2013	UNIVISION	Yeraldin Deavila	Hep A - Ulibarri
6/6/2013	KUNR FM Radio - NPR Reno	Bill Stone	Hep A - Ulibarri
6/4/2013	Reno Gazette - Journal	Steve Falcone	Hep A - Ulibarri
6/3/2013	KOH AM Radio ABC-Reno	Ross Mitchell	Hep A - Ulibarri
6/3/2013	KTVN-CH 2 CBS - Reno	Jennifer Burton	Hep A - Ulibarri
5/31/2013	KRNV-CH 4 NBC - Reno	Madison Courtney	Hep A - Dick
5/31/2013	KOLO-CH8 ABC - Reno	Ed Pierce	Hep A - Dick
5/23/2013	KOLO-CH8 ABC - Reno	Rebecca Kitchen	Earthquake Exercise - Ulibarri
5/23/2013	FOX News CH 21 - Reno	Jaime Hayden	Earthquake Exercise - Ulibarri

Press Releases/Media Advisories/Editorials

6/11/2013	Media Distribution List	PIO Ulibarri	Mosquito Abatement Advisory - June Application
6/5/2013	Media Distribution List	PIO Ulibarri	Heat Wave Heat Stroke Prevention
6/5/2013	Media Distribution List	PIO Ulibarri	Hep A Outbreak Expands
5/31/2013	Media Distribution List	PIO Ulibarri	Hep A Outbreak
5/16/2013	Media Distribution List	PIO Ulibarri	Teen Pregnancy Prevention Month
5/15/2013	Media Distribution List	PIO Ulibarri	Mosquito Abatement Advisory - May Application
5/14/2013	Media Distribution List	PIO Ulibarri	Food Policy Council Applications Open



Kevin Dick
Interim District Health Officer

2013 Legislative Activity Report

ATTACHMENT 1

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
ACR 2		Failed; no further action.	Encourages board of county commissioners to make available programs for single-stream recycling. (BDR R-119)		<ul style="list-style-type: none"> • Priority: • Action: Monitor • Testify: • Position: Support • Ordinance: • Policy: • Fiscal Impact: <p>Rec'd Req for Eval on 3/18; emailed to Bob and Joe on 3/18</p>
ACR 3		Passed; to Secretary of State.	Expresses support for the programs, partnerships, and recycling efforts of the America's Schools Program. (BDR R-122)	This is a bill we would support but not put any effort into unless we had to.	<ul style="list-style-type: none"> • Priority: • Action: Monitor • Testify: • Position: Support • Ordinance: • Policy: • Fiscal Impact: <p>Rec'd Req for Eval on 3/18; emailed to Bob and Joe on 3/18 Hearing on 3/26/2013 @ 12:30 pm; Hearing on 4/2 @ 12:30 pm</p>
AJR 9	Assemblywoman Marilyn Kirkpatrick	Failed; no further action.	Proposing to amend the Nevada Constitution to ensure access to affordable health care in an emergency to all persons in this State.	Proposes to amend the Nevada Constitution to ensure access to affordable health care in an emergency to all persons in this State	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: • Position: Neutral • Ordinance: • Policy: • Fiscal Impact:

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
BDR 40-964			Revises provisions relating to the emissions testing of certain consigned vehicles.		<ul style="list-style-type: none"> • Priority: High • Action: Track • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: <p>Request to support from Dan Musgrove on 2/26 – forwarded to Joe, Kevin, and Dan on 2/26 – Kevin responded to Dan on 2/27 that the Health District is not opposed to the language.</p>
AB 3	Judiciary	Fail 4/12/13 Deadline; no further action allowed.	Revises provisions governing the enforcement of the tax on live entertainment. (BDR 41-326)		<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: Comment Only • Ordinance: • Policy: • Fiscal Impact:
AB 4	Government Affairs	Fail 4/12/13 Deadline; no further action allowed.	Revises certain provisions governing public records and legal notices. (BDR 19-259)		<ul style="list-style-type: none"> • Priority: High • Action: Track • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact:

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
AB 28	Not stated	Approved by Governor.	Revises the definition of "sentinel" event for the purpose of provisions relating to the health and safety of patients at certain medical facilities. (BDR 10-311).		<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: Support • Ordinance: No • Policy: No • Fiscal Impact: No (R. Todd) Legislative Alert on 1/20; Dr. Todd made comments; entered on 1/23/13
AB 31	Government Affairs	Approved by Governor.	Revises various provisions relating to public records. (BDR 19-211)		<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: • Ordinance: • Policy: • Fiscal Impact:
AB 44	Judiciary	Approved by Governor.	Requires associations of planned communities to allow the outdoor storage of trash and recycling containers under certain circumstances. (BDR 10-262)		<ul style="list-style-type: none"> • Priority: • Action: Tracking • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: Hearing on 4/10 @ 8:00 am; notified Bob Rec'd Req for Eval on Amendment on 4/16; forwarded to Bob on 4/18

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
AB 65	Government Affairs	Approved by Governor.	Revises various provisions related to open meetings. (BDR 19-603)	<p>The Open Meeting Law requires that meetings of public bodies be open to the public, with limited exceptions set forth specifically in statute. (NRS 241.020) Section 2 of this bill compiles a list of provisions relating to the applicability of and exceptions and exemptions to the Open Meeting Law currently in existing law. Sections 6 and 8 of this bill make conforming changes. Section 2 also adds an exemption to the Open Meeting Law for meetings of a committee or subcommittee of a public body when the committee or subcommittee is engaged solely in activities relating to the acquisition of facts for the public body. Section 3 of this bill prohibits a member of a public body from designating a person to attend a meeting of the public body in the place of the member unless members of the public body are expressly authorized to do so by the constitutional provision, statute, ordinance, resolution or other legal authority that created the public body. Section 3 also requires that any such designation be made in writing, deems any person so designated to be a member of the public body for purposes of determining a quorum at the meeting and entitles such a person to exercise the same powers as the regular members of the public body at the meeting. Any action taken by a public body in violation of the Open Meeting Law is void. (NRS 241.036) Under existing law, the Attorney General is required to investigate and prosecute any violation of the Open Meeting Law. (NRS 241.039) Existing law authorizes the Attorney General or a member of the public to sue a public body: (1) within 60 days after an alleged violation to have an action by the public body declared void; or (2) within 120 days after</p>	<ul style="list-style-type: none"> • Priority: High • Action: Tracking • Testify: • Position: Support • Ordinance: • Policy: • Fiscal Impact: No Fiscal Impact <p>Hearing: 3/13 @ 9:00 AM Hearing: 3/29 @ 10:00 AM</p> <ul style="list-style-type: none"> • Req for Eva on revisions received on 4/12; emailed to DDs on 4/12 • Eileen made comments; if corrective action is taken within 30 days of alleged violation, AG may decide not to commence with prosecution. If any member of the public body is present by means of electronic communication, the public body shall ensure that the public can hear or observe and participate.

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>an alleged violation to require the public body to comply with the Open Meeting Law. (NRS 241.037) Section 4 of this bill provides that if a public body takes certain corrective action within 30 days after an alleged violation, the Attorney General may decide not to commence prosecution of the alleged violation if the Attorney General determines that foregoing prosecution would be in the best interests of the public. Section 4 also extends by 30 days the deadline by which lawsuits to enforce the Open Meeting Law may be filed by the Attorney General in the context of corrective action. Section 4 further provides that any action taken by a public body to correct an alleged violation of the Open Meeting Law is effective prospectively only. With certain exceptions, a public body is required to comply with the Open Meeting Law when a quorum of its members is present to deliberate toward a decision or take action on a matter over which the public body has supervision, control, jurisdiction or advisory power. (NRS 241.015) Section 6 of this bill defines “deliberate” for purposes of this requirement to mean examining, weighing and reflecting on the reasons for or against an action and includes collective discussion and the collective acquisition or the exchange of facts preliminary to the ultimate decision. Section 6 also clarifies that a quorum of members may be present in person or by means of electronic communication. Under the Open Meeting Law, a public body is required, upon request and at no charge, to provide a copy of an agenda for the meeting, any proposed ordinance or regulation to be discussed at the meeting, and other supporting material, with certain exceptions, provided to members of the public</p>	

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				<p>body for an item on the agenda. (NRS 241.020) Section 7 of this bill requires that a public body include on the notice for a meeting: (1) the name and contact information for the person designated by the public body from whom a member of the public may request the supporting material for a meeting; and (2) a list of the locations where the supporting material is available to the public. Section 7 also requires the governing body of a city or county whose population is 40,000 or more (currently Clark, Douglas, Elko, Lyon, Nye and Washoe Counties and the cities of Carson City, Henderson, Las Vegas, North Las Vegas, Reno and Sparks) to post the supporting material to its website not later than the time at which the material is provided to the members of the public body. Section 7 also authorizes such a public body to provide the supporting material via a link to the posting on its website to a person who has requested to receive the material by electronic mail if the person so agrees. ☐</p>	
AB 69	Assemblyman Elliot Anderson; Senator Ruben Kihuen	Approved by Governor; effective 10/01/13.	Requires a crematory for human remains to be located in a certain area. (BDR 40-25)		<ul style="list-style-type: none"> • Position: Tracking <p>Legislative Alert on 1/18; Kevin said we are neutral; entered “No Interest” on 1/23/13</p>
AB 109	Primary Sponsor(s): Assemblyman David Bobzien Assemblyman Elliot Anderson Assemblywoman Marilyn Kirkpatrick Assemblyman	Approved by Governor.	Revises the qualifications and training required for certain persons who operate or are employed by a child care facility.	This bill covers requirements outside of our jurisdiction. We have no issues either way.	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: Comment Only • Ordinance: Uncertain • Policy: Uncertain • Fiscal Impact: • Rec’d Request for

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
	Andy Eisen Senator Moises Denis Senator Debbie Smith Co-Sponsor(s): Assemblywoman Olivia Diaz				Comments on 2/14; forwarded to Bob and Joe on 2/14; <ul style="list-style-type: none"> rec'd Bob's Comments 2/20; Input on 2/20
AB 122	Assemblyman Munford	Pursuant to Joint Standing Rule No. 14.3.1, no further action allowed	Imposes a fee on sales by fast-food businesses of certain items of prepared food.		<ul style="list-style-type: none"> Priority: Action: Monitor Testify: Position: Ordinance: Policy: Fiscal Impact:
AB 126	Assemblywoman Lucy Flores Co-Sponsor(s): Assemblyman Paul Aizley Assemblyman David Bobzien Assemblyman Andy Eisen Assemblyman James Healey Senator Justin Jones Senator Joyce Woodhouse	Vetoed by Governor.	Requires the disclosure of certain nutritional information in certain chain restaurants. Bill requires food facilities that are a chain of 10 or more nationally to post certain nutritional facts for food served or sold in their facility. They would have to follow the same federal requirements that chains of 20 or more would have to follow. In addition it requires Health jurisdictions to enforce the federal requirements on all facilities that are chains greater than 10 nationally.	Under federal law, a restaurant or similar retail food establishment that: (1) is part of a chain with 20 or more locations doing business under the same name and offering for sale substantially the same menu items; or (2) elects to be subject to the disclosure requirements, is required to disclose certain nutritional information about the menu items offered for sale by the restaurant or establishment. (21 U.S.C. §343(q)(5)(H)) Section 1 of this bill requires the owner or operator of any restaurant or similar retail food establishment that is part of a chain with 10 or more locations doing business within this State to disclose the same nutritional information that federal law requires a chain with 20 or more locations to disclose. Section 2 of this bill provides a penalty for the owner or operator of any restaurant or similar retail food establishment who fails to make the	<ul style="list-style-type: none"> Priority: High Action: Track Testify: Yes (Sack, Iser, McNinch, Macaluso) Position: Comment Only – CCHS Supports Ordinance: Uncertain Policy: Yes Fiscal Impact: Yes (B. Sack) Legislative Alert on 2/15; Forwarded to Bob and Joe; comments input Hearing on AB 126 on

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>required disclosure of nutritional information.</p> <p>It is very difficult to determine the full impacts of this bill on our agency because the federal regulations that we would have to enforce are not in a finalized form yet. We are estimating it will take one to two additional Environmentalists to implement and enforce this law on an ongoing basis. It will increase inspection times and create a new area of complaints that we will have to investigate.</p> <p>We estimate that we will have to add two additional Environmentalists at a cost of ~\$200,000 in order to enforce the proposed law. This bill gives us oversight of nutritional labeling in chain facilities that are regulated under Federal Law and also apply Federal Law to a group of facilities that are not regulated under Federal Law.</p>	<p>3/6/2013 @ 1:30 PM, Rm 3138</p> <p>Hearing on 4/10 at 1:30 PM</p> <ul style="list-style-type: none"> Rec'd Req for Eval as Amended on 4/16; emailed to Bob on 4/18
AB 137	Assembly Committee on Education	<p>2013 No further action allowed</p> <p>(Vetoed by Governor in 2011 after session ended)</p>	Revises provisions governing programs of nutrition in public schools (BDR 34-191).	<p><u>Analysis.</u> This bill would require all NV school districts to provide breakfast in the schools in accordance with Provision 2 set forth in 7 C.F.R. 245.9 (lower income schools). Research shows that a healthy breakfast for children can improve test scores, school attendance, diet quality, and overall health¹. According to Geri Casey, Assistant Director at ARAMARK, the Nutrition Services Provider for WCSD, and this bill would not change current practice for WCSD. There are currently 20 WCSD schools that participate in the breakfast program. All that are currently eligible participate. The Department of Education conducts audits and reports are provided in compliance with the timelines proposed in this bill. The location of where breakfast is served is</p>	<ul style="list-style-type: none"> Priority: Low Action: Monitor Testify: No Position: Support Ordinance: No Policy: No Fiscal Impact: No (E. Dixon) <p>Legislative Alert on 2/5; Erin made comments; entered on 2/5/13</p>

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				<p>also in compliance with this bill. Therefore, this bill would not impact the health of Washoe County children.</p> <p><u>History:</u> This bill was passed by the legislature in 2011 and vetoed by the Governor after the conclusion of the session. Upon reviewing the committee minutes from 2011 both WCSD and CCSD were in support of the final language of this bill.</p> <p>¹American Association of School Administrators.</p>	
AB 139	Assemblyman Skip Daly	Failed	Revises provisions relating to the state business portal (BDR 7-127)	<p>Requires Health District to utilize State Portal business license information in permitting, to provide online permitting, and integrate with the State Portal by 01/01/14.</p> <p>Remove mandate. Make the goal the use of online permitting and integration with the State Portal. Integrate State permits prior to local mandate.</p> <p>The Washoe County Health District does not currently have the capacity for online permitting. The January 1, 2014 effective date for online permitting and integration with the State portal is not feasible. It is not clear how “integration” with the portal is defined. The Health District does not have sufficient information on the portal to know whether such integration is feasible with online permitting software application which might be used for online permitting by the Health District. Utilization of business information from the State portal may require modification of permitting software currently utilized by the HD. This software is no longer being actively</p>	<ul style="list-style-type: none"> • Priority: High • Action: Track • Testify: Yes (Sack, Dick, or Iser) • Position: Support if Amended • Ordinance: Unknown • Policy: Yes • Fiscal Impact: Yes • County requested Fiscal Note on 2/14; deadline 2/20; forwarded to DDs on 2/14; cancelled on 2/15 and then re requested with a new due date of 2/22/2013. • Request for Evaluation 2/19/2013; forwarded to Bob; Kevin; and Paula on 2/19 @ 10:50 am • Rec’d and input comments on 2/20 • Hearing scheduled for

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>supported and would divert the health district from efforts to provide online permitting capabilities.</p> <p>The ability to integrate with the State Portal by State agencies that perform permitting activities similar to the Health District has not yet been demonstrated. The bill should be amended to remove a mandated deadline for integration with the State Portal or utilization of portal business license information. This might be established as a goal but no mandate should be established for local health districts until the State has demonstrated the capability to perform this function with their agencies that perform similar functions.</p> <p>Amend to remove mandated deadline. Establish a goal of local agency and health district utilization of state portal business license information and of online permitting and integration with the State Portal. Achieve similar State agency permitting integration prior to health district mandate.</p> <p>FY 12/13 - \$800,000; FY 13/14 - \$1.041 Million; FY 14/15 - \$240,200; Future Biennia - \$240,200</p> <p>Fiscal Note: Washoe County Health District does not currently have the capability to provide on-line access and submission of its business license applications. Washoe County has released an RFP for a vendor to supply internet capable software, and the acquisition and maintenance costs reflect the top end bid proposal. Printing costs reflect the modifications to and printing of new permit</p>	<p>8:00 am on 2/21 room 3143; emailed Bob, Kevin, Joe, and Paula</p> <ul style="list-style-type: none"> • Hearing scheduled – 3/29 @ 10 AM • Req for Eval on revisions on 4/12; forwarded to Kevin and Bob on 4/12

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>applications to include the State business identification number. There are no cost estimates for the new software system to integrate the County's application with the State business portal or to use the state business portal to collect common business registration information and to retrieve that information into the County's database. There are also no cost estimates for integrating the State business identification number in the existing Health District permitting software which is no longer actively supported as the new software system is pursued.</p>	
AB 150	Daly, Kirkpatrick, Bobzien, Benitez-Thompson, Bustamante Adams, Carlton, Healey, Ohrenschall, Pierce, Sprinkle, Smith	Vetoed by Governor.	Provides for the legislative review of governmental agencies to promote governmental oversight and accountability.		<ul style="list-style-type: none"> • Priority: • Action: Monitor • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: <p>Rec'd Req for Eval on 2/21; forwarded to DDs 2/21; Rec' d Req for Eval on amendment on 4/22; forwarded to Eileen on 4/22/13</p>
AB 154	Eisen, Frierson, Benitez-Thompson, Carrillo, Dondero Loop, Flores, Healey, Jones, Hardy	Approved by Governor.	<p>Revises provisions concerning child death review teams. (BDR 38-611)</p> <p>Currently two oversight committees at the state level review the findings of child death reviews of children 0-18 years of age conducted by local teams in Nevada. The administrative team reviews reports and recommendations, while the Executive Committee and</p>	Simply an efficiency at the state oversight level for child death review teams – a good idea.	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: Yes (Candy Hunter) • Position: Support As Is • Ordinance: Uncertain • Policy: At the State level • Fiscal Impact:

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
			<p>the director or authorized representative of an agency which provides child welfare services are authorized to appoint the multidisciplinary teams. The bill names participants of the administrative team as administrators of agencies providing child welfare services, and responsible for vital statistics, public health, mental health and public safety.</p>		<p>Rec'd Req for Eval on 2/21; forwarded to DDs 2/21</p> <p>Hearing set for 3/13 @ 1:30 pm; notified Steve and Candy</p> <p>Hearing set for 4/25/2013; notified Steve and Candy on 4/25/13</p> <p>Rec'd Req for Eval on amendment; forwarded to Steve and Candy</p>
AB 155	Eisen, Frierson, Benitez-Thompson, Carrillo, Dondero Loop, Duncan, Flores, Healey, Kirkpatrick, Oscarson, Jones, Hardy	Approved by Governor.	<p>Revises provisions governing reports of the abuse or neglect of a child (BDR 38-610).</p> <p>AB155 revises provisions related to reporting child abuse or neglect by changing the manner in which they are specified in law, and requiring notification of those persons of their duty as mandated reporters. Those persons will also be required to provide written acknowledgement of the information received. A licensing board or employers (when no licensure, certification or endorsement in Nevada is required) will be responsible for informing the person and maintaining a copy of the acknowledgement or record. The Legislative Committee on Health Care reviews any future NRS chapters requiring licenses, permits or certificates to persons providing</p>	<p>Change statute regarding provisions of reporting child abuse and neglect, requires licensing boards and/or employers to inform persons of mandatory reporting requirement, receive written acknowledge from employee and maintain records, adds volunteer fire departments to Safe Haven Law as provider of emergency services.</p> <p>AB 155 seeks increased awareness and responsibility for reporting suspected child abuse and neglect by persons who may identify children who are victims in their work. By placing additional requirements on licensing boards and employers for staff in "medical facilities," the bill would ensure training and acknowledgement of this responsibility. It further allows children to prevent reporting by attorneys who represent them and allows volunteer fire departments to accept infants no greater than 30 days of life from parent who voluntarily relinquish them to a "Safe Haven."</p>	<ul style="list-style-type: none"> • Priority: High • Action: Track • Testify: Yes (Candy Hunter) • Position: Support • Ordinance: Uncertain • Policy: Yes • Fiscal Impact: <p>Candy said will impact Health District, but is necessary.</p> <p>The impact to the County (at a minimum the Health District, Washoe County Social Services) will be the requirement to comply with the licensing body's policy, ensuring that the Board of Medical Examiners and Nevada State Board of Nursing conducted the</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
			<p>health care to determine if inclusion as a mandated reporter is necessary under Chapter 432B.</p> <p>Additional provisions include an exception from reporting for attorneys if they acquired knowledge of abuse or neglect from a client who is the victim and who is in foster care unless the child agrees to the report.</p> <p>Additional sanctions are written for subsequent violations to be punishable as a gross misdemeanor. Finally, the "Safe Haven Law" allowing infants not more than 30 days old to be voluntarily left with a provider of emergency services expands the definition to include a volunteer fire department and any ambulance service holding a permit issued in Nevada.</p>	<p>The Health District does not appear to fall under the definition of a medical facility although it's not clear if the bill includes all medical facilities (see proposed language below), or only those listed in NRS449.0151 "Medical facility" defined:</p> <p>NRS 449.0151 "Medical facility" defined. "Medical facility" includes:</p> <ol style="list-style-type: none"> 1. A surgical center for ambulatory patients; 2. An obstetric center; 3. An independent center for emergency medical care; 4. An agency to provide nursing in the home; 5. A facility for intermediate care; 6. A facility for skilled nursing; 7. A facility for hospice care; 8. A hospital; 9. A psychiatric hospital; 10. A facility for the treatment of irreversible renal disease; 11. A rural clinic; 12. A nursing pool; 13. A facility for modified medical detoxification; 14. A facility for refractive surgery; 15. A mobile unit; and 16. A community triage center. <p><u>Proposed Text:</u></p> <p>18 (b) Any personnel of a [hospital or similar institution] <i>medical facility licensed pursuant to chapter 449 of NRS who are</i> engaged 20 in the admission, examination, care or</p>	<p>information sharing and acknowledgement.</p> <p>Additionally, for non licensed, certified or endorsed personnel providing care to children, the Washoe County Human Resources Representatives in affected departments would be required to inform employees of their duty, obtain a written acknowledgement of the information, and maintain copies. Training would be required, with an anticipated length of 1-2 hours to provide an adequate curriculum.</p> <p>Hearing on 3/13/13 @ 1:30 PM; notified Candy and Steve</p> <p>Hearing on 4/1 @ 12:30 pm</p> <p>Hearing on 4/25/13 @ 3:30 pm; notified Steve and Candy</p> <p>Hearing on 5/14/13 @ 3:30 pm; notified Steve, Candy, and Kevin</p>

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				<p>treatment of persons or an 21 administrator, manager or other person in charge of [a hospital or 22 similar institution] <i>such a medical facility</i> upon notification of 23 suspected abuse or neglect of a child by a member of the staff of the 24 [hospital.] <i>medical facility.</i></p> <p>Although local health districts, social services agencies, juvenile detention, law enforcement, etc. are not specified in Chapter 449 as a “medical facility,” many Washoe County employees fall within the purview of this law as a mandated reporter as in (f) and (J) below: (f) Any person who maintains or is employed by a facility or 33 establishment that provides care for children, children’s camp or 34 other public or private facility, institution or agency furnishing care 35 to a child. 1 (j) Any person who maintains, is employed by or serves as a 2 volunteer for an agency or service which advises persons regarding 3 abuse or neglect of a child and refers them to persons and agencies 4 where their requests and needs can be met.</p>	
AB 157	Wheeler, Kirkpatrick, Ellison, Fiore, Martin, Oscarson, Woodbury, Goicoechea, Gustavson, Settlemeyer	Failed to meet 4/12 deadline; no further action allowed.	Revises provisions relating to water furnished by a municipal water system for domestic use in certain counties.	This bill has some things that we would be concerned with if it applied to our jurisdiction but it specifically excludes Clark and Washoe County, so we do not have any comment	<ul style="list-style-type: none"> • Priority: • Action: Monitor Only • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: • Rec’d Request for Eval – Forwarded to Bob on

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					2/27; Bob responded and input on 3/1
AB 158	Assemblywoman Olivia Diaz	Approved by Governor.	Revises provisions governing the Advisory Council on the State Program for Fitness and Wellness. (BDR 40-455)		<ul style="list-style-type: none"> • Priority: • Action: No Interest • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: • Rec'd Request for Eval – Forwarded to Steve; Steve said no need to track
AB 166	Assembly Committee on Transportation	Failed; no further action.	<p>Revises requirements for the registration of a vehicle that is driven in Nevada by a nonresident who works in Nevada. (BDR 43-707).</p> <p>Requiring vehicles to meet emissions control requirements based on location of employment vs. residence is supported.</p> <p>Amendment changes wording to “commute to work on a regular basis” in Nevada. Previously adopted amendment reduced NV vehicle registration fee to \$33. This amendment limits applicability to those commuting 30 road miles or less from the border and thus weakens the bill. (looks like a mining amendment)</p>	<p>Evaluation: The Bill would require nonresidents who employed in the state and operate a motor vehicle on State highways to register the vehicle in Nevada (\$150/yr.) and requires proof the vehicle has been tested for emissions in the state of residence or else requires the vehicle to comply with NV emissions testing law. The improvement of air emissions control achieved by this legislation is expected to be small. However, the bill sets a positive precedent of requiring emissions testing based on location of employment. This would provide a precedent for possible future testing of vehicles of people that are employed in Washoe County and reside in other Nevada counties.</p> <p>Amendment - The Bill would require nonresidents who commute to work within 30 road miles of the State border to register the vehicle in Nevada (\$33/yr.) and requires proof the vehicle has been tested for emissions in the state of residence or else requires the vehicle to</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Tracking • Testify: No • Position: Support As Is • Ordinance: No • Policy: No • Fiscal Impact: • Rec'd Request for Eval – Forwarded to DDs on 2/26/13; Kevin responded on 3/5; input on 3/6 Hearing on 3/14 at 3:15 pm; Hearing on 4/9 @ 12:00 AM(?) Hearing on 4/11 @ 3:15 pm; notified Kevin on 4/11 @ 9:00 am

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>comply with NV emissions testing law. Amendment 317 weakens the bill by limiting applicability to those commuting no more the 30 road miles from the State border. Those commuting farther would be expected to emit more pollutants and would also be creating emissions within the area 30 road miles from the border. The improvement of air emissions control achieved by this legislation is expected to be small. However, the bill sets a positive precedent of requiring emissions testing based on commuting to work. This would provide a precedent for possible future testing of vehicles of people that are employed in Washoe County and reside in other Nevada counties.</p>	
AB 167	Assembly Committee on Transportation	Approved by Governor; Effective 6/11/13 for administrative purposes in preparation for 1/1/14 effective date.	<p>Revises requirements for the registration of certain vehicles</p> <p>Requiring vehicles owned by nonresidents to meet emissions control requirements if used in Nevada for the business of the owner.</p> <p>Amendment changes registration fee for vehicles used for business in Nevada by non-resident business owners to \$250 for first vehicle, \$150 for each additional, and exempts rented and short term leased vehicles. Emissions testing still required.</p>	<p>Evaluation: The Bill would require nonresident owners of vehicles that are used for business purposes in Nevada to register the vehicle in Nevada (at fixed cost) and requires proof the vehicle has been tested for emissions in the state of residence of the owner or else requires the vehicle to comply with NV emissions testing law. The improvement of air emissions control achieved by this legislation is expected to be small. However, the bill sets a positive precedent of requiring emissions testing based on location of vehicle use. This would provide a precedent for possible future testing of vehicles of owners that are not residents of Washoe County but are used for business purposes in Washoe County.</p> <p>Amendment - The Bill would require nonresident owners of vehicles that are used for business purposes in Nevada to register the vehicle in Nevada (\$200 for the first vehicle and \$150 for each additional) and requires proof the</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Tracking • Testify: No • Position: Support As Is • Ordinance: No • Policy: No • Fiscal Impact: Rec'd Request for Eval – Forwarded to DDs on 2/26/13; Kevin responded on 3/6; input on 3/7; Hearing on 3/14 @ 3:15 pm; Hearing on 4/11 @ 3:15; notified Kevin on 3/11 @ 9 am

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>vehicle has been tested for emissions in the state of residence of the owner or else requires the vehicle to comply with NV emissions testing law. The amendment exempts vehicles leased or rented by a short term lessor. The improvement of air emissions control achieved by this legislation is expected to be small. However, the bill sets a positive precedent of requiring emissions testing based on location of vehicle use. This would provide a precedent for possible future testing of vehicles of owners that are not residents of Washoe County but are used for business purposes in Washoe County.</p>	
AB 168	Assemblywoman Maggie Carlton	Approved by Governor.	Requires the membership of each county advisory board to manage wildlife to include one qualified member who represents the interests of the general public.		<ul style="list-style-type: none"> • Priority: • Action: No Interest • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: <p>Rec'd Request for Eval – Forwarded to DDs on 2/26/13; Bob replied 2/27</p>
AB 176	Primary Sponsor(s): Assemblyman Richard Carrillo Assemblyman Andy Eisen Co-Sponsor(s): Assemblyman Ira Hansen	Approved by Governor; effective 6/02/13.	<p>Revises provisions relating to the emissions testing of certain consigned vehicles. (BDR 40-964)</p> <p>Removes requirement for emissions testing of vehicles prior to sale at consignment auctions and places testing requirement on buyer prior to registration.</p>	<p>Evaluation: Bill relieves vehicle consignment auctioneers, for live auctions with auctioneers verbally calling for and accepting bids, from emissions testing requirements for the vehicles prior to sale when certain conditions are met. Emissions testing is required of buyer prior to vehicle registration.</p> <p>Amendment to consignment bill is to allow for</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Tracking • Testify: No • Position: Not Opposed; Neutral • Ordinance: No • Policy: No • Fiscal Impact:

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
	Assemblyman Harvey Munford			Internet Auctions and require track record of auctioneers that they conduct 51% of their business on consignment Auctions. Updated form to add Internet. Still not opposed, Neutral.	<p>Hearing set for 3/12/2013 at 3:15 pm.</p> <p>Rec'd Request for Eval – Forwarded to DDs on 2/28/13; Kevin replied on 3/6; input on 3/7.</p> <p>Rec'd Req for Eval on Amendment on 4/16; forwarded to Kevin on 4/18</p>
AB 177	Assembly Committee on Transportation	Failed to meet 4/12 deadline; no further action allowed.	<i>Revises provisions governing the use of safety belts in taxicabs. (BDR 43-994)</i>	<p>We should avoid taking a position and our comment could be...</p> <p>According to the World Health Organization seat belts have been credited with saving more than one million lives, and is widely considered among the most cost-effective public health interventions. The Washoe County Health District supports the use of seat belts and encourages all of Nevada's residents and guests to use proper seatbelts when traveling in private vehicles or taxi cabs.</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Tracking • Testify: No • Position: Comment Only • Ordinance: No • Policy: No • Fiscal Impact: Rec'd Request for Eval – Forwarded to DDs on 2/28/13
AB 200	Primary Sponsor(s): Assemblyman Cresent Hardy Assemblyman Tom Grady Assemblywoman Maggie Carlton Assemblyman Pat Hickey Assemblyman	Approved by Governor.	Revises provisions relating to food establishments. (BDR 40-129) Farm to Fork	<p>In negotiations. – Attending Hearings</p> <p>We are not in support of the bill as amended. We agreed to support the bill at the first hearing with proposed amendments that all parties agreed to. New amendments were proposed that we are not allowed to comment on that we did not agree with. The bill as it is written now will allow very risky food processing on farms with no over-site from Health Authorities. These products could then be sold to the public.</p>	<ul style="list-style-type: none"> • Priority: High • Action: • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: <p>Rec'd request for evaluation on 3/5/2013; forwarded to Bob on 3/5;</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
	James Oscarson Senator Joseph Hardy Co-Sponsor(s): Assemblyman Randy Kirner Assemblyman Peter Livermore Assemblyman Jim Wheeler Senator Barbara Cegavske			The types of processes involved we would provide very close oversight on if they occurred in permitted establishments.	Hearing scheduled for 3/20 @ 1:30 pm; Room 3138 Hearing scheduled for 4/8 @ 12:30; forwarded to Bob and Dr. Iser Req for Eval on Amended rec'd 4/15; forwarded to Bob on 4/16; input on 4/18
AB 215	Assemblyman James Ohrenschall	Failed; no further action.	Provides for the collection and application of graywater for a single-family residence. (BDR 40-3)	Allows for graywater sewage disposal systems to be installed without permits. May directly affect us. We already have regulations in place for these and they do require permits, and we would not allow this in areas that are sewerred. The bill may or may not apply to Health Districts, depends on interpretation. It appears to allow for graywater systems anywhere, even those on sewer. We look at surface application of sewage as an unsafe disposal method of sewage. This bill allows for that even in an urban environment.	<ul style="list-style-type: none"> • Priority: High • Action: Tracking • Testify: Yes (Iser, Sack, Tyre) • Position: Support if Amended • Ordinance: Uncertain • Policy: Uncertain • Fiscal Impact: Uncertain <p>Rec'd request for eval on 3/8 – forwarded to Bob and Paula 3/8; rec'd 3/19; input 3/19</p> <p>Hearing 3/27 @ 1:30 – Bob and Dr. Iser attended</p> <p>Hearing on 4/10/2013 @ 1:30 PM</p> <p>Hearing on 4/12/2013 @</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
					<p>12:30; notified Bob and Dr. Iser</p> <p>Rec'd Req for Eval on amendment on 4/22; forwarded to Bob</p>
AB 220		Failed; no further action.	Prohibits certain fees relating to credit card transactions. (BDR 52-1024)	<p><u>Fiscal Impact:</u> FY 12-13 - \$9,794; FY13-14 - \$9,794; FY14-15 - \$9,794; Future Biennia - \$19,588. The Health District does not apply a surcharge or convenience fee to any purpose transaction made by credit or debit card. All bank fees are absorbed by the Health Fund.</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: Comment Only • Ordinance: • Policy: • Fiscal Impact: <p>Rec'd Fiscal Note Request on 3/11; Patsy to respond; responded on 3/13</p>
AB 255	Assemblyman Peter Livermore Assemblyman Pat Hickey Assemblyman John Hambrick	Approved by Governor.	Provides for an audit concerning the use by the Department of Health and Human Services of certain assessments paid by counties to the Department. (BDR S-191)		<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: Neutral • Ordinance: No • Policy: NO • Fiscal Impact: <p>Rec'd request for eval on 3/15 – forwarded to DDs on 3/15; entered comments on 3/18</p>
AB2 267	Assemblywoman Ellen Spiegel	Failed to meet 4/12 deadline; no further action allowed.	Revises certain provisions governing publication of legal notices and legal advertisements. (BDR 19-730).	<p>This change allows for Internet posting of legal notices vs. newspaper posting.</p> <p>Each legal notice costs the Health District \$395;</p>	<ul style="list-style-type: none"> • Priority: High • Action: Track • Testify: No • Position: Support, If

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				we normally do 6 – 8 per year.	<p>corrected</p> <ul style="list-style-type: none"> • Ordinance: No • Policy: Yes • Fiscal Impact: Yes <p>Rec'd request for eval on 3/18 – forwarded to DDs on 3/18; Input on 3/25</p>
AB 269	<p>Primary Sponsor(s): Assemblywoman Melissa Woodbury Senator Joseph Hardy</p> <p>Co-Sponsor(s): Assemblyman Paul Anderson Assemblyman John Ellison Assemblywoman Michele Fiore Assemblyman John Hambrick Assemblyman Crescent Hardy Assemblyman Randy Kirner Assemblyman Peter Livermore Assemblyman Jim Wheeler</p>	Failed to meet 4/12 deadline; no further action allowed.	Requires the State Environmental Commission to adopt regulations relating to certain disposal sites for solid waste. (BDR 40-773)	Fiscal Impact:	<ul style="list-style-type: none"> • Priority: • Action: Monitor • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: • Rec'd Fiscal Note Request on 3/15; forwarded to Bob on 3/15 • Rec'd request for eval on 3/18 – forwarded to Bob, Paula, and Joe on DDs on 3/18
AB 286	Assemblywoman Lucy Flores	Approved by Governor.	Requires the provision of emergency medical personnel and emergency medical services at the site of certain special events. (BDR 40-526)	Requires the host organization of a special event that will be attended by 2,500 or more people to provide a first-	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: Comment

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				<p>aid station, a dedicated advanced life support ambulance, and medical personnel.</p> <p>Proposed bill seems to make sense in terms of assuring that special events have appropriate personnel and equipment to handle potential emergencies. The primary impact will most likely be on the event organizers.</p>	<p>Only</p> <ul style="list-style-type: none"> • Ordinance: Uncertain • Policy: Uncertain • Fiscal Impact: • Rec'd Fiscal Note Request
AB 307		Approved by Governor.	Revises provisions governing victims of crime. (BDR 16-743)		<ul style="list-style-type: none"> • Priority: • Action: • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: No Fiscal Impact • Rec'd Req for Fiscal Note; emailed to Steve, Candy, and Stacy on 3/18; due 3/20; returned 3/19
AB 316	<p>Primary Sponsor(s): Assemblywoman Marilyn Dondero Loop Assemblyman Michael Sprinkle Assemblywoman Marilyn</p>	<p>Failed.</p> <p>No further action.</p>	Revises provisions governing medical records. (BDR 40-233)	<p>Amendments do not change stance on the bill.</p> <p>Deferred to Ms. Admirand on this comment.</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Tracking • Testify: No • Position: Support As Is • Ordinance: No • Policy: No • Fiscal Impact: • Rec'd Req for Eval on 3/19; forwarded to

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
	Kirkpatrick				<ul style="list-style-type: none"> Steve, Candy, and Stacy on 3/19 Rec'd Req for Eval on Amendment on 4/16; forwarded to Steve, Candy, and Stacy.
AB 337	Assemblywoman Maggie Carlton	Approved by Governor.	Encourages public schools to establish and participate in programs that promote the consumption of fresh fruits and vegetables by children.	AB 337 is advisory. It does not create mandates or requirements, but encourages schools, boards of trustees, superintendents, and principals to establish and participate in programs that promote the consumption of fresh fruits and vegetables.	<ul style="list-style-type: none"> Priority: Low Action: Monitoring Testify: Yes, Seals Position: Support Ordinance: No Policy: No Fiscal Impact: No Rec'd Req for Eval on 3/19; forwarded to Steve, Candy, and Stacy on 3/19
AB 354	Primary Sponsor(s): Assemblywoman Olivia Diaz Assemblyman David Bobzien Co-Sponsor(s): Assemblywoman Peggy Pierce Assemblywoman Heidi Swank	Approved by Governor.	Prohibits the use of certain chemicals in various consumer products.		<ul style="list-style-type: none"> Priority: Action: Monitor Only Testify: Position: Ordinance: Policy: Fiscal Impact: Rec'd Req for Eval on 3/19; forwarded to Bob, Paula, and Joe
AB 362	Primary Sponsor(s): Assemblyman Lynn Stewart Co-Sponsor(s): Assemblyman Pat	Approved by Governor.	Provides for the establishment of the HIV/AIDS Drug Donation Program. (BDR 40-757)		<ul style="list-style-type: none"> Priority: Action: Testify: Position: Ordinance: Policy:

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	Hickey Assemblyman Harvey Munford				<ul style="list-style-type: none"> Fiscal Impact: Rec'd Req for Eval on 3/19; forwarded to Steve, Candy, and Stacy on 3/19
AB 374	Primary Sponsor(s): Assemblyman David Bobzien Senator Ruben Kihuen Senator Debbie Smith Senator Tick Segerblom Senator David Parks	Approved by Governor.	Revises provisions relating to the authority of a board of county commissioners to regulate certain assemblies, events or activities. (BDR 20-520)		<ul style="list-style-type: none"> Priority: Action: Testify: Position: No Interest Ordinance: Policy: Fiscal Impact: Rec'd Req for Eval on 3/19; forwarded to Bob, Paula, and Joe – No Interest
AB 408	Assemblywoman Dina Neal	Approved by Governor; effective 7/01/13.	Revises provisions governing business impact statements prepared by state agencies and governing bodies of local governments. (BDR 18-416)	The additional requirements for making a concerted effort to determine the business impacts of a proposed rule, in addition to the existing requirement of requesting information on these potential impacts from the affected business community, may significantly increase costs of and time required for rulemaking. This may require an economist to be added to staff or for professional services to be obtained. Any regulation adopted may be subject to court action to declare a rule void upon determination that the business impact statement is inaccurate, incomplete or did not adequately consider or significantly underestimated the economic impact on small business. These terms are not defined and ambiguous and can facilitate challenges of an agency action just on the basis of the ambiguous nature of the terms. The bill is procedurally redundant in that federal	<ul style="list-style-type: none"> Priority: High Action: Track Testify: Yes; Kevin Dick Position: Oppose Ordinance: No Policy: Yes Fiscal Impact: Requested tracking through Washoebills on 3/29; emailed to DDs on 4/2 Rec'd Req for Eval on amendment on 4/22; sent to Eileen and Kevin on 4/22

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				<p>and state laws already contain mechanisms including workshops and hearings that allow for public participation and commenting, should any individual or business perceive an undue financial or otherwise hardship as a result of regulatory enactment. The proposed bill may impose undue interruptions and delays in the regulatory implementation process. Any significant delays could lead to considerable legal ramifications including federally imposed sanctions.</p> <p>The bill may delay adoption of federal regulations that businesses depend on the Health District to implement. Since time frames for attaining ambient air quality standards are defined in the Clean Air Act, with penalties including loss of federal highway funding and ceding of program control to the EPA, agencies may find that the only real practical solution is to propose federal minimum requirements in State Implementation Plans, even where more control is needed, thereby avoiding the legal challenge provided in the bill, but increasing the potential for the air quality plan to ultimately fail. The resulting time and cost of revising a failed plan plus the potential impact of continued exposure of the public to levels of pollution over the health based standards may also be significant.</p> <p>In addition to notifying the business community potentially affected by a proposed rule that they may submit data or arguments as to whether the rule will impose significant economic burden upon a business or directly restrict formation, operation or expansion of a business (as is currently the case), the bill requires that the</p>	

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				<p>governing body or its designee make a concerted effort to determine whether the proposed rule will impose these conditions. The reasons for the conclusions of the business impact are required to be stated, and the chief legal officer for the governing body of the local government must certify that the information contained in the statement was prepared properly and accurately.</p> <p>4/10 Update - It's scheduled for a working session tomorrow so the committee should either pass it or vote it down. Mr. Dick will not attend and there isn't much opportunity for testimony at that point. Two amendments were offered at the April 1 hearing. They would eliminate the small business petition and appeal provision which was a significant concern with the Bill. However, the amendments would also require that a regulation could not be adopted until at least 48 hours after a hearing. If that becomes law DBOH could no longer adopt regulations on the day Public Hearings are held. Fiscal notes show concerns that agencies don't have the costs for compliance in their budgets. That may doom it.</p>	
AB 449	Assembly Committee on Ways and Means	Approved by Governor.	Revises the use of certain proceeds received for purposes relating to vital statistics. (BDR 40-1139).	Existing law requires that money collected pursuant to provisions of NRS 440 must be used for certain purposes but any other proceeds accruing to the State must be forwarded to the general fund. This bill provides that such proceeds may instead be used by the Health Division to carry out the provisions of NRS 440 and related regulations. The bill also removes the provision which authorizes the Health Division to maintain a bank account for the purpose of refunding overpayments of fees for	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: Comment Only • Ordinance: No • Policy: No • Fiscal Impact: <p>Hearing on 4/11 @ 3:30 pm Req for Eval on Amend</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>vital statistics.</p> <p>This bill does not appear to have any direct impact on Washoe County.</p>	<p>rec'd on April 17; emailed to Randy on 4/18</p> <p>Hearing scheduled 4/24 @ 9:00 am; notified Randy</p>
AB 487	Assembly Committee on Natural Resources, Agriculture, and Mining	Failed; no further action.	Makes various changes relating to recycling. (BDR 40-120)	*This will have minimal cost to the Health District as an agency. It would require minor changes to our Waste Management Plan and our Solid Waste Regulations. There will be cost to the general public, with additional fees for garbage service to reach this goal.	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: Yes; Dr. Iser • Position: Oppose • Ordinance: No • Policy: Yes • Fiscal Impact: Yes <p>Rec'd request for Fiscal Note on 3/27 due 4/1; forwarded to Bob on 3/27; sent 4/2;</p> <p>Hearing set for 4/4 @ 12:00 pm</p>
SB 4	Senate Committee on Health and Human Services	Approved by Governor.		Revises provisions governing the testing of a person or decedent who may have exposed certain public employers, employees or volunteers to a contagious disease. (BDR 40-265)	<ul style="list-style-type: none"> • Priority: • Action: • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: <p>Rec'd notice of committee meeting on 2/23/2013; forwarded to Randy and Joe</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
SB 53	Health and Human Services	Approved by Governor.	<p>Revises various provisions relating to vital statistics (BDR 40-312)</p> <p>This bill allows release of birth certificates 125 years after the date of birth and death certificates 50 years after the date of death. It also makes various changes that should only impact the state office of vital records. The bill also modernizes existing language and allows for the use of electronic record keeping that is already largely in place. Finally, the bill allows cases where deaths occur without medical attendance to be referred directly to the coroner's office and shortens the time frame for filing certificates that require implementation of delayed filing procedures.</p>	<p>The bill primarily cleans up and modernizes existing language and should be supported.</p> <p>The Washoe County Vital Records Office will need to change procedures for the release of certificates to be consistent with the new statutory language.</p> <p><u>Senate HHS Committee Recommends Passage on 3/8.</u></p>	<ul style="list-style-type: none"> • Priority: Low • Action: Track • Testify: No • Position: Support • Ordinance: No • Policy: Yes • Fiscal Impact: • Hearing 3/5/2013 - @ 3:30 pm; • Hearing 3/7/2013 @ 3:30 pm <p>2/8 -- Steve Gilbert, Supervisor for Vital Records, NSHD, they are not currently anticipating any opposition to the bill. Rec'd and input Randy's comments on 2/14</p> <ul style="list-style-type: none"> • Hearing on 3/5 • Hearing on 4/24; notified Dr. Todd.
SB 65	Natural Resources	Approved by Governor.	Revises provisions relating to public water systems and certain laboratories. (BDR 40-349)		<ul style="list-style-type: none"> • Priority: • Action: Tracking • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: <p>Hearing – 3/7/2013 @ 13:30 PM Room 2144; Hearing on 3/13 @ 9:00 am</p> <ul style="list-style-type: none"> • Rec'd Req for Eval – 4/18; forwarded to Bob on 4/18/13

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
					<ul style="list-style-type: none"> Hearing on 4/30 @ 12:30 PM; notified Bob
SB 67	Senate Committee on Revenue and Economic Development	Failed; no further action.	Revises provisions relating to tobacco. (BDR 32-404)		<ul style="list-style-type: none"> Priority: Action: Monitoring Testify: Position: Ordinance: Policy: Fiscal Impact:
SB 69	Health and Human Services	Failed 4/12/13 deadline; No action	<p>Revises provisions governing advanced practitioners of nursing. (BDR 54-549)</p> <p>This bill reflects a national trend to move away from the mandatory collaborative physician/Advanced Practitioner of Nursing relationship. However, it does not indicate that a collaborative relationship cannot be maintained, so it provides flexibility for the variety of settings that APNs practice.</p>	<p>Supplemental Information from the NAC: 632 – Nursing related to practice for certificate vs. masters prepared APNs. Certificate APNs are required to provide documentation of 1000 hours of practice before receiving approval to prescribe dangerous drugs and devices.</p> <p>A concern from the Washoe County Health District is that the certificate prepared Advanced Practitioners of Nursing would be impacted in some way. The certificate graduates were grandfathered into practice when APN licensure changed to require a Masters degree.</p> <p>The Washoe County Health District (WCHD) has three certificate graduates; if their practices were somehow limited by a decision by the Board of Nursing it would dramatically impact safety net core public health services provided at the WCHD.</p> <p>Proposed Amendment: Amend to include both certificate and Masters prepared APNs.</p>	<ul style="list-style-type: none"> Priority: High Action: Tracking Testify: Yes (Stacy Hardie or Steve Kutz) Position: Support If Amended Ordinance: Uncertain Policy: Yes Fiscal Impact: <p>Rec'd Request for Eval on 2/26; sent to Steve and Stacey on 2/26; rec'd comments and input on 3/1/2013.</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
SB 74	Senator Tick Segerblom	Approved by Governor; effective 10/01/13.	Revises various provisions relating to public records. (BDR 19-211)		<ul style="list-style-type: none"> • Priority: High • Action: Tracking • Testify: No • Position: Oppose • Ordinance: Unknown • Policy: Yes • Fiscal Impact: Yes • Hearing: 2/11/13 @ 1:30 pm • Hearing: 2/20/13@1:30 pm rm. 2135 • Forwarded to all DDs on 1/23/2013; Randy and Steve commented on 2/6 • Rec'd Req for Eval on Amendment on 4/16; forwarded to DDs on 4/18 <p>Amendment does not change impact for CCHS</p>
SB 80	Senator Settlemeyer	Approved by Governor.	Makes various changes to provisions governing dairy products and dairy substitutes.	We would defer to the Dairy Commission. I think anything that strengthens their enforcement for health and safety is good; I dislike that they would do both dairy product promotion and regulate as well. That is, at a national level, one of the differences between USDA (which does both functions) and FDA (which regulates but doesn't promote).	<ul style="list-style-type: none"> • Priority: • Action: • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: • Joe rec'd email from Larry Mathias; Joe replied; ask Larry and John their thoughts.

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
SB 92	Senate Committee on Health and Human Services	Approved by Governor.	<p>Makes certain changes related to the health of infants. (BDR 40-529)</p> <p>Revises NRS 442.008 requiring infants be tested for critical congenital heart disease; providing an exception for written parental objection; and notification of both state and local health officers.</p>	<p>BDR revised 2/11; no material change to the Health District. (BDR 40-429)</p> <p>This bill requires any healthcare provider who attends a birth to examine the infant for critical congenital heart disease. They must at least use pulse oximetry in conducting the examination. Any positive results must be reported to the State Health Officer and the Local Health Officers of the jurisdictions of both the birth and the mother's residence. They must discuss the condition and the treatment options with the parents.</p> <p>This bill as submitted does not appear to impose any duty on local public health other than to simply receive the reports. It does not appear to require that the reports be retained nor does it appear to require any action on the part of the local entity in response to the report. The only possible caveat would be the provision for the State Board of Health to promulgate regulations that might programmatically and/or fiscally impact local public health.</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Track • Testify: No • Position: Comment Only • Ordinance: NA • Policy: NA • Fiscal Impact: No <p>Requested Comments on SB 92 on 2/12; forwarded to Dr. Todd; rec'd and input on 2/12</p> <p>Submitted Fiscal Notes prepared by Dr. Todd on 1/23 @ 9:25 am;</p> <p>Hearing on 3/19 @ 3:30; emailed Randy in case he wanted to follow</p> <p>Resubmitted Fiscal Notes w/o changes on 2/12/2013.</p>
SB 100	Senate Committee on Health and Human Services	Approved by Governor.	Revises provisions relating to certain providers of emergency medical services. (BDR 40-501)	<p>This bill changes the definitions of EMT, EMT intermediate, and EMT advanced to EMT, EMT advanced, and Paramedic respectively. It also ties training standards for these to the US Department of Transportation.</p> <p>This bill as submitted would not have an impact on the Health District unless it is amended or other legislation is adopted that would give EMT licensing and certification authority back to Washoe County. Currently, the State does</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Tracking • Testify: No • Position: Comment Only • Ordinance: No • Policy: No • Fiscal Impact: None for the Health District

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>this function in any county with a population less than 700,000.</p> <p>The proposed amendment No.21 does not appear to have any impact on the Health District.</p> <p>Given that the main intent of the bill is to standardize definitions and training to those at the national level, there would appear to be no reason to oppose this legislation.</p> <p>Dr. Iser was notified by Pat Irwin of the existence of this bill; added to Washoe Bills on 2/12/2013</p> <p>The proposed amendment No.21 does not appear to have any impact on the Health District.</p> <p>The proposed amendment No. 606 does not appear to have any impact on the Health District</p>	<p>Hearing on 2/21 @3:30 Room 2149</p> <p>Dr. Todd provided comments on 2/13 and they were input on 2/13.</p> <p>Forwarded to Dr. Todd, Stacey, and Dr. Joe. On 2/12/2013 Hearing on 3/5/2013 @ 3:30; notified Dr. Todd and Stacy Akurosawa 3/1/2013</p>
SB 116	Senator Joseph Hardy	Failed to meet 4/12 deadline; no further action allows.	Provides for establishment of electronic death registry system. (BDR 40-832).	This is fundamentally a good idea. It should theoretically save time and effort for funeral homes that currently have to physically collect these statements and deliver them to the health department. The state already has an electronic death registry. However, this bill does not appear to provide any fiscal appropriation that would allow the system to be upgraded so that it does not slow down when a host of new medical users need to log in. Nor does it provide resources to train the new medical users in the use of the system. New untrained users and system performance degradation could negatively impact work flow in the Washoe County Vital Records office.	<ul style="list-style-type: none"> • Priority: High • Action: Tracking • Testify: Yes - Todd • Position: Support if Amended • Ordinance: No • Policy: N/A • Fiscal Impact: <p>Received Request for Evaluation on 2/14; forwarded to Dr. Todd; input Dr. Todd's Comments on 2/14/2013.</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>The primary concern with this bill is that the existing electronic death registry is sometimes very slow. Adding additional users without appropriation of funds to upgrade the system will likely result in lower work productivity in local vital record offices including Washoe County. LCB staff should work with the Nevada State Health Division to develop a realistic cost estimate for necessary system upgrades and training.</p> <p>The bill should be amended to include an appropriation of funds that would allow the Nevada State Health Division to upgrade the current server housing the existing electronic death registry so that it can accommodate a large number of additional users without performance degradation. Funding should also be provided to allow for development of an online training for physicians to utilize as they learn to use the system.</p>	
SB 147	Senator Donald Gustavson	Failed to meet 4/12 deadline; no further action allows.	<p>Revises provisions governing the frequency of required inspections of the emissions of certain motor vehicles (BDR 40-427).</p> <p>Changes vehicle smog check to every other year, increases new vehicle exemption to 4 years, and doubles smog certificate fee to \$12.</p> <p>Increases emissions of ozone precursors, potential for adverse health impacts, not compliant with SIP, reduces Air Quality revenue.</p> <p>Will require revisions to the Washoe</p>	<p>The State vehicle inspection and maintenance program is a required element of the U.S. EPA approved and federally enforceable State Implementation Plan for attainment of health-based National Ambient Air Quality Standards. The proposed changes will result in increases in ozone precursor emissions from motor vehicles registered in Washoe and Clark Counties. The changes are to cut the frequency of vehicle emissions testing from every year, to every two years, and to extend the new vehicle exemption from emissions testing.</p> <p>Clark County is currently not attaining the existing ozone standard of 75 parts per billion (ppb). EPA is in the process of revising the</p>	<ul style="list-style-type: none"> • Priority: High • Action: Track • Testify: Yes - Kevin Dick or Dan Inouye • Position: Oppose • Ordinance: Uncertain • Policy: Yes • Fiscal Impact: Yes • Received Request for Evaluation on 2/19; forwarded to Kevin on 2/19/2013; rec'd response on 2/22 after 5 pm; input on 2/26

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
			<p>(and Clark) County portions of State Implementation and Maintenance Plans to be prepared, noticed to the public with hearings, approved by the local governing Board, and submitted through the State of Nevada to the U.S. Environmental Protection Agency. May require additional control measures and regulations to be developed to reduce emissions from other ozone precursor sources such as construction equipment, and for these control measures to be incorporated into the revised federally enforceable SIPs. The Washoe (and) Clark County portions of Nevada will be out of compliance with the federally enforceable SIP until the revisions are approved by EPA (if EPA is able to approve the revisions).</p>	<p>ozone standard based on new scientific evidence of the health effects of ozone on human health and vegetation. A strengthened revised ozone NAAQS is scheduled to be finalized in late 2014. EPA previously proposed for the standard to be set in the range of 60 to 70 ppb. Based on current existing ambient air monitoring data, Clark County will be out of attainment with a standard set in this range. If the standard is set at 65 ppb or below Washoe County will be out of attainment with the standard.</p> <p>Sensitive populations such as children, the elderly, pregnant women, and people with asthma, COPD, or other lung diseases are particularly susceptible to health impacts from elevated ozone levels which can decrease lung function, cause inflammation of the airways, and exacerbate asthma and other lung diseases. People exercising or otherwise exerting themselves are also susceptible to health effects from elevated ozone levels.</p> <p>The legislation will reduce revenue to the Washoe (and Clark) County air pollution control agencies by one dollar per vehicle exempted through the additional new vehicle exemption period from the emissions testing program. It will also eliminate funds from the DMV excess reserve grants provided to the local air agencies since the reduced number of new vehicles being tested will eliminate funds from the excess reserve account.</p> <p>Fiscal Impact: Reduced revenue – FY13/14 – (\$244,386); FY14/15 – (\$244,386); and Effect on Future Biennia – (\$488,772)</p>	<p>Hearing on 3/14/2013 - @ 1:30 PM – Kevin will present</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>The BDR will: 1) Increase the exemption period for the initial emission inspection of a new passenger car or new light-duty motor vehicle from 2 years to 4 years; 2) reduce the frequency of subsequent inspections of a passenger car or light-duty motor vehicle from every year to every other year, and 3) increases the certificate fee from \$6 to \$12. Each vehicle passing the emission inspection will be issued a \$12 certificate of which the Washoe County Health District (WCHD) will receive \$2. The BDR will have a negative fiscal impact by exempting vehicles 3 and 4 years old from the emission inspection program. In Washoe County, there are 30,193 meeting these criteria for which the air pollution control agency would receive \$2 per vehicle without the exemption... The BDR will also eliminate the excess reserve fund of the pollution control account. The average excess reserve fund that the WCHD received over the three most recent years was \$184,000. Future impacts were based on no increase in new passenger car and light-duty vehicle sales. Future revenue reductions are anticipated to be greater because of the decline of new vehicle purchases since the recession and the pent-up demand for new vehicle purchases moving forward. This will lead to additional lost revenue from the initial 4 year exemptions,</p>	
SB 148	Senator David Parks	Approved by Governor; effective 7/01/13.	<p>Amendment 499 makes further minor language/citation changes required to fulfill the intent of the legislation explained in the original bill summary provided below.</p> <p>The bill replaces the current</p>	<p>Provides direct allocation of DMV Excess Reserve Air Pollution Control funds to local agencies, eliminating cost burden of grant program.</p> <p>The bill replaces the current distribution of excess reserve funds to local agencies through a</p>	<ul style="list-style-type: none"> • Priority: High • Action: Track • Testify: Yes (Dan or Kevin) • Position: Support • Ordinance: Uncertain • Policy: Yes

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
			<p>distribution of excess reserve funds to local agencies through a grant program with a direct allocation of those funds to air agencies. It eliminates an unnecessarily burdensome process requiring development of a grant proposal and budget, review by the State Advisory Committee for Emissions from Motor Vehicles, approval of from the Nevada Division of Environmental Protection, the Division of Motor Vehicles, Interim Finance Committee, and the Board of Examiners. It also eliminates quarterly reporting requirements, as well as review and approval requirements for budget allocations or one-year extensions of grant funds.</p> <p>Existing NRS requirements that these funds which result from smog certificate fees in Clark and Washoe County be expended on programs to improve air quality remain in effect. Excessive administrative burden and costs are eliminated.</p> <p>Will no longer be required to develop grant proposals and manage and report on the excess reserve funds separately from the Air Pollution Control Fund distribution to the local air pollution control agency.</p>	<p>grant program with a direct allocation of those funds to air agencies. It eliminates an unnecessarily burdensome process requiring development of a grant proposal and budget, review by the State Advisory Committee for Emissions from Motor Vehicles, approval of from the Nevada Division of Environmental Protection, the Division of Motor Vehicles, Interim Finance Committee, and the Board of Examiners. It also eliminates quarterly reporting requirements, as well as review and approval requirements for budget allocations or one-year extensions of grant funds.</p> <p>Existing NRS requirements that these funds which result from smog certificate fees in Clark and Washoe County be expended on programs to improve air quality remain in effect. Excessive administrative burden and costs are eliminated.</p> <p>FY 12/13 – (\$0); FY13/14 –(\$2,510); FY14/15 – (\$7,327); Future Biennia –(\$43,430)</p> <p>Fiscal Impact: The BDR will eliminate personnel time and expense associated with preparing grant proposals, quarterly reporting of grant accomplishments, and preparation of submittals to the Advisory Committee, NDEP, and DMV related to proposals, budget reallocation requests, and extension requests. So expenses are reported as negative. The BDR has a positive fiscal impact, expenses are reduced. Financial benefits occur incrementally as the initial proposal development costs, and then reporting and administration costs are reduced over the multi-year cycles of existing</p>	<ul style="list-style-type: none"> • Fiscal Impact: Yes • County requested Fiscal Note on 2/12; deadline 2/19; forwarded to Kevin, Eileen, and Joe on 2/12; submitted 2/19 @ 3:00 pm. • Received Request for Evaluation on 2/19; forwarded to Kevin and Eileen on 2/19/2013. Entered Kevin's Comments on 2/26. • Rec'd Req for Eval on 4/22; forwarded to Kevin on 4/22

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>grants. Labor savings result from the Air Quality Management Division Director and Health District Fiscal Compliance Officer not having to develop and submit a grant proposal FY13-14, not having to submit a proposal and administer a grant FY14-15, and not having to develop a proposal and administer multiple grants in future biennia.</p> <p>Amendment 499 makes further minor language/citation changes required to fulfill the intent of the legislation explained in the original bill summary provided below.</p> <p>The bill replaces the current distribution of excess reserve funds to local agencies through a grant program with a direct allocation of those funds to air agencies. It eliminates an unnecessarily burdensome process requiring development of a grant proposal and budget, review by the State Advisory Committee for Emissions from Motor Vehicles, approval of from the Nevada Division of Environmental Protection, the Division of Motor Vehicles, Interim Finance Committee, and the Board of Examiners. It also eliminates quarterly reporting requirements, as well as review and approval requirements for budget allocations or one-year extensions of grant funds.</p> <p>Existing NRS requirements that these funds which result from smog certificate fees in Clark and Washoe County be expended on programs to improve air quality remain in effect. Excessive administrative burden and costs are eliminated.</p>	

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
SB 154	Senator Mark Manendo	Approved by Governor.	Revises certain provisions governing manufactured home parks. (BDR 10-23)		<ul style="list-style-type: none"> • Priority: • Action: No Interest • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: • Received Request for Evaluation on 2/19; forwarded to Bob on 2/19/2013; rec'd Bob's comment on 2/26; does not affect the Health District
SB 177	Settelmeyer, Hardy, Cegavske, Goicoechea, Gustavson, Hammond, Hutchison, Jones, Kieckhefer, Segerblom, Woodhouse, Wheeler	Approved by Governor.	<p>Prohibits a minor from committing certain acts relating to the possession and use of tobacco products. (BDR 5-689)</p> <p>SB 177 - Prohibits a minor from committing certain acts relating to the possession and use of tobacco products (BDR 5-689).</p> <p>SB177 establishes tiered punishment for youth caught possessing or using tobacco. Amendments have changed the overall impact and the health district now opposes SB177.</p> <p>SB177 establishes tiered punishment for youth caught possessing and/or using tobacco products. Of concern is an amendment that alters the definition of cigarettes and smokeless products. It is anticipated that this new definition will exempt electronic</p>	<p>New amendments have recently been added to SB 177 - Prohibits a minor from committing certain acts relating to the possession and use of tobacco products (BDR 5-689). The Assembly Judiciary Committee passed the bill last week and included amendments proposed by Altria (parent company for Philip Morris), Clark County, and Washoe County Public Defender's Office.</p> <p>Currently, the greatest concern is the amendment introduced by Altria that changes the definition of cigarettes and smokeless products. It is anticipated that this new definition will exempt electronic cigarettes from state regulation. This definition has been proposed in many other State Governments this year.</p> <p>In addition, the amendment introduced by Clark County would require all local jurisdictions to pass additional ordinances in order to enforce the proposed law. This not only adds an</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: Yes or a letter in opposition; Erin Dixon • Position: Oppose • Ordinance: No • Policy: No • Fiscal Impact: <p>Rec'd Req for Eval on Amendment – on 4/16; forwarded to Kelli on 4/18</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
			cigarettes from state regulation thus limiting government's ability to regulate potentially harmful products. In addition, another amendment would require local jurisdictions to pass additional ordinance in order to enforce the proposed law.	unnecessary level of bureaucracy but also implies that governments didn't have local control over tobacco (which we fought hard for with the NCIAA). The amendment proposed by WC Public Defenders didn't create significant concern. At this time the tobacco prevention partners in Nevada are either opposing the bill or staying neutral.	
SB 183	Primary Sponsor(s): Senator Justin Jones Senator Pat Spearman Senator Tick Segerblom Senator Moises Denis Senator David Parks Assemblyman David Bobzien	Failed	Enacts provisions governing manufacturers of certain electronic devices. (BDR 40-556)		<ul style="list-style-type: none"> • Priority: • Action: No Interest • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: • Rec'd Request for Eval on 2/26 – Emailed Kevin and Bob on 2/26/13
SB 206	Primary Sponsor(s): Senator Aaron Ford Senator Ruben Kihuen Senator Moises Denis Senator Justin Jones Senator Debbie Smith	Approved by Governor.	Revises provisions relating to food establishments. (BDR 40-935) – Cottage Industries – exempts certain types of low risk food from having permits if they are prepared in the home.	We have had several discussions with everyone involved in this bill over the last few days. We are in support of the proposed amendments that Senator Ford will be presenting at hearing on March 19. This Bill would allow low risk foods as designated by AFDO to be prepared in the home and exempted from permitting if certain requirements are met. They have to be labeled properly, including a statement saying that they have not been inspected by a Health Authority.	<ul style="list-style-type: none"> • Priority: High • Action: Tracking • Testify: Yes (Iser, Sack, McNinch, Macaluso) • Position: Support If Amended • Ordinance: No • Policy: Yes • Fiscal Impact:

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
	Assemblywoman Ellen Spiegel Assemblyman Jason Frierson Assemblyman James Healey Co-Sponsor(s): Senator Kelvin Atkinson Senator Barbara Cegavske Senator David Parks Senator James Settelmeyer Senator Pat Spearman Senator Joyce Woodhouse Assemblywoman Irene Bustamante Adams Assemblyman Wesley Duncan			In addition, they would have to be direct sales (no phone or internet) and occur at the seller's home or at a permitted farmers market. Would also require them to be registered with the local Health Authority who would then provide them with recommended practices of operation. Senator Ford will be amending.	<ul style="list-style-type: none"> • Rec'd Request for Eval on 3/4 – Emailed to Bob on 3/5/13; input on 3/18 Hearing on 3/19 @3:30 PM Room 2149; notified Bob on 3/15; Bob and Dr. Iser will attend Hearing on 3/26 @ 3:30 pm; forwarded to Bob on 3/25/13 Hearing on 4/13 @ 1:30 pm
SB 272	Senator Ben Kieckhefer Assemblyman Jim Wheeler	Legislative approval effective 5/23/13. Bill becomes effective upon approval of both County Commissions between 6/01/13 and 6/30/15.	Provides for the revision of the boundary line between Storey County and Washoe County. (BDR 20-840)		<ul style="list-style-type: none"> • Priority: • Action: • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact:

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
SB 315	Senator Moises Denis	Failed	Revises provisions relating to health districts organized under NRS 439.362.	NRS 439.362 governs health districts created in jurisdictions with populations over 700,000.	<ul style="list-style-type: none"> • Priority: • Action: Monitoring • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact:
SB 316	Senator Moises Denis	Failed; no further action.	Requires provisions relating to materials recovery facilities. (BDR 54-1067).	It requires contractors to dispose of their demolition waste in a materials recovery facility if there is one within 15 miles. We have one in the area and we have concerns as to whether or not it could handle all this waste and it would be very difficult to enforce	<ul style="list-style-type: none"> • Priority: • Action: Monitoring • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: Bob attended Senate Commerce and Labor Hearing 3/25 <p>Hearing on 4/1 2013; Bob will attend hearing</p>
SB 318	Senator Joseph Hardy	Approved by Governor.	AN ACT relating to insurance; requiring the Legislative Committee on Health Care to conduct an interim study concerning claims, coverage and payments under policies of dental and health insurance; and providing other matters properly relating thereto.		<ul style="list-style-type: none"> • Priority: • Action: • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: <ul style="list-style-type: none"> • Rec'd Req for Eval on 4/18; forwarded to Steve
SB 331		Failed to meet 4/12 deadline; no further action allowed.	Exempts certain home-based businesses from the requirement to obtain a state business license.		<ul style="list-style-type: none"> • Priority: • Action: No Interest • Testify:

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
					<ul style="list-style-type: none"> • Position: • Ordinance: • Policy: • Fiscal Impact: Rec'd Req for Eval on 3/21; sent to Bob; Hearing on 4/2 @ 8:00 am
SB362		Approved by Governor.	Makes various changes concerning health care facilities that employ nurses. (BDR 40-710)		<ul style="list-style-type: none"> • Priority: • Action: • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: No Impact • Rec'd Fiscal Note req; emailed to Steve, Candy, and Stacy on 3/19; due 3/22; submitted 3/19
SB 390	Primary Sponsor(s): Senator Tick Segerblom Assemblyman David Bobzien Assemblyman Skip Daly	Approved by Governor.	Requires anyone who wants to do hydraulic fracturing to get approval from the Nevada Division of Environmental Protection.	Given the controversy nationwide over "fracking," we believe it is a good idea to have state oversight on this.	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: Support As Is • Ordinance: No • Policy: No • Fiscal Impact: Rec'd Req for Eval on 3/21; sent to Bob Hearing on 4/2 @ 3:15 PM; Bob will attend Hearing on 4/9 @ 1:00 PM; notified Bob

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
SB 399	Senator Ruben Kihuen	Approved by Governor.	Revises provisions relating to special fuels.	Kevin is still trying to determine impacts. 3/29/2013	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: No • Position: Support As Is • Ordinance: No • Policy: No • Fiscal Impact: <p>Rec'd Req for Eval on 3/21; sent to Kevin</p> <p>Hearing scheduled on 4/9 @ 1:00 pm; notified Kevin on 4/4</p> <p>Hearing on 4/11 @ 1:00 pm; notified Kevin on 4/11 @ 9 am</p>
SB 410	Primary Sponsor(s): Senator David Parks Senator Pat Spearman Senator Tick Segerblom Senator Ruben Kihuen Assemblyman James Healey Assemblyman James Ohrenschall	Approved by Governor.	AN ACT relating to hypodermic devices; authorizing certain persons to establish a program for the safe distribution and disposal of hypodermic devices and certain other material; providing that the possession of a residual amount of a controlled substance is not a criminal offense in certain circumstances; removing hypodermic devices from the list of paraphernalia that is prohibited for delivery, sale, possession, manufacture or use in this State; providing that hypodermic devices may be sold or furnished without a prescription if not prohibited by federal law in certain circumstances; repealing a provision which makes it a crime to misuse a hypodermic device;	<p>The WCHD supports this bill as it is an excellent public health measure that will reduce the spread of communicable diseases that can be spread by blood or body fluids, including HIV, Hepatitis B and Hepatitis C by decriminalizing access to clean syringes.</p> <p>Our Health Officer has been in discussion with Sheriff Haley regarding the law enforcement perspective, and to garner support. WCHD has been a partner of the Nevada Public Health Alliance for Syringe Access, which has been working for the past few years to change legislation to allow access to clean syringes, and will work to set up programs per SB 410.</p> <p>4/17/2013 – Revisions have been made in agreement with the Sheriff's office and we are able to support with all the revisions.</p>	<ul style="list-style-type: none"> • Priority: High • Action: Track • Testify: Dr. Iser, Kutz, J. Howell • Position: Support As Is • Ordinance: No • Policy: No • Fiscal Impact: <p>Rec'd Req for Eval on 3/21; sent to Joe, Steve, Candy and Stacy</p> <p>(Hearing on 4/4 @ 3:30 pm; notified Joe, Steve, and Jen); hearing on 4/10; hearing on 4/11 @ 3:30; notified Joe, Steve, and Jen.</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
			and providing other matters properly relating thereto.	<p style="text-align: center;">SB410 <u>Suggested Amendment for Senator Parks' consideration</u></p> <p>1. A sterile hypodermic needle program must: Be administered by a 501 C (3) or; Be a public health provider or; Be a licensed medical facility in the State of Nevada; Have community outreach and education programs on safe needle use and disposal; Provide recipients of the needles with disposal containers for the needle;</p> <p>2. The health district where a sterile hypodermic device program exist shall establish procedures including; recording the quantities of hypodermic devices distributed and collected, as well as guidelines for the safe collection and disposal of the needles. A sterile hypodermic program shall report the quantity of needles distributed and collected to the health board semi-annually.</p> <p>The above language is being suggested by Assemblywoman Benitez-Thompson. The responsibility will be put on the program to report to the Board of Health. We can use canned language from other SSPs for the procedures and include our Solid Waste Management regulations in those policies/procedures.</p> <p>There were some last, last minute changes that took Health Districts out of the loop. Here is an update on what was passed out of the Assembly Health committee:</p>	<p>Sent Ltr of Support 3/29</p> <p>Full Senate vote today- 4/22/2013 – Passed</p> <p>Hearing on 5/8; notified Steve, Jen, and Kevin</p>

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
				<p>We passed the H&HS assembly committee unanimously after Assemblywoman Benitez-Thompson made some slight amended changes. I can't find the specific language yet, but this is what the gist of it was this morning in the attached photo.</p> <p>After she spoke with Clark County it sounds like the mandatory biannual reporting will occur with the state, but it didn't seem like much other regulation was going to be required at that level. No mention of mandatory safety syringes was included in the language.</p> <p>Now, as I understand it the amendments go to the legal department, then to the assembly as a whole, then back to the senate to be voted on again and finally the governor's office.</p>	
SB 442	Senate Committee on Education	Approved by Governor.	<p>Proposes the removal of several school district requirements, including the collection of height and weight data.</p> <p>One of the mandates to be eliminated with this legislation would be the height/weight data collection in schools. It would change the sunset of the current legislation from June 30, 2015 to June 30, 2013. Washoe County depends on this data for surveillance of childhood overweight and obesity and it is important to measure health as well as to be used as a tool to improve students' scholastic achievements.</p>	<p>A quick update on SB 442.</p> <ul style="list-style-type: none"> • SB442 had passed the Senate and will be going to the Assembly. • It amends the height and weight collection mandate to sunset in June of 2013 vs. the current sunset of June 2015. • SNHD will be talking to the Clark County School District to see if they could work to remove this item from the bill. The recent CTG funding the CCSD got may depend on this data for their evaluation. • I reached out to Lindsay Anderson about WCSD's stance on this and her response included: We are aware of this bill and worked with all other 16 school districts across the state to develop it. While we didn't include the height/weight collection in our list of requests to eliminate, many 	<ul style="list-style-type: none"> • Priority: High • Action: Tracking • Testify: Yes, Steve Kutz (or potentially Kelli Seals or Candy Hunter w/agreed upon talking points from the Interim DHO) • Position: Support if Amended to Remove language changing the expiration date of Section 5 of Chapter 285. • Ordinance: No • Policy: No • Fiscal Impact: No

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
			<p>We are requesting no change to Section 5 chapter 285 Statutes of Nevada 2009. (The current bill is proposing to change this from 2015 to 2013)</p>	<p>other districts did. So, it's tough for us to revise the bill since it was a group effort statewide.</p> <ul style="list-style-type: none"> We're hoping it can be removed by the school districts vs. having to fight it in the Assembly. 	<p>At the Assembly Education Committee Hearing on Monday, May 6, 2013, Steve Kutz testified opposing the repeal of the height and weight collection by the school district. The committee moved to discuss this and other issues with the bill in a workgroup session, which will be held Friday, May 10th at 8:00 am in Carson City. Both Steve Kutz and Kelli Seals will attend.</p>
SB 448	Senate Committee on Health and Human Services	Approved by Governor.	<p>Enacts certain provisions to promote federally qualified health centers; authorizing a county or district hospital to take actions necessary to establish one or more new or existing facilities as federally qualified health centers; and providing other matters properly relating thereto.</p>	<p>This bill is targeted at counties with medically underserved, without access to an FQHC. This bill will allow county or district hospitals to provide public health care services.</p> <p>This bill does not impact Washoe County as we have the Washoe County Health District, and an FQHC – HAWC.</p>	<ul style="list-style-type: none"> Priority: Low Action: Monitor Testify: No Position: Support As Is Ordinance: No Policy: No Fiscal Impact: No Rec'd Req for Eval on 3/26; forwarded to Joe and Steve 3/26/13; input on 3/29 Hearing on 4/9 @3:30 pm
SB 449	Senate Committee on Health and Human Services	Approved by Governor.	<p>Revises certain provisions relating to the unlawful disposal of solid waste, sewage, or other similar materials. (BDR 40-121)</p>		<ul style="list-style-type: none"> Priority: High Action: Tracking Testify: Yes, if needed, Bob Sack

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
					<ul style="list-style-type: none"> • Position: Support • Ordinance: • Policy: • Fiscal Impact: • Rec'd Req for Eval on 3/26; forwarded to Joe and Bob on 3/26/13 • Hearing 4/1 @ 8:00 am • Hearing on 4/9 @ 3:30 pm; notified Bob on 4/5 • Hearing on 4/13 @ 1:30; Bob will attend
SB 450	Senate Committee on Health and Human Services	Approved by Governor.	Revises the qualification for certain district health officers. (BDR 40-1081).	<p>This bill would change the qualifications for the Health Officer only for Southern Nevada. It removes the requirement for ten years of management experience and removes the requirement for a master's degree in public health, health care administration, or a related field. We oppose those changes on the grounds that this position requires an understanding of public health and experience in management to be successful. The new requirement, which allows the Health Officer to have 5 years of experience in population-based health care, is not the same as management experience. We do support the change that allows an applicant to be eligible for a license to practice medicine.</p> <p>Recommend that the original wording be kept but allow an applicant to be eligible for a Nevada license.</p> <p>Amended as advised. Support as Amended.</p>	<ul style="list-style-type: none"> • Priority: Low • Action: Monitor • Testify: Yes, Dr. Iser • Position: Support as Amended • Ordinance: No • Policy: No • Fiscal Impact: • Rec'd Req for Eval on 3/26; forwarded to Joe on 3/26/13; Input on 3/29 • Rec'd Req for Eval on 4/18; forwarded to Dr. Iser

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
SB 453	Senate Committee on Health and Human Services	Approved by Governor.	Provides for schools to obtain and administer auto-injectable epinephrine.	<p>Dr. Iser's concern is with Section 4 which requires the Health District to train charter schools.</p> <p>Basically the Health District can support with clarification and definition in Section 4 of what the appropriate role of Health Officers is. Will work with sponsors on this. Dr. Iser did talk with someone working on this bill afterwards, and he suggested taking out any role for Health Officers—Dr. Iser agreed that this would resolve the issue.</p>	<ul style="list-style-type: none"> • Priority: High • Action: Monitor • Testify: Yes, Dr. Iser • Position: Support If Amended • Ordinance: No • Policy: No • Fiscal Impact: No • Rec'd Req for Eval on 3/21; sent to Bob; Hearing on 4/2 @ 8:00 am • Dr. Iser testified at 4/4 Hearing • Rec'd Req for Eval on 4/5; forwarded to Dr. Iser; input on 4/10/2013
SB 485	Senate Committee on Finance	Approved by Governor.	Makes various changes concerning governmental financial administration.		<ul style="list-style-type: none"> • Priority: • Action: No Interest • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact: • Rec'd Req for Eval on 3/26; forwarded to Eileen and Joe on 3/26/13; Eileen said no interest on 4/4
SB 487		Approved by Governor.	Makes various changes related to recycling. (BDR 40-120)		<ul style="list-style-type: none"> • Priority: • Action: • Testify: • Position:

BDR or Bill #	Primary Sponsor	Status	Summary	Background/Analysis/Fiscal Impact	Recommendation & Staff Assignment
					<ul style="list-style-type: none"> • Ordinance: • Policy: • Fiscal Impact: • Rec'd Req for Eval on 3/26; forwarded to Bob on 3/29/13 • Hearing on 4/11 at 12:30 pm; forwarded to Bob on 4/5
SB 516		Approved by Governor.	Revises provisions relating to tobacco (BDR 32-1224).	The Attorney General's office is responsible for ensuring that all tobacco manufacturers abide by the Master Settlement Agreement. This bill strengthens manufacturer requirements and establishes a protocol for tribes in Nevada that sell tobacco products.	<ul style="list-style-type: none"> • Priority: Low • Action: No • Testify: • Position: Comment Only • Ordinance: No • Policy: No • Fiscal Impact: No
SJR 9		Enrolled and delivered to Secretary of State on 6/07/13.	Urges the Director of the Bureau of Land Management to expedite the process for approving special recreation permits for certain uses of federal public lands in Nevada. (BDR R – 1008).		<ul style="list-style-type: none"> • Priority: • Action: No Interest • Testify: • Position: • Ordinance: • Policy: • Fiscal Impact:

Engagement Survey Results - Health Department, April 2013

Date: 4/8/2013

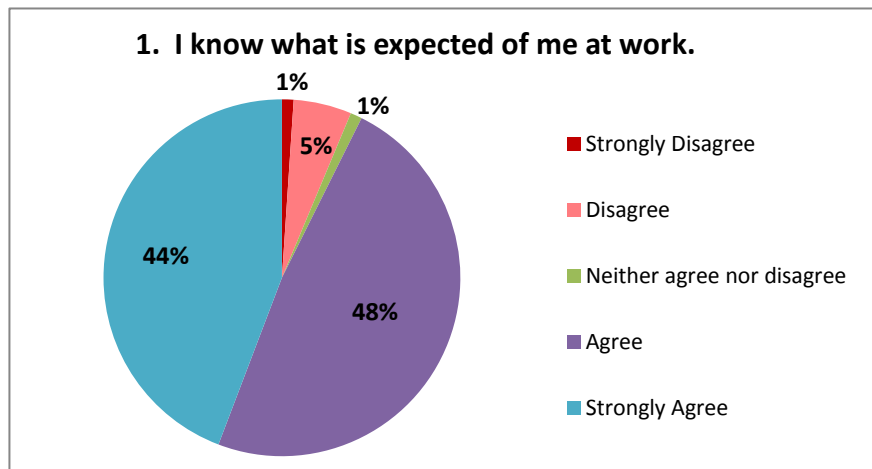
Department Participation: 55%

1. I know what is expected of me at work.

Strongly Disagree	1	1%
Disagree	5	5%
Neither agree nor disagree	1	1%
Agree	46	48%
Strongly Agree	42	44%
TOTAL RESPONSES	95	100%

Agree/Strongly Agree 93%

Disagree/Strongly Disagree 6%

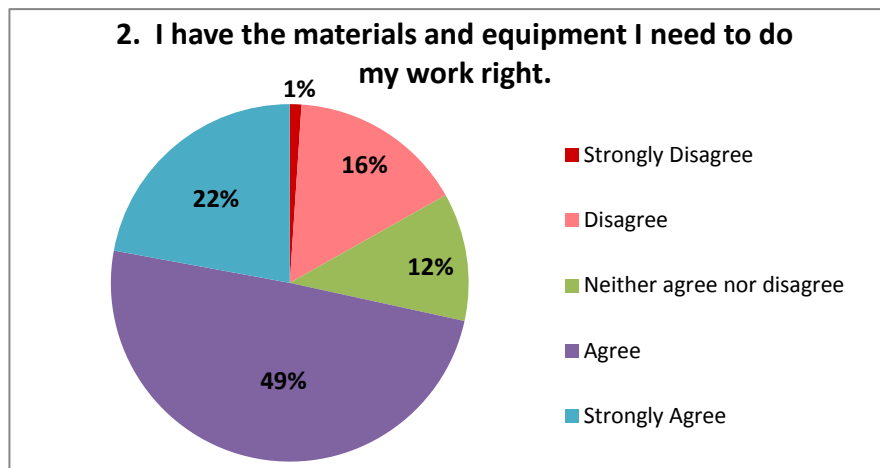


2. I have the materials and equipment I need to do my work right.

Strongly Disagree	1	1%
Disagree	15	16%
Neither agree nor disagree	11	12%
Agree	47	49%
Strongly Agree	21	22%
TOTAL RESPONSES	95	100%

Agree/Strongly Agree 72%

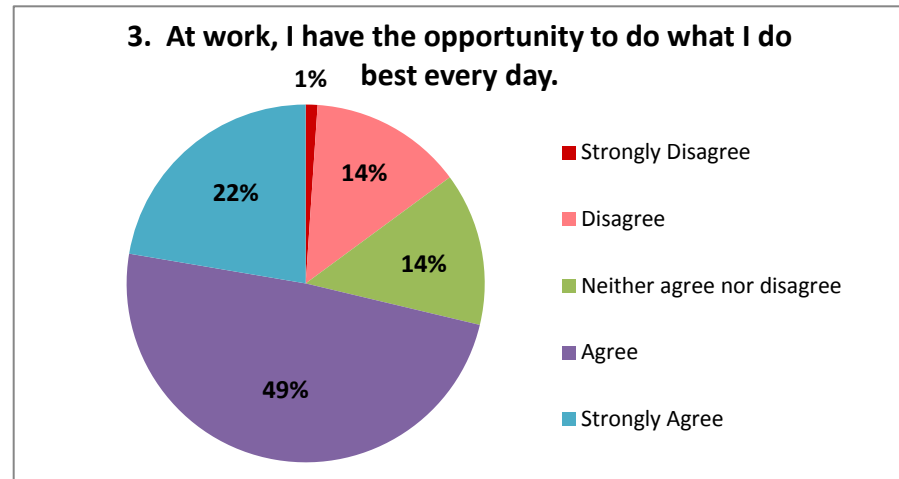
Disagree/Strongly Disagree 17%



3. At work, I have the opportunity to do what I do best every day.

Strongly Disagree	1	1%
Disagree	13	14%
Neither agree nor disagree	13	14%
Agree	46	49%
Strongly Agree	21	22%
TOTAL RESPONSES	94	100%

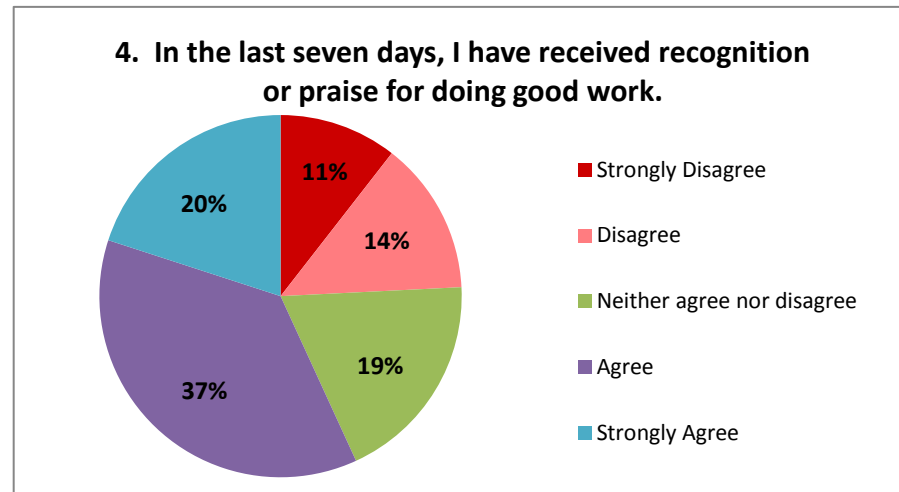
Agree/Strongly Agree	71%
Disagree/Strongly Disagree	15%



4. In the last seven days, I have received recognition or praise for doing good work.

Strongly Disagree	10	11%
Disagree	13	14%
Neither agree nor disagree	18	19%
Agree	35	37%
Strongly Agree	19	20%
TOTAL RESPONSES	95	100%

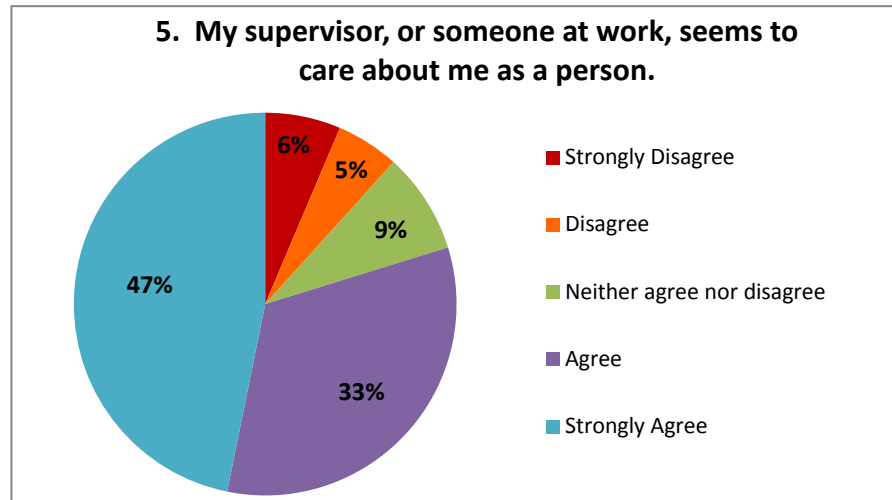
Agree/Strongly Agree	56%
Disagree/Strongly Disagree	11%



5. My supervisor, or someone at work, seems to care about me as a person.

Strongly Disagree	6	6%
Disagree	5	5%
Neither agree nor disagree	8	9%
Agree	31	33%
Strongly Agree	44	47%
TOTAL RESPONSES	94	100%

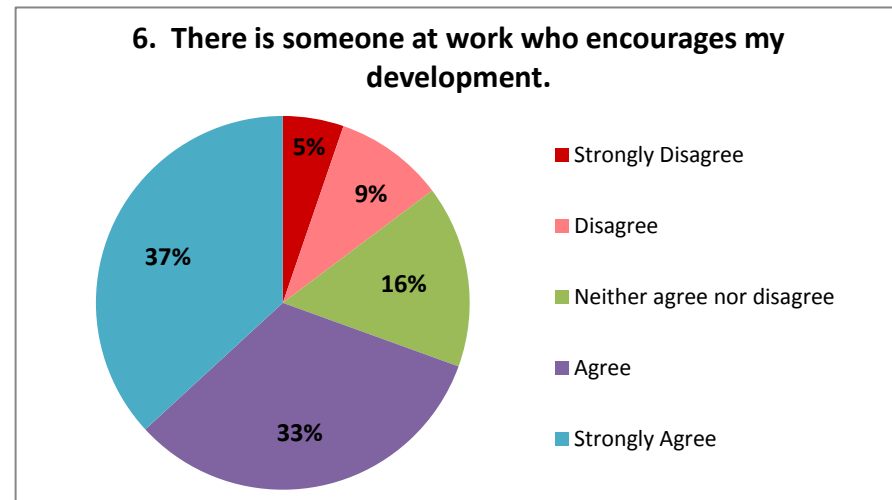
Agree/Strongly Agree	80%
Disagree/Strongly Disagree	12%



6. There is someone at work who encourages my development.

Strongly Disagree	5	5%
Disagree	9	9%
Neither agree nor disagree	15	16%
Agree	31	33%
Strongly Agree	35	37%
TOTAL RESPONSES	95	100%

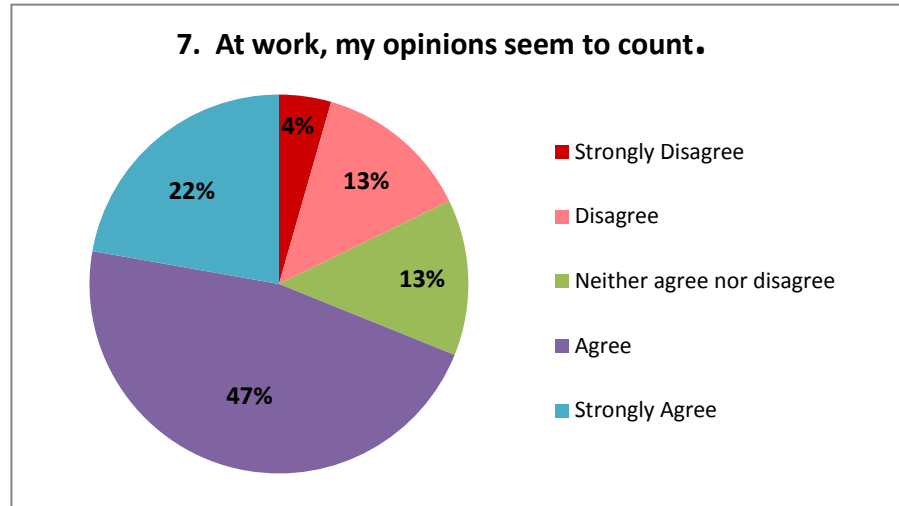
Agree/Strongly Agree	69%
Disagree/Strongly Disagree	15%



7. At work, my opinions seem to count.

Strongly Disagree	4	4%
Disagree	12	13%
Neither agree nor disagree	12	13%
Agree	42	47%
Strongly Agree	20	22%
TOTAL RESPONSES	90	100%

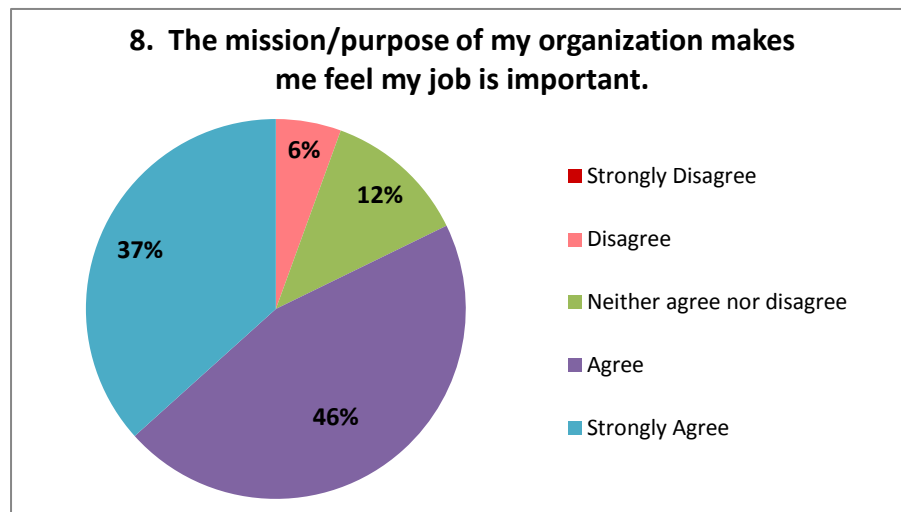
Agree/Strongly Agree	69%
Disagree/Strongly Disagree	18%



8. The mission or purpose of my organization makes me feel my job is important.

Strongly Disagree	0	0%
Disagree	5	6%
Neither agree nor disagree	11	12%
Agree	41	46%
Strongly Agree	33	37%
TOTAL RESPONSES	90	100%

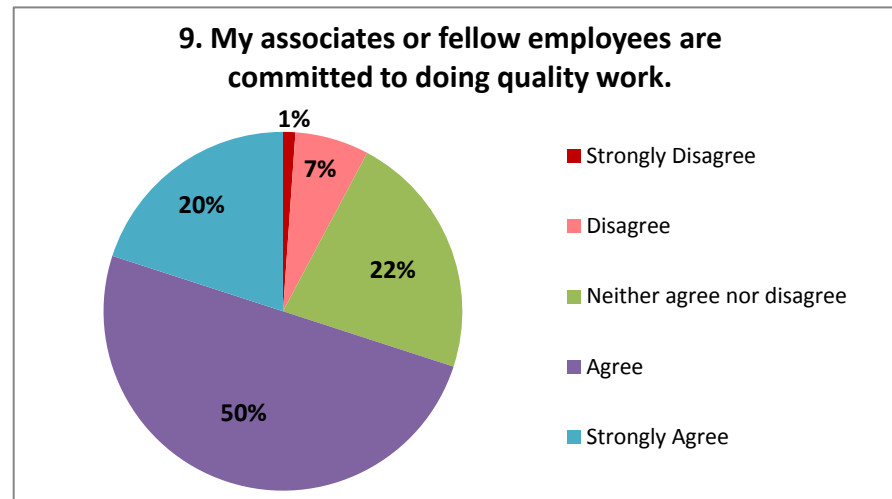
Agree/Strongly Agree	82%
Disagree/Strongly Disagree	6%



9. My associates or fellow employees are committed to doing quality work.

Strongly Disagree	1	1%
Disagree	6	7%
Neither agree nor disagree	20	22%
Agree	45	50%
Strongly Agree	18	20%
TOTAL RESPONSES	90	100%

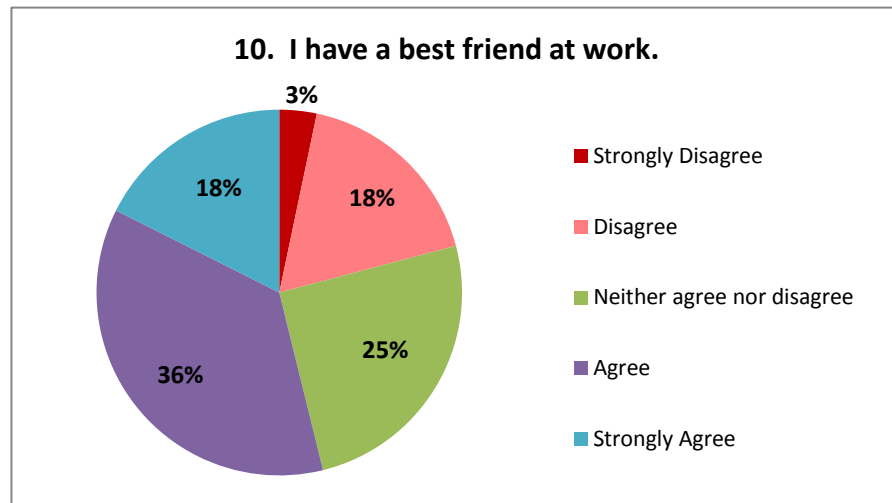
Agree/Strongly Agree	70%
Disagree/Strongly Disagree	8%



10. I have a best friend at work.

Strongly Disagree	3	3%
Disagree	16	18%
Neither agree nor disagree	23	25%
Agree	33	36%
Strongly Agree	16	18%
TOTAL RESPONSES	91	100%

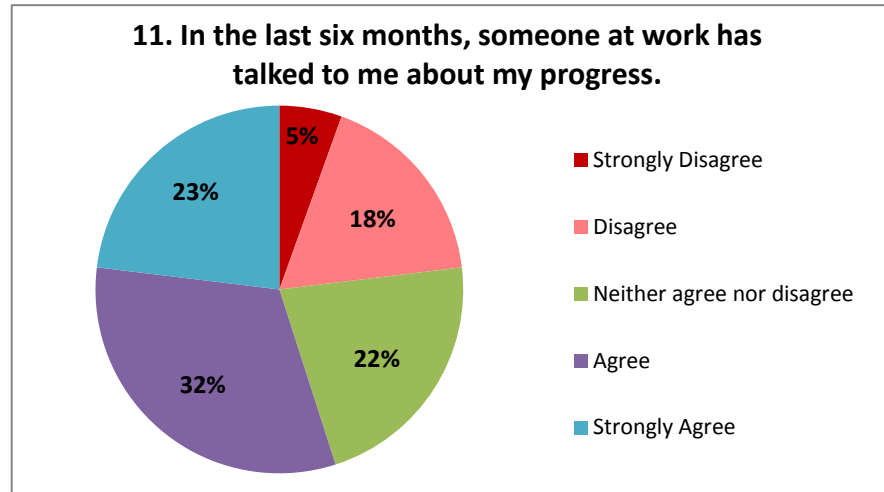
Agree/Strongly Agree	54%
Disagree/Strongly Disagree	21%



11. In the last six months, someone at work has talked to me about my progress.

Strongly Disagree	5	5%
Disagree	16	18%
Neither agree nor disagree	20	22%
Agree	29	32%
Strongly Agree	21	23%
TOTAL RESPONSES	91	100%

Agree/Strongly Agree	55%
Disagree/Strongly Disagree	23%



12. During this last year, I have had opportunities at work to learn and grow.

Strongly Disagree	4	4%
Disagree	10	11%
Neither agree nor disagree	10	11%
Agree	40	44%
Strongly Agree	27	30%
TOTAL RESPONSES	91	100%

Agree/Strongly Agree	74%
Disagree/Strongly Disagree	15%

