

Washoe County



MATT SMITH, Chairman
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GEORGE FURMAN, MD
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GEORGE HESS, MD
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JULIA RATTI
JOSEPH P. ISER, MD, DrPH, MSc
District Health Officer

Health District

WASHOE COUNTY HEALTH DISTRICT
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MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, April 26, 2012, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89520

District Board of Health Meeting Agenda

Time	Agenda No.	Agenda Item	Presenter
1:00 PM	1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	2.	Roll Call	Dr. Iser
	3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
For Possible Action	4.	Approval/Deletions to Agenda for the April 26, 2012 Meeting	Mr. Smith
For Possible Action	5.	A. Approval/Additions/Deletions to the Minutes of the March 15, 2012 Budget Meeting ; and B. Approval/Additions/Deletions to the Minutes of the March 22, 2012 Regular Meeting	Mr. Smith

Time	Agenda No.	Agenda Item	Presenter
	6.	<p>Recognitions and Proclamations</p> <p>A. Introduction of new employee: None</p> <p>B. Promotions – Charlene Albee, Chief, Permitting and Enforcement Branch, AQM</p> <p>C. Years of Service –</p> <ol style="list-style-type: none"> 1. James L. Shaffer – EHS – 10 years 2. Erin Park Dixon – CCHS – 10 years 3. Maricela T. Caballero – WIC - 15 years 4. Phillip M. Ulibarri – AHS - 20 years <p>D. Proclamation – Air Quality Awareness Week – April 30 – May 4</p>	Mr. Smith and Dr. Iser
<p>For Possible Action</p> <p>For Possible Action</p> <p>For Possible Action</p>	7.	<p><u>Consent Agenda:</u> Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p>A. <u>Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. First Centennial Title Company – Case 1072, NOV 5008; b. First Centennial Title Company – Case 1073, NOV 5009; and c. Star Cleaners – Case 1075, Nov 4590. 2. Recommendation to Uphold Citation Appealed to the Air Pollution Control Hearing Board: None. 3. Recommendation for Variance: None. 	<p>Mr. Smith</p> <p>Ms. Albee</p>

Time	Agenda No.	Agenda Item	Presenter
<p>For Possible Action</p> <p>For Possible Action</p> <p>For Possible Action</p>		<p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board. There are no variance case requests this month.</p> <p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <ol style="list-style-type: none"> 1. Ratification of Intrastate Contract between the Washoe County Health District and the Nevada State Health Division to provide a work location for the State Health Division’s Center for Disease Control and Prevention (CDC) assignee for the purpose of providing direct and efficient assistance to the Health District for Strategic National Stockpile planning for the period upon ratification through November 27, 2012; and if approved, authorize the Chairman to execute the Intrastate Contract. 2. Approval of Subgrant Amendment #1 from the Nevada State Health Division in the amount of \$585,697 (with \$58,570 or 10% Health District match) for the period August 10, 2011 to August 9, 2012 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program; and if approved, authorize the Chairman to execute. 3. Approve donation of various obsolete equipment to Desert Research Institute (DRI) with a current market value estimated at \$ - 0 -. 	<p>Ms. Buxton</p> <p>Ms. Buxton</p> <p>Ms. Cooke</p>
<p>For Possible Action</p>	<p>8.</p>	<p><u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u> None.</p>	<p>Ms. Albee</p>
<p>For Possible Action</p>	<p>9.</p>	<p><u>Regional Emergency Medical Services Authority:</u></p> <ol style="list-style-type: none"> A. Review and Acceptance of the Operations and Financial Report for February 2012 B. Update of REMSA’s Community Activities Since December 2011 	<p>Mr. Gubbels</p>

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For Possible Action	10.	Presentation and possible approval of the Franchise Compliance Report for the Regional Emergency Medical Services Authority (REMSA) 7/1/10 through 6/30/11	Ms. Akurosawa
For Possible Action	11.	Review and acceptance of Monthly Public Health Fund Revenue and Expenditure Report for March 2012	Ms. Stickney
For Possible Action	12.	Presentation and possible approval of FY 13 Budget Update	Ms. Stickney
For Possible Action	13.	Presentation and possible approval of Chronic Disease Prevention Program funding opportunity application for the U.S. Food and Drug Administration's (FDA) Center for Tobacco Products new "Tobacco Regulation Awareness, Communication, and Education Program" (TRACE).	Ms. Brown Dr. Iser
For Possible Action	14.	Presentation and possible approval of an addition to the policy for approval of Divisional Policies and Protocols	Ms. Brown Dr. Iser
	15.	Waste Storage Regulation, Section 040 – Animal Proof Containers	Ms. Jung Ms. Rucker
	16.	Presentation of Air Quality Enforcement Procedure	Ms. Albee
For Possible Action	17.	Presentation and possible approval of Annual Oxygenated Fuels Program Report	Mr. Inouye
	18.	<u>Staff Reports and Program Updates</u>	
		A. Director, Epidemiology and Public Health Preparedness – Communicable Disease; and Public Health Preparedness	Dr. Todd
		B. Director, Community and Clinical Health Services – Immunization Program Update; National STD Awareness Month; National Network of Public Health Institutes (NNPHI) QI Award to WCHD	Ms. Brown
		C. Director, Environmental Health Services - Land Development; Solid Waste/Special Events	Mr. Sack

Time	Agenda No.	Agenda Item	Presenter
		D. Director, Air Quality Management – Air Quality; Monitoring Activity; Planning Activity; Permitting Activity; Compliance/Inspection Activity; and Enforcement Activity	Mr. Dick
		E. Administrative Health Services Officer – Updates provided in Agenda Item No. 11 and 12.	Ms. Stickney
		F. District Health Officer – 2012-2013 Legislative Session; Budget; Human Resources; Communication; Accreditation; Washoe County and Community Activities; Health District Media Contacts and Outreach; State-Wide (and Beyond) Organizational Efforts; District Board of Health Information and Resources; MMWR Article regarding Washoe County CVA6 Outbreak	Dr. Iser
Board Comment	19.	Limited to Announcements or Issues for Future Agendas	Mr. Smith
Public Comment	20.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith
For Possible Action	21.	Adjournment	Mr. Smith

The District Board of Health may take action on the items denoted as “For Possible Action.”

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health
