

Washoe County



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GEORGE HESS, MD
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JULIA RATTI
JOSEPH P. ISER, MD, DrPH, MSc
District Health Officer

Health District

WASHOE COUNTY HEALTH DISTRICT
1001 East Ninth Street / P.O. Box 11130
Reno, Nevada 89520
Telephone 775.328-2400 • Fax 775.328.2279
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MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, October 25, 2012, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89520

District Board of Health Meeting Agenda

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	2.	Roll Call	Ms. O'Neill
Public Comment	3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
For Possible Action	4.	Approval/Deletions to Agenda for the October 25, 2012 Meeting	Mr. Smith
For Possible Action	5.	Approval/Additions/Deletions to the Minutes of the September 27, 2012 Regular Meeting	Mr. Smith
	6.	Recognitions A. Introduction of new employee(s). None.	Mr. Smith and Dr. Iser

Time	Agenda Item No.	Agenda Item	Presenter
		<p>B. Promotions – Steve Kutz, Division Director, Community and Clinical Health Services</p> <p>C. Years of Service –</p> <ol style="list-style-type: none"> 1. Jeanne L. Harris, Administrative Secretary, EPHP – 10 Years 2. Holly A. McGee, Public Health Nurse II, CCHS – 20 Years <p>D. Recognitions – Julie Hunter, Senior Air Quality Specialist, Planning & Monitoring, from Envirolution and Three Spheres Leadership Academy with a certificate of appreciation for her invaluable support with local youth.</p>	
For Possible Action	7.	Proclamations – None.	
For Possible Action	8.	<p><u>Consent Agenda:</u> Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p>A. <u>Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. Anchor Concrete – Case 1096, NOV 5305 ATTN: Dan Price, President 1750 Marietta Way Sparks NV 89431; (775) 359-4969 2. Recommendation of Cases Appealed to the Air Pollution Control Hearing Board. None. 3. Recommendation for Variance: None. <p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board.</p>	Mr. Cerfoglio

Time	Agenda Item No.	Agenda Item	Presenter
		<p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <ol style="list-style-type: none"> <li data-bbox="542 369 1211 548">1. Approval of amendments totaling an increase of \$3,000 in revenue and expense to the National Association of County and City Health Officials (NACCHO) Grant Program Internal order # TBA) FY 13 Budget. <li data-bbox="542 590 1179 873">2. Approval of Subgrant Amendment #2 from the Nevada Department of Health and Human Services, Health Division for the period January 1, 2012 through December 31, 2012 to increase funding in the amount of \$1,829, bringing total CY 2012 funding for the Immunization Program Grant (IOs 10028 & 10029), to \$292,556. <li data-bbox="542 915 1211 1241">3. Proposed Ratification of Interlocal Contract with the State of Nevada, Department of Motor Vehicles, for the DMV Excess Reserve Grant Program (IO TBD), for the period of approval through June 30, 2014 in the total amount of \$182,000; approval of budget amendments totaling an increase of \$182,000 in both revenue and expenses; and authorize the Chairman of the board to sign. <li data-bbox="542 1283 1211 1608">4. Approval of amendments totaling an increase of \$246,827 in both revenue and expense to the FY 13 Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Federal Grant Program, IO 10713; Approval of Subgrant Amendment #1 Scope of Work for the period July 1, 2012 to June 30, 2013 in support of CDC PHP Program; and if approved authorize the Chairman to execute. <p>D. Recommendation for Retroactive Approval of the Submission of the Accreditation Support Initiative for Public Health Departments to the NACCHO call for Applications.</p>	<p>Ms. Buxton</p> <p>Ms. Cooke</p> <p>Ms. Cooke</p> <p>Ms. Buxton</p> <p>Dr. Iser</p>

Time	Agenda Item No.	Agenda Item	Presenter
For Possible Action	9.	<u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u> None.	
For Possible Action	10.	<u>Regional Emergency Medical Services Authority:</u> A. Review and Acceptance of the Operations and Financial Report for September, 2012; and B. Update of REMSA's Community Activities Since September, 2012	Mr. Gubbels
For Possible Action	11.	Discussion of and Potential Direction to Staff Regarding the August 2012 TriData Emergency Medical Systems Analysis Final Report and other emergency medical systems reports and studies and the October 18, 2012 Concurrent Meeting between the District Board of Health, the Board of County Commissioners, and the Reno City Council. Possible Direction to Staff on Implementation of Recommendations Contained Within the Final Report and Possible Requests to Washoe County, the City of Reno, and the City of Sparks for Assistance in Implementation of Selected Recommendations.	Dr. Iser
	12.	Strategic Retreat Planning Discussion	Dr. Iser
For Possible Action	13.	Review and Acceptance of FY12 Budget Year Closeout Report	Ms. Buxton
For Possible Action	14.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for September 2012	Ms. Stickney
For Possible Action	15.	FY14 Budget Update and Possible Direction to Staff	Ms. Stickney
	16.	<u>Staff Reports and Program Updates</u> A. Director, Epidemiology and Public Health Preparedness - Communicable Disease; Public Health Preparedness; Emergency Medical Services; and Vital Records	Dr. Todd
		B. Director, Community and Clinical Health Services – Washoe County Obesity Forum;	Mr. Kutz

Time	Agenda Item No.	Agenda Item	Presenter
		ACHIEVE Final Report; Washoe County Medical Society Mini-Internship Program; and Program Reports	
		C. Director, Environmental Health Services Food Program; Land Development; Solid Waste/Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. Acting Division Director, Air Quality Management – Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Mr. Inouye
		E. Administrative Health Services Officer – Ms. Stickney’s reports are presented in Agenda Item Nos. 12, 13, and 14.	Ms. Stickney
		F. District Health Officer – 2013 Legislative Session; Budget; Human Resources; Communication; Accreditation; Washoe County and Community Activities; Health District Media Contacts and Outreach; Statewide (and Beyond) Organizational Efforts; Interjurisdictional Sharing of Resources; and District Board of Health Information and Resources	Dr. Iser
Board Comment	17.	Limited to Announcements or Issues for Future Agendas	Mr. Smith
Public Comment	18.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith
For Possible Action	19.	Adjournment	Mr. Smith

The District Board of Health may take action on the items denoted as “For Possible Action.”

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health
