

**WASHOE COUNTY  
DISTRICT BOARD OF HEALTH**

Matt Smith, Chairman  
Kitty Jung, Vice Chairman  
George Furman, MD  
Councilman Dan Gustin  
George Hess, MD  
Denis Humphreys, OD  
Councilwoman Julia Ratti

**NOTICE OF MEETING AGENDA**

DISTRICT BOARD OF HEALTH  
Building B – South Auditorium  
1001 East Ninth Street, Reno, Nevada

**December 15, 2011**

12:00 Noon -- Recognition/Reception

1:00 PM Meeting

**NOTICE**

Pursuant To NRS 241.020, Please Be Advised That The Agenda For The District Board Of Health Meeting Has Been Posted At The Following Locations: Washoe County Health District (1001 E. 9th St), Reno City Hall (1 E. 1st St), Sparks City Hall (431 Prater Way), Washoe County Administration Building (1001 E. 9th St), And On The Washoe County Health District Website @ [WWW.WASHOECOUNTY.US/HEALTH](http://WWW.WASHOECOUNTY.US/HEALTH).

The Board of Health may take action on the items denoted as “(for possible action)”.

**Business Impact Statement** – A Business Impact Statement is available at the Washoe County Health District for those items denoted with a \$.

**NOTE:** Items on the agenda may be taken out of order; combined with other items; withdrawn from the agenda; moved to the agenda of another later meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent Section.

The District Board of Health meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Reno, NV 89520-0027 or by calling (775) 328-2416 24-Hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, all comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Response to Public Comments.** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

12:00  
Noon

Reception and Recognitions of Responders to the Reno National Championship Air Race Event of September 16, 2011

1:00 PM

1. Call to Order, Pledge of Allegiance Led by Invitation Mr. Smith
2. Roll Call Ms. Smith
3. Public Comment (3 minute time limit per person) Mr. Smith
4. Approval/Deletions to the Agenda for the December 15, 2011 Meeting **(for possible action)** Mr. Smith
5. Approval/Additions/Deletions to the Minutes of the October 6, 2011 Strategic Planning Retreat; and the Regular October 27, 2011 Meeting **(for possible action)** Mr. Smith
6. Recognitions and Proclamations Mr. Smith
  - A. Introduction of CDC Public Health Advisor
    1. Mr. Paul Moffat
  - B. Years-of-Service
    1. Norma Jackson – EPHP – 5 Years
    2. Theresa Bennett – CCHS – 5 Years
    3. Katherine Hong – CCHS – 15 Years
  - C. Years-of-Service to the Washoe County District Board of Health's Sewage, Wastewater, and Sanitation (SWS) Hearing Board, Serving from through October 2011
    1. Karen Sage-Rosenau
  - D. Extra Mile Awards (EMA) in Commemoration of the Anniversary of the Nevada Clean Indoor Air Act (NCIAA)
    1. CommRow
    2. Access to Health Care
  - E. District Board of Health Scholarship Recipient for 2011/2012
    1. Heidi Lengdorfer
7. Consent Agenda Mr. Smith

Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.

  - A. Air Quality Management Cases
    1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board Mr. Cerfoglio
      - a. CS Harvey – Case No. 1066, NOV No. 4980 **(for possible action)**
      - b. Astro Auto Body – Case No. 1067, NOV No. 4585 **(for possible action)**
    2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board Mr. Cerfoglio
      - a. Golden Gate Petroleum – Case No. 1065, NOV No. 4849 **(for possible action)**
  - B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board Mr. Tyre
    1. No Cases This Month
  - C. Budget Amendments / Interlocal Agreements
    1. Retroactive Approval of District Health Officer Acceptance of Subgrant Amendment #1 from the Nevada State Health Division Sexually Transmitted Disease (STD) Prevention and Control Program, in the Amount of \$123,778 for the Period of January 1, 2011 through December 31, 2011; and Approval of Amendments Totaling an Increase of \$4,755 in Both Revenue and Expenses to the Adopted FY 12 STD Grant Program, IO 10014 to Bring the FY 12 Adopted Budget into Alignment with the Grant **(for possible action)**

2. Approval of Amendments Totaling an Increase of \$49,000 in Both Revenue and Expense to the FY 12 Communities Putting Prevention to Work, CPPW – ARRA, Program Grant Budget (IO 10988); Approve the Donation to Sierra Vista Elementary in the Amount of \$1,000 to Assist with Establishment of a School Garden to Increase School-aged Children's Access to Healthy Fruits and Vegetables (Grant Funded) **(for possible action)**
  3. Ratification of Interlocal Contract Between the Washoe County Health District (WCHD) and the Washoe County School District (WCSD) to Assist the Washoe County School District's Expanded Immunization and School Health Services Program at North Valleys High School for the Retroactive Period of October 17, 2011 and June 7, 2012, Pending Review by Washoe County Risk and Legal Review **(for possible action)**
  4. Ratification of Interlocal Agreement Between the Washoe County Health District and Washoe County Through its Parks Department to Provide Storage and Emergency Operation Activation of the VoiceStar CMS-T-300 Series Portable Changeable Message Sign and Highway Advisory Radio Equipment for the Period Upon Ratification Through June 30, 2012 Unless Extended by the Mutual Agreement of the Parties; with Automatic Renewal for Two Successive One-Year Periods for a Total of Three Years on the Same Terms Unless Either Party Gives the Other Written Notice of Nonrenewal at Least 60 Days Prior to June 30 of Each Year **(for possible action)**
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8. Authorizing the Creation of Position(s) Ms. Brown  
 Approval of Amendments Totaling a Net \$ -0- Increase/Decrease to the FY 12 Chronic Disease/Injury Prevention Program Grant Budget (CC 170800); and Authorizing the Creation of an Intermittently Hourly Health Educator Position (PC # TBD) as Evaluated by the Job Evaluation Committee (JEC) **(for possible action)**
  9. Presentation of Pilot Project and Authorizing the Creation of Position Ms. Brown  
 1) Approval of Pilot Project with the Washoe County Department of Juvenile Services (WCDJS); Ms. Stickney  
 2) Approval of Budget Amendments Totaling a Net \$108,000 Increase to the FY12 Wittenberg Project (CC TBD); and 3) Approval of Authorization for the Creation of a 1.0 FTE Advanced Practitioner of Nursing (APN) Position (PC# TBD) as Evaluated by the Job Evaluation Committee (JEC) **(for possible action)**
  10. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health Mr. Bonderson  
 A. No Cases This Month
  11. Regional Emergency Medical Services Authority Mr. Gubbels  
 A. Review and Acceptance of the Operations and Financial Report for October 2011 **(for possible action)**  
 B. Update of REMSA's Community Activities Since October 2011
  12. Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for November 2011 **(for possible action)** Ms. Stickney
  13. Reappointment of Mr. J. Richard ("Dick") Barnard, CPA for a Five (5) Year Period Ending November 18, 2016; Mr. Louis ("Louie") S. Test, Esquire for a Four (4) Year Period Ending November 18, 2015; and Appointment of Mr. James ("Jim") R. Begbie for a Three (3) Year Period Ending November 18, 2014, to the REMSA Governing Board **(for possible action)** Ms. Stickney
  14. Presentation of Proposed Revisions to the District Board of Health's Multi-Casualty Incident Plan Mutual Aid Evaluation Annex (MCIP – MAEA) **(for possible action)** Ms. Akurosawa
  15. Presentation and Possible Acceptance of the 2012 Washoe County District Board of Health Meeting Calendar **(action)** Dr. Iser
  16. Update – Presentation of Accreditation Efforts for Nevada Health Districts through the Nevada Public Health Foundation Ms. E. Brown

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| 17. | Presentation – Healthy Food Labeling in Grocery Store  | Mr. Ward Dunn  |
| 18. | Update – Women, Infants and Children (WIC) Nutrition Program   | Ms. Bayan  |
| 19. | <p>Staff Reports and Program Updates</p> <p><b>A. Director, Epidemiology and Public Health Preparedness – Communicable Disease; Public Health Preparedness (PHP) Activities</b></p> <p><b>B. Director, Community and Clinical Health Services – Washoe County Prematurity Birth Rates; Washoe County Immunization Rate and Volume of Evaluation (RAVE) Performance Improvement Team; Nevada Last Place in Anti-Smoking Funding; Great Basin Public Health Leadership Project Collaboration Between WCHD and the Washoe County Food Bank; National World AIDS Day December 1, 2011</b></p> <p><b>C. Director, Environmental Health Services – Caughlin Fire; Food Safety (Protection); Land Development; Special Events; Underground Storage Tank (UST); Vector-Borne Diseases Prevention</b></p> <p><b>D. Director, Air Quality Management – Monthly Report of Air Quality Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity</b></p> <p><b>E. Administrative Health Services Officer – No Report This Month</b></p> <p><b>F. District Health Officer – 2012/2013 Legislative Sessions; Budget; Human Resources; Communication; Washoe County &amp; Community Activities; Media Contacts and Outreach; State-wide (and Beyond) Organizational Efforts; District Board of Health Information and Resources</b></p> | <p>Dr. Todd</p> <p>Ms. Brown</p> <p>Mr. Sack</p> <p>Mr. Dick</p> <p>Ms. Stickney</p> <p>Dr. Iser</p> |
| 20. | Board Comment – Limited to Announcements or Issues for Future Agendas  | Mr. Smith  |
| 21. | Public Comment – (3 minute time limit per person)  | Mr. Smith  |
| 22. | Adjournment (for possible action)  | Mr. Smith  |