

**WASHOE COUNTY  
DISTRICT BOARD OF HEALTH**

Denis Humphreys, OD, Chairman  
Matt Smith, Vice Chairman  
George Furman, MD,  
Councilman Dan Gustin  
Commissioner Kitty Jung  
Amy J Khan, MD, MPH  
Councilwoman Julia Ratti

**ANNOTATED AGENDA**

Meeting of the  
DISTRICT BOARD OF HEALTH  
Building B  
South Auditorium  
1001 East Ninth Street  
Reno, Nevada  
**February 25, 2010**  
1:00 PM

**NOTICE**

PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE DISTRICT BOARD OF HEALTH MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY HEALTH DISTRICT (1001 E. 9TH ST), RENO CITY HALL (1 E. 1ST ST), SPARKS CITY HALL (431 PRATER WAY), WASHOE COUNTY ADMINISTRATION BUILDING (1001 E. 9TH ST), AND ON THE WASHOE COUNTY HEALTH DISTRICT WEBSITE @ [WWW.WASHOECOUNTY.US/HEALTH](http://WWW.WASHOECOUNTY.US/HEALTH). PUBLIC COMMENT IS LIMITED TO THREE (3) MINUTES PER PERSON.

The Board of Health may take action on the items denoted as "(action)".

**Business Impact Statement** – A Business Impact Statement is available at the Washoe County Health District for those items denoted with a \$ .

1. Call to Order, Pledge of Allegiance Led by Invitation	HELD
2. Roll Call	HELD
3. Public Comment (3 minute time limit per person)	NO COMMENTS PRESENTED
4. Approval/Deletions to the Agenda for the February 25, 2010 (action)	APPROVED AS AMENDED
5. Approval/Additions/Deletions to the Minutes of the January 28, 2010 Meeting (action)	APPROVED

6. Recognitions

YEARS-OF-SERVICE  
SHARON CLODFELTER – 5 YEARS  
LORI COOKE – 10 YEARS  
MARIA MAGANA – 15 YEARS

7. Consent Agenda

Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.

A. Air Quality Management Cases

1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board

- a. Window World/Best in the West Construction – Case No. 1048, NOV No. 4571  
(action)

UPHELD, \$200 FINE LEVIED

2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board

- a. No Cases This Month

B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board

1. No Cases This Month

C. Budget Amendments / Interlocal Agreements / Authorized Position Control Numbers

1. Approval of Notice of Subgrant Award from the Nevada State Health Division, Bureau of Child, Family and Community Wellness for the HIV Prevention Grant Program, in the Total Amount of \$570,611 (per calendar year), for the Period of January 1, 2010 Through December 31, 2011; and Approval of Amendments Totaling an Increase of \$32,590 in Both Revenue and Expenses to the Adopted FY 10 HIV Prevention Grant Program, IO 10013, to Bring the FY 10 Adopted Budget into Alignment with the Grant  
(action)

APPROVED

D. Donation

1. Acknowledgement of Donation of 72 First Response Pregnancy Kits at a Value of \$432 from the March of Dimes (action)

ACKNOWLEDGED

8. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health

- A. No Cases This Month

9. Regional Emergency Medical Services Authority

- A. Review and Acceptance of the Operations and Financial Report for January 2010  
(action)

ACCEPTED

- B. Update of REMSA's Community Activities Since January 2010

PRESENTED

10. Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for January 2010 (action)

ACCEPTED

11. Presentation of the Fiscal Year 2011 Budget Update

PRESENTED

12. Public Hearing – Recommendation to Grant Variance

- A. Request of Vya Labor Camp/RV Park to Vary the Requirements of Section 090.010 (Solid Waste) and Section 090.015 (Solid Waste) of the Washoe County District Board of Health Regulations Governing Recreational Vehicle (RV) Parks

PRESENTED

- B. Recommendation of Staff to Grant Variance Case 1-10RV to Vya Labor Camp/RV Park  
(action)

GRANTED W/CONDITIONS

- |     |  |                           |
|-----|--|---------------------------|
| 13. | Presentation of Recycling Update with Possible Direction to Staff <b>(action)</b>  | PRESENTED                 |
| 14. | Tuberculosis (TB) Program Update for <i>World TB Day</i> and Recognition of Community Partners: Ms. Deborah Caruso, Program Director, Shelter Programs; Dorianna Dewey, Family Shelter Manager; Lucinda Servi, Women's Shelter Manager; and Robert LeRay, Men's Shelter Manager  | PRESENTED<br>RECOGNITIONS |
| 15. | Presentation of District Board of Health Marketing Committee Minutes with Discussion and Possible Direction to Staff <b>(action)</b>   | PRESENTED                 |
| 16. | <p>Staff Reports and Program Updates</p> <p><b>A. Director, Epidemiology and Public Health Preparedness</b> – Communicable Disease; Public Health Preparedness (PHP) Activities</p> <p><b>B. Director, Community and Clinical Health Services</b> – Washoe County Health District (WCHD) Selected to Receive the National Association of County and City Health Officials (NACCHO) ACHIEVE Award; Update on Preconception Health Project; 2009 State of Nevada Youth Risk Behavior Survey Results</p> <p><b>C. Director, Environmental Health Services</b> – No Report This Month</p> <p><b>D. Director, Air Quality Management</b> - Monthly Report of Air Quality: Everything Green, Monitoring/Planning Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity</p> <p><b>E. Administrative Health Services Officer</b> – No Report This Month</p> <p><b>F. District Health Officer</b> – WCHD Teamwork; County Health Rankings; American College of Preventive Medicine (ACPM) Conference ; National Association of Local Boards of Health Conference Reminder</p> | PRESENTED                 |
| 17. | Board Comment – Limited to Announcements or Issues for Future Agendas  | COMMENTS PRESENTED        |
| 18. | Adjournment <b>(action)</b>  | ADJOURNED                 |

**NOTE:** Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Building "B", Reno, NV 89520-0027 or by calling 328-2416.

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1:00 PM	1.	Call to Order, Pledge of Allegiance Led by Invitation	Dr. Humphreys
	2.	Roll Call	Ms. Smith
	3.	Public Comment (3 minute time limit per person)	Dr. Humphreys
	4.	Approval/Deletions to the Agenda for the February 25, 2010 (action)	Dr. Humphreys
	5.	Approval/Additions/Deletions to the Minutes of the January 28, 2010 Meeting (action)	Dr. Humphreys



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|-----|--|---------------|
| 6.  | <p>Recognitions</p> <p>A. Years-of-Service</p> <ol style="list-style-type: none"> <li>1. Sharon Clodfelter – EPHP – 5 Years</li> <li>2. Lori Cooke – AHS - 10 Years</li> <li>3. Rebecca Koster – CCHS - 10 Years</li> <li>4. Maria Magana – CCHS – 15 Years</li> </ol>   | Dr. Humphreys |
| 7.  | <p>Consent Agenda</p> <p>Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.</p> <p>A. Air Quality Management Cases</p> <ol style="list-style-type: none"> <li>1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board <ol style="list-style-type: none"> <li>a. Window World/Best in the West Construction – Case No. 1048, NOV No. 4571<br/><b>(action)</b></li> </ol> </li> <li>2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board <ol style="list-style-type: none"> <li>a. No Cases This Month</li> </ol> </li> </ol> <p>B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater &amp; Sanitation Hearing Board</p> <ol style="list-style-type: none"> <li>1. No Cases This Month</li> </ol> <p>C. Budget Amendments / Interlocal Agreements / Authorized Position Control Numbers</p> <ol style="list-style-type: none"> <li>1. Approval of Notice of Subgrant Award from the Nevada State Health Division, Bureau of Child, Family and Community Wellness for the HIV Prevention Grant Program, in the Total Amount of \$570,611 (per calendar year), for the Period of January 1, 2010 Through December 31, 2011; and Approval of Amendments Totaling an Increase of \$32,590 in Both Revenue and Expenses to the Adopted FY 10 HIV Prevention Grant Program, IO 10013, to Bring the FY 10 Adopted Budget into Alignment with the Grant<br/><b>(action)</b></li> </ol> <p>D. Donation</p> <ol style="list-style-type: none"> <li>1. Acknowledgement of Donation of 72 First Response Pregnancy Kits at a Value of \$432 from the March of Dimes <b>(action)</b></li> </ol> | Dr. Humphreys |
| 8.  | <p>Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health</p> <p>A. No Cases This Month</p>  | Mr. Bonderson |
| 9.  | <p>Regional Emergency Medical Services Authority</p> <p>A. Review and Acceptance of the Operations and Financial Report for January 2010<br/><b>(action)</b></p> <p>B. Update of REMSA's Community Activities Since January 2010</p>   | Mr. Smith     |
| 10. | <p>Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for January 2010 <b>(action)</b></p>  | Ms. Coulombe  |
| 11. | <p>Presentation of the Fiscal Year 2011 Budget Update</p>  | Ms. Coulombe  |

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|-----|---|---|
| 12. | Public Hearing – Recommendation to Grant Variance<br>A. Request of Vya Labor Camp/RV Park to Vary the Requirements of Section 090.010 (Solid Waste) and Section 090.015 (Solid Waste) of the Washoe County District Board of Health Regulations Governing Recreational Vehicle (RV) Parks<br>B. Recommendation of Staff to Grant Variance Case 1-10RV to Vya Labor Camp/RV Park<br><b>(action)</b>  | Mr. Coulter   |
| 13. | Presentation of Recycling Update with Possible Direction to Staff <b>(action)</b>   | Mr. Sack<br>Ms. Rucker  |
| 14. | Tuberculosis (TB) Program Update for <i>World TB Day</i> and Recognition of Community Partners: Ms. Deborah Caruso, Program Director, Shelter Programs; Dorianna Dewey, Family Shelter Manager; Lucinda Servi, Women’s Shelter Manager; and Robert LeRay, Men’s Shelter Manager   | Ms. Hunter  |
| 15. | Presentation of District Board of Health Marketing Committee Minutes with Discussion and Possible Direction to Staff <b>(action)</b>  | Dr. Furman  |
| 16. | Staff Reports and Program Updates<br>A. <b>Director, Epidemiology and Public Health Preparedness</b> – Communicable Disease; Public Health Preparedness (PHP) Activities<br>B. <b>Director, Community and Clinical Health Services</b> – Washoe County Health District (WCHD) Selected to Receive the National Association of County and City Health Officials (NACCHO) ACHIEVE Award; Update on Preconception Health Project; 2009 State of Nevada Youth Risk Behavior Survey Results<br>C. <b>Director, Environmental Health Services</b> – No Report This Month<br>D. <b>Director, Air Quality Management</b> - Monthly Report of Air Quality: Everything Green, Monitoring/Planning Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity<br>E. <b>Administrative Health Services Officer</b> – No Report This Month<br>F. <b>District Health Officer</b> – WCHD Teamwork; County Health Rankings; American College of Preventive Medicine (ACPM) Conference ; National Association of Local Boards of Health Conference Reminder | Dr. Todd<br>Ms. Brown<br>Mr. Sack<br>Mr. Goodrich<br>Ms. Coulombe<br>Dr. Anderson |
| 17. | Board Comment – Limited to Announcements or Issues for Future Agendas   | Dr. Humphreys   |
| 18. | Adjournment <b>(action)</b>   | Dr. Humphreys   |

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WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING  
Board Room - Health Department Building  
Wells Avenue at Ninth Street

February 25, 2010

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WASHOE COUNTY DISTRICTBOARD OF HEALTH MEETING

February 25, 2010

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WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING  
February 25, 2010

PRESENT: Denis Humphrey, OD, Chairman; Mr. Matt Smith, Vice Chairman; George Furman, MD; Councilman Dan Gustin (arrived at 1:25pm); Commissioner Kitty Jung; Amy Khan, MD (arrived at 1:13pm); and Councilwoman Julia Ratti

ABSENT: None

STAFF: Dr. Mary Anderson, District Health Officer; Eileen Coulombe, Administrative Health Services Officer; Bob Sack, Director, Environmental Health Services; Andrew Goodrich, Director, Air Quality Management; Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness; Mary-Ann Brown, Director, Community and Clinical Health Services; Patsy Buxton, Fiscal Compliance Officer; Lori Cooke, Fiscal Compliance Officer; Stacey Akurosawa, Administrative Assistant II; Noel Bonderson, Air Quality Supervisor; Jeanne Rucker, Environmental Health Specialist Supervisor; Candy Hunter, Public Health Nursing Supervisor; Steve Fisher, Department Computer Application Specialist; Sharon Clodfelter, Statistician; Jennifer Hadayia, Public Health Program Manager; Diane Freedman, Tuberculosis Program Coordinator; Doug Coulter, PE, Senior Engineer; Sally Fry-Woyciehowsky, Public Health Nurse; Maria Magana, Office Support Specialist; Janet Smith, Recording Secretary; and Leslie Admirand, Deputy District Attorney

At 1:08 pm, Chairman Humphreys called the Washoe County District Board of Health meeting to order, followed by the Pledge of Allegiance led by Mr. Andrew Goodrich, Director, Air Quality Management.

ROLL CALL

Roll call was taken and a quorum noted.

PUBLIC COMMENT

No public comment was presented.

APPROVAL/ADDITIONS – AGENDA – FEBRUARY 25, 2010

Chairman Humphreys advised that item 14. Tuberculosis (TB) Program Update for *World TB Day* and Recognition of Community Partners will be presented after the Recognitions.

Dr. Furman requested that item 7.C.1., the Budget Amendment be considered after item 15.

**MOTION: Ms. Jung moved, seconded by Mr. Smith, that the agenda for the District Board of Health February 25, 2010 meeting be approved as amended.  
Motion carried unanimously.**

APPROVAL/ADDITIONS/CORRECTIONS – MINUTES – JANUARY 28, 2010

Chairman Humphreys called for any additions, deletions or corrections to the minutes of the District Board of Health meeting of January 28, 2010.

**MOTION: Mr. Smith moved, seconded by Ms. Ratti, that the minutes of the District Board of Health's January 28, 2010 meeting be approved as received.  
Motion carried unanimously.**

RECOGNITIONS

Chairman Humphreys and Dr. Mary Anderson, District Health Officer, presented Certificates of Recognition to: **Ms. Sharon Clodfelter** for 5 Years-of-Service; **Ms. Lori Cooke** for 10 Years-of-Service; and **Ms. Maria Magana** for 15 Years-of-Service.

TUBERCULOSIS (TB) PROGRAM UPDATE – WORLD TB DAY – RECOGNITION – COMMUNITY PARTNERS

Ms. Candy Hunter, RN, Community Health Nursing Supervisor, introduced Ms. Diane Freedman, Tuberculosis (TB) Prevention and Control Program Clinical Coordinator, advising that Ms. Freedman manages the lead duties for the provision of clinical diagnosis and treatment of Tuberculosis (TB) for the Health District. Ms. Hunter advised that Ms. Freedman works through the provision of orders from Pulmonary Medicine Associates for adults and Dr. Sonia Budhecha for pediatric patients.

Ms. Hunter stated that there are three (3) nurses who serve as case managers responsible for the initial diagnosis and development of the treatment plan in conjunction with the physician(s) and who conduct the contact investigations. Ms. Hunter introduced Ms. Sally Fry-Woyciehowsky, Community Health Nurse, advising that Ms. Fry-Woyciehowsky serves as the Health District's liaison with the homeless shelters.

Ms. Hunter stated that after the budget reductions of 2003 and a decline in Program Staff, it was necessary to investigate alternate methods for "preventing TB"; that health care providers within the community have done an excellent job in assisting the Health District in accomplishing that goal. Ms. Hunter advised that in many communities homeless shelters are a "source of outbreaks of TB and are of a concern consuming huge amounts of resources for contacts investigations, including tracking-down homeless clients who may have been exposed to TB while in the shelter."

Ms. Hunter stated that "a few years ago, Dr. Lei Chen, Epidemiologist, conducted an epidemiological risk analysis of homeless clients; that her findings were 'they were relatively less likely at risk for TB than immigrants (7 times less) and also to contacts of active cases of TB disease (3 times less).'" Ms. Hunter stated that at the time of the analysis the Health District was receiving approximately 2,000 – 2,700 individuals annually requesting TB skin tests; that this required these individuals to have the skin tests "read" two (2) days later. Ms. Hunter stated, if it was determined necessary, these individuals would be required to return to the Health District for treatment; however, "it was not always possible for these individual to return to the Health District for treatment"; therefore, follow-up contacts and treatment would become "very time intensive; that the cost benefit was not there." Ms. Hunter stated that "the willingness of the shelter to triage clients allowed Staff to proceed with implementing a new plan, whereby shelter staff complete a screening questionnaire of all the guests of the homeless shelter, and the shelter maintains a 'cough log'". Ms. Hunter stated that Ms. Fry-Wociehowsky assists in this process through weekly visits for monitoring and the training of the volunteers.

Ms. Hunter stated that today Staff is recognizing community partners from the Record Street Shelter for their daily work in TB screening. Ms. Hunter introduced Ms. Deborah Caruso, advising that Ms. Caruso is the Program Director, of the Shelter Program; that with Ms. Caruso is Ms. Sandra Fennick, of the Women's Shelter.

Ms. Sally Fry-Wociehowsky, Public Health Nurse, presented a Certificate of Recognition to Ms. Deborah Caruso of the Record Street Shelter, advising that she would thank Ms. Caruso for her "assistance and back-up for the training." Ms. Fry-Wociehowsky stated that "anytime there is an infection in the community it is the members of the community responsibility to look out for each other and to cooperate with the Health Authority." Ms. Fry-Wociehowsky stated that she "has

appreciated working with Deborah, Sandra and the other individuals who could not be present, including those of the Family Shelter, the Men's Shelter and the Overflow Shelter operated by the Resource Center and the Reno Sparks Gospel Mission. Ms. Fry-Wociehowsky stated that "Sandra does an excellent job of forwarding emails to her, advising her as to where the clients have been and where they have been assessed; that this information is very helpful." Ms. Fry-Wociehowsky stated that the staff of the Shelters have provided "some great ideas" to assist in these [control] efforts; that, again, she "would thank these individuals." Ms. Fry-Wociehowsky stated that all of these individuals represent the Volunteers of America Program.

Ms. Caruso thanked the Board for the recognition, stating her experience "is in drug and alcohol rehabilitation; that she had an immediate connection with Sally in this program and appreciates Sally's caring efforts; that the shelter brings out the best in people who care about other people; that the kind of people who serve these clients will hug them even when they haven't bathed."

Ms. Fennick stated she "would thank Sally for coming to the Shelter, as they would be lost without Sally showing them what to do."

Ms. Jung stated that she was worked closely with the Record Street Shelter staff on behalf of Reno and Washoe County; that she would "commend these individuals for their work; that it is very stressful work and purely biblical to help the sick, to help the homeless and to help the poor." Ms. Jung stated that "it is not always evident that leaders of the community really respect you and couldn't do this without you; and she would commend these individuals tremendously."

Ms. Hunter stated that "while other partners are not available today", she would advise that the "other health care providers in Washoe County are also doing a phenomenal job in testing" for TB. Ms. Hunter stated that previously individuals would come to the Health District for regular TB screenings for employment or school attendance; however, the provision of routine TB skin tests "is not a public health issue and therefore, not a service the District provides." Ms. Hunter stated that other community partners are the Reno Assistance Center; community health care providers, including the HAWC (Health Access Washoe County) Clinic; Orvis Nursing Clinic; Concentra; Washoe County Detention Facility; Civil Surgeons and HIV treatment programs. Ms. Hunter stated the TB Program has liaison nurses, who are deployed to the Detention Facility; and work with the Civil Surgeons work in conjunction with the immigration population; and the HIV treatment programs.

Ms. Hunter advised that March 24th is *World TB Day*, to commemorate Dr. Robert Koch's discovery of *Mycobacterium tuberculosis* in 1882; that Staff "has a few things planned" in



recognition of *World TB Day*. Ms. Hunter advised that Ms. Freedman will be writing the *Epi-News* for March; that there will be press releases disseminated; and the TB website has recently been updated. Ms. Hunter stated that TB is "a leading cause of death worldwide, with in excess of 1.5 million deaths annually and it is the second leading cause of death due to infectious diseases in the world; that it is in epidemic proportions around the world." Ms. Hunter stated that as individuals enter the United States from other countries public health officials are noting an increase in the number of cases of TB in this country. Ms. Hunter advised that Washoe County is considered "a low incidence area, with an average of approximately fifteen (15) cases per year."

Ms. Hunter stated that the TB Program "highlights" are the Electronic Medical Records (EMR); the TB Clinic data; the technical assistance and community consults; and the website updates. Ms. Hunter stated that Ms. Freedman is to be commended for her efforts in implementing the Program's EMR system. Ms. Hunter stated that the EMR system is "very complicated with approximately 100 screens, with multiple fields, each of which have to be defined to ensure the data is accurate, as the findings have to be reported to the Centers for Disease Control and Prevention (CDC). Ms. Hunter displayed a "screen shot" of the EMR system, which depicts "the complexity of TB treatment, in which there are four (4) different drug therapies; that treatment is approximately six (6) months for active cases." Ms. Hunter stated that the District does have "a couple of clients who have been on drug therapy for 18 - 24 months due to some drug resistance."

Ms. Diane Freedman, TB Program Coordinator, displayed a chart depicting the number of active cases of TB within Washoe County for 2000 ~ 2010, for both US born and foreign-born individuals. Ms. Freedman advised Nevada is designated as having a "medium rate" incidence of TB, with Washoe County designated as having a "low rate." Ms. Freedman advised that "on average the Health District Clinic treats approximately fifteen (15) cases of TB annually; that each case requires a "contact investigation to identify, locate and evaluate persons who were or may have been exposed to the individual diagnosed with TB." Ms. Freedman advised that "contact investigations involve from 1 – 2 individuals, to approximately 700 individuals, as in the case of a person with TB, who was identified in a detention facility." Ms. Freedman advised that "contacts who have been infected are encouraged to take treatment for latent TB to reduce the risk of progressing to active disease." Ms. Freedman stated that "on occasion Staff will encounter another case of active disease while conducting a contact investigation; therefore, the contact investigations are crucial to TB prevention and control." Ms. Freedman stated that in concert with the "contact investigation, each individual with active disease is treated with a strategy identified as 'Directly Observed Therapy (DOT)'; that a health care provider will observe each dose of TB medication as it is taken." Ms. Freedman advised that the strategy "has proven to be effective around the world in reducing the risk of drug resistant TB and allowing for early identification of complications from the TB medications."

Ms. Freedman advised "in addition to treating active TB, evaluating contacts, and new immigrants, the TB Program offers consultations to physicians in the community, as TB is "not real common in Washoe County"; therefore, "TB is not always recognized by physicians." Ms. Freedman stated that Staff "welcomes physicians' calls and encourages those calls to assist in determining if a patient has TB or not." Ms. Freedman advised that Staff provides these physicians with information specific to control guidelines, different protocols, patient education materials and hands-on training for various providers specific to TB skin testing placement and reading."

Ms. Freedman presented the Health District's updated website developed by Mr. Steve Fisher, advising that it provides information specific to "clinic location, hours, various information contained in the website, including public interest; clinic services; frequently asked questions (FAQs); service providers; where to report a case of active TB (as TB is a required reportable disease); and where to obtain the reporting form. Ms. Freedman stated that further the site provides "tips for controlling TB in Washoe County; list of case managers, TB liaisons for the community; various guidelines; resources; prior issues of *Epi-News*, which highlight TB; and telephone numbers. Ms. Freedman stated that in the 'Data and Statistics', which provides information specific to TB in Washoe County, Nevada, the United States and around the world."

Ms. Freedman displayed a pie-chart, advising that the "blue portion" indicates the number of TB cases of those individuals born in the United States; that, as delineated on the chart, the majority of the cases are from individuals born in other countries around the world. Ms. Freedman stated that the vast majority of foreign-born individuals with active cases of TB in Washoe County are from Mexico or the Philippines.

Ms. Freedman stated "TB does not always occur in the lungs of an individual, although the lungs is the 'most common site', TB can occur in any other location in the body"; the last pie-chart delineates the various locations in the body, other than in the lungs, in which TB has been identified and treated in clients in Washoe County.

Chairman Humphreys stated that, as Ms. Jung indicated, on behalf of the Board, he would thank all those individuals who work in such a vital program in the community.

The Board thanked Ms. Hunter and Ms. Freedman for the report.

CONSENT AGENDA – UNAPPEALED NOTICE OF VIOLATION

Staff advised that **Citation No. 4571, Case No. 1048** was issued to **WINDOW WORLD/BEST IN THE WEST CONSTRUCTION (MR. BRIAN POSEY)**, on November 5, 2009, for the improper handling, wrapping and disposal of asbestos-containing materials, in violation of Section 030.105 (National Emission Standards for Hazardous Air Pollutants – NESHAP) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that Mr. Posey was advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation No. 4571, Case No. 1048 be **upheld** and a fine in the amount of **\$200** be levied as a **negotiated settlement** for a major violation.

**MOTION:** Mr. Smith moved, seconded by Dr. Khan, that Citation No. 4571, Case No. 1048 (Window World/Best in the West Construction – Mr. Brian Posey), be upheld and a fine in the amount of \$200 be levied as a negotiated settlement for a major violation.  
**Motion carried unanimously.**

CONSENT AGENDA – DONATION

The Board was advised that Staff recommends acknowledgement of the donation from the Match of Dimes of items to be utilized by and for the benefit of the Washoe County Health District Home Visitation Program, in the amount of \$432.

**MOTION:** Mr. Smith moved, seconded by Dr. Khan, that the donation from the March of Dimes of items for the Home Visitation Program, in the amount of \$432 be acknowledged.  
**Motion carried unanimously.**

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

A. Review and Acceptance of the Operational and Financial Report – January 2010

Mr. Jim Gubbels, Vice President, REMSA, advised that the Board members have been provided with a copy of the January 2010 Operations and Financial Report; that the emergency response time for life-threatening calls in January was 92% and 96% for non-life threatening calls, with an overall average response time of five minutes and fifty-five seconds (5:55); and an overall average travel time of four minutes and fifty-four seconds (4:54). Mr. Gubbels advised that the monthly average bill for air ambulance serve for January was \$6,586, with a year-to-date average of \$6,833. Mr. Gubbels advised that the monthly average bill for ground ambulance service for January was \$936, with a year-to-date average of \$943.

**MOTION: Ms. Ratti moved, seconded by Mr. Smith, that the REMSA Operations and Financial Report for January 2010 be accepted as presented. Motion carried unanimously.**

**B. Update of REMSA's Community Activities Since January 2010**

Mr. Gubbels advised that last month Mr. Smith introduced a number of REMSA Paramedics, who serve in the military, to the Board of Health; that REMSA staff are very proud of the achievements of these individuals.

Mr. Gubbels stated that Ms Dee Grimm, RN, is "one of his nursing peers in the community"; that Ms. Grimm was "the head nurse at Northern Nevada Medical Center for several years; that currently she works as the National Emergency Preparedness Coordinator, Western Region. Mr. Gubbels advised that Ms. Grimm has assisted in the development of the Hospital Evacuation Plan, which is set forth in the Annex to the Health District's Multi-Casualty Incident Plan (MCIP). Mr. Gubbels stated that Ms. Grimm is assisting in the development of emergency response drill for the community, which will occur in May. Mr. Gubbels advised that currently Ms. Grimm is in Haiti volunteering her services to the victims of the earthquake; that he received an email from her describing her first day there. Mr. Gubbels read the email into the record, advising that Ms. Grimm is to be commended for her efforts in Haiti.

Chairman Humphreys stated that the devastation in Haiti and the relief efforts of those assisting in Haiti are incomprehensible; that he would request Mr. Gubbels commend Ms. Grimm, on behalf of the Board of Health, for her work in these efforts.

**REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE AND EXPENDITURE – JANUARY 2010**

Ms. Eileen Coulombe, Administrative Health Services Officer, advised that the Board members have been provided with a copy of the Health Fund Revenue Report for the month of January 2010. Ms. Coulombe advised that in grant budgeting revenues are to equal expenditures in the budget system; that in a comparison of "actuals against the expenditures grants may not have been 'spent down' (for a variety of reasons – i.e., a vacancy in a position; a change in the scope of work, etc.), at which time a request can be submitted for a 'redirect' (which may or may not be approved). Ms. Coulombe stated that the Health District "always attempts to maximize utilizing the grant funds" that are received; that some grants, which may not have been fully 'spent', allow for 'carry forward' of funds; that the Program Managers "work very closely with the Fiscal Compliance

Officers" for opportunities of improvement. Ms. Coulombe stated that it is important to be advised "grants come with strings and are not just free dollars"; that while supporting obtaining grants, it is necessary to ensure that "the benefit received from the grant is greater than the impact in the administration of the grant internally by the Health District, the Comptroller, the Finance Division and personnel, etc."

Ms. Coulombe reviewed the Report in categorical detail, advising that Staff recommends the Board accept the Report as presented.

Mr. Gustin stated that, "as difficult as this last year has been and what the District has gone through, Staff is to be commended for keeping the salaries in-line."

Ms. Coulombe stated that the Division Directors, Fiscal Compliance Officers and Program Managers are to be commended "as they have all been working very hard to keep those in alignment"; that Staff "appreciates the comments."

**MOTION:** Mr. Gustin moved, seconded by Ms. Ratti, that the District Health Department's Revenue and Expenditure Report for January 2010 be accepted as presented.  
Motion carried unanimously.

#### PRESENTATION – FISCAL YEAR 2011 BUDGET UPDATE

Ms. Coulombe stated that the Board of Health's Budget meeting for Fiscal Year 2011 is scheduled for Thursday, March 4, 2010, beginning at 1:00 pm; that on Tuesday, March 2, 2010, Staff will be meeting with the City and County Managers to review the Health District's Budget, in accordance with the requirements of the Interlocal Agreement. Ms. Coulombe stated that Staff will present any comments received from the Cities and the County Manager to the Board of Health members during the budget presentation.

Ms. Coulombe stated Staff will be presenting a budget "that is a positive number versus last year when it was a negative number"; that Staff will delineate the specifics of the budget, including what positions are funded, the revenues and the line items on the expenses. Ms. Coulombe stated that should the Board provide direction to Staff regarding making any adjustments to the budget, there will be "time as the County has adjusted the budget calendar" for submission.

Ms. Coulombe stated that Ms. Patsy Buxton, Fiscal Compliance Officer; Ms. Lori Cooke, Fiscal Compliance Officer; and Ms. Stacey Akurosawa, Administrative Assistant are to be commended for an excellent job, "as this is the first time, in the 18 budgets she has done for the Health District, that the budget book is completed one (1) week prior to the meeting" for the Board member's review. Ms. Coulombe stated that the budget book will be presented immediately after the meeting today.

Chairman Humphreys stated that he appreciates having a week in which to review the budget book; that he is encourage by Ms. Coulombe's reference to Staff submitting "a positive number."

Ms. Coulombe stated that Staff utilized the Organizational Optimization document in preparing the budget; that she would commend the Board members for the direction provided to Staff during the Strategic Planning Session. Ms. Coulombe stated that the comments presented are included in the budget document as are the six (6) priorities.

PUBLIC HEARING – VARIANCE CASE 1-10RV – VYA LABOR CAMP

1:00p.m: This being the time set in a Notice of Public Hearing, heretofore posted in accordance with the *Nevada Open Meeting Law*, to consider the request of **CARDNO WRG on behalf of BURKE AND ASSOCIATES for the VYA LABOR CAMP/RECREATIONAL VEHICLE PARK, CASE NO. 1-10RV**, to vary the requirements of Section 090.010 (Solid Waste) and Section 090.015 (Solid Waste) of the District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks as follows:

**Section 090.010**            The storage, collection and disposal of refuse in the mobile home/recreational vehicle park shall be so conducted as to create no health hazards, rodent harborage, insect breeding areas, accident, fire hazard or air pollution.

**Section 090.015**            Where individual refuse collection is not available, refuse shall be stored in flytight, waterproof, rodent proof containers. All mobile home/recreational vehicle or camping vehicle spaces shall be located not more than 150 feet from a refuse container. Containers shall be maintained on raised washdown pads.

Mr. Doug Coulter, PE, Senior Engineer, advised that a variance request has been received on behalf of the Vya Labor Camp to allow the refuse containers to be located in a graveled area instead of on a raised washdown pad, and to increase the distance from the refuse containers to RV spaces from not more than 150 feet to not more than 300 feet. Mr. Coulter advised that the

"current number of waste containers ensures those containers will be within 150 feet of all RV spaces."

Mr. Coulter stated that the Regulations require "washdown pads" for permanent RV locations to prevent leakage from the containers into the ground water. Mr. Coulter stated that this is a temporary work camp, which is anticipated to be in operation for approximately eight (8) months; therefore, it was the consensus of Staff washdown pads would not be necessary as "everything around this site, including the egress and ingress roads are graveled." Mr. Coulter stated that the applicant will be in compliance with all other requirements of the Regulations.

In response to Chairman Humphreys regarding what the requirements will be regarding the site after the Labor Camp closes, Mr. Coulter advised that the conditions of the Special Use Permit require the property be remediated to its original condition prior to the construction of the Labor Camp. Mr. Coulter advised that the installation of septic systems will be approved by the Nevada Division of Environmental Protection (NDEP), which will have to be properly abandoned. Mr. Coulter advised that the location of the Camp is "in the high desert." Mr. Coulter stated that the Permit to Operate the Recreational Vehicle (RV) Park is valid for only twenty-four (24) months; that this is for the period of construction; operation of the temporary camp; and the dismantling of the camp.

Mr. Coulter presented the following Findings of Fact.

#### FINDINGS OF FACT

The Board of Health, after receiving all relevant testimony and evidence, determined written Findings of Fact. The District Board of Health shall grant a variance from the Regulations only if it is determined from the evidence presented at the hearing that:

1. Will the proposed variance result in contamination of the water to the extent it cannot be used for its existing or expected use?

No, the refuse containers will be flytight, waterproof and rodent proof; therefore, raised washdown pads will not be necessary due to the RV Park being temporary.

2. Will the proposed variance pose a threat to public health?

No, proper construction of the refuse containers and frequent emptying of the containers will prevent rodent harborage, insect breeding areas and health hazards.

3. Are there other reasonable alternatives?

Complying with the Regulations would be considered a reasonable alternative if the RV Park was to be permanent.

Mr. Coulter advised that Staff recommends **approval** of the variance request, Case No. 1-10RV (Cardno WRG on behalf of Burke & Associates – Vya Labor Camp), **stipulating to the Findings of Fact and subject to the following three (3) conditions:**

1. The applicant must obtain a Permit to Operate the RV Park from the Health District. The RV Park must be in compliance with all other Sections of the Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks.
2. The variance and Permit to Operate the RV Park expires twenty-four (24) months after the date of variance approval.
3. Should the Health District Environmental Health Services Staff determines that the storage, collection and disposal of refuse in the RV Park creates a health hazard or rodent harborage or insect breeding areas, then the washdown pads and additional refuse containers necessary to be in compliance with Section 090.015 shall be added with thirty (30) days of the Notice of Violation.

Chairman Humphreys declared the Public Hearing open and called upon anyone wishing to speak either in favor of or in opposition to the requested variance. There being no one wishing to speak, the Public Hearing was closed.

**MOTION: Mr. Smith moved, seconded by Ms. Ratti, that Variance Case No. 1-10RV (Cardno WRG on behalf of Burke & Associates – Vya Labor Camp/RV Park), be approved stipulating to the Findings of Fact and subject to the three (3) conditions as outlined.  
Motion carried unanimously.**

PRESENTATION – RECYLCING UPDATE – POSSIBLE DIRECTION TO STAFF

Mr. Bob Sack, Director, Environmental Health Services, stated that Ms. Rucker will present an update to the Board regarding the District's efforts specific to recycling.



Ms. Jeanne Rucker, Environmental Health Specialist Supervisor, advised that the Board of Health has presented Staff with direction specific to recycling efforts and Material Recovery Facilities (MRFs). Ms. Rucker stated to-date Staff has drafted proposed Regulations, which were distributed to all stakeholders with a request for comment; that comments were received from the local solid waste industry. Ms. Rucker stated no comments were received from either the Cities or the County; however, Staff has been "in conversation with the Assistant County Manager; and the Board's legal counsel, Ms. Leslie Admirand, Deputy District Attorney." Ms. Rucker stated that based upon comments received the original draft was revised; that Ms. Admirand has approved the second draft. Ms. Rucker stated that the second draft will be disseminated among the stakeholders for review and receipt of comment; that Staff will be scheduling two (2) public workshops to receive comments. Ms. Rucker stated that *Nevada Open Meeting Law* requires a thirty (30) day notification for the Board of Health's Public Hearing for consideration. Ms. Rucker stated Staff has been apprised that Governor Gibbons may introduce a Bill in the Special Session, which would mandate a 75% diversion and recycling rate within five (5) years. Ms. Rucker stated that there is "other language within the Bill draft, which is of concern to Staff; that Staff has submitted these concerns through the County. Ms. Rucker stated that should the Bill draft be introduced Staff anticipates those concerns will be presented to the Legislature.

Chairman Humphreys stated that the Board members received a letter from Mr. Andrew Kenefick, Senior Legal Counsel for Waste Management; that he would question if Mr. Kenefick's "points" had been reviewed and addressed by Staff.

In response to Chairman Humphreys, Ms. Rucker advised that "some of the points were valid and revisions incorporated" based on those comments; that other issues were either irrelevant to the issue or were not pertinent to what Staff is attempting to accomplish. Ms. Rucker stated that Staff did address those; that Staff received a letter from another attorney representing one (1) of the local companies, offering his assistance in the process. Ms. Rucker stated that Staff met with representatives of this company and "answered questions relative to the Regulations and addressed the concerns presented."

In response to Ms. Ratti regarding the disseminating of the second draft, Ms. Rucker advised that copies will be forwarded to Mr. Pete Etchart, Deputy Public Works Director/City Engineer and Mr. Steve Driscoll, Assistant City Manager, at the City of Sparks; that the original draft was distributed in "early December", with a request that comments be submitted to Staff no later than January 6, 2010; that she was advised Mr. Driscoll would be presenting the comments for the City of Sparks; however, Staff has received no comments. Ms. Rucker stated Staff received an email indicating "no comments from the City of Reno"; that the comment from Washoe County was "not comfortable making comments at this time." In response to Ms. Ratti regarding the second draft,

Ms. Rucker stated that she will be distributing the second draft "with an invitation to attend the public workshops and/or submit comments to Staff."

In response to Mr. Gustin regarding a "percentage of capture" being recommended by Staff, Ms. Rucker stated that Staff's recommendation was to "eventually achieve a 35% mandatory rate within five (5) years." Ms. Rucker stated, as she advised, the Governor's Bill stipulates 75%; that should that Bill pass the 75% will be required; however, Staff would recommend 35%, as it is a "realistic" goal. Ms. Rucker stated that "should a facility be proposed, designed, and constructed", the process would be approximately two to three (2 - 3) years before the facility would be ready; that it would not be possible to achieve a 75% rate within five (5) years. Ms. Rucker stated "she isn't even aware of technology that exists which could achieve that rate." In response to Mr. Gustin regarding the "recapture rate" of the facilities in Sacramento and San Jose, Ms. Rucker stated those facilities are recapturing between 50 - 60%; however, these are "more than just materials recovery facilities"; that these facilities have composting capabilities associated with the materials recovery. Ms. Rucker stated that the facilities "change the diversion based on materials for which they can receive money; that there isn't 'a lot' going to the landfill"; however, "it is not close to 75%."

Mr. Gustin stated he understands 75% is not attainable; however, should it become the law he would question if the companies, which may be interested in constructing a facility, would remain interested knowing the 75% rate cannot be achieved, and therefore, the company would not be in compliance. Mr. Gustin stated that he would be concerned companies would consider the 75% rate a deterrent.

In response to Mr. Gustin, Ms. Rucker stated that "she does not believe it would be"; that companies in the industry working to improve technologies and the infrastructure, will recognize, that while the 75% rate is not attainable, it provides a "target." Ms. Rucker stated that "realistically there is always the opportunity to change" that compliance rate.

Mr. Gustin thanked Ms. Rucker for the update; that he appreciates Staff's diligent work in these efforts, as he "has received good comments about what Staff is doing."

Chairman Humphreys stated that "everything is on schedule" in this process; that, he, too, appreciates Staff's efforts.

PRESENTATION – MARKETING COMMITTEE MINUTES – DISCUSSION – DIRECTION TO STAFF

Dr. Furman stated that for the “past several years the District Health’s Tobacco Program has paid a Southern California company \$150,000 for social marketing campaigns”; that these sites attract and allow young people to send in photos and descriptions of themselves and acts ‘sort-of’ as a free dating service.” Dr. Furman stated that “many problems may occur with social marketing internet programs, of the type started by the Health District, including use by minors and predators, monitoring response and records retention.”

Dr. Furman stated that “the Health District should not be in the MSM (men having sex with men) business, the hook-up business; the ‘*attract*’ (tobacco control campaign) business;

Dr. Furman requested comments from other Board members.

Chairman Humphreys advised that the Board members have been provided with a copy of the minutes of the Marketing Committee meeting of December 3, 2009.

Mr. Gustin questioned if Dr. Furman's recommendation is to terminate the working relationship with this group in Los Angeles.

Dr. Furman stated that in 2006 the Community and Clinical Health Services (CCHS) Division reported an expenditure of approximately \$10,000 from an HIV Prevention Subgrant, which was utilized to develop an education campaign for the MSM community that included concept development and design layout of the website. Dr. Furman advised that all of this was noted in the Purchase Order (PO); that subsequent website hosting and maintenance was provided by the Northern Nevada Outreach Team (NNOT). Dr. Furman stated that he has “since requested documentation to determine if that amount expended on the MSM website was correct and it isn’t.” Dr. Furman stated that there have been two (2) purchase orders – one in 2007 and another in August 2008 indicating funds were expended with this organization concerning this Program.

Mr. Gustin stated that the discussion during the Committee meeting was “the harm to the Health District’s image” through the linkage of this website to the Health District.

Dr. Furman stated that the Health District should not collaborate with organizations which utilize questionable methods.

Ms. Ratti stated that after reviewing the minutes, as a Board member "she remains uncomfortable in understanding the breadth of the issues associated with this enough to make a recommendation to eliminate funding or program." Ms. Ratti questioned the handout regarding the "Follow-Up Talking Points" provided to the Board members (a copy of which was placed on file for the record).

In response to Ms. Ratti, Chairman Humphreys stated that Dr. Anderson will provide an overview of the handout; that the handout delineates the policy procedure, which was implemented subsequent to the Committee meeting.

Dr. Anderson advised that handout provided to the Board members delineates "Follow-Up Talking Points" to the Marketing Committee recommendations; that there has been a review and approval process implemented for consideration of all new advertisement, website development, brochures and flyers for the Health District. Dr. Anderson stated that, as the District Health Officer, she will be responsible for reviewing materials that will be presented in websites, brochures, etc., for approval; that assistance for website materials will be provided from the Department's Public Information Officer (PIO) and the Department Computer Application Specialist (DCAS).

Dr. Anderson stated that in regard to the website, which was discussed during the Marketing Committee meeting, "the Health District's name has been removed; and all references to the Health District's community HIV testing hotline has been clearly delineated from the website's sponsoring organization." Dr. Anderson stated it is important for the Board of Health members "to understand the Health District receives "a significant number of HIV positive referrals through the testing number provided on this site." Dr. Anderson stated that, as requested by the Marketing Committee, this site is "not identified as a Health District site"; that previously this particular site utilized the reference "our health department"; therefore, that wording was removed "making it more generic so there wouldn't be any 'direct' linkage to the Washoe County Health District." In response to Mr. Gustin regarding the "scrubbing of the website", Dr. Anderson stated the testing number will result "in someone 'reaching' the Health District"; that previously it read: "call us at", which resulted in the perception "it was a Health District website." Dr. Anderson stated the Health District directed the site remove any reference "that suggested it's a Health District website."

Mr. Gustin questioned if there is any data as "to what the numbers were prior to the listing being there and since" it was scrubbed.

In response to Mr. Gustin, Dr. Anderson stated that she does not have that information.

Ms. Ratti stated the website in question "has since been scrubbed; that Staff has done what they can; and a new policy has been implemented to ensure information is pre-screened; that she is unclear as to what remains to be considered."

Dr. Furman stated the concern is "that the social marketing websites present a real problem", including monitoring of these sites. Dr. Furman stated it is "necessary to monitor and maintain a record of these sites and the calls made"; that "he believes legal counsel will advise the District of this; that comments have been presented already." Dr. Furman stated that "this is a very difficult situation; that it presents a legal liability; it provides opportunities for people to do things they are not supposed to be doing; that it will place a big burden on the Staff of the Health District to answer all these questions when those questions come through and then maintain records of them." Dr. Furman stated that social marketing is good; however, "to do social marketing in this way is a 'loaded' situation."

Ms. Ratti questioned if the reference to "social marketing is to any website that is attempting to facilitate a social gathering or activity or social marketing in the term of Facebook, Twitter, and the other new social media available."

In response to Ms. Ratti, Dr. Furman stated that "the one(s) he is concerned about are those which involve the internet." Dr. Furman stated that in October, CCHS indicated the CCHS Division 'has not moved to the next level (Twitter, Facebook, etc.); that it is a matter of acceptance of the new technology; that not everyone is comfortable with this technology." Dr. Furman stated that in December, Mr. Fisher, Department Computer Application Specialist (DCAS), presented information specific to Twitter, Facebook and other sites; therefore, the information provided in October "is not correct that CCHS has not moved to it, it has." Dr. Furman stated that CCHS "had moved" to these sites by December and "may have moved to those sites prior to October when the Board held the Strategic Planning meeting." Dr. Furman stated that this issue "has to be reviewed very carefully as to what is occurring; that it presents a lot of problems;" that he is concerned "there is the potential for legal problems." Dr. Furman stated that "he is not against social marketing; that social marketing is aimed at changing social behavior; that there is social marketing that is good." Dr. Furman stated that "getting on the internet can open up 'Pandora's box'; that this has already happened." Dr. Furman stated that the MSM (men having sex with men) campaign was initiated by the Health District; however, when that campaign began "he doesn't believe any of the Board of Health members knew about it." Dr. Furman stated that these items should be presented to the Board when implemented; "that these things have been going on."

Ms. Jung stated that, as the Board of Health members have been advised, the Board of County Commissioners is in the process of having a policy for social marketing developed; that the District Health Department "should be subject to those policies and parameters." Ms. Jung stated, acknowledging that Dr. Furman is referencing what has occurred and is occurring; it "is premature for the Board of Health to make a "policy direction or decision" until such time as the County has developed a policy and made a determination. Ms. Jung stated that the County is "doing the research and struggling with 'where is the balance of social media and outreach', as there is an entire generation in which that is where they get all their information."

Ms. Jung stated that "she understands Dr. Furman's concerns"; however, her concern is "in having Health District Staff working on this when the County already has staff working on this"; that she is "assuming the other County staff has been in contact with the PIOs of the Health District." Ms. Jung stated that "understanding Dr. Furman's concerns and consideration of this issue; however, the 'other side' is "from where do policy and direction come"; that this should be "from the Board of County Commissioners." Ms. Jung stated that a determination on this issue should be delayed until such time as the Board of County Commissioners has addressed the issue." Ms. Jung stated that she would invite Dr. Furman to attend the County Commissioners meeting to present his concerns; that the Board of Health "is not in a position to make that type of policy."

Ms. Jung questioned if the "Welcome Reno" site is a component of a Subgrant.

In response to Ms. Jung, Ms. Jennifer Hadayia, Public Health Program Manager, stated that "that is not a Health District website." Ms. Hadayia advised that the telephone number listed on this site "is the sole HIV testing phone number for the entire 775 area code; that it is the one (1) number that can be called." In response to Ms. Jung regarding other numbers, which can be called (i.e., Nevada Helps, ACCEPT, etc.), Ms. Hadayia stated that "there are other individual location numbers." Ms. Hadayia stated that the one (1) number will provide "information regarding all of those locations, answer questions and book appointments." Ms. Hadayia stated "that this is important, as due to funding cuts, even the 800 numbers CDC used to operate for HIV testing and information have ceased." Ms. Hadayia stated this number is publically available, listed in the yellow pages, including the on-line yellow pages; that it is a public number "anyone can call"; therefore, anyone can use it and post it on a website as a "place to call to obtain HIV information."

In response to Ms. Jung regarding the information presented by Dr. Furman regarding payments of funds to the marketing firm in Southern California in 2006 and 2008, Ms. Hadayia advised that the organization, to which Dr. Furman referred, is "Rescue Social Change Group." Ms. Hadayia advised that Staff has "utilized this organization to develop a number of social marketing campaigns for the District, including the tobacco control and prevention campaign for young adults,

which is the 'attract campaign"; that this company has been utilized in other programs, including the HIV prevention and testing campaign titled "Get Your Test". Ms. Hadayia stated that she does not have the information specific to the "year, the amount, from which account code, etc., although that report could be generated very easily to indicate which accounts are paying in what years, for what amounts to this organization." Ms. Hadayia stated that "there won't be, since 2006, any payment to this organization for the development of a marketing campaign for men having sex with men, which is MSM." Ms. Hadayia stated that Staff has utilized the "Rescue for Social Change group for other projects, as have the counterparts in Southern Nevada Health District and other organizations in Nevada." Ms. Hadayia stated that this group is "not solely in business to design campaigns that reach out to the MSM community"; that this organization "designs campaigns on any issue. Ms. Hadayia stated that Staff "can produce a report that would connect the amounts to the dates to the account codes and the purpose."

Dr. Khan stated she appreciates that the County is in the process of developing a policy as to how the Health District may be involved as an organization in these social marketing venues. Dr. Khan stated that websites "represent a new way of communication and discovering information for an entire generation." Dr. Khan stated that as a District Board of Health member she is aware of the mission of public health and "in terms of supporting the work of the Health District; that one (1) the intent of public health is to identify high risk populations who may be responsible for the on-going transmission of sexually transmitted diseases (i.e., HIV, etc.), or to attract those people who are more likely to be exposed or potentially could be involved in the chain of transmission." Dr. Khan stated that these sites "are another type of way to get the word out for protecting, education and counseling." Dr. Khan stated that she "doesn't want the Board to be at odds with the policy of the County; however, to the extent the District is reaching a high-risk population it is necessary to be current in how to reach that population." Dr. Khan stated that "the scrubbing of the site, which was of concern, was very appropriate"; that she concurs with "whatever steps are necessary to assure it does not appear" the Health District is "promoting, endorsing, or paying other entities" for questionable marketing campaigns. Dr. Khan stated a concern is "that there is on-going transmission of Hepatitis, HIV, etc.", and the Health District "is not successfully achieving the goals in terms of preventing the transmission of these infections"; therefore, "there needs to be a balance the policy/protocol with the overall intent of the District to mitigate the spread of disease."

Ms. Hadayia advised that the District receives approximately ten (10) calls per week for appointments for HIV testing from the one (1) site in question; that she attended a statewide epidemiology presentation on HIV yesterday; that approximately 75% of the HIV cases are from the MSM community. Ms. Hadayia advised that ten (10) calls per week from this website indicates "that population is being reached very effectively." In response to Mr. Gustin regarding the ten (10) calls per week, Ms. Hadayia advised that those ten (10) calls "have been tracked to that website."

In response to Dr. Furman regarding the Health District "not being a part of NNOT", Ms. Hadayia stated that the Health District "is a member of the Northern Nevada Outreach Team (NNOT) collaborative, which is a collaborative of organizations in Washoe County that organizes outreach and testing events. Ms. Hadayia stated that there are several comparable agencies involved, including the Nevada State Health Division and Carson City Health and Human Services; that there are approximately fourteen (14) organizations involved in the collaborative. Ms. Hadayia advised that, although it is not a grant requirement this year, previously participation in the collaborative "was a grant requirement." Ms. Hadayia stated that the District will continue to be a member of the collaborative, as it assists "in reaching populations at-risk." In response to Dr. Furman regarding the Health District participating in the collaborative, "which produces this *toxic website*", Ms. Hadayia stated the District is "a member of the organization, which is a collaborative; that the collaborative is a 501(c) 3 organization; that the organization pays for the hosting and maintenance of the website." In response to Dr. Furman regarding the funding of the organization, Ms. Hadayia advised that there are "a number of sources; that she could provide a list; that primarily it is private foundation grants the organization writes." Ms. Hadayia advised that "Cable Positive and MAC Cosmetics were recent grants"; that she can provide a list of funding sources; that "it has been private funding."

In response to Ms. Ratti regarding any Health District funds being expended, Ms. Hadayia advised that "no Health District funds go to NNOT"; however, "there is an indirect contribution as there are Staff members who work with NNOT; that there are Staff members who attend events sponsored by NNOT to provide testing." In response to Dr. Furman regarding activities posted for the 5 Star Saloon, Ms. Hadayia advised that the 5 Star Saloon is a member of the collaborative and offer testing at that venue; that she is not aware of other posted activities; that she is not the representative of the Health District to that organization; that Mr. Gerold Dermid, Health Educator is the representative. Ms. Hadayia stated that "Mr. Dermid can provide the Board members with a presentation if desired."

Mr. Smith stated that with the County developing policies and procedures to address the issues specific to websites, the Health District should delay any determination until the County's policy is presented and reviewed. Mr. Smith stated the Board of Health can then review the policy to determine how it applies to the Health District.

Chairman Humphreys stated that it is necessary to ensure the District Staff adheres to the guidelines established by the Board of County Commissioners. Chairman Humphreys stated there issues "which can present questions at this point in time"; therefore, the Board members should note those issues of concern for future discussion; that issues of extreme concern can be presented to the Board of Health for discussion. Chairman Humphreys stated it is the



responsibility of the Board to remain within the confines of the County's policy, which is being addressed.

Dr. Furman stated he concurs with Chairman Humphreys; that the County has produced a preliminary document, which was discussed at the Marketing Committee meeting; that the Marketing Committee supported the County's preliminary draft. Dr. Furman stated that some of the County's meetings were delayed and "these issues started occurring; that he wasn't attempting to 'jump ahead' it was an issue of "keeping up with these issues and have some input" into what was occurring. Dr. Furman stated that "this is important; that had the issue not been addressed by the Committee it wouldn't get to the County and the County wouldn't know about it."

In response to Chairman Humphreys regarding "the County's process", Ms. Jung stated she is attempting to obtain that information, specifically when the policy will be presented to the Board of County Commissioners for consideration. Ms. Jung stated that "she welcomes Dr. Furman's comments and any other Board members; that "she will do her best to present the Board of Health's comments to the Commissioners." Ms. Jung stated that the recommendations of staff have not yet been presented to the Board of County Commissioners.

Ms. Coulombe advised that she is a member of the Information Technology Advisory Committee (ITAC); that the draft policy was presented for comments. Ms. Coulombe stated that Dr. Anderson did forward Ms. Simon, County Manager, an email indicating the District Health Department would be in alignment with that policy. Ms. Coulombe stated that currently the policy has not yet been agendaized for the ITAC meeting; that ITAC meets once a month.

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, advised that subsequent to the Marketing Committee meeting CCHS Staff "reviews all conceptual materials, including hard copies of any materials developed (anything attached to a Purchase Order [PO]), with Dr. Anderson and works closely with the DCAS Staff and the PIOs" to adhere "to the spirit of the direction received during the Marketing Committee meeting, in lieu of not having a policy." Ms. Brown stated that Staff continues "to refine the system as to how to take conceptual approval of content and attach it to a fiscal approval process"; that CCHS Staff is "doing that until the policy" is implemented.

Mr. Gustin stated that "personally, he is in total agreement with Dr. Furman's efforts and his diligence in 'shedding light' on what is occurring and he appreciates his efforts"; that, further he concurs with Ms. Jung regarding allowing for the completion of the County process.

In response to Mr. Gustin regarding possible liability, Ms. Leslie Admirand, Deputy District Attorney, advised that she has not been involved in the social marketing policy process; that at this time she isn't aware of any potential liability; however, she can review the issue for possible cases and report back to the Board.

Mr. Gustin stated that "the 'scrubbing' of the site in question has been completed; and Ms. Brown has advised an interim review process has been implemented to address the concerns presented during the Marketing Committee meeting"; therefore, he would recommended "continued diligence." Mr. Gustin stated "he applauds Dr. Furman for ensuring this issue remains in front of the Board" allowing the Board to provide "input and advice."

Ms. Admirand advised that subsequent to the Marketing Committee meeting that "the 'scrubbing' included a disclaimer for the Health District; that the sites have been requested to include that disclaimer underneath the phone number listed, if the Health District's testing line telephone number is listed."

Mr. Gustin stated that Ms. Jung has indicated she will provide an update to the Board regarding the status of the County's policy addressing these issues; that the Board and Staff "have had a good conversation regarding this issue." Mr. Gustin stated that "Dr. Furman's concerns have always been 'the integrity of the Board and the organization'; that he concurs it "is necessary to maintain that." Mr. Gustin stated that he supports continuing this item until the County has completed its process; that the Board receive an update "every couple of months as to the status of that process."

Ms. Jung stated that she approves "of the 'scrubbing' of the site and the disclaimer being included and the handout 'follow-up talking points' presented by Dr. Anderson." Ms. Jung requested that Ms. Coulombe present the information from today's discussion to the ITAC group, as the "review and approval process" delineated in the 'follow-up talking points' is a method to ensure "there is an awareness by Department heads and the County Manager; the Board of Health and the Board of County Commissioners in maintaining the image of Washoe County."

Ms. Coulombe stated "she would be happy to do that."

Chairman Humphreys stated that he, too, would thank Dr. Furman for his efforts in this issue; that he would request Dr. Furman coordinate with Ms. Jung regarding the County's process specific to social marketing. Chairman Humphreys requested Ms. Admirand report back to the Board

regarding "potential liability"; that Staff report back to the Board "when appropriate" with a briefing on any further action specific to this issue.

#### CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS

Staff advised that Staff recommends **approval** of **Notice of Subgrant Award** from the **Nevada State Health Division, Bureau of Child, Family and Community Wellness for the HIV Prevention Grant Program**, in the total amount of **\$570,611 (per calendar year)**, for the period of January 1, 2010; and **approval** of **amendments totaling an increase of \$32,590** in both revenue and expenses to the adopted FY 10 HIV Prevention Grant Program, IO 10013, to bring the adopted budget into alignment with the grant.

Dr. Furman questioned the parameters of Subsection F.1. (Health Education and Risk Reduction HE/RR), which stipulates the "Subgrantee will provide HIV/STD prevention messages to 100,000 (duplicated) Washoe County community members through social marketing campaigns."; that the expenditure is \$570,000. Dr. Furman stated that he would recommend continuing approval of this Notice of Subgrant Award until such time as Staff provides additional information specific to "how this money is going to be spent." Dr. Furman stated that he would request information regarding "who will be doing the messages."

In response to Dr. Furman, Ms. Hadayia advised that the entire grant award is \$570,000, which includes \$325,000 in personnel costs; that the amount dedicated to social marketing is "approximately \$15,000" (as delineated on page 7 of 8). Ms. Hadayia advised that the \$15,000 "to reach 100,000 impressions"; that the "primary mechanism for that the continuation of a campaign that the District has been running since this past fall." Ms. Hadayia advised the campaign "the GYT (*Get Your Test*), has been through the new approval process; that the GYT is a 'play off' on popular text messaging short-cuts (i.e., LOL – laughing out loud; BRB – be right back). Ms. Hadayia stated "that many of the District's ads incorporate the fact that people are texting"; that the GYT is a print, television, and internet advertising campaign. Ms. Hadayia stated the advertisement will be placed on the website and will be an on-line ad in the *Reno Gazette Journal* and *Reno News and Review*, which resemble the print ads. Ms. Hadayia advised that there will be GYT incentive items (i.e., water bottles, and other giveaways, etc.), which are distributed as promotional items during testing events.

Ms. Hadayia stated that the anticipation is to continue the GYT campaign, which has been "one of the most successful marketing campaigns in terms of HIV testing"; that the CCHS Division Nurses and Disease Investigators have advised "they been overwhelmed with calls for testing." Ms.

Hadayia stated she "would be happy to present all of the images, which have been utilized in the campaign, to the Board"; that Dr. Anderson has reviewed and approved all of the ads; that the ads will be updated from the "2009 to 2010", which is the primary revision. Ms. Hadayia stated that this is the proposed expenditure of the \$15,000 for the calendar year; that there is an expenditure of \$7,900 noted, which is specifically for print advertising promoting "come to the Health District and get tested"; that this is not a component of the GYT campaign. Ms. Hadayia stated that the District has been "placing testing ads in *Reno News and Review*" for several years; that this is also an on-going campaign for testing, which references various events throughout the year (i.e., the AIDS memorial, National HIV Testing Day, World AIDS Day, etc.). Ms. Hadayia stated that "all of that is separate from the GYT campaign"; that the "GYT campaign is much broader and is, according to social marketing theory, 'umbrellaed' under the GYT brand, as opposed to the on-going advertising." Ms. Hadayia advised "that the total between the two (2) is \$23,000"; that, as she stated, "one (1) is an entire very comprehensive campaign and one (1) is print ads."

Dr. Furman questioned item 5. Contractual/Consultant (listed within approved budget categories) at a cost of \$186,242; that he would request additional information specific to this expenditure prior to approving the Subgrant.

Ms. Ratti stated that, while she supports Dr. Furman's position and very legitimate questions of "how" is the Health District entering the internet with various websites and ensuring the District "is doing the right thing in these new marketing venues", it is extremely important "to be precise in the vocabulary in discussing these issues." Ms. Ratti stated that "social marketing is a long-standing effort to utilize all kinds of tools, 'well beyond' the web"; that water bottles with a logo on them is a social marketing tool; that this "is opposed to social media, which is the new term for web-based communication, utilizing an internet-based format and a variety of tools."

Ms. Ratti stated that, based upon Ms. Hadayia's comments, "the social marketing component of this are all traditional media sources – print media, logos, and placement ads (i.e., water bottles); and web ads, which will be very controlled placed on a very specific website." Ms. Ratti stated that "these are all very traditional media sources." Ms. Ratti stated that, as the Board "moves forward in this discuss during the next couple of months, it is important to keep the two (2) concepts separate." Ms. Ratti stated that "social marketing has been around forever and social media is new."

**MOTION:** Dr. Furman moved, seconded by Mr. Gustin, that approval of the Notice of Subgrant from the Nevada State Health Division, Bureau of Child, Family and Community Wellness for the HIV Prevention Grant Program, in the amount of \$570,611 (per calendar year), with the corresponding budget amendments, be continued.

In response to Ms. Jung regarding possible consequences to the funding of the grant should approval be continued, Ms. Patsy Buxton, Fiscal Compliance Officer, advised that the contractual amount of \$186,000 is funding the two (2) subrecipients; that the Board approved those contracts in December to be effective January 1, 2010; therefore, a delay in approval would result in the District "not seeking reimbursement from the State, which effects cash flow." Ms. Buxton stated "there are significant implications by not approving this contract today." In response to Ms. Ratti regarding expenditures, Ms. Buxton advised that funds are being expended as this a continuation award; therefore, "there are personnel and operational costs funded by this award that began January 1<sup>st</sup>; that the subrecipients have already been operating for the first two (2) months." Ms. Buxton reiterated that the District is unable to obtain reimbursement until such time as the Subgrant Award is approved. In response to reimbursement payments, Ms. Buxton advised that reimbursements are "based upon actual expenditures", with invoices are submitted for reimbursement for personnel and operational costs.

Mr. Gustin questioned if the Subgrant Award could be approved, with the exception of item 5. Contractual/Consultant allowing for additional information to be presented to the Board.

Ms. Coulombe advised that the subrecipient contracts to Nevada Hispanic Services and Planned Parenthood Mar Monte are included; that "if there is something specific Dr. Furman would request be delayed in terms of Staff's activities."

In response to Ms. Coulombe, Ms. Buxton stated that, as agendized, all of the Notice of Subgrant would have to be approved in its entirety or continued.

Ms. Admirand acknowledged that Ms. Buxton is correct; that the Notice of Subgrant would have to be approved in its entirety or continued to another meeting.

Ms. Ratti stated she has no objections to the "social media" component of the Subgrant, as Staff has indicated the majority of that component "is very traditional social media." Ms. Ratti stated that Staff has indicated the "Contractual/Consultant" component is the contracts with Nevada Hispanic Services and Planned Parenthood Mar Monte, which "have already been entered into"; that she would question what are provided through the contracts.

In response to Ms. Ratti, Ms. Hadayia advised that through an Agreement with the Nevada State Health Division the Health District is responsible for distributing Federal HIV prevention funds "into the community for Diffusion of Effective Behavioral Interventions (DEBIs)." Ms. Hadayia advised

that DEBIs are "interventions proven by research at the Federal level to be effective (sometimes decades of research) in preventing HIV transmission." Ms. Hadayia advised that "every two (2) years, Staff conducts a competitive Request for Applications (RAF) in the community" allowing for organizations to "bid DEBI applications to the District." Ms. Hadayia advised that "in the last bidding cycle Nevada Hispanic Services and Planned Parenthood Mar Monte were chosen through the competitive process for the implementation of two (2) DEBI proposals. Ms. Hadayia that one (1) program VOCES/VOICES through the Nevada Hispanic Services, for the prevention of HIV transmission among high-risk Hispanics; and the second program *Street Smart* through Planned Parenthood Mar Monte, for the prevention of HIV transmission among high-risk youth (primarily runaways and those in the juvenile detention system) will be implemented by those organizations.

Dr. Anderson stated that the ads posted on the website(s) for this campaign "are static ads, with the GYT logo embedded"; that Staff can present the ads for the Board's review "within minutes." Dr. Anderson stated that she can assure the Board these ads "are quite benign in the presentation"; that "perhaps viewing the ads would alleviate concerns and allow the Board members to make a determination about the campaign."

Ms. Coulombe advised that a proposal may be for the Board to accept the entire Subgrant Award, allowing for continued payment of personnel costs for the two (2) subrecipients contracts, which were approved previously, with direction to the Administrative Health Services Officer "that no expenses are to be incurred in the line item for professional services in the amount of \$14,400, until such time as it can be reviewed."

Ms. Ratti stated that "while she appreciates" Ms. Coulombe's proposal to "save important HIV prevention activities and services and still address the concerns of the Board"; however, after discussing the issue "there is no reason to delay any portion of the Notice of Subgrant Award." Ms. Ratti stated that "this would be an overreaction to a real problem, which is 'how is the Health District being represented in the web-based media' tied to a project utilizing primarily traditional media." Ms. Ratti stated that further, she "is not interested in micro-managing Nevada Hispanic Services or Planned Parenthood Mar Monte's programs", as Staff is busy enough managing the District's Programs. Ms. Ratti stated that "in the spirit of the Marketing Committee recommendations, these programs could be reviewed to determine if the Health District logo and information is correct"; however, the Board of Health "has already entered into an agreement" with these organizations to provide the funding for these programs; that withdrawing the funding now "would be inappropriate." Ms. Ratti stated that she cannot support the motion; that the Notice of Subgrant Award should be approved "continuing to move forward; that these are campaigns which have already been in-place; that there haven't been any complaints about these specific campaigns or efforts." Ms. Ratti stated that Staff can then continue to "conduct a meaningful investigation into how the Health District does web-based campaigns."

Dr. Furman stated that he would withdraw the motion. Mr. Gustin withdrew the second.

**MOTION: Ms. Ratti moved, seconded by Dr. Khan, that the Notice of Subgrant Award from the Nevada State Health Division, Bureau of Child, Family and Community Wellness for the HIV Prevention Grant Program, in the total amount of \$570,611 (per calendar year); and amendments totaling an increase of \$32,590 in both revenue and expenses to the adopted FY 10 HIV Prevention Grant Program, IO 10013, to bring the FY 10 adopted budget into alignment with the grant, be approved as presented. Motion carried unanimously.**

#### STAFF REPORTS AND PROGRAM UPDATES

##### A. Director – Epidemiology and Public Health Preparedness

Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Dr. Khan stated she noted in the Report the incidence of Influenza-Like Illness (ILI), the presentation of H1N1 and the "high levels of infection but not illness"; that she would question if surveillance is documenting a higher than average rate of ILI for the season. Dr. Khan stated "it is her understanding the majority of ILI cases are still most likely H1N1."

In response to Dr. Khan, Dr. Todd advised that currently the sentinel providers are reporting "very low rates of ILI in general; that the rates have been 'down to the base line', with increases from 3-5%"; however, the 5% was "an anomaly." Dr. Todd stated that "what is being reported from laboratory surveillance is predominantly the 2009 H1N1-type"; that there was one (1) case reported, which was a seasonal B isolate." Dr. Todd stated that the severity of illness "has been less than was anticipated"; that further, he anticipates as the weather improves, individuals who become ill with a milder case "will be less likely to seek medical care and less likely to be identified in the sentinel surveillance system." In response to Dr. Khan regarding the number of individuals requesting H1N1 immunization, Dr. Todd stated that Staff is noting "a slow decline in the requests for the immunization;" that currently the District is offering "the H1N1 vaccine on a walk-in basis from 11:00 am to 7:00 pm." Dr. Todd stated that this effort was implemented "after the holidays"; that initially the District would administer "several hundred immunizations each day; that that has steadily diminished." Dr. Todd stated that Staff has been conducting Saturday clinics at various schools for the children at those schools and the residents of the surrounding area; that there are two (2) more of these school clinics planned. Dr. Todd stated initially at the school clinics Staff was administering 300-400 immunizations between 10:00 am ~ 3:00 pm; that Staff is noting a decrease

in requests at these clinics, too; that last Saturday approximately 200 immunizations were administered. Dr. Todd stated that these decreases were anticipated; that "as the weather gets warmer people 'don't think flu' anymore." Dr. Todd cautioned that it was last spring when Washoe County "experienced a large increase due to the Novel H1N1 strain." Dr. Todd stated that "there could still be a third wave, which is why Staff is continuing to be diligent in having the vaccine available." In response to Dr. Khan regarding next year's vaccine and the H1N1 being incorporated into the trivalent vaccine, Dr. Todd stated Staff has not received any official notification that the 2009 H1N1 will be included in the vaccine; however, it is anticipated "it likely will be."

B. Director – Community and Clinical Health Services

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, presented her monthly Division Director's Report, a copy of which was placed on file for the record.

Ms. Brown advised the Board that the Washoe County Health District has been selected to participate in the National Association of County and City Health Officials (NACCHO) 2010 Action Communities for Health, Innovation, and EnVironmental ChangE (ACHIEVE) project for the District's Chronic Disease Program. Ms. Brown advised that the Health District was one (1) of ten (10) new sites of 48 local health departments to collaborate and partner directly with NACCHO; that the District will receive \$40,000 total for a chronic disease prevention program. Ms. Brown stated that "Ms. Hadayia and her team are to be commended" for the preparation of the application

Ms. Brown advised that within her report are the links for the 2009 State of Nevada Youth Risk Behavior Survey (YRBS) Results; that the links will provide both the State and the Washoe County results. Ms. Brown stated that it is detailed report regarding the "needs of the youth in the community."

C. Director – Environmental Health Services

There was no Environmental Health Division Director's Report this month.



D. Director – Air Quality Management

Mr. Andrew Goodrich, Director, Air Quality Management, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Mr. Gustin stated that Mr. Goodrich reported on the air quality exceedances this year and the possibility of the District being designated non-attainment; that he would question if Staff will be "further restricting residential wood burning" to achieve compliance.

In response to Mr. Gustin, Mr. Goodrich advised that there will be a number of efforts Staff will be reviewing, including "wood burning in the valley." Mr. Goodrich advised "that at one time the District had the most innovative program in the country for residential wood burning"; however, "this is no longer true." Mr. Goodrich stated that "a measure utilized by EPA for 'comparing programs for improvement' is whether the particular locale has investigated programs of other jurisdictions and implemented the best." Mr. Goodrich stated that, "while the District has one (1) of the "top programs, the District may not be doing the very best."

In response to Mr. Gustin regarding financial implications for non-attainment designation, Mr. Goodrich advised that "there are very serious implications, should the District 'not address' the non-attainment designation, including federal highway funding being withheld."

Mr. Gustin stated that he has concerns regarding "the emissions from trucks and increased traffic going through the community"; that he has conferred with the Regional Transportation Commission (RTC) regarding this; and "there isn't anyone working to address this."

In response to Mr. Gustin, Mr. Goodrich stated that this issue "is being addressed nationally; that truck standards have improved greatly within the past five (5) years; that he anticipates those standards will continue to improve." Mr. Goodrich advised that standards for truck stops will have to be reviewed and addressed; that improvements in street sanding by the Cities, County and State will also have to be reviewed. Mr. Goodrich stated that the Air Quality Management Division "has been active in obtaining cooperation in the reduction of amount of sand being deposited on the roadways"; that restrictions have implemented requiring the use of 'a cleaner, harder sand'." Mr. Goodrich advised that Staff was "successful in obtaining federal funding for improved street sweepers"; however, "it has just not been enough"; that the Public Works agencies "are doing the same thing but less of it." Mr. Goodrich stated that the District will have to investigate "how things can be done completely different."

Mr. Gustin stated that Mr. Goodrich did advise the Board as to the probability of federal standards becoming more stringent; that, with the construction of the proposed Industrial Park in Storey County, his concern is the tremendous increase in the number of 18-wheelers, which will be traveling through the Washoe County.

E. Administrative Health Services Officer

There was no Administrative Health Services Officer Report this month.

F. District Health Officer

Dr. Mary Anderson, District Health Officer, presented her monthly District Health Officer's Report, a copy of which was placed on file for the record.

Dr. Anderson stated that the Board members have been provided with a copy of the "*County Health Rankings: Mobilizing Action Toward Community Health*" (a copy of which was placed on file for the record). Dr. Anderson referred to the summary health factors ranking, delineated on page six (6), indicating Washoe County's rankings; that Washoe County ranks third within "health behaviors", which includes smoking, diet and exercise, alcohol use, and risky sex behavior." Dr. Anderson advised that Washoe County is first in "clinical care", which includes "measures of access to care and quality of care." Dr. Anderson stated that Washoe County is ninth in "social and economic factors", which includes "measures of education, employment, income and family and social support, and community safety." Dr. Anderson stated that Washoe County "is next to the last of the ranked counties (14<sup>th</sup>) in the 'physical environment', which includes "measures of environmental quality and the built environment." Dr. Anderson stated that this report presents "overall indicators of those categories where there is a need for improvement"; that these issues, need to be addressed; "that air quality issues are part of that environment."

The Board thanked Dr. Anderson for the update.

BOARD COMMENTS

Chairman Humphreys requested an agenda item for next month's meeting regarding REMSA (Regional Emergency Medical Services Authority) as an informational and discussion item; that

WASHOE COUNTY DISTRICT BOARD OF HEALTH

February 25, 2010

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Ms. Ratti has requested a discussion of this item. Chairman Humphreys stated that the Board of County Commissioners contracted with the Diamante Group to conduct a study of fire services and emergency response last year; that he and Dr. Anderson met with a representative of the Diamante Group to discuss the Health District's role. Chairman Humphreys stated the study has been finalized and presented to the Board of County Commissioners; that on Tuesday the Board of County Commissioners conducted a public hearing on the report.

Chairman Humphreys stated that "it is an appropriate time for the Board of Health to discuss REMSA" regarding: 1) the Board of Health's responsibilities and oversight of REMSA; 2) to address any items/issues any Board of Health member may have; 3) identify issues that may have been identified in the study, which the Board members should be educated about.

Ms. Ratti stated that she would request the item include "oversight of emergency medical services" and not just the one (1) provider, as the system is two-tiered.

Ms. Ratti stated that on behalf of the Sparks City Council, she would issue a challenge to Mr. Gustin from the City of Sparks to the City of Reno "for participation rates in the *Annual Bike to Work Day Event*"; that incorporated in that is a "*City Hall to City Hall*" challenge on the prior Monday for the purpose of promoting the event activities through some public media coverage.

Mr. Gustin stated that he would willingly accept Ms. Ratti's challenge.

There being no further business to come before the Board, the meeting was adjourned at 3:00 pm.

*Mary A. Anderson, MD, MPH*

MARY A. ANDERSON, MD, MPH, FACPM, DISTRICT HEALTH OFFICER  
SECRETARY

*Janet Smith*  
JANET SMITH  
RECORDER



# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

DATE: February 25, 2010

TO: District Board of Health

FROM: Andrew Goodrich, Director, Air Quality Management

SUBJECT: Window World/ Best in the West Construction  
Unappealed Citation No. 4571  
Agenda Item: 7.A.1.a.

### Recommendation

Air Quality Management Division Staff recommends that Citation No. 4571 be upheld and a fine of \$200.00 be levied against Window World/Best in the West Construction for improper handling and disposal of asbestos containing material. This citation was issued for violation of Section 030.105 of the District Board of Health Regulations Governing Air Quality Management. This is a negotiated settlement.

Recommended Fine: \$500.00

Negotiated Fine: \$200.00

### Background

On November 3, 2009, Air Quality Specialist Jerry Gaige responded to a complaint about possible illegal removal and disposal of asbestos containing materials at a home located at 3040 Reuben Drive in Reno. Upon arrival at the address stated above Specialist Gaige contacted a Mr. Brian Posey who was the supervisor for Window World. Mr. Posey stated he and his crew had removed about 500 square feet of transite siding from the house at 3040 Ruben Drive. Transite siding was found in the bottom of the dumpster which was used at the job site. Mr. Posey admitted not having any knowledge of proper handling, wrapping and disposal of asbestos containing material. At that point Specialist Gaige issued a Notice of Violation No. 4571.

On November 20, 2009, Air Quality Supervisor Noel Bonderson and Air Quality Specialist Jerry Gaige met with Mr. Brian Posey for a negotiated settlement. After consideration of all the facts of the case, Mr. Bonderson recommended that the Notice of Violation No. 4571 be upheld with a fine of \$200.00. A Memorandum of Understanding was signed by all parties.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

[www.washoecounty.us/health](http://www.washoecounty.us/health)


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AGENDA ITEM # 7.A.1.a.

**Alternatives**

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss NOV Citation No. 4571.
2. The District Board of Health may determine to uphold NOV Citation No. 4571 but levy any fine in the range of \$0 to \$10,000.

In the event the District Board of Health determines to change the proposed penalty, the matter should be continued so that Window World/Best in the West Construction may be properly noticed.



Andrew Goodrich, REM  
Division Director  
Air Quality Management Division

AG/DC; ma



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT  
 AIR QUALITY MANAGEMENT DIVISION  
 401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520  
 (775) 784-7200



**NOTICE OF VIOLATION**

CO3NOVO9002A

NOV 4571

DATE ISSUED: 11-05-2009

ISSUED TO: WINDOW WORLD / BEST IN THE WEST PHONE #: \_\_\_\_\_

MAILING ADDRESS: 1350 EAST GREG STREET CITY/ST: SPARKS, NV. ZIP: 89431

NAME/OPERATOR: BRIAN POSEY IGM PHONE #: (775) 331-1500

DRIVER LICENSE #/SSN \_\_\_\_\_

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 11-05-09 (DATE) AT \_\_\_\_\_ (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- |  |   |
|--|---|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input checked="" type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 DUST CONTROL        | <input type="checkbox"/> 030.000 OPERATING W/O PERMIT           |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE       | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 DIESEL IDLING       | <input checked="" type="checkbox"/> 030.105 ASBESTOS/NESHAP     |
| <input type="checkbox"/> OTHER _____                 | <input type="checkbox"/> OTHER _____                            |

VIOLATION DESCRIPTION: IMPROPER HANDLING AND DISPOSAL OF ASBESTOS CONTAINING MATERIAL (ACM).

LOCATION OF VIOLATION: 1350 EAST GREG STREET SPARKS, NV 89431

POINT OF OBSERVATION: SAME AS ABOVE

Weather: N/A Wind Direction From: N E S W

Emissions Observed: \_\_\_\_\_  
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

**WARNING ONLY:** Effective \_\_\_\_\_ a.m./p.m. \_\_\_\_\_ (date) you are hereby ordered to abate the above violation within \_\_\_\_\_ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature \_\_\_\_\_

**CITATION:** You are hereby notified that effective on \_\_\_\_\_ (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within \_\_\_\_\_ hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

**SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT**

Signature: Brian Posey IGM Date: 11-5-09

Issued by: Jerry N. Dainoff Title: AGS II

WASHOE DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, COLOR, AGE, RELIGION, DISABILITY OR NATIONAL ORIGIN IN THE ACTIVITIES AND OR SERVICES WHICH IT PROVIDES. IF YOU HAVE ANY QUESTIONS, PLEASE CALL WASHOE COUNTY HUMAN RESOURCES - 328-2080; TDD NUMBER 328-3685.

PETITION RECEIVED: JD



# DISTRICT HEALTH DEPARTMENT

## AIR QUALITY MANAGEMENT DIVISION

### MEMORANDUM OF UNDERSTANDING

#### WASHOE COUNTY DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

Date: 11-26-2009

Company Name: Weldon World / Best In The West Const.  
 Address: 1350 East GREG STREET Sparks, Nv. 89431  
 Notice of Violation # 4571 Case # 1048

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation 030.165

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 200,00. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on 2/25/2010.

X [Signature]  
 Signature of Company Representative

[Signature]  
 Signature of District Representative

X BRIAN Posey  
 Print Name

NOEL A. BONDELSON  
 Print Name

X General Manager  
 Title

AQ SUPERVISOR  
 Title

JERRY GAIGE  
 Witness

X [Signature] AQS #  
 Witness

\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Witness



## AIR QUALITY COMPLAINT/ACTION REQUEST

DATE: 11-3-2009

TIME: 2:05 PM

TAKEN BY: CHARLENE ALBEE

ROUTED TO: JERRY GAIGE

TYPE OF COMPLAINT:  CITIZEN  INVESTIGATOR  OTHERRENO  SPARKS  WASHOE COUNTY  AREA 5**COMPLAINT:**

SIDING REMOVED FROM RESIDENCE - POSSIBLE ACM (TRANSITE) IN DUMPSTER AT OFFICE/SHOP

LOCATION OF COMPLAINT: 1350 EAST GREG STREET, SPARKS NV 89431

RESPONSIBLE PARTY: WINDOW WORLD/BEST IN THE WEST CONSTRUCTION PHONE NUMBER: 775-331-1500

ADDRESS: 1350 EAST GREG STREET, SPARKS NV 89431

COMPLAINANT: ANONYMOUS

PHONE NUMBER:

ADDRESS:

SPECIAL INSTRUCTIONS:

INVESTIGATOR: JERRY GAIGE

DATE:

TIME:

VIOLATION: 030.105 ASBESTOS/NESHAP

SEE REPORT FROM AIR QUALITY SPECIALIST JERRY GAIGE

CASE CLOSED:

DATE:

TIME:

INVESTIGATOR: JERRY GAIGE

REVIEWED BY: DENNIS CERFOGLIO

DATE: 11-17-2009

TIME: 8:30 AM



Complaint Number: C03Nov09002A

Date: November 3<sup>rd</sup> 2009

Time: 1405 hours

November 3<sup>rd</sup> 2009, 1435 hours. Investigator Jerry V. Gaige AQSII arrived at the alleged possible ACM (transite siding) in a dumpster located at 1350 East Greg Street, Sparks, Nv. 89431, the business office of Window World/Best in the West Construction (suite #6). Investigator Gaige informed manager Mr. Brian Posey of the "improper asbestos disposal" complaint. Mr. Posey stated that he was not aware of any acm material in his dumpster and offered to assist in going sorting through the material. The dumpster was filled with a fair amount of broken glass from the window removal and siding removal from a private residential home located at 3040 Reuben Drive, Reno Nv. 89502. The actual removal of windows and siding had been completed approximately two week before by a crew lead by his foreman who transported all of the material from the job site to this dumpster. The foreman had quite his job at 1345 hrs. this afternoon. A large amount of the siding material was T11 – T111 and two small pieces of transite were found all the way to the rear of the 30 yard dumpster which was enough to establish the presence of acm material. Records showed 5 to 6 bundles were removed. Approx. 500 sq. ft.

Mr. Posey admitted not having any knowledge of proper handling, wrapping, disposal or identification of asbestos containing material.

Investigator Gaige issued a Notice of Violation (NOV) #4571 and directed Mr. Posey not to add or remove material in the dumpster and inform Castaway of the asbestos material and purpose plans for proper disposal and communicated them to Investigator Gaige.

November 4<sup>th</sup> 2009, 0900 hours. Investigator Gaige arrived at 3040 Reuben Drive to determine the amount of transite that may have been removed. This was not possible due to the different styles of decorative brick and stone work and amount of T-11 applied to the homes of this style in that area. The yard and area surrounding the estimated 900 sq. ft. home was clean and clear of any siding material. At around 0930 hours Mr. Posey called Investigator Gaige and stated that Mr. EE FOO LEE, a representative from the State Occupational Safety and Health Administration (OSHA), had questions about the asbestos roofing removal and exposure to the workers. Mr. Posey requested Investigator Gaige explained the issues and provisos associated with the NOV issued by the AQMD. Investigator Gaige returned to 1350 East Greg Street and met with Mr. LEE and informed him of the findings of this investigation, which did not involve any roofing materials, and that Mr. Posey would be required to attend an asbestos awareness class. Mr. LEE suggested that they meet the following morning so he could review the case with his supervisor. Mr. LEE stated privately to Investigator Gaige OSHA would follow the lead taken by the AQMD. The meeting took place 1000 hours the following day.

Investigator: Jerry V. Gaige AQSII



## RECOMMENDED FINE WORKSHEET

DATE: 11-05-2009

CASE No: 1048

COMPANY NAME: WINDOW WORLD/BEST IN THE WEST CONSTRUCTION

CONTACT NAME: BRIAN POSEY, GENERAL MANAGER

VIOLATION: ASBESTOS/NESHAP

SECTIONS: 030.105

TYPE OF VIOLATION: MAJOR

OCCURRENCE: 1st

RANGE OF PENALTIES (PER DAY): \$0-\$10,000

DEGREE OF VIOLATION: REMOVAL OF NON-FRIABLE ASBESTOS

ECONOMIC BENEFIT COMPONENT: COST WOULD HAVE INCLUDED PERMITS, HIRING ASBESTOS CONSULTANT AND PROPER DISPOSAL. ESTIMATED APPROXIMATE COST \$2,000.

DEGREE OF COOPERATION: EXCELLENT. AQ SPECIALIST, JERRY GAIGE AND MR. EE FOO LEE OF OSHA, FOUND MR. BRIAN POSEY VERY COOPERATIVE AND WILLING TO CORRECT THE SITUATION.

ADDITIONAL COMMENTS: RECOMMEND ASBESTOS AWARENESS CLASS. CLASS WAS COMPLETED AND A COPY OF THE CERTIFICATION ON 11/18/2009.

RECOMMENDED FINE: \$500.00

  
AQ SPECIALIST SIGNATURE

NOTE: "Minor Violations", per District regulations, cannot exceed \$1000 for the first and second violations. Third minor violations, plus "Major Violations" cannot exceed \$10,000 per day.

STATE OF NEVADA  
DEPARTMENT OF BUSINESS AND INDUSTRY  
DIVISION OF INDUSTRIAL RELATIONS  
Occupational Safety and Health Administration

NOTICE OF VIOLATION

3. Issuance Date 11-05-09	4. Inspection No.
5. Reporting ID O953210	6. SS/IH ID U9212
7. Optional Report No. E0040-10	8. Page No. 1 of 1
21. Last Employer Contact Date	

1. Type of Violation(s) OTHER	2. Number 1
----------------------------------	----------------

10. Inspection Date: 11-04-09  
 11. Inspection Site: 1350 E. Greg St. Suite 5  
 Sparks NV 89431

9. Employer: Best In The West Construction LLC.

The following items are found to be in violation of the Nevada Occupational Safety and Health Act, NRS 618. In the interest of safety and economy, and to conform to the Act, these items shall receive your prompt attention. Once corrected IT IS IMPORTANT that you notify the issuing office by letter or card.

12. ITEM NO.	13. and 14. STANDARD, REGULATION OR SECTION OF THE ACT VIOLATION AND DESCRIPTION	15. CORRECTION DATE	16. PEN-ALTY	17. NO. EXP.	18. NO. INST.	19. REC.	20. SUBSTANCE CODE(S)
1.	29CFR 1926.21(b)(3) The employer and employee who required to handle asbestos transite siding had not received instruction or training regarding the safe handling and be made aware of the potential hazards, personal hygiene and personal protective measures required.	11-19-09	0	2	1	R	
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25. This Notice of Violation is issued in lieu of a citation and may not be contested. Before accepting this Notice, you have the option to choose that a citation be issued, in which case, normal appeals procedures will apply.

22. Total Penalty for This Page:	0
23. Total Item Count for This Page:	1
24. Issued on Site:	X

Acceptance of this Notice constitutes an agreement to correct the hazards described. Failure to correct by the specified date may subject the employer to citations and penalties; any subsequent violation of any item covered by this notice at this location or another, within one year for construction and two years for general industry from the date in Section 3, may result in a citation for a "repeat" violation in which case normal appeals procedures will apply.

This Notice of Violation must be posted on the date in Section 3 and remain posted for three days or until all the Violations set forth in Section 12 are corrected and notification of abatement is mailed to this department.

If any items in Section 12 are repetitive of violations previously found within the past year for the Construction Industry or the past two years for the General Industry, this notice may be voided and a citation issued.

26. If you need additional time to correct, please contact the issuing District Office. Any employer or employee who believes any correction date is unreasonable may protest by contacting the issuing District Office within five days of the date in Section 3.

27. I accept the above violation(s). Explained to and copy received by: Brin P... [Signature]

28. SS/IH [Signature]

ADMINISTRATIVE OFFICE  
1301 N. Green Valley Parkway  
Suite 200  
Henderson, Nevada 89074

DISTRICT II  
4600 Kietzke Lane  
Building F, Suite 153  
Reno, Nevada 89502

DISTRICT III  
1301 N. Green Valley Parkway  
Suite 200  
Henderson, Nevada 89074

# BEST IN THE WEST CONSTRUCTION LLC

RESIDENTIAL AND COMMERCIAL

---

11/18/09

Mr. EE FOO LEE  
Industrial Hygienist  
Compliance Unit

Dear Mr. Lee

This letter is to inform you that I have completed my Asbestos Awareness Training with Wise Consulting & Training today (11/18/09) as required the Washoe County District Health Department and yourself at OSHA.

I also had in attendance my employee, Todd Perkins, as per your request on the Notice of Violation form with the correction date of 11/19/2009. ←

I am faxing along with this letter the certification of the completion of the training for both Todd and myself.

If you have any questions please don't hesitate to call. Thank you for your time in this matter.

Regards,



Brian Posey  
General Manger



### INITIAL ASBESTOS AWARENESS TRAINING

By signing below, I hereby acknowledge that, on this date, I have received training in "Initial Asbestos Awareness" a 2-hour course covering the topics of:

1. Identification of Asbestos Hazards including what it is, where it is found, and how Asbestos Containing Material (ACM) is identified.
2. The health effects associated with asbestos exposure.
3. Procedures in the workplace to eliminate or reduce exposure potential.
4. The use of personal protective equipment to reduce exposure to asbestos fibers.
5. Regulatory overview of the laws pertaining to asbestos.

Time was also allotted for questions and answers. My questions or concerns have been answered to my satisfaction.

BRIAN S. Posey  
 Trainee Name (PLEASE PRINT)

[Handwritten Signature]  
 Trainee Signature

Best in the West Construction  
 Company

WISE Consulting & Training, Reno, NV – November 18, 2009  
 Location of Training

Trained By: [Handwritten Signature]

J. Tom Wise, President/Technical Director  
 CEM, NAC, CAC, CEI, CMI



## INITIAL ASBESTOS AWARENESS TRAINING

By signing below, I hereby acknowledge that, on this date, I have received training in "Initial Asbestos Awareness" a 2-hour course covering the topics of:

1. Identification of Asbestos Hazards including what it is, where it is found, and how Asbestos Containing Material (ACM) is identified.
2. The health effects associated with asbestos exposure.
3. Procedures in the workplace to eliminate or reduce exposure potential.
4. The use of personal protective equipment to reduce exposure to asbestos fibers.
5. Regulatory overview of the laws pertaining to asbestos.

Time was also allotted for questions and answers. My questions or concerns have been answered to my satisfaction.

Todd E Perkins  
Trainee Name (PLEASE PRINT)  
Todd E Perkins  
Trainee Signature

Best in the West Construction  
Company

WISE Consulting & Training, Reno, NV – November 18, 2009  
Location of Training

Trained By: J. Tom Wise  
J. Tom Wise, President/Technical Director  
CEM, NAC, CAC, CEI, CMI



# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

FEBRUARY 19, 2010

ATTACHED IS A COPY OF EACH ACKNOWLEDGEMENT FORM DOCUMENTING THAT THE AFORESIGNED HAS BEEN PROPERLY NOTIFIED OF THE DATE, TIME AND LOCATION OF THE DISTRICT BOARD OF HEALTH MEETING TO CONSIDER THE FINAL DISPOSITION OF SAID CASE.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

[www.washoecounty.us/health](http://www.washoecounty.us/health)

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# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



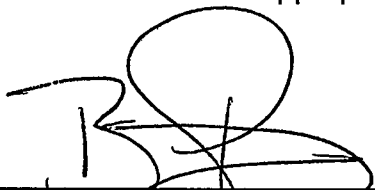
**Public Health**  
Prevent. Promote. Protect.

February 19, 2010

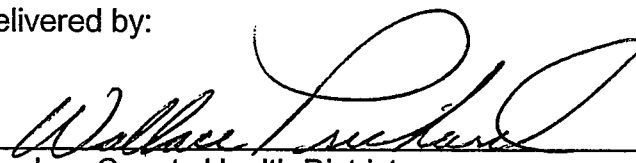
Brian Posey  
Window World/Best in the West Construction  
1350 East Greg Street  
Sparks NV 89431

RE: Case No. 1048, NOV Citation No. 4571

I hereby acknowledge receiving a packet of the information to be presented to the Washoe County District Board of Health regarding Case No. 1048, at its meeting to be held on Thursday, February 25, 2010 at 1:00 p.m., at 1001 East Ninth Street, Reno, Nevada, Building B, Auditorium B. I understand that at this meeting the District Board of Health will take the appropriate administrative action against Case No. 1048.

  
\_\_\_\_\_  
Appellant or Representative

Delivered by:

  
\_\_\_\_\_  
Washoe County Health District  
Air Quality Management Division Staff

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

[www.washoecounty.us/health](http://www.washoecounty.us/health)

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# Washoe County Health District

## STAFF REPORT

BOARD MEETING DATE: 2/25/10

**DATE:** February 12, 2010

**TO:** District Board of Health

**FROM:** Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*  
775-328-2418, [pbuxton@washoecounty.us](mailto:pbuxton@washoecounty.us)

**THROUGH:** Eileen Coulombe, Administrative Health Services Officer, *EC*  
775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us)

**SUBJECT:** Approval of Notice of Subgrant Award from the Nevada State Health Division, Bureau of Child, Family and Community Wellness for the HIV Prevention Grant Program, for the period January 1, 2010 through December 31, 2011 in the total amount of \$570,611 (per calendar year); Approve amendments totaling an increase of \$32,590 in both revenue and expenses to the adopted FY 10 HIV Prevention Grant Program, IO 10013, to bring the FY 10 adopted budget into alignment with the grant; and if approved authorize the Chairman to execute.

---

### SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The District Health Department received the Notice of Subgrant Award for the HIV Prevention program for the period January 1, 2010 to December 31, 2011 in the total amount of \$570,611 (per calendar year). A copy of the Award is attached.

### GOAL

Approval of this Notice of Subgrant Award supports the Washoe County Health District Sexual Health program's mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

**AGENDA ITEM #7.C.1.**

**PREVIOUS ACTION**

The District Board of Health approved the Notice of Subgrant Award from the Nevada State Health Division for the period January 1, 2009 to December 31, 2009 in the amount of \$581,142 in support of the HIV Prevention Program on July 24, 2008. The Board approved an Amendment that provided supplemental funding in the amount of \$26,658 on October 22, 2009.

**BACKGROUND**

The Washoe County Health District received from the Nevada State Health Division the Notice of Subgrant Award that provides funding to support the HIV Prevention program for the period January 1, 2010 through December 31, 2011.

This award includes funding for personnel, travel and training, operating supplies, professional services, contractual (subrecipients), educational supplies, advertising and other expenses, including funding specifically for community outreach, planning meetings and program participation via use of incentives (including but not limited to bus passes, taxi vouchers, gift certificates, educational outreach items, nutritious food and beverage, and gift cards).

A budget amendment in the total amount of \$32,590 is necessary to align the budget with the Notice of Subgrant Award. The increase in budget authority is necessary and accounts for actual expenditures for the period July 1, 2009 through December 31, 2009 (previous award period) and the first six (6) months of the new award period (January 1, 2010 through June 30, 2010).

**FISCAL IMPACT**

Should the Board approve these budget amendments, the adopted FY 10 budget will be **increased by \$32,590** in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
<b>2002-IO-10013-431100</b>	<b>Federal Revenue</b>	<b>\$32,590</b>
2002-IO-10013-701130	Pooled Positions	1,934
-701412	Salary Adjustment	(12,101)
-705360	Benefit Adjustment	(1,505)
-710100	Professional Services	66,719
-710119	Subrecipient Payments	(42,392)
-710205	Repairs and Maintenance	335
-710300	Operating Supplies	29,557
-710334	Copy Machine	(133)
-710350	Office Supplies	(1,042)
-710355	Books/Subscriptions	(70)
-710360	Postage	(6)
-710500	Other Expense	11,349
-710502	Printing	(2,022)
-710505	Rental Equipment	(469)

-710507	Network & Data Lines	100
-710508	Telephone	247
-710509	Seminars & Meetings	(2,650)
-710512	Auto Mileage	183
-710546	Advertising	1,249
-710721	Outpatient	(12,926)
-710872	Food Purchases	(355)
-711115	Equipment Services	25
-711210	Travel	(4,315)
-711504	Equipment-NonCapital	878
	<b>Total Expenditures</b>	<b>\$32,590</b>

**RECOMMENDATION**

Staff recommends that the Washoe County District Board of Health approve Notice of Subgrant Award from the Nevada State Health Division, Bureau of Child, Family and Community Wellness for the HIV Prevention Grant Program, for the period January 1, 2010 through December 31, 2011 in the total amount of \$570,611 (per calendar year); Approve amendments totaling an increase of \$32,590 in both revenue and expenses to the adopted FY 10 HIV Prevention Grant Program, IO 10013, to bring the FY 10 adopted budget into alignment with the grant; and if approved authorize the Chairman to execute.

**POSSIBLE MOTION**

Move to approve Notice of Subgrant Award from the Nevada State Health Division, Bureau of Child, Family and Community Wellness for the HIV Prevention Grant Program, for the period January 1, 2010 through December 31, 2011 in the total amount of \$570,611 (per calendar year); Approve amendments totaling an increase of \$32,590 in both revenue and expenses to the adopted FY 10 HIV Prevention Grant Program, IO 10013, to bring the FY 10 adopted budget into alignment with the grant; and if approved authorize the Chairman to execute.

**HEALTH DIVISION**

(hereinafter referred to as the DIVISION)

Budget Account #: 3215  
 Category #: 15  
 GL #: \_\_\_\_\_

**NOTICE OF SUBGRANT AWARD**

<b>Program Name:</b> HIV Prevention Program Bureau of Child, Family and Community Wellness Nevada State Health Division	<b>Subgrantee Name:</b> Washoe County Health District Attn: Eileen Coulombe
<b>Address:</b> 4150 Technology Way, Suite #106 Carson City, NV 89706-2009	<b>Address:</b> P.O. Box 11130 Reno, NV 89520-0027
<b>Subgrant Period:</b> January 1, 2010 through December 31, 2011	<b>Subgrantee's</b> <b>EIN#:</b> 88-60000138 <b>Vendor#:</b> T40283400Q <b>Dun &amp; Bradstreet#:</b> 73786998

**Reason for Award:** To conduct HIV prevention services in Northern Nevada.

**County(ies) to be served:** ( ) Statewide ( X ) Specific county or counties: Washoe County

<b>Approved Budget Categories:</b>	Year 1	Year 2
1. Personnel	\$ 325,882	1. Personnel \$ 325,882
2. Travel	\$ 2,572	2. Travel \$ 2,572
3. Operating	\$ 3,100	3. Operating \$ 3,100
4. Equipment	\$ <0>	4. Equipment \$ <0>
5. Contractual/Consultant	\$ 186,242	5. Contractual/Consultant \$ 186,242
6. Supplies	\$ 6,000	6. Supplies \$ 6,000
7. Other	\$ 46,815	7. Other \$ 46,815
<b>Total Cost</b>	<b>\$ 570,611</b>	<b>Total Cost \$ 570,611</b>

**Disbursement of funds will be as follows:**

Payment will be made upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures *specific to this subgrant*. Total reimbursement will not exceed \$ 570,611.00 each year during the subgrant period.

<b>Source of Funds:</b>	<b>% of Funds:</b>	<b>CFDA#:</b>	<b>Federal Grant #:</b>
1. Centers for Disease Control and Prevention	100%	93.940	2U62/PS923483-06

**Terms and Conditions**

In accepting these grant funds, it is understood that:

1. Expenditures must comply with appropriate state and/or federal regulations.
2. This award is subject to the availability of appropriate funds.
3. Recipient of these funds agrees to stipulations listed in Sections A, B, and C of this subgrant award.

Authorized Sub-grantee Official Title	Signature	Date
Lyell S. Collins, MBA Program Manager	<i>[Signature]</i>	2/25/10
Mary E. Wherry, RN, MS Bureau Chief	<i>[Signature]</i>	1-21-10
Richard Whitley, MS Administrator, Health Division	<i>[Signature]</i>	1-25-10

**HEALTH DIVISION**  
**NOTICE OF SUBGRANT AWARD**  
**SECTION A**  
**Assurances**

As a condition of receiving subgranted funds from the Nevada State Health Division, the Subgrantee agrees to the following conditions:

1. Subgrantee agrees grant funds may not be used for other than the awarded purpose. In the event Subgrantee expenditures do not comply with this condition, that portion not in compliance must be refunded to the Health Division.
2. Subgrantee agrees to submit reimbursement requests for only expenditures approved in the spending plan. Any additional expenditure beyond what is allowable based on approved categorical budget amounts, without prior written approval by the Health Division, may result in denial of reimbursement.
3. Approval of subgrant budget by the Health Division constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Unless otherwise stated in the Scope of Work the transfer of funds between budgeted categories without written prior approval from the Health Division is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
4. Recipients of subgrants are required to maintain subgrant accounting records, identifiable, by subgrant number. Such records shall be maintained in accordance with the following:
  - a. Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Services Officer of the Health Division. Records may be destroyed by the Subgrantee five (5) calendar years after the final financial and narrative reports have been submitted to the Health Division.
  - b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

5. Subgrantee agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The Health Division reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.
6. Subgrantee agrees to comply with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
7. Subgrantee agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.

Subgrantee agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, 45 C.F.R. 160, 162 and 164, as amended. If the subgrant award includes functions or

activities that involve the use or disclosure of Protected Health Information, the Subgrantee agrees to enter into a Business Associate Agreement with the Health Division, as required by 45 C.F.R 164.504 (e).

9. Subgrantee certifies, by signing this subgrant, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every Subgrantee receiving any payment in whole or in part from federal funds.
10. Subgrantee agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
  - a. any federal, state, county or local agency, legislature, commission, council, or board;
  - b. any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or
  - c. any officer or employee of any federal, state, county or local agency, legislature, commission, council, or board.
11. Health Division subgrants are subject to inspection and audit by representatives of the Health Division, Nevada Department of Health and Human Services, the State Department of Administration, the Audit Division of the Legislative Counsel Bureau or other appropriate state or federal agencies to
  - a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
  - b. ascertain whether policies, plans and procedures are being followed;
  - c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
  - d. determine reliability of financial aspects of the conduct of the project.

Any audit of Subgrantee's expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the Health Division (as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised June 27<sup>th</sup>, 2003]) that each grantee annually expending \$500,000 or more in federal funds have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of the Subgrantee's fiscal year.

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION B**

Description of services, scope of work, deliverables and reimbursement

Washoe County Health District, hereinafter referred to as Subgrantee, agrees to provide the following services and reports according to the identified timeframes:

Counseling, Testing, and Referral Services (CTR)

A.1: Subgrantee will provide 2000 HIV tests to individuals in Washoe County.

A.2: The percentage of newly identified, confirmed HIV-positive test results among all tests provided by the subgrantee will be 3% or less.

A.3: Subgrantee will return 95% of newly identified, confirmed HIV-positive test results to clients.

A.4: At least 70% of individuals who test for HIV will return to the subgrantee for results and post-test counseling.

A.5: Subgrantee will report to the Nevada State Health Division the number of newly diagnosed HIV infections within the 13-24 year old age group.

B. Partner Counseling and Referral Services (PCRS)

B.1: Subgrantee will provide an HIV test to 95% of contacts with unknown or negative serostatus after PCRS notification.

B.2: Subgrantee will provide notification of a positive test result to 95% of contacts with a newly identified confirmed HIV positive test.

B.3: Subgrantee will report to the Nevada State Health Division the percent of contacts with a known, confirmed HIV-positive test among all contacts.

C. Community Planning

C.1: 100% of subgrantee-funded HIV prevention interventions will correspond to priorities specified in the 2006-2008 Comprehensive State HIV Prevention Plan.

C.2: Subgrantee will provide ongoing support to the Northern Nevada HIV/AIDS/STD Planning Council, including coordination of meeting locations, minutes, agendas, hydration, and nutrition.

C.4: Subgrantee will participate in the statewide and regional community planning process as described in the CDC Community Planning Guidance.

D. Evaluation

D.1: Subgrantee will collect process-monitoring data on HIV prevention activities.

D.2: Subgrantee will ensure that 100% of subgrantee-funded agencies implementing HIV prevention programs will collect process-monitoring data on HIV activities and that data input into the Prevention Evaluation and Monitoring System (PEMS) is current.

D.3: Subgrantee will be responsible for the collection of all counseling and testing data using the CDC recommended format or a format agreeable by subgrantee and the Nevada State Health Division.

### E. Health Education and Risk Reduction (HE/RR)

E.1: Subgrantee-funded agencies will ensure that 70% of individual level interventions (ILI) program participants complete the intended number of program sessions.

E.2: Subgrantee-funded agencies will ensure that 70% of group level intervention (GLI) program participants complete the intended number of program sessions.

### F. Health Communications/Public Information (HC/PI)

F.1: Subgrantee will provide HIV/STD prevention messages to 100,000 (duplicated) Washoe County community members through social marketing campaigns.

F.2: Subgrantee will provide HIV/STD prevention messages to 1,000 Washoe County community members through presentations and exhibits.

F.3: Subgrantee will coordinate activities surrounding 5 HIV/STD-related special events in the Washoe County community.

F.4: Subgrantee will coordinate six HIV/STD-related professional development opportunities for Washoe County community members.

### G. Comprehensive Risk Counseling and Services (CRCS)

G.1: Subgrantee will ensure that 95% of confirmed HIV-positive clients complete one CRCS program session.

### H. Reporting

H.1: Subgrantee will submit biannual progress reports to the Nevada State Health Division on July 30<sup>th</sup> and January 31<sup>st</sup> that will include HIV surveillance data and technical assistance tracking. All reporting will be provided in a format approved by the Nevada State Health Division.

- Identify the source of funding on all printed documents purchased or produced within the scope of this subgrant, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Health Division through Grant Number 2U92/PS923483-06 from the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Nevada State Health Division or the Centers for Disease Control and Prevention." All written materials not created by approved vendors must be approved by the Northern Nevada Planning Council or the Community Planning Group of Southern Nevada, depending upon jurisdiction. Any activities performed under this subgrant shall acknowledge the funding was provided through the State Health Division by Grant Number 2U92/PS923483-06 from the Centers for Disease Control and Prevention.

(continued on next page)



Subgrantee agrees to adhere to the following budget:

1. Personnel	\$ 325,882		
		\$65,701	Program Coordinator (J. Howell) 1.0 FTE
		\$68,186	Health Educator (G. Dermid) 1.0 FTE
		\$79,242	DIS (B. Mullen) 1.0 FTE
		\$20,356	DIS (C. Sobrio) 1.0 FTE
		\$10,737	Hourly Nurse (TBD) \$25.82/hr x 8hr/wk x 52/wks
		\$81,661	Fringe Benefits@ 34.9749%
2. Travel	\$ 2,572		
			<u>In-State Travel</u>
		\$372	Mileage (\$.50 x 744 miles)
		\$200	WCHD Motor Pool
			<u>Out-of-State Travel:</u> For continuing education for program staff to attend an HIV related conference.
		\$650	Airfare (\$650 per r/trip x 1 trip)
		\$500	Conference Registration (\$500 x 1 conference)
		\$130	Per Diem (\$26/day x 5 days x 1 trip)
		\$600	Lodging (\$200 x 4 nights x 1 trip)
		\$60	Airport parking (\$12/day x 5 days x 1 trip)
		\$60	Ground Transportation (\$12/day x 5 days x 1 trip)
3. Operating	\$ 3,100		
		\$200	Postage and Freight (\$16.66/mo x 12 months)
		\$500	Copy Machine (\$41.66/mo x 12 months)
		\$1,000	Printing (\$83.33/mo x 12 months)
		\$200	Licenses and Certifications
		\$800	Telephone (\$13.33 x 5 employees x 12 months)
		\$200	Network and Data Line (\$16.66/mo x 12 months)
		\$200	Book and Subscriptions (\$16.66/mo x 12 months)
4. Equipment	\$ <0>		
		\$<0>	
5. Contractual Consultant	\$ \$186,242		
		\$91,242	Nevada Hispanic Services
		\$95,000	Planned Parenthood MarMonte
6. Supplies	\$ 6,000		
		\$500	Educational Materials- to include HIV/STD brochures, posters, DVDs, etc. & imprinted items for HIV/STD off-site testing and special events
		\$5,000	Medical Supplies: Condoms= \$2,016 Lubricant= \$1,980 Other medical supplies= \$1,004
		\$500	Office supplies ( \$41.66 x 12 months)
7. Other	\$ 46,815		

\$14,400	Professional services, to include fees for development, evaluation, and implementation of a Health Communication/Public Information (HC/PI) and Health Education/Risk Reduction (HE/RR) campaigns targeting high-risk populations defined in the 2010 – 2014 Comprehensive State HIV Prevention Plan in the Washoe County area.
\$150	Health fair registration/meeting room rentals
\$7,900	Advertising (\$658.33 x 12 months)
\$1,000	Program incentives (\$83.33 x 12 months)
\$10,000	HIV blood draw (2000 tests x \$5/test= \$10,000)
\$1,260	Western blot: (30 tests x \$42/test= \$1,260)
\$ 6,750	Oral fluid test kits (200 tests x \$33.75/test)
\$1,200	Rapid test kits & controls (100 test x \$12/test)
\$150	Audio/Visual equipment
	<u>Community Planning:</u>
	HPLS/National HIV Prevention Conference
\$1,000	Airfare (\$1,000 per trip x 1 person)
\$325	Per Diem (\$65/day x 5 days x 1 person)
\$800	Lodging (\$200/day x 4 nights x 1 person)
\$80	Airport parking (\$16/day x 5 days x 1 person)
\$100	Ground transportation (\$100 x 1 person)
\$500	Conference registration (\$500 x 1 person)
\$1,000	Nutrition/hydration for NNPC functions
\$200	Office supplies

Total Cost           \$ 570,611

- Changes in the budget or scope of work are not allowed without permission of the program.
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/Subgrantees to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Subgrantee agrees to request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subgrant period.

- Reimbursement requests may be made on a monthly but at least quarterly;
- The maximum amount allowed is \$570,611 per grant year;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Additional expenditure detail will be provided upon request from the Division.

Additionally, the Subgrantee agrees to provide:

- A complete financial accounting of all expenditures to the Health Division within 30 days of the CLOSE OF THE SUBGRANT PERIOD. Any un-obligated funds shall be returned to the Health Division at that time, or if not already requested, shall be deducted from the final award.

**The Nevada State Health Division agrees:**

- To provide technical assistance when requested, if deemed necessary by the Nevada State Health Division and/or Centers for Disease Control and Prevention and if funding is available;
- The Health Division reserves the right to hold reimbursement under this subgrant until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Health Division.

**Both parties agree:**

- That a fiscal/programmatic monitor will occur at minimum once per grant year or more often should issues arise.

The Subgrantee will, in the performance of the Scope of Work specified in this subgrant, perform functions and/or activities that involve the use and/or disclosure of Protected Health Information (PHI); therefore, the Subgrantee is considered a Business Associate of the Health Division.

- Both parties acknowledge a Business Associate Agreement is currently on file with the Nevada State Health Division's Administration Office;
- This subgrant may be extended up to a maximum term of four years upon agreement of both parties and if funding is available.

All reports of expenditures and requests for reimbursement processed by the Health Division are SUBJECT TO AUDIT.

This subgrant agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subgrant Award, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Health Division, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

**HEALTH DIVISION  
NOTICE OF SUBGRANT AWARD  
SECTION C  
Financial Reporting Requirements**

- ☞ A Request for Reimbursement is due on a **monthly or quarterly** basis, based on the terms of the subgrant agreement, no later than the 15<sup>th</sup> of the month.
- ☞ Reimbursement is based on **actual** expenditures incurred during the period being reported.
- ☞ Payment will not be processed without all reporting being current.
- ☞ Reimbursement may only be claimed for expenditures approved within the Notice of Subgrant Award.
- ☞ **PLEASE REPORT IN WHOLE DOLLARS**

Provide the following information on the top portion of the form: Subgrantee name and address where the check is to be sent, Health Division (subgrant) number, Bureau program number, draw number, employer I.D. number (EIN) and Vendor number.

An explanation of the form is provided below.

**A. Approved Budget:** List the approved budget amounts in this column by category.

**B. Total Prior Requests:** List the **total** expenditures for all previous reimbursement periods in this column, for each category, by entering the numbers found on Lines 1-8, Column D on the **previous** Request for Reimbursement/Advance Form. If this is the first request for the subgrant period, the amount in this column equals zero.

**C. Current Request:** List the **current** expenditures requested at this time for reimbursement in this column, for each category.

**D. Year to Date Total:** Add Column B and Column C for each category.

**E. Budget Balance:** Subtract Column D from Column A for each category.

**Percent Expended:** Divide Column D by Column A for each category and total. Monitor this column; it will help to determine if/when an amendment is necessary. Amendments **MUST** be completed (including all approving signatures) 30 days **prior** to the end of the subgrant period.

***\* An Expenditure Report/Backup that summarizes, by expenditure GL, the amounts being claimed in column 'C' is required.***

**Nevada Department of Health and Human Services**

Health Division # 10159  
 Bureau Program # 3215  
 GL # 15  
 Draw #: \_\_\_\_\_

**HEALTH DIVISION**

**REQUEST FOR REIMBURSEMENT / ADVANCE**

<b>Program Name:</b> HIV Prevention Program	<b>Subgrantee Name:</b>
Bureau of Child, Family, and Community Wellness	Washoe County Health District
<b>Address:</b> 4150 Technology Way, Suite 106 Carson City, NV 89706	<b>Address:</b> P.O. Box 11130 Reno, NV 89520-0027
<b>Subgrant Period:</b> Upon approval by all parties through December 31, 2011	<b>Subgrantee EIN#:</b> 88-6000138 <b>Subgrantee Vendor#:</b> T40283400Q

**FINANCIAL REPORT AND REQUEST FOR FUNDS**

Report in whole dollars unless reporting actual figures is specifically approved. Request must be accompanied by expenditure report/back-up.

**Month(s):** \_\_\_\_\_ **Calendar Year:** **2010**

Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year To Date Total	E Budget Balance	F Percent Expended
1 Personnel	\$ 325,882	\$ 0	\$ 0	\$ 0	325,882	0%
2 Travel	\$ 2,572	\$ 0	\$ 0	\$ 0	2,572	0%
3 Operating	\$ 3,100	\$ 0	\$ 0	\$ 0	3,100	0%
4 Equipment	\$ 0	\$ 0	\$ 0	\$ 0	0	#DIV/0!
5 Contract/Consultant	\$ 186,242	\$ 0	\$ 0	\$ 0	186,242	0%
6 Supplies	\$ 6,000	\$ 0	\$ 0	\$ 0	6,000	0%
7 Other	\$ 46,815	\$ 0	\$ 0	\$ 0	46,815	0%
<b>8 Total</b>	<b>\$ 570,611</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>570,611</b>	<b>0%</b>

This report is true and correct to the best of my knowledge.

Do you have an advance?      Yes       No       If so, what is the amount? \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Reminder: Request for Reimbursement cannot be processed without an expenditure report/backup. Reimbursement is only allowed for items contained within Subgrant Award documents. If applicable, travel claims must accompany report.

**FOR HEALTH DIVISION USE ONLY**

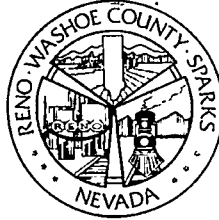
Program contact necessary? \_\_\_\_ Yes \_\_\_\_ No      Contact Person: \_\_\_\_\_

Reason for contact: \_\_\_\_\_

Fiscal review/approval date: \_\_\_\_\_ Signed: \_\_\_\_\_

Scope of Work review/approval date: \_\_\_\_\_ Signed: \_\_\_\_\_

ASO or Bureau Chief (as required): \_\_\_\_\_ Date: \_\_\_\_\_



# Washoe County Health District

## STAFF REPORT

BOARD MEETING DATE: February 25, 2010

**DATE:** February 10, 2010

**TO:** District Board of Health

**FROM:** Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*  
775-328-2418, [pbuxton@washoecounty.us](mailto:pbuxton@washoecounty.us)

**THROUGH:** Eileen Coulombe, Administrative Health Services Officer *EC*  
775-328-2417, [ecoulombe@washoecounty.us](mailto:ecoulombe@washoecounty.us)

**SUBJECT:** Acknowledge donation from the March of Dimes of items to be used by and for the benefit of the Washoe County Health District Home Visitation program in the amount of \$432.00.

### SUMMARY

On January 19, 2010, Health District staff was notified that the March of Dimes would be ordering First Response Pregnancy Kits and were making them available at no charge for any organization who was interested. Per Washoe County Code, Chapter 15, section 15.160, subsection 4, Ms. Eileen Coulombe, Administrative Health Services Officer, accepted the donation on February 11, 2010 as the aggregate value of the donated items is less than \$3,000. A copy of the donation memorandum is attached.

*Goal supported by this item:* Acknowledgement of this donation supports the Washoe County Health District Home Visitation Program mission to promote public health by educating and empowering individuals and families to enhance their physical, emotional, mental, and social well being; and through the development of partnerships, promote a safe and healthy community.

### PREVIOUS ACTION

There has been no action taken this fiscal year.

### BACKGROUND

On February 11, 2010 Ms. Eileen Coulombe, Administrative Health Services Officer, accepted a donation in the amount of \$432.00 from the March of Dimes for the following items:

Quantity	Description	Unit Price (\$'s)	Total (\$'s)
72 tests	First Response Pregnancy Tests	\$ 6.00	\$432.00

**AGENDA ITEM # 7.D.**

**FISCAL IMPACT**

Should the Board acknowledge this donation, there is no fiscal impact. However, the donated items are available for use by Home Visitation program staff and represent local cost savings as neither Health District nor Washoe County resources were used to purchase the items.

**RECOMMENDATION**

Staff recommends that the Washoe County District Board of Health acknowledge the donation from the March of Dimes of items to be used by and for the benefit of the Washoe County Health District Home Visitation program in the amount of \$432.00.

**POSSIBLE MOTION**

Move to acknowledge the donation from the March of Dimes of items to be used by and for the benefit of the Washoe County Health District Home Visitation program in the amount of \$432.00.

Washoe County



Health District

# MEMORANDUM

Mary Anderson, MD,  
MPH  
District Health Officer

Eileen Coulombe  
Administrative Health  
Services Officer

Andy Goodrich  
Division Director-Air  
Quality Management

Mary Ann Brown  
Division Director-  
Community and Clinical  
Health Services

Bob Sack  
Division Director-  
Environmental Health  
Services

Dr. Randall Todd  
Division Director-  
Epidemiology and Public  
Health Preparedness

**DATE:** February 10, 2010

**TO:** Eileen Coulombe  
Administrative Health Services Officer

**FROM:** Patsy Buxton  
Fiscal Compliance Officer

**SUBJECT:** Acceptance of Donation from the March of Dimes to benefit  
the Health District Home Visitation Program in the amount  
not to exceed \$3,000

Per the attached information, the March of Dimes notified various agencies including the Washoe County Health District that they were placing an order for First Response Pregnancy Kits and were making them available at no charge for any organization who was interested. Ms. Candy Hunter, Public Health Nurse Supervisor requested two cases (36 tests per case) as these will be distributed to Home Visitation program clients and support the new project promoting early access to prenatal care.

The donation totals \$432.00 (72 tests x \$6.00 each). A copy of the donation letter from March of Dimes is attached. The items will be added to any/all applicable inventories and managed in the required manner.

It is my recommendation that these items be accepted per Chapter 15 of Washoe County Code, specifically section 15.160. Once accepted, the required acknowledgement of the donation will be presented to the Washoe County District Board of Health and the Washoe Board of County Commissioners.

Please indicate acceptance by signing below:

Approved by:

Handwritten signature of Eileen Coulombe in blue ink.

Eileen Coulombe  
Administrative Health Services Officer

2-11-10  
Date



Recvd 1/25/10  
11:50 am

March of Dimes  
Nevada Chapter  
820 Rancho Lane, Suite 55  
Las Vegas, NV 89106  
702.732.9255

January 21, 2010

M. A. Anderson, MD, MPH  
District Health Officer  
Washoe County Health District  
PO Box 11130  
Reno, NV 89520

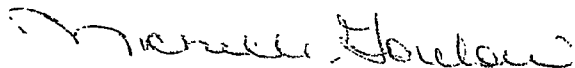
Dear Dr. Anderson:

I am writing to request that the Board of Health accept a donation of pregnancy testing kits from the March of Dimes Nevada Chapter for use in the Public Health Nursing Home Visitation Programs.

The anticipated date of delivery would be on or before February 1, 2010. The donation value is \$432.00 for two cases of First Response Pregnancy Kits. There are 12 kits per case and 3 tests per kit.

We are happy to provide these items to assist women in the community to identify a pregnancy early in gestation so that they can access prenatal care in their first trimester. I understand the Public Health Nurses work to help them find a prenatal care provider if they need assistance. Please feel free to contact me if you have any questions, or if I can provide any additional information.

Sincerely,



Michelle Gorelow, MA Ed.  
Director of Program Services  
March of Dimes Nevada Chapter

march of dimes®



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*Regional Emergency Medical Services Authority*

**REMSA**

**OPERATIONS REPORTS**

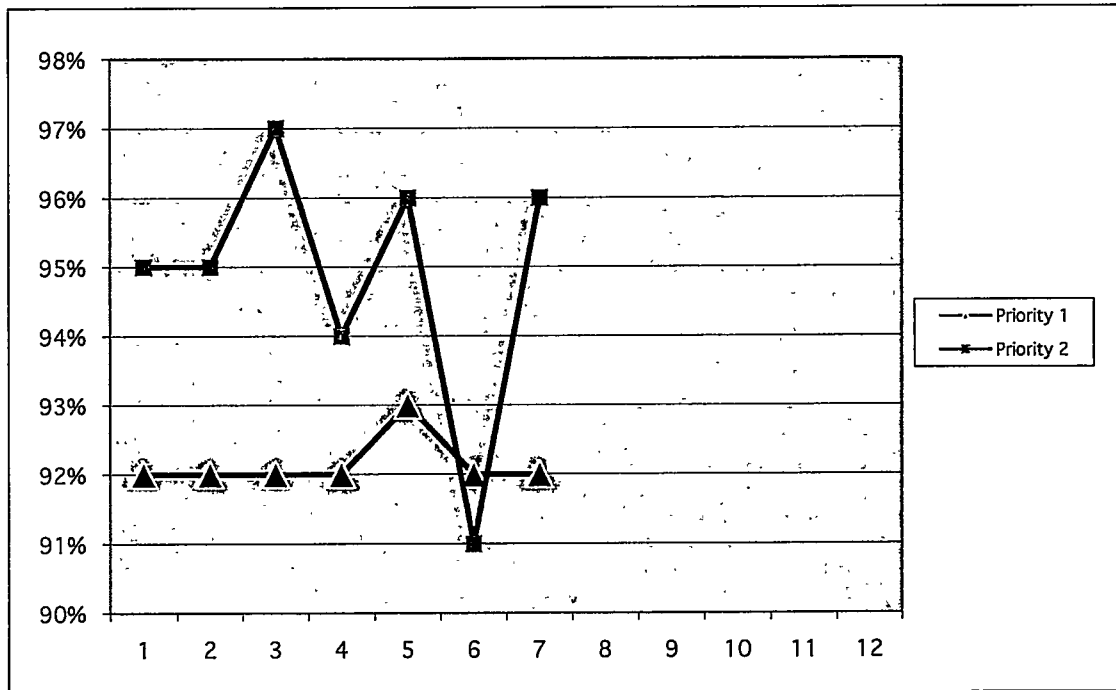
**FOR**

**JANUARY 2010**

**DBOH AGENDA ITEM# 9.**

Fiscal 2010

Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul-09	5 mins. 56 secs.	4 mins. 46 secs.	92%	95%
Aug.	6 mins. 4 secs.	4 mins. 54 secs.	92%	95%
Sept.	6 mins. 17 secs.	5 mins. 8 secs.	92%	97%
Oct.	6 mins. 3 secs.	4 mins. 58 secs.	92%	94%
Nov.	6 mins. 3 secs.	4 mins. 58 secs.	93%	96%
Dec.	6 mins. 54 secs.	5 mins. 47 secs.	92%	91%
Jan. 10	5 mins. 55 secs.	4 mins. 54 secs.	92%	96%
Feb.				
Mar.				
Apr.				
May				
Jun-10				



09-10 Sched of Fran Avg. Bill

<b>Care Flight</b>				
<b>Month</b>	<b>#Patients</b>	<b>Gross Sales</b>	<b>Avg. Bill</b>	<b>YTD Avg.</b>
Jul-09	11	\$91,553	\$8,323	\$8,323
Aug.	15	\$99,547	\$6,636	\$7,350
Sept.	12	\$83,041	\$6,920	\$7,214
Oct.	10	\$63,413	\$6,341	\$7,032
Nov.	7	\$46,830	\$6,690	\$6,989
Dec.	6	\$35,861	\$5,977	\$6,889
Jan. 2010	14	\$92,197	\$6,586	\$6,833
Feb.			\$0	\$6,833
Mar.			\$0	\$6,833
Apr.			\$0	\$6,833
May			\$0	\$6,833
June			\$0	\$6,833
<b>Totals</b>	<b>75</b>	<b>\$512,442</b>	<b>\$6,833</b>	<b>\$6,833</b>
			Adjusted Allowed Average Bill -	\$6,598.00
<b>REMSA Ground</b>				
<b>Month</b>	<b>#Patients</b>	<b>Gross Sales</b>	<b>Avg. Bill</b>	<b>YTD Avg.</b>
Jul-09	2877	\$2,716,180	\$944	\$944
Aug.	2876	\$2,714,870	\$944	\$944
Sept.	2850	\$2,690,188	\$944	\$944
Oct.	2958	\$2,798,087	\$946	\$944
Nov.	2616	\$2,471,204	\$945	\$945
Dec.	3136	\$2,960,454	\$944	\$944
Jan. 2010	2868	\$2,685,528	\$936	\$943
Feb.			\$0	\$943
Mar.			\$0	\$943
Apr.			\$0	\$943
May			\$0	\$943
June			\$0	\$943
<b>Totals</b>	<b>20181</b>	<b>\$19,036,511</b>	<b>\$943</b>	<b>\$943</b>
			Allowed ground avg bill -	\$922.00



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*Regional Emergency Medical Services Authority*

**CARE FLIGHT  
OPERATIONS REPORT  
FOR  
JANUARY 2010**



**CARE FLIGHT OPERATIONS REPORT  
JANUARY 2010  
WASHOE COUNTY**

❖ **In Town Transfer:**

- 0 ITTs were completed
- 

❖ **Outreach, Education, & Marketing**

❖ **Statistics**

**Washoe County Flights**

	# patients
Total Flights:	14
Total Patients	14
Expired on Scene	2
Refused Transport (AMA)	1
Scene Flights	11
Hospital Transports	3
Trauma	6
Medical	8
High Risk OB	0
Pediatrics	0
Newborn	0
Full Arrest	0
<b>Total</b>	<b>14</b>



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*Regional Emergency Medical Services Authority*

**REMSA**  
**GROUND OPERATIONS REPORT**  
**FOR**  
**JANUARY 2010**



## GROUND AMBULANCE OPERATIONS REPORT

January 2010

### 1. OVERALL STATISTICS:

Total Number Of System Responses	4751
Total Number Of Responses In Which No Transport Resulted	1899
Total Number Of System Transports	2852

### 2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests	2%
Medical	47%
OB	1%
Psychiatric/Behavioral	5%
Transfers	16%
Trauma	25%
Trauma – MVA	6%
Trauma – Non MVA	18%
Unknown/Other	5%
Total Number of System Responses	100%

### 3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
  - 31 total
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
  - Total 115
- 100% of advanced airways (outside cardiac arrests)
  - 9 total
  - ETCO<sub>2</sub> use in cardiac arrests and advanced airway



- 100% of Phase 6 Paramedic and EMT PCR's
  - 121 Paramedic total
  - 0 EMT-I total
- 100% Pain/Sedation Management

All follow-up deemed necessary resulting from Communication CQI was completed by Marcy Kearns, Communications CQI Coordinator.

**4. EDUCATION AND TRAINING REPORT:**

**A. Public Education**

**Advanced Cardiac Life Support**

Date	Course Location	Students
1/12/10	REMSA Education	25
1/29/10	REMSA Education	12

**Advanced Cardiac Life Support Recert**

Date	Course Location	Students
12/9/09	Riggs Ambulance Service	12
12/30/09	Zack Marcus	3
1/10/10	EMS CES 911	1
1/14/10	John Mohler & Co	13
1/16/10	John Mohler & Co	16
1/16/10	Eastern Plumas Healthcare	5
1/18/10	EMS CES 911	13
1/21/10	REMSA Education	12

**Advanced Cardiac Life Support Skills**

Date	Course Location	Students
12/31/10	Saint Mary's Education	1
1/12/10	REMSA Education	1
1/14/10	REMSA Education	1

1/28/10	REMSA Education	2
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**Bloodborne Pathogen**

Date	Course Location	Students
1/23/10	REMSA Education	2

**Health Care Provider**

Date	Course Location	Students
10/22/09	Cortez Gold Mine	2
12/15/09	Cortez Gold Mine	12
12/30/09	Eureka County EMS	1
1/4/10	EMS CES 911	3
1/4/10	Nevada Air National Guard	1
1/6/10	REMSA Education	6
1/6/10	Aisha Franklin	1
1/6/10	Cortez Gold Mine	1
1/7/10	REMSA Education	10
1/8/10	Sierra Nevada Job Corps	6
1/9/10	REMSA Education	7
1/11/10	EMS CES 911	2
1/11/10	Robert Painter	1
1/11/10	Joshua Rice	2
1/12/10	REMSA Education	10
1/13/10	EMS CES 911	1
1/13/10	Willow Springs	5
1/14/10	Sparks High School	4
1/16/10	Storey County Fire Department	6

1/17/10	Lisa Rassuchine	1
1/18/10	Barrick Goldstrike	2
1/18/10	Josh Buchanan	5
1/19/10	EMS CES 911	1
1/20/10	REMSA Education	8
1/21/10	REMSA Education	26
1/21/10	Margie Read	4
1/22/10	Great Basin College	15
1/23/10	Riggs Ambulance Service	8
1/24/10	Visual Insight	1
1/25/10	Joshua Rice	3
1/27/10	EMS CES 911	1
1/27/10	Riggs Ambulance Service	25
1/27/10	Eastern Plumas Health Care	6
1/28/10	REMSA Education	27
1/30/10	REMSA Education	18

**Health Care Provider, Recert**

Date	Course Location	Students
8/27/09	Nampa Fire Department	1
11/12/09	Humboldt General Hospital	12
12/14/09	Great Basin National Park	3
12/26/09	Dave Zordell	21
12/27/09	Dave Zordell	25
12/30/09	Joshua Rice	1
1/2/10	Riggs Ambulance Service	7

1/4/10	REMSA Education	11
1/5/10	UNR	5
1/9/10	Nevada Air National Guard	4
1/12/10	REMSA Education	8
1/12/10	Jason Harris	1
1/12/10	Bill Person	1
1/13/10	REMSA Education	7
1/13/10	Leslie Cowger	5
1/13/10	REMSA Education	1
1/13/10	Robert Painter	7
1/14/10	REMSA Education	10
1/14/10	Sue Browning	6
1/15/10	EMS CES 911	1
1/16/10	Dave Zordell	20
1/17/10	EMS CES 911	1
1/20/10	Riggs Ambulance Service	2
1/21/10	REMSA Education	5
1/22/10	REMSA Education	10
1/23/10	REMSA Education	10
1/23/10	Nancy Morton	7
1/26/10	REMSA Education	9
1/28/10	Riggs Ambulance Service	2

**Health Care Provider, Employee**

Date	Course Location	Students
1/12/10	REMSA Education	1
1/19/10	REMSA Education	1

1/26/10	REMSA Education	2
1/29/10	REMSA Education	2

### Health Care Provider Skills

Date	Course Location	Students
12/4/09	Tahoe Forest Hospital	1
12/29/09	Tahoe Forest Hospital	3
1/4/10	REMSA Education	1
1/5/10	REMSA Education	1
1/13/10	REMSA Education	1
1/18/10	REMSA Education	1
1/18/10	Tahoe Forest Hospital	3
1/22/10	REMSA	1
1/22/10	Paula Green	1
1/28/10	REMSA Education	2

### Heart Saver AED

Date	Course Location	Students
12/2/09	Washoe County School District	13
12/5/09	Washoe County School District	6
12/8/09	Washoe County School District	2
12/9/09	Washoe County School District	4
12/10/09	Washoe County School District	2
12/12/09	Washoe County School District	4
12/14/09	Washoe County School District	7
12/15/09	Washoe County School District	4
12/16/09	UNR	10

12/17/09	Washoe County School District	4
1/10/10	Nampa Fire Department	3
1/11/10	Namipa Fire Department	7
1/13/10	REMSA Education	10
1/13/10	UNR	13
1/14/10	Nampa Fire Department	15
1/14/10	UNR	11
1/18/10	REMSA Education	1
1/22/10	Ronald Oliver	1
1/22/10	Elko County School District	28

**Heart Saver CPR**

Date	Course Location	Students
1/28/10	Sierra Nevada Job Corps	5

**Heart Saver First Aid**

Date	Course Location	Students
12/17/09	Eastern Plumas Health Care	9
12/19/09	Visual Insight	1
1/5/10	Sierra Home Healthcare	8
1/6/10	Department of Corrections	24
1/8/10	Sierra Nevada Job Corps	6
1/12/10	Eagle Valley Childrens Home	6
1/14/10	REMSA Education	4
1/15/10	Chris McNally	6
1/16/10	REMSA Education	21
1/16/10	Riggs Ambulance Service	1

1/19/10	Sierra Nevada Job Corps	6
1/20/10	Sierra Nevada Job Corps	5
1/22/10	Sierra Nevada Job Corps	12
1/23/10	REMSA Education	8
1/23/10	Nampa Fire Department	2
1/24/10	Visual Insight	2
1/28/10	REMSA Education	16
1/30/10	Lisa Rassuchine	13
1/30/10	REMSA Education	26

#### Heart Saver Pediatric First Aid

Date	Course Location	Students
12/19/09	Visual Insight	4
1/7/10	Visual Insight	3
1/9/10	REMSA Education	13

#### Neonatal Resuscitation Program

Date	Course Location	Students
1/15/10	REMSA Education	6

#### International Trauma Life Support

Date	Course Location	Students
1/23/10	REMSA Education	3

#### Pediatric Advanced Life Support

Date	Course Location	Students
1/12/10	EMS CES 911	3
1/21/10	Elko Fire Department	5

1/22/10	REMSA Education	15
1/26/10	EMS CES 911	1
1/27/10	REMSA Education	16

**Ongoing Courses**

1/19/10	Paramedic Program - REMSA Education	11
7/7/09	Paramedic Program - REMSA Education	6
11/4/09	EMT Basic Program - REMSA Education	26

**5. COMMUNITY RELATIONS:**

**Community Outreach:**

**Point of Impact**

1/9/10	Technician Update providing 6 CEUs required for recertification	11 students
1/9/10	Child Abuse and Neglect recognition volunteer training.	4 students
1/11/10	Meeting with Wolf Run Golf Club to discuss fundraising Golf Tournament	2 staff
1/14/10	Meeting with Americomm Radio Representatives to discuss advertising for Golf Tournament	2 staff
1/23/10	Child Safety Seat Checkpoint, Sierra Trading Post, Reno. 12 cars and 18 seats inspected.	4 staff, 8 volunteers

**Northern Nevada Fitting Station Project**

1/11/10	Radio interview with 100.1 KTHX Renown Health Minute.	1 staff
1/27/10	Training for St. Mary's WIC program staff	12 students



Safe Kids Washoe County

1/6/10	Bike to Work subcommittee planning meeting, Reno	9 volunteers
1/7/10	Nevada State Injury Prevention Task Force quarterly teleconferenced meeting, Carson City.	8 volunteers
1/12/10	Safe Kids Washoe County monthly meeting, Sparks.	18 volunteers
1/12/10	Esther Bennett Safety Committee regular meeting, Sun Valley.	7 volunteers
1/13/10	Safe Kids Board of Directors meeting, REMSA	10 volunteers
1/13/10	Northern Nevada Immunization Coalition monthly meeting, Saint Mary's Foundation.	29 volunteers
1/20/10	Safe Routes to Schools monthly partnership meeting, Washoe County Public Works.	8 volunteers
1/21/10	Northern Nevada Maternal Child Health Coalition monthly meeting, Washoe County District Health Department.	10 volunteers
1/23/10	Northern Nevada Emergency Nurses Association presentation, Reno.	10 volunteers
1/25/10	Emergency Medical Services for Children annual grantee meeting subcommittee teleconference.	1 volunteer
1/25/10	Safe Kids Officers Meeting	6 volunteers
1/25/10	Photojournalism Project with Esther Bennett sixth grade safety patrol; field trip to Wingfield and Idlewild Parks.	5 volunteers; 16 students
1/27/10	Give Kids a Boost partnership meeting	3 volunteers
1/28/10	Nevada State Child Passenger Safety Task Force quarterly meeting, Las Vegas.	13 volunteers
1/28/10	Buffalo Stampede Frequent Walking Program as part of the Safe Routes to Schools Program, Esther Bennett Elementary School, Sun Valley.	2 volunteers, 480 students



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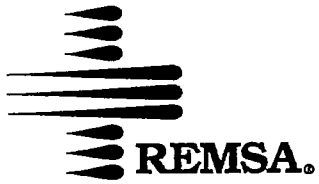
*Regional Emergency Medical Services Authority*

**GROUND AMBULANCE AND CARE FLIGHT  
INQUIRIES  
FOR  
JANUARY 2010**

INQUIRIES

January 2010

There were no inquiries in the month of January.



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*Regional Emergency Medical Services Authority*

**GROUND AMBULANCE  
CUSTOMER SERVICE  
FOR  
JANUARY 2010**

## GROUND AMBULANCE CUSTOMER COMMENTS JANUARY 2010

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
1			Thank God for EMTs
2	You guys were very helpful in every way. Thank you!	Nothing. Thanks	I have not heard from your billing staff on the phone. This is the only thing I got. I got the bill but need to arrange payment plan. Thank You!
3	Prompt. Caring. Courteous.	Nothing.	Very friendly and helpful. Kind & caring. Well-informed. A+
4	Everything. You were great.	Just keep doing what you're doing.	
5	REMSA responded quickly & gave the necessary aid & helped the patient settle in the hospital.	I really did not want to be brought to the hospital, but they created a <u>worst scenario</u> that would happen to me if I was not brought to the hospital.	
6	Both persons were very polite and answered all my questions.	Send me something in the mail so I can join the yearly plan.	Your service could <u>not</u> get any better because it was <u>GREAT</u> .
7	Made me feel very safe & secure.	Nothing I hope!	Both of the EMT's were very helpful and informative to me. Thank you for your help!
8	Your team was gentle and made me comfortable in the move.		
9	Melissa was very helpful in keeping me calm and informed.	Nada	
10	Everything.	Nothing more.	Just perfect. My first in an ambulance.
11	Everything.		All that I were in contact with acted in a polite and professional manner.
12	Timely arrival, competent staff.	Can't think of a thing.	
13	Again on Tuesday afternoon, 12/29/09, my husband was picked up at the SMH Oncology Ward and transported to Manor Care on Plumas in Reno with care and total professionalism.		Thank you so very much!
14	Used alternate spray through nose.	Was unable to give IV to the patient on the hand. They could not find the nerve. Better training to give shots.	
15	Everything.	Everything was done to our satisfaction.	
16	Kept me informed & very professional.		
17		Don't put IV in fold of right arm inside elbow if right handed. When you want to eat it sets off an alarm. I had to have my I removed and put into my other arm (left).	
18			My family and I were <u>very</u> grateful for the care and service we recieved. Thank you all so much!
19	You did everything well. Many thanks for your helping hands when I really needed it the most.	Gentler on the IVs!	I'm SO grateful to you for your helping hand.
20	Everything- especially putting my daughter's fers to rest. Very professional & knowledgeable. Treated me with respect - they were very caring and reassuring.		More than satisfactory!! Thank you!
21	I love it - don't change!	Stay the same!	
22	Care taken in moing - making sure patient was comfortable- monitoring condition.	Nothing!!	Very professional. EMT's very courteous nd cring. We deeply appreciate Manny & crew. They were exceptional with my husband who has terminal cancer, moving him as far as we did.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
23	Your REMSA team was professional by getting my wet pants off which had \$250.00 cash in the pocket since I was lying in a creek.		
24		Brother had to help Fire Dept dig out (snow) ambulance. This is a risk, but no chains??? Only 1 problem - 3 times I had to run to grab her head from being smacked against rails & door jamb.	
25	Gathering information - answering questions. Patient and calm.		
26	Quick, responsive & alert of my condition.		
27	Patient care was very professional. Please thank them for me.		
28	I was informed of what was going on with my condition, I was treated like a human being. Thanks for saving my life!		
29	Called to clarify patient's mental state.	My family appreciates all you do and the quality of service you provide.	The care and service you provide is excellent.
30	From what I saw of them yes they did well.	I do not have a clue. I got in and out of the ambulance and got safely to the hospital.	No other comments.
31	Helped calm me down. Took great care of mom. Quick response.		My mother did not survive the stroke - she passed 10 days later.
32	Got me off the floor and to the hospital and kept me comfortable with care and meds.	I was very pleased with your service.	
33	Made us feel comfortable.		
34	Everything, especially listening to me and granting my request regarding positioning me for transport.	Nothing. Response time was long due to snow, but after you arrived, you did your part perfectly. I wish I could say the same about Renown SM ER!	
35	The team members are all very professional. They gave excellent service. Keep up the good work!	Continue the good work.	Very excellent.
36	Very helpful. I was scared to death - mini stroke, they kept talking to me - reassuring.	Nothing	Great EMTs. Thank you.
37	Arrived within minutes, careful and gave me medications (thru IV) for pain, etc. Very concerned and polite.	Nothing	
38	Made me feel safe - thank you.		
39	Were very helpful and caring on helping him.	Not much, all was well.	Thanks you for helping when it was needed.
40			Since I had never used your service or anyone else's before, I have nothing to compare your services to; however, I felt very comfortable and and was taken care of. They kept me informed. Thank you for your kindness.
41	My husband was "out" and our daughter was allowed to ride for the transfer - this was a great comfort.		
42			Thank you for saving me!
43	Total care of the situation, great job!	Know the area better.	
44	The staff was helpful keeping the patient calm while en route to hospital.	All was well.	
45	Don't remember too much of anything. The medics were very nice from what I remember.		
46	Everyone worked very well together.		Satisfied with your service.
47	The paramedics were first class. Very good with a 95 year-old lady in a lot of pain.		Service in general was outstanding.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
48	Pt is 99 years & 8 months - she was unaware of this trip to SMH. But I have ridden on several of your numerous trips from Rosewood and REMSA does an excellent job with the seniors at Rosewood Rehab Center.		
49		Have more <u>warm</u> blanket for covering in winter months.	
50	Being patient while I was getting ready to be seen.	Nothing. Stay the same.	Thank you for the service.
51			Situation was a transfer from MRMC to Hearthstone Care Center. There was a delay in getting move accomplished, we don't think it was REMSA.
52	Arrived quickly, "moved in" and took charge.	Just be there when we have need.	
53	Very caring and compassionate, personal.	Not a thing.	Thank you for being so gentle with my husband.
54	Courtesy and confidence		
55	Calmly transported my husband to St. Mary's ER & remained with us until all paperwork was completed.		Paul was transported to St Mary's ER on 12/30/09 and to & from radiation on 12/31, 1/1, 1/4-8, 1/11-13. On 1/13 he was transported to Life Care of Reno. He was in pain & spoke highly of the care & concern of Remsa employees. The one problem we experience (and this may have been hospital staff & not Remsa staff) was that when his personal items were transported to Lifecare his cell phone was placed in a bag with a matter bottle that leaked & destroyed the phone. PS I'm not completing a form for every trip 0 the dates involved are listed above.
56	The crew made sure that my blood pressure was fine.	Don't under estimate the patient health. Just because the patient is not crying out of pain does not mean that are ok.	A look can tell a lot about a persons attitude/if you connect better with the patient you will get more helpful information/or info that you are seeking. This is in general. I know this job is really stressful and important. Thank you for your help.
57		It took 2 1/2 hrs. from Susanville, the family drive it in 1 hr 25 min. Not very speedy & very uncomfortable. Had to transfer 2 times from air ports. Need the copter so can sit it down at hospital.	
58	Made sure I was comfortable.		
59	transport was fast to Hospital	N/A	
60	ya - she was very happy with the level of your service.	nothing - keep up your fine level of care and service.	your firm transported her again on Dec 19th from our home to Renown Medical Center - she was pleased with your service
61	The team could not have been more helpful in taking care of me on the way to St. Mary's	They were the best team ever	
62	I would ask for REMSA if I needed help	They made me feel at ease	
63			Patient was my mother, who has really bad dementia therefore unable to comment on service as she flew alone Assume everything went well thanks
64	Exceptional care. First experience in using an ambulance! (91 yrs.) Made me feel confident and comfortable	Everything was excellent	Quick response to call. Contact with hospital prompt diagnosis in Emergency. Thanks to everyone, I am home and doing well.
65	The crew was excellent.		Very good.
66	I can't think of a thing that didn't go well - good job	Again everything was fine	good Thank you
67	Everything went well Getting here quickly, being polite and professional, manners and friendly.		
68	Saved my husband's life, very polite.		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
69	Your people were kind and helpful - excellent service.		
70	kept patient comfortable		
71	Very nice crew	can think of anything	Very good service
72	made me feel safe	nothing - you did very well	
73	very careful with our 98 yr old grandma + very patient		
74	almost everything	was extremely cold - some sort of elec blanket or what ever would be great in the cold.	
75	Very good, could of been a little quicker	get to us sooner	
76	The medics were extremely friendly + helpful. Explaining everything they were doing. It would be extremely hard for your medic to serve me any better.		Service in general was terrific.
77	The dispatcher was so nice BUT he wasn't truthful with me. They came in and scared me to death - pushing me out of my apt.		He threw my house slippers on mt chest and terrified me. He even slammed the hospital door on me. I asked him "Please leave the door open and he refused until a dr walked by. It was a horrible experience and I can only pray it doesn't happen to anyone else. I am appreciative for anything anyone does for me but I do not deserve to be mistreated like that.
78	Fast and courteous response	Not much - do what you do	Outstanding service!
79	You have been very kind to my mother. Thank you very much.		
80	Professional, confident, reassuring.		Dispatcher did an excellent job of keeping me on the phone and focused. Unfortunately my husband passed away five hours later in E.R.
81	Everything	Nothing come to mind	Quality staff doing a quality job w/compassion
82	Because my mom was a "Silver Saver" I heard "name" emt say "she is one of ours" which gave me confidence that they had ownership in her care		The staff was wonderful. The EMT "name" even kept checking on us in emergency. Which showed how caring the staff was and gave us some calm in an other wise stressful situation.  Thank you for a job well done.
83	Transported me from Northern Nev. med to St. Mary's Med. center		Didn't really need an ambulance. Rode in the front seat with the driver who was very friendly + congenial.
84	Absolutely everything - fast + efficient with tender loving care. They were all great.		All employees was quite in doing their job + getting me to destination safely.
85	I, the patient was treated nicely; they put my daughter "at ease"		
86	They saved my life!		
87	The team sent to take care of me during my medical emergency was professional, knowledgeable and caring.	No improvement necessary.	
88	The emt staff were very polite and efficient		
89	Flight was fine		
90	Took me to VA ER where I wanted to go	every Thing was ok good	all Just right
91	All I saw felt	I'm not aware of any deficiencies	Remsa personnel are good people, period. Even my cats like them. Courteous, kind, informative.
92	Showed compassion + caring	Warm the gurney	A+
93	Spoke to our 8 year old son in a way he could understand, friendly and informative. Called me on my cell phone before I got there to give me an update and to relieve my concerns. Very thoughtful, thank you!		I did not place the call and I have not been billed yet!
94	Everything was done fast + very courtesy		Thank you



	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
95	kept me comfortable		The two individuals who helped me were great! Thanks!
96	Picked up my husband, Took him to the VA hospital - he fell in shower and couldn't get up.	I can't think of anything anyone Involved could have done any better.	We have told our family + friends about your excellent service.
97	I Don't know I'm the patient	What you are doing now	Very helpful
98	You were very informative + polite	Just keep up the good work.	Your service was exceptional.
99			I'm the FATHER. My wife tells me it all happened so fast! I'm sorry I can't tell you more. I was not there.
100	Forced me into being angry.	Be more understanding and not so forceful.	It was one of the most horrible experiences I have ever had.
101	Courteous & professional in providing all the instructions and information.		
102	they was very concern a very polite and kind.	keep doing what you are doing and keep the good worker you have	Keep up the very good work. God bless you all.
103	very professional, very calming	N/A	awesome crew
104	came very quickly to Washoe Valley Seemed to provide immediate medical help to patient	forgot to tell me where husband was diverted, so I "lost" him next morning.	seemed very professional and courteous + quick acting.
105	All in all, "everything"		
106	Very friendly and answered all questions well		
107	Very friendly + compassionate - very important!	Nothing	
108	Everything professionally - Thank you	Nothing - keep up the good work	
109	You did excellent, "name" and the driver (whose name I forget) were both outstanding.	Nothing.	We are very grateful to the REMSA staff for taking care of me and my wife! Thank you very much. Best wishes in 2010.
110	My wife was very happy with your service.		
111	You handled the emergency real efficiently and with warmth + friendliness	I don't know how	
112	The two gentlemen did everything well. So kind and caring, making me feel at ease.	Nothing, I got excellent care + treatment in my home + enroute to hosp.	Service was excellent the two men deserve a merit badge!
113	Got here quickly in bad weather snow + ice + attend to me	Cheaper rates. 11 miles to expensive	
114	you were so caring to me as well as my husband (the patient)	Can't think of anything	Thank God you're here
115	prompt, courteous	?	was amazed to learn that REMSA is not for profit!
116		Keep up the good work you do.	
117	service at home + hospital transport		
118			They transported me from Carson Tahoe to St. Mary's. Everyone was very nice and helpful.
119	The EMT's were efficient, kind and compassionate.		Service was excellent!
120	Quick Polite Professional	I asked that no I.V. be started on way to hospital. It was. Vein spoiled.	
121	Communicated + helped me feel like I would survive	The ambulance needs shocks or something really bad - with the pain I was in, it got worse with any + every pot hole we hit. I thought NDOT had been fixing the roads.	The two Medic that took care of Robin helped keep me very calm about the whole situation. They were "name" + "name". Thank you again for taking such good care of Robin.
122	Everything. I felt that I was in good hands.	?	Excellent care.
123	The main paramedic that rode in the dack w/my son and I was so GREAT!!!! I don't recall his name but he was awesome.		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
124	explained care and reassured our 11 year old son - very good with pediatric patient.		Uncertain of names we were a little stressed, but EMT's should be commended for a job well done! Thank you.
125	Saved my life		
126	made us feel comfortable, and confident. Everyone acted very professional.	can't think of anything.	Great service.
127	Everything went smoothly.	Keep on doing what you are.	If the rest of the world did as well, life would be fine.
128	Exceptional - thoughtful - kind attitude		
129	yes very well as he wasn't too happy to go.		
130	You explained everything very well that was going on. You took very good care of me.	We thought you did a good job.	The care was very good and I appreciate all you did for me.
131	The EMT's were wonderful and worked hard to save Ronald even though he was already gone.	Arrival was timely, and I could not have had better care for my husband - Thank you!	great care and service.
132	Took great, patient care of my 88 mother.	Keep hiring trained, caring staff.	
133	You were great with our son - Thanks	N/A	
134	Fast and efficient diagnosis	-	outstanding performance by remsa crew.
135	The para medics were very helpful, polite and thorough. They made you feel important	Was very nice - can not think they could have been better.	
136	all staff very nice & knowledgeable	nothing, great experience	
137		I had to beg over & over to get someone to contact me family! Well I was having a hard time breathing and the ambulance was not of oxygen - SUCKED. BE MORE CAREFUL!!!	The man who worked w/me in the ambulance was arrogant & very rude. Didn't give a shit about contacting my family. He actually told me to calm down in an irritating way. The chick was great.
138	Paramedic checked on me while I was in ER. I appreciate that, make me feel like they cared.	Keep up the good work. They did well.	
139	Everything the medics were wonderful	keep it up	Awesome care
140	Arrived proply - transpored me with care		
141	Everything	Keep doing like you are	Everybody was very considerate and helpful
142	The paramedics did better than good, They arrived quickly _ ecentially saved my life.	Not a thing - the dispatcher was great too.	Thank you!
143	Everything was done well, I asked for fresh air, they opened a window, I was in great pain they took care of me.	It was my first time in a ambulance and I think it was fine.	
144	very informative & reassuring.	nothing, everything went well.	friendly, helpful nurses.
145	No bill sent yet, we have Silver Sage	nothing	They were very helpful and will informed
146	Crew was very attentive to my needs and feelings	Nothing	service was great!!
147	Responded within minutes Asked the right questions.	Everything was perfect + helpful	I was very impressed with the entire procedure - Thank you!
148	Being understanding + comforting	n/a	
149	Your service was greatly done. I sure appreciate all you have done for me.	Everything was perfect for me.	The Veterans hosp. sent me to Renown temp. Then sent me to the VA hosp, Reno. I am 100% va disabled and the VA hosp social worker said she will handle the claim.
150	was attended to, put in the ambulance and taken to the hospital in a professional, timely manner.	Everything done very well.	Had no contact with the dispatch/billing staff.
151	Being understanding and listening. Arrived promptly.		
152	level of care during transport	nothing	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
153	The men were very helpful and nice and pronounced the husband had passed away.		It was Christmas morning and they were there to help but he had passes away 12/25/09 at 6:30A.M.
154	Everything - "Name" and "Name" were the best	Nothing	Always the nicest + the best people
155	The Girl's were very nice and talked to me all the way I stayed with me at the hospital.	Stay good and talk to people. It is calming.	If Dispatcher was the driver she did very good.
156	Professional - Calming - Kindness We felt like were in very good hands.		
157			While I was hurt (I was zapped 3x by electricity). Paramedic commented to my 66 y.o. wife & 18 y.o. grand & 3 y.o. great grandson crying that "Isn't it funny how people zap & flip flop around when zapped?" OUTRAGEOUS!!!
158	Everything was wonderfull	You do a great job!	The dispatcher was very, very helpful!!!
159	Excellent response time		
160	Very kind, helpful & understanding	Keep up the great work!	Both of the guys that came really helped calm my wife & me in that very stressful moment. Thanks again!
161	Prompt, helpful, pleasant, explained procedures		Service was excellent
162	I am deaf- the drivers were very helpful & communicated beautifully.		
163	Remsa arrived in a quick manner and asked all appropriate questions.	Personnel were not patient with me and did not listen to me when I advised them to be more careful with my injury.	
164	Umm, well I'm her daughter so I was kinda scared, but they did well to calm me.	Keep doing things the way you are doing them.	Great service. Love ya guys!
165	Lenard was quickly & professionally driven to Renown ER with a severe heart attack - excellent service!		
166	The two gentlemen were calm, polite and professional.	They were perfect examples.	
167	Took very good care of me. The man talked to me the whole way and was very calm.	Nothing. Thank you!	They did a nice job. I was Impressed and pleased.
168	Service was excellent.	Keep the good work up. Thanks.	
169	Everything! Kindness & understanding & helpfulness to all the family was superb!	Thank you so much & keep up the TLC & professional work you do!	Wonderfull
170			Your people are the greatest! Saying thanks sounds so inadequate.
171	Everything.	Don't change anything.	Everybody was real good and the dispatcher was real great and helped me stay calm. The medics were real nice and helped my mom. Thanks!
172	Arrived quickly.	Friendlier, communicate better, learn to put an IV in correctly.	Ambulance personel were rude and not caring, put the IV in wrong, belittled me, personal conversations, ect.
173	Everything.	Continue to do everything you do.	In our opinion you do everything right.
174	You arrived at my home very fast.		
175	Techs were friendly, courteous & explained procedures needing to be done.	Nothing! Great care & serice.	
176	You guys did everything very excellent, fantastic! Thank you!	The same like you guys served my mom, thank you so much!	I have no comment because they all were really helpful. Thank you so much, God bless you all.
177	Services were fast and very knowledgeable staff. Excellent job!		Excellent staff.
178	Everything! We couldn't have asked for a better crew to transport our baby.	Nothing & thank you for everything!	
179	Showed concern and were cring. Explained what they were doing; for example: medication for pain -asked questions about what meds I was taking.		First time I have ever needed an ambulance. They were quick to respond, efficient, professional and caring. Good job by both attendants.

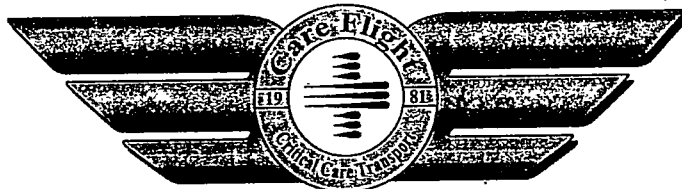
	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
180		Professional curtesy would've been nice. All of the emergency contact info was listed in plain view. I never found out my Grandmother fell until the following day. I work in the fire service and know that this shouldn't happen.	Also, all of the trash and a used catheder were left behind.
181	I was taken care of right away.	Nothing, the service was great.	
182	You did great!	Can't be any better!	I was very pleased with your service - thank you!
183	The REMSA crews were efficient, caring and professional. Excellent service.		
184	Fast response, quick assessment of situation, quick and timely transport to SMH.		Service was excellent.
185	You did everything outstandingly well. I couldn't have been treated any better.	You can't do anything better than what you did for me. I'm grateful to you all. I can't thank you all enough!	
186	The staff was very patient with my mother. She was very scared and upset. They helped to calm her, ensured her she would feel better soon.		The REMSA EMT's are always courteous, professional and caring. I am very grateful to those who have cared for my mother. Thank you all very much. I know this was mailed a long time ago, but my mother recently passed away and I found this in her belongings. Thanks again.
187	Ambulance staff were extremely professional and caring.	Your service is beyond improvement.	As a retired professional fire fighter I was very impressed with your staff. Thank you.
188	Got to the house very fast - as always the group of men were very professional, got my husband to hospital in the nick of time.	Nothing, couldn't be better.	Your workers are the best- please stay that way.
189	Very professional and competent.	Service was everything expected - excellent.	
190	Very satisfied with staff - very professional.	Tough to improve service recieved.	Very professional and efficient.
191	Everything. The crew was so very polite and helpful. Plus - very respectfull		
192	Very prompt response; very good service.	No improvement needed.	Very good service. Excellent.
193	The attendants were both very caring, gentle and showed compassion to my husband in his frail condition.	Nothing.	REMSA arrived at our home from hospital at the time I was given, excellent service.
194	Excellent service. We expected a crew of two and instead had three!		
195	Very professional in all aspects of patient analysis and care.	Keep up the high standards you have in place.	
196	Good care - total explanation of all procedures.	Your staff was terrific.	
197	Fast response and everyone was wonderful and explained all the procedures they did.	Just keep responding as fast as you safely can.	The staff was super nice and explained everything.
198	Response was quick even in foggy conditions. Communication. Calming the patient down.	Know what to do to make the patient more comfortable ont the way to the hospital.	
199	They were extremely helpful and made me feel comfortable with the situation.	Maybe help explain what's going on step-by-step and whyt hings are being done.	Service was great and they were professional/helpfull
200	Ears to hear my coplaints. Carried my beloved Hebrew Dictionary.	Take your cloths off! Sexxy!	Get all those uys on a calendar - you'd make a lot of \$. I'd pay 20 for one and more if they'd show everything!
201			Please send me an application for low income patients (Silver Saver).
202			The caller called from SMH 516. He said that his girlfriend can not find his medications, and thought we might know where they are.
203	Very punctual took care of Dad.		Dads identification card and insurance card is still missing appartently one of te paramedics handed it to one person I dont know and its gone.



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*Regional Emergency Medical Services Authority*

**CARE FLIGHT  
CUSTOMER SERVICE  
FOR  
JANUARY 2010**



## CARE FLIGHT CUSTOMER COMMENTS JANUARY 2010

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1	Fast & efficient.		Great care!
2	Staff was outstanding		
3	Lower rates.		
4	Pilot of chopper flies smooth as silk. Staff very professional.		
5	Very informative about medications given and the details of the transport.	Nothing, the care was excellent.	
6	Your personnel did their level best to save my mom's life....Even though she passed away everything possible was done and I thank you.		
7	Everything was very nice. The crew was very good.		
8	Putting my husband into the Care Flight and didn't make it too scary.		
9	Fine	Not enough room for a 5' 10" man laying down.	
10	The flight crew paramedics were outstanding. I felt in so much better care with them then at the hospital I left.		I am an assistant center mgr at SIFC. I normally dispatch these flights, it was interesting to be a patient and I have to say now I know what kind of care our 911 patients that call us for help get.
11	Kind, professional and efficient.		Didn't answer dispatch question because I had no contact with them, otherwise everyone was very thoughtful, kind professional and efficient.
12	Made me comfortable.		
13	got me to Renown safely		did an excellent job - were very nice people
14	Quick, professional		Thank you, Hussman Family
15	Everything	Keep up the good work.	
16	Everything was done in a very professional manner. The staff that I dealt with were A+.	I can't think of anything.	Thank you for being there.
17	EMT/nursing flight staff were wonderful. I felt safe and cared for. They did excellent work. As an RN, I was aware of that.		Again, the 2 personnel were exceptional.
18	Made me feel safe and comfortable.		
19	You were wonderful. I felt much better once you were on the scene.		The service and amount of genuine concern was wonderful.
20	Everything	nothing	



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*Regional Emergency Medical Services Authority*

**REMSA**  
**PUBLIC RELATIONS REPORT**  
**FOR**  
**JANUARY 2010**

## PUBLIC RELATIONS

January 2010

ACTIVITY	RESULTS
Wrote and Distributed "Community Advisor" regarding falling on ice prevention, snow play safety and avalanche safety	Multiple rural newspapers printed the Community Advisor verbatim with numerous references to REMSA, SEMSA and Care Flight.
Coordinated photo shoot with REMSA ambulance and crew in front of NNMC for its "Living Well" magazine.	Photo shoot will take place in February.
Wrote PSA for February's free CPR event at Scheel's in order for Americom to run free radio spots promoting the Feb. 13 event.	The spot began airing the week of Jan. 22.
Wrote press release regarding REMSA's free CPR event on Feb. 13 to garner pre-event media coverage.	Press release will go out the first week in February
Wrote PSA for June's Point of Impact golf tournament for Americom to produce and run on their stations.	The PSA will begin running after the Feb. 13 CPR event.
Wrote media statement for Care Flight hard landing on Jan. 17 and worked with media to give appropriate and accurate information regarding the event.	RGJ and Channel 8 pick up on the story without inaccuracies and minimal coverage.
Pitched story to Channel 2 regarding REMSA's involvement at Safari Club event and focus on EMS care at large events.	Alan Tom was interviewed on 1/21 and the story ran on Channel 2 at 1/22 and they did a live shoot from REMSA for their Friday evening newscasts.
Pitched REMSA to appear on Channel 2's Ask the Doctor segment to speak on CPR training.	JW Hodge will appear on Ask the Doctor on March 15.
Pitched the media to cover a story regarding REMSA paramedics training to go to the JEMS games.	Channel 2 will do a story on this on Feb. 4.



**POOR  
QUALITY  
DOCUMENT**

**POOR  
QUALITY  
DOCUMENT**

# Northern Nevada Immunization Coalition

## 2009 Spring/Summer Highlights



Nevada moved up in the National Immunization Survey to 46<sup>th</sup> and we received the most improved state for Hep. B birth dose rates – we're now 13<sup>th</sup> in the nation.

Thanks to R&R Partners, the NV'r Miss a Shot Campaign won 2 Gold and 2 Silver ADDY® Awards for "Public Service Campaign." Conducted by The American Advertising Federation, a not-for-profit industry association, The ADDY® Awards represent the true spirit of creative excellence by recognizing all forms of advertising from media of all types.

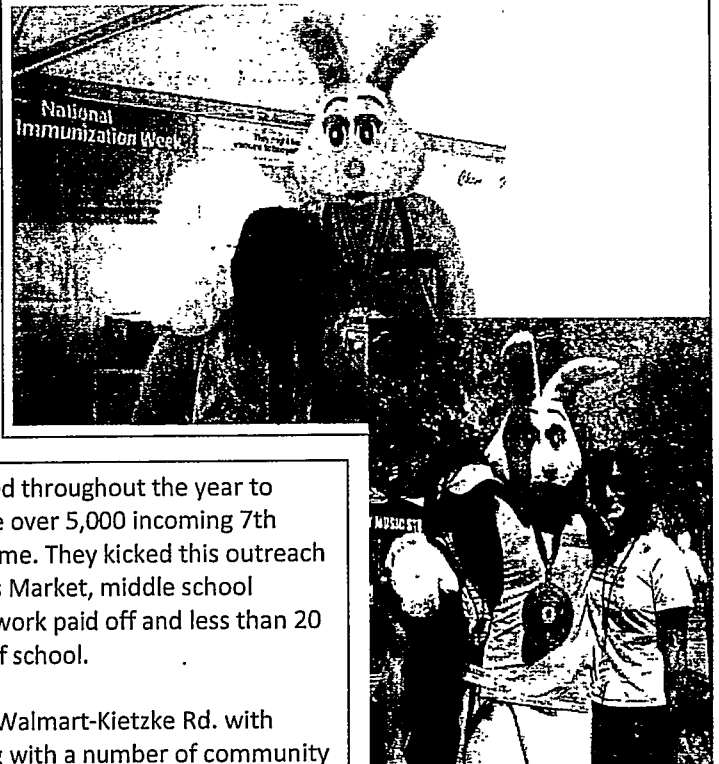
Jobs Peak Pediatrics, South Lake Tahoe became the 600th WebIZ provider and was recognized at an award ceremony at the Nevada State Legislature, Carson City.

Coalition member Orvis Nursing Clinic once again teamed up with Moana Nursery to keep their customers safe and happy while gardening. Almost 50 adults received a Tdap or TD booster while shopping, including these longtime friends!



Through a new collaboration with Safe Kids Washoe County, we created Nevada Infant Immunization & Safe Kids Week which promoted keeping Nevada kids safe & healthy. Together we participated in over ten community health fairs from Reno to Elko and hosted over fifteen free and/or low-cost immunization clinic locations across twelve counties. With the help of over sixty sponsors, organizations and volunteers, we reached more than 2,500 families with health & immunization information and almost 700 children received up-to-date immunizations. Special thanks to Walmart, whose generosity enabled us to offer these free and/or low cost clinics and for donating reusable shopping bags for our health fairs.

In addition, as the Health & Fitness Tent sponsor of the Tune In To Kids Fair, our immunization message reached thousands of families attending the fair, as well as readers of Family Pulse magazine, in which the NV'r Miss a Shot Campaign was featured. Various high school students (and even our board chair!) volunteered as Big Shot Bunny throughout the day.



The School Immunization Committee and its partners worked throughout the year to communicate with parents in Washoe County and immunize over 5,000 incoming 7th graders with Tdap, making sure they could start school on time. They kicked this outreach into high gear over the summer, visiting the Sparks Farmer's Market, middle school orientations & holding Tdap only walk-in clinics. Their hard work paid off and less than 20 students were excluded for lack of vaccination at the start of school.

We also participated in the inaugural Back to School Fair at Walmart-Kietzke Rd. with Nevada Covering Kids and Families and AMERIGROUP, along with a number of community health organizations, including REMSA, with whom we developed "Give Kids a Boost." Almost 100 families either received free booster shots; low-cost immunizations from our coalition member HAWC; or both—keeping Nevada's children safe and healthy. \*

*NNIC's mission is to promote health and decrease the incidence of vaccine preventable diseases in northern Nevada through community partnerships, education and advocacy.*

# Northern Nevada Immunization Coalition

## 2009 Fall/Winter Highlights



In partnership with the Nevada Immunization Coalition, we helped plan and sponsor the Nevada Early Childhood Health & Immunization Summit, held in Las Vegas. Over 200 attendees, forty speakers and twenty sponsors participated in two jam-packed days of workshops and networking. Immunization Keynote, Paul A. Offit, MD was impressed by Nevada's dedication and signed copies of his book "Autism's False Prophets" for attendees.

Students in the University of Nevada, Reno course "Aging: an Interdisciplinary Approach" worked this semester on researching immunizations for seniors. Their final projects will expand ImmunizeNevada.org with important information targeted to seniors. They also created a flyer that will be distributed throughout northern Nevada. This partnership was featured in a Reno Gazette-Journal article "Students delve into Immunizations for Seniors" published on December 15<sup>th</sup>, and as a result, NNIC will be speaking to the Senior Coalition in 2010.

The thirty five students also volunteered with the Rotary



Free Family Flu Shot day where they observed all aspects of executing a successful mass immunization exercise, including how to keep kids occupied with creative endeavors!

### Much appreciation to our 2009 Community Board:

Chair: Steve Kutz, RN, MPH; Washoe County Health District  
 Past Chair: Kathie Lloyd, MS, RN, CNM, CNS; Community Advocate  
 Vice Chair: Jaime Collins, MBA; AMERIGROUP  
 Secretary: Lisa Dettling; Saint Mary's Health Plans  
 Childhood Committee Chair: Tina Vesely, RN; Kids to Seniors Korner  
 PPF Committee Chair: Lynnie Shore, RN; Washoe County Health District  
 School Immunization Committee Chair: Peggy Franklin, RN; Saint Mary's  
 Ad Hoc: Doug Banghart, RN, MSPH; Carson City Health & Human Services

### Please contact for more information:

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 www.ImmunizeNevada.org

Fall was busy for flu outreach as Seasonal and H1N1 Influenza vaccine arrived in our community. Northern Nevada Seasonal Influenza POD walk-in and drive-through events were held in Washoe, Carson, Douglas and Lyon counties; almost 11,000 doses were distributed at no-cost.

We participated in the Step up for Kids/Every Child Matters event with Senator Washington & Sheriff Haley at the Boys & Girls Club and as a previous Silver Star recipient, we exhibited at the Truckee Meadows Tomorrow Accentuate the Positive luncheon. In addition, the Northern Nevada Business Weekly published on November 2<sup>nd</sup>, "Beyond Hand-Washing: How your company can develop well-considered strategies in preparation for the flu season" written by NNIC's regional director.

Our sponsorship of the Safe Kids Washoe County Mini Golf Tournament gave us a unique opportunity to reach over 200 families with timely H1N1 Influenza information. Our team "The H1N1 Flu Putters" didn't finish in first place, but enjoyed a round of mini-golf in the October sunshine.



Special thanks to the following organizations who supported NNIC's projects with grants and/or in-kind services: Ad Spec, AMERIGROUP, Borders Express, Buckbean Brewery, Carson City Health & Human Services, Cepage Selections, Clear Channel, Douglas High School, Elko County Library – Children's Dept., Johnson Elementary School, Family Resource Center of Northeastern NV, Fund for a Healthy NV, GlaxoSmithKline, Great Basin College – High Tech Building, Health Access for Washoe County (HAWC), KTHX, Merck, NV Covering Kids & Families, NV Health Centers, NV State Frontier & Rural Health Program, NV State Health Division Immunization Program, NV Volunteers, NV WebIZ, Northern NV Early Intervention Services, Orvis Nursing Clinic, Palmer Elementary School, Pfizer, Red Rock Spring Water, Renown, Safe Kids Washoe County, Safeway, Saint Mary's, Saint Mary's Nell J. Redfield Health Center, SanofiPasteur, Silver Stage Task Force & Healthy Communities Coalition, Spicy Pickle, Starbucks—5th St., Trader Joe's Carson City, Truckee Bagel Company, Tune In to Kids, University of Nevada Reno, Walmart, Washoe County Health District, Washoe County Family Resource Center, Washoe County Library (community room use), Washoe County School District, Western Surgical Group - Dr. Frieda Hulka, William Bee Ririe Rural Health Clinic.

We apologize for any omission of partners, we're thankful for such a long list!



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*Regional Emergency Medical Services Authority*

**REMSA**  
**GROUND OPERATIONS REPORT**  
**FOR**  
**DECEMBER 2009**



## GROUND AMBULANCE OPERATIONS REPORT

December 2009

### 1. OVERALL STATISTICS:

Total Number Of System Responses	5534
Total Number Of Responses In Which No Transport Resulted	2393
Total Number Of System Transports	3141

### 2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests	1%
Medical	45%
OB	0%
Psychiatric/Behavioral	5%
Transfers	16%
Trauma	28%
Trauma – MVA	8%
Trauma – Non MVA	20%
Unknown/Other	5%
Total Number of System Responses	100%

### 3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
  - 30 total
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
  - Total 163
- 100% of advanced airways (outside cardiac arrests)
  - 3 total
  - ETCO2 use in cardiac arrests and advanced airway

- 100% of Phase 6 Paramedic and EMT PCRs
  - 188 Paramedic total
  - 313 EMT-I total
- 100% Pain/Sedation Management – 139

All follow-up deemed necessary resulting from Communication CQI was completed by Marcy Kerns, Communications CQI Coordinator.

**4. EDUCATION AND TRAINING REPORT:**

**A. Public Education**

**Advanced Cardiac Life Support**

Date	Course Location	Students
12/3/09	REMSA Education	18

**Advanced Cardiac Life Support Recert**

Date	Course Location	Students
12/3/09	REMSA Education	18
12/3/09	David Larivee	6
12/7/09	John Mohler & Company	32
12/13/09	EMS CES 911	2
12/14/09	EMS CES 911	1
12/29/09	EMS CES 911	1

**Basic Life Support Instructor**

Date	Course Location	Students
11/21/09	Elko County School District	4

**Advanced Medical Life Support**

Date	Course Location	Students
10/28/09	REMSA Education	18

**First Responder**

Date	Course Location	Students
12/16/09	REMSA Education	6
12/17/09	REMSA Education	5

**Health Care Provider**

Date	Course Location	Students
10/28/09	Eastern Plumas Health Care	4
11/25/09	Career College of Northern Nevada	15
11/28/09	Career College of Northern Nevada	13
11/30/09	Sierra Surgery Hospital	1
12/2/09	REMSA	8
12/3/09	REMSA	9
12/5/09	NorCal EMS	3
12/6/09	Jason Harris	1
12/8/09	REMSA	9
12/10/09	NorCal EMS	4
12/11/09	Eastern Plumas Health Care	6
12/11/09	Eastern Plumas Health Care	7
12/12/09	REMSA	9
12/12/09	Rosie Garrett	1
12/14/09	Milan	20
12/16/09	Kenneth Cohen	2
12/17/09	REMSA	8
12/17/09	Eureka County EMS	5
12/18/09	Alex MacIennon	9

12/18/09	Cindy Manuel	2
12/20/09	Nye County EMS	8
12/21/09	EMS CES 911	3
12/23/09	EMS CES 911	1
11/30/09	William Person	12
12/10/09	REMSA	5

**Health Care Provider, Recert**

Date	Course Location	Students
11/22/09	Shawn McCain	1
12/2/09	Willow Springs	6
12/2/09	Great Basin College	1
12/2/09	Barrick Goldstrike	5
12/3/09	EMS CES 911	2
12/4/09	Nevada Hopes	12
12/5/09	Great Basin College	3
12/5/09	Riggs Ambulance Service	1
12/8/09	Jason Harris	2
12/9/09	REMSA	8
12/9/09	DCI Dialysis	1
12/10/09	REMSA	2
12/10/09	REMSA	2
12/10/09	Reno Tahoe Airport Fire Department	1
12/14/09	REMSA	3
12/14/09	REMSA	9
12/14/09	Eureka County EMS	11
12/15/09	Battle Mountain General Hospital	5



12/15/09	Cindy Manuel	1
12/16/09	REMSA	6
12/16/09	Cindy Manuel	2
12/17/09	REMSA	8
12/18/09	REMSA	6
12/19/09	Great Basin College	1
12/22/09	REMSA	4
12/22/09	DCI Dialysis	1
12/29/09	EMS CES 911	1

**Health Care Provider, Employee**

Date	Course Location	Students
12/1/09	REMSA Education	1
12/3/09	REMSA Education	3
12/10/09	REMSA Education	1
12/17/09	REMSA Education	2
12/18/09	REMSA Education	1
12/21/09	REMSA Education	1
12/29/09	REMSA Education	2

**Health Care Provider Skills**

Date	Course Location	Students
12/2/09	REMSA	1
12/3/09	REMSA	1
12/4/09	REMSA	1
12/11/09	REMSA	2
12/12/09	William Person	1

12/15/09	Tahoe Forest Hospital	15
12/16/09	Orvis School of Nursing	5
12/21/09	REMSA	1
12/29/09	REMSA	3
12/30/09	Riggs Ambulance Service	1
12/30/09	REMSA	1

**Heart Saver AED**

Date	Course Location	Students
11/2/09	Washoe County School District	5
11/3/09	Washoe County School District	2
11/4/09	Washoe County School District	2
11/7/09	Washoe County School District	5
11/9/09	Washoe County School District	7
11/12/09	Washoe County School District	8
11/16/09	Washoe County School District	6
11/17/09	Washoe County School District	5
11/18/09	Washoe County School District	5
11/21/09	Washoe County School District	4
11/23/09	Washoe County School District	4
11/24/09	Washoe County School District	5
11/30/09	JS Red Path Corps	3
11/30/09	Washoe County School District	2
12/1/09	Eldorado Hotel & Casino	4
12/1/09	JS Red Path Corps	1
12/2/09	Megan Sells	9
12/2/09	JS Red Path Corps	3

12/3/09	Eldorado Hotel & Casino	6
12/3/09	Megan Sells	2
12/3/09	JS Red Path Corps	2
12/4/09	Megan Sells	6
12/4/09	JS Red Path Corps	3
12/6/09	JS Red Path Corps	3
12/7/09	JS Red Path Corps	3
12/8/09	JS Red Path Corps	10
12/9/09	REMSA Education	6
12/9/09	JS Red Path Corps	3
12/10/09	JS Red Path Corps	2
12/14/09	UNR Police	1
12/15/09	Paula Green	1
12/15/09	Eldorado Hotel & Casino	4
12/16/09	Nampa Fire Department	2
12/17/09	Summit Medical ED & Training	5

**Heart Saver CPR**

Date	Course Location	Students
12/5/09	Saint Mary's Child Care Center	13

**Heart Saver First Aid**

Date	Course Location	Students
11/19/09	Washoe County School District	3
12/1/09	Saint Mary's PAS Center	2
12/8/09	Milan Institute	17
12/10/09	REMSA Education	7

12/15/09	REMSA Education	12
12/16/09	REMSA Education	7
12/19/09	REMSA Education	3
12/21/09	St Mary's PAS Center	1

### Heart Saver Pediatric First Aid

Date	Course Location	Students
12/5/09	REMSA Education	3

### Neonatal Resuscitation Program

Date	Course Location	Students
11/17/09	REMSA Education	8
12/1/09	REMSA Education	6

### International Trauma Life Support

Date	Course Location	Students
12/18/09	REMSA Education	10

### Pediatric Advanced Life Support

Date	Course Location	Students
12/2/09	Tahoe Forest Hospital	16
12/15/09	REMSA Education	5
12/4/09	EMS CES 911	3
12/11/09	REMSA Education	16
12/13/09	Summit Medical ED & Training	1
12/14/09	REMSA Education	5
12/14/09	EMS CES 911	4
12/14/09	John Mohler & Company	24

12/30/09	REMSA Education	1
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### Ongoing Courses

1/20/09	Paramedic Program - REMSA Education	11
7/7/09	Paramedic Program - REMSA Education	6
11/4/09	EMT Basic Program - REMSA Education	26

## 5. COMMUNITY RELATIONS:

### Community Outreach:

#### Point of Impact

12/29/09	Technician Update providing 6 CEUs required for recertification	8 students
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### Northern Nevada Fitting Station Project

12/2/09	Fitting Station Partners meeting, Renown.	6 staff
12/16/09	St. Mary's Prepared Childbirth Class	36 students
12/28/09	Fitting Station staff meeting, REMSA.	5 staff

### Safe Kids Washoe County

12/2/09	Meeting with Girl Scouts about partnering on Safety Fair, Reno.	1 staff
12/2/09	Esther Bennett Safety Committee regular meeting, Sun Valley.	9 volunteers
12/4/09	Washoe County Child Death Review Board regular meeting, Reno.	16 volunteers
12/8/09	Safe Kids Washoe County monthly meeting, Sparks.	11 volunteers
12/9/09	Bike to Work subcommittee planning meeting, Reno	11 volunteers

12/9/09	Northern Nevada Immunization Coalition holiday mixer, Reno.	1 staff
12/10/09	Cribs for Kids subcommittee teleconference.	4 volunteers
12/10/09	Photojournalism Project with Esther Bennett sixth grade safety patrol; pedestrian safety class, Sun Valley.	3 volunteers, 17 students
12/21/09	Emergency Medical Services for Children annual grantee meeting subcommittee teleconference.	1 volunteer

### Public Relations

12/9/09	Annual holiday Food Drive shopping, Scolari's.	2 staff
12/15/09	Radio Interview on talk show on Innovacion Spanish Radio - holiday safety, carbon monoxide poisoning, toy safety.	2 staff

### Meetings

12/15/09	United Way Community Health Council grant funding committee meeting, Reno.	1 staff
12/17/09	Sparks Police Department annual awards ceremony, Sparks.	1 staff



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*Regional Emergency Medical Services Authority*

**GROUND AMBULANCE AND CARE FLIGHT  
INQUIRIES  
FOR  
DECEMBER 2009**

**INQUIRIES**

**December 2009**

There were no inquiries in the month of December.





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*Regional Emergency Medical Services Authority*

**GROUND AMBULANCE  
CUSTOMER SERVICE  
FOR  
DECEMBER 2009**

## GROUND AMBULANCE CUSTOMER COMMENTS DECEMBER 2009

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1			Need to sign up for Remsa silver saver.
2	The care provided was very good. I couldn't have asked for better help.		The crew reminded me of my own sons. Thanks so very much.
3	Fast - Polite - Service	Stay the same	Very impressed with the service
4	got there quickly, assessed the situation, communicated what needed to be done, polite		very good
5	"Name" and "Name" were the best we have ever seen and worked with, they are the best!!	These two guys are very professional and couldn't of done anything better.	They definately need a raise in pay or a notice of professionalism.
6	Your people is always a na good bunch	ever thing is ok with me	Ever thing is great You have all my peopl
7	Everything - your crew and the firemen saved my life -	I was transported 2 more times during the period from 10/21-11/27	The very best - Thank you all!
8	Kept us calm by their confidence and letting us know what was going on.	Keep doing what you're doing	0 N/A
9	Everything was wonderful Thank you		
10	Very professional attention & Information to calm family.	Can't ask for any Better	Super - Excellent
11	Two female EMT's attended my mother. They were wonderful - compassionate + patient.		
12	Everyone was very helpful and pleasant.	Nothing	Great!!!
13	Checked on me the entire time		
14	The service provided was excellent.		
15	held me from bouncing around. Safely attempted I.V., then made the decision well.	Music!	They change faces but thats it!!
16	the preschool was very concern for me and took very good care for me.		Everything was very nice.
17	Everything, they calmed me down, that made me feel better.	Nothing	Very professional
18	Everything.	Remsa or fire dept left a needle by accident maybe no one was aware it was being dropped under the bed.	
19	Everything! Three days before, I was in Berlin Germany and had to take an ambulance to an ER. The ambulance resembled a 1950's vegetable delivery truck! Both EMT's rode in the front while I was left alone in the back in a wheelchair and there was no emergency equipment at all in the back. They then delivered me to the ER without saying a word to the doctors and left. We no NOT want socialized health care here!!!		
20	Staff was informative, reassuring, and helpful - also friendly	service was excellent	
21	Came quickly, discussed options with me, professional + supportive		"Name" was great - very professional + with good drugs -
22	Response time and assisting Patient.	Pleased with Service	
23	Careful about moving me and not tearing skin	Everyone was so caring I think they were great	
24	Responded quickly	Nothing	Very kind & compassionate to family in crisis
25	I don't remember much, my blood sugar was so low		They glucose into me, were very nice, and performed their job professionally.
26	Calmed patients down.	?	

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
55	Everything was done very well		Your care & service was great
56	The hospital was great!	Not bring personel issues to work.	The driver assumed (don't know) I was ill over a gall bladder atack and suffering from kidney stones. and the driver assumed I was drunk and high on drugs and that my vagina was in pain. I had no sleep this was my second trip in 24 years to ER. I was not in the mood for some ones fantasy Intervention: Although it did result in surgery and now I feel awesome.
57	The paramedics were truly professionals and carried out their duties with confidence, concern and compassion. Made me comfortable, at the same time assuring me that I will be given the best care at St. Mary's ER.	Continue to do the good work they were trained for.	It was evident that the paramedics are deeply dedicated to their jobs. In Hawaii, the word to express deep appreciation and gratitude is "MAHALO".which I extend to you all. Happy Holidays!!
58	Very caring. I feel like I was in great + capable hands, thanks.	Nothing - you were GREAT!!	I wasn't the one who called for the ambulance so I don't have info on dispatcher. I didn't need to call billing so I don't have info on that either.
59	Your people were patient & kind - made us smile.		
60	Very polite and reassuring during this time. We lost the following evening. But your people were great.		
61	I was very satisfied	Be here when needed	
62	everything	nothing I can think of	everyone was wonderful
63	all service was professional	nothing for now	
64	they were immediately responsive.	satisfied as is.	
65	arrived in timely manner, acted very professional		
66	came to the scene quickly; very caring and helpful very thorough questioning + care in the ambulance	nothing that I know of	lady in the ambulance was very friendly + caring
67	Arrive & expedite patient to hospital!		
68	Got me quickly to West Hills hospital.	Be nicer.	Person that rode in back with me made no effort to talk to me or make me feel better.
69	The staff there is very helpful and really care about people and you all do a great job.		
70	"Name" + "name" were exceptional!!	No complaints here!	Thanks for everything!
71	transported me quickly and courteously	you did a good job	everything was very good
72	Everyone was great	I'm sure there are things you could improve on. I don't have a complaint or concern.	I have always been treated well and taken care of you have a great team of people.
73	Were gently, caring and compassionate. Kept me informed on every thing.	Nothing I can think of.	Very please of how well I was treated.
74	everything	just be there when I need you.	I have never received a bill.
75	as far as I am concerned everything was perfect.	Nothing if it weren't Remsa my husband would have died.	
76	Arrived in good time - listened to patient concerned and acted accordingly	Was good service so it is hard to improve that	service met our need very well
77	"Name" took care of everything!		
78	Reacted professionally & courteous	your doing a great job	Every One was Very professionally trained
79	The EMT's were so nice. They helped me feel better and took care of my daughter + the dogs.	Nothing. Everyone treated us so well + they all went above + beyond their call of duty.	I am so thankful to all of the EMT's that helped me that night. Please tell them Thank you from me, Thank you so much!
80	Your service was all around excellent	Keep doing the same things	Everything was great
81	Everyone was extremely professional and kind.		they calmed us down and assured us everything would be fine!
82			Every one that I was in contact with was absolutely fantastic. Thanks!
83	you Took good care of me Thank you	The same as you did for me	

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
116	very polite, knowledgeable men who cared for our daughter and drove her to the hospital. Thank you.		
117		The crew totally ignored me - the patient - treated me like "cargo" and continued their personal conversation among themselves the entire transport.	I am an Emergency Physician and EMS Director and am APPALLED by the level of service. Er Doc at Elko, previously Washoe, now Renown and recall when REMSA service was quite good. PS don't hesitate to contact me personally. Cell 775-340-0405, Work 775-748-2190, Home 775-752-3591. See addl letter attached from pt.
118	Very satisfied. The staff was friendly and professional.		
119	This crew was very nice, warm and kept me calm.		They were unable to negotiate the stairs to my 2nd floor apartment. Do they always have trouble with the stairs at this address? (6400 Sharlands Terrace Apts) I walked down
120	Were very kind and kept me calm.	Keep doing the great job you're already doing	Everyone was very kind
121	great "bedside" manner under circumstances attentive to all needs required, emotional + physical		
122	Everything - it couldn't have been better!	Nothing that I can see.....	You're the best - it's very comforting to know that capable + caring help is available if needed! Thank you so much!!
123	Everything husband was having a possible heart attack staff did exactly what was needed to be done		
124	your crew was calm + reassuring	Don't change a thing	Thank you for caring + being there when we needed you.
125	arrived very swiftly	Dispatcher, although very helpful, kept me on phone too long - needed to notify security guard for ambulance	"Name" & "name" were excellent in their care
126	drove slow over our apt slow down Bums	They did good	They were very away of Back Pain
127	Professional service + polite	Lower the price of service. It is too much for social security patients.	
128	Very good very good	Excellent job you did	
129		Stop making people stay on the phone til you get there.	
130	Your people were kind + helpful		Thanks for your promptness + concern.
131	Asked to appropriate questions to Pt. was professional at all times	to me having the service was a relief and I cannot thank you enough.	
132	came quickly and transported my father to the hospital	keep up the good work!	The family so much appreciates the quick service + care taking vital signs, etc.
133	Crew was very polite but could not start IV after several tries.	Please provide more training in accessing IV line because every try is painful and 3 or 4 tries is extremely painful! Otherwise, your personnel were very polite.	
134	very professional. Answered all questions.	Nothing	I would give you a A+
135	"They listened" to my concerns, comforted me, and gave me information, especially on my delay on waiting so long to call 911, my symptoms were leading to a stroke, and things could have been a lot worse if the "Renown" operator had not insisted that I call, and I'm very lucky Remsa was there for me, and got to me as quickly as they did. I am very grateful. Thank you very much.	Keep your team members with information, I am very satisfied. They listened to the patient's needs.	I was impressed with how well I was treated with gently and such caring people.
136	everything!	nothing	for a stressful time for us, your staff was wonderful
137	Everything from the first step in and last step out, I see all professionally + respect + love along with all all quality services	Keep up the same good work and the rest just falls into place	I thank you all deeply from your services + concerns + personnel interest in you patience Thank you Truly all of you. And God Bless you Always".
138	Patient felt at ease. your staff members exhibited knowledge & confidence in what they were doing.	-	
139	Privacy + Professionally too care of me in an uncomfortable situation.		
140	you came quickly and were gentle and helpful are efficient	you were great	

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
171	Very professional in behavior - good customer service skills		Excellent crew both times we have utilized your services.
172	Everything except the chunk out of my wall. Driver said he would report it. Nothing has been heard.		
173	You did everything just Great. your Drivers were perfect.		
174	"Name" saved my life! Thank you -		Very Impressed with both "Name" + "Name" - fine men
175	"Trent" was excellent, I've never been in an Ambulance. He made me feel comfortable.		"Name" Is An Asset to your Company.
176	Everything	Continue the service as you have in past	Wife of 70 years.
177	Transport, Took vitals, Took me in hospita	everything was Real good and the people were Really nice	
178	they did make everything easy to understand.	they did not put my 8 month old in any kind of restraints they had my husband hold him	
179	Transport		I got out in a choke hold and have bloody socks. My neck was sore, scrapes on both knees. Tortured in bottom room in basement by 1 girl and cops security or Remsa? Left me in there with no water and a catheter pulling on my penis.
180	the dispatcher helped me remain Relatively calm and turn on lights outside. Crew upon arrival helped me focus on essential information and clarity.	I cannot imagine how to improve on the prompt and efficient as well as compassionate behavior.	Insurpassable, exemplary
181	Calm, communicate, efficient		
182	Everything	Nothing that I can think of at This Time	Very Professional and efficient
183	just about everything I'm aware of!!		The only comment I have is having needle (drawing out) while moving!!
184	everyThing, pleasant experience	?	Thanks for being There.
185	Prompt, Efficient, effective, professional attentive, aware, alert, careful	Couldn't have been more professional	
186	Very well + efficient	Continue the same	Id the Potuace (PHI) I am going to get a bracelet identifying Diabetes + pace maker etc. -
187	Great care + concern - no problems	Nothing.	
188	the two service couple were very Helpful + efficient		
189		Telling me the options	I was kind of out of understanding after hitting my head
190		Service was great!	I found REMSA's service exceptional. Thank you.
191	Everything	Nothing	you guys are always the best courteous Professional and caring
192	On scene fast. friendly, did their job well	Nothing	great service Thanks
193	Very quick Response - Thank you		
194	Scale 1-10 - 10		the two gentleman were very helpful and polite. Great!
195	everything which left me with a sense of security		
196	Very caring & helpful. Thank you!	The girl (EMT) drove and was lost at the end of our street for at least 5 minutes!! Maybe the girl that was with the 6 gentlemen assisting should learn more about Reno and the street!?	Happy Holiday.
197	Prompt response, helpful	Not a complaint, but the staff did not know about a relatively common heart condition (1/500), HCM	Good care, thank you!
198	All of your personel were considerate and professional.	I can't thing of anything they could have done better	
199	Everything		I felt very comfortable with care I received. Thanks to the crew -

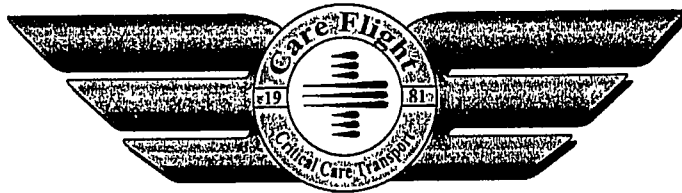
	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
229	every Thing was very good	Nothing	
230	I appreciated the REMSA's good service	Thank you	
231	Paramedics were very nice, but this was a very unnecessary transport. We're still trying to figure out why NMMC ER physicians wouldn't let us leave by private car. My husband was NOT having an acute emergency and I should have been able to transport him to St Mary's myself.		
232	Excellent/came in/treated me/got me off to hospital/very kind/yet professional	I thought the service great/need no improvement	Please thank the young men who took such good care with me/ They were the BEST!
233	So careful - handle of myself, couldn't ask for more thoughtful people	Nothing they took me to VA Hospital - fast + safe	Your people have always been fast, helpful, couldn't ask for better service. Thank you.
234	Caring, made me feel safe	NA	
235	The paramedics + ambulance personnel were polite, patient + tried to put my mother at ease.		
236	They did real good getting Gene out of our crowded home		
237	Medics were professional helpful & friendly.		
238	Very Informative and helpful to family members. Guys were very nice and professional.		
239	Arrival time Immediate Courtesy & concern for my needs felt calm & secure	satisfied with Remsa experience - Thanks	We have decided to support Remsa Silver Saver application & check for \$69 is in mail.
240	Very personable + polite + helped my Husband feel + get comfortable	You did a great job	Thank you + God Bless you for taking care of us
241	Stayed with my dad until oxygen was delivered.		EMT's were very kind and helpful.
242	Communication was warm.		
243	Good Communication/caring people	Took a long time to take off and get there.	
244	Fast service	N/A	No Q's.
245	your response was good and friendly kind hands	keep up the good work	All in all everything was good
246	Everything (three great guys)		
247	Your team was extremely thoughtful and informative.	Nothing. You were out-standing in every respect.	
248	Everyone was very professional and helpful		
249	Everything was very good and very helpful and courteous	Nothing, thank you	
250	The 2 young men involved did a very good job!	Keep up the good service	
251	Got my mom to the hospital safely	Your guys were great!!	
252	I was very favorably impressed. You were not only very professional but very caring.		
253	Everything	You do well in all	My family had been using your services for 20 years and have always good comments about it. Thanks.
254	Prompt response		The attendants were courteous, competent and a compliment to REMSA
255	I think your crew did a excellent job on getting me to the hospital		
256	Arrived very quickly at our home and got my wife to the hospital quickly.	Dont send a firetruck when I request an ambulance.	Is there a greater charge when both the firetruck and the ambulance are sent in response to a "911" call?
257	Everyone was very professional and caring		
258	Keep on good services	Services still better	Very awesome
259	Professional, kind & compassionate personnel not only to my mother, but to my sister and myself.	nothing	We have had a few occasions to use your service and I have always been impressed. Thank you!
260	Everyone on the crew that showed up was very helpful. I knew my son was in good hands.		I can't answer about the dispatch call, because someone else called for us.



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*Regional Emergency Medical Services Authority*

**CARE FLIGHT  
CUSTOMER SERVICE  
FOR  
DECEMBER 2009**



## CARE FLIGHT CUSTOMER COMMENTS DECEMBER 2009

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
1	Saved my mother's life	continue to be there for those that need you.	Please take care of yourselves also. We send our deepest regards to the families of those lost in the Susanville flight in Nov.
2	The medical people helped with my pain and the care I requied and made me comfortable.		
3	Crew and pilot were nice and took care of me during flight.		
4	Your staff handled me with great care.	Service is good as is.	
5	Everythin!	I can't think of one thing.	Care Flight personnel awesome! REMSA awesome! Thank you for your knowledge and compassion for my mother.
6	Communication was perfect and timely.		Outstanding from all aspects!
7	Flew me to hospital		
8	Compassion, heartfelt care.	Just stay in business	Great service, felt very safe and cared for on my journey to Renown.
9	Got my wife to the hospital before she died.		
10	I have to rate you a "10". Just a great flight, I have a lot of faith in your staff.	You can do nothing better you are no. 1. P.S. My air miles are adding up, ha ha, Thank you.	You had a great crew that day. Merry Christmas to each and every one.
11	Giving prompt contact with family.	Keep up the great service.	
12			Care Flight crew was excellent and service couldn't have been faster from Smith Valley to Reno, St. Mary's.





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*Regional Emergency Medical Services Authority*

**REMSA**  
**PUBLIC RELATIONS REPORT**  
**FOR**  
**DECEMBER 2009**

## PUBLIC RELATIONS

December 2009

ACTIVITY	RESULTS
Wrote and Distributed "Community Advisor" regarding winter car seat safety, hypothermia prevention and holiday toy safety.	Multiple rural newspapers printed the Community Advisor verbatim with numerous references to REMSA, SEMSA and Care Flight.
Worked with Sclaris and Channel on Share Your Christmas shopping news story and food drive.	Story will run on Dec. 10 and 11.
Revised and distributed media alert regarding Senior Bridges party.	Channel 2 attended the party and aired a story with interview on December 16 and 17 newscasts.
Pitched REMSA for holiday charity support story they are running in the business section.	Interview with Jim Gubbels took place on 12/21.
Spoke to Kevin on Christmas Day about a news story regarding employees that have to work on the holiday	Todd Kerfoot did the interview on Christmas and the story ran on 12/25 evening news..



# Washoe County Health District

February 16, 2010

To: Members District Board of Health  
 From: Eileen Coulombe  
 Subject: Public Health Fund Revenue and Expenditure Report for January 2010

**Recommendation**

Staff recommends that the District Board of Health accept the attached report of revenues and expenditures for the Public Health Fund for January of fiscal year 10.

**Background**

The attached reports are for the accounting period 07/10 and the percentages should approximate 58% of the year. Our total revenues and expenditures for the current year (FY10) compared to last year (FY09) are as follows:

January 2010	FY10 – REV	FY09 – REV	FY10 – EXP	FY09 – EXP
Transfer	38%	50%		
AHS	45%	31%	49%	46%
AQM	54%	49%	47%	48%
CCHS	44%	47%	51%	56%
EHS	55%	54%	52%	54%
EPHP	34%	42%	32%	43%
<b>TOTAL</b>	<b>44%</b>	<b>46%</b>	<b>47%</b>	<b>52%</b>

The Environmental Oversight Account for January 2010 was \$163,030.46.

I will be happy to any questions of the Board during the meeting or you may contact me at 328-2417.

  
 Administrative Health Services Officer

Enclosure

**POOR  
QUALITY  
DOCUMENT**

**POOR  
QUALITY  
DOCUMENT**

Washoe County Health District  
 REVENUE  
 Pds 1 - 7, FY 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
422503 Environmental Permits	69,000.00-	24,189.00-	44,811.00-	35	125,000.00-	72,669.21-	52,330.79-	58
422504 Pool Permits	33,000.00-	16,132.00-	16,868.00-	49	100,000.00-	30,913.00-	69,087.00-	31
422505 RV Permits	10,500.00-	6,525.00-	3,975.00-	62	15,000.00-	10,299.00-	4,701.00-	69
422507 Food Service Permits	355,000.00-	207,847.00-	147,153.00-	59	410,000.00-	232,697.00-	177,303.00-	57
422508 Wat Well Const Perm	44,000.00-	20,719.00-	23,281.00-	47	40,000.00-	17,054.00-	22,946.00-	43
422509 Water Company Permits	12,000.00-	2,651.00-	9,349.00-	22	25,000.00-	6,235.00-	18,765.00-	25
422510 Air Pollution Permits	402,399.00-	217,528.00-	184,871.00-	54	420,550.00-	242,238.65-	176,311.35-	58
422511 ISDS Permits	90,000.00-	28,340.85-	61,659.15-	31	125,000.00-	49,250.00-	75,750.00-	39
422513 Special Event Permits	75,000.00-	49,954.20-	25,045.80-	67	80,000.00-	59,205.00-	20,795.00-	74
422514 Initial Applic Fee	38,000.00-	18,714.00-	19,286.00-	49	15,120.00-	15,120.00-	15,120.00-	55
Licenses and Permits	1,128,899.00-	592,600.05-	536,298.95-	52	1,340,550.00-	735,680.86-	604,869.14-	36
431100 Federal Grants	7,877,918.66-	3,112,606.72-	4,765,311.94-	40	6,797,766.45-	2,426,933.02-	4,370,833.43-	36
431105 Federal Grants - Indirect	31,540.00-	24,395.77-	7,144.23-	77	11,320.41-	11,320.41-	11,320.41-	69
432100 State Grants	619,556.00-	236,375.75-	383,180.25-	38	809,529.80-	555,979.45-	253,550.35-	67
432310 Tire Fee NRS 444A.090	370,534.52-	299,675.99-	70,858.53-	81	415,000.00-	276,583.09-	138,416.91-	82
432311 Pol.Ctl.455B.890	280,000.00-	158,650.00-	121,350.00-	57	280,000.00-	230,760.00-	49,240.00-	42
Intergovernmental	9,179,549.18-	3,831,704.23-	5,347,844.95-	42	8,302,296.25-	3,501,575.97-	4,800,720.28-	42
460162 Services to Other Agencies	63,657.69-	23,909.21-	39,748.48-	38	195,859.10-	62,575.27-	133,283.83-	32
460500 Other Immunizations	110,000.00-	50,123.95-	59,876.05-	46	165,000.00-	67,217.00-	97,783.00-	41
460501 Medical Clinical Services	36,500.00-	13,331.98-	23,168.02-	37	30,750.00-	32,071.25-	1,321.25	104
460503 Childhood Immunizations	190,000.00-	81,441.45-	108,558.55-	43	190,000.00-	131,770.80-	58,229.20-	69
460505 Non Title X Revenue	10,000.00-	1,369.00-	1,369.00-	50	8,000.00-	3,184.93-	3,184.93	143
460508 Tuberculosis	121,001.00-	61,921.00-	59,080.00-	51	150,000.00-	75,255.00-	74,745.00-	50
460510 IT Overlay	215,000.00-	125,669.00-	89,331.00-	58	230,000.00-	127,331.20-	102,608.80-	55
460511 Birth and Death Certificates	200.00-	67.50-	132.50-	34	800.00-	172.50-	627.50-	22
460512 Duplication Service Fees	8,000.00-	2,621.00-	5,379.00-	33	23,800.00-	4,661.15-	19,138.85-	20
460513 Other Health Service Charges	8,000.00-	9,238.00-	1,238.00-	115	8,000.00-	4,216.00-	3,784.00-	53
460514 Food Service Certification	500.00-	672.90-	172.90-	135	250.00-	892.07-	642.07	357
460515 Medicare Reimbursement	9,000.00-	4,343.68-	4,656.32-	48	3,000.00-	8,368.78-	5,368.78	279
460516 Pgm Inc-3rd Pty Rec	5,000.00-	22,329.06-	17,329.06	447	10,000.00-	7,287.00-	2,713.00-	73
460517 Influenza Immunization	30,000.00-	16,774.58-	13,225.42-	56	60,000.00-	23,212.64-	36,787.36-	39
460518 STD Fees	12,500.00-	33,772.00-	12,500.00-	58	11,500.00-	5,921.00-	5,579.00-	51
460519 Outpatient Services	90,500.00-	5,147.00-	56,728.00-	37	120,000.00-	84,608.00-	35,392.00-	71
460520 Eng Serv Health	5,000.00-	11,155.15-	147.00	103	3,000.00-	2,995.00-	5.00-	100
460521 Plan Review - Pools & Spas	30,000.00-	38,974.16-	18,844.85-	37	40,000.00-	19,752.91-	20,247.09-	49
460523 Plan Review - Food Services	100,000.00-	17,412.00-	61,025.84-	39	100,000.00-	58,605.77-	41,394.23-	59
460524 Family Planning	64,000.00-	18,657.00-	46,588.00-	27	75,000.00-	38,181.00-	36,819.00-	51
460525 Plan Review - Vector	15,500.00-	49,118.00-	3,157.00	120	14,837.00-	21,503.00-	6,666.00	145
460526 Plan Review-Air Quality	32,900.00-	50,454.00-	16,218.00	149	32,900.00-	33,367.30-	467.30	101
460527 NOE-AQM	62,000.00-	15,435.00-	11,546.00-	81	167,900.00-	39,164.00-	128,736.00-	23
460528 NESHAP-AQM	22,000.00-	3,735.00-	6,565.00-	70	36,630.00-	16,800.00-	19,830.00-	46
460529 Assessments-AQM	1,900.00-	93,026.00-	1,835.00-	197	2,100.00-	158,979.00-	2,100.00-	89
460530 Inspector Registr-AQ	178,333.00-	212.00-	85,307.00-	52	178,333.00-	178,333.00-	19,354.00-	89
460531 Dust Plan-Air Quality								
460532 Plan Rvw Hotel/Motel								

Washoe County Health District  
 REVENUE  
 Pds 1 - 7, FY 2010

Account	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
460533 Quick Start		170.00-	170.00					
460534 Child Care Inspection	9,000.00-	5,188.00-	3,812.00-	58				
460535 Pub Accomod Inspecth	21,000.00-	8,351.00-	12,649.00-	40				
460570 Education Revenue		8,535.00-	8,535.00					
* Charges for Services	1,451,491.69-	778,160.24-	673,331.45-	54	1,857,659.10-	1,039,723.44-	817,935.66-	56
484050 Donations Federal Pgm Income		100.00-	100.00					
485100 Reimbursements		150.00-	150.00					
485300, Other Misc Govt. Rev	450.00-	474.00-	24.00	105		484.91-	484.91	
* Miscellaneous	450.00-	724.00-	274.00	161		484.91-	484.91	
** Revenue	11,760,389.87-	5,203,188.52-	6,557,201.35-	44	11,500,505.35-	5,277,465.18-	6,223,040.17-	46

Washoe County Health District  
EXPENSE  
Pds 1 - 7, FY 2010

Account	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
701110 Base Salaries	10,599,747.97	5,377,345.49	5,222,402.48	51	11,240,002.38	6,019,059.88	5,220,942.50	54
701120 Part Time	700,249.99	396,415.64	303,834.35	57	1,045,046.35	501,276.05	543,770.30	48
701130 Pooled Positions	323,430.33	118,248.68	205,181.65	37	197,135.86	81,257.84	115,878.02	41
701140 Holiday Work	1,500.00	846.49	653.51	56	1,500.00	1,452.62	47.38	97
701150 Contractual Wages	255,500.00	39,539.53	215,960.47	15	96,339.87	18,395.65	77,944.22	19
701200 Incentive Longevity	166,450.00	76,877.73	89,572.27	46	169,100.50	77,842.82	91,257.68	46
701300 Overtime	301,520.21	105,290.11	196,230.10	35	69,385.91	26,822.86	42,563.05	39
701406 Standby Pay	30,000.00	20,107.68	9,892.32	67	35,000.00	19,863.22	15,136.78	57
701408 Call Back	3,000.00	2,197.69	802.31	73	6,000.00	2,077.34	3,922.66	35
701412 Salary Adjustment	197,848.75	86,241.52	197,848.75		273,978.53-	152,251.64	273,978.53-	
701413 Vac Payoff/Sick Pay-Term			86,241.52-			6.94-		
701415 Physical Fitness Pay		25,535.65	25,535.65-			22,387.37-		
701417 Comp Time						5,898.46-		
701419 Comp Time - Transfer								
701500 Merit Awards	329,645.39-		329,645.39-		254,000.00-		254,000.00-	
Salaries and Wages	12,249,601.86	6,248,646.21	6,000,955.65	51	12,331,532.34	6,928,592.69	5,402,939.65	56
705110 Group Insurance	1,566,307.85	816,801.75	749,506.10	52	1,493,380.68	778,226.05	715,154.63	52
705210 Retirement	2,453,827.18	1,253,336.50	1,200,490.68	51	2,548,069.63	1,343,695.38	1,204,374.25	53
705215 Retirement Calculation	200,000.00		200,000.00		147,700.00		147,700.00	
705230 Medicare April 1986	150,401.42	81,798.87	68,602.55	54	161,008.60	89,374.61	71,633.99	56
705320 Workmens Comp	64,271.45	35,777.91	28,493.54	56	81,600.00	47,293.09	34,306.91	58
705330 Unemploy Comp	12,350.00	12,330.00	20.00	100	13,260.00	13,268.32	8.32-	100
705360 Benefit Adjustment	11,009.31		11,009.31		19,155.00		19,155.00	
Employee Benefits	4,458,167.21	2,200,045.03	2,258,122.18	49	4,464,173.91	2,271,857.45	2,192,316.46	51
710100 Professional Services	1,912,453.72	267,359.84	1,645,093.88	14	1,106,898.07	320,645.69	786,252.38	29
710105 Medical Services	13,600.00	8,337.50	5,262.50	61	13,700.00	6,629.50	7,070.50	48
710108 MD Consultants	55,382.00	22,137.50	33,244.50	40	57,140.00	25,600.00	31,540.00	45
710115 Prof Eng Services	189,994.00	54,481.00	135,513.00	29	304,994.00	1,208.31	1,208.31-	
710119 Subrecipient Payments	102,210.00	57,420.74	44,789.26	56	116,754.00	70,292.48	46,461.52	60
710200 Service Contract	15,170.00	23,330.60	8,160.60-	154	17,335.63	2,328.28	15,007.35	13
710205 Repairs and Maintenance	350.00	17,802.29	17,452.29-	5,086		9,350.00	9,350.00-	
710210 Software/Maintenance	240,984.22	94,503.70	146,480.52	39	185,981.66	92,928.46	93,053.20	50
710300 Operating Supplies	1,385.00	750.33	634.67	54	2,950.00	2,950.00	2,950.00	
710302 Small Tools & Allow	2,000.00		2,000.00		2,000.00		2,000.00	
710308 Animal Supplies	560,707.00	360,413.48	200,293.52	64	621,588.00	361,579.46	260,008.54	58
710312 Special Dept Expense	36,157.50	14,928.46	21,229.04	41	41,362.18	18,219.33	23,142.85	44
710334 Copy Machine Expense	63,384.26	27,430.80	35,953.46	43	56,718.55	34,914.66	21,803.89	62
710350 Office Supplies	7,657.00	4,752.71	2,904.29	62	9,988.50	5,708.96	4,279.54	57
710355 Books and Subscriptions	26,964.44	13,192.66	13,771.78	49	6,951.57	13,538.53	6,586.96-	195
710360 Postage	1,135.00	197.54	937.46	17	18,150.00	264.96	17,885.04	1
710361 Express and Courier	100.00		100.00		100.00	100.00	100.00-	
710391 Fuel & Lube	78,641.30	18,118.06	60,523.24	23	52,568.75	28,151.35	24,417.40	54
710500 Other Expense	51,673.24	17,453.27	34,219.97	34	41,043.48	5,446.90	35,596.58	13
710502 Printing	8,625.00	5,287.67	3,337.33	61	10,415.00	5,005.20	5,409.80	48
710503 Licenses & Permits								

Washoe County Health District  
EXPENSE  
Pds 1 - 7, FY 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710504 Registration	900.00-		900.00-					
710505 Rental Equipment	3,269.00	869.00	2,400.00	27	10,169.00	1,800.00	8,369.00	18
710506 Dept Insurance Deductible	273.40	450.00	176.60-	165		263.74	263.74-	
710507 Network and Data Lines	4,605.00	3,095.61	1,509.39	67	455.00	4,655.66	4,200.66-	1,023
710508 Telephone Land Lines	60,561.05	26,097.36	34,463.69	43	74,905.48	29,156.34	45,749.14	39
710509 Seminars and Meetings	32,420.00	10,123.00	22,297.00	31	66,296.00	35,248.00	31,048.00	53
710512 Auto Expense	15,755.14	6,795.26	8,959.88	43	26,645.18	8,337.16	18,308.02	31
710519 Cellular Phone	13,597.00	7,999.63	5,597.37	59	24,205.00	8,243.63	15,961.37	34
710529 Dues	4,476.00	6,322.00	1,846.00-	141	5,280.00	2,970.00	2,310.00	56
710535 Credit Card Fees	12,394.78	5,696.84	6,697.94	46		3,590.11	3,590.11-	
710546 Advertising	35,798.00	19,187.75	16,610.25	54	65,626.52	31,512.61	34,113.91	48
710577 Uniforms & Special Clothing	3,150.00	940.63	2,209.37	30	3,500.00		3,500.00	
710585 Undesignated Budget	31,540.05		31,540.05					
710590 Bad Debt Expense	195,423.01	1,293.40	1,293.40-					
710600 LT Lease-Office Space		105,564.32	89,858.69	54	256,446.13	128,619.41	127,826.72	50
710620 LT Lease-Equipment		77,710.01	212,450.67	27	5,940.00	2,971.00	2,969.00	50
710703 Biologicals	290,160.68				287,009.61	135,453.98	151,555.63	47
710714 Referral Services	11,300.00		11,300.00		8,700.00	1,220.00	7,480.00	14
710721 Outpatient	132,866.00	73,381.78	59,484.22	55	149,305.88	69,306.51	79,999.37	46
710872 Food Purchases	2,450.00	855.30	1,594.70	35	2,050.00	1,217.43	832.57	59
711113 Equip Srv Replace	101,823.48	64,129.91	37,693.57	63	104,964.00	76,439.91	28,524.09	73
711114 Equip Srv O & M	71,986.43	29,479.87	42,506.56	41	160,958.54	63,262.72	97,695.82	39
711115 Equip Srv Motor Pool	12,045.00	6,100.00	5,945.00	51	19,195.00	4,192.50	15,002.50	22
711117 ESD Fuel Charge	54,173.64	25,296.43	28,877.21	47				
711119 Prop & Liab Billings	66,930.00	38,459.12	28,470.88	57	58,667.00	34,222.51	24,444.49	58
711210 Travel	187,406.02	22,388.14	165,017.88	12	188,045.22	30,096.96	157,948.26	16
711504 Equipment non Capital	75,658.11	138,669.79	63,011.68-	183	103,981.03	40,716.63	63,264.40	39
* Services and Supplies	4,787,735.47	1,678,803.30	3,108,932.17	35	4,288,983.98	1,887,481.48	2,401,502.50	44
781004 Equipment Capital	371,424.85	87,704.12	283,720.73	24	570,176.05	83,688.59	486,487.46	15
* Capital Outlay	371,424.85	87,704.12	283,720.73	24	570,176.05	83,688.59	486,487.46	15
** Expenses	21,866,929.39	10,215,198.66	11,651,730.73	47	21,654,866.28	11,171,620.21	10,483,246.07	52
486192 Surplus Equipment Sales		12.60	12.60					
* Other Fin. Sources		12.60	12.60					
621001 Transfer From General	8,795,500.00-	3,360,000.00-	5,435,500.00-	38	9,693,500.00-	4,893,960.00-	4,799,540.00-	50
* Transfers In	8,795,500.00-	3,360,000.00-	5,435,500.00-	38	9,693,500.00-	4,893,960.00-	4,799,540.00-	50
** Other Financing Src/Use	8,795,500.00-	3,360,012.60-	5,435,487.40-	38	9,693,500.00-	4,893,960.00-	4,799,540.00-	50
*** Total	1,311,039.52	1,651,997.54	340,958.02-	126	460,860.93	1,000,195.03	539,334.10-	217



Washoe County Health District  
 Administrative Health Services  
 Pds 1 - 7, FY 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
431100 Federal Grants	1,205,291.00-	545,946.45-	659,344.55-	45	1,463,729.00-	459,569.28-	1,004,159.72-	31
* Intergovernmental	1,205,291.00-	545,946.45-	659,344.55-	45	1,463,729.00-	459,569.28-	1,004,159.72-	31
460512 Duplication Service Fees	200.00-	67.50-	132.50-	34	800.00-	172.50-	627.50-	22
* Charges for Services	200.00-	67.50-	132.50-	34	800.00-	172.50-	627.50-	22
485300 Other Misc Govt Rev	450.00-	205.00-	245.00-	46	800.00-	484.91-	484.91-	
* Miscellaneous	450.00-	205.00-	245.00-	46	800.00-	484.91-	484.91-	
** Revenue	1,205,941.00-	546,218.95-	659,722.05-	45	1,464,529.00-	460,226.69-	1,004,302.31-	31
701110 Base Salaries	1,748,051.93	941,636.06	806,415.87	54	2,046,648.55	991,136.15	1,055,512.40	48
701120 Part Time	24,553.03	13,144.25	11,408.78	54	24,461.26	12,402.27	12,058.99	51
701130 Pooled Positions	68,296.19	13,003.10	68,296.19	42	25,580.86	11,251.92	25,580.86	38
701200 Incentive Longevity	31,000.00	5,324.46	17,996.90	89	29,850.00	2,775.07	18,598.08	69
701300 Overtime	6,000.00	7,335.40	7,104.00	26.23	4,015.00	33,899.31	94,369.00	
701412 Salary Adjustment	7,104.00	26.23	7,335.40-		94,369.00	7,432.32	33,899.31-	
701413 Vac Payoff/Sick Pay-Term			26.23-			5,898.46	7,432.32-	
701417 Comp Time						91,459.00-	5,898.46-	
701419 Comp Time - Transfer						91,459.00-	5,898.46-	
701500 Merit Awards	1,885,005.15	980,469.50	904,535.65	52	2,133,465.67	1,064,795.50	1,068,670.17	50
* Salaries and Wages	1,885,005.15	980,469.50	904,535.65	52	2,133,465.67	1,064,795.50	1,068,670.17	50
705110 Group Insurance	268,699.06	149,636.78	119,062.28	56	245,985.18	129,398.10	116,587.08	53
705210 Retirement	381,561.51	204,365.19	177,196.32	54	425,683.31	204,202.87	221,480.44	48
705215 Retirement Calculation	200,000.00		200,000.00		147,700.00		147,700.00	
705230 Medicare April 1986	24,601.66	13,381.71	11,219.95	54	28,990.03	14,619.85	14,370.18	50
705320 Workmens Comp	11,458.00	6,683.81	4,774.19	58	14,800.00	8,633.31	6,166.69	58
705330 Unemply Comp	2,210.00	2,210.00		100	2,405.00	2,405.00		100
705360 Benefit Adjustment					19,155.00		19,155.00	
* Employee Benefits	888,530.23	376,277.49	512,252.74	42	884,718.52	359,259.13	525,459.39	41
710100 Professional Services	3,300.00	510.00	2,790.00	15	4,800.00	1,698.68	3,101.32	35
710105 Medical Services		74.50	74.50-			55.00	55.00-	
710108 MD Consultants						135.00	135.00-	
710200 Service Contract	750.00	794.38	44.38-	106	150.00	667.38	517.38-	445
710205 Repairs and Maintenance	800.00	96.22	703.78	12	800.00	48.33	751.67	6
710300 Operating Supplies	52,049.29	7,738.16	44,311.11	15	35,300.00	7,910.47	27,389.53	22
710312 Special Dept Expense						25.00	25.00-	
710334 Copy Machine Expense	11,594.00	4,052.78	7,541.22	35	11,879.00	5,462.10	6,416.90	46
710350 Office Supplies	16,185.00	7,995.97	8,189.03	49	16,185.00	6,710.35	9,474.65	41
710355 Books and Subscriptions	1,370.00	1,475.50	105.50-	108	1,370.00	739.50	630.50	54
710360 Postage	1,600.00	552.83	1,047.17	35	1,700.00	1,988.51	1,988.51-	
710361 Express and Courier	100.00	31.77	68.23	32	1,700.00	30.60	1,669.40	2
710500 Other Expense	1,100.00	585.15	514.85	53	1,250.00	498.15	751.85	40
710502 Printing	9,550.00	1,283.13	8,266.87	13	9,570.00	811.44	8,758.56	8
710503 Licenses & Permits	2,400.00	400.00	2,000.00	17	2,500.00	216.00	2,284.00	9
710507 Network and Data Lines		123.63	123.63-			150.00	150.00-	
710508 Telephone Land Lines	11,800.00	5,684.45	6,115.55	48	12,510.00	5,969.54	6,540.46	48
710509 Seminars and Meetings	5,100.00	1,845.00	3,255.00	36	5,100.00	2,932.50	2,167.50	58
710512 Auto Expense	4,350.00	851.62	3,498.38	20	4,550.00	909.44	3,640.56	20
710519 Cellular Phone	350.00	59.52	290.48	17	383.00	262.14	120.86	68

Washoe County Health District  
 Administrative Health Services  
 Pds 1 - 7, FY 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710529: Dues	955.00	2,605.00	1,650.00	273	955.00	1,435.00	480.00	150
710546: Advertising	150.00	59.31	90.69	40		70.49	70.49	38
710600: LT Lease-Office Space	80,296.00	53,911.04	26,384.96	67	141,319.12	53,053.16	88,265.96	58
710872: Food Purchases	150.00		150.00		200.00	116.86	83.14	
711113: Equip Srv Replace	2,122.20	1,507.95	614.25	71		1,539.60	1,539.60	41
711114: Equip Srv O & M	1,043.60	376.16	667.44	36	1,623.64	657.75	965.89	
711115: Equip Srv Motor Pool		290.00	290.00			360.00	360.00	
711117: ESD Fuel Charge	636.64	295.23	341.41	46				
711119: Prop & Liab Billings	11,798.00	6,882.19	4,915.81	58	10,693.00	6,237.63	4,455.37	58
711210: Travel	16,500.00	4,259.22	12,240.78	26	16,500.00	4,076.98	12,423.02	25
711504: Equipment Non-Capital	1,700.00	4,572.88	2,872.88	269	1,700.00		1,700.00	
* Services and Supplies	237,749.73	108,913.61	128,836.12	46	281,037.76	104,767.60	176,270.16	37
** Expenses	3,011,285.11	1,465,660.60	1,545,624.51	49	3,299,221.95	1,528,822.23	1,770,399.72	46
*** Total	1,805,344.11	919,441.65	885,902.46	51	1,834,692.95	1,068,595.54	766,097.41	58

Washoe County Health District  
 Air Quality Management  
 Pds 1 - 7, FY 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
422510 Air Pollution Permits	402,399.00	217,528.00	184,871.00	54	420,550.00	242,238.65	178,311.35	58
Licenses and Permits	402,399.00	217,528.00	184,871.00	54	420,550.00	242,238.65	178,311.35	58
431100 Federal Grants	681,349.00	281,188.92	400,160.08	41	759,349.00	112,441.00	646,908.00	15
431105 Federal Grants - Indirect		12,716.08	12,716.08					
432100 State Grants	280,000.00	158,650.00	121,350.00	57	170,000.00	170,000.00	49,240.00	100
432311 Pol. Ctr. 455B, 830	961,349.00	452,555.00	508,794.00	47	1,209,349.00	230,760.00	696,148.00	42
Intergovernmental		992.00	992.00		9,800.00	499.15	9,300.85	5
460513 Other Health Service Charges	15,500.00	18,857.00	3,157.00	120	14,837.00	21,503.00	6,666.00	145
460526 Plan Review-Air Quality	32,900.00	49,118.00	16,218.00	149	32,900.00	33,367.30	467.30	101
460527 NOE-AQM	62,000.00	50,454.00	11,546.00	81	167,900.00	39,164.00	128,736.00	23
460528 NESHAP-AQM	22,000.00	15,435.00	6,565.00	70	36,630.00	16,800.00	19,830.00	46
460529 Assessments-AQM	1,900.00	3,735.00	1,835.00	197	2,100.00	2,100.00	2,100.00	
460530 Inspector Registr-AQ	178,333.00	93,026.00	85,307.00	52	178,333.00	158,979.00	19,354.00	89
460531 Dust Plan-Air Quality	312,633.00	231,417.00	81,216.00	74	442,500.00	270,312.45	172,187.55	61
Charges for Services	1,676,381.00	901,500.00	774,881.00	54	2,072,399.00	1,025,752.10	1,046,646.90	49
** Revenue	1,311,733.43	726,101.01	585,632.42	55	1,388,862.47	752,908.18	635,954.29	54
701110 Base Salaries	8,000.00	4,230.16	3,769.84	53	8,000.00	2,006.08	5,993.92	25
701130 Pooled Positions						166.02	166.02	
701140 Holiday Work	50,000.00		50,000.00		50,000.00		50,000.00	
701150 Contractual Wages	21,150.00	10,400.00	10,750.00	49	23,550.00	9,488.44	14,061.56	40
701200 Incentive Longevity	6,057.21		6,057.21		4,535.34	134.48	4,400.86	3
701300 Overtime		409.82	409.82		1,000.00		1,000.00	
701408 Call Back					8,608.78		8,608.78	
701412 Salary Adjustment								
701413 Vac Payoff/Sick Pay-Term								
701417 Comp Time								
Salaries and Wages	1,396,940.64	741,140.99	655,799.65	53	1,484,556.59	47,591.12	47,591.12	55
705110 Group Insurance	156,554.89	87,717.22	68,837.67	56	142,279.60	820,797.25	663,759.34	54
705210 Retirement	285,871.82	157,590.67	128,281.15	55	289,544.99	77,319.36	64,960.24	54
705230 Medicare April 1986	17,726.98	9,721.54	8,005.44	55	18,901.05	155,220.78	134,324.21	54
705320 Workmens Comp	6,740.00	3,931.69	2,808.31	58	8,000.00	10,929.46	7,971.59	58
705330 Unempl Comp	1,300.00	1,300.00	2,808.31	100	1,300.00	4,666.69	3,333.31	58
Employee Benefits	468,193.69	260,261.12	207,932.57	56	460,025.64	1,300.00	210,589.35	54
710100 Professional Services	176,599.41	111,710.34	164,889.07	7	261,928.54	61,272.10	200,656.44	23
710200 Service Contract	350.00	363.00	13.00	104	350.00	312.84	37.16	89
710205 Repairs and Maintenance	7,000.00	2,175.27	4,824.73	31	8,792.63	143.00	8,649.63	2
710300 Operating Supplies	4,100.00	7,228.78	3,128.78	176	4,500.00	471.00	4,029.00	10
710312 Special Dept Expense						25.00	25.00	
710334 Copy Machine Expense	4,387.20	2,571.53	1,815.67	59	4,387.20	2,792.44	1,594.76	64
710350 Office Supplies	3,500.00	1,846.62	1,653.38	53	4,500.00	2,838.37	1,661.63	63
710355 Books and Subscriptions	224.00	221.86	2.14	99	224.00	212.26	11.74	95
710360 Postage	2,200.00	2,054.33	145.67	93		1,486.08	1,486.08	
710361 Express and Courier	200.00	19.02	180.98	10	2,000.00	29.02	1,970.98	1
710500 Other Expense	200.00	567.77	367.77	284	1,000.00	5,554.70	4,554.70	555
710502 Printing	1,000.00	302.57	697.43	30	1,600.00	587.85	1,012.15	37
710503 Licenses & Permits	90.00	2,237.67	2,147.67	2,486		90.00	90.00	

Washoe County Health District  
 Air Quality Management  
 Pds 1 - 7, FY 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710505 Rental Equipment	1,800.00		1,800.00		1,700.00	1,800.00	100.00	106
710508 Telephone Land Lines	9,000.00	3,772.45	5,227.55	42	12,600.00	4,461.74	8,138.26	35
710509 Seminars and Meetings	4,200.00	1,205.00	2,995.00	29	4,200.00	975.00	3,225.00	23
710512 Auto Expense	1,200.00	354.68	845.32	30	200.00	714.57	514.57	357
710519 Cellular Phone	3,800.00	1,995.59	1,804.41	53	4,145.00	1,932.44	2,212.56	47
710529 Dues	435.00	1,750.00	1,315.00	402	435.00		435.00	
710535 Credit Card Fees	1,500.00	1,096.00	404.00	73		415.97	415.97	
710546 Advertising	5,700.00	596.19	5,103.81	10	5,700.00	459.75	5,240.25	8
710577 Uniforms & Special Clothing	1,100.00		1,100.00		1,100.00		1,100.00	
710600 LT Lease-Office Space	74,490.12	24,688.00	49,802.12	33	74,490.12	49,310.80	25,179.32	66
710721 Outpatient	1,316.00		1,316.00		1,316.00		1,316.00	
711113 Equip Srv Replace	30,340.92	11,297.99	19,042.93	37	24,384.00	20,355.23	4,028.77	83
711114 Equip Srv O & M	13,520.37	6,351.51	7,168.86	47	33,132.40	14,411.42	18,720.98	43
711115 Equip Srv Motor Pool		262.50	262.50		275.00		275.00	
711117 ESD Fuel Charge	12,187.68	6,863.62	5,324.06	56				
711119 Prop & Liab Billings	7,940.00	4,048.31	3,891.69	51	5,780.00	3,371.69	2,408.31	58
711210 Travel	40,227.52	4,093.92	36,133.60	10	38,964.00	1,348.06	37,615.94	3
711504 Equipment non-Capital	4,000.00	11,839.08	7,839.08	296	4,000.00	13,677.20	9,677.20	342
* Services and Supplies	412,608.22	111,513.60	301,094.62	27	501,703.89	189,048.53	312,655.36	38
781004 Equipment Capital	91,708.35		91,708.35		165,850.05		165,850.05	
* Capital Outlay	91,708.35		91,708.35		165,850.05		165,850.05	
** Expenses	2,369,450.90	1,112,915.71	1,256,535.19	47	2,612,136.17	1,259,282.07	1,352,854.10	48
485192 Surplus Equipment Sales		12.60	12.60					
** Other Financing Src/Use		12.60						
*** Total	693,069.90	211,403.11	481,666.79	31	539,737.17	233,529.97	306,207.20	43

Washoe County Health District  
 Community and Clinical Health Services  
 Pds 1 - 7, FY 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
431100 Federal Grants	2,353,152.00	1,075,377.57	1,277,774.43	46	2,343,949.20	932,780.45	1,411,168.75	40
432100 State Grants	544,556.00	198,625.75	345,930.25	36	564,279.80	347,729.45	216,550.35	62
Intergovernmental	2,897,708.00	1,274,003.32	1,623,704.68	44	2,908,229.00	1,280,509.90	1,627,719.10	44
460162 Services to Other Agencies	63,657.69	23,909.21	39,748.48	38	86,494.00	47,646.24	38,847.76	55
460500 Other Immunizations	110,000.00	50,123.95	59,876.05	46	165,000.00	67,217.00	97,783.00	41
460501 Medicaid Clinical Services	36,500.00	13,331.98	23,168.02	37	30,750.00	32,071.25	1,321.25	104
460503 Childhood Immunizations	190,000.00	81,441.45	108,558.55	43	190,000.00	131,770.80	58,229.20	69
460505 Non Title X Revenue		1,369.00	1,369.00			3,184.93	3,184.93	
460508 Tuberculosis	10,000.00	5,006.62	4,993.38	50	8,000.00	11,430.87	3,430.87	143
460515 Medicare Reimbursement	500.00	672.90	172.90	135	250.00	892.07	642.07	357
460516 Pgm Inc-3rd Ptry Rec	9,000.00	4,343.68	4,656.32	48	3,000.00	8,368.78	5,368.78	279
460517 Influenza Immunization	5,000.00	22,329.06	17,329.06	447	10,000.00	7,287.00	2,713.00	73
460518 STD Fees	30,000.00	16,774.58	13,225.42	56	60,000.00	23,212.64	36,787.36	39
460519 Outpatient Services	12,500.00	38,974.16	12,500.00		11,500.00	5,921.00	5,579.00	51
460524 Family Planning	100,000.00	6,625.00	6,625.00	39	100,000.00	58,605.77	41,394.23	59
460570 Education Revenue		264,901.59	302,256.10		664,994.00	397,608.35	267,385.65	60
Charges for Services	567,157.69	100.00	100.00	47				
484050 Donations Federal Pgm Income		6.00	6.00					
485300 Other Misc Govt Rev		106.00	106.00					
Miscellaneous	3,464,865.69	1,539,010.91	1,925,854.78	44	3,573,223.00	1,678,118.25	1,895,104.75	47
** Revenue	3,016,876.37	1,482,062.93	1,554,813.44	48	3,350,766.90	1,832,326.88	1,518,440.02	55
701110 Base Salaries	640,119.02	337,087.66	303,031.36	53	966,243.97	455,243.84	511,000.13	47
701120 Part Time	118,637.14	44,052.91	74,584.23	37	37,818.00	36,218.29	1,599.71	96
701130 Pooled Positions						110.68	110.68	
701140 Holiday Work								
701150 Contractual Wages	54,059.00	27,332.98	26,726.02	51	17,302.73	30,433.29	17,302.73	56
701200 Incentive Longevity	2,175.00	3,758.44	1,583.44	173	3,835.57	1,351.21	2,484.36	35
701300 Overtime	126,642.03	52,337.82	126,642.03		403,856.66	51,824.41	403,856.66	
701412 Salary Adjustment			52,337.82			6.94	51,824.41	
701413 Vac Payoff/Sick Pay-Term								
701415 Physical Fitness Pay								
701417 Comp Time								
701500 Merit Awards	329,645.39	7,925.32	7,925.32		162,541.00	5,891.97	5,891.97	
Salaries and Wages	3,628,863.17	1,934,558.06	329,645.39	53	3,863,459.51	2,413,407.51	1,450,052.00	62
705110 Group Insurance	519,954.04	258,857.21	1,694,305.11	50	558,482.31	283,782.77	274,699.54	51
705210 Retirement	795,753.04	400,226.71	395,526.33	50	896,036.24	471,949.74	424,086.50	53
705230 Medicare April 1986	48,336.59	25,479.08	22,857.51	53	53,887.66	30,273.98	23,613.68	56
705320 Workmens Comp	21,231.00	12,384.61	8,846.39	58	30,000.00	17,499.86	12,500.14	58
705330 Unemploy Comp	4,095.00	4,085.00	10.00	100	4,875.00	4,875.00	12,500.14	100
Employee Benefits	1,389,369.67	701,032.61	688,337.06	50	1,543,281.21	808,381.35	734,899.86	52
710100 Professional Services	236,174.00	126,899.32	109,274.68	54	299,863.70	58,197.40	241,666.30	19
710105 Medical Services	13,000.00	6,325.50	6,674.50	49	13,350.00	6,160.50	7,189.50	46
710108 MD Consultants	43,382.00	15,137.50	28,244.50	35	45,140.00	21,465.00	23,675.00	48
710119 Subrecipient Payments	189,994.00	54,481.00	135,513.00	29	304,994.00	171,984.00	133,030.00	56
710200 Service Contract	12,200.00	6,972.98	5,227.02	57	10,954.00	7,119.08	3,834.92	65
710205 Repairs and Maintenance	5,770.00	19,818.18	14,048.18	343	5,410.00	1,068.50	4,341.50	20

Washoe County Health District  
Community and Clinical Health Services  
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Account	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710210 Software Maintenance	350.00		350.00			350.00	350.00	
710300 Operating Supplies	67,575.00	55,573.99	12,001.01	82	86,391.00	52,738.48	33,652.52	61
710312 Special Dept Expense						25.00	25.00	
710334 Copy Machine Expense	16,596.00	6,458.58	10,137.42	39	17,183.00	8,103.02	9,079.98	47
710350 Office Supplies	15,447.00	4,818.45	10,628.55	31	16,679.00	9,554.86	7,124.14	57
710355 Books and Subscriptions	1,800.00	907.62	892.38	50	4,595.00	1,264.19	3,330.81	28
710360 Postage	4,864.00	3,154.75	1,709.25	65	4,350.00	4,263.62	86.38	98
710361 Express and Courier	535.00	99.76	435.24	19	3,650.00	82.11	3,567.89	2
710500 Other Expense	44,715.30	16,965.14	27,750.16	38	43,298.75	15,645.19	27,653.56	36
710502 Printing	13,325.24	2,915.02	10,410.22	22	16,784.00	2,304.42	14,479.58	14
710503 Licenses & Permits	3,800.00	685.00	3,115.00	18	4,780.00	2,519.20	2,260.80	53
710504 Registration	900.00		900.00					
710505 Rental Equipment	469.00		469.00		469.00		469.00	
710506 Dept Insurance Deductible	273.40		273.40					
710507 Network and Data Lines	1,405.00	1,350.90	54.10	96	455.00	1,926.12	1,471.12	423
710508 Telephone Land Lines	18,212.00	8,546.48	9,665.52	47	24,270.00	9,847.93	14,422.07	41
710509 Seminars and Meetings	10,700.00	1,920.00	8,780.00	18	34,897.00	25,980.50	8,916.50	74
710512 Auto Expense	9,594.00	4,941.22	4,652.78	52	20,542.00	6,151.15	14,390.85	30
710519 Cellular Phone	462.00	508.19	46.19	110	2,178.00	633.94	1,544.06	29
710529 Dues	1,550.00	924.00	626.00	60	2,050.00	300.00	1,750.00	15
710535 Credit Card Fees	5,935.00	2,124.92	3,810.08	36	29,092.00	2,908.16	2,908.16	
710546 Advertising	28,748.00	17,388.63	11,359.37	60	450.00	30,722.24	1,630.24	106
710577 Uniforms & Special Clothing	350.00		350.00				450.00	
710590 Bad Debt Expense		459.00	459.00					
710703 Biologicals	285,860.00	77,556.01	208,303.99	27	282,109.61	135,453.98	146,655.63	48
710714 Referral Services	11,300.00		11,300.00		8,700.00	1,220.00	7,480.00	14
710721 Outpatient	122,502.00	72,871.10	49,630.90	59	140,067.88	68,115.26	71,952.62	49
710872 Food Purchases	2,300.00	855.30	1,444.70	37	1,850.00	1,100.57	749.43	59
711113 Equip Srv Replace	1,397.28	1,027.53	369.75	74	1,800.00	1,153.14	646.86	64
711114 Equip Srv O & M	904.60	252.16	652.44	28	3,129.54	902.43	2,227.11	29
711115 Equip Srv Motor Pool	4,845.00	295.00	4,550.00	6	320.00	612.50	292.50	191
711117 ESD Fuel Charge	538.69		538.69					
711119 Prop & Liab Billings	21,861.00	12,752.18	9,108.82	58	21,675.00	12,643.75	9,031.25	58
711210 Travel	43,747.50	3,362.96	40,384.54	8	54,991.00	13,173.35	41,817.65	24
711504 Equipment, non-Capital	5,950.00	4,786.09	1,163.91	80	5,017.00	1,831.39	3,185.61	37
* Services and Supplies	1,247,532.01	533,134.46	714,397.55	43	1,511,485.48	677,500.98	833,984.50	45
** Expenses	6,265,764.85	3,168,725.13	3,097,039.72	51	6,918,226.20	3,899,289.84	3,018,936.36	56
*** Total	2,800,899.16	1,629,714.22	1,171,184.94	58	3,345,003.20	2,221,171.59	1,123,831.61	66

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
422503 Environmental Permits	69,000.00	24,189.00	44,811.00	35	125,000.00	72,669.21	52,330.79	58
422504 Pool Permits	33,000.00	16,132.00	16,868.00	49	100,000.00	30,913.00	69,087.00	31
422505 RV Permits	10,500.00	6,525.00	3,975.00	62	15,000.00	10,299.00	4,701.00	69
422507 Food Service Permits	355,000.00	207,847.00	147,153.00	59	410,000.00	232,697.00	177,303.00	57
422508 Wat Well Const Perm	44,000.00	20,719.00	23,281.00	47	40,000.00	17,054.00	22,946.00	43
422509 Water Company Permits	12,000.00	2,651.00	9,349.00	22	25,000.00	6,235.00	18,765.00	25
422511 ISDS Permits	90,000.00	28,340.85	61,659.15	31	125,000.00	49,250.00	75,750.00	39
422513 Special Event Permits	75,000.00	49,954.20	25,045.80	67	80,000.00	59,205.00	20,795.00	74
422514 Initial Applic Fee	38,000.00	18,714.00	19,286.00	49	920,000.00	15,120.00	15,120.00	54
Licenses and Permits	726,500.00	375,072.05	351,427.95	52	277,000.00	133,836.57	143,163.43	48
437100 Federal Grants	277,000.00	123,226.38	153,773.62	44	75,250.00	38,250.00	37,000.00	51
432100 State Grants	75,000.00	37,750.00	37,250.00	50	415,000.00	276,583.09	138,416.91	67
432310 Tire Fee NRS 444A.090	370,534.52	299,675.99	70,858.53	81	767,250.00	448,669.66	318,580.34	58
Intergovernmental	722,534.52	460,652.37	261,882.15	64	109,365.10	14,929.03	94,436.07	14
460162 Services to Other Agencies							140.00	
460509 Water Quality							140.00	
460510 IT Overlay	121,001.00	61,921.00	59,080.00	51	150,000.00	75,255.00	74,745.00	50
460513 Other Health Service Charges	8,000.00	1,629.00	6,371.00	20	14,000.00	4,162.00	9,838.00	30
460514 Food Service Certification	8,000.00	9,238.00	1,238.00	115	8,000.00	4,216.00	3,784.00	53
460520 Eng Serv Health	90,500.00	33,772.00	56,728.00	37	120,000.00	84,608.00	35,392.00	71
460521 Plan Review - Pools & Spas	5,000.00	5,147.00	147.00	103	3,000.00	2,995.00	5.00	100
460523 Plan Review - Food Services	30,000.00	11,155.15	18,844.85	37	40,000.00	19,752.91	20,247.09	49
460525 Plan Review - Vector	64,000.00	17,412.00	46,588.00	27	75,000.00	38,181.00	36,819.00	51
460532 Plan Rvw Hotel/Motel		212.00	212.00					
460533 Quick Start		170.00	170.00					
460534 Child Care Inspection	9,000.00	5,188.00	3,812.00	58				
460535 Pub Accomod Inspectn	21,000.00	8,351.00	12,649.00	40				
460570 Education Reviews		1,910.00	1,910.00					
Charges for Services	356,501.00	156,105.15	200,395.85	44	519,365.10	244,238.94	275,126.16	47
485100 Reimbursements		150.00	150.00					
485300 Other Misc Govt Rev		173.00	173.00					
Miscellaneous		323.00	323.00					
** Revenue	1,805,535.52	992,152.57	813,382.95	55	2,206,615.10	1,186,350.81	1,020,264.29	54
701110 Base Salaries	3,399,403.84	1,673,366.39	1,726,037.45	49	3,324,778.61	1,868,280.60	1,456,498.01	56
701130 Pooled Positions	90,097.00	56,971.91	33,125.09	63	125,737.00	43,033.47	82,703.53	34
701140 Holiday Work	1,500.00	846.49	653.51	56	1,500.00	1,175.92	324.08	78
701150 Contractual Wages	9,500.00	6,121.44	3,378.56	64		7,113.35	7,113.35	
701200 Incentive Longevity	52,100.00	23,246.17	28,853.83	45	53,900.00	23,773.08	30,126.92	44
701300 Overtime	34,288.00	18,220.39	16,067.61	53	55,000.00	18,939.42	36,060.58	34
701406 Standby Pay	30,000.00	20,107.68	9,892.32	67	35,000.00	19,863.22	15,136.78	57
701408 Call Back	3,000.00	1,787.87	1,212.13	60	5,000.00	2,077.34	2,922.66	42
701412 Salary Adjustment	304.20		304.20					
701413 Vac Payoff/Sick Pay-Term		21,031.55	21,031.55			18,507.87	18,507.87	
701417 Comp Time		10,046.59	10,046.59			560.15	560.15	
Salaries and Wages	3,619,584.64	1,831,746.48	1,787,838.16	51	3,600,915.61	2,003,324.42	1,597,591.19	56
705110 Group Insurance	480,654.08	240,943.05	239,711.03	50	411,165.33	226,823.95	184,341.38	55

Washoe County Health District  
 Environmental Health Services  
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Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
705210 Retirement	740,272.62	367,776.19	372,496.43	50	692,578.60	390,011.47	302,967.13	56
705230 Medicare April 1986	43,911.91	23,066.61	20,845.30	53	42,676.59	25,221.00	17,455.59	59
705320 Workmens Comp.	18,535.00	10,811.99	7,723.01	58	20,800.00	12,059.92	8,740.08	58
705330 Unemply Comp	3,575.00	3,575.00		100	3,380.00	3,453.32	73.32	102
Employee Benefits	1,286,948.61	646,172.84	640,775.77	50	1,170,600.52	657,569.66	513,030.86	56
710100 Professional Services	179,930.29	75,871.00	104,059.29	42	131,160.62	57,676.88	73,483.74	44
710105 Medical Services	500.00	1,405.50	905.50	281	150.00	414.00	264.00	276
710115 Prof Eng Services						1,208.31	1,208.31	
710200 Service Contract	87,300.00	45,215.32	42,084.68	52	104,700.00	61,341.40	43,358.60	59
710205 Repairs and Maintenance	1,000.00	969.48	30.52	97	1,100.00	768.70	331.30	70
710210 Software Maintenance		17,802.29	17,802.29					
710300 Operating Supplies	23,593.05	8,251.83	15,341.22	35	14,392.81	9,268.39	5,124.42	64
710302 Small Tools & Allow	1,385.00	750.33	634.67	54	2,950.00	2,950.00	2,950.00	
710308 Animal Supplies	2,000.00		2,000.00		2,000.00		2,000.00	
710312 Special Dept Expense						25.00	25.00	
710319 Chemical Supplies	560,707.00	360,413.48	200,293.52	64	621,588.00	361,579.46	260,008.54	58
710334 Copy Machine Expense	1,280.00	370.66	909.34	29	4,550.00	539.37	4,010.63	12
710350 Office Supplies	9,150.00	6,415.25	2,734.75	70	9,075.00	5,816.04	3,258.96	64
710355 Books and Subscriptions	1,600.00	789.24	810.76	49	2,000.00	2,479.93	479.93	124
710360 Postage	5,900.00	6,104.91	204.91	103	1,250.00	4,046.81	2,796.81	324
710361 Express and Courier	300.00	46.99	253.01	16	7,100.00	123.23	6,976.77	2
710391 Fuel & Lube	100.00		100.00		100.00	108.60	8.60	109
710500 Other Expense	800.00		800.00		3,400.00	2,911.55	488.45	86
710502 Printing	3,225.00	1,131.43	2,093.57	35	4,060.00	1,087.98	2,992.02	26
710503 Licenses & Permits	2,335.00	1,965.00	370.00	84	3,135.00	2,180.00	955.00	70
710505 Rental Equipment					8,000.00		8,000.00	
710506 Dept Insurance Deductible		450.00	450.00			263.74	263.74	
710507 Network and Data Lines	3,200.00	1,350.90	1,849.10	42		2,325.59	2,325.59	
710508 Telephone Land Lines	11,425.00	5,822.22	5,822.78	49	22,845.00	5,732.77	17,112.23	25
710509 Seminars and Meetings	11,200.00	5,103.00	6,097.00	46	15,850.00	3,220.00	12,630.00	20
710512 Auto Expense	375.00	60.78	314.22	16	350.00	55.56	294.44	16
710519 Cellular Phone	8,405.00	4,043.79	4,361.21	48	16,813.00	4,504.37	12,308.63	27
710529 Dues	896.00	1,043.00	147.00	116	1,800.00	890.00	910.00	49
710535 Credit Card Fees	4,959.78	1,931.06	3,028.72	39		265.98	265.98	
710546 Advertising	500.00	84.31	415.69	17	30,500.00	260.13	30,239.87	1
710577 Uniforms & Special Clothing	1,700.00	940.63	759.37	55	1,950.00		1,950.00	
710590 Bad Debt Expense		444.40	444.40					
710600 LT Lease-Office Space	40,636.89	26,965.28	13,671.61	66	40,636.89	26,255.45	14,381.44	65
710721 Outpatient	6,048.00		6,048.00		4,922.00		4,922.00	
711113 Equip Srv Replace	67,963.08	50,296.44	17,666.64	74	78,780.00	53,391.94	25,388.06	68
711114 Equip Srv O & M	56,517.86	21,995.29	34,522.57	39	123,072.96	46,820.74	76,252.22	38
711115 Equip Srv Motor Pool	7,000.00	5,240.00	1,760.00	75	18,500.00	3,145.00	15,355.00	17
711117 ESD Fuel Charge	39,610.63	18,137.58	21,473.05	46				
711119 Prop & Liab Billings	19,085.00	11,132.94	7,952.06	58	15,028.00	8,766.31	6,261.69	58
711210 Travel	35,650.00	8,327.92	27,322.08	23	44,136.62	6,588.87	37,547.75	15
711504 Equipment non-Capital	2,643.97		2,643.97		36,202.42	1,131.84	35,070.58	3



Washoe County Health District  
 Environmental Health Services  
 Pds 1 - 7, FY 2010

Account	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
* Services and Supplies	1,198,921.55	690,652.25	508,269.30	58	1,372,098.32	675,173.94	696,924.38	49
** Expenses	6,105,454.80	3,168,571.57	2,936,883.23	52	6,143,614.45	3,336,068.02	2,807,546.43	54
** 621001 Transfer From General	350,000.00-		350,000.00-		350,000.00-		350,000.00-	
** Other Financing Src/Use	350,000.00-		350,000.00-		350,000.00-		350,000.00-	
*** Total	3,949,919.28	2,176,419.00	1,773,500.28	55	3,586,999.35	2,149,717.21	1,437,282.14	60

Washoe County Health District  
 Epidemiology and Public Health Preparedness  
 Pds 1 - 7, FY 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
431100 Federal Grants	3,361,126.66	1,086,867.40	2,274,259.26	32	1,953,739.25	788,305.72	1,165,433.53	40
431105 Federal Grants - Indirect	31,540.00	11,679.69	19,860.31	37		11,320.41	11,320.41	
Intergovernmental	3,392,666.66	1,098,547.09	2,294,119.57	32	1,953,739.25	799,626.13	1,154,113.12	41
460511 Birth and Death Certificates	215,000.00	125,669.00	89,331.00	58	230,000.00	127,391.20	102,608.80	55
Charges for Services	215,000.00	125,669.00	89,331.00	58	230,000.00	127,391.20	102,608.80	55
485300 Other Misc Gov Rev		90.00	90.00					
Miscellaneous		90.00	90.00					
** Revenue	3,607,666.66	1,224,306.09	2,383,360.57	34	2,183,739.25	927,017.33	1,256,721.92	42
701110 Base Salaries	1,123,682.40	574,179.10	549,503.30	51	1,128,945.85	574,408.07	554,537.78	51
701120 Part Time	35,577.94	46,183.73	10,605.79	130	54,341.12	33,629.94	20,711.18	62
701130 Pooled Positions	38,400.00	12,993.70	25,406.30	34				
701150 Contractual Wages	196,000.00	33,418.09	162,581.91	17	29,037.14	11,282.30	17,754.84	39
701200 Incentive Longevity	8,141.00	2,895.48	5,245.52	36	7,910.50	2,896.09	5,014.41	37
701300 Overtime	253,000.00	77,986.82	175,013.18	31	2,000.00	3,622.68	1,622.68	181
701412 Salary Adjustment	64,406.92		64,406.92		26,900.35	428.93	26,900.35	
701413 Vac Payoff/Sick Pay-Term		5,536.75	5,536.75					
701417 Comp Time		7,537.51	7,537.51					
Salaries and Wages	1,719,208.26	760,731.18	958,477.08	44	1,249,134.96	626,288.01	622,866.95	50
705110 Group Insurance	140,445.78	79,647.49	60,798.29	57	135,468.26	60,901.87	74,566.39	45
705210 Retirement	250,368.19	123,377.74	126,990.45	49	244,226.49	122,310.52	121,915.97	50
705230 Medicare April 1986	15,824.28	10,149.93	5,674.35	64	16,553.27	8,330.32	8,222.95	50
705320 Workmens Comp	6,307.45	1,965.81	4,341.64	31	8,000.00	4,433.31	3,566.69	55
705330 Unemply Comp	1,170.00	1,160.00	10.00	99	1,300.00	1,235.00	65.00	95
705360 Benefit Adjustment	11,009.31		11,009.31					
Employee Benefits	425,125.01	216,300.97	208,824.04	51	405,548.02	197,211.02	208,337.00	49
710100 Professional Services	1,316,450.02	52,369.18	1,264,080.84	4	409,145.21	141,800.63	267,344.58	35
710105 Medical Services	100.00	532.00	432.00	532	200.00	4,000.00	200.00	33
710108 MD Consultants	12,000.00	7,000.00	5,000.00	58	12,000.00	851.78	8,000.00	142
710200 Service Contract	1,610.00	4,075.06	2,465.06	253	600.00	299.75	251.78	24
710205 Repairs and Maintenance	600.00	271.45	328.55	45	1,233.00	9,000.00	933.25	24
710210 Software Maintenance								
710300 Operating Supplies	93,666.88	15,710.92	77,955.96	17	45,397.85	22,540.12	9,000.00	50
710334 Copy/Machine Expense	2,300.30	1,474.91	825.39	64	3,362.98	1,322.40	2,040.58	39
710350 Office Supplies	19,102.26	6,354.51	12,747.75	33	10,279.55	9,995.04	284.51	97
710355 Books and Subscriptions	2,663.00	1,358.49	1,304.51	51	1,799.50	1,013.08	786.42	56
710360 Postage	12,400.44	1,325.84	11,074.60	11	1,351.57	1,753.51	401.94	130
710361 Express and Courier					3,700.00	3,541.76	3,700.00	98
710500 Other Expense	31,826.00	11,821.12	31,826.00	48	3,620.00	78.24	78.24	7
710502 Printing	24,573.00	869.00	12,751.88	87	9,029.48	675.21	8,354.27	
710505 Rental Equipment	1,000.00	270.18	131.00	27				
710507 Network and Data Lines	10,124.05	2,491.76	7,632.29	25	2,680.48	253.95	253.95	117
710508 Telephone Land Lines	1,220.00	50.00	1,170.00	4	6,249.00	3,144.36	463.88	34
710510 Seminars and Meetings	236.14	586.96	350.82	249	1,003.18	506.44	4,109.00	50
710512 Auto Expense	580.00	1,392.54	812.54	240	686.00	910.74	224.74	133
710519 Cellular Phone	640.00		640.00		40.00	345.00	305.00	863
710529 Dues								

Washoe County Health District  
 Epidemiology and Public Health Preparedness  
 Pgs 1 - 7, FY 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710535 Credit Card Fees		544.86	544.86-					
710546 Advertising	700.00	1,059.31	359.31-	151	334.52		334.52	
710585 Undesignated Budget	31,540.05	390.00	31,540.05					
710590 Bad Debt Expense			390.00-					
710620 LT Lease-Equipment					5,940.00	2,971.00	2,969.00	50
710703 Biologicals	4,300.68	154.00	4,146.68	4	4,900.00		4,900.00	
710721 Outpatient	3,000.00	510.68	2,489.32	17	3,000.00	1,191.25	1,808.75	40
711114 Equip Srv O & M		504.75	504.75-			470.38	470.38-	
711115 Equip Srv Motor Pool	200.00	12.50	187.50	6	100.00	75.00	25.00	75
711117 ESD Fuel Charge	1,200.00		1,200.00					
711119 Prop & Liab Billings	6,246.00	3,643.50	2,602.50	58	5,491.00	3,203.13	2,287.87	58
711210 Travel	51,281.00	2,344.12	48,936.88	5	33,453.60	4,909.70	28,543.90	15
711504 Equipment nonCapital	61,364.14	117,471.74	56,107.60-	191	57,061.61	24,076.20	32,985.41	42
Services and Supplies	1,690,923.96	234,589.38	1,456,334.58	14	622,658.53	240,990.43	381,668.10	39
710004 Equipment Capital	279,716.50	87,704.12	192,012.38	31	404,326.00	83,688.59	320,637.41	21
Capital Outlay	279,716.50	87,704.12	192,012.38	31	404,326.00	83,688.59	320,637.41	21
** Expenses	4,114,973.73	1,299,325.65	2,815,648.08	32	2,681,667.51	1,148,158.05	1,533,509.46	43
*** Total	507,307.07	75,019.56	432,287.51	15	497,928.26	221,140.72	276,787.54	44



# Washoe County Health District

## ENVIRONMENTAL HEALTH SERVICES DIVISION

**DATE:** February 11, 2010

**TO:** District Board of Health

**FROM:** Douglas L. Coulter, P.E., Senior Registered Engineer  
Environmental Health Services

**SUBJECT:** Vya Labor Camp/RV Park Variance Case # 1-10RV  
APN 061-010-08

### Recommendation

Staff recommends that the District Board of Health grant the variance request to two specific requirements of Section 090.015 of the Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks. The variance request is to allow the refuse containers to be located in a graveled area instead of a raised washdown pad, and to increase the distance from refuse containers to RV Spaces from not more than 150 feet, to not more than 300 feet. The applicant proposes to be in compliance with all other requirements of Sections 090.010 and 090.015.

### Background

The Vya Labor Camp/RV Park is a temporary labor camp for approximately 600 workers for the Ruby Pipeline Construction Project. The Vya Labor Camp/RV Park consists of Modular Housing Unit and a 200 space RV Park. The Special Use Permit Application states that the proposed labor camp will be operational for approximately 8 months. Section 090 states:

- 090.010** The storage, collection and disposal of refuse in the mobile home/recreational vehicle park shall be so conducted as to create no health hazards, rodent harborage, insect breeding areas, accident, fire hazard or air pollution.
- 090.015** Where individual refuse collection is not available, refuse shall be stored in flytight, waterproof, rodent proof containers. All mobile home/recreational vehicle or camping vehicle spaces shall be located not more than 150 feet from a refuse container. Containers shall be maintained on raised washdown pads.

The applicant proposes to have the camp maintenance workers empty the refuse containers into the 30 yard dumpster as needed to prevent a health risk and meet the intent of the regulations. The 30 yard dumpsters will be hauled to the land fill for disposal.

**Finding of Fact**

1. Will the proposed variance result in contamination of the water to the extent it cannot be used for its existing or expected use?

Reply: No, the refuse containers will be flytight, waterproof and rodent proof. Therefore, raised washdown pads will not be necessary. The maximum distance a worker will need to carry the trash is 300 feet. This seems like a reasonable distance considering the temporary nature of the RV Park.

2. Will the proposed variance pose a threat to public health?

Reply: No, proper construction of the refuse containers and frequent emptying of the containers will prevent rodent harborage, insect breeding areas and health hazards.

3. Are there other reasonable alternatives?

Reply: Complying with the regulations would be considered a reasonable alternative if the RV Park was going to be permanent.

**Conditions of Approval**

1. The applicant must obtain a permit to operate the RV Park from the Health District. The RV Park must be in compliance with all other sections of the Washoe County District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks.
2. The variance and permit to operate the RV Park expires 24 months after the date of variance approval.
3. If the Health District staff determines that the storage, collection and disposal of refuse in the RV Park creates a health hazard or rodent harborage or insect breeding areas, then the washdown pads and additional refuse containers necessary to be in compliance with Section 090.015 shall be added within 30 days of the notice of violation.

Respectfully,



Douglas L. Coulter, P.E.  
Senior Registered Engineer  
Environmental Health Services

DLC:dc

DISTRICT HEALTH



DEPARTMENT

Mobile Home Park  
Variance  
\$453.00

For Office Use Only

Category Type mobile home park  
Amount Paid 453.00  
Date Paid 2/2/10  
Check # 11541  
Receipt No. 89829

VARIANCE APPLICATION

Date 2/2/10

Name of Applicant: CARDNO WRG      ATTN: SCOTT RUEBY

Address: 10649 JEFFREYS STREET  
HENDERSON, NV. 89052

Telephone No.: 990-9300      Fax No.: 990-9305

Title of Regulations: DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING  
MOBILE HOME AND RECREATIONAL VEHICLE PARKS

Section(s) Proposed for Variance: SECTION 090.015- SOLID WASTE

Reason for Variance: \_\_\_\_\_

THE PROPOSED RECREATIONAL VEHICLE PARK IS TEMPORARILY  
IN NATURE. NO PERMANENT FACILITIES ARE BEING CONSTRUCTED.  
PLEASE SEE ATTACHED LETTER.

Scott Rueby  
Signature

2/2/10  
Date

Variance Fee \_\_\_\_\_ Public Notice Dates \_\_\_\_\_



Shaping the Future

January 19, 2010

Douglas Coulter  
Washoe County Health Department  
1001 East Ninth Street  
Reno, NV 89520

10649 Jeffreys Street  
Henderson, NV 89052  
USA

Phone (702) 990-9300  
Fax (702) 990-9305

[www.cardnowrg.com](http://www.cardnowrg.com)

**RE: Vya temporary housing camp**

Dear Mr. Coulter,

On behalf of our client, Burke & Associates, we respectfully request a review of our variance application. We are requesting to vary the requirements of the health regulation governing mobile home and recreational vehicle parks. The proposed use is a temporary employee housing camp.

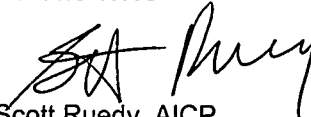
We are requesting relief from the following District Board of Health Regulations Governing Mobile Home and Recreational Vehicle Parks:

**Section 090.015 Solid Waste:** *Where individual refuse collection is not available, refuse shall be stored in fly-tight, waterproof, rodent proof containers. All mobile home/recreational vehicle or camping vehicle spaces shall be not more than 150 feet from a refuse container. Containers shall be maintained on raised wash-down pads.*

***We are requesting to increase the requirements for refuse containers being within 150 feet of all RV spaces to 300 feet. There would be a total of 16 refuse containers throughout the site all which are no more than 300 feet from any RV space. We would also request to eliminate the requirement for the refuse containers to be placed on a raised wash-down pad. Due to the temporary nature of this use the site will not be paved and wash-down pads will not be constructed. The refuse containers would be picked-up by camp maintenance workers as needed and emptied into the 30 yard dumpster that is located within the temporary employee camp.***

Please feel free to contact our office if you should have any questions or require any additional information.

Sincerely,  
Cardno WRG



Scott Ruedy, AICP  
Planning Project Manager

UNITED STATES OF AMERICA  
APN: 061-010-56  
"VACANT LAND, NO BUILDINGS"  
N.A.P.O.T.S.

UNITED STATES OF AMERICA  
APN: 061-010-56  
"VACANT LAND, NO BUILDINGS"  
N.A.P.O.T.S.

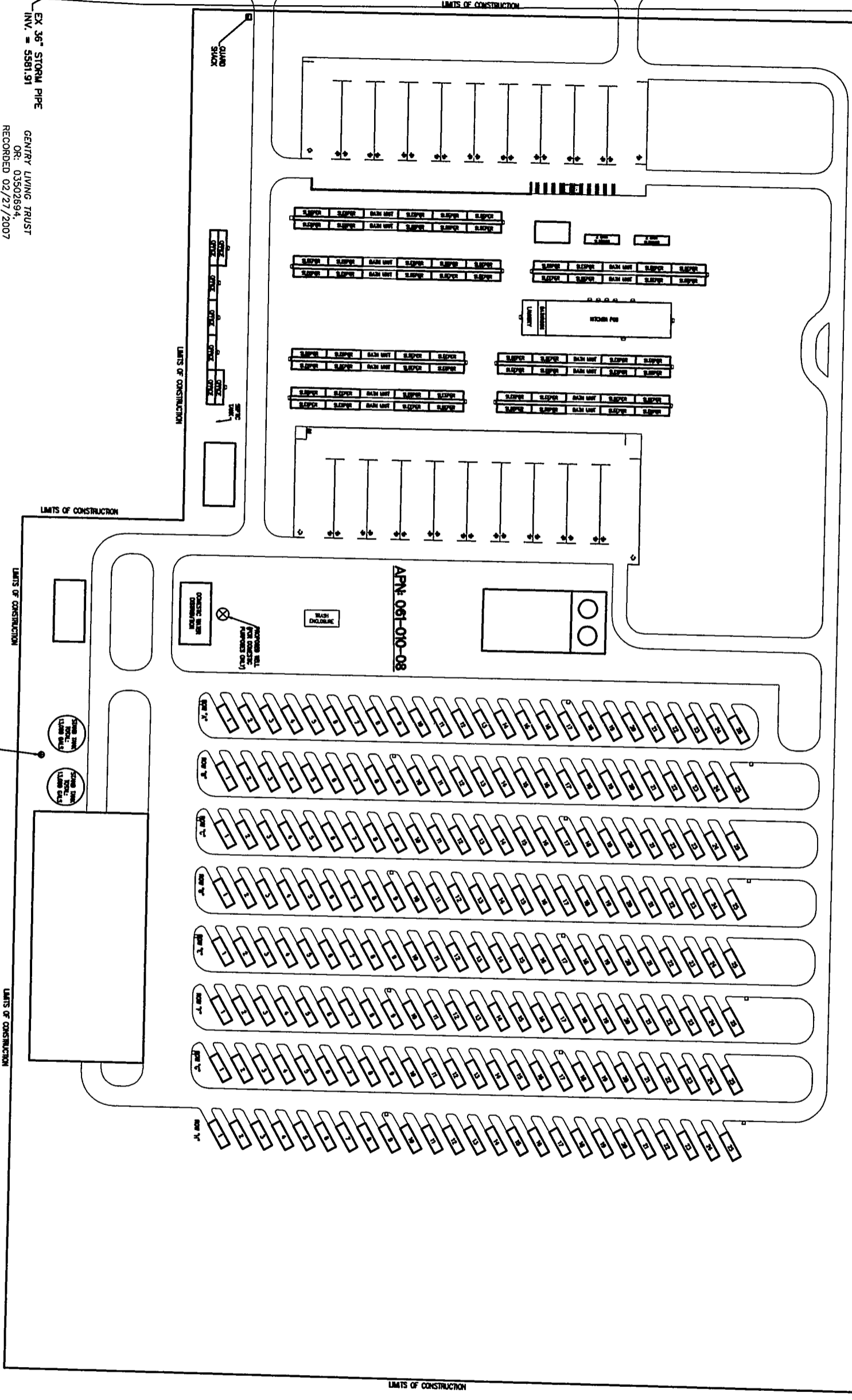
NEVADA 8A/ STATE ROUTE 34

EX 36" STORM PIPE  
INV. = 5581.91  
GENTRY LIVING TRUST  
OR: 03502694  
RECORDED 02/27/2007  
APN: 061-010-08  
"VACANT LAND, NO BUILDINGS" N.A.P.O.T.S.

GENTRY LIVING TRUST  
OR: 03502694  
RECORDED 02/27/2007  
APN: 061-010-08  
"VACANT LAND, NO BUILDINGS" N.A.P.O.T.S.

S8935.09'E 26.55.72'

LIMITS OF CONSTRUCTION



PROJECT NO. BRK3098124000  
DATE: 02/04/10  
BY: JER  
SHEET NO. 1

SITE PLAN  
VYA TEMPORARY EMPLOYEE HOUSING CAMP

BURKE & ASSOCIATES, Inc.  
VYA, WASHOE COUNTY, NEVADA

  
LAS VEGAS  
10840 JEFFREYS ST, HENDERSON, NV 89052  
TEL: (702) 960-6300 FAX: (702) 960-4305  
www.cardnowrg.com  
PLANNERS • ENGINEERS • LANDSCAPE ARCHITECTS • SURVEYORS





# DISTRICT HEALTH DEPARTMENT

February 25, 2010

- TO:** District Board of Health Members
- FROM:** Candy Hunter, R.N., M.Ed.; Program Manager TB Prevention and Control Program  
Diane Freedman, R.N., B.S.N., TB Program Coordinator
- THROUGH:** Mary-Ann Brown, R.N., M.S.N., Division Director, Community and Clinical Health Services *MA*
- SUBJECT:** Update on Tuberculosis Prevention and Control Program (TB Program)
- Recognition of Community Partners
  - World TB Day
  - Program Highlights

## Recognition of Community Partners

The Washoe County Health District's TB Program would like to recognize the Reno Assistance Center as an important partner in the control of TB. Staff at the Reno Assistance Center screen guests for TB risk factors and refers persons with TB symptoms to the WCHD TB clinic for evaluation. Screening for symptoms of TB provides a means to detect potential infectious cases and prevents the spread of TB. Prior to Reno Assistance Center staff screening their clients the TB clinic performed approximately 2500 TB skin tests annually on high risk persons. In January 2006 TB Program staff trained shelter staff and the screening process was initiated. The change was in response to epidemiological relative risk data analysis that indicated that homeless persons were seven times less likely at risk for TB infection than immigrants and three times less likely at risk than contacts to active disease in Washoe County. The success of the screening efforts is evidenced by the fact that there have been no outbreaks of TB at the shelter in subsequent years. Performing screenings instead of TB skin tests has allowed resources to be redirected to higher risk groups and has eliminated most of the need for clients at the shelter to receive an invasive clinical test.

## World TB Day March 24, 2010

- Each year, on March 24, TB programs around the world commemorate Robert Koch's discovery in 1882 of Mycobacterium tuberculosis, the

bacterium that causes TB. This day is utilized to increase public awareness that this ancient disease remains a leading cause of death around the world.

- A press release is planned to acknowledge the community's participation in the prevention of TB.
- An Epi-News letter will be sent to area health care providers emphasizing TB's persistence and the continued need for diligent screening and treatment.
- The TB program's updated website provides community members and healthcare providers with current TB information.

### **Program Highlights**

- An Electronic Medical Record (EMR) system was implemented on January 1, 2010 creating paperless client medical records. It is anticipated that this change will improve record portability, access, and clinic efficiencies. Costs related to printing and storing paper records are saved, multiple staff can access records simultaneously, and other medical records can be saved in the clients' electronic files.  
The Insight software system's customized query function allows for creation of reports detailing achievement of performance measures for local, state and CDC reporting and analysis; treatment evaluation; clinic productivity; and data cleaning. In the future it is anticipated that CDC Reports of Verified Cases of TB will be transmitted electronically through an interface with the federal system thus potentially shortening the time frame for publication of aggregate reports.
- The TB clinic treated and investigated contacts of 15 cases of active tuberculosis in Calendar Year 2010. This represents the average annual reported caseload over the past 10 years. The majority of persons treated for active TB in Washoe County were born in countries with high rates of TB. To date Washoe County has not had any cases of multi-drug resistant TB.
  - Two major contacts investigations were conducted, with 183 individuals evaluations completed for all investigations.
  - 49 immigrants were evaluated for TB.
  - 91 individuals completed treatment for Latent TB Infection (LTBI), thus reducing the pool of County residents who could develop active disease.
- Technical assistance and community consults were provided to health care providers who routinely seek information and consultation from clinic physicians and staff.
- CDC funds enabled an essential remodel of the clinic negative pressure exam and treatment rooms to meet the minimum standard recommended by the CDC. The proper amount of negative pressure, UV lighting and Hepa filters are needed to reduce the risk of TB transmission within the clinic.

**POOR  
QUALITY  
DOCUMENT**

**POOR  
QUALITY  
DOCUMENT**

**Washoe County Health District**

**Tuberculosis Prevention  
and Control Program**

**Candy Hunter, RN, BSN, M.Ed.  
TB Program Manager**

**Diane Freedman, RN, BSN  
TB Program Coordinator**



## Topics

- Recognition of Community Partners
- World TB Day
- Program Highlights



## Community Partners

- Reno Assistance Center
- Community Health Care Providers
  - HAWC
  - Orvis Nursing Clinic
  - Concentra
- Washoe County Detention Facility
- Civil Surgeons
- HIV treatment programs



## World TB Day

Each year, on March 24, TB programs around the world commemorate Robert Koch's discovery in 1882 of **Mycobacterium tuberculosis**, the bacterium that causes TB.



## Program Highlights

- Electronic Medical Records
- TB Clinic data
- Technical assistance and community consults
- Website updates

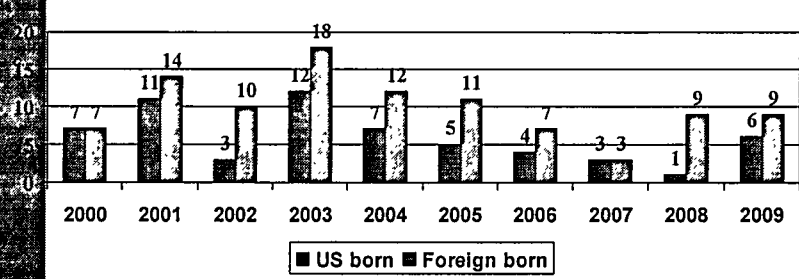


# Electronic Medical Records

Name	DOB	TB Test Date	TB Test Result	TB Test Location	TB Test Status	TB Test Notes
Ernie	12/18/1937		0	Yes, Tuberculin skin test	In clinic or other facility	
Wang	09/29/1957		2	Yes, Tuberculin skin test	In clinic or other facility	
James	02/11/2003	03/24/2003	2	Yes, Tuberculin skin test	In clinic or other facility	5/1/02 drug level not administered
Francis	04/11/1981	05/24/1981	2	Yes, Tuberculin skin test	In clinic or other facility	5/2/02 drug level not administered
James	00/12/2003	03/10/2003	600	Yes, Tuberculin skin test	In clinic or other facility	Drug level low
Francis	10/13/1981	04/11/1981	18	Yes, Tuberculin skin test	In clinic or other facility	Drug level low
Francis	10/13/1981	04/11/1981	18	Yes, Tuberculin skin test	In clinic or other facility	
Francis	05/05/2003	03/24/2003	50	Yes, Tuberculin skin test	In clinic or other facility	
James	04/27/1981	04/27/1981	88	Yes, Tuberculin skin test	In clinic or other facility	
Francis	05/05/2003		1750	Yes, Tuberculin skin test	In clinic or other facility	Starting 5/20/03 not administered
Wang	07/02/1981	04/27/1981	188	Yes, Tuberculin skin test	In clinic or other facility	Starting 5/20/03 not administered
Francis	05/05/2003		1200	Yes, Tuberculin skin test	In clinic or other facility	Starting 5/20/03 not administered
James	04/22/2003	04/04/2003	1	Yes, Tuberculin skin test	In clinic or other facility	

## TB Clinic Data

Washoe County U.S. and Foreign Born Cases 2000 - 2010

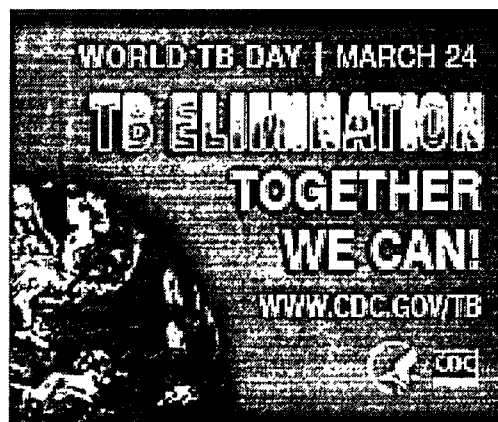


## Technical assistance and community consults

- Physician consults for community health care providers
- Infection control guidelines for healthcare facilities
- Diagnosis and treatment protocols
- Patient education materials
- Skills training (skin testing)



## Website updates



<http://www.washoecounty.us/health/cchs/tbp.html>



WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING  
MARKETING COMMITTEE  
December 3, 2009

PRESENT: Councilman Dan Gustin, Chairman and George Furman, MD

ABSENT: Councilwoman Julia Ratti

STAFF: Dr. Mary Anderson, District Health Officer; Eileen Coulombe, Administrative Health Services Officer; Bob Sack, Director, Environmental Health Services; Mary-Ann Brown, Director, Community and Clinical Health Services; Stacey Akurosawa, Administrative Assistant II; Jennifer Hadayia, Public Health Program Manager; Judy Davis, Public Information Officer; Tracie Douglas, Public Information Officer; Janet Smith, Recording Secretary and Leslie Admirand, Deputy District Attorney

At 2:05 pm, Mr. Gustin called the Washoe County District Board of Health Marketing Committee meeting to order, followed by the Pledge of Allegiance led by Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness.

ROLL CALL

Roll call was taken and a quorum noted. Mrs. Janet Smith, Recording Secretary advised that Ms. Ratti is excused.

PUBLIC COMMENT

No public comment was presented.

APPROVAL/ADDITIONS/DELETIONS – AGENDA – DECEMBER 3, 2009

Mr. Gustin called for approval of the agenda of the Washoe County District Board of Health Marketing Committee meeting of December 3, 2009.

**MOTION:** Dr. Furman moved, seconded by Mr. Gustin, that the District Board of Health Marketing Committee agenda for the December 3, 2009 meeting be approved as presented.  
Motion carried unanimously.

PRESENTATION – DISCUSSION – UPDATE – WASHOE COUNTY’S SOCIAL MEDIA USE  
POLICY – DIRECTION TO STAFF

Mr. Steve Fisher, Department Computer Application Specialist, advised that the Board members have been provided with a copy of the draft Social Media Policy – County Use of Social Media (a copy of which was placed on file for the record). Mr. Fisher advised that “this is a work in progress” and will be presented to the Information Technology Advisory Committee (ITAC) next week for review; that it will then be presented to the Board of County Commissioners for consideration. Mr. Fisher stated that upon approval Staff will present the finalized version to the Board of Health; that the Board can then review the Policy to determine if it is necessary to implement a more stringent policy for the Health District.

In response to Mr. Fisher, Mr. Gustin recommended Staff forward the finalized version to the three (3) Committee members for review and comments to Staff; that it then be presented to the District Board of Health for review and adoption.

Mr. Gustin stated he would question to what the “disclaimer” component within the “Appropriate Use” section refers.

In response to Mr. Gustin, Mr. Fisher stated the disclaimers are in regard to those sites (i.e., Facebook, Twitter, MySpace, etc.), in which the Health District may have an association; however, the Health District “would have no control over the content, including accuracy.”

In response to Mr. Gustin regarding the District Attorney developing parameters for this, Ms. Leslie Admirand, Deputy District Attorney, advised that she has not prepared any such documentation; however, she is not legal counsel for ITAC; that she will confer with ITAC’s legal counsel regarding this.

In response to Mr. Gustin regarding the last sentence of the “Location of Information” component, Mr. Fisher advised that the concept is to “prevent/avoid information being on a site ‘outside’ of an official County website or available in other forms.” Mr. Fisher stated that this is the draft; therefore, there may be revisions recommended by ITAC.

Dr. Mary Anderson, District Health Officer, advised that the phrase "of a County nature" could result in a number of interpretations "as to whether or not it is governmental County or anything in which the County has a program it might touch on."

Mr. Gustin stated his concern was why information would be "somewhere and not on the official website"; that he would concur with Dr. Anderson that "of a County nature" is ambiguous. Mr. Gustin stated that the "Comments" component within "Appropriate Use" is "very good"; that "public comment" is not meant to engage in a dialogue.

Dr. Furman stated that he supports the County's Social Media Use Policy; that "it is very good." Dr. Furman stated that he will present comments regarding the various sites for the Health District.

Dr. Anderson stated she did receive an email from Ms. Katy Simon, Washoe County Manager, regarding concern that today's Marketing Committee meeting "was premature as the County is in the process of developing this Policy." Dr. Anderson stated that she assured Ms. Simon it was not the intent of the Board of Health to develop a Policy separate from Washoe County; that the intent was for the Health District "to be in alignment with the County's Policy." In response to Mr. Gustin regarding Ms. Simon's concerns, Dr. Anderson stated that Ms. Simon's concern was not due to Washoe County's elected appointee (Ms. Jung) not being a member of the Marketing Committee; that the concern was the possibility of the Health District "going in a different direction than the County." Dr. Anderson stated that she assured Ms. Simon the Marketing Committee discussion would be regarding the resolution of issues in the context of ITAC's discussions.

Ms. Eileen Coulombe, Administrative Health Services Officer, advised that she is a member of ITAC; that Dr. Anderson's discussion with Ms. Simon was a clarification that the Health District "was not getting ahead" of the County's process.

PRESENTATION – DISCUSSION – PROCESS – SUBMITTAL – ITEMS FOR WASHOE COUNTY  
HEALTH DISTRICT WEBSITES – POSSIBLE DIRECTION TO STAFF

Ms. Coulombe stated that the Health District has continually had a policy specific to "any work related information that is to be disseminated to the media (i.e., press releases, community bulletins, announcements, health warnings, etc.) must be reviewed by the District Health Officer." Ms. Coulombe stated that, while mechanisms have changed with the advent of websites, the "basic content of providing communication(s) from this agency have not changed.

Ms. Coulombe stated that on May 5, 2006, Staff provided a presentation to the Board of Health "*Introduction to Social Marketing – What is "Social Marketing"*" as a progressive approach to health education. Ms. Coulombe stated that there were concerns expressed "as to whether or not a certain ad would be considered 'state action'." Ms. Coulombe stated Staff advised the Board "an agency would be required to obtain approval from the 'host' of the chat room allowing the programming of the adbot"; that the concerns were addressed by Staff. Ms. Coulombe advised at the same meeting was a demonstration of the "*Get Healthy Washoe*" website with the Board being advised that the local (website) was being utilized for events.

Ms. Coulombe advised that on March 5, 2007, the Marketing Committee met to discuss how the Health District "could better tell its story"; that there was discussion regarding a "Communications Task Force" comprised of Public Information Officers; Health Educators and the WebMaster. Ms. Coulombe advised that this Task Force met periodically and "was very successful in a number of areas." Ms. Coulombe advised that there was discussion as to the "pros and cons of the existing logo" of the Health District. Ms. Coulombe stated that based upon the recommendation of the Marketing Committee the Board of Health did approve an Above-the-Base request for a marketing campaign for Fiscal Year 2008; however, the District did not receive that funding. Ms. Coulombe read the summary of the Above-the-Base request into the record (a copy of which was placed on file for the record).

Ms. Coulombe stated that in October 2008, Staff was advised "what the internal review process would be specific to website designs, external websites, programming, writing, enhancements, etc. to ensure a smooth process which would include Mr. Fisher as the Department Computer Application Specialist from the beginning." Ms. Coulombe stated that Mr. Fisher was responsible for ensuring the Public Information Officers (PIOs) were involved in this process. Ms. Coulombe stated there were discussion with the Community and Clinical Health Services Division regarding "linking external websites to the Washoe County Health District"; therefore, there was the intent of drafting guidelines as to how these sites would be used and reviewed"; that this is an acknowledgement of attempting to create and adhere to this process. In response to Mr. Gustin regarding this process being "signed-off on it", Ms. Coulombe advised that this was through an email from her to the Division Directors, the PIOs and Staff to ensure any requisitions specific to this process would include a review by the Communications Team and the District Health Officer. Ms. Coulombe stated that this "was creating a process." In response to Dr. Furman regarding an employee designing a site "it has to go through the chain of command", Ms. Coulombe stated that "that is the intent."

Dr. Furman stated that his concern is "he doesn't believe that that is happening."

Ms. Coulombe stated that the process is evolving; that in October 2008, an agenda item was presented to the Board of Health emphasizing the CCHS Division's Tobacco Program campaign, delineating "what is social marketing; best practices for tobacco control, the *'attract and Not in Your Mouth* campaigns, etc."

Ms. Coulombe advised that during the Board of County Commissioners' September 8, 2009 meeting regarding "a policy on Washoe County social networking – addressing the personal use of individuals; and the Washoe County Social Media Use Policy addressing the business aspect." Ms. Coulombe stated that initially the Board of County Commissioners reviewed these as informational items, as the following day the information was presented to ITAC for review. Ms. Coulombe stated that she advised the Leadership Team "that this was an issue being reviewed by the County and the necessity of the Health District to be in conformance with the County." Ms. Coulombe advised that, as she stated this was "a work in progress."

Ms. Coulombe advised that at the September 24, 2009 meeting the Board approved and adopted the newly revised Employee Policy Manual; that the Policy Manual does reference the media policy for the Department.

Ms. Coulombe advised that ITAC had a lengthy discussion regarding the County Policy, for "an orderly process to be remanded back to the various committees" specific to the social media use policy and the social network policy. Ms. Coulombe then read the motion in full into the record, advising that a concern was regarding the technology developing "quicker than some of the policies to address these issues."

Ms. Coulombe advised that during the Strategic Planning Session the Board and Staff discussed websites; that at the October 22, 2009 meeting the Board was provided an overview of the Health District's websites, including the "main sites, contractual websites, and the free sites." Ms. Coulombe stated that further, Staff provided a summary of "how social media is currently used in some of the programs." Ms. Coulombe advised that ITAC will be meeting on December 9, 2009, to review recommendations presented by the Standards Committee, which is met on November 2, 2009. Ms. Coulombe stated that Staff is willing to "adjust any of the processes presented to address those areas deemed out of compliance, ensuring that Staff conforms to Washoe County policies. Ms. Coulombe stated that, as Dr. Anderson assured the County Manager, the Health District will conform to the County policy and "will act responsibly and take the Board's direction."

Mr. Gustin thanked Ms. Coulombe for the chronology of this process.

Dr. Furman stated that there are websites in which "the Health Department seems to be involved"; that "there are areas in which things have gone up and not been approved"; that he does "not know who would have approved things in those programs." Dr. Furman stated that "he would like to know at what level these may have been approved"; that there are specific sites to which he would request a response. Dr. Furman stated there is a website for the Northern Nevada Outreach Team (NNOT), which contains a homophone that he "believes is improper"; therefore, he would question "where it originated."

Mr. Gustin stated that the issue is "there is a linkage between the Washoe County Health District and these websites; how those sites intersect with the Health District and "how those sites came to be linked with the Health District when everything has to be approved." Mr. Gustin stated that it is the opinion of "at least a couple of the Board members that it is not appropriate for these sites to be linked with the Health District."

Dr. Anderson stated that the "expert on the subject matter is Ms. Jennifer Hadayia, who can provide specific information regarding the NNOT site, as this is not a Washoe County site." Dr. Anderson stated that this is "a situation in which another site links to the Health District and provide information as the Health District being a point of contact." Dr. Anderson stated that some of these sites "provide inroads into seeing patients who may need testing."

Mr. Gustin stated that it is understood this is not a Washoe County Health District site; however, it does have the Health District's telephone number listed.

Ms. Jennifer Hadayia, Public Health Program Manager, advised that, as Dr. Anderson stated, the NNOT site is not a site owned or maintained by the Health District; that the telephone number listed is the "community wide HIV/STD testing hotline." Ms. Hadayia advised that the Health District does maintain the "only HIV/STD testing hotline available in Northern Nevada"; that anyone can call this line; that it is only number listed in the 775 area code, which will connect anyone to the District's Clinic to arrange for an HIV/STD test." Ms. Hadayia advised that "Washoe County Health District is listed as a member of NNOT as are fourteen (14) other agencies, as the Health District is a member of the NNOT. Ms. Hadayia advised that NNOT is a collaborative, which organizes off-site testing opportunities for HIV and other STDs in addition to "other outreach events." Ms. Hadayia advised that "this entire week is a week organized by NNOT in celebration of *World AIDS Day*."

In response to Mr. Gustin regarding 'attract, Ms. Hadayia stated that 'attract is the tobacco prevention program; that 'attract partnered with NNOT as one of the priority populations is the Lesbian, Gay, Bi-sexual, Transgender community, which NNOT has "entre into that population." Ms. Hadayia stated that "to reach this population for tobacco prevention the 'attract campaign works in cooperation with NNOT to provide tobacco prevention messaging while providing HIV/STD testing. Ms. Hadayia stated that it is an effort to coordinate testing and outreach activities to ensure there isn't a duplication of effort, which is "the overall goal of an outreach team as a collaborative."

In response to Dr. Furman regarding the collaborating teams "approving of this website", Ms. Hadayia stated that "she can't speak for the other collaborating partners in the creation of the website." Ms. Hadayia stated that she can request NNOT, which is a 501(c)3 organization, to obtain a history of the process; that she wasn't personally involved in the development of the website. Ms. Hadayia stated that there is a disclaimer contained on the website; that the Nevada State Health Division "did pay to have its link removed from the site; however, she is not aware of any other agencies which have expressed that concern." Ms. Hadayia stated that at the County level there was discussion regarding removing the Health District's number from the website; however, this would require utilizing County funding; that without funding this isn't possible to do so at this time. In response to Mr. Gustin regarding the cost of removing the Health District's number from the website, Ms. Hadayia stated that it is the cost to pay for the services of the website administrator to make any changes to the website; that NNOT has indicated on numerous occasions that it "does not have any funding to make any changes." Ms. Hadayia stated that some of the sites "are outdated as there isn't the funding to update those sites; that there would be a charge any time the web administrator made a change."

In response to Dr. Furman regarding there being any Health District funding to NNOT, Ms. Hadayia stated that "any funding would be considered indirect as there is Staff who work in conjunction with NNOT; therefore, there is Staff time assigned to that involvement. Ms. Hadayia stated this is included "in the grant deliverables from the Nevada State Health Division; that there is not direct funding." Ms. Hadayia stated that there are other sources of funding for NNOT, including private foundation grants.

Mr. Gustin stated that "Rescue Social Change and Rescue Productions" are listed as members of NNOT; that he would question "who are these entities."

In response to Mr. Gustin, Ms. Hadayia advised that she has no information on Rescue Productions; however, Rescue Social Change is a comprehensive public relations marketing and

media firm based in San Diego; that the Health District has contracted with Rescue Social Change to develop advertising, as has Southern Nevada Health District. Ms. Hadayia advised that Rescue Social Change specializes in tobacco prevention and developed the District's *'attract* campaign; that Rescue Social Change is now working on campaigns for obesity prevention; HIV prevention; and youth development and empowerment activities. Ms. Hadayia advised that Rescue Social Change has developed an extensive and impressive list of clients; that the company's expertise is social marketing to youth.

Mr. Gustin stated that the District has expended \$155,485.07 on tobacco prevention campaigns and \$18,000 on HIV and "just \$2,000 on chronic disease"; that the Health District utilizes Rescue Social Change and Rescue Productions as the marketing companies for various campaigns.

In response to Mr. Gustin, Ms. Hadayia advised that the Health District also works with the Glenn Group, Fuse and other approved media buyers through Washoe County to design, create and place advertising. Ms. Hadayia advised that these firms have also assisted in website design (i.e., *Get Healthy Washoe*).

In response to Dr. Furman regarding "who approved of the media buyers", Ms. Hadayia stated that "there is an internal process, which begins with her Staff, who will work with the vendor to receive a proposal for a bid for a project which needs to be developed." Ms. Hadayia advised that the bid proposal is reviewed by her, the Division Director of CCHS, the Fiscal Compliance Officer and then Ms. Coulombe if it is greater than \$10,000. Ms. Hadayia advised that it adheres to the District's established requisition process utilized for every purchase order and invoice from the CCHS Division programs.

Mr. Gustin stated that it is understood the Health District "ultimately doesn't have control regarding the external websites which are linking the Health District" at those sites.

In response to Mr. Gustin, Ms. Hadayia stated that, as Dr. Anderson advised "any organization can include a link to the Health District without input or approval from the District"; that the Health District "has control regarding who the Health District links to on its websites; however, there is no control or approval process of who links to the Health District." Ms. Hadayia stated that the Health District could request that the NNOT website delete all information related to the Health District; however, as she indicated, there would be a fee to do so. Ms. Hadayia stated that "some of the information on the website is beneficial to the Health District as it appeals to population which the Health District is attempting to reach for HIV and STD testing. Ms. Hadayia advised that the Health



District receives approximately ten (10) calls per week from that site of individuals requesting testing from the Health District. Ms. Hadayia stated her concern, as the Program Manager, is that through the deletion of the reference to the Health District's telephone number the District "would lose those ten (10) people who call each week" for testing.

Dr. Anderson stated that "there has to be a balance between the public health mission of trying to reach a somewhat disenfranchised population in providing an opportunity to locate a resource for testing." Dr. Anderson stated that Ms. Hadayia researched other websites, which may be considered "marginal, provocative, offensive"; that those include the San Francisco Department of Public Health, Southern Nevada Health District, etc." Dr. Anderson advised that Ms. Hadayia has a folder of this information "presenting equivalent efforts from other major public health jurisdictions demonstrating how other jurisdictions have attempted to address public outreach for these specific populations (i.e., gay, lesbian, transgender, etc.).

Dr. Furman questioned if it is the intent to "tolerate vulgarity, obscenities, references to pornographic sites for the sake of some people calling into the Health Department for testing."

In response to Dr. Furman, Dr. Anderson stated that she is not indicating it "should be tolerated"; however, it is a balancing act in reaching this population in a manner that allows "them to reach" the Health District.

Ms. Judy Davis, Public Information Officer, stated that she concurs it is necessary to "reach the target audience in a language that appeals to them"; however, "in the process it has been forgotten there is a secondary community audience, which has opinions of the Health District's image." Ms. Davis stated that the question is "whether it is worth alienating or offending a larger group of the population in an effort to reach a much smaller target population." Ms. Davis stated that "there is the approval of the agency being hired"; that if the Health District expends money then it may be necessary to "tighten up the approval process for the content." Ms. Davis stated "if the Health District's number is listed, as a component of a contract, then the contract should include that the appropriate individuals at the Health District will review the content of that website prior to allowing direct information to be included on the website."

Mr. Gustin stated that he would concur with Ms. Davis; however, the issue is those websites "over which the Health District does not have control."

Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, advised that, as has been stated, the Health District cannot prevent someone else from listing the Health District as a link on a website; however, when he reviewed the NNOT website and "clicked on the link it forwarded to a Washoe County email address"; that this website "has gone beyond just linking to the Health District as a third person." Dr. Todd stated that additionally, the Health District's telephone number is "very prominent on that webpage"; that there is "difference between the way third parties can link to the Health District in a way which infers the Health District has "endorsed this link."

Mr. Gustin referenced the NNOT website advising that, as Dr. Todd stated that the Health District is prominently noted; that the concern is the language of the website that is offensive; that the intent is "to get away from that language."

Ms. Coulombe advised that the requisition process does adhere to the internal procurement procedure; however, when it is a marketing campaign and money is paid to a media firm the Administrative Health Services (AHS) Division "may not be aware of what the content will be"; that an option may be to provide AHS "with the full scope of work is outlined and attached to the contracting document" which delineates "those areas of what can and cannot be done." Ms. Coulombe stated Staff did give a presentation to the Board in 2008; that there was the question of "was money ever spent"; that there was \$10,000 expended for website development to "engage the campaign"; that a possibility may be to request "a waiver of the costs to adjust or the possibility of providing some technical expertise to assist in adjusting this site."

Mr. Gustin stated that there has to be a "way in which the Health District can ensure it is not associated with these other sites."

Ms. Tracie Douglas, Public Information Officer, stated that she was contacted by a "friend of hers in the gay community, who was offended by this site." Ms. Douglas stated that members of "the population trying to be reached have also been offended by it." Ms. Douglas stated that should these links be reviewed by the Public Information Officers, with "more people reviewing it" there would be a greater opportunity to "catch this type of stuff ensuring it isn't done in a vacuum."

Ms. Brown stated that in recognizing there are sites, which the Health District "doesn't control or necessarily condone or has language with which people may be uncomfortable", may need to contain links for testing or for programs, offered by the Health District; however, a potential solution would be to "create a standard with which the District is comfortable." Ms. Brown stated that this

information links can appear on the website directing a client to a particular site or phone number for appointments." Ms. Brown stated that "while the people may not be comfortable with the website personally those campaigns are geared to a target population, who has to be reached." Ms. Brown stated that there are possible disclaimers which will allow for the provision of contact numbers and/or links for testing information; that "all the Health District would be controlling is how people connect to the District's programs within those populations who are sometimes hard to reach." Ms. Brown stated that "this is the program goal"; that Staff will comply with the direction of the Board and the organization "as to the how to."

Mr. Gustin stated "if the goal is to reach these people and get them tested then that may be the way"; however, the public health goal is "cessation, change of behavior, lifestyle and habits." Mr. Gustin stated "the Health District is expending money in an effort to get people to recognize 'the dangers' of whatever they are doing"; however, on these sites people may get tested but he does not believe this population is interested in changing behaviors." Mr. Gustin stated that there are monies being expended, "which the District doesn't have, on a specific population; that the money should be expended in the most effective method to communicate for change with the largest population possible rather than a specific small targeted group."

In response to Mr. Gustin, Ms. Brown stated "the testing is only one (1) small component of the outreach programs; that there are educational components associated with these sites.

Mr. Gustin questioned "how the Health District gets away from these sites; that if this is possible."

In response to Mr. Gustin, Ms. Hadayia stated that the Health District "will never be able to prevent someone from linking to the Health District." Ms. Hadayia stated that "if [Staff] knows about it ahead of time it can be changed"; however, she "doesn't remember if [Staff was contacted] ahead of time when this site was originally designed in 2006"; that she is aware "the number for the only testing line in town was listed" on this site. Ms. Hadayia stated that this number is listed in the "yellow pages of the telephone book under HIV/STD testing." Ms. Hadayia advised that "to some extent" Staff "will never be able to control this entirely"; that the Health District "can control it when permission is requested; that from this point forward Staff can certainly do that." Ms. Hadayia stated that "if there needs to be PIO involvement or DCAS involvement in approving that request, Staff can do that."

Ms. Hadayia stated that "three or four (3-4) years ago there wasn't an established process to do this"; that as she stated to revise this site would require an expenditure, which would "require County money to implement that change."

Mr. Gustin stated that the Committee's concern "is how [the Health District] becomes disassociated from that site."

Dr. Furman stated the Committee members "understand the District can't prevent anyone from giving a phone number to the County"; however, the District "doesn't have to associate with this organization." Dr. Furman stated that the residents of "this district are not going to like this; that he knows people already don't like it"; that this "is becoming more widespread with Facebook, MySpace, Twitter; therefore, it is necessary to take stop this and do so unfortunately, in a firm fashion." Dr. Furman stated that "there are these other programs, which can get out of hand."

Ms. Davis stated, "certainly there are things that will happen over which the District has no control"; however, she would question "if some group is using the District as a point of contact if there isn't a legal mechanism, which would agreed upon and execute requiring a review of the content prior to association" with the District.

In response to Ms. Davis, Ms. Leslie Admirand, Deputy District Attorney, stated currently there is not a definitive answer to this question; however, it is being reviewed by the District Attorney's Office. Ms. Admirand advised that "obviously, this is a Countywide issue"; that it may not be possible "to require a Memorandum of Understanding (MOU) to allow someone to link into the [Health District] site." Ms. Admirand stated that the listing of specific County or District telephone numbers, as on the site in question, is "something which can be addressed."

Mr. Gustin stated that "as a Board member and a Council member, he receives phone calls; that currently it is not very many, as the community may not be focusing on this"; however, should there be an article in the newspaper regarding this "he would be getting phone calls." Mr. Gustin stated that "he does not want to get those phone calls"; that he "has to concur with Dr. Furman regarding this issue, it is necessary to take all the necessary steps possible and be as firm as possible in staying away from this." Mr. Gustin stated that when these campaigns are initiated it is necessary for the "Health Officer or the Department heads to know what the content of the website(s) are, with it being reviewed and 'signed-off' on" prior to it being posted. Mr. Gustin stated that "what was done in the past can't be corrected"; however, "from now on there has to be someone who will take the phone call from one of the elected members, asking 'why and how did this get by?'" Mr. Gustin

stated that "he is not sure how this has to be done"; however, "this establishes the guidelines; that there has to be a method for getting away from this stuff."

Ms. Coulombe stated that there currently "is a media policy, which can be broadened to include communications", whereby "media would include all of these other mechanisms (i.e., Facebook). Ms. Coulombe stated that which ever program "publishing those types of materials will work with the PIOs for the verbiage, which will then be presented to the Health Officer for her review and approval." Ms. Coulombe stated that there is an established policy for press releases to which the PIOs adhere; that similar requirements could be incorporated within the media policy.

Ms. Davis stated that the current media contact policy "was written long before it was approved and the 'social media' was not as much of an issue." Ms. Davis advised that the media policy addresses "direct interaction with media representatives and media outlets." Ms. Davis stated that, as a PIO she was not directly involved in any of these auxiliary websites; therefore, she "does not know what the process has been." Ms. Davis stated that she and Ms. Brown did discuss a possible method of addressing these issues; that rather than participating in these websites as "the Health District"; that it be achieved through a coalition or another organization in which the Health District "has membership or is involved." Ms. Davis stated "anything that quotes a Health District employee and associates that individual as a Health District employee, as opposed to a committee or coalition member, would require adherence to a review and approval by the appropriate people."

Ms. Coulombe stated that there "are two (2) statuses ~ either as an employee when it is business related or the individual is on his/her own time." Ms. Coulombe stated that the County does have policies pertaining to Code of Conduct, etc.; that the Health District will adhere to the County's policies as to how employees conduct themselves.

Dr. Anderson stated that "there is not the ability to be totally black and white" regarding these issues, as there will be instances in which the efforts of a campaign aren't specific to only the Health District. Dr. Anderson stated that the Child Abuse Neglect Prevention Task Force "has a very direct link to Social Services efforts"; that there are other agencies and/or programs with which the Health District "partners." Dr. Anderson stated that "there will be issues which are going to be very gray."

Mr. Gustin stated that he concurs with Dr. Anderson's comments; however, "it is necessary to be centrally focused; that the farther away from center is where it tends to get blurred."

Dr. Todd stated that "there is a desire by the Committee members to disassociate the Health District from this particular website and frustration on how to achieve that due to the cost." Dr. Todd stated that "there is the blunt approach to disassociation, which would be to change the telephone number of a line." Dr. Todd stated that would result in changing a telephone number, which a target population "may know about" and further, could result in "shutting off some of the traffic which this phone line receives." Dr. Todd stated there is the perception from this particular website "that they are impersonating a public health agency", as it reads: "contact us" inferring "they are us [the Health District]." Dr. Todd stated that without the financial capability or "reasoning with them to make this stylistic change with an admonition of 'don't ever impersonate us again', he doesn't know what can be done to prevent these various sites from linking to the Health District." Dr. Todd stated that this website "makes it seem as though they are a part of the Health District as opposed to just providing information to the readers."

Ms. Brown stated that should the Committee direct Staff will expend the funds to correct the "short-term" issue of the inaccuracies of this particular website "not being a [Health District] website" in which "only the information for the testing line is listed and any disclaimers the PIOs can help identify." Ms. Brown stated "this is an evolving technology for which the policies and processes don't keep up"; that Staff is "more than willing to work within procedures which are identified"; that it is necessary to "be timely about them so that continue the work of public health, which is counteracting the very significant issue of AIDS in the community, tobacco use, etc." Ms. Brown stated that "the efforts and intent behind all of this is to improve the public health of the community"; that the issue is the "execution of that." Ms. Brown stated CCHS Staff is "doing the process to achieve the execution in a way that is reasonable for the organization and get to those outcomes." Ms. Brown stated that there has never been the intent to "disparage the Health District, the County, or the make an inappropriate linkage between parts of the community that aren't a part of the work the Health District does."

Ms. Brown stated that the Committee could direct the expenditure of funds to the Northern Nevada Outreach Team (NNOT) to revise the website to indicate the Health District's "only role is testing and to direct people to the testing line." Ms. Brown stated that CCHS Staff will work with the PIOs and IT Staff "on the internal process"; that in the interim CCHS Staff will ensure "they are talking to everyone when beginning any internet activity."

Mr. Gustin stated that the Committee members understand Staff's efforts; that there is "the reality of what the CCHS Division is attempting to achieve" and the Board's responsibility of protecting the image of the Health District "as could be perceived by the public." Mr. Gustin stated that he appreciates Staff's efforts.

In response to Mr. Gustin regarding "taking action", Ms. Admirand stated that a motion is not necessary.

No action was taken.

PRESENTATION – DISCUSSION – PROCESS – SUBMITTAL – ITEMS – WASHOE COUNTY HEALTH DISTRICT WEBSITE

Mr. Gustin advised that Dr. Furman has prepared a motion for consideration.

Dr. Furman recommended the following **MOTION**:

The Health District shall form a policy which represents the District's good faith effort to promote the safe, ethical, responsible, and legal use of the internet.

The Health District will protect against the development of, and access to, internet documents that are considered inappropriate to the Staff or public.

The Health District will not support or collaborate with organizations that employ the use of vulgarisms, obscenities, pornography or other offensive material.

The Health Officer is to develop policies and procedures to monitor employees' use of the internet through an analysis of internet usage records and will implement an internet records retention system.

The Health Officer will serve as the coordinator to oversee the department's internet system. She is authorized to develop written policies, and agreements for the use of the internet system that are in accord with Washoe County Social Media Policy (WCSMP), the Washoe County, Sparks and Reno Interlocal Agreement, and Federal, State, and Local Ordinances. The policies are to be approved by the District Board of Health. She will be responsible for conducting an annual evaluation of the issues related to the policies, and agreements, and submit a report to the Board of Health.

Violations of these policies by Health Department employees may result in discipline up to, and including termination or employment, depending on the nature of the offense. Disciplinary actions are to be in compliance with Section 6E of the Interlocal Agreement.

The Marketing Committee agrees, in principle, with the Draft version of the Information Technology Standards Committee (ITSC) Social Media Policy meeting of November 17, 2009, and recommends that the DBOH endorse it, and the above recommendation.

In response to Dr. Furman's motion, Dr. Anderson stated "the third paragraph may be a problem; that the issue of today's discussion, the collaboration with NNOT, which may be a 'grant deliverable'," thus it becomes difficult to "do the work of public health and continue to be effective as an organization, even when there is some 'trespass' into those areas in which there is inappropriate content." Dr. Anderson stated that "it may not be possible, in the business of public health to remain 'squeaky clean' in everything" in which the Health District participates, specifically, those subjects "which other people do not want to hear about." Dr. Anderson advised that public health does "address behaviors other people would just as soon not even know existed"; therefore, it is difficult to function in the "world of public health today without some linkage to organizations which have a degree of unsavory elements."

In response Dr. Anderson, Mr. Gustin stated that it is understood "there may be an unsavory element; that the concern is the delivery of the message."

Dr. Anderson stated that, as worded, paragraph three (3) would prohibit "anyone in the Health District from collaborating with any part of NNOT"; therefore, that paragraph "may have to be revised to allow it to be a little more liberal." Dr. Anderson stated that in regard to paragraph 4, specific to "...develop policies and procedures to monitor employees' use of the internet...", there are current Washoe County policies doing this." Dr. Anderson stated that she can request "any employee's internet usage record for review."

In response to Mr. Gustin regarding "any spot checks", Dr. Anderson stated that 'spot checks' are conducted; that previously department heads would receive reports; however, these reports are not generated as often anymore. In response to Mr. Gustin regarding the response for inappropriate internet usage, Dr. Anderson stated that an employee "would be counseled on his/her usage."

Mr. Gustin stated that his concern "is that it is being monitored" on a regular basis.

Ms. Coulombe stated that in regard to "...the Health Officer is to develop policies...", Staff could "speak to what is in place, what the County does"; that when "this is presented to the Board for review" Staff can report "it is done."



Dr. Anderson stated this "can be addressed by indicating 'through the established program of Washoe County Human Resources'."

Ms. Coulombe stated that Staff "can present the policies and procedures, which are in place to inform the Board."

Dr. Anderson stated that "paragraphs 4 and 5 could be addressed "through those programs and policies which are already in place." Dr. Anderson stated that, again, paragraph three (3) requires further discussion"; that "otherwise it has the possibility of impeding community outreach efforts."

Mr. Gustin stated that he understands Dr. Anderson's comments; however, the Health District "can't condone these sites."

Ms. Davis stated that, in an effort "to keep the process moving, would be to receive direction from the Committee leadership as to what the objective of the policy should be"; that it would then be possible to "pull together the internal representatives from within the Department (i.e., the Communications Task Force, etc.), utilizing [Dr. Furman's directive] as a basis" for developing recommended language which could be implemented to achieve the objective.

In response to Ms. Davis, Ms. Coulombe stated "this will be forthcoming after the ITAC meeting of December 9, 2009"; that the ITSC "has made the effort and will be reporting to ITAC; that upon receipt Staff can amplify on those" recommendations. Ms. Coulombe stated that it is the Committee's directive to issue "a cure letter (a grant term) ~ of being out of compliance and how compliance will be achieved."

Mr. Gustin stated that "the Health District has been caught 'behind' regarding this issue; that it has now been discussed and it is necessary to determine what can be done, what we want done and how we can implement this." Mr. Gustin stated that it is acknowledged the Health District "will not ever be able to stop everybody" from linking to the Health District; however, it is necessary "to do everything possible to let it be overtly known that the Health District does not want to be attached to this" type of site. Mr. Gustin reiterated that "he understands the concerns of Dr. Anderson and Ms. Brown are valid; that they care about people who need these services; that the Board members do, too"; however, the Board members also have concerns regarding the image the Health District has out there and somehow it is necessary to make those compatible." Mr. Gustin stated that it is understood the Health District "is helping those people"; however, "the image of the

Health District and 'who we are' is not who some of these sites represent 'that we might be'." Mr. Gustin stated that, as a Board member it is necessary "to bring this to Staff's attention and determine how to resolve this the best way possible."

Dr. Todd stated that the "ITAC and ITSC process may not entirely address the third paragraph [as presented by Dr. Furman], as that paragraph 'goes well beyond the issue' of websites and social marketing." Dr. Todd stated that should paragraph three (3) become policy "literally it would require Ms. Brown's Staff to immediately resign from Northern Nevada Outreach Team (NNOT) and not participate in anything NNOT has to do." Dr. Todd stated implementing paragraph three (3) as policy "goes quite a bit beyond any ITAC issues."

In response to Dr. Todd, Mr. Gustin stated "it is the 'left turn' that was made in this website' that is of concern."

Ms. David stated that, as Ms. Coulombe stated, the ITAC proposal will be presented "relatively soon", "it may be prudent to allow everyone time to read that [the proposal] and then identify the portions that need to be customized for the Health District." Ms. Davis stated that "it may be premature to be making decisions prior" to reviewing that document.

Mr. Gustin stated that the Committee "isn't making decisions"; that it is the Committee's intent to incorporate this information "into that."

Ms. Davis stated that "there is a difference between 'initiating the communication' versus 'responding to it'." Ms. Davis stated that a resolution may be to draft "language that would incorporate language specific to [the Health District] will not initiate communications, reports, or collaborate with inappropriate content." Ms. Davis stated that 'whatever the determination' "it has to be defensible."

Ms. Hadayia stated that the site being discussed is "an HIV testing message, which specifically addresses 'men who have sex with men'; therefore, paragraph three (3) would 'go well beyond HIV testing to local 'men who have sex with men', to attempting to define pornography." Ms. Hadayia stated that "the interpretation of paragraph three (3) would affect some of the Division's mandated requirements", including "infection control, and community partners, who may not be representative of the County"; however, to "reach that population [the Health District] provides a service (i.e., a daily blog, testing, etc.); that they may not be 'associated with the County image' but that is how

[the Health District] reaches the population who needs testing." Ms. Hadayia stated that paragraph three (3) "is a far more sweeping paragraph than when looking at the people being reached." Ms. Coulombe stated that she "was attempting to amplify on the Social Media Policy, which was distributed during the previous agenda item; that this is the Policy being presented to ITAC, in which the Health District must be in compliance."

**MOTION: Dr. Furman moved, seconded by Mr. Gustin that his proposal be submitted as an "informational working document", to achieve the direction of the Committee, as discussed.  
Motion carried.**


Dr. Furman stated that he would thank Staff for participating in today's discussion; that the intent is to "work together to address this issue; that it is difficult; however, it is necessary to take a difficult stand, and it is necessary to work on this diligently as it is a matter, which will become increasingly important." Dr. Furman stated that this is something the District Board of Health will have to address; that there were excellent comments presented today.

Mr. Gustin stated that Staff is more aware of the concerns and of the Board members and its direction to Staff; that issues "were brought to light"; that this discussion was information "more than anything else."

MARKETING COMMITTEE MEMBER COMMENTS

No further comments were presented by the Marketing Committee members.

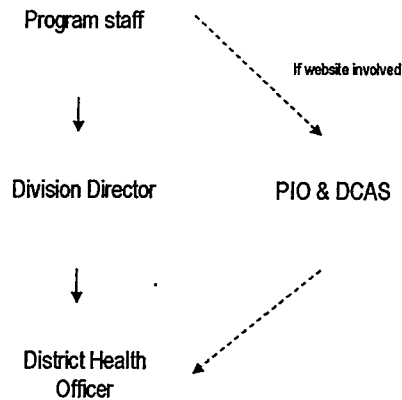
There being no further business to come before the Marketing Committee, the meeting was adjourned at 3:30 pm.

  
\_\_\_\_\_  
MARY A. ANDERSON, MD, MPH, DISTRICT HEALTH OFFICER  
SECRETARY

  
\_\_\_\_\_  
JANET SMITH  
RECORDER

## District Board of Health Marketing Committee Follow-Up Talking Points

- Immediately following the Marketing Committee Meeting, CCHS staff instituted a review and approval process for all new advertising, website development, and brochures and flyers, as follows:



- Therefore, since December 2009, all CCHS advertising, websites, and brochures/flyers have been approved for release by the District Health Officer as well as by a PIO and DCAS when websites have been involved.
- In addition, edits have been made to the “questionable website” in direct response to the concerns articulated by Marketing Committee members at the meeting. For example, the Health District’s name has been removed; and all reference to the Health District’s community HIV testing hotline has been clearly delineated from the website’s sponsoring organization.



## DISTRICT HEALTH DEPARTMENT

February 17, 2010

### MEMORANDUM

**To:** Members, Washoe County District Board of Health

**From:** Randall L. Todd, DrPH  
Epidemiology and Public Health Preparedness (EPHP) Director

**Subject:** Report to the District Board of Health, February 2010

#### **Communicable Disease –**

For the week ending February 13 (week 06) six of seven participating sentinel healthcare providers in Washoe County saw 98 patients presenting with influenza-like-illness (ILI) out of 2,853 total patients. This yields a total ILI percentage of 3.4%. This is above the regional baseline of 2.8%. By comparison the ILI percentage for U.S. sentinel providers during the previous week (05) was 2.1%. Regionally the ILI levels ranged from 0.9 to 3.3%. Washoe County did experience an increase in reported ILI during week 52 up to 5.0%. Although it is tempting to think that, based on these numbers, we may have seen the last of the H1N1 problem, this may be premature. Seasonal peak ILI levels in recent years have occurred between weeks 51 and 8. For this reason H1N1 vaccination is still highly recommended and vaccine supplies continue to be plentiful.

The Outbreak Management Team is investigating an outbreak of varicella (chickenpox) occurring in a private school in Reno. The outbreak began in mid-January but the WCHD did not become aware of it until February 5. There are 8 known cases to date. However, that number could change as a significant number of the students have not had either chickenpox disease or vaccine. We are working closely with the school to provide education to school staff and parents and to ensure that those involved in this outbreak have access to vaccinations and implement preventive measures as needed.

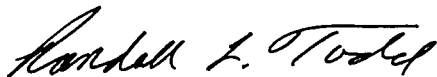
**Public Health Preparedness (PHP) Activities –**

On January 28 PHP staff participated in an interoperable communications exercise called “Operation Open Mic” in conjunction with most of the first responder organizations in Washoe County. This exercise provided an opportunity to verify that the various response organizations could establish field communications as well as talk to each other. Many of these organizations have well-equipped mobile command vehicles with state-of-the-art communications equipment on board. WCHD participation was limited to establishment of field e-mail and WebEOC capability as well as 800 MHz radio. Also the Washoe County Amateur Radio Emergency Service (ARES) participated utilizing WCHD equipment to demonstrate the use of WebEOC over 1.2 GHz radios.

The PHP program in conjunction with partners from Community and Clinical Health Services has continued to offer H1N1 vaccinations on a walk-in basis most weekdays from 11:00 am until 7:00 pm as well as Saturday clinics at area high schools. Participation in these clinics has ranged from approximately 60 up to several hundred. As the weather improves it may become increasingly difficult to convince the public to consider the benefits of H1N1 vaccination. However, as noted above, late season spikes in influenza-like illness are not unusual.

**Vital Statistics –**

On February 9 Drs. Anderson and Todd conducted a training session for staff at VistaCare Hospice on how to write a proper cause of death statement. This is a topic on which few medical personnel receive any training while in school. It is, nevertheless, important when one considers that much of what we think we know about risk factors for death associated with various disease conditions depends on the accuracy of the cause of death statement on the death certificate. VistaCare should be commended for requesting this training for their staff.



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Randall L. Todd, DrPH, Epidemiology and Public Health Preparedness Director



# DISTRICT HEALTH DEPARTMENT

February 17<sup>th</sup>, 2010

**TO:** District Board of Health Members

**FROM:** Mary-Ann Brown, R.N., M.S.N. *MP*  
Division Director, Community and Clinical Health Services

**SUBJECT:** Report for December 2009 District Board of Health Meeting

1. Washoe County Health District (WCHD) Selected to Receive the National Association of County and City Health Officials (NACCHO) ACHIEVE Award
2. Update on Preconception Health Project
3. 2009 State of Nevada Youth Risk Behavior Survey Results

## 1. WCHD Selected to Receive the NACCHO ACHIEVE AWARD

NACCHO has announced that WCHD has been selected to participate in the 2010 Action Communities for Health, Innovation, and EnVironmental Change (ACHIEVE) project. WCHD was selected as one of ten new sites from a pool of 48 local health departments to collaborate and partner directly with NACCHO. The award funding is \$15,000 for Year 1, with the potential for an additional \$25,000 for implementation in Years 2 and 3.

ACHIEVE's mission is to bring together local leaders from various sectors to build healthier communities by promoting policy, systems, and environmental change strategies that focus on physical activity, nutrition, tobacco cessation, obesity, diabetes and cardiovascular disease. These community stakeholders represent local elected officials, city and county health officials, tribal programs, parks and recreation departments, local YMCAs, health-related coalitions, and education, business, health, planning, and transportation sectors.

ACHIEVE is an innovative approach that brings together all sectors of a community to spur policy change toward prevention of chronic diseases. The 2010 ACHIEVE communities will build on the successes of the 2009 and 2008 ACHIEVE communities. The ACHIEVE approach promotes health through such improvements as safe locations for physical activity and increased access to healthy food options such as fruits, vegetables and whole grains at schools, worksites, places of worship and in the general community, among others.

## 2. Update on Preconception Health Project

The WCHD Family Planning Program and Home Visiting Nurse Program have implemented a campaign launched by the Centers for Disease Control (CDC) to reach health care providers about the importance of educating women of reproductive age on modifying their risks and preparing for pregnancy in order to avoid adverse birth outcomes. Staff partnered with Dr. Lei Chen and the Epidemiological team to evaluate local birth outcomes. Washoe County ranks higher than national average for low birth weight babies. Risk factors for adverse pregnancy outcomes such as smoking cigarettes, using alcohol and being overweight or obese are prevalent in women of childbearing age. This information on preconception health is presented in the February 12, 2010 edition of Epi-News. In addition the campaign is promoting an audio conference "Integrating Preconception Care into Reproductive Health" on March 17, 2010 designed to assist health care providers in approaching women regarding this important subject. Free educational materials on preconception health are also being distributed to the community.

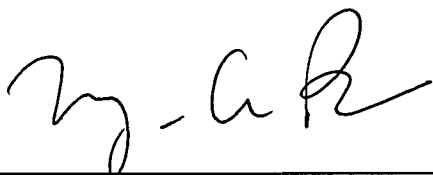
## 3. 2009 State of Nevada Youth Risk Behavior Survey (YRBS) Results

Washoe County School District and community partners including CCHS staff participated in a press conference releasing the 2009 Youth Risk Behavior Survey Results. In the CCHS December BOH report a summary of Washoe County results and a link to the full report was provided. A report detailing the results for the state of Nevada is now available. Links to both reports are noted below.

### Links to YRBS Reports

State of Nevada: <http://nde.doe.nv.gov/YRBS.htm>.

Washoe County: [http://www.washoe.k12.nv.us/docs/safe-drug-free/2009\\_YRBS\\_Results.pdf](http://www.washoe.k12.nv.us/docs/safe-drug-free/2009_YRBS_Results.pdf)



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Mary-Ann Brown RN MSN  
Division Director  
Community and Clinical Health Services






# WASHOE COUNTY HEALTH DISTRICT

## AIR QUALITY MANAGEMENT DIVISION



**Public Health**  
Prevent. Promote. Protect.

**Date:** February 25, 2010  
**To:** District Board of Health  
**From:** Andrew Goodrich, Director, Air Quality Management   
**Re:** Monthly Report for Air Quality Management  
**Agenda Item:** 16.D.

The enclosed Air Quality Management Division Report is for the month of January 2010 and includes the following sections:

- Air Quality**
- Monitoring Activity**
- Planning Activity**
- Permitting Activity**
- Compliance/Inspection Activity**
- Enforcement Activity**

DBOH AGENDA ITEM # 16.D.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

[www.washoecounty.us/health](http://www.washoecounty.us/health)



# Director's Report

January 2010

## 2010 - A busy year for Air Quality

It appears that 2010 will be a very busy year for the Air Quality Management Division. In addition to our full-time tasks of air quality monitoring, planning, permitting and compliance we will be consumed with new regulations and the results of exceeding the federal health standards for air quality in late 2009.

The newly revised National Ambient Air Quality Standards (NAAQS) for Ozone, Nitrogen Dioxide, and Lead has received much attention in the national news and will bring significant work for our entire staff. Our monitoring staff will be developing and implementing new monitoring protocol and procedures to meet revised EPA criteria. Air quality data processing requirements have been updated and will require additional resources. Our permitting staff is gearing-up for new stationary source operating permit conditions to meet federal requirements and possible additional large source permits.

Due to an expected non-attainment designation for PM<sub>2.5</sub> and possible ozone violations, the planning staff will be burdened with an immense amount of work. New State Implementation Plans (SIPs) will be required, including regulation amendments, emission inventories, and additional air quality analysis. This will take an extraordinary effort to complete within the prescribed timeframe with the current level of resources.

The Division will truly be tested in 2010; however I am confident in our abilities to meet the challenge.

*Andy Goodrich, Director*

### AIR QUALITY COMPARISON FOR JANUARY

Air Quality Index Range		# OF DAYS JAN 2010	# OF DAYS JAN 2009
GOOD	0 to 50	17	12
MODERATE	51 to 100	12	19
UNHEALTHY FOR SENSITIVE GROUPS	101 to 150	2	0
UNHEALTHY	151 to 200	0	0
VERY UNHEALTHY	201 to 300	0	0
<b>TOTAL</b>		<b>31</b>	<b>31</b>



**HIGHEST AQI NUMBER BY POLLUTANT**

**Air Quality**

POLLUTANT	JANUARY 2010	Highest for 2010	JANUARY 2009	Highest for 2009
CARBON MONOXIDE (CO)	29	29	37	37
OZONE 8 hour (O3)	40	40	45	93
PARTICULATES (PM <sub>2.5</sub> )	112	112	82	149
PARTICULATES (PM <sub>10</sub> )	83	83	94	94

For the month of January, there were no exceedances of Carbon Monoxide, Particulate Matter PM<sub>10</sub> or Ozone standards at any of the monitoring stations. There were, however, two (2) exceedances of 24-hour Fine Particulate Matter (PM<sub>2.5</sub>). The highest Air Quality Index (AQI) value reported for the month of January was one hundred twelve (112) for PM<sub>2.5</sub>. There were seventeen (17) days in the month of January where the Air Quality was in the good range; twelve (12) days the Air Quality fell into the moderate range; and two (2) days the Air Quality fell into the unhealthy for sensitive groups range.

**Monitoring Activity**

Daily monitoring operational, quality assurance, data submission and network/laboratory upgrade activities continued throughout the month.

Two additional wood-burning bans were implemented during the 2009-2010 winter season on January 5<sup>th</sup> and 6<sup>th</sup> bringing the total for the season thus far to ten (10).

*Duane Sikorski, Air Quality Supervisor*

**Planning Activity**

It is likely that January's exceedances of the 24-hour PM<sub>2.5</sub> NAAQS will add to the case for EPA reclassifying the Truckee Meadows from attainment to non-attainment for that standard which will precipitate the production of a Nevada SIP revision by the AQMD. This SIP revision will need to detail what programs Washoe County intends to implement in order to bring the Truckee Meadows back into compliance with the 24-hour PM<sub>2.5</sub> NAAQS of 35 µg/m<sup>3</sup>.

The Division is in the process of re-examining the County's Residential Wood Combustion regulation in order to bring to your Board recommendations for updating the program in time for the 2010-2011 winter seasons.

The process of researching, developing and preparing a county-wide greenhouse gas emissions inventory continued while staff was developing the next (2008) triennial emissions inventory for submission to EPA by June of 2010.

*Duane Sikorski, Air Quality Supervisor*

Permitting Activity

TYPE OF PERMIT	2010		2009	
	JANUARY	YTD	JANUARY	ANNUAL TOTAL
Renewal of Existing Air Permits	107	107	106	1320
New Authorities to Construct	1	1	8	80
Dust Control Permits	9 (105 acres)	9 (105 acres)	7 (43 acres)	128 (1550 acres)

Wood Stove Certificates	14	14	11	170
WS Dealers Affidavit of Sale	12 (7 replacements)	12 (7 replacements)	13 (7 replacements)	250 (145 replacements)
WS Notice of Exemptions	276 (3 stoves removed)	276 (3 stoves removed)	349 (11 stoves removed)	5358 (145 stoves removed)

Asbestos Assessments	36	36	55	740
Asbestos Removal Notifications	14	14	8	263

Compliance/Inspection Activity

Staff reviewed twenty-one (21) sets of plans submitted to the Reno, Sparks or Washoe County Building Departments to assure the activities complied with Air Quality requirements.

Staff conducted forty-six (46) stationary source renewal inspections and fifty-eight (58) gas station inspections in January. Staff also conducted inspections on asbestos removal and construction/dust projects.



Permitting/Enforcement  
Activity

Staff has recently received numerous road dust complaints due to sand application during the recent snowstorms. Section 040.032 of the Air Quality regulations requires that after a sanding event, all streets shall be cleaned as "expeditiously as weather and road conditions permit" with certified street sweeping equipment. Some of the complaints have originated from State highways, and NDOT has been notified accordingly. Re-entrained road dust significantly adds to the local particulate matter pollution problem, and actually resulted in a "PM10" violation of the ambient air quality standards back in 1999. All local jurisdictions are attempting to sweep up the sand as soon as possible.

Staff has been actively involved in the Ruby Pipeline project review, and has been working with the Washoe County Planning staff in the review of all local and NEPA documents. A dust permit will be required for this project in compliance with Section 040.030 of the Air District regulations. Staff has been in contact with Ruby Pipeline representatives to make certain that an adequate dust plan is submitted in a timely fashion prior to project startup.

*Noel Bonderson, Air Quality Supervisor*

Enforcement Activity

COMPLAINTS	2010*		2009		
	JANUARY	YTD	JANUARY	YTD	Annual Total
Asbestos	1	1	2	2	21
Burning/Smoke	2	2	1	1	16
Dust	1	1	8	8	134
Gas Station/Oxy Fuel	0	0	0	0	0
Miscellaneous	0	0	0	0	7
Odor	0	0	2	2	30
Painting (spray painting)	0	0	0	0	6
Permit Violation	1	1	1	1	12
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>14</b>	<b>14</b>	<b>226</b>
NOV'S	JANUARY	YTD	JANUARY	YTD	Annual Total
Warnings	2	2	3	3	13
Citations	0	0	0	0	10
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>23</b>

\* Discrepancies in totals between Monthly Reports can occur because of data entry delays.

Notices of Violation (NOVs):

There were a total of two (2) Notice of Violation (NOV) issued in January 2010. There were two (2) NOV Warnings issued; one for open fire and one for operating contrary to permit condition. There were no NOV Citations issued in January, 2010.



DBOH AGENDA ITEM NO. 16.F

# Washoe County Health District

February 12, 2010

TO: Members, District Board of Health  
FROM: Mary A. Anderson, MD, MPH, FACPM  
SUBJECT: District Health Officer's Report

## WCHD Teamwork

The H1N1 vaccination campaign has required a tremendous, sustained effort on the part of staff throughout the fall and into these winter months. Every division of the Health District has made a contribution to this effort. Volunteers have played an important role as well. One of the most positive aspects of our joint efforts is that people have served in roles that enabled them to get to know their coworkers from other divisions. Though the hours have been long and the work has been repetitive, the teamwork has been exceptional.

Just this week, the investigation of an outbreak of chickenpox in a school setting required the problem-solving skills of a multi-talented group of personnel representing many specialties. Again, teamwork was needed to contain this outbreak. The number of potential cases of the disease that have been prevented is unknown, so our good work is often underappreciated because the "lack" of cases represents silent success.

## County Health Rankings

The Robert Wood Johnson Foundation and the University of Wisconsin Population Health Institute have published a report entitled "*County Health Rankings: Mobilizing Action Toward Community Health*." This document is a collection of reports from each state that offers county by county comparisons on health factors rankings. The contents of the report will not be released until February 17, 2010, so a copy of the information on Nevada counties will be made available for your review at the Board meeting. We will provide a personal copy on request.

## American College of Preventive Medicine (ACPM) Conference

The ACPM meeting will be held in the Washington, DC area during the period of February 17 – 20, 2010. This year's meeting features an "Advocacy Day" on Capitol Hill to allow ACPM members to meet with their respective state legislators to promote the recognition of public health as part of any national effort to improve the overall health of our citizens. I will provide a verbal report on the highlights of the conference if the weather cooperates and I am able to attend as planned.

## National Association of Local Boards of Health (NALBOH) Conference Reminder

THIS IS A REPEAT REMINDER: Soon it will be time to register for the annual NALBOH meeting which will be held in Omaha, Nebraska on August 5-7, 2010. If you are interested in attending, please let Janet Smith know so that she can make your arrangements.

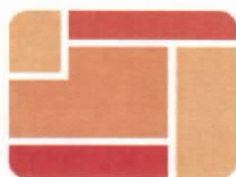
Mary A. Anderson, MD, MPH, FACPM  
District Health Officer

DBOH AGENDA ITEM # 16.F.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

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DBOH Item 12.F.  
2/25/10



# County Health Rankings

Mobilizing Action Toward Community Health

2010

**Nevada**



Robert Wood Johnson Foundation



UNIVERSITY OF WISCONSIN

**Population Health Institute**

*Translating Research into Policy and Practice*



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## Introduction

Where we live matters to our health. The health of a community depends on many different factors, including quality of health care, individual behavior, education and jobs, and the environment. We can improve a community's health through programs and policies. For example, people who live in communities with ample park and recreation space are more likely to exercise, which reduces heart disease risk. People who live in communities with smoke-free laws are less likely to smoke or to be exposed to second-hand smoke, which reduces lung cancer risk.

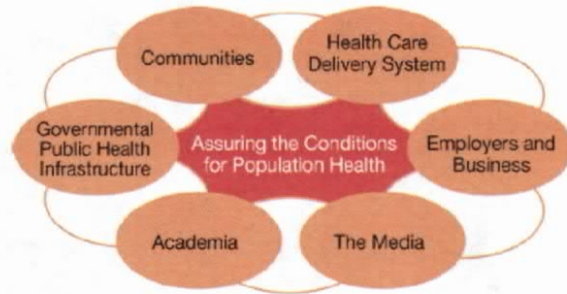
The problem is that there are big differences in health across communities, with some places being much healthier than others. And up to now, it has been hard to get a standard way to measure how healthy a county is and see where they can improve.

The Robert Wood Johnson Foundation and the University of Wisconsin Population Health Institute are pleased to present the 2010 *County Health Rankings*, a collection of 50 reports that reflect the overall health of counties in every state across the country. For the first time, counties can get a snapshot of how healthy their residents are by comparing their overall health and the factors that influence their health, with other counties in their state. This will allow them to see county-to-county where they are doing well and where they need to improve. Everyone has a stake in community health. We all need to work together to find solutions. The *County Health Rankings* serve as both a call to action and a needed tool in this effort.

All of the *County Health Rankings* are based upon this model of population health improvement:



In this model, health outcomes are measures that describe the current health status of a county. These health outcomes are influenced by a set of health factors. These health factors and their outcomes may also be affected by community-based programs and policies designed to alter their distribution in the community. Counties can improve health outcomes by addressing all health factors with effective, evidence-based programs and policies.



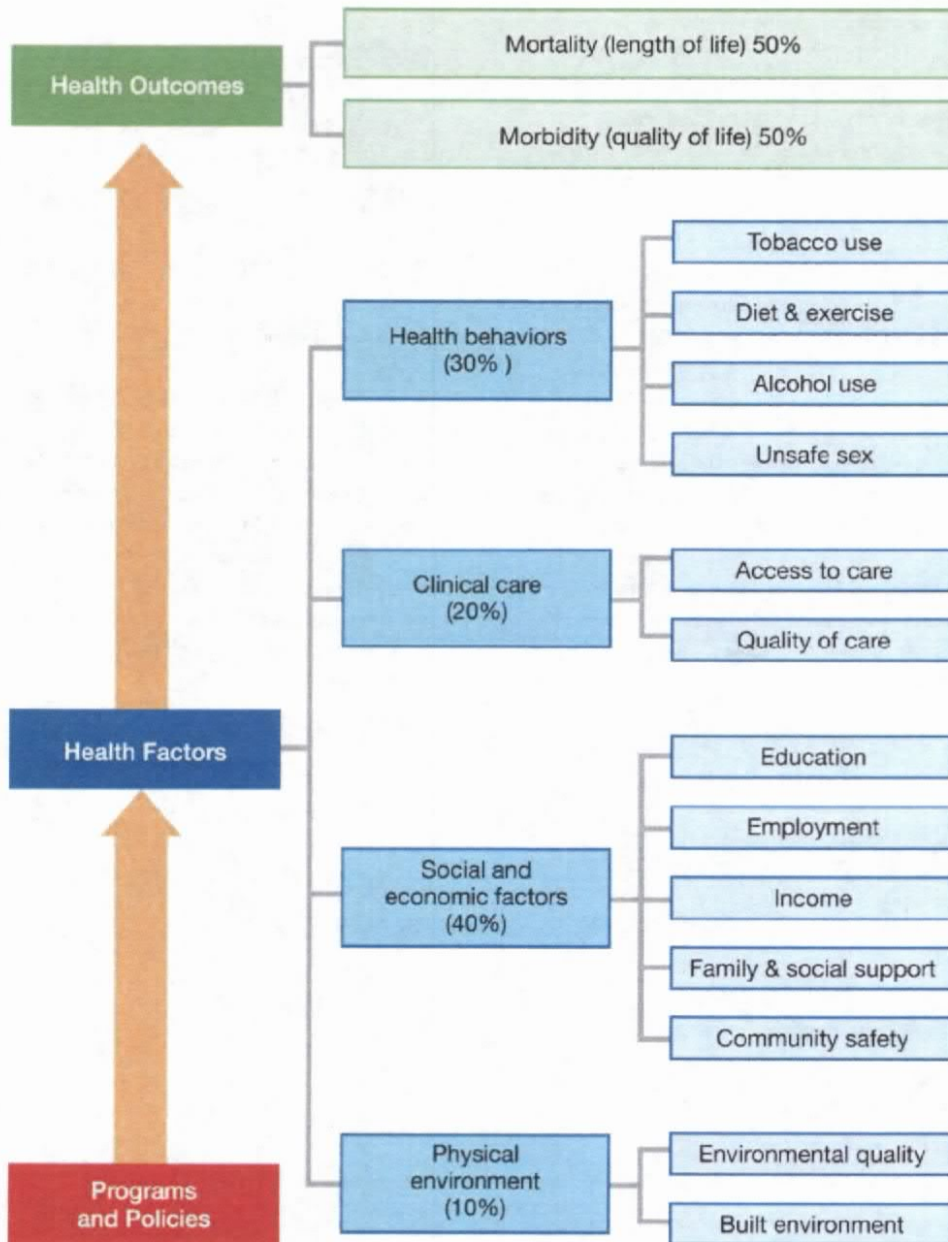
Institute of Medicine, 2002

To compile the *Rankings*, we built on our prior work in Wisconsin, worked closely with staff from the Centers for Disease Control and Prevention and Dartmouth College, and obtained input from a team of expert advisors. Together we selected a number of population health measures based on scientific relevance, importance, and availability of data at the county level. For a more detailed explanation of the choice of measures, see [www.countyhealthrankings.org](http://www.countyhealthrankings.org).

## The Rankings

This report ranks Nevada counties according to their summary measures of **health outcomes** and **health factors**, as well as the components used to create each summary measure. The figure below depicts the structure of the *Rankings* model. Counties receive a rank for each population health component; those having high ranks (e.g., 1 or 2) are estimated to be the "healthiest."

Our summary **health outcomes** rankings are based on an equal weighting of mortality and morbidity measures. The summary **health factors** rankings are based on weighted scores of four types of factors: behavioral, clinical, social and economic, and environmental. The weights for the factors (shown in parentheses in the figure) are based upon a review of the literature and expert input, but represent just one way of combining these factors.

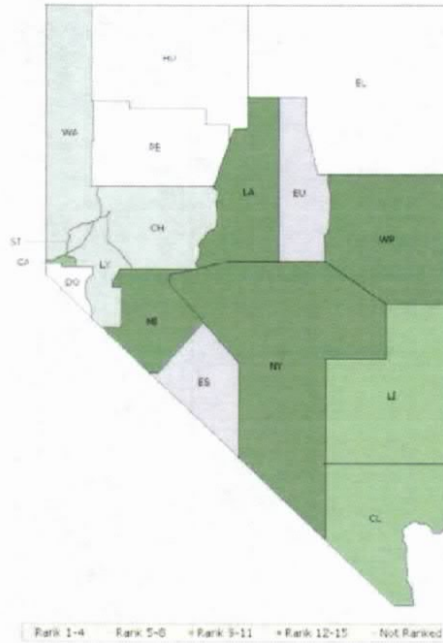


County Health Rankings model ©2010 UWPHI

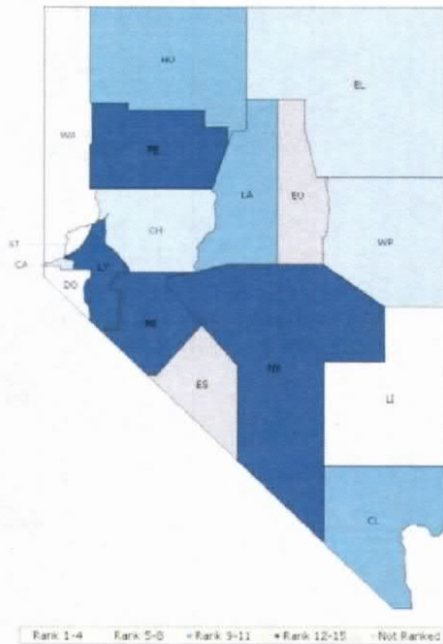
The maps on this page display Nevada's counties divided into groups by health rank. The lighter colors indicate better performance in the respective summary rankings. The green map shows the distribution of summary health outcomes. The blue displays the distribution of the summary rank for health factors.

Maps help locate the healthiest and least healthy counties in the state. The health factors map appears similar to the health outcomes map, showing how health factors and health outcomes are closely related.

### HEALTH OUTCOMES



### HEALTH FACTORS



## Summary Health Outcomes & Health Factors Rankings

Counties receive two summary ranks:

- Health Outcomes
- Health Factors

Each of these ranks represents a weighted summary of a number of measures.

Health outcomes represent how healthy a county is while health factors are what influences the health of the county.

Rank	Health Outcomes	Rank	Health Factors
1	Douglas	1	Douglas
2	Pershing	2	Storey
3	Humboldt	3	Washoe
4	Elko	4	Lincoln
5	Washoe	5	White Pine
6	Churchill	6	Elko
7	Storey	7	Churchill
8	Lyon	8	Carson City
9	Clark	9	Lander
10	Carson City	10	Humboldt
11	Lincoln	11	Clark
12	White Pine	12	Lyon
13	Nye	13	Nye
14	Lander	14	Pershing
15	Mineral	15	Mineral

**Not Ranked:** Esmeralda, Eureka



## Health Outcomes Rankings

The summary health outcomes ranking is based on measures of mortality and morbidity. Each county's ranks for mortality and morbidity are displayed here. The mortality rank, representing length of life, is based on a measure of premature death: the years of potential life lost prior to age 75.

The morbidity rank is based on measures that represent health-related quality of life and birth outcomes. We combine four morbidity measures: self-reported fair or poor health, poor physical health days, poor mental health days, and the percent of births with low birthweight.

Rank	Mortality	Morbidity
1	Pershing	Douglas
2	Douglas	Humboldt
3	Washoe	Churchill
4	Elko	Storey
5	Humboldt	Elko
6	Clark	Lyon
7	Lyon	Pershing
8	Carson City	Lincoln
9	Churchill	Washoe
10	Storey	Clark
11	Lincoln	White Pine
12	White Pine	Carson City
13	Lander	Nye
14	Nye	Lander
15	Mineral	Mineral

## Health Factors Rankings

The summary health factors ranking is based on four factors: health behaviors, clinical care, social and economic, and physical environment factors. In turn, each of these factors is based on several measures. Health behaviors include measures of smoking, diet and exercise, alcohol use, and risky sex behavior. Clinical

care includes measures of access to care and quality of care. Social and economic factors include measures of education, employment, income, family and social support, and community safety. The physical environment includes measures of environmental quality and the built environment.

Rank	Health Behaviors	Clinical Care	Social & Economic Factors	Physical Environment
1	Douglas	Washoe	Storey	Pershing
2	Lincoln	Carson City	Elko	Nye
3	Washoe	Douglas	Lincoln	Lyon
4	Carson City	White Pine	Douglas	Churchill
5	Storey	Clark	White Pine	Douglas
6	Clark	Mineral	Lander	White Pine
7	White Pine	Nye	Churchill	Elko
8	Churchill	Churchill	Humboldt	Carson City
9	Lander	Lander	Washoe	Humboldt
10	Elko	Humboldt	Clark	Storey
11	Lyon	Lyon	Lyon	Lincoln
12	Nye	Elko	Carson City	Mineral
13	Humboldt	Storey	Pershing	Lander
14	Pershing	Lincoln	Nye	Washoe
15	Mineral	Pershing	Mineral	Clark

## 2010 County Health Rankings: Measures, Data Sources, and Years of Data

	Measure	Data Source	Years of Data
<b>HEALTH OUTCOMES</b>			
<b>Mortality</b>	Premature death	National Center for Health Statistics	2004-2006
<b>Morbidity</b>	Poor or fair health	Behavioral Risk Factor Surveillance System	2002-2008
	Poor physical health days	Behavioral Risk Factor Surveillance System	2002-2008
	Poor mental health days	Behavioral Risk Factor Surveillance System	2002-2008
	Low birthweight	National Center for Health Statistics	2000-2006
<b>HEALTH FACTORS</b>			
<b>HEALTH BEHAVIORS</b>			
<b>Tobacco</b>	Adult smoking	Behavioral Risk Factor Surveillance System	2002-2008
<b>Diet and Exercise</b>	Adult obesity	National Center for Chronic Disease Prevention and Health Promotion	2006-2008
<b>Alcohol Use</b>	Binge drinking	Behavioral Risk Factor Surveillance System	2002-2008
	Motor vehicle crash death rate	National Center for Health Statistics	2000-2006
<b>High Risk Sexual Behavior</b>	Chlamydia rate	National Center for Health Statistics	2006
	Teen birth rate	National Center for Health Statistics	2000-2006
<b>CLINICAL CARE</b>			
<b>Access to Care</b>	Uninsured adults	Small Area Health Insurance Estimates, U.S. Census	2005
	Primary care provider rate	Health Resources & Services Administration	2006
<b>Quality of Care</b>	Preventable hospital stays	Medicare/Dartmouth Institute	2005-2006
	Diabetic screening	Medicare/Dartmouth Institute	2003-2006
	Hospice use	Medicare/Dartmouth Institute	2001-2005
<b>SOCIOECONOMIC FACTORS</b>			
<b>Education</b>	High school graduation	National Center for Education Statistics <sup>1</sup>	2005-2006
	College degrees	U.S. Census/American Community Survey	2000/2005-2007
<b>Employment</b>	Unemployment	Bureau of Labor Statistics	2008
<b>Income</b>	Children in poverty	Small Area Income and Poverty Estimates, U.S. Census	2007
	Income inequality	U.S. Census/American Community Survey <sup>2</sup>	2000/2005-2007
<b>Family and Social Support</b>	Inadequate social support	Behavioral Risk Factor Surveillance System	2005-2008
	Single-parent households	U.S. Census/American Community Survey	2000/2005-2007
<b>Community Safety</b>	Violent crime <sup>3</sup>	Uniform Crime Reporting, Federal Bureau of Investigation	2005-2007
<b>PHYSICAL ENVIRONMENT</b>			
<b>Air Quality<sup>4</sup></b>	Air pollution-particulate matter days	U.S. Environmental Protection Agency / Centers for Disease Control and Prevention	2005
	Air pollution-ozone days	U.S. Environmental Protection Agency / Centers for Disease Control and Prevention	2005
<b>Built Environment</b>	Access to healthy foods	Census Zip Code Business Patterns	2006
	Liquor store density	Census County Business Patterns	2006

<sup>1</sup> State data sources for KY, NH, NC, PA, SC, and UT (2007-2008).

<sup>2</sup> Income inequality estimates for 2000 were calculated by Mark L. Burkey, North Carolina Agricultural & Technical State University, [www.ncat.edu/~burkeym/Gini.htm](http://www.ncat.edu/~burkeym/Gini.htm).

<sup>3</sup> Homicide rate (2000-2006) from National Center for Health Statistics for AK, AZ, AR, CO, CT, GA, ID, IN, IA, KS, KY, LA, MN, MS, MT, NE, NH, NM, NC, ND, OH, SD, UT, and WV. State data source for IL.

<sup>4</sup> Not available for AK and HI.



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## County Health Rankings

Mobilizing Action Toward Community Health

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# EPI - NEWS

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**REPORTED CASES OF SELECTED COMMUNICABLE DISEASES WASHOE COUNTY October – December 2009**

To report communicable disease phone: (775) 328-2447 or fax reports to: (775) 328-3764

DISEASE	4th Quarter			Yearly Totals		
	2007	2008	2009	2007	2008	2009
AIDS	6	4	7	31	23	25
Campylobacteriosis	19	7	6	48	37	34
Chlamydia	348	364	316	1520	1340	1243
Cryptosporidiosis	5	0	4	13	7	14
E. coli 0157:H7	0	0	1	1	0	5
Giardiasis	9	8	5	33	25	22
Gonorrhea	47	56	29	202	213	131
Haemophilus influenzae type b (Hib)	0	0	0	0	0	0
Hepatitis A (acute)	1	0	1	4	1	3
Hepatitis B (acute)	2	0	1	7	6	4
Hepatitis B (chronic)	22	16	6	50	49	41
Hepatitis C (acute)	0	3	1	3	5	4
Hepatitis C (Past or Present)	244	201	172	814	903	774
HIV	6	10	9	29	21	25
Influenza (Type A, B, or unknown)	13	20	647	301	827	*2559
Measles	0	0	0	0	0	0
Meningitis, Viral or Aseptic	4	3	2	27	13	13
Meningococcal Disease	1	0	2	3	3	3
Pertussis (Confirmed & Probable)	0	0	0	7	7	5
Pneumococcal Disease, Invasive	9	7	10	40	50	47
Rabies (bat)	1	1	0	3	8	5
Rotavirus	1	4	34	50	115	80
RSV	25	38	18	275	290	278
Salmonellosis	11	8	6	42	38	45
Shigellosis	1	3	0	5	5	3
Syphilis (Primary & Secondary)	0	2	1	4	4	2
Tuberculosis	2	3	3	6	11	15
West Nile Virus	1	0	0	1	0	0

\*Increased lab-confirmed influenza cases were a result of the 2009 H1N1 influenza outbreak.

Please share this document with all physicians & staff in your facility/office.