

**WASHOE COUNTY
DISTRICT BOARD OF HEALTH**

Denis Humphreys, OD, Chairman
Matt Smith, Vice Chairman
George Furman, MD,
Councilman Dan Gustin
Commissioner Kitty Jung
Amy J Khan, MD, MPH
Councilwoman Julia Ratti

ANNOTATED AGENDA

Meeting of the
DISTRICT BOARD OF HEALTH
Building B
South Auditorium
1001 East Ninth Street
Reno, Nevada
December 17, 2009
1:00 PM
NOTICE

PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE DISTRICT BOARD OF HEALTH MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY HEALTH DISTRICT (1001 E. 9TH ST), RENO CITY HALL (1 E. 1ST ST), SPARKS CITY HALL (431 PRATER WAY), WASHOE COUNTY ADMINISTRATION BUILDING (1001 E. 9TH ST), AND ON THE WASHOE COUNTY HEALTH DISTRICT WEBSITE @ WWW.WASHOECOUNTY.US/HEALTH. PUBLIC COMMENT IS LIMITED TO THREE (3) MINUTES PER PERSON.

The Board of Health may take action on the items denoted as "(action)".

Business Impact Statement – A Business Impact Statement is available at the Washoe County Health District for those items denoted with a \$

1. Call to Order, Pledge of Allegiance Led by Invitation	HELD
2. Roll Call	HELD
3. Public Comment (3 minute time limit per person)	NO COMMENTS PRESENTED
4. Approval/Deletions to the Agenda for the December 17, 2009 (action)	APPROVED AS AMENDED
5. Approval/Additions/Deletions to the Minutes of the Meeting of November 19, 2009 (action)	APPROVED

6. Recognitions

INTRODUCTION OF NEW EMPLOYEE
JEFFREY 'JEFF' JEPSON

YEARS-OF-SERVICE
DALE BRICE – 15 YEARS
IRENE RAMOS-HERNANDEZ – 15 YEARS
CHRISTOPHER 'CHRIS' RALPH – 25 YEARS

CERTIFICATION – REGISTERED
ENVIRONMENTAL HEALTH SPECIALIST
KIM TRAN FRANCHI

LIFE TIME ACHIEVEMENT AWARD –
REGISTERED ENVIRONMENTAL HEALTH
SPECIALIST (REHS) BOARD
JEANNE RUCKER

7. Consent Agenda

Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.

A. Air Quality Management Cases

1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board
 - a. Peggy Hine & William Johnson – Case No. 1047, NOV No. 4906 **(action)**

UPHELD, \$750 FINE LEVIED

2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board
 - a. No Cases This Month

B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board

1. No Cases This Month

C. Budget Amendments / Interlocal Agreements / Authorized Position Control Numbers

1. Ratification of a Interlocal Agreement between Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and the University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc., Pertaining to Male Sterilization Procedures in the Total Amount Not to Exceed \$11,300 for the Period of December 1, 2009 through June 30, 2010 **(action)**

APPROVED

8. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health

- A. No Cases This Month

9. Regional Emergency Medical Services Authority

- A. Review and Acceptance of the Operations and Financial Report for October 2009 **(action)**
- B. Update of REMSA's Community Activities Since October 2009

ACCEPTED

PRESENTED

10. Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for November 2009 **(action)**

ACCEPTED

11. Presentation of the Fiscal Year 2010/2011 Budget Calendar and Update

PRESENTED

- | | |
|---|---|
| <p>12. Public Hearing – District Board of Health Regulations Governing Air Quality Management
 A. Presentation and Discussion of the Proposed Additions of Section 040.087 (Dry Cleaning Operations) to the Regulations
 B. Approval and Adoption of Additions to the Washoe County District Board of Health Regulations Governing Air Quality Management (action)
 CONTINUED TO JANUARY 28, 2010</p> | <p>CONTINUED TO FEBRUARY 25, 2010</p> |
| <p>13. Appointment of Mr. Richard Harris, as the Licensed Attorney Representative to the Air Pollution Control Hearing Board for a Three (3) Year Term (action)</p> | <p>MR RICHARD HARRIS – APPOINTED – 3 YEAR TERM</p> |
| <p>14. Presentation and Possible Acceptance of the 2010 Washoe County District Board of Health Meeting Calendar (action)</p> | <p>ACCEPTED</p> |
| <p>15. Request the District Board of Health (DBOH) Approval to Submit a Grant Application to the Nevada State Health Division for Maternal and Child Health Federal Consolidated Programs, Special Projects of Regional and National Significance (SPRANS) to Improve Maternal Child Health Outcomes, in the Amount of \$58,000 for a Project Period Upon DBOH Approval Through June 30, 2010 (action)</p> | <p>APPROVED TO PROCEED</p> |
| <p>16. Annual Performance Evaluation of the District Health Officer
 A. Discussion of the Evaluation and Possible Approval of the Board's Recommendation Specific to the Annual Performance Evaluation of the District Health Officer (action)
 B. Consideration of Current Compensation and Benefits for the District Health Officer (action)</p> | <p>ACCEPTED

INCREASE OF 1 HR LEAVE PER PAY PERIOD APPROVED</p> |
| <p>17. Staff Reports and Program Updates
 A. Director, Epidemiology and Public Health Preparedness – Communicable Disease; Public Health Preparedness (PHP) Activities
 B. Director, Community and Clinical Health Services – Washoe County Extra Mile Awards; Family Planning Evening Clinic; 9th Annual Child Abuse and Neglect Prevention Task Force Conference; 2009 Washoe County School District Youth Risk Behavior Survey Results
 C. Director, Environmental Health Services – Illegal Food Vendors; Year-End Push to Complete Annual Food Inspections; Focus on Hand-Washing Program in 2010; Public Information and Education Outreach
 D. Director, Air Quality Management - Monthly Report of Air Quality: Everything Green, Monitoring/Planning Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity
 E. Administrative Health Services Officer – No Report This Month
 F. District Health Officer – State and Local Health Officer's Meeting; Legislative Committee on Health Care Meeting; State Board of Health Meeting; Anti-biotic Survey</p> | <p>PRESENTED</p> |
| <p>18. Board Comment – Limited to Announcements or Issues for Future Agendas</p> | <p>BOARD COMMENTS PRESENTED</p> |
| <p>19. Adjournment (action)</p> | <p>ADJOURNED</p> |

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Building "B", Reno, NV 89520-0027 or by calling 328-2416.

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AGENDA

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Building B

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1:00 PM	1.	Call to Order, Pledge of Allegiance Led by Invitation	Dr. Humphreys
	2.	Roll Call	Ms. Smith
	3.	Public Comment (3 minute time limit per person)	Dr. Humphreys
	4.	Approval/Deletions to the Agenda for the December 17, 2009 (action)	Dr. Humphreys
	5.	Approval/Additions/Deletions to the Minutes of the Regular Meeting of November 19, 2009 (action)	Dr. Humphreys

- | | | |
|-----|---|---------------|
| 6. | <p>Recognitions</p> <p>A. Introduction of New Employee</p> <p>1. Jeffrey "Jeff" Jeppson - EHS</p> <p>B. Years-of-Service</p> <p>1. Dale Brice – AHS – 15 Years</p> <p>2. Irene Ramos-Hernandez – AHS - 15 Years</p> <p>3. Christopher "Chris" Ralph – AQM – 25 Years</p> <p>C. Certification ~ Registered Environmental Health Specialist (REHS)</p> <p>1. Kim Tran Franchi</p> <p>D. Life Time Achievement Award – Registered Environmental Health Specialist (REHS) Board</p> <p>1. Jeanne Rucker</p> <p>E. Introduction – New Executive Director – Regional Transportation Commission (RTC)</p> <p>1. Lee Gibson</p> | Dr. Humphreys |
| 7. | <p>Consent Agenda</p> <p>Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.</p> <p>A. Air Quality Management Cases</p> <p>1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board</p> <p>a. Peggy Hine & William Johnson – Case No. 1047, NOV No. 4906 (action)</p> <p>2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board</p> <p>a. No Cases This Month</p> <p>B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board</p> <p>1. No Cases This Month</p> <p>C. Budget Amendments / Interlocal Agreements / Authorized Position Control Numbers</p> <p>1. Ratification of a Interlocal Agreement between Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and the University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc., Pertaining to Male Sterilization Procedures in the Total Amount Not to Exceed \$11,300 for the Period of December 1, 2009 through June 30, 2010 (action)</p> | Dr. Humphreys |
| | <p>1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board</p> <p>a. Peggy Hine & William Johnson – Case No. 1047, NOV No. 4906 (action)</p> | Mr. Bonderson |
| | <p>2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board</p> <p>a. No Cases This Month</p> | Mr. Bonderson |
| | <p>B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board</p> <p>1. No Cases This Month</p> | Mr. Coulter |
| | <p>C. Budget Amendments / Interlocal Agreements / Authorized Position Control Numbers</p> <p>1. Ratification of a Interlocal Agreement between Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and the University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc., Pertaining to Male Sterilization Procedures in the Total Amount Not to Exceed \$11,300 for the Period of December 1, 2009 through June 30, 2010 (action)</p> | |
| 8. | <p>Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health</p> <p>A. No Cases This Month</p> | Mr. Bonderson |
| 9. | <p>Regional Emergency Medical Services Authority</p> <p>A. Review and Acceptance of the Operations and Financial Report for October 2009 (action)</p> <p>B. Update of REMSA's Community Activities Since October 2009</p> | Mr. Smith |
| 10. | <p>Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for November 2009 (action)</p> | Ms. Coulombe |
| 11. | <p>Presentation of the Fiscal Year 2010/2011 Budget Calendar and Update</p> | Ms. Coulombe |

12. Public Hearing – District Board of Health Regulations Governing Air Quality Management
 A. Presentation and Discussion of the Proposed Additions of Section 040.087 (Dry Cleaning Operations) to the Regulations Mr. Bonderson
 B. Approval and Adoption of Additions to the Washoe County District Board of Health Regulations Governing Air Quality Management (action)
CONTINUED TO JANUARY 28, 2010
13. Appointment of Mr. Richard Harris, as the Licensed Attorney Representative to the Air Pollution Control Hearing Board for a Three (3) Year Term (action) Mr. Bonderson
14. Presentation and Possible Acceptance of the 2010 Washoe County District Board of Health Meeting Calendar (action) Dr. Anderson
15. Request the District Board of Health (DBOH) Approval to Submit a Grant Application to the Nevada State Health Division for Maternal and Child Health Federal Consolidated Programs, Special Projects of Regional and National Significance (SPRANS) to Improve Maternal Child Health Outcomes, in the Amount of \$58,000 for a Project Period Upon DBOH Approval Through June 30, 2010 (action) Ms. Hunter
16. Annual Performance Evaluation of the District Health Officer Dr. Humphreys
 A. Discussion of the Evaluation and Possible Approval of the Board's Recommendation Specific to the Annual Performance Evaluation of the District Health Officer (action)
 B. Consideration of Current Compensation and Benefits for the District Health Officer (action)
17. Staff Reports and Program Updates
 A. **Director, Epidemiology and Public Health Preparedness** – Communicable Disease; Public Health Preparedness (PHP) Activities Dr. Todd
 B. **Director, Community and Clinical Health Services** – Washoe County Extra Mile Awards; Family Planning Evening Clinic; 9th Annual Child Abuse and Neglect Prevention Task Force Conference; 2009 Washoe County School District Youth Risk Behavior Survey Results Ms. Brown
 C. **Director, Environmental Health Services** – Illegal Food Vendors; Year-End Push to Complete Annual Food Inspections; Focus on Hand-Washing Program in 2010; Public Information and Education Outreach Mr. Sack
 D. **Director, Air Quality Management** - Monthly Report of Air Quality: Everything Green, Monitoring/Planning Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity Mr. Goodrich
 E. **Administrative Health Services Officer** – No Report This Month Ms. Coulombe
 F. **District Health Officer** – State and Local Health Officer's Meeting; Legislative Committee on Health Care Meeting; State Board of Health Meeting Dr. Anderson
18. Board Comment – Limited to Announcements or Issues for Future Agendas Dr. Humphreys
19. Adjournment (action) Dr. Humphreys

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Building "B", Reno, NV 89520-0027 or by calling 328-2416.

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING
Board Room - Health Department Building
Wells Avenue at Ninth Street

December 17, 2009

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December 17, 2009

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WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING
December 17, 2009

PRESENT: Denis Humphreys, OD, Chairman; Mr. Matt Smith, Vice Chairman; George Furman, MD; Councilman Dan Gustin; Commissioner Kitty Jung and Councilwoman Julia Ratti

ABSENT: Amy Khan, MD

STAFF: Dr. Mary Anderson, District Health Officer; Eileen Coulombe, Administrative Health Services Officer; Mr. Bob Sack, Director, Environmental Health Services; Mr. Andrew Goodrich, Director, Air Quality Management; Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness; Mary-Ann Brown, Director, Community and Clinical Health Services; Patsy Buxton, Fiscal Compliance Officer; Lori Cooke, Fiscal Compliance Officer; Stacey Akurosawa, Administrative Assistant; Jeanne Rucker, Environmental Health Specialist Supervisor; Noel Bonderson, Air Quality Supervisor; Chris Ralph, Environmental Engineer; Kim Tran Franchi, Environmental Health Specialist; Candy Hunter, Public Health Nursing Supervisor; Jeff Jeppson, Vector-Borne Disease Specialist; Irene Ramos-Hernandez, Human Support Services Specialist II; Tony Macaluso, Environmental Health Specialist; Janet Smith, Recording Secretary and Leslie Admirand, Deputy District Attorney

At 1:05 pm, Chairman Humphreys called the Washoe County District Board of Health meeting to order, followed by the Pledge of Allegiance led by Ms. Julia Ratti, District Board of Health member.

ROLL CALL

Roll call was taken and a quorum noted. Mrs. Janet Smith, Recording Secretary advised that Dr. Khan is excused.

PUBLIC COMMENT

No public comment was presented.

APPROVAL/ADDITIONS – AGENDA – DECEMBER 17, 2009

Chairman Humphreys advised that item 12. Public Hearing – District Board of Health Regulations Governing Air Quality Management will be continued to the Board's February 25, 2010 meeting;

that item 16. Annual Performance Evaluation of the District Health Officer, will be reviewed immediately after the presentation of the Staff Reports and Program Updates.

MOTION: Ms. Ratti moved, seconded by Ms. Jung, that the agenda for the District Board of Health December 17, 2009 meeting be approved as amended. Motion carried unanimously.

APPROVAL/ADDITIONS/CORRECTIONS – MINUTES – NOVEMBER 19, 2009

Chairman Humphreys called for any additions, deletions or corrections to the minutes of the District Board of Health meeting of November 17, 2009.

MOTION: Ms. Jung moved, seconded by Ms. Ratti, that the minutes of the November 19, 2009 District Board of Health meeting be approved as received. Motion carried unanimously.

RECOGNITIONS

Mr. Bob Sack, Director, Environmental Health Services, introduced Mr. Jeffrey "Jeff" Jeppson, advising that Mr. Jeppson, is the new Vector-Borne Disease Specialist in the Vector Program; that Mr. Jeppson has worked as an intern in the Vector Program for the past three (3) seasons.

Chairman Humphreys and Dr. Mary Anderson, District Health Officer, presented Certificates of Recognition to the following: Mr. Dale Brice for **15 Years-of-Service**; Ms. Irene Ramos-Hernandez for **15 Years-of-Service**; and Mr. Christopher "Chris" Ralph for **25 Years-of-Service**.

Chairman Humphreys and Dr. Anderson introduced Ms. Kim Tran Franchi, Environmental Health Specialist, advising that Ms. Franchi has recently earned her Registered Environmental Health Specialist (REHS) Certification.

Mr. John Kukulica, representing the Registered Environmental Health Specialist (REHS) Governing Board, presented a "*Lifetime Achievement Award*" from the State of Nevada to Ms. Jeanne Rucker, Environmental Health Specialist Supervisor, in recognition of "her years of dedication and service to the field of environmental health" and as a member of the REHS Governing Board.

CONSENT AGENDA – UNAPPEALED NOTICE OF VIOLATION

Staff advised that **Citation No. 4906, Case No. 1047** was issued to **PEGGY HINE AND WILLIAM JOHNSON** on September 29, 2009 for failure to control dust emissions from the Rolling Thunder Airport, 16400 Pyramid Lake Highway, from September 25, 2009 through September 30, 2009, in violation of Section 040.030 (Dust Control) of the Washoe County District Board of Health Regulations Governing Air Quality Management. Staff advised that Ms. Hine and Mr. Johnson were advised of the right to appeal; however, no appeal was filed; that Staff recommends Citation No. 4906, Case No. 1047 be **upheld** and a fine in the amount of **\$750** be levied as a **negotiated settlement**.

MOTION: Mr. Smith moved, seconded by Mr. Gustin, that Citation No. 4906, Case No. 1047 (Peggy Hine and William Johnson), be upheld and a fine in the amount of \$750 be levied as a negotiated settlement for a major violation. ♦
Motion carried unanimously.

CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS

The Board was advised that Staff recommends **ratification** of the **Interlocal Agreement** between **Washoe County Health District** and the **University of Nevada School of Medicine Integrated Clinical Services, Inc.**, and **University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc.**, pertaining to male sterilization procedures for the period of December 1, 2009 through June 30, 2010 in the **total amount not to exceed \$11,300**.

MOTION: Mr. Smith moved, seconded by Mr. Gustin, that the **Interlocal Agreement** between **Washoe County Health District** and the **University of Nevada School of Medicine Integrated Clinic Services, Inc.**, and the **University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc.**, be approved as presented and the Chairman authorized to execute on behalf of the Board.
Motion carried unanimously.

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

A. Review and Acceptance of the Operational and Financial Report – October 2009

Mr. Jim Gubbels, Vice President, REMSA, advised that the Board members have been provided with a copy of the October 2009 Operations and Financial Report; that the emergency response time for life-threatening calls in October was 92% and 94% for non-life threatening calls, with an overall average response time of six minutes and three seconds (6:03); and an overall average

WASHOE COUNTY DISTRICT BOARD OF HEALTH

December 17, 2009

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travel time of four minutes and fifty-eight seconds (4:58). Mr. Gubbels advised that the monthly average bill for air ambulance service for October 2009 was \$6,341, with a year-to-date average of \$7,032. Mr. Gubbels advised that the monthly average bill for ground ambulance service for October 2009 was \$946, with a year-to-date average of \$944.

In response to Ms. Ratti regarding the allowable average bill for air ambulance service, Mr. Gubbels stated the allowable average is being monitored; that the monthly average bill for air ambulance service is "already beginning to decrease." Mr. Gubbels stated that the average monthly bill for air ambulance services increased in July due to distance of a number of the calls; that the further the distance transported the greater the bill is.

In response to Ms. Jung regarding the customer comment cards, Mr. Gubbels advised that these cards are included in the patient's billing.

Ms. Jung stated that a number of the comments indicate the patient "confuses REMSA with the hospital(s) or the physician's offices"; that she would request REMSA provide a copy of one of the "customer comment cards" with next month's report.

In response to Ms. Jung, Mr. Gubbels advised that the three (3) questions highlighted in black at the top of the customer comment section, are the questions asked on the customer comment card. Mr. Gubbels stated that when comments received are specific to a hospital those comments are forwarded on to the hospitals. Mr. Gubbels stated that REMSA has a follow-up process for complaints; that during a complaint investigation REMSA staff has the opportunity to clarify with the patient as to whether the complaint was specific to REMSA or to the physician's office or one of the hospitals. In response to Ms. Jung regarding the complaints about "the shocks on the units", Mr. Gubbels advised that the ambulances are "very well maintained; however, when lying down on a gurney in the back of an ambulance unit an individual is going to feel the ride more; that the units all have air shocks." In response to Ms. Jung regarding "a lost pair of shoes", Mr. Gubbels stated that, as he advised, all complaints are investigated; that this individual was transported from the Burning Man Festival; that she was contacted and advised "that REMSA did not have her shoes." In response to Ms. Jung regarding the comment from the individual "who wanted his/her list of medication back", Mr. Gubbels advised that upon investigation it was determined this list had been given to the hospital.

**MOTION: Ms. Jung moved, seconded by Dr. Furman, that the REMSA Operations and Financial Report for October 2009 be accepted as presented.
Motion carried unanimously.**

B. Update of REMSA's Community Activities Since October 2009

Mr. Gubbels introduced Ms. Debbie Zalmana, Executive Assistance, advising that Ms. Zalmana will provide the Board an update on REMSA/Care Flight employees' group "*Starfish*".

Ms. Debbie Zalmana, Executive Assistant, REMSA, advised that in 2000 a group of REMSA/Care Flight employees developed a charitable giving fund, which is now the "*Starfish Committee*". Ms. Zalmana stated that employees can contribute cash or by payroll deductions throughout the year; that this money is utilized to sponsor the annual "gift giving at Kids' Cottage"; and the Christmas party for the out patients at Senior Bridges Program. Ms. Zalmana displayed one of the gift packages provided to the patients at Senior Bridges, which includes a sack containing various toiletries; a loaf of bread, and lap blankets, which are made by a few of the employees at REMSA/Care Flight; that this year thirty-six (36) lap quilts were made and distributed. Ms. Zalmana advised that, while this began as a "Christmas-related event" the efforts of the "*Starfish Committee*" are now for various charitable community needs throughout the year, including "adopting a single-mother family" who became homeless. Ms. Zalmana advised that the "field teams" function as the "eyes and ears" of the "*Starfish Committee*", advising the Committee of "needs and problems" observed in the community in which individuals or families "may otherwise fall through the cracks." Ms. Zalmana reviewed other projects included providing food and money to the Food Bank; toiletries and backpacks for the abused women's shelter and the homeless shelters; a motorized wheel chair rental; turkeys for the St. Vincent's turkey-drop; the Evelyn Mount program, etc. Ms. Zalmana presented a "thank you notebook" presented to REMSA/Care Flight from the patients of the Senior Bridges program.

Chairman Humphreys stated that the employees of REMSA and Care Flight are to be commended for "a tremendous team effort" in providing to "some deserving community groups and deserving citizens." Chairman Humphreys thanked Ms. Zalmana for her presentation.

REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE AND EXPENDITURE – NOVEMBER 2009

Ms. Eileen Coulombe, Administrative Health Services Officer, advised that the Board members have been provided with a copy of the Health Fund Revenue and Expenditure Report for the month of November 2009. Ms. Coulombe reviewed the Report in detail and advised that Staff recommends the Board accept the Report as presented.

Ms. Coulombe advised that, as Staff begins the budget development process "the revenues and expenditures become 'estimates to complete'; that Staff will conduct a "line by line review as Staff enters the budget process." Ms. Coulombe advised that "any variances will be reviewed in detail."

In response to Mr. Smith regarding the Medicare reimbursement, Ms. Coulombe advised that this is reimbursement payments the District receives for the provision of various services; that there is a Staff member who bills Medicare for reimbursement costs.

In response to Mr. Smith, Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, advised that these monies are "primarily reimbursement for flu shots; that the Health District receives approximately \$2.96 as the negotiated Medicare rate. Ms. Brown stated that the majority of individuals, who qualify and receive Medicare services through a primary care provider "are not coming to the Health District for services."

In response to Mr. Smith regarding "billing for as much as possible", Ms. Coulombe advised that "in the last year the billing position and the vacant Department Computer Application Specialist (DCAS) position were transferred from the CCHS Division to the Administration Division; therefore, Staff is conducting "a fundamental review of the entire billing process and the Insight Program." Ms. Coulombe stated that further, Staff is in the process of reviewing the Health District's Fee Schedule; therefore, as the fee schedule is processed, Staff will review the line items, including whether the Health District is maximizing the reimbursements.

MOTION: Ms. Jung moved, seconded by Dr. Furman, that the Health District's Revenue and Expenditure Report for November 2009 be accepted as presented.

Motion carried unanimously.

PRESENTATION – FISCAL YEAR 2010/2011 BUDGET CALENDAR AND UPDATE

Ms. Coulombe advised that the Board members have been provided with a copy of the Fiscal Year 2010/2011 Budget Calendar; that she will be providing the Board a Budget update each month until the budget is adopted for FY 2011. Ms. Coulombe advised that the Budget Calendar "provides the key dates" of the budget process; that after the first of the year fiscal Staff will begin meeting with the Division Directors and Program Managers to begin the Health District's budget preparation. Ms. Coulombe the District Board of Health's Budget meeting "is typically in March"; that this year's meeting is scheduled for March 4, 2010, beginning at 1:00 pm.

Ms. Coulombe stated that the Board members have also been provided with a copy of a report from Mr. John Sherman, Finance Director, dated December 6, 2009, addressed to the Board of County Commissioners (a copy of which was placed on file for the record), specific to the FY 12 "kick-off" budget discussions. Ms. Coulombe stated that the County discussed "budget prioritization options, acknowledging the difficult budget decisions made by the BBC in FY 10 closing a gap of \$47 million." Ms. Coulombe stated "there was recognition that, again, FY 11 will be challenging; that reductions implemented during previous budget reduction cycles will have to be sustained." Ms. Coulombe advised that the Health District "will be allowed to be very flexible in reallocating resources, including possible reclassifications." Ms. Coulombe advised that January 26, 2010 is the date when the Finance Department will present "a comprehensive outlook of the revenue and first estimates of the General Fund deficit" to the Board of County Commissioners." Ms. Coulombe advised that in regard to the "structure" the County will be referring to 'priority groups' rather than the previous reference "of tiers"; that last year the Health District was in the second tier of "public health and safety."

Ms. Coulombe advised that Staff is dedicated to keeping the Board apprised of "any and all developments regarding the budget." Ms. Coulombe stated that Staff is aware the budgeting process "will be very challenging; at best the District's transfer will remain flat."

The Board thanked Ms. Coulombe for her update.

PUBLIC HEARING – DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT

Chairman Humphreys stated that this item will be continued to the Board's February 25, 2010 meeting.

Chairman Humphreys stated that Mr. Goodrich has met with the Dry Cleaning Laundry Association to discuss the proposed Regulations; that Mr. Goodrich is awaiting a response from that discussion; therefore, it is important to continue to this Public Hearing.

APPOINTMENT – MR. RICHARD HARRIS – AIR POLLUTION CONTROL HEARING BOARD

Mr. Andrew Goodrich, Director, Air Quality Management, advised that Staff recommends the appointment of Mr. Richard W. Harris, Esquire, as the as the Nevada Licensed Attorney

representative to the Air Pollution Control Hearing Board for a three (3) year term, serving from December 17, 2009 through December 17, 2012. Mr. Goodrich advised that Mr. Harris would replace Ms. Alysa Keller who resigned.

MOTION: Mr. Gustin, moved seconded Ms. Ratti, that Mr. Richard W. Harris, be appointed to the Air Pollution Control Hearing Board for a period of three (3) years, serving from December 17, 2009 through December 17, 2012. Motion carried unanimously.

PRESENTATION – ACCEPTANCE – 2010 WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING CALENDAR

Dr. Anderson advised that the Board members have been provided with a copy of the proposed calendar dates for the Board of Health's meetings of 2010; that the March 4th date for the District Board of Health Budget meeting is tentative; however, she would request the Board members note that date in his/her personal calendars.

Ms. Coulombe stated that the time for the Budget meeting of March 4th is listed at 11:00 am; however, that should be changed to 1:00 pm to conform to the regular time of the Board of Health meetings.

Ms. Jung stated that she is scheduled to attend the National Association of County Officials (NACO); however, she will schedule her flight for March 5, 2010, to allow her to attend the Budget meeting.

It was the consensus of the Board that the annual Budget meeting be scheduled for Thursday, March 4, 2010, beginning at 1:00 pm.

Ms. Coulombe advised that Staff will schedule the required meeting with the jurisdictional managers to review the District's proposed budget "a couple days prior to the Board's budget meeting."

Mr. Smith advised that he will be unavailable to attend the June 24, 2010 meeting.

MOTION: Ms. Ratti moved, seconded by Ms. Jung, that the 2010 calendar schedule for the District Board of Health meetings be approved as amended. Motion carried unanimously.

REQUEST – DISTRICT BOARD OF HEALTH – APPROVAL – SUBMIT – GRANT APPLICATION
– NEVADA STATE HEALTH DIVISION – MATERNAL CHILD HEALTH FEDERAL
CONSOLIDATED PROGRAMS, SPECIAL PROJECT OF REGIONAL & NATIONAL
SIGNIFICANCE (SPRANS)

Ms. Candy Hunter, Public Health Nursing Supervisor, Community and Clinical Health Services, advised that she will be giving a power point presentation specific to the grant submission requested by the Nevada State Health Division. Ms. Hunter advised that this is a Title V Funding Project grant application to the Nevada State Health Division for Maternal Child Health Federal Consolidated Programs, Special Project of Regional and National Significance (SPRANS) to improve maternal child health outcomes, in the amount of \$58,000. Ms. Hunter stated that this "is a request from the Nevada State Health Division and is a grant that the Health District has historically received as block grant funding." Ms. Hunter advised that Title V "is one of the oldest national block grants; that it was developed in 1912 by the Social Security Administration.

Ms. Hunter presented the "Board of Health Check List for Newly Proposed Programs and Initiatives", advising that the information provided adheres to the "Operational Objectives" established by the Board of Health for all new programs and initiatives. Ms. Hunter reviewed in detail the checklist information (a copy of which was placed on file for the record and attached to the minutes), as to: "Do We Need This" ~ identifying the statute or regulations which mandates the program; identifying which of the "Ten Essential Services" is addressed; listing of the Board's priorities; describe a verifiable health need; describe; describe the impact if the program is not implemented'. Ms. Hunter reviewed in detail the checklist for "Can We Do This" ~ identifying the assets to accomplish the program requirements; could other community partners provide the service; would other community partners assist"; and "How Much it Will Cost" ~ providing a detailed budget; and listing any associated subcontracts.

Ms. Hunter advised that while there is no Statute or Regulation which mandates this program, *Nevada Revised Statute 442.150* "calls upon the Nevada State Health Division to work cooperatively with local health departments to improve Maternal Child Health (MCH) services. Ms. Hunter advised that Washoe County has a high percentage of Very Low Birth Weight (VLBW) infants born to teenagers 15-17 years; therefore, a goal is to work in conjunction with this age range of teenagers to "get them connected with a health care provider." In response to Mr. Gustin regarding "the average cost for a Neo-natal Intensive Care Unit (NICU) stay for these infants, Ms. Hunter that she is aware of incidences which cost approximately \$1.2 million for the extremely high risk infants.

In response to Mr. Gustin, Dr. Furman advised that the average care for a NICU baby is a minimum of \$400,000 – 1 million.

Mr. Gustin stated that the community should be advised as to the financial costs associated with the care of babies in the NICU.

Ms. Hunter stated that early intervention and improved prenatal care do result in major cost savings.

In response to Dr. Anderson regarding "Very Low Birth Weight", Ms. Hunter advised that "Very Low Birth Weight" is "less than 1500 grams (3.5 pounds)"; that the survival rate is dependent upon a number of factors. Ms. Hunt stated she was previously advised by an Infant Developmental Specialist that "an acceptable prematurity is 37 weeks gestation."

Ms. Hunter reviewed the potential "losses ~ lost opportunity to provide Public Health Nursing Program activities to address Washoe County maternal and child health needs; loss of funding to a program which experienced significant budget reductions during last fiscal year; and the potential loss of future state and federal funds supporting MCH activities.

Ms. Hunter advised that this is grant funding the Health District had previously for the "*Healthy Moms Healthy Babies Program*", which was a four (4) year Program in conjunction with the Pregnancy Center providing education and referrals.

Ms. Hunter reviewed the "Assets to Accomplish Program" component, advising that there currently is a Staff member with an expertise in the Maternal Child Health care and liaisons with the area hospital NICUs; that the funding is only offered to local health districts. Ms. Hunter advised that other public and private health care providers are collaborating partners who are willing to assist in this Program. Ms. Hunter advised that Staff is working with Title X Region IX to develop a "Preconception Health Campaign" to educate individuals "on how to be healthy before they become pregnant."

Ms. Hunter reviewed the costs associated with the Program, advising that a Public Health Nurse II would be assigned the Program at a cost of \$48,532 in personnel costs; \$4,400 for mileage (vicinity mileage with no travel expenses); and \$5,068 in supplies (i.e., gas cards and transportation vouchers to get women to health care appointments).

Ms. Hunter reviewed the "How Will We Measure Success", advising that Staff will provide periodic updates to the Board with a complete report at the end of the grant cycle. Ms. Hunter stated that

she anticipates "case management of 100+ clients"; that Staff will participate in the development of a Community and Health Care Provider Education Webinar presentation on preconception; that Staff will collaborate with the State Health Division on the State MCH Plan. Ms. Hunter stated that she has recently been elected Chair of the Nevada Maternal Child Health Advisory Board; that this grant provides an opportunity to "partner with them to make this grant work."

Ms. Hunt advised that Staff recommends the Board approve the request to apply for the Nevada State Health Division Maternal and Child Health Request for Grant Submission."

In response to Ms. Jung regarding any request for "matching County funds", Ms. Coulombe stated that "there is no required match"; however, "any grant always results in indirect costs for administrative processing including invoicing, etc." In response to Ms. Jung regarding the grant requiring "any new Staff", Ms. Coulombe stated that there would be no new Staff; that, as Ms. Hunter indicated the Program would rely on "existing per diem" Nurse positions for the Program. Ms. Coulombe stated that the grant would "provide new dollars" and in lieu of hiring a new Staff member CCHS would rely on "the existing Staff who has expertise; therefore, the existing Staff would be 'transferred' to these other dollars." Ms. Coulombe stated that "when new federal dollars are accepted those funds cannot be supplanted, which requires the level of effort to be maintained"; therefore, the positions necessary for this program would be "back-filled with existing per diems." Ms. Coulombe stated that "the individuals previously paid by County dollars would be paid through the grant dollars." In response to Ms. Jung regarding the grant requiring "no new budget items, no new line items, no additional per diem hours, etc.", Ms. Coulombe advised that "there would be new line items as it would require a budget amendment"; that the motion being requested is "whether or not Staff can proceed with the submittal of an application; that should the application be successful the CCHS Division would receive an award of \$58,000", which would be presented to the Board as a budget amendment and then would be presented to the Board of County Commissioners to amend the Health District's budget for inclusion in the current fiscal year." Ms. Coulombe advised that the \$58,000 is new dollars; however, there would be no request for additional General Fund dollars received from the County.

In response to Ms. Jung regarding this requiring an increase to the budget for the additional use of the per diem Nurses, Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, advised that the per diem Nurses "will be working additional hours and paid by County dollars, which will be offset by the new dollars from the \$58,000; therefore, it would be neutral to the County's costs." Ms. Brown stated that the costs for the Public Health Nurse position for this program will be paid for by the new grant dollars; that the dollar savings from that position will be used to offset the additional hours of the per diems for the Program; that the per diems are all "non-permanent temporary employees defined in health care as per diems."

Ms. Jung thanked Staff for the information, advising that this allows her to have the additional information for the Board of County Commissioners.

Ms. Brown stated that during the Strategic Planning Session, she did discuss "the need for flexible temporary hours of work for these short-term grants, which she wants to be able to accept in an environment where everything has been cut." Ms. Brown stated that "this is important work Staff will be doing with the \$58,000"; that she does not "want to be in the position of 'hiring someone and then firing someone.'" Ms. Brown stated that she would be "redirecting existing Staff and backfilling with per diems."

Ms. Jung that should the District be awarded the grant, she would request that Staff present the information specific to the costs for an infant in NICU for the County, as the County does pay for these costs through the indigent care fund. Ms. Jung stated that historically these "mothers are the same individuals who do not have any insurance"; therefore, she would request "background information" for the Board of County Commissioners "as to how much the County would pay in indigent funding to the hospitals" for the care of these infants.

Mr. Gustin stated that the opportunity to save approximately \$400,000 per infant in NICU through the services provided by this grant would be invaluable "even if it only helps prevent one" NICU stay is worth the effort.

Ms. Brown stated that the work is "value added" as is the efforts associated with "preconception health and connecting pregnant women early with services." Ms. Brown stated that "simple educational efforts regarding the use of alcohol and methamphetamines and other drugs during pregnancy and the prevention of gastroschisis and other defects." Ms. Brown advised that "this is valuable work to prevent 'million dollar babies.'"

In response to Mr. Smith regarding the proposed six (6) month grant for approximately 100 clients, Ms. Brown advised that the intent is to provide the level of case management and referral(s) an individual client may require. Ms. Brown stated that a referral from Cyesis (the adolescent pregnancy center) would result in Staff working with the mother to establish a health care provider for her at which time the Health Department's involvement would be done "as she would have a provider and would be moving forward with a positive approach to the pregnancy"; however, there would be other clients in which it is more difficult to establish a relationship with a medical provider; therefore, "it would depend upon where the client is; that this would be "almost an individual plan for those 100 clients." Ms. Brown stated that the goals would be: 1) get the client established with a provider; 2) ensure educational information is provided, including smoking cessation programs,

etc. Ms. Brown stated that for the period of the grant Staff would work with "those 100 clients; that at the end of the grant cycle, "if there are clients in severe need of home visiting programs, Staff would consider these individuals as possible candidates for the Health District's "existing small home visiting program." Ms. Brown stated that Staff "would never abandon a client; that Staff would ensure the individual was referred to other community resources or would establish them as a client within the Home Visiting Nursing Program."

MOTION: Ms. Jung moved, seconded by Dr. Furman, that Staff be directed to submit a grant application to the Nevada State Health Division, in the amount of \$58,000, for Maternal Child Health Federal Consolidated Programs, Special Projects of Regional and National Significance (SPRANS) to improve maternal child health outcomes in Washoe County. Motion carried unanimously.

Dr. Anderson advised that she would request any input or comments from the Board regarding the "Check List" process utilized for this grant application and the previous application presented by Ms. Hadayia.

In response to Dr. Anderson, Ms. Jung stated that "it is an excellent process"; that should the grant application receive approval she would request the "Check List" be included in the "back-up materials for the Board of County Commissioners; that it is a good best practices for other departments."

Ms. Ratti stated that it is an excellent process; however, "it would be helpful for her for it to include a one paragraph general summary of what the funding source is, what the grant will achieve, etc. as part of the introduction."

Chairman Humphreys thanked the Board members for the comments.

STAFF REPORTS AND PROGRAM UPDATES

A. Director – Epidemiology and Public Health Preparedness

Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

In response to Ms. Jung regarding the provision of immunization clinics in the schools within the Washoe County School District, Dr. Todd advised that as noted in his report, Staff will provide an H1N1 clinic in Gerlach and one in Incline Village as a Saturday event. Dr. Todd stated that Staff has requested the School District prepare a schedule of high schools which could be utilized as a "semi-closed POD location for the elementary and middle schools and that part of the community served by these schools" with the intent of conducting two (2) semi-closed PODS per week during the month of January and the first part of February. Dr. Todd stated that, although school age children have been the largest population receiving the H1N1 immunization at the clinics, this effort would be a significant impact to immunize school age children. Dr. Todd stated that Staff has noted a "significant decrease in the demand" for the H1N1 immunization; that last Saturday there were approximately 275 immunizations administered on Saturday, with approximately 370 being administered on Tuesday of this week, which is a significant reduction of the 1,500 – 2,000 that were being administered "a few weeks ago." Dr. Todd stated the H1N1 vaccine is now more readily available in a number of venues "other than just the Health Department."

In response to Mr. Gustin regarding the trend being an increasing demand for flu shots between November through January, Dr. Todd stated that historically there is an increased demand for seasonal flu shots between November and January; however, the H1N1 pandemic has been different than the seasonal flu in regard to when it began and the age group which was the most highly susceptible as compared to seasonal flu. Dr. Todd stated that last spring, when seasonal flu declines, there was a marked increase in H1N1 flu cases with a decrease in the number of cases reported in the late fall and winter months; that it is not known if there will be "a third wave of H1N1"; that with increased travel during the holidays there is the possibility of an increased number of cases after the holiday season; therefore, the Health District continues to promote receiving the H1N1 vaccine.

In response to Dr. Furman regarding "the role of school nurses" in these efforts, Dr. Todd stated that school nurses would not be utilized by Staff to administer immunizations as there is the issue of "medical supervision for them." Dr. Todd stated that currently the provision of services by school nurses is through "medical orders from the physician(s) who prescribed the medications"; therefore, there is no "school district medical director who would have the ability to issue standing orders to administer vaccinations to the students"; therefore, the immunizations will be administered by Health District Staff and qualified Medical Reserve Corps (MRC) volunteers.

B. Director – Community and Clinical Health Services

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, presented her monthly Division Director's Report, a copy of which was placed on file for the record.

Ms. Ratti referred to the 2009 Washoe County School District Risk Behavior Survey, specifically the "disturbing increase in the number of high school students committing suicide"; that "in seconding Dr. Health Morrison's (Washoe County School District Superintendent) "call to action." Ms. Ratti stated that "there are some disturbing trends across the board noted in the youth risk survey; that this is something to which "the community and community leaders have to pay attention." Ms. Ratti stated that she doesn't have any suggestions "on how to address this; however, perhaps there is a way the Health District can be a partner, as this is incredibly important."

Ms. Brown stated that she was in attendance when this data was released; that it is "very disturbing information"; that there was discussion regarding "all of the elements contained in the risk behavior survey (i.e., the use of alcohol, the beginning of sexual activity, driving, etc.) contribute to the suicide rate." Ms. Brown stated that because of the integrated factors in the increased risk behaviors the "response needs to be an integrated effort to address all of the fundamental needs, which place youth at risk." Ms. Brown stated that Staff will continue with "the resources available to be engaged in dialogue within the community and respond where possible."

Ms. Jung questioned how Washoe County or Nevada compares nationwide with these statistics.

In response to Ms. Jung, Ms. Brown advised the data was released for Washoe County at the press conference; that the State data will be released within two (2) weeks and then the national data will be presented, at which time a comparison will be provided. Ms. Brown stated that she can provide the Board with an update in a future Board report.

Ms. Jung questioned if the District's Public Information Officers and the Reno Sparks Convention and Visitors Authority could cooperate in a public announcement as to the success of the 9th Annual Child Abuse and Neglect Prevention Task Force Conference, specifically "the number or room nights generated." Ms. Jung stated the perception is "that government doesn't generate revenue or stimulate the economy; however, local government is an economic driver as Washoe County is the third largest employer in Washoe County." Ms. Jung stated that increased efforts in demonstrating government "does attract and maintain other jobs in the community"; that in today's economy it is important to demonstrate that "government is an economic driver for the community; that it is important to "counteract this perception with data."

In response to Ms. Jung, Ms. Brown stated that she was able to attend a portion of that conference; that "there was tremendous positive feedback from others, who want to engage others, as to how to combat this problem (child abuse and neglect) together."

Mr. Gustin stated that Ms. Jung presented "an excellent point"; that it isn't "just the numbers of those attending a conference" in the community "there is the multiplier effect of the people who serve at these conferences."

Mr. Gustin questioned the information of the 2009 Washoe County School District Youth Risk Behavior Survey Results and whether the use of drugs and tobacco among high school students is cyclical as the District has had concerted efforts to reduce drug and tobacco use among school age students.

In response to Mr. Gustin, Ms. Brown advised that "this is difficult to answer as there are a number of drivers encouraging the use of tobacco as the Health District attempts to discourage the use; that there is the additional stress from the 'state of the economy', etc." Ms. Brown stated there are marketing and advertising efforts that have been noted regarding tobacco and obesity issues, with efforts to counter those messages; that there is social marketing promoting "it being cool to engage in these behaviors." Ms. Brown stated that the effort is to "counter these promotions"; that as the Board is aware there "is large money promoting risk behaviors"; that Staff is attempting "various creative methods for combating these very serious risky behaviors in which youth are engaged." Ms. Brown stated that there was one (1) change in methodology in this survey process, which has not yet been analyzed; that previously "it was an active consent process for the youth participants (i.e., a permission slip signed by the parents and returned); however, this survey required a parental signature if the parent did not want their child to participate." Ms. Brown stated therefore, "there may be more of a cross-section of children who have less support at home versus those who have parents who are engaged and interested in allowing the child's participation." Ms. Brown stated that regardless of how the information was obtained it contained "disturbing facts regarding the young people in the community and there needs to be a continuing effort to decrease these risky behaviors." Ms. Brown stated that the Washoe County School District website contains the entire report, including how the survey data was collected.

Dr. Furman stated "there should be a closer look at the methodology being employed as some of it is not working that great; that there are other methods available which work better."

In response to Dr. Furman, Ms. Brown stated that "this is one of the few surveys specific to Washoe County and it is based on a national model' that it is the best available right now"; however, "there is always opportunity to consider other data and ways to improve."

In response to Ms. Jung regarding law enforcement participating in the efforts to reduce smoking, as she observes numerous situations in which "it is clear there are minors smoking."

In response to Ms. Jung, Ms. Brown advised that the School District Police were in attendance at this press conference and involved in this survey. Ms. Brown advised that she is a member of the Juvenile Detention Alternative Initiative, which includes law enforcement and many organizations focused on supportive programs and services that reduce criminal and risky behaviors by youths eliminating the need for detention. Ms. Brown stated that there are several other community groups in which law enforcement is involved; however, smoking may not be a high priority. In response to Ms. Jung regarding "issuing a ticket to minors caught smoking", Ms. Brown stated that it is illegal to sell smoking products to anyone younger than 18; however, it is not illegal for minors to be smoking.

Dr. Anderson stated that Mr. Phil Ulibarri, Child Abuse Prevention Program Development Officer, is to be commended, as he was instrumental in the efforts and activities of the Child Abuse and Neglect Prevention Task Force.

Ms. Brown stated she would advise Mr. Ulibarri of Dr. Anderson's comments.

C. Director – Environmental Health Services

Mr. Bob Sack, Director, Environmental Health Services, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

In response to Ms. Jung regarding contacting the various Hispanic community agencies regarding illegal vendors, Mr. Sack advised Staff has contacted these agencies and offered to provide a presentation; however, there have been no requests received. Mr. Sack advised that Staff's efforts have been concentrated on those illegal vendors "who are part of select group of organized illegal vendors; that Staff is achieving progress" in addressing the problems with the "more organized illegal vendors." In response to Ms. Jung regarding the information for Mobile Food Unit Guidelines being available in Spanish, Mr. Sack advised that Staff does have the Guidelines available in Spanish.

Ms. Ratti stated that she has conferred with City of Sparks Code Enforcement regarding the issue of illegal food vendors; that currently the City of Sparks has "only one (1) Code Enforcement Officer"; therefore, she would request "Staff's understanding of the limited capacity at the City of Sparks' Code Enforcement.

In response Ms. Ratti, Mr. Sack stated that Staff is aware of the reduction at the City of Sparks; that divisions within all the entities "have been very understanding of reduced resources and staffing within each jurisdictional agency." Mr. Sack stated that the Health District's "actions have been based upon what the Health District has to do; however, there is communication with both cities as to the particular areas in which Staff is working"; that all entities are aware when the Health District "has taken corrective or enforcement action."

In response to Ms. Jung regarding promoting the Red Cross "*Scrubby Bear*" method of hand washing, Mr. Sack advised that Staff promotes the necessity of hand washing and is not promoting "a method of hand washing."

Ms. Jung stated her concern is that the "*Scrubby Bear*" presentation taught that those people who do wash their hands may not be doing it correctly; that she would suggest Staff contact the Red Cross regarding assisting the Health District in promoting the correct method of hand washing.

Mr. Sack stated that the "aspects of the hand washing promotion is not an on-going program"; that due to limited resources it is limited to an outreach education promotion at a number of community events. Mr. Sack stated that the program concentrates on the importance of hand washing rather than "the how to wash hands."

Ms. Jung stated that it is as important to promote the "how to wash hands as it is to promote hand washing"; that it is very important "to empower the public on how to do it correctly." Ms. Jung stated that she acknowledges the lack of funds; however, there are other resources available to assist the Health District "on how to do it correctly."

Ms. Jung stated that in regard to "limited outreach funding" for the iRefill promotion, etc., she would question if Staff has considered requesting the individual Board of Health members to "volunteer at certain events ~ perhaps once a month"; that she "would be more than willing to assist" Staff.

Mr. Sack stated that he will confer with Ms. Tracie Douglas, Public Information Officer for the Environmental Health Services Division, regarding "making arrangements."

D. Director – Air Quality Management

Mr. Andrew Goodrich, Director, Air Quality Management, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

In response to Ms. Jung regarding the increase in the number of woodstove certificates issued from 2008 through 2009, Mr. Goodrich advised that the price of woodstoves have decreased; that there are "some stoves which qualify for a federal energy tax rebates"; therefore, the current economy may have stimulated an increase in the purchase of these units. Mr. Goodrich advised that any woodstove product sold in Washoe County must be Environmental Protection Agency (EPA) certified; therefore, these units are very efficient; that there is a prohibition against burning any wood burning unit during a red alert; however, the new EPA approved units burn very clean. Mr. Goodrich stated that there "may be a number of reasons for the increased sales of these units." In response to Mr. Smith regarding pellet stoves, Mr. Goodrich advised that pellet stoves are considered a "wood burning device." In response to Chairman Humphreys regarding a "red alert the burning of all solid fuel is prohibited, unless a residence has been registered with the Health District declaring that the wood burning device is the sole source of heat for the residence; that this is verified by the Health District." Mr. Goodrich advised that during a red alert burn ban all types of "burning is prohibited; that this includes all incinerators, the thirty (30) crematoriums, restaurants with wood-fired ovens, any commercial application, which utilizes solid fuel ~ all solid fuel devices, as the air quality has reached a level, which exceeds the Federal Health Standard."

Ms. Jung stated that at the Board of County Commissioners Retreat the members did a SWOT (Strength, Weaknesses, Opportunities and Threats) analysis, with "these couple of days of dangerous air quality being discussed." Ms. Jung stated that it is these issues "which drive the strategies and the goals, which then drive the budget appropriations"; therefore, during budget discussions Staff "should include this data." Ms. Jung stated that the County's mission statement addresses "a good quality of life in the region; therefore, during budget appropriations air quality "is connected to a County "strategic goal and plan, as everything is connected back to what the goals are." Ms. Jung stated that good air quality is an "issue economically and quality of life."

In response to Ms. Ratti regarding the discussions of the Board of County Commissioners Retreat, Ms. Jung stated that the Board of County Commissioners "did discuss the issue of illegal dumping, the need for more recycling and a possible Materials Recycling Facility (MRF)." Ms. Jung stated that all of these issues "have a genesis back to the goals and strategies and the Health District budget."

E. Administrative Health Services Officer

There was no monthly Administrative Health Services Officer Report this month.

F. District Health Officer

Dr. Mary Anderson, District Health Officer, presented her monthly Health Officer's Report, a copy of which was placed on file for the record.

Dr. Anderson stated that during the State and Local Health Officers meeting there was discussion as to "opening the availability to receive the H1N1 immunization to those individuals 25 years of age and older who have underlying health conditions"; however, there has now been the determination that as of December 18, 2009, anyone wishing to receive the H1N1 can do so.

Dr. Anderson stated that the State Board of Health met on December 11, 2009, with H1N1 being the topic of discussion; that "credit was given to all the local health districts for the significant efforts in administering as many immunizations to as many people as possible within a short duration of time." Dr. Anderson stated there was a separate mention by a member of the State Board of Health regarding Washoe County Health District for the efforts in "setting aside vaccine and offering clinics for health care providers."

In response to Ms. Jung regarding Washoe County's 'numbers', Dr. Anderson stated that Washoe County "did not attain the highest percentage of those immunized; that the Carson City Health District had the highest percentage of population immunized."

Ms. Jung questioned if the findings of the '*Self Prescription of Antibiotics by Latin Americans in Northern Nevada*' will be integrated in the clinic programs "to better understand the Latin American culture and provide culturally-competent care.

In response to Ms. Jung, Dr. Anderson stated that "there are programs that provide culturally-competent care."

In response to Ms. Jung, Ms. Brown advised that she participated in a State of Nevada two (2) day strategic planning meeting to discuss "cultural and linguistic competence" in the State Health

Division and those agencies which receive funding for various programs. Ms. Brown stated that a component of the Maternal Child Health grant application presented by Ms. Hunter will require the Health District to review "the cultural and linguistic competency." Ms. Brown stated that "this extends beyond the standard 'printing materials in Spanish and having translators available'; that it requires understanding the target population with whom the District is working regardless of geographic heritage, age, sexual orientation, etc.; that there are a number of cultures which require a higher level of competency." Ms. Brown advised that Ms. Padilla's findings "would fit into" this overall effort; that Staff will be performing the assessment as a component of the grant; that this "is very timely and there is a lot of effort to investigate beyond the surface level of cultural-competency."

Ms. Jung stated that she would commend Dr. Anderson for her efforts in promoting "the District's integration with the UNR School of Medicine" and the Health District's efforts to hire employees who were students educated in Nevada and previously worked within the Department. Ms. Jung stated that this partnering effort benefits the student and the County.

Dr. Anderson stated that there is a report prepared by Dr. John Packam was presented to the Legislative Committee on Health Care specific to "the Nevada system of higher education efforts to address the health care work force shortage in Nevada, which is very acute." Dr. Anderson stated that nationally Nevada "ranks 46th overall in the number of doctors per capita; and 49th or 50th in the number of Registered Nurses per capita." Dr. Anderson stated that this is the most recent data from 2008 and is an indicator of "some of the problems the State can expect to anticipate in the future without having an adequate number of health care providers for the aging and increasing population."

Ms. Ratti stated that this is the same exact issue for Social Workers, which also affects the population of the region.

The Board recessed at 2:40 pm and reconvened at 2:50 pm.

ANNUAL PERFORMANCE EVALUATION – DISTRICT HEALTH OFFICER

A. Discussion of the Evaluation and Possible Approval of the Board's Recommendation Specific to the Annual Performance Evaluation of the District Health Officer

Mrs. Janet Smith, Recording Secretary, advised that, in accordance with *Nevada Revised Statute* (NRS) 241.033(1), Dr. Anderson was advised of the Board's intent to review her professional competence in her capacity as the District Health Officer.

Chairman Humphreys advised this year the Board employed the same performance evaluation form utilized by the County for other Washoe County administrators; that this form is "more competency-driven than the previous format; that this is a more appropriate for Dr. Anderson's position." Chairman Humphreys stated that he appreciates the assistance provided by Washoe County Human Resource in Dr. Anderson's evaluation process. Chairman Humphreys advised that he met with Ms. Katey Fox, Director, Washoe County Human Resources, to review the results of the evaluations which were received by the Board of Health members; Health District Division Director's and community leaders (peer group).

Chairman Humphreys advised that Dr. Anderson did include a review of her accomplishments and achieved goals for this past year for each of the review groups. Chairman Humphreys reviewed Dr. Anderson's accomplishments, advising that she obtained her Fellowship from the American College of Preventive Medicine (ACPM) and was recertified as a physician [in Preventive Medicine and Aerospace Medicine]; that "to obtain a recertification in one field is a lot of work and to be certified and recertified in two (2) is very commendable." Chairman Humphreys stated that Dr. Anderson has again demonstrated she is very "involved in the community; in the Legislative activities, which was a "very large challenge this year due to the budget"; that there were staffing reductions, which were achieved "without any involuntary separations; reduced leased space usage involving the Air Quality Management Division relocating back to the 9th Street complex; and the management of the H1N1 pandemic, which has been on-going since April 2009.

Chairman Humphreys stated that "this has been a very difficult year; that during the review process Ms. Fox advised that in down economic times people tend to 'reflect on the situation as it is' (i.e., budget reductions, staffing limitations, work load, impact of H1N1, etc.) when doing an evaluation; therefore, the results of the evaluation process tend to be more critical."

Chairman Humphreys advised that the Board members were provided with a copy of the "summary of the performance evaluations; summaries of each of the groups (i.e., Board of Health members;

Division Directors and community leaders), who participated in the process" (copies of which were placed on file for the record.)

Chairman Humphreys stated that the ratings are from 1 – 5, with the results depicted by percentages within each of the ratings. Chairman Humphreys stated that, as the Board members are aware, Dr. Anderson "holds herself to a very high standard"; that he reviewed the percentage of the "all responses", which rated a "4 – 5 (with 4 being very good and 5 being outstanding) and determined that Dr. Anderson received 97.83% overall from community leaders; 79.50% overall from Division Directors; and 71.50% Board of Health members, "which is remarkable." Chairman Humphreys stated that "within the 3 – 5 range (good to outstanding), Dr. Anderson rated in the 90s and a 100% from community leaders." Chairman Humphreys stated that he reviewed Dr. Anderson's strengths and those areas in which there can be improvement; that he will be reviewing all of these with Dr. Anderson at a later meeting.

Chairman Humphreys reviewed comments received from community leaders, Division Directors and the Board of Health members during the evaluation review process. Chairman Humphreys reviewed the "targets and goals, which were listed in the process, by Board of Health members.

Ms. Ratti stated that "overall it is a very positive evaluation, which, as a Board member, is good to hear"; that she "was particularly very pleased to hear how high community leaders rated Dr. Anderson, as she is the most consistent 'public face' of the Health District"; that she "appreciates the community values her (Dr. Anderson) services."

Dr. Furman stated that Dr. Anderson has consistently received "high ratings" from the community leaders and continues to receive "high ratings in a number of areas from Division Directors and Board members." Dr. Furman stated he did note there was there has been a slight reduction in her ratings from the Board members and Division Directors from previous years. Dr. Furman reviewed those categories in which there were reductions in the ratings, advising these are the areas in which there can be improvements internally; that acknowledging the current budget circumstances can affect how people respond in an evaluation process, there is "room for improvement in these areas."

Mr. Gustin stated "the comments presented by Dr. Furman are appropriate"; however, these comments "are tied to the economic environment which currently exists"; that "this is his evaluation on that part of it." Mr. Gustin stated "his background, being in marketing, branding and visibility"; that in his tenure on the Board with two (2) different Health Officers, he has noted "a remarkable change in the 'branding and visibility' of the entire District; that this is crucial." Mr. Gustin stated

that "prior to his appointment to the Board he knew very little about the Board of Health or the District Health Department"; that Dr. Anderson's rating among community leaders is based upon the improved visibility of the Health District. Mr. Gustin stated that he observed these efforts "first-hand when Dr. Anderson met with him and the Acting Reno City Manager"; that "the visibility she has fostered in the community and what she is working to achieve ultimately may answer the 'questions' about strategic planning" and those areas in which she received a reduced rating. Mr. Gustin stated that "what she is doing is very positive and very valuable in the long-term"; that she is achieving the acceptance, the acknowledgement, the understanding of what the Health District is really supposed to do and what the mission is." Mr. Gustin stated that Dr. Anderson "is doing a very good job in that."

Ms. Jung stated "this is an excellent evaluation"; that Dr. Anderson receiving a rating of "average for planning and strategic thinking is more "an indictment of the economy and people being very scared." Ms. Jung stated that, although she is not involved in the "day-to-day involvement of operations of the Health District, she basis her impression of someone's ability as a leader by their direct reports." Ms. Jung stated that the Division Directors, Program Supervisors, and Public Information Officers (PIOs) who report to Dr. Anderson and the Board are excellent and committed to the District; that excellent Staff "do not remain if the leader isn't someone whom they are willing to follow." Ms. Jung stated that Dr. Anderson and the Staff are very knowledgeable and informed and keep the Board apprised, which she appreciates. Ms. Jung stated that, as Mr. Gustin commented, prior to becoming a member of the District Board of Health she was uninformed as to "what the District Board of Health did; that she was aware of the District Health Department; however, that was only at a peripheral level." Ms. Jung reiterated that "the excellent Staff of the Health District reflects the leader of the organization ~ Dr. Anderson"; that there may be areas of improvement; however, "Dr. Anderson is probably her worst critic regarding those areas." Ms. Jung stated that "she judges Dr. Anderson's performance by the knowledgeable information she receives at the meetings each month and the excellent Staff of this Department; that she has been 'wowed' in the year she has been on the Board." Ms. Jung stated that Dr. Anderson "does an incredible job; that all one has to do is review her Curriculum Vitae and her qualifications to know that we, as a County are lucky to have her." Ms. Jung stated that "she loves to work with people who love their job, particularly at a public servant level; that it is honorable and moral work; that Dr. Anderson achieves a standard that we should hope we could achieve across all forms of government across Washoe County."

Mr. Smith stated that he approves of this evaluation form; that "the list of awards and accomplishments Dr. Anderson has achieved is really, really amazing; that it is quite a list." Mr. Smith stated that "because of the economy, budget and everything else, Staff is unsure of where they are going with the budget shortfall." Mr. Smith stated that "as a manager and a leader, Staff requires her help in getting through these difficult times; that as the Board and District goes through these budget crisis it would be best for the Divisions if she would stay closer to them and

encourage them when things are going good." Mr. Smith stated that he acknowledges "it is difficult to manage an organization on a limited budget"; therefore, "it is important for all of the Division Directors to feel as though they are equal through your eyes." Mr. Humphrey stated that within the Division Director ratings "there was two (2) 5s and two (2) 3s; that he would like to see all of those as 5s." Mr. Smith stated that what Dr. Anderson has accomplished "in the community is wonderful and what she is doing in the Health Department is wonderful, too"; however, "during hard times it is hard for everyone; that as a manager she needs to manage that, too." Mr. Smith stated that Dr. Anderson "is doing a great job and that the Board really appreciates her; that these times are difficult as a Board member; therefore, he can imagine how difficult it is for Dr. Anderson." Mr. Smith stated that it is time to "move forward"; that should there be "a budget problem this year, as a Board member, he would appreciate more help; that last year he felt as though the Board members were being asked to make all the decisions; that he would appreciate more input from Dr. Anderson and Staff."

Chairman Humphreys stated that, as he advised, in reviewing the individual evaluation forms there are "comments, which provide opportunities to consider, including strategic planning, community service, Staff involvement and concerns"; that he will be discussing these with Dr. Anderson.

MOTION: Mr. Gustin moved, seconded by Mr. Smith, that the "above average" performance evaluation of Dr. Mary Anderson in her capacity as the Washoe County District Health Officer, be accepted as presented and discussed.

Motion carried unanimously.

Ms. Jung was excused at 3:15 pm.

B. Consideration of Current Compensation and Benefits for the District Health Officer

Chairman Humphreys advised that, due to the financial constraints of the County, Dr. Anderson has requested, for the past two (2) years, that no increase in compensation be considered for her as the Washoe County District Health Officer. Chairman Humphreys stated that Dr. Anderson has again requested "no increased financial compensation be considered by the Board"; however, he would recommend the Board consider an increase in "annual or personal leave as compensation." Chairman Humphreys stated that he and Dr. Anderson discussed an increase of "1 hour leave per pay period which equates to an additional 26 hours (or 3.25 days) annually."

MOTION: Mr. Gustin moved, seconded by Ms. Ratti, that Dr. Anderson, in her capacity as the Washoe County District Health Officer, be granted an additional one (1) hour of leave per pay period, which equates to twenty-


**six (26) hours (or 3.25) days annually, effective pay period 1 2010.
Motion carried unanimously.**

Dr. Anderson thanked the Board, advising that she "is very grateful to have such a diverse, talented and respectful Board with which to work."

BOARD COMMENT

Dr. Furman stated that the Marketing Committee has met and discussed issues related to IT (Information Technology), which the County is also in the process of discussing; that he would request an item on the January Board agenda specific to IT and social networking.

There being no further business to come before the Board, the meeting was adjourned at 3:45 pm.



MARY A. ANDERSON, MD, MPH, FACPM, DISTRICT HEALTH OFFICER
SECRETARY



JANET SMITH
RECORDER

Nevada State Health
Division Maternal And
Child Health Request for
Grant Submission

BOH Check List for Newly Proposed
Programs/Initiatives

Checklist – Do we need this?

Identify Statute or Regulation Which Mandates Program

None*

*NRS 442.150 calls upon the Nevada State Health Division to work cooperatively with local health departments to improve MCH services

Checklist – Do we need this?

└ Identify Which of the “Ten Essential Services” is Addressed

- #2: Diagnose and Investigate Health Problems and Health Hazards
- #3: Inform, educate, and empower people about health issues
- #4: Mobilize community partnerships to identify and solve health problems
- #5: Develop policies and plans that support individual and community health efforts
- #7: Link People to Needed Personal Health Services and Assure the Provision of Health Care when Otherwise Unavailable
- #8: Evaluate effectiveness, accessibility, and quality of personal and population-based health services.

Checklist – Do we need this?

- └ List District Board of Health Priority
 - └ “Make healthy lifestyle choices that minimize chronic disease and increase quality and years of healthy life”
- └ Describe Verifiable Public Health Need
 - 33% of women in Nevada in 2008 did not access prenatal care in the first trimester
 - The teen birth rate in Nevada in 2006 was 25.2 per 1,000 births
 - The percentage of Very Low Birth Weight (VLBW) infants born to teenagers 15-17 years in Nevada in 2008 was 1.3 representing 490 infants

Checklist – Do we need this?

- Describe Impact if Program not Implemented
 - Lost opportunity to provide Public Health Nursing Program activities that address Washoe County maternal and child health needs
 - Loss of funding to a program that experienced significant budget cuts during last fiscal year
 - Potential loss of future state and federal funds supporting MCH activities

Checklist – Can we do this?

- Identify Assets to Accomplish Program
 - Current staff with expertise
 - Collaborating partners
- Could Other Community Partners Provide the Service?
 - The NSHD is only offering the funding to local health districts
- Would Other Community Partners Assist?
 - Public and private health care providers
 - Maternal and Child Health Coalition, Title X Region IX Family Planning Programs, Carson City Health District, Nevada State Health Division

Checklist – How much will it cost?

- ┌ Provide a Detailed Proposed Budget
 - \$48,532 Personnel
 - \$4,400 Mileage
 - \$5,068 Supplies
 - Personnel assets needed are current staff (Public Health Nurse would be assigned to grant activities routine Public Health Visiting Nurse responsibilities would be temporarily completed by Intermittent Non Permanent (Per Diem) staff
 - No match required
 - No equipment purchases
- ┌ List Any Associated Subcontracts
 - No subcontracts

Checklist – How will we measure success?

- ┌ Describe Evaluation Process
 - List performance measurements used
 - NPM 1: Percent of newborn screen positive infants provided follow-up
 - NPM 8 : The rate of birth (per 1,000) for teenagers aged 15 though 17 years
 - NPM 15: Percent of mothers who breastfeed at 6 months
 - NPM 18: Percent of infants born to pregnant women receiving prenatal care beginning in the first trimester

Checklist-How will we measure success?

- Indicate Frequency of Reporting to DBOH
 - Division reports and/or at completion of grant period
- List Outcomes or Products that will Result
 - Nursing case management services to 100 high risk pregnant clients and infants testing positive on newborn metabolic screening
 - Community and health care provider education about preconception health
 - Collaboration with NSHD on state MCH plan

POSSIBLE MOTION

- “Move to approve that staff submit a grant application to the Nevada State Health Division for Maternal Child Health Federal Consolidated Programs, Special Projects of Regional and National Significance (SPRANS) to Improve Maternal Child Health Outcomes in the Amount of \$58,000”.



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: December 17, 2009

TO: District Board of Health

FROM: Andrew Goodrich, Director, Air Quality Management

SUBJECT: Peggy Hine and William Johnson - Case No.1047
Unappealed Citation No. 4906
Agenda Item: 7.A.1.a.

Recommendation

Air Quality Management Division Staff recommends that Citation No. 1047 be upheld and a fine of \$750 be levied against Peggy Hine and William Johnson for improper dust control located at Rolling Thunder Airport, 16400 Pyramid Lake Highway, Sparks NV 89436. This Citation was issued for a violation of Section 040.030 of the District Board of Health Regulations Governing Air Quality Management. This is a negotiated settlement.

Recommended Fine: \$1,000.00

Negotiated Fine: \$750.00

Background

Starting on September 25, 2009, and proceeding through September 30, 2009, Air Quality Specialist Wallace Prichard responded to as many as three dust control complaints at 16400 Pyramid Lake Highway. All complaints were directed at the airport landing strip on the above mentioned address. AQ Specialist Prichard contacted the property owner, Ms. Peggy Hine about the dust problem on September 25, 2009, after verifying that a grader was on the property creating a huge dust problem. AQ Specialist Prichard answered two more dust complaints, the last one on September 29, 2009, and each time was able to document a sizeable fugitive dust problem. After documenting these dust problems for a week, Specialist Prichard issued Citation No. 4906 for failure to control dust on a job site. Ms. Hine did hire Kelly Erosion after the Citation was issued to palletize the airport site. Since the site was palletized the Air Quality office has had no further dust complaints.

On November 9, 2009, AQ Supervisor Noel Bonderson and AQ Specialist Wally Prichard met with Ms. Peggy Hine for a negotiated settlement. After consideration of all the facts of the case, Mr. Bonderson recommended that the Notice of Violation Citation No. 4906 be upheld with a fine of \$750.00. A Memorandum of Understanding was signed by all parties.

DBOH AGENDA ITEM # 7.A.1.a.

P.O. BOX 11130 Reno, NV 89520-0027 • 401 Ryland Street, Ste. 331 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

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Alternatives

1. The District Board of Health may determine that no violation of the Regulations has taken place and dismiss Citation No. 4906.
2. The Board may determine to uphold Citation No. 4906, but levy any fine in the range of \$500 to \$1000.

In the event the Board determines to change the proposed penalty, the matter should be continued so that Peggy Hine and William Johnson may be properly noticed.



Andrew Goodrich, REM
Director, Air Quality Management Division

AG/DC: ma

CASE # 1047



WASHOE COUNTY DISTRICT HEALTH DEPARTMENT
AIR QUALITY MANAGEMENT DIVISION
401 RYLAND STREET, SUITE 331 • P.O. BOX 11130 • RENO, NV 89520
(775) 784-7200



NOTICE OF VIOLATION

NOV 4906

DATE ISSUED: 9/29/09

ISSUED TO: Peggy Hine & William Johnson PHONE #: 475-0813

MAILING ADDRESS: P.O. Box 1612 CITY/ST: Crystal Bay, Nv ZIP: 89402

NAME/OPERATOR: Peggy Hine PHONE #: 691-8040

DRIVER LICENSE #/SSN 0201940050

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 9/29/09 (DATE) AT 11:45 AM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

MINOR VIOLATION OF SECTION:

040.030 DUST CONTROL

040.055 ODOR/NUISANCE

040.200 DIESEL IDLING

OTHER _____

MAJOR VIOLATION OF SECTION:

030.000 OPERATING W/O PERMIT

030.2175 VIOLATION OF PERMIT CONDITION

030.105 ASBESTOS/NESHAP

OTHER _____

VIOLATION DESCRIPTION: Dust Control 04.030 failure to control dust Section (B) article 6, 12, & 29. Failure to comply with Air Quality letter sent Sept. 25, 2009.

LOCATION OF VIOLATION: 16400 Pyramid Lake Hwy

POINT OF OBSERVATION: Rolling Thunder Airport (Dirt Runway)

Weather: Windy Wind Direction From: N E S (W)

Emissions Observed: Pictures Taken.
(If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 9/30/09 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within immediately hours/days. You are further advised that within ten days of the date of this violation you may submit a written notice of appeal to the Chairman, Hearing Board, P.O. Box 11130, Reno, Nevada 89520. Failure to submit a notice of appeal in the time specified will result in submission of this violation to the District Board of Health, together with a request that an administrative fine be levied against you. If you do not wish to file an appeal the appropriate fine may be paid at the District Health Department.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: Wallace Richard Date: 9/30/09 12:30 PM
Issued by: Wallace Richard Title: Air Quality Specialist II

WASHOE DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, COLOR, AGE, RELIGION, DISABILITY OR NATIONAL ORIGIN IN THE ACTIVITIES AND OR SERVICES WHICH IT PROVIDES. IF YOU HAVE ANY QUESTIONS, PLEASE CALL WASHOE COUNTY HUMAN RESOURCES - 328-2080; TDD NUMBER 328-3685.

Appeal Form given.



DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

WASHOE COUNTY DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

Date: Nov. 9, 2009

Company Name: Ms Peggy Hine (Rolling Thunder Airport)
Address: 16400 Pyramid Lake Highway
Notice of Violation # 4906 Case # 1047

The staff of the Air Quality Management Division of the Washoe County District Health Department issued the above referenced citation for the violation of Regulation 040.030 Dust Control

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 750.00. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on Dec 17, 2009.

Peggy Hine
Signature of Company Representative

Noel A. Bonderson
Signature of District Representative

PEGGY JO HINE
Print Name

NOEL A. BONDERSON
Print Name

Owner
Title

AQ SUPERVISOR
Title

Witness

Witness

Witness

Wallace Richard
Witness

WASHOE COUNTY AIR QUALITY MANAGEMENT DIVISION

401 Ryland Street, Suite 331, Reno, NV 89502-1643

Office (775) 784-7200 * Fax (775) 784-7225

CONSTRUCTION SITE INSPECTION FORM

Enforcement Officer: Wallace P. Richard Date/Time: 9/28/2009
Permit #: N/A Responsible Party: Peggy Hine & Michael Johnson
Project Name: Rolling Thunder Airport Location: 16400 Pyramid Lake Hwy

Weather: [] Clear [x] Partly Cloudy [] Cloudy [] Recent Rain Temp: Wind/mph: 30 Direction: from the west
Site: [] Active [x] Inactive [] Project Complete Workers Present: [] Yes [x] No

Activities Occurring: [x] None
[] Clearing/Grubbing [] Backfilling [] Abrasive Blasting [] Clearing Forms [] Crushing/Screening
[] Cut & Fill [] Importing/Exporting [] Explosive Blasting [] General Construction [] Subgrade Prep
[] Trenching [] Stockpiling [] Demolition (mech) [] Landscaping [] Paving

EMISSIONS COMPLIANCE [] Yes [x] No

Fugitive Dust Emissions: [x] Yes [] No If yes, source: Runway Plume Length: 30' to 40'
Opacity: 90 to 100 %

Project Soils: Stable: [] Moist [] Gravel [] Palliative [] Crust [] Other:
Unstable: [x] Dry [x] Loose [x] Powdery

Interior Roads: [] None Stable: [] Paved [] Type II [] Moist [] Dust Suppressant
Unstable: [] Dry [] Loose [] Powdery

Track-out: [] Yes [x] No Dust from vehicles: [] Yes [x] No If yes, [] Interior [] Access
Water Source: [] Hydrant [x] Stand Tank [] Reservoir [] None Observed [] Other:
Mitigation Equipment: [] Hose [x] Pull(s) [] Truck(s) [] None Observed [] Other:
Mitigation Equipment Ratio: [] Adequate [x] Inadequate
Track-out device present: [] Yes, functional [] Yes, not functional [] No, needed [x] No, not needed

ADMINISTRATIVE COMPLIANCE [] Yes [x] No

Acreage Permitted: 64 Project Size: [] Equal to [] Greater than
Staging/Parking area(s): [x] N/A [] On-Site [] Off-Site, included in acreage [] Off-Site, not included in acreage
Stationary Source Permits: [] No Equipment [] Screen [] Crusher [] Batch Plant ATC#:
DCP Sign: [] Yes [] No DCP On-Site: [] Yes [] No [] Not Verified
Spoke with: Peggy Hine Title: Owner [x] In person [x] phone
Actions Taken: [] None [x] Verbal Warning
[] Notice of Violation - Warning: [x] Notice of Violation - Citation: #4906

Deficiencies to be corrected:
Palliative runway have ample water available to control dust.



NUMBER: C29SEP09033

AIR QUALITY COMPLAINT/ACTION REQUEST

DATE: 9-28-09 TIME: 11:15AM TAKEN BY: NOEL BONDERSON

ROUTED TO: WALLACE PRICHARD

TYPE OF COMPLAINT: CITIZEN INVESTIGATOR OTHER

RENO SPARKS WASHOE COUNTY AREA 2

COMPLAINT:

DUST

LOCATION OF COMPLAINT: 16400 PYRAMID LAKE HIGHWAY

RESPONSIBLE PARTY: PEGGY HINE & WILLIAM JOHNSON
PHONE NUMBER: 775-691-8040

ADDRESS: PO BOX 1612, CRYSTAL BAY, NV 89402

COMPLAINANT: WANDA WRIGHT PHONE NUMBER: 775-475-0161

ADDRESS: 16500 PYRAMID LAKE HIGHWAY

SPECIAL INSTRUCTIONS: CALL COMPLAINANT

INVESTIGATOR: WALLACE PRICHARD DATE: 9-28-2009 TIME: 11:30 AM

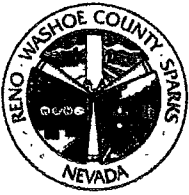
VIOLATION: 040.030

FAILURE TO CONTROL DUST AND FAILURE TO COMPLY WITH AIR QUALITY LETTER SENT SEPTEMBER, 25, 2009.

WALLY ARRIVED ON SITE AND DUST EMISSIONS WERE 100%. NO PICTURES WERE TAKEN AT THIS TIME. THE GATE WAS LOCKED AND CHAINED SO WALLY WAS NOT ABLE TO ACCESS THE PROPERTY. HE RETURNED TO THE OFFICE AND TRIED TO CONTACT MS. HINE TO FIND OUT WHAT HAPPENED TO THE WATERING, MS. HINE WAS UNAVAILABLE. THE COMPLAINANT, MS. WRIGHT, WAS CONTACTED AND IT WAS EXPLAINED THAT WALLY WAS WORKING TO SOLVE THE DUST PROBLEM THAT WAS IMPACTING HER HOME.

CASE CLOSED: DATE: 9-28-09 TIME: 3:00 INVESTIGATOR: WALLACE PRICHARD

REVIEWED BY: DENNIS CERFOGLIO DATE: 10-6-2009 TIME: 11:00 AM



NUMBER: C29SEP09034

AIR QUALITY COMPLAINT/ACTION REQUEST

DATE: 9-29-09

TIME: 10:30 AM

TAKEN BY: MARY AMES

ROUTED TO: WALLACE PRICHARD

TYPE OF COMPLAINT: CITIZEN INVESTIGATOR OTHER

RENO SPARKS WASHOE COUNTY AREA 2

COMPLAINT:

DUST

LOCATION OF COMPLAINT: 16400 PYRAMID LAKE HIGHWAY

RESPONSIBLE PARTY: PEGGY HINE & WILLIAM JOHNSON
PHONE NUMBER: 775-691-8040

ADDRESS: PO BOX 1612, CRYSTAL BAY, NV 89402

OMPLAINANT: WANDA WRIGHT

PHONE NUMBER: 775-475-0161

ADDRESS: 16500 PYRAMID LAKE HIGHWAY

SPECIAL INSTRUCTIONS: CALL COMPLAINANT

INVESTIGATOR: WALLACE PRICHARD

DATE: 9-29-2009

TIME: 11:00 AM

VIOLATION: 040.030

FAILURE TO CONTROL DUST AND FAILURE TO COMPLY WITH AIR QUALITY LETTER SENT SEPTEMBER, 25, 2009.

WALLY ARRIVED ON SITE AT 10:45 BECAUSE HE WAS ON HIS WAY TO 16400 PYRAMID LAKE HWY WHEN THE COMPLAINT WAS CALLED IN. WALLY TOOK PICTURES FROM THE HIGHWAY BECAUSE THE GATE WAS STILL LOCKED AND CHAINED AND NO ONE WAS AT THE PROPERTY. DUST EMISSIONS WERE 90 TO 100%. A PLUME WAS RISING 30 TO 40 FEET OFF THE DESERT FLOOR. WALLY WENT BACK TO THE OFFICE AND WAS FINALLY ABLE TO CONTACT MS. HINE ABOUT THE DUST PROBLEM. MS. HINE HAD BEEN OUT OF TOWN AND WOULD RETURN ON SEPTEMBER 30, 2009, SHE WAS INFORMED AT THAT TIME A NOTICE OF VIOLATION WOULD BE ISSUED.

CASE CLOSED:

DATE: 9-29-09

TIME: 3:00

INVESTIGATOR: WALLACE PRICHARD

REVIEWED BY: DENNIS CERFOGLIO

DATE: 10-6-2009

TIME: 11:00 AM



NUMBER: C25SEP09037

AIR QUALITY COMPLAINT/ACTION REQUEST

DATE: 9-25-09 TIME: 1:00 PM TAKEN BY: NOEL BONDERSON

ROUTED TO: WALLACE PRICHARD

TYPE OF COMPLAINT: CITIZEN INVESTIGATOR OTHER

RENO SPARKS WASHOE COUNTY AREA 2

COMPLAINT:

DUST

LOCATION OF COMPLAINT: 16400 PYRAMID LAKE HIGHWAY

RESPONSIBLE PARTY: PEGGY HINE & WILLIAM JOHNSON
PHONE NUMBER: 775-691-8040

ADDRESS: PO BOX 1612, CRYSTAL BAY, NV 89402

OMPLAINANT: WANDA WRIGHT PHONE NUMBER: 775-475-0161

ADDRESS: 16500 PYRAMID LAKE HIGHWAY

SPECIAL INSTRUCTIONS: CALL COMPLAINANT

INVESTIGATOR: WALLACE PRICHARD DATE: 9-25-2009 TIME: 1:00 PM

VIOLATION: 040.030

FAILURE TO CONTROL DUST AND FAILURE TO COMPLY WITH AIR QUALITY LETTER SENT SEPTEMBER, 25, 2009.

WALLY ARRIVED ON SITE AND NOTICED A GRADER CLEARING WHAT SEEMED TO BE A RUNWAY. WALLY SPOKE WITH THE OWNER, MS. PEGGY HINE, WHO WAS ON SITE. THERE WAS ALSO A HOME-BUILT WATER BUFFLO THAT WAS BEING PULLED TO WATER. WALLY INFORMED MS. HINE TO CONTACT THE AIR QUALITY OFFICE TO FIND OUT IF THE AIRPORT WAS EXEMPT FROM A DUST CONTROL PERMIT. NOEL BONDERSON FAXED MS. HINE A LETTER THAT STATED NO DUST CONTROL PERMIT WAS REQUIRED AS LONG AS AMPLE WATER WAS APPLIED TO THE STRIP.

CASE CLOSED: DATE: 9-25-09 TIME: 3:00 INVESTIGATOR: WALLACE PRICHARD

REVIEWED BY: DENNIS CERFOGLIO DATE: 10-6-2009 TIME: 11:00 AM

VIOLATION: Minor Violation of Section 040.030
(Dust Control)
Section B-6
Section B-12
Section B29
Notice of Violation #4906
Case #1047

ISSUED TO: Peggy Hine and William Johnson Jr.
P.O. Box 1612
Crystal Bay, Nevada 89402
Business Phone: (775) 475-0813

OPERATOR: Peggy Hine
Rolling Thunder Airport
16400 Pyramid Lake Highway
Sparks, Nevada 89436
Phone: (775) 691-8040

On September 25, 2009, at 1300 hours, Air Quality Specialist Prichard respond to dust a complaints from the residence at 16500 Pyramid Lake Highway. This complaint was called into Washoe County Air Quality's main office.

Specialist Prichard arrived on the site at 1340 hours addressing complaint **C25SEP09037**. There was a grader clearing an existing dirt landing strip on the property adjacent to complainants address. Specialist Prichard made contact with the owner of the property at 16400 Pyramid Lake Highway a Ms. Peggy Hine. There was dust being created by the grader and there was a pull type watering unit being used in an attempt to keep the dust under control. This was not controlling the dust that was being created. I told Ms. Peggy Hine to continue watering until the grader was finished clearing the runway. I also asked her to contact my supervisor Mr. Noel Bonderson to make the determination about a dust control plan.

Ms. Hine did contact Mr. Bonderson and a letter was faxed to her immediately. A copy of the letter is submitted with this report. Basically it stated that no dust control plan was required but that ample water should be applied to the landing strip and no visible emissions were to last for more than 5 minutes in a one hour period.

On September 28, 2009, at 1115 hours, Air Quality Specialist Prichard received another complaint **C028SEP09033**. I arrived on site at 16400 Pyramid Lake Highway at 1200 hours. The wind was blowing 20 mph with gusts to 33 mph. You could not see the houses from the road. I could not enter the property at 16400 Pyramid Lake Highway because the gate had a lock and chain on it. I started to enter the complainants property at 16500 Pyramid Lake Highway but noticed a sign stating that no county vehicles or persons were allowed to enter unless given permission or have warrant and a sheriff with them. Also at that time I filled out a construction site inspection form. This copy of this form is submitted with this report.

I tried to contact Ms. Hine but was unable to make contact. I called my immediate supervisor Air Quality Specialist III Dennis Cerfoglio. He told me not to enter the property at 16500 Pyramid Lake Highway until I received permission. I returned to the office and continued my efforts to contact Ms. Hine to no avail.

On the morning of September 29, 2009, Mrs. Wanda Wright who owns the property at 16500 Pyramid Lake Highway came into the office of Washoe County Air Quality Management and gave Air Quality Specialist Prichard permission to enter her property. She also gave Air Quality Specialist Prichard documentation concerning the Federal Aviation Administration landing strip on the property at 16400 Pyramid Lake Highway. A copy of this document is submitted with this report.

On September 29, 2009, at 1030 hours Air Quality Specialist Prichard received another complaint regarding 16400 Pyramid Lake Highway. I was already proceeding to the 16400 address and arrived at 1045 hours once again the gate was locked. I took pictures from the highway and they show heavy visible emissions at 90% to 100%. The dust plume was 30 to 40 feet and the wind was blowing 22mph gusting to 32 mph.

Upon returning to the office I was finally able to contact Ms. Peggy Hine on her cell phone. She was out of the state and did not realize that there was a problem. She told Specialist Prichard that she would meet him at the site on September 30, 2009, at 1200 hours.

Specialist Prichard was at 16400 Pyramid Lake Highway and met with Ms. Hine and explained in detail the problems that the landing strip was causing. Sever dust was emanating from Ms. Hine's property and impacting Mrs. Wright's house and barns. I also spoke to her about the letter that Supervisor Bonderson had sent her just 5 days earlier requiring that ample water was to be applied to control the dust emissions.

Specialist Prichard issued a Notice of Violation #4906 for failure to control dust. Ms. Hine did have the landing strip palletized on September 30, 2009 and October 1, 2009 by Kelly Erosion.

Supervisor Bonderson was notified on September 30, 2009, at 1500 hours of the violation and was informed that Specialist Prichard was going to be issuing a Notice of

Violation to Ms. Hine and her husband William Johnson. They are both are on the title to the property.

Wallace Prichard, Air Quality Specialist II
Air Quality Management Division
Washoe County District Board of Health

RECOMMENDED FINE WORKSHEET

DATE: 9-29-2009

CASE#: 1047

COMPANY NAME: ROLLING THUNDER AIRPORT

CONTACT NAME: PEGGY HINE & WILLIAM JOHNSON

VIOLATION: 040.030 DUST CONTROL

SECTIONS: _ TYPE OF VIOLATION: MINOR

OCCURRENCE: 1st

RANGE OF PENALTIES (PER DAY): \$0 - \$1,000

DEGREE OF VIOLATION: MINOR VIOLATION OF DUST CONTROL. HIGH IMPACT ON NEXT DOOR NEIGHBOR.

ECONOMIC BENEFIT COMPONENT: FORCED OWNER TO PALLIATIZE THE OPEN AREA CREATING THE DUST PROBLEM.

DEGREE OF COOPERATION: COOPERATION WAS SOME WHAT LAXED IN ADDRESSING THE PROBLEM.

ADDITIONAL COMMENTS: THIS AREA HAD (2) VIOLATIONS IN 1999 BEFORE THE AIRPORT. VERY BAD IMPACT ON NEXT DOOR NEIGHBOR.

RECOMMENDED FINE: \$1,000


INVESTIGATOR'S SIGNATURE

NOTE: "Minor Violations", per District regulations, cannot exceed \$1000 for the first and second violations. Third minor violations, plus "Major Violations" cannot exceed \$10,000 per day.



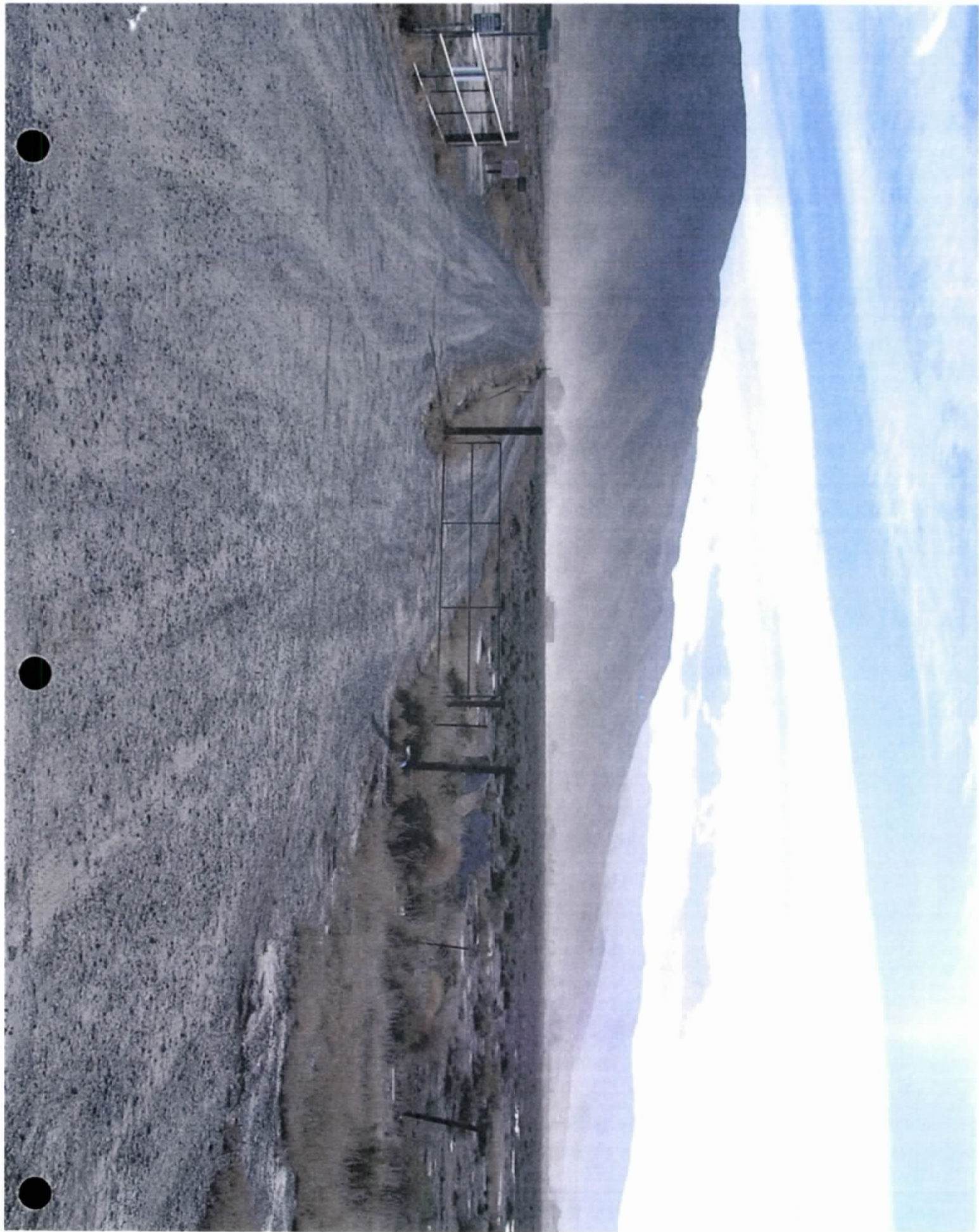
1 mile from site

9/29/09

1045 hrs.



16400 Pyramid Lake Highway 9/29/09 1050 hrs



16400 Pyramid Lake Highway 9/29/09 1100 hrs



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

W -
FYI
N.

September 25, 2009

TO: Peggy Hine

FR: Noel Bonderson *NB*
Air Quality Supervisor

RE: Dust Control – Landing Strip
16400 Pyramid Lake Highway

Per your request, this memo verifies that you do not have to obtain a dust permit from the Air Quality Management Division (AQMD) at this time as long as ample water is applied on the landing strip for compliance with Section 040.030 of the Air District regulations. Specifically, no visible emissions are allowed for five (5) minutes per hour.

You may want to research the possibility of applying a chemical dust palliative at some point in the future. In addition, I have just received some information from a company called "Tons Per Hour" which sells a product called "Agua Seltzer". This product is available in tablet form and you can simply put the tablets in your water truck which will immediately dissolve for use. The AQMD is not endorsing this product, but you may want to call them at (916) 663-3800 for further information.

Thanks. Call me at 784-7205 with any questions.

(1) ANDA WRIGHT
475-0161

Rolling Thunder Airport

General	Type: Airport, Status: Operational, Activation Date: 09/01/2004, Ownership: Privately owned, Facility Use: Private, Site Number: 13135.214*A, Location ID: NV96, Region: Western-Pacific, District Office: SFO, Aeronautical sectional chart: San Francisco, Tie-In FSS ID: RNO, Tie-In FSS Name: Reno, Tie-In FSS Toll-Free Number: 1-800-WX-BRIEF, Elevation: 4240 ft, Elevation determination method: Estimated, Elevation Source: OWNER (2004-07-29), Air traffic control tower: No, Boundary ARTCC (FAA) computer ID: ZCO, Boundary ARTCC ID: ZOA, Boundary ARTCC Name: Oakland, Airspace Determination: Conditional, Inspection Group: Owner, Inspection Method: 5010-2 Private use mail out program
Location	State: Nevada, County: Washoe, City: Sparks, GPS (Degrees): Lat: 39° 49' 31", Lng: -119° 39' 16", GPS (Seconds): Lat: 39.825278, Lng: -119.654444, GPS determination method: Estimated, Position Source: OWNER (2004-07-29), Distance from central business district: 18 mi (NNE), Find on map >>
Owner	Peggy Hine & William Johnson, Po Box 1612, Crystal Bay, Nv 89402, 775-475-0813
Manager	Peggy Hine & William Johnson, Po Box 1612, Crystal Bay, Nv 89402, 775-475-0813
Schedule	Unattended facility
Aircrafts	Single Engine Aircrafts: 1, Multi Engine Aircrafts: 1
Remarks	Airspace Determination: PROVIDED VFR OPERATIONS, PRIVATE USE, OBSTRUCTION FREE APPROACHES, AND CONDUCT OPERATIONS IN ACCORDANCE WITH THE OVERLYING CLASS OF AIRSPACE.
Runway 1	
General	ID: '05/23, Length: 2000 ft, Width: 40 ft, Runway Surface Type Condition: Natural soil
Base End	Base End ID: '05, FAA FAR Part 77 Category: Utility runway with a visual approach
Reciprocal End	Reciprocal End ID: '23, Controlling Object Description: PLINE, Object Mark Light: Marked, FAA FAR Part 77 Category: Utility runway with a visual approach, Object Height: 100 ft, Object Distance From Runway: 25.0 ft

Back to: Airports in Sparks, NV, Sparks, Nevada, All cities.

1.83 ac.

Back to the top

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District Health Department
Air Quality Management Division
401 Ryland Street, Suite 331
Reno, NV 89502-1643

October 9, 2009

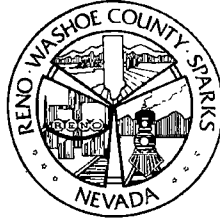
To whom it may concern:

I am writing this letter in hopes of saving anyone in the future from what my husband (who recently had a stroke) and I have gone through. An ILLEGALLY graded new airstrip was cut on the property that is located to the immediate South of me, 16400 Pyramid hwy. The owners of the property started grading at night so no one saw them, over night we had a 2000'+ airstrip next to us. They have always contended that the past owners had a strip there, no they brushed hogged a "path" to ride their ATV's on.. I have procured letters from ALL property owner that adjoin the property and other neighbors that have been here in the valley some since 1977 NONE have ever seen a plane land or take off from this location.

You have the photos to see how bad the dust was, my husband along with our dogs were prisoners in our home for 4 days while AQMD tried to get in touch with the owner who live in Crystal Bay. Mr. Wallace Prichard tried to get them to no avail. FINALLY when he did she took her own sweet time coming down to address the problem. She was forced to spray a ground stabilizer to hold the dust down. This was well AFTER THE FACT. I had to seek medical attention, get prescriptions and wear a dust mask in my home. We had 7 sick horses and 3 sick dogs with upper respiratory illness. My home was so covered in dust I had to take down the curtains and have them dry cleaned. I have had to take my pots and pans out of the cupboards and wash them all. My entire home including walls had to be cleaned.

It is QUITE obvious Peggy Heinz owner of the property does not care about what she does to the environment, our community, animals or to humans.

May I suggest that Washoe County come up with an ordinance similar to weed abatement, if Air Quality cannot get in touch with the owner and have the problem solved within 24 hours YOU (Washoe County) have the right to take ALL STEPS to help mitigate any future disaster like we just lived thru. I furthermore feel that the 1st fines should be NO LESS than \$10,000.00 and doubled EVERY day the problem exists. This would make a lasting impression NOT TO grade without permits or do other ILLEGAL activities. No individual because of their greed and negligence should EVER be allowed to cause a community and or individuals such physical hardships. Because of her negligence she caused an environmental disaster that will be long remembered in this community.



Washoe County Health District

STAFF REPORT

BOARD MEETING DATE: 12/17/09

DATE: November 13, 2009

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*
775-328-2418, pbuxton@washoecounty.us

THROUGH: Eileen Coulombe, Administrative Health Services Officer *EC*

SUBJECT: Ratification of Interlocal Agreement between Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc. pertaining to male sterilization procedures for the period December 1, 2009 through June 30, 2010 in the total amount not to exceed \$11,300; and if approved authorize the Chairman to execute.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District's Family Planning Program proposes to contract with the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc. for the period December 1, 2009 through June 30, 2010 at the rate of \$452 per completed vasectomy not to exceed a total amount of \$11,300. A copy of the Interlocal Agreement is attached.

Priority/Goal supported by this item: Approval of this Interlocal Agreement supports the Washoe County Health District's Family Planning Program mission to promote and assure that Washoe County citizens have access to confidential, high quality, culturally competent reproductive health and family planning services.

PREVIOUS ACTION

This is an on-going Agreement that has been entered into annually for many years. Last year's Interlocal Agreement was approved by the District Board of Health on July 24, 2008.

AGENDA ITEM # 7.C.1.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

BACKGROUND

The contract provides for up to twenty-five (25) vasectomy procedures per year for patients referred from the Health District. The District will conduct a patient assessment to assist with determining an authorized referral and notify the University of Nevada School of Medicine of the preauthorized patient's name using a process agreed upon by both parties. The University of Nevada School of Medicine Multi-Specialty Group North, Inc. will assume all responsibility for maintaining patient records; ensuring that each patient receives a pre-surgery physical exam, a signed consent for the procedure, the surgical procedure, post-operative semen analysis and any additional treatment necessary to ensure the efficacy of the procedure.

On October 22, 2009 the District Board of Health accepted supplemental funding for the Title X Family Planning Program. Included in this award is funding for this contract.

Washoe County's Risk Manager and Deputy District Attorney have reviewed and approved this Agreement.

FISCAL IMPACT

Should the Board approve this Interlocal Agreement, there will no additional impact to the adopted FY 10 budget as expenses for this contract were anticipated and projected in the Family Planning Title X Grant Program, internal order 10025, under account 710714, Referral Services.

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health ratify the Interlocal Agreement between Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc. pertaining to male sterilization procedures for the period December 1, 2009 through June 30, 2010 in the total amount not to exceed \$11,300; and if approved authorize the Chairman to execute.

POSSIBLE MOTION

Move to ratify the Interlocal Agreement between Washoe County Health District and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc. pertaining to male sterilization procedures for the period December 1, 2009 through June 30, 2010 in the total amount not to exceed \$11,300; and if approved authorize the Chairman to execute.

INTERLOCAL AGREEMENT

THIS AGREEMENT is made and entered into between the WASHOE COUNTY HEALTH DISTRICT, hereinafter referred to as "District," and the University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc., dba MEDSchool Associates North, hereinafter referred to as "MSAN."

WHEREAS, the District administers Title X funding to provide male sterilization to clients without insurance or sufficient funding to cover the cost of the procedure; and

WHEREAS, MSAN desires to provide male sterilization procedures through the University of Nevada School of Medicine Family Medicine Center;

NOW THEREFORE, in view of their complementary goals, the parties wish to enter into this agreement to decrease the rate of unintended pregnancy in Washoe County.

MSAN agrees to:

1. Provide up to twenty five (25) vasectomy procedures before 6/30/10 for patients referred from the District.
2. Assume all responsibility for maintaining patient records.
3. Ensure that each patient receives a pre-surgery physical exam, a signed consent for the procedure, the surgical procedure, post-operative semen analysis and any additional treatment necessary to ensure the efficacy of the procedure.
4. Complete the Consent for Sterilization Physician's statement and return to District with request of payment (See attached).
5. Bill the Health District monthly after providing services to pre-authorized patients.
6. Comply with all applicable laws, ordinances and regulations of governmental entities including but not limited to blood-borne pathogens, tuberculosis, and professional licensure.
7. Provide the District access to the University of Nevada School of Medicine Family Medicine Center records if requested, to verify services.

The District agrees to:

1. Advertise the availability of subsidized male sterilization to HAWC, Planned Parenthood, Washoe Pregnancy Center, and District Family Planning patients.
2. Conduct a patient assessment to assist with determining an authorized referral. Priority for services is given to low-income males and those who are un/under insured, medically indigent or have no other resources for health care.
3. Notify MSAN of the pre-authorized patient's name using a process agreed upon by both parties.
4. The District will complete the Consent to Sterilization, Statement of Person Obtaining Consent and the Interpreter Statement (if indicated) and provide a copy to MSAN so they may complete the Physician's Statement as indicated above (See attached).
5. Reimburse MSAN in the amount of \$452.00 per completed vasectomy up to a maximum of \$11,300 annually.
6. Provide no payment in advance of services. Payment is due within 30 days. Payments are to be mailed to the following address:

MEDSchool Associates North
Nelson Building – MS 353
Attn: Accounts Receivable
401 West Second Street, Suite 237

HIPAA. As hybrid entities, the parties acknowledge the applicability of the Health Insurance Portability and Accountability Act of 1996, P.L. 104-191 ("HIPAA") to any covered functions, which may be performed pursuant to this Agreement.

INDEMNIFICATION.

- a. Consistent with the Limited Liability provision stated below, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person, described in this paragraph.
- b. The indemnification obligation under this paragraph is conditioned upon receipt of written notice by the indemnifying party within 30 days of the indemnified party's actual notice of any actual or pending claim or cause of action. The indemnifying party shall not be liable to hold harmless any attorneys' fees and costs for the indemnified party's chosen right to participate with legal counsel.
- c. In the event that the provisions of NRS Chapter 41 do not apply to a party, the party not covered by Chapter 41 agrees to indemnify the other party for any amount of damages in excess of the capped amount contained in Chapter 41 that may be awarded.

LIMITED LIABILITY. The parties will not waive and intend to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. To the extent applicable, actual contract damages for any breach shall be limited by NRS 353.260 and NRS 354.626.

TERM. The term of this Agreement is from December 1, 2009 through June 30, 2010. This Agreement may be further extended for a term of up to one year, by agreement in writing between the parties, within 30 days prior to the end of this Agreement.

TERMINATION. Either party may terminate this Agreement and any amendments at any time, without cause or penalty upon 30 days written notice to the other party. The District shall reimburse MSAN for any services still owing prior to the termination date of this Agreement but reserves the right to withhold payment if it is determined that the services were not provided.

NON-APPROPRIATION. In the event funds are not appropriated for the purposes specified in this Agreement, MSAN hereby consents to the termination of this Agreement. In such event, District will notify MSAN in writing and the agreement will terminate on the date specified in the notice. Both parties understand that this funding out provision is required by N.R.S. 354.626.

SEVERABILITY. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of the Agreement shall be in effect and binding upon the parties.

WAIVER OF PROVISION. Any waiver of any terms or conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms or conditions hereof shall not be construed as a waiver of any other terms or conditions hereof.

AMENDMENTS. This Agreement may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall be operative or valid it shall be reduced to writing and signed by the parties. This Agreement may be reviewed at any time by both parties to determine whether the Agreement is appropriate as it relates to individuals referred from the District.

ENTIRE AGREEMENT. This Agreement contains the entire agreement between the parties and shall be binding upon the parties and no other agreements, oral or written, have been entered into with respect to the subject of this Agreement.

ASSIGNMENT. Nothing contained in this Agreement shall be construed to permit assignment by MSAN of any rights, duties or obligations under this Agreement and such assignment is expressly prohibited.

NOTICES. Official notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid in the United States Postal Service to the addresses set forth below, or to such other addresses as the parties may designate in writing from time to time by notice given in accordance with the provisions of this section.

Notices to MSAN shall be addressed to:

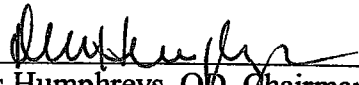
Gail Smith
MEDSchool Associates North
Nelson Building – MS 353
401 West Second Street, Suite 237
Reno, NV 89503-5353

Notices to the District shall be addressed to:

M. A. Anderson, MD, MPH, District Health Officer
Washoe County Health District
P. O. Box 11130
Reno NV 89520-0027

Witness whereof, the parties hereto or a representative of either have set their hands and subscribed their signatures as of the date and year indicated.

DISTRICT BOARD OF HEALTH

By:  Date: 12/17/09
Denis Humphreys, OD, Chairman

University of Nevada School of Medicine Integrated Clinical Services, Inc., and University of Nevada School of Medicine Multi-Specialty Group Practice North, Inc., dba MEDSchool Associates North

By: _____ Date: _____
Ole J. Thienhaus, MD
ICS President

By: _____ Date: _____
Nevin Wilson, MD
MSAN President



Regional Emergency Medical Services Authority

REMSA

OPERATIONS REPORTS

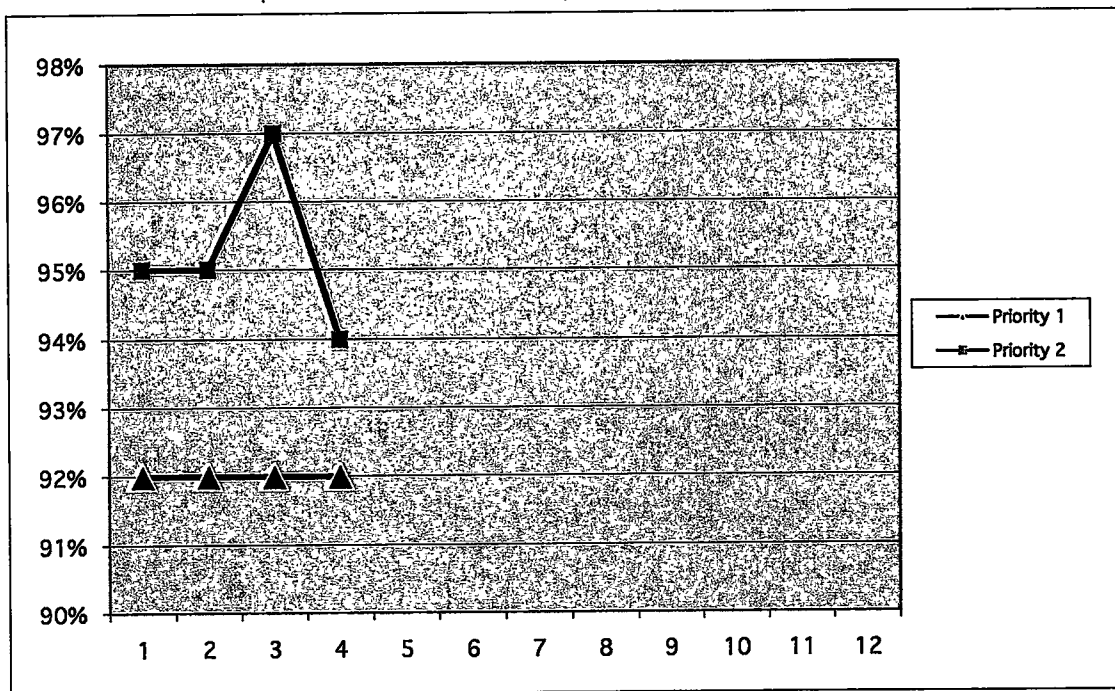
FOR

OCTOBER 2009

DBOH AGENDA ITEM # 9.

Fiscal 2010

Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul-09	5 mins. 56 secs.	4 mins. 46 secs.	92%	95%
Aug.	6 mins. 4 secs.	4 mins. 54 secs.	92%	95%
Sept.	6 mins. 17 secs.	5 mins. 8 secs.	92%	97%
Oct.	6 mins. 3 secs.	4 mins. 58 secs.	92%	94%
Nov.				
Dec.				
Jan. 10				
Feb.				
Mar.				
Apr.				
May				
Jun-07				



09-10 Sched of Fran Avg. Bill

Care Flight				
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-09	11	\$91,553	\$8,323	\$8,323
Aug.	15	\$99,547	\$6,636	\$7,350
Sept.	12	\$83,041	\$6,920	\$7,214
Oct.	10	\$63,413	\$6,341	\$7,032
Nov.			\$0	\$7,032
Dec.			\$0	\$7,032
Jan. 2010			\$0	\$7,032
Feb.			\$0	\$7,032
Mar.			\$0	\$7,032
Apr.			\$0	\$7,032
May			\$0	\$7,032
June			\$0	\$7,032
Totals	48	\$337,554	\$7,032	\$7,032
			Adjusted Allowed Average Bill -	\$6,598.00
REMSA Ground				
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-09	2877	\$2,716,180	\$944	\$944
Aug.	2876	\$2,714,870	\$944	\$944
Sept.	2850	\$2,690,188	\$944	\$944
Oct.	2958	\$2,798,087	\$946	\$944
Nov.			\$0	\$944
Dec.			\$0	\$944
Jan. 2010			\$0	\$944
Feb.			\$0	\$944
Mar.			\$0	\$944
Apr.			\$0	\$944
May			\$0	\$944
June			\$0	\$944
Totals	11561	\$10,919,325	\$944	\$944
			Allowed ground avg bill -	\$922.00



Regional Emergency Medical Services Authority

**CARE FLIGHT
OPERATIONS REPORT
FOR
OCTOBER 2009**



**CARE FLIGHT OPERATIONS REPORT
OCTOBER 2009
WASHOE COUNTY**

❖ **In Town Transfer:**

- 2 ITTs were completed

❖ **Outreach, Education, & Marketing:**

- 2 Community Education & Public Events

10/8/09	Renown landing approach ride along	Flight Staff
10/15/09	Welcome ceremony for REMSA personnel returning from being deployed to Afghanistan	Flight Staff

❖ **Statistics:**

	# patients
Total Flights:	10
Total Patients	10
Expired on Scene	0
Refused Transport (AMA)	0
Scene Flights	5
Hospital Transports	5
Trauma	4
Medical	4
High Risk OB	0
Pediatrics	1
Newborn	0
Full Arrest	1
Total	10



Regional Emergency Medical Services Authority

REMSA
GROUND OPERATIONS REPORT
FOR
OCTOBER 2009



GROUND AMBULANCE OPERATIONS REPORT

October 2009

1. OVERALL STATISTICS:

Total Number Of System Responses	4965
Total Number Of Responses In Which No Transport Resulted	2017
Total Number Of System Transports	2948

2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests		2%
Medical		46%
OB		1%
Psychiatric/Behavioral		4%
Transfers		16%
Trauma		26%
	Trauma – MVA	8%
	Trauma – Non MVA	18%
Unknown/Other		5%
Total Number of System Responses		100%

3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
 - 38 total
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
 - Total 164
- 100% of advanced airways (outside cardiac arrests)
 - 4 total
 - ETCO2 use in cardiac arrests and advanced airway

- 100% of Phase 6 Paramedic and EMT PCRs
 - 119 Paramedic total
 - 359 EMT-I total
- 100% Pain/Sedation Management – 189

All follow-up deemed necessary resulting from Communication CQI was completed by Marcy Kerns, Communications CQI Coordinator.

4. EDUCATION AND TRAINING REPORT:

A. Public Education

Advanced Cardiac Life Support

Date	Course Location	Students
9/16/09	Eastern Plumas Health Care	1
9/22/09	No Nevada Rural Health	4
10/6/09	REMSA Education	6
10/9/09	REMSA Education	22
10/9/09	Storey County EMS	9

Advanced Cardiac Life Support Recert

Date	Course Location	Students
9/25/09	Eastern Plumas Health Care	4
10/1/09	No Nevada Rural Health	2
10/9/09	John Mohler & Co	13
10/12/09	EMS CES 911	1
10/19/09	EMS CES 911	2
10/21/09	John Mohler & Co	7
10/24/09	REMSA Education	14
10/24/09	EMS CES 911	1
10/26/09	EMS CES 911	1
10/28/09	EMS CES 911	1

Health Care Provider

9/22/09	Eastern Plumas Health Care	9
9/25/09	Sierra Nevada Job Corps	6
10/2/09	Career College of Northern Nevada	6
10/2/09	Humboldt General Hospital	3
10/3/09	Imlay Fire Department	5
10/3/09	Riggs Ambulance Service	8
10/3/09	Christina Taylor	1
10/5/09	EMS CES 911	10
10/7/09	REMSA Education	5
10/8/09	Sierra Pulmonary & Sleep Associates	8
10/10/09	REMSA Education	6
10/12/09	Great Basin College	16
10/13/09	REMSA Education	4
10/14/09	EMS CES 911	1
10/15/09	Storey County Fire Department	3
10/16/09	Great Basin College	8
10/18/09	Nevada Assoc Optical Dispensers	55
10/18/09	EMS CES 911	2
10/19/09	Milan Institute	14
10/21/09	REMSA Education	5
10/21/09	Diamond Mountain Casino	4
10/22/09	Sierra Nevada Job Corps	4
10/23/09	Sierra Nevada Job Corps	10

10/23/09	Academy of Arts & Careers Technology	16
10/24/09	EMS CES 911	2
10/24/09	Nye County EMS	8
10/28/09	EMS CES 911	5
10/29/09	REMSA Education	10

Health Care Provider, Employee

10/2/09	REMSA Education	1
10/16/09	REMSA Education	1
10/21/09	REMSA Education	2
10/24/09	REMSA Education	2
10/26/09	REMSA Education	1
10/27/09	REMSA Education	4
10/28/09	REMSA Education	1
10/31/09	REMSA Education	1

Health Care Provider, Recert

10/7/09	Willow Springs	10
10/7/09	Margarita Jauregui	1
10/8/09	REMSA Education	7
10/10/09	Willow Springs	10
10/12/09	REMSA Education	1
10/12/09	Josh Buchanan	5
10/13/09	Josh Buchanan	3
10/14/09	REMSA Education	18
10/14/09	Rosewood Rehabilitation Center	5
10/14/09	Nevada Department of Corrections	3

10/15/09	REMSA Education	6
10/15/09	REMSA Education	6
10/15/09	In House Education	2
10/17/09	Humboldt General Hospital	4
10/19/09	Nampa Fire Department	5
10/20/09	Scott Kessler	1
10/21/09	Nampa Fire Department	11
10/22/09	REMSA Education	2
10/22/09	Lakes Crossing Center	9
10/23/09	REMSA Education	9
10/23/09	Lakes Crossing Center	5
10/24/09	REMSA Education	6
10/27/09	REMSA Education	9

Health Care Provider Skills

9/15/09	Tahoe Forest Hospital	17
10/2/09	REMSA Education	1
10/15/09	Battle Mountain General Hospital	1
10/20/09	Tahoe Forest Hospital	15
10/27/09	REMSA Education	1
10/29/09	REMSA Education	4

Heart Saver AED

7/9/09	Cortez Gold Mine	2
8/1/09	Washoe County School District	3
8/4/09	Washoe County School District	4
8/5/09	Washoe County School District	4

8/6/09	Washoe County School District	3
8/7/09	Washoe County School District	1
8/10/09	Washoe County School District	8
8/11/09	Washoe County School District	4
8/13/09	Washoe County School District	3
8/15/09	Washoe County School District	4
8/17/09	Washoe County School District	4
8/19/09	Washoe County School District	6
8/20/09	Washoe County School District	3
8/22/09	Washoe County School District	2
8/26/09	Washoe County School District	8
8/27/09	Washoe County School District	2
8/31/09	Washoe County School District	4
9/8/09	Washoe County School District	7
9/9/09	Washoe County School District	7
9/10/09	Washoe County School District	7
9/12/09	Washoe County School District	3
9/14/09	Washoe County School District	5
9/15/09	Washoe County School District	3
9/16/09	Washoe County School District	4
9/19/09	Washoe County School District	7
9/21/09	Washoe County School District	5
9/22/09	Washoe County School District	2
9/24/09	Washoe County School District	2
9/26/09	Washoe County School District	7
9/28/09	Washoe County School District	3

9/29/09	Washoe County School District	5
9/30/09	Washoe County School District	3
10/1/09	Paula Green	8
10/5/09	Sparks High School	4
10/6/09	Bristlecone	3
10/7/09	Sparks High School	5
10/9/09	Bristlecone	3
10/14/09	REMSA Education	5
10/17/09	John Lambert	10
10/22/09	REMSA Education	8
10/29/09	Eldorado Hotel & Casino	6

Heart Saver CPR

10/1/09	Rave Family Center	6
10/5/09	Rave Family Center	18
10/6/09	Rave Family Center	14
10/7/09	Rave Family Center	17
10/8/09	Rave Family Center	17
10/16/09	Sierra Nevada Job Corps	6
10/21/09	Sierra Nevada Job Corps	6
10/21/09	Sierra Nevada Job Corps	4
10/22/09	Sierra Nevada Job Corps	5

Heart Saver First Aid

8/12/09	Washoe County School District	6
9/17/09	Washoe County School District	5
9/19/09	REMSA Education	8
9/25/09	Sierra Nevada Job Corps	5

10/1/09	Costco	14
10/2/09	Great Basin College	10
10/6/09	Carolyn Drayton	6
10/7/09	Sierra Nevada Job Corps	10
10/10/09	Chris McNally	8
10/11/09	Cheryl Mangum	16
10/12/09	Nye County EMS	10
10/14/09	Sierra Nevada Job Corps	6
10/14/09	Sierra Nevada Job Corps	6
10/15/09	Nevada Department of Corrections	27
10/16/09	Nye County EMS	9
10/16/09	Ely State Prison	4
10/17/09	REMSA Education	4
10/18/09	EMS CES 911	1
10/20/09	Milan Institute	16
10/21/09	Diamond Mountain Casino	3
10/22/09	Sierra Nevada Job Corps	4
10/23/09	Joshua Rice	3
10/29/09	Saint Mary's PAS	3

Heart Saver Pediatric First Aid

6/8/09	Vicki Marr	2
10/5/09	Eureka County EMS	1
10/12/09	Robert Painter	1
10/14/09	Visual Insight	2

International Trauma Life Support

10/21/09	REMSA Education	17
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10/22/09	REMSA Education	17
10/22/09	REMSA Education	6
10/22/09	REMSA Education	6

Neonatal Resuscitation Program

8/13/09	REMSA Education	2
10/19/09	REMSA Education	5
10/23/09	REMSA Education	14

Pediatric Advanced Life Support

4/21/09	John Mohler & Co	12
10/15/09	Tahoe Forest Hospital	17
10/16/09	John Mohler & Co	16
10/27/09	Eastern Plumas Health Care	2

Ongoing Courses

1/20/09	Paramedic Program - REMSA Education	11
7/7/09	Paramedic Program - REMSA Education	6
8/12/09	EMT Intermediate Program - REMSA Education	20

5. COMMUNITY RELATIONS:

Community Outreach:

Point of Impact

10/24/09	Child Safety Seat Checkpoint, UNR Early Head Start, Reno. 22 cars and 27 seats inspected.	4 staff, 5 volunteers
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Safe Kids Washoe County

10/1/09	Nevada State Injury Prevention Task Force quarterly teleconferenced meeting, Carson City.	1 staff
10/1/09	Walk This Way assemblies, Esther Bennett Elementary School, Sun Valley.	5 volunteers, 480 students
10/2/09	Washoe County Child Death Review Board regular meeting, Reno.	17 volunteers
10/2/09	Walk This Way assemblies, Elizabeth Lenz Elementary School, Reno.	4 volunteers, 450 students
10/5/09	Walk This Way assemblies, Glenn Duncan Elementary School, Reno.	2 volunteers, 585 students
10/7/09	International Walk to School Day/Walk This Way, pedestrian safety education at eight local elementary schools. School District Superintendent Heath Morrison and Chief of Police Mike Mieras among volunteers in attendance.	108 volunteers, 5,110 students
10/8/09	Joint annual meeting of the Northern Nevada Maternal Child Health and Chronic Disease Coalitions, Washoe County District Health Department.	17 volunteers
10/10/09	Inaugural "Have a Ball" Safe Kids Miniature Golf Tournament Fundraiser, Sparks	7 volunteers, 180 attendees
10/13/09	Washoe County Commission Proclamation of Safe Kids International Walk to School Month, Commission Chambers. Esther Bennett Elementary 6th Grade students presented nearly 300 letters from students, parents and staff as part of a Walk This Way Advocacy Grant.	4 students, 4 staff, 3 volunteers
10/13/09	Safe Kids Washoe County monthly meeting, Sparks.	14 volunteers
10/12/09	Jesse Hall PTA meeting	1 staff
10/12/09	Coral Academy of Science PTC (Parent Teacher Club) Meeting	2 staff, 30 parents
10/14/09	Soroptomist's International weekly membership meeting, Reno.	1 staff; 14 volunteers
10/14/09	Bike to Work subcommittee planning meeting, Reno	1 staff
10/14/09	Walk This Way Halloween teleconference with Safe Kids Worldwide.	1 staff
10/21/09	Safe Routes to Schools monthly partnership meeting, Washoe County Public Works.	1 staff
10/22/09	Esther Bennett monthly Safety Committee meeting, Sun Valley.	5 volunteers

10/27/09	Emergency Medical Services for Children quarterly meeting, Las Vegas. Guests from the National Resource Center, National EMS Data and Research Center and the Federal Maternal Child Health Bureau in attendance.	10 attendees
10/27/09	Pedestrian Safety Action Plan Meeting	1 staff

Public Relations

10/22/09	Interview with the Reno Gazette Journal regarding stranger safety and walking to school.	1 staff
10/15/09	Attend welcome home ceremony for REMSA troops returning from Afghanistan.	1 staff



Regional Emergency Medical Services Authority

**GROUND AMBULANCE AND CARE FLIGHT
INQUIRIES
FOR
OCTOBER 2009**

INQUIRIES

October 2009

There were no inquiries in the month of October.



Regional Emergency Medical Services Authority

**GROUND AMBULANCE
CUSTOMER SERVICE
FOR
OCTOBER 2009**

GROUND AMBULANCE CUSTOMER COMMENTS OCTOBER 2009

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
Everything!	No improvement is necessary!!	Outstanding service!!!
		I can't remember the incident but my neighbors were satisfied with your service.
Immediate action was taken. Rapid arrival at scene. Excellent attention to patient.	which is closer, the driver said they had to go to Ranown. I do not like Ranown + the patient has always gone to St. Marys where it seemed as close or closer.	Your service was great except as noted - St. Mary's was the choice of hospital.
Responded quickly - everything	you had great service	the crew was very friendly + explained procedures clearly - Thank you
They came quick + knew what to do.	We were from out of state	
Prompt to give information and medications on time along with fine meals	Everything was great and in order	No comments care is with high standard same as service
Kept asking questions about what happened.	Please tell your REMSA drivers do not ask to many questions about what the person did over, over.	All your drivers did a very damed good job.
made sure wife was well informed.		
superior/quality expediantie service and care		patients comfort and well being was constantly of concern to attendants
I was pleased & comfortable - All polite & courteous		excellent
your staff took very good care of me + checked me out + did whatever was needed.		I am grateful for your fine staff + The great service They provided. Thank you.
Your paramedics were great & very helpful.		
yes keep up the good work	They were kind and efficient.	
relieved patients anxiety	unsure	we were impressed and pleased with your service.
All the guy's were courteous, professional, and calming. Response time was excellent!	On the ambulances, install a step on the passenger side of the cab for the family members - for ease of getting in/out.	Thank you for a job well done!
	Bill all insurances before billing the patient. This cause much stress. I thought I would have to pay when it was covered by my supplemental insurance.	
Everything	I live in LA, so hopefully I'll never have to use your services again. But if I did, I did I'd be in good hands.	
The guys were upbeat, and had good positive attitudes, which help out an old, fat, scared guy!	Get new shocks on the ambulance	I was very happy with my little ride across town - Thanks!
Two - person crew who came to our house were very kind and professional.		
Staff was friendly and compassionate and quick to take care of me.	Nothing all was good.	
Everething	Nothing, the attention is very especial.	everething is good, the staff is very professional.
Talked to me in a calming way & informed me what they were doing + what to expect	Everything made me feel safe + my comfort was teh main concern so nothing	Good job + thank you
everthing that was asked	Not a thing	everything was well done
Took excellent care of Mr. Scott. Very helpful.		
gave me confidence + soothed my nerves	0	
Transport me. 2 young ladies - very good	7 nothing	My 3rd time with REMSA. Medicare + Blue Cross Anthem.
The hospital was clean and the services was very good and also the Dr.		
Well coordinated + helpful and very informative to my wife	nothing - they knew what they were doing	re your care - thank you
your people are wonderful	keep up good service	it is very reassuring to know how professional your people are.
informed me on what they were doing and why. Plus they tried to keep my mind off what happened by making me laugh.	The emt driver was great as well constantly checking in with partner. Please tell them personally Thank you for me.	The response time was excellent. They also treated my daughter-in-law kindly as well and kept her informed as well.
Your people did very good. It was the ER that failed. Ranown got it right. St. Mary's should have admitted me. I had a silent hear attack. Very difficult to diagnose.	My primary had me admitted to Ranown + they found the problem.	extremely good care
Courteous, calming, professional You did excellent They even waited for me to get dressed	Keep doing what you are doing Nothing	I was nervous and afraid and they helped make a difference. I knew I was in good hands.
excellent care	keep up the good work	
Quick understanding + patient		
Quick, competent, caring Asked good questions and provided immediate relief		Calm but efficient -- Two great Reps.
Everything you done was great in my eyes.	I can not think of anything right now!	

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
Kindness I made me feel confident my spouse was in good hands		
Pt passed away on Sept. 3rd on every occasion we have used your service, it has been outstanding.	I was not around on this last service, but I only have praise for you previous responses.	I hope I will not need your service soon, but if I do, I am sure it will be first class.
Emergency techs were knowledgeable and efficient.	Provide less worry about billing and help bring about national health care reform	Very good
generous helpful and kind	Continue the good job	
Go easy SR. Citizen "only medicare" Very helpful	The ride was bumpy "need shocks"?	Very good - very polite explained all to wife and daughter
The attendants were very professional and put me at ease.	I hope I never have to use your services again!	
Everything they did made me feel well cared for + they were kind + helpful to my husband.		
Helped my mother-in-law very professional like and with caring		Your personell worked well with RFD.
You were very helpful in every way		Your care + the help was wonderful - could not have better. Thank you
So punctual, kind + professional you should be proud of yourselves for a great job.		
"employee name" and "employee name" where very informative and reassuring		
The EMT was always informing me and patient and took good care.	N/A	The entire Team was good, kind and caring. Thank-you
Calmned my fears when I called 9-11 for my husband - staff on duty were kind, thorough + firm when my husband hesitated on trip to hospital. They reassured us both + made him feel it would be a good idea to get checked out.		Excellent - caring, professional + kind.
you did a great service. Very supportive, caring, patience very professional. Thank you.		Keep growing in your work. Thank you for caring.
		I was not with my mother on this trip with REMSA, but our past experiences have been very positive
EMT's were very nice, calm, professional + did a great job with our IV's. I think one was named "name". He was in training but was on top of his game. Way to go!		
I was in so much pain I can't recall except they were patient with me	?	I am satisfied I have no complaints or suggestions
	Make sure my shoes make it with me to hospital.	Please return my \$100 shoes!!! I left the hospital barefoot thanks to you guys!!! You owe me my shoes back. Please send my shoes back or \$100.00 to replace them! Thank you.
very caring and knowledgeable about my condition - great response time.		
Fast response time. Made my son feel not so scared. Returned to the hospital to check on him.	Nothing.	Very good service. Excellent care.
came quickly	I could have used oxygen but it was not offered.	
The amount of time spent with family/pt. - Reassurance given to both. Prompt + efficient.		Great job!
They arrived quickly were kind and helpful to my husband who had alzheimers		
Everything - as usual!		Gave them my only list of medication as he'd only been home a week. Would have appreciated getting it back.
The 2 young men did not bounce me down the stairs. They carried me down in the chair (joke)	Be on hand when needed.	Very good service. Thank you. I'm 84 years old.
Maybe you saved my life. Thank you!	Continue your excellent service!	
delivered my husband safely from VA hosp to Tahoe Pacific hosp		I did not talk to teh dispatcher - the VA hosp made the call.
They made it a little less scary.	I think all was well.	
"Name" made Lin laugh. Thank for that. "Name" care was very kind and professional well done.		Thank you for taking my husband to Carson-Tahoe Hosp. That's where he was comfortable. We appreciate the extra effort.
Everyone was kind/helpful & each made a hard thing easier	Keeping up the great work	I'm very thankful to know you are there for us!
Tood good care of my mother thank you!	Keep up good work	
The ambulance arrived very quickly and was very polite and kind, couldn't ask for better care	Keep up the good work	
Very professional	can't think of anything, but thank you for your help	
made me feel safe and used my pre-emergency book.	prayers are helpful	First they calm me down then they check for reasons for my fallen blood sugar. They treat me nice.
Derek was the patient, im his mother. I was very please with the staff + med staff very caring not only for Derek but for me	Ambulance in Colo. went to wrong airport very upsetting our pilot went to look for them, made several calls. You guys were great.	

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
listened to her daughter an R.N. who had to intervene during initial intake because of panicked situation/response from the H.O.H pt.		
Care for patient was excellent. Everything was explained professionally.		1st try on IV stick was perfect and like other times elsewhere, did not have to be repeated - excellent crew. Thank you.
everything, very informative explaining everything	excellent, nothing, very kind + professional	
caring & compassionate. explained what they were doing, etc.		
Everything I knew they were helping me.	Nothing I can think of	Everything was done well
Everything was done very professional	Don't know of anything - all went well	excellent service
yes	Everything went fine	The care was good and the staff was friendly
the paramedics arrived and took over where the hospital staff failed. They treated my dad with great care + respect.	(nothing)	keep doing what you do
The came + took me to hospital had a great attitude -	lower the cost	
All was good - thank you very much. your service has always very helpful and all have been polite, I trust REMSA	Every thing is vary satisfactory	Excelent
All the above, this was my first ambulance trip in my 72 years, so I know of nothing better.		I felt 70% better in their care, ten min after they arrived. Thank you
Efficient response	Continue with competent care	Very courteous and compassionate
kept me calm through this	mom drove to the hospital in her car. You can communicate better with hospital staff	
everything	Nothing it was the best	I will use them in a minute Thank you!
The dispatcher was excellent. My daughter says guided her through First Aid procedures.		They came in about 5 min, Courteous and Informative.
Always considerate and helpful as possible	Keep doing what you do, and the way you do it.	THANK YOU!
Everything - Very professional explained all to my. Courteous of my needs.	Nothing - all excellent	Your team was great.
I.V. was not hurting me it was great.	Everyone was very helpful and professional.	they all assisted me very well, great job!!
Very friendly	Anything you can do about lines at the hospital?	
Courteous and very professional		I have had to use your services several times this year. Staff is very caring and great
everything.	nothing.	I had you before and they were great.
Everything - Response time Incredible	still owe the boys a couple of beers - will contact when possible	
Service was very prompt. The team worked together and was very comforting.	The job was performed with excellence.	Team work defiantly played a part. They were very gentle & showed patience & concern. Easily this team made you feel comfortable.
got to me fast + helped me calm down - I was so scared. Thank all of you for being so nice.		
Arrived promptly & air was given to patient promptly. Made me feel safe & secure.	job was well performed.	My life was saved due to your prompt & caring service. Thankx
Very good.	Keep up the same service.	The Ambulance crew was very great!!!
		Excellent care to the patient - fast. Very nice staf
Everything!	Come a little faster if you could I guess!	Everything was done great!
Keeping me calm in the ambulance	nothing	
Every thing	I dont know what they could do better, as all was grata.	everything went very well.
They help in keeping me comfortable	Be sure you get all the Insurances cards & ask where we keep them. Most people have medicare + Senior car plus.	Excellent also put on clothes in case they go home in a cab or car.
While Part of the crew Took care of my husband the rest of the crew asked me questions	You could not hire kinder or better trained crews They put at ease	Your service is careful. They take all the precautions to handle the Injured patient carefully + with passion
Personnal treat me with respect and very professional		I haven't gotten the bill yet.
Remsa employees are wonderful - and so is silver saver		
very polite and made everyone feel they cared Calm, tautful + professional - no loud instruction crossings necessary - considerate of others.		
Helped calm wife came quickly + acted very professional Everything was professional and calming they did an excellent job thank you	We have had the ambulance service several times 0	It was life threatening + they got us to Renown fast + safely 0
	Keep up good work!	Very nice crew --- Both end of flight
Very kind and encouraging - explained what was happening in a very compassionate manner. They were very calm, competent, which helped me to be calm		
Fast service	I don't know what it would be. I thought the service was excellent.	

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
		Patients friend called in regards to patients missing medical card and ID
		two nice young ladies
take me home from the airport have a broken leg		
Comforting me when afraid - not patron-izing, excellent at job - good I.V. in ambulance	nothing	excellent
fast, clear, professional staff, caring and comforting.	N/A	very happy
everything - Kind, considerate, informative, communicated with both patient and family member	Continue to keep professional staffing	Excellent I can't say enough about the excellent - care - Twice
I was in pain thought I was having heart attack, reassured me and made me comfortable	Nothing	There were very professional.
The treatment and attention given was great and made me feel good to be in their hands	Remain the same great staff	All the treatment was great. I was very fearful and they made me feel I was in good hands.
Dispatchers were very friendly and helpful answered all my questions and showed concern	nothing	When I was escorted from the jail I had no say and I had no clue I was going to be billed \$1000 - not cool! REMSA should really look into situation before taking someone. There was nothing wrong with me and I had to go in an ambulance that is outrageous. I had no clue I was going to be billed.
Your professional staff was excellent. They were personable, competent, and calming.	Nothing, I believe I had the best care. thank you!	
Everything! You saved my husband. Thank you.	Let me know which hospital is cheapest! 1 week at Northern NV Medical - \$9000.00 - 3 days at Renown over \$16,000!	Care + Service + Communication were excellent Thank you
From what my wife said (she is Korean with limited english capability) everyone was very "kind"	Sounds like you are on target now.	Patient was my son, excellent service + care.
The lady was particularly kindly -		Good job
Fast professional, Particularly struck by one EMT concerned about stepping on bed		
helped my husband who was very upset	nothing at this time	did not deal with Dispatcher as came in by plane - to early for billing
Curtious on the phone, when a bill was requested it was sent immediately.		"Employee name" (the paramedic) was wonderful! He checked on me multiple times after the ambulance ride when I was in the hospital.
My husband collapsed on the sidewalk at Northern Nevada Hospital trying to get to the E.R.		A stranger came along and called for REMSA. They came soon and took him - and me to the ER. They did all they could for him. Then air flighted him to St. Mary's. He passed away on 9.27.09 at St. Mary's.
Everything! The ambulance attendant was very caring, efficient, promptly did ahead to reserve a room. Made sure I was comfortable.		When the crew placed me in the bed at the hosp. he noticed I put my watch on cupboard. He gave it to me and made sure I put it in my purse. I really appreciated that since I wasn't thinking clearly.
everything	Charge less	Not one time was I ever made to feel embarrassed. They were a God send.
Stabilized my wife & got her to the hospital in a timely manner		
Covered by insurance. very helpful + polite	Keep up the customer service	
My mom had a massive stroke - unable to walk - the space was too small to accommodate transfer, so the guys carried her - kudo's	perfect	Very compassionate, + professional -
First class Everything		Your service was great
You were very helpful to me. you were also very polite.	nothing it was very good. Keep up the good work.	Thank you for everything.
apparently as mom said "the young man were very nice"!		as she is in Memory Care + I was not there I can not give any answers.
Everything was done very efficiently.		
Everything	Don't change	I have 3 entrances, I instructed dispatcher to come to the side door, they tried the front door which is on 1st floor, the side door is on 2nd floor. A little confusion but ok.
Everything was done with. Excellent work.	Keep up the great work.	
you handle everything very well	We know of nothing better than what you did	Shalna was treated very good - no complaints
Informed me of what was happening. Considerate and gentle	service was excellent	service was excellent.
everyone was polite and friendly to me. They nicely explained what they were doing. They put me at ease.	Nothing.	I had very good and polite service. "Employee name" was really good at making me feel relaxed and at ease.
"Name", "name" and "name" who responded were wonderful, compassionate + caring with my husband, boys + myself.	Continue to hire as caring and professional staff - I was impressed with their level of care - Very impressed!	Heartfelt, thanks from Heidi, Cory + Kyle for thier care of our husband/dad.
the crew was kind + attentive with my elderly mother		
Everyone was prompt. They realized that I had a medical problem very quickly upon arrival.	I can think of nothing at this time	

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
I wish I could have written down the names of your staff I could compliment them by name. The young lady was my primary care giver and she was incredible at keeping me calm + from passing out from the pain. The gentleman were just as incredible.		Thank you to all for giving me exceptional care! :)
Very attentive; paid attention to my needs took care of my injury; attempted to care for my injury/pain.		service/care was quick but with a nice touch. Thank you for the great care.
Staff was very professional but pleasant.		
		I'm assuming all was good. I was un-conscious for most of the day + remember nothing. Thank you for your help!
very gentle, Polite and acted professionally Arrived in five - ten minutes.		Very good
Examined me -	Nothing	
You were prompt in arriving to help and the crew was very kind and informative about any thing they were doing.		Great job guys!
Everyone was polite, acted professionally + kindness	everything was good	
Everything was excellent - speed in getting here, communication, attitude for caring		I have shared with many friends and family members how grateful we feel for the excellent care.
Very well! all the staff was helpful and knowledgeable.		Thanks for your great help.
Everything	It can't get any better	see above
Very helpful to an couple of older couple with	tell the patient the true, honest + with care	
Very good ambulance attendants.		
Everything!	your service was superb.	
transporting + explaining his condition	n/a	none
talked him (Mr. Smith) into going to the hospital Thank you!	just be there, Bless you	Mr. Smith is still in Hospital. He had stroke.
explaining my condition -	nothing	none
Good response time	nothing	very good, very reliable
Your personnel were very nice to my 5 year old son which helped him keep from being scared.		In general, I was very happy with REMSA. Your staff explained to me and my son what they were doing very
It was all very satisfactory		
Your crew was the most wonderful to a person in the most terrible pain. They were great they deserve a medal.	Just keep such wonderful workers.	Just keep on doing whatever it is you are now.
Reached the scene quickly - took us to Regent Care center; allowed me to ride along - mother does not speak English and gets confused.		very polite & caring ; have used REMSA several times - excellent response each time
very quick response, helpful & understanding personnel.		
the ambulance crew especially the female helped calm me	?	
Very caring and competent staff My mother was please with how the staff communicated with her.	Continue to provide the kind of service you do. You all do a great job.	I felt I was in good hands and was made as comfortable as possible. Thank you so much! You are special people.
Nascar ambulance	0	
Very good. They came in and knew exactly what to do, then took over and very professionally did everything that needed to be done.		
They were very good at their jobs. Knew what to do and took care of everything. very professional, but helpful and friendly.		
Respond and act fast		
Getting here quickly and staff was very efficient. Your staff came on 09-21-09 - very good - did not transport.	Nothing at this time.	Can't think of a thing!!!
Everyone was very professional and answered our question. you did everything well. You were very helpful and very nice. Thank you.	You're the greatest now.	Very, very good service and very helpful.
Everything -	I was highly impressed on "both" occasions	Excellent, professional, polite, cannot say enough about your staffing
everything was done well	Nothing	great & professional services
everything was done very well	nothing	
everything - short wait 10 min	I can't think of anything	Same
nurses excellent - very competent staff Excellent services Very fast service	more in detail what was going on, medicines etc.	
Very fast response		
Transport	Nothing	Most professional & helpful
everything	Nothing that I'm aware of now	

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
Speedy, efficient response and Interim treatment		caring, polite
Responded quickly - professional everything. My first experience was quite positive - "Employee name" was excellent!	the situation happened quickly more or better could be done	REMSA even told me to go to emergency entrance at St. Mary's and St. Mary's have valet parking - big help - because I didn't have to worry about parking
Showed consideration for my husband.	Do the same for me if I need it	
they were sensitive to Patient + how he was feeling Quick response. Calmed the patient. Friendly + professional.		
"Employee name" was quick to notice something was wrong with me just by looking at me.	Just keep the attendants you have as they know what they are doing.	
You were prompt & helpful to the patient	it was fine	Vera was placed into Regent Nursing Home in Reno
Making me feel better	offer more help	None
Kept me calm during transport	Nothing	Service was excellent
the transition from Renown Hosp. to No. Nevada Hosp. In Sparks was smooth + timely. Thanks!	I don't know at this time.	very helpful.
		Excellent service - always!!!
all the staff are very concern and did their best to save my son whom we almost lost. they even stayed at ER for a while till they see my son stable.		They're excellent!!!
prompt service, effective aid, personal concern by REMSA staff.	Ok as is.	Instituting REMSA in place of private contractors one of best service improvements in Reno.
Clamed me down All very warm + comforting.		
Delivered the patient in one piece!		
Very good service, Thank you - "Name" - son		
Everything	Be nice stay nice	Take care of children
fast service, consideration for patient follow up at Renown emergency facility		REMSA best community improvement in our 18 years in Reno
I'm still on the greenside -		
You took very good doing and was extremely good wit me was out then I could had a bad time	nothing	As I said they were fast and exceptional good.
Could not have been better in all the necessary positions Every thing - I was very impressed with the two EMT's - they were excellent and made sure I was taken care of at the hospital.	Nothing This was my first ambulance ride and I was disappointed there was no siren (just kidding!).	
Yes Very Quick + Professional	N/A	N/A
funny, kind	good job -	We didn't order the service, the hospital made the arrangement, also we didn't speak to the billing staff
Your staff in both ambulances were most courteous, professional & caring.	keep up the good work. Not take so long.	Please pass on my thanks and regards to both the crew at Reno Stead Airport & the crew that moved me to Renown Reno.
Kept me calm, got my breathing normal. Stopped the hyperventilating.	Everything was great.	Excellent
Responded promptly, very courteous and caring. The person who appeared to be in charge did a very good job.	There seemed to be more people (crew) than necessary - got in each other's way, were they in training? Everything necessary to transport patient to ER	They were very helpful in getting me back "home" (where we were staying.)
Monitored/treated nausea from being moved. Pick me up off floor Thank you		I just am happy that your bill has been paid!
The EMT's were very attentive to my needs + made me feel safe, alleviated my fears.	Everyone was great.	I was very impressed with the staff + the service.
Everything	Nothing	Your pick of crew is outstanding. Your people took care of everything in the most professional manner. Thank you.
Very patient & caring.		Your staff were great with my daughter who was scared.
got here very quick, very nice over the phone.	Just keep doing good responses to those that need your service.	everyone was polite
		Thank you - your staff was wonderful for both of the transports that my husband needed.
prompt, kind, comforting	excellent care no suggestion	
ambulance personnel explained what was going on and answered questions. I felt very confident in their hands.		
Kind + gentle to me + husband		
All staff was extremely courteous and friendly.	nothing	staff asked me to explain to powers to be to get tempur pedic gurneys as mine was extremely uncomfortable.

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
Responded professionally.	Nothing	Why does the fire dept respond as well as Remsa ambulance?
The crew was professional and polite I appreciate Remsa, and the help, that was given to me.	Explain assistance for violent crimes in detail to help with the medical bill	
This was the second time, I had to use Remsa. Both times everyone was Professional + helpful..with me. Im happy for this Opportunity to thank everyone. "Thank you all!" Shirley A. Robbins		
Arrived quickly and were very professional and helpful		Excellent care and thank you
handled with care + kindness	no complaints	none
Everything - all of them were great	Continue the great work you do now	
Took great care of my mother		
Got me to the hospital and saved my life.		Everything very good.
Care of the patient	excellent as is	
Yes very professional and efficient	N/A	N/A
Everyone was very helpful and kind.		
The driver explained what was happening and helped me keep calm as they were transporting my husband.		your service was fast - keep it up.
	Do not put restraints so tight on older women out of control or not.	Did ok. I was out of control. P.S. Tell them I'm sorry for anything I might have said or done. Thank you.
		Can I get a Silver Saver pass?
The paramedics let me know how Andrew (our son) was doing while en route to the hospital. This was Andrew's 1st ER trip due to his asthma. He was having chest pain which is not a usual asthma symptom.		
Everyone was efficient, very friendly, + tried to calm me. They were very helpful + caring. Dispatcher stayed on line w/me till help came.		Thank you very much!
Everything	you cannot get any better -	Thank you for helping us -
everything was handled with prompt and professional care.		
Great with my son Very quick response answered within 3 minutes, applied medication to ease pain - very professional crew!		Loved that the emt came into hospital room & checked on us!
Each + every time the team is great !!! My 83 father in law has been sent by ambulance several times over the last several months. Each time with a different sickness, the team always knows what to do to get him checked into the Ambulance. I have total trust in the teams. They are professional, compassionate, + knowledgeable.		
Helpful on the Emergency	Keep going how you help know	your service excellent.
I was unconscious + unaware of being transported to the hospital		I'm assuming you did a good job because I'm still alive. Thank you.
very nice, calming, explained things, kept my mind off the pain Courtesy good, patience + ease with my husband very good - no complaints The Paramedics explained what they were doing + helped ease my 91 yr old mothers fears. I appreciated the great communication between your staff and myself.	nothing - it was best trip given the situation - I was made very comfortable Stay as good as you are	they were all very professional and the trip seemed quick
Arrived promptly - made family feel all under control	Keep up the great personal service person in beginning position couldnt give IV missed vein - caused pain	Thought service good - Lady in charge very professional.
Prompt, reassuring to patient, thorough		
Your employees are very good at making thier patients feel better and calm about their situation PENDING	Teach them soon good jokes - it takes the patients mind off things they are dealing with at the time	I mean this for only the non life threatening problems
Got Jean to hosp. quickly + safely	nothing better	All around good.
Getting me hospital	Finding vein(s) better. My left arm was black and blue over a week.	Keep up the good work
Very polite and helpful.		
Everything - was not conscious of going on when ambulance arrived	not a thing	Was very prompt - professional. Was in bad shape and slowly getting well!
Everything! Thanks!	Nothing you were great. The only thing to make it even better would be to not bill me. :)	

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
You came quickly your staff was helpful to the patient and knew just what to do.	not much!	While working with my husband the REMSA workers were able to talk with me and that helped me too.
The Paramedics were friendly and helpful	Nothing	I was very appreciative of the care they provided
Very careful in the way they moved my mother after her fall.		My mother broke her humerus bone, unfortunately she passed away due to her injury. She was 93 years old.
Thank you for the help - all of you are Great!		
Mom was transported in a state of coma from St. Mary's to Regent Care - paramedics were very respectful	NADA - excellent	I felt liberated by your staff, when they removed mom from St. Mary's - kudos for an excellent job.
kept me calm and relaxed	na	They were great
Staff was very professional		
Transport from Northern Nevada Hospital to Nevada Mental Health Hospital	Did good	Good work.
Excellent! The two female paramedics had no problem lifting this 70 yo 230# male aboard the ambulance.		They did a great job and were professional, cheerful and reassuring.
Did well in spite of the fact I could not hear	Did great-	
I do not know	I don't know	Wife was transported in the night while I was driving home at night and she had not been able to tell me about it. She cannot talk to anybody yet.
You treated me like a person not just a number.	Not me but you might carry Teddy Bears for kids who have been traumatized.	
Broken foot they took my boot off real gently and took me to hospital with little discomfort. Thank you!		
very timely + professional		Every contact has been so helpful. Thank you!
comforted me.	Mileage is high especially for we seniors.	
everything. You're staff is top notch. Thank you for the wonderful service you provide our community.	N/A	
Everything	Nothing	the crew that have been here could not have been more helpful.
courteous, friendly + asked a lot of questions	Nothing	
	Do not take a vet to vets hospital everyone else knows how to bill Medicare and Labor Union or Employer.	only the vets hospital will bill the vet.
Very friendly nurses & beautiful room, very private and clean.	Dr. visit more often.	Overall, very very outstanding care to me!
I don't remember someone talking to me about this bill. Just being understanding and polite was a given!	They were polite and helpful - I would not say anything just that's needed.	Guy came in my son's room at St. Mary's to discuss hospital bill (not ambulance) and he was very rude!
very professional, very caring, very prompt, felt well cared for.	was perfect	
Very nice guys, could not find better men for the job.		Thank you so much!
Quick response - knowledgeable staff - knew procedures "Name" is an outstanding professional healthcare provider. She is knowledgeable, caring and extremely competent.	service was excellent HomeBound flushot Program provides a valuable service.	couldn't ask for better service or care!
Made me comfortable	your service is super	Keep up the good service
I was treated as I would have expected. Very competent and I was very satisfied.		
I really appreciated that when I arrived at the hospital, a REMSA paramedic who rode with my son to hospital came right to me to let me know exactly what was going on.		
Over all you did great!	Nothing your service was outstanding	Thank you very much
Arrived fast, applied Nitron GLC under tongue to relieve pain - They were courteous. Sorry.	?	
All your staff were most helpful and kind to me Thank you		
Your staff were very courteous + caring when they transferred me from hospital to health care facility	Nothing everything was done to perfection.	
All was done well + made us feel at ease when they arrived.	-	very good service
They were prompt and caring.	They could have listened to what I was telling them and did what I asked to avoid an unnecessary hospital trip.	This service was not needed or requested. I'm not sure I will pay this bill.



Regional Emergency Medical Services Authority

**CARE FLIGHT
CUSTOMER SERVICE
FOR
OCTOBER 2009**



CARE FLIGHT CUSTOMER COMMENTS OCTOBER 2009

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
Flight crew was excellent! Thank you.		
When our son Derek was Care Flighted from Squaw Valley to Reno, Renown Hospital we were not with him and he was unconscious. the spinal surgeon advised us that your service got derek to the trauma unit in less than an hour from time of accident.		Thank you very much!
You kept my 14 year old daughter alive!	You did your job well.	
Transporting me during almost fatal heart attack quickly to Renown in Reno.	Couldn't have been any better.	
All aspects were perfect.		Very professional people.
pain control		
Allowed mom to be with her daughter during transport.		calm and professional care was appreciated.
Everything.		
Everything.		
Everything		
Got me to the hospital to begin treatment. I wasn't awake to know how it went.		
All 3 staff members were wonderful, very understanding of the situation.	Absolutely nothing	Your staff handled the intoxicated patient so professional. Thanks.
The crew was very professional and they let me know what was going on at all times.	none	A small community like ours is very fortunate to have your services. Thank you!
Lost no time in getting me to the hospital.		Fortunately I was alert enough to really enjoy the flight.
You stabalized my daughter and got her to Renown in a timely manner. You saved her life!		Please thank the staff on run 27119 for all their efforts.
Everything.	Nothing	Teh crew and service was excellent.
Got me safely to the hospital.		
Kept me alive, I'd say good.		
Pilot and nurse came to visit in CICU	Hopefully will not need again.	
Got me there quickly, talked with me while enroute.	I thought all went well.	We haven't had conversation with billing dept yet.
Make no changes. The whole staff is great.	Stay as you are.	Pilot was really great.

What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
Everything	Keep up the good work.	Your people were very informative as to what was happening.
Everything. Smooth flight. Bill and Gretchen were very informative and helpful. As a fire captain for 30 yrs. I was impressed with their service.		I felt safe and comfortable in their care. I thank you all.
The pilot and crew were very professional, kind and informative.		
Very fast and worked well with the Gardnerville hospital staff.	Make the cost reasonable.	Great service but expensive costs.



Regional Emergency Medical Services Authority

REMSA
PUBLIC RELATIONS REPORT
FOR
OCTOBER 2009

PUBLIC RELATIONS

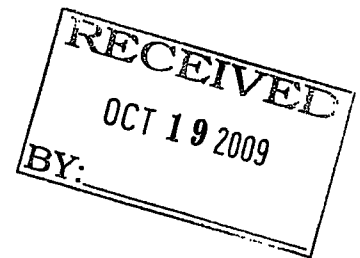
October 2009

ACTIVITY	RESULTS
Wrote and Distributed "Community Advisor" regarding Halloween costume safety, Trick or Treat safety.	Multiple rural newspapers printed the Community Advisor verbatim with numerous references to REMSA, SEMSA and Care Flight.
Worked with Debbie Zalmana to update press release on at-at home flu shots.	Jane Miller did an interview with KOH on Oct. 5 regarding the program. The Sparks Tribune did an interview on 10/26 and ran the story on 10/27.
Wrote press release regarding Walk This Way event at nine elementary schools in Washoe County.	Channels 2, 4 and 8 as well as the RGJ and Sparks Tribune covered the event.
Wrote media advisory regarding the miniature golf tournament to encourage media to attend the event and cover it on their daily newscasts.	Channel 8 and the Sparks Tribune attended and did a story regarding the tournament.

alzheimer's association

October 16, 2009

REMSA
450 Edison Way
Reno, NV 89502



Dear REMSA Staff:

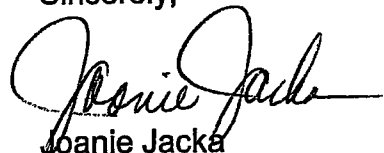
On behalf of the 2009 Volunteer Memory Walk Committee and the Reno Alzheimer's Office, I want to thank you for the generous donation and assistance by providing on-site standby services to our Walkers at the Reno Memory Walk on Saturday, October 10th. Because our mission is to raise awareness and funds for the Alzheimer's Association, we are very frugal in our spending for events; your donation of staff resources and equipment was a tremendous help in our efforts to be fiscally responsible to our donors.

As you may know, we had a tremendous turnout of about 600 walkers on Saturday and, gratefully, beautiful weather and awesome volunteers who helped make this Walk a tremendous success. We were relieved no one appeared to need your services!

The goal for the Reno Memory Walk was set a year ago at \$98,000. Through lots of hard work by lots of groups and individuals who have a passion for Alzheimer's, we not only met the goal, but have exceeded it by several thousand dollars!

We look forward to your continued support and assistance. Thank you again. I know our staff are prepared to assist you with in-service training related to Alzheimer's Disease in the near future.

Sincerely,



Joanie Jacka
Special Events Manager

Cc: Vicki Lebsack, Program Director



*It takes a thoughtful individual
like you, to help others in their
time of greatest need*

Elizabeth B

Dear REMSA

I have meant to get this off to you much before this. So finally, here it is.

On September 3 in the wee hours of the am my husband, John was in a diabetic shock. It was so bad I couldn't get him out of it with the normal efforts, so I called 911 & your team of 3 arrived along with the fire department. I just couldn't get over how well they did their jobs & how nice, clean & polite they were. I have had this happen before and each and every time I felt that I should write a sincere thank you for these great, dedicated young people. You ALL should feel very proud of your profession, your general appearance & your efforts.

Sincerely,

EB
Elizabeth B

Reno

Caring
Vanessa
Alex

Thank you!
We loved exploring
the ambulance, and talking
with the paramedics.
With the Giraffe
Class





I would like to thank all of
you for being there for me and my
granddaughter when we had our
accident on July 20th.

May all the thoughtful things
you do for others be returned to all
of you someday.

Thanks again

Linda M

& Kirstin

D804
12/17/09



Item #9






Dear Remon,
Thank you so much for
the service you make
available to the residents
of the Reno area, and with
The party along with the
Quilts provided to us.

You were delightful and the
party was wonderful.

Thank you for a job well done.

Jeanie

YOU
ARE
THE
BEST!



to REMSA's staff

thank you for adopting us.

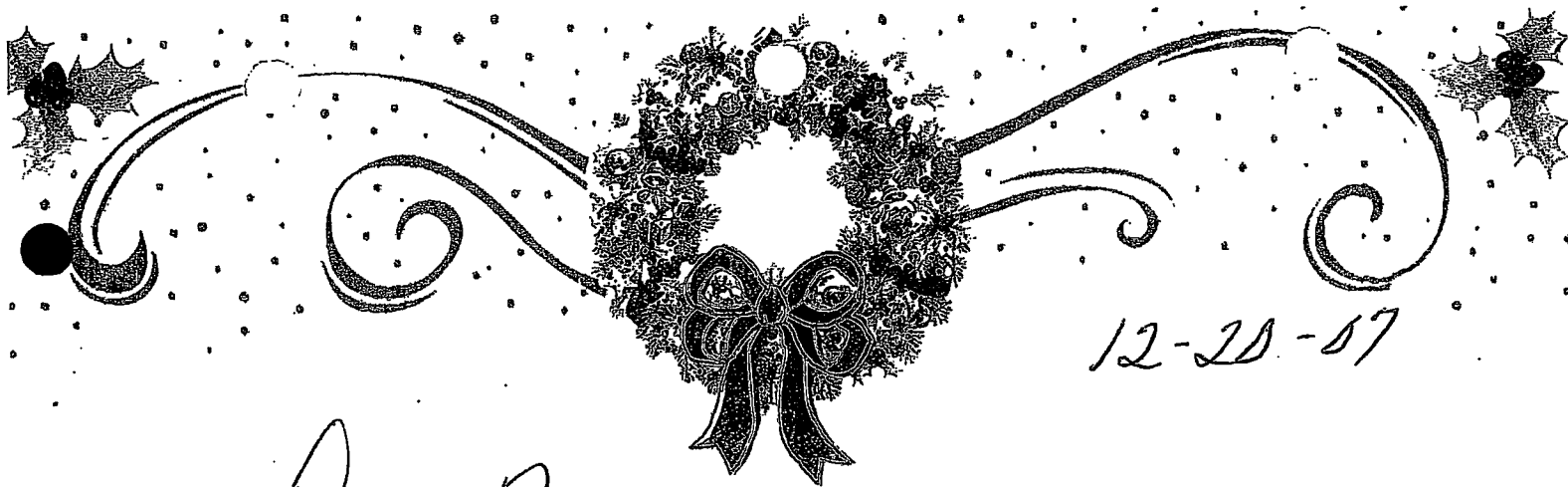
thank you for your wonderful presents
(quilts very decorative etc)

you are really supporting the community

Merry Christmas.

Mimi

YOU
ARE
THE
BEST!



12-20-87

Dear Remsa,

Thank you for adopting us -
We appreciate the wonderful party -
The great gifts - quilts and Santa!
Everyone had a good time!

Thank You,
Mary Ann

YOU
ARE
THE
BEST!





To Fernsa + Steff

This is stay just to say
Thanks again the gift of the
true meaning of Warmth + Xmas
I surely needed a warm jacket
I guess you ^{did send} you got the message
you the message

Sincerely
Honey

P.S.

Have a merry Xmas.

YOU
ARE
THE
BEST!



Rensa I ~~wish~~ wish a happy new
years special when you ~~saved~~ saved
life 3 years ago when I lay dying
you brought me around long enough
to kept my heart beating
I thank you to all the stay of
Rensa love Mary

YOU
ARE
THE
BEST!





Dear REMSA,
Merely "Thank you" seems
inadequate to thank you for
the many deeds + gifts of your time
and loving care throughout the year
and in my time of need.
Thank you so much for the
generous gifts at Christmas. For
the many volunteers and Santa's
appearance you are to be commended
and thank you so much.

Violet

**YOU
ARE
THE
BEST!**



Dear Rensaw and staff
I am writing this to thank you's
for the wonderful work that you
all did to make sure that us seniors
had a ~~for~~ good meal and a ~~of~~ good
time at our party. Everyone enjoyed
the blankets and bags.

I hope your Xmas will be as
good as mine will be

Thank you
Edna

YOU
ARE
THE
BEST!



Dear Remsa

Thank you for the beautiful blankets + gifts. You let me choose the one I wanted, it was a beautiful orange + I love it. I know I will enjoy it for years to come.

Thank you so very much

Debra.

YOU
ARE
THE
BEST!



TO

REMSA



THANK YOU FOR ALL YOU DO
FOR US SENIORS

MOST SINCERELY YOURS

YOU
ARE
THE
BEST!

INA





To Remsa,

I thank you so much for the
Party yesterday. My daughter was
able to go with me + enjoyed it
as much as I did,

both of us.

Thanks for the

Your generosity is much
appreciated.

Virginia

YOU
ARE
THE
BEST!





Dear Remosa;

I want to thank you for
all you did to help us
with our party yesterday.
Everything went so
beautifully with all your
help, we couldn't have
done it without you.

Sincerely
Ruth

YOU
ARE
THE
BEST!



So many times I've been in your care and I thank you for all the times you've helped me as we've "commuted" (seemed that way to me) to and from Washoe Med, ER.

Now I'm in Sr Bridges and here I am again enjoying your comforting care taking.

Thanks for the good care and foods, and blankets and service and all the other things you do for the Sr's. (and others). It's appreciated every day.

**YOU
ARE
THE
BEST!**

Thanks for all
you do.
Marge



I WISH I COULD
EXPRESS MY FEELINGS
FOR YOUR KINDNESS
THOUGH THANKLESS God

Bless you all and keep
you safe always

J.M.

YOU
ARE
THE
BEST!



Dear Remona -

Thank you - I don't know
to put my feelings in words.

I received a lavender blanket
which is my favorite color. It
was a very great experience with everyone
being there.

Again Thank You.
Kathy

**YOU
ARE
THE
BEST!**



December 30, 2007

Dear Remso Staff-

So many wonderful and thoughtful gifts again this year.


All my gifts from you have been a treasure. From the quilt on my bed to the Baked Cookies

Love you Guys -
Keep up the good work

Your friend always,

Fathy

**YOU
ARE
THE
BEST!**



Dear Remosa Staff:

Thank you for the wonderful party. It gave me a feeling of Christmas all the good food, Christmas spirit, and all the great gifts.

The time we spend with you singing, & talking, and laughter made my day. Oh yes the little loaf of bread was very thoughtful.

Loving Thoughts
Jackie

YOU
ARE
THE
BEST!



Dear REMSA staff —
Thanks so much for the presence of your
very helpful and thoughtful (hand-made
top blankets and favor-bag) people and
their efforts to impart joy and happiness to the
"old-timers" at Senior Bridges.

Thank You Again
Kenneth Randall (RANDY)

Merry Christmas
and
HAPPY NEW YEAR.

YOU
ARE
THE
BEST!



Dear Kemsal Staff,

Thank you so much for interest in us,
the Senior Citizens in our community. It
is so wonderful to be thought of at this time
with quilts the goody bags bread Santa &
all the wonderful people who were so kind and
giving of themselves. We can't thank
you enough for your kindness.

Sincerely,
Sara

**YOU
ARE
THE
BEST!**



To REMSA,

Thank you and your STAFF for helping
Sr. Bridges with ~~our~~ Christmas Celebration,
and helping with gifts and guidances,
your staff was most kind and friendly
to all of us.

Jack

"The Quilt ~~was~~ ^{is} wonderful!!!

Many thanks for it.

Jack

YOU
ARE
THE
BEST!




REMSA,

WE AT SENIOR BRIDGE REALLY DO
APPRECIATE YOUR GENEROSITY AND KINDNES
EACH YEAR TOWARD US. WE CAN'T SAY
ENOUGH FOR REMSA.

WALLY AT SENIOR BRIDGE

YOU
ARE
THE
BEST!



12/20/07

HELLO REMSA AND THANK YOU ALL
FOR BEING SO VERY KIND AND HELPFUL
FOR PUTTING ON A GREAT PARTY FOR
ALL US OLD DUFFERS. IT WAS JUST
GREAT. I WAS GOING OUT THE DOOR
AND MET A LADY THAT WAS HELPING
OUT INSIDE EARLIER. I STOPPED
TO THANK HER AND ASK HER WHAT
SHE DID AT THE HOSPITAL AND
WAS QUIET SURPRISED THAT SHE
WAS THE HELICOPTER PILOT. SOUNDS
LIKE A GREAT GROUP WHEN THE PILOT
HELPS OLD PEOPLE.

THANKS AGAIN
BIG T
TOM

YOU
ARE
THE
BEST!



12/20/07


Remsa Staff

Thank you for the Bag of Wonderful goodies, I still have my wonderful quilt that you made, and bringing Santa to us and the wonderful Party. and I am very grateful for all our gifts.

Merry Christmas
A happy New Year.
Adrienne

YOU
ARE
THE
BEST!





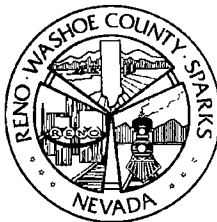
Remsa,

I wanted to thank
you for the event and the
gifts. (quilt + gandy bag + banana
nut bread)

Also for the times I
have or family using your
service

Senior Bridges
Client

YOU
ARE
THE
BEST!



Washoe County Health District

December 8, 2009

To: Members District Board of Health
 From: Eileen Coulombe
 Subject: Public Health Fund Revenue and Expenditure Report for November 2009

Recommendation

Staff recommends that the District Board of Health accept the attached report of revenues and expenditures for the Public Health Fund for November of fiscal year 10.

Background

The attached reports are for the accounting period 05/10 and the percentages should approximate 42% of the year. Our total revenues and expenditures for the current year (FY10) compared to last year (FY09) are as follows:

November 2009	FY10 – REV	FY09 – REV	FY10 – EXP	FY09 – EXP
Transfer	24%	38%		
AHS	30%	18%	34%	34%
AQM	37%	32%	33%	35%
CCHS	33%	29%	36%	39%
EHS	39%	41%	39%	41%
EPHP	26%	31%	25%	35%
TOTAL	32%	31%	34%	38%

The Environmental Oversight Account for November 2009 was not available as of the date of this report.

I will be happy to any questions of the Board during the meeting or you may contact me at 328-2417.

Administrative Health Services Officer

Enclosure

Account's	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
422503 Environmental Permits	69,000.00-	16,743.00-	52,257.00-	24	125,000.00-	56,943.21-	68,056.79-	46
422504 Pool Permits	33,000.00-	12,589.00-	20,411.00-	38	100,000.00-	21,990.00-	78,010.00-	22
422505 RV Permits	10,500.00-	4,032.00-	6,468.00-	38	15,000.00-	6,678.00-	8,322.00-	45
422507 Food Service Permits	355,000.00-	137,154.00-	217,846.00-	39	410,000.00-	151,455.00-	258,545.00-	37
422508 Wat Well Const Perm	44,000.00-	19,326.00-	24,674.00-	44	40,000.00-	14,086.00-	25,914.00-	35
422509 Water Company Permits	12,000.00-	1,687.00-	10,313.00-	14	25,000.00-	5,303.00-	19,697.00-	21
422510 Air Pollution Permits	402,399.00-	134,260.00-	268,139.00-	33	420,550.00-	159,706.75-	260,843.25-	38
422511 ISDS Permits	90,000.00-	19,516.85-	70,483.15-	22	125,000.00-	40,366.00-	84,634.00-	32
422513 Special Event Permits	75,000.00-	48,625.20-	26,374.80-	65	80,000.00-	57,483.00-	22,517.00-	72
422514 Initial Applic Fee	38,000.00-	14,564.00-	23,436.00-	38	80,000.00-	10,320.00-	10,320.00-	
* Licenses and Permits	1,128,899.00-	408,497.05-	720,401.95-	36	1,340,550.00-	524,330.96-	816,219.04-	39
431100 Federal Grants	7,626,401.76-	2,089,717.96-	5,536,683.80-	27	6,797,766.45-	1,522,713.56-	5,275,052.89-	22
431105 Federal Grants - Indirect	29,531.00-	14,476.06-	15,054.94-	49		7,672.58-	7,672.58-	
432100 State Grants	497,340.94-	156,699.77-	340,641.17-	32	809,529.80-	257,426.07-	552,103.73-	32
432310 Tire Fee NRS 444A.090	370,534.52-	209,568.78-	160,965.74-	57	415,000.00-	276,583.09-	138,416.91-	67
432311 Pol Ctr 455B.830	280,000.00-	198,650.00-	121,350.00-	57	280,000.00-	161,070.00-	118,930.00-	58
* Intergovernmental	8,803,808.22-	2,629,112.57-	6,174,695.65-	30	8,302,296.25-	2,225,465.30-	6,076,830.95-	27
460162 Services to Other Agencies	63,657.69-	23,909.21-	39,748.48-	38	195,859.10-	41,561.55-	154,297.55-	21
460500 Other Immunizations	110,000.00-	37,312.95-	72,687.05-	34	165,000.00-	51,895.00-	113,105.00-	31
460501 Medicaid Clinical Services	36,500.00-	9,009.07-	27,490.93-	25	30,750.00-	26,964.46-	3,785.54-	88
460503 Childhood Immunizations	190,000.00-	65,561.65-	124,438.35-	35	190,000.00-	103,342.20-	86,657.80-	54
460505 Non Title X Revenue		1,369.00-	1,369.00-			2,879.00-	2,879.00-	
460508 Tuberculosis	10,000.00-	2,783.56-	7,216.44-	28	8,000.00-	8,312.36-	312.36-	104
460509 Water Quality						140.00-	140.00-	
460510 IT Overlay	121,001.00-	46,760.00-	74,241.00-	39	150,000.00-	55,980.00-	94,020.00-	37
460511 Birth and Death Certificates	215,000.00-	87,898.00-	127,102.00-	41	230,000.00-	88,609.20-	141,390.80-	39
460512 Duplication Service Fees	200.00-	57.50-	142.50-	29	800.00-	131.50-	668.50-	16
460513 Other Health Service Charges	8,000.00-	1,525.00-	6,475.00-	19	23,800.00-	3,820.30-	19,979.70-	16
460514 Food Service Certification	8,000.00-	6,974.00-	1,026.00-	87	8,000.00-	3,368.00-	4,632.00-	42
460515 Medicare Reimbursement	500.00-	672.90-	172.90-	135	250.00-	892.07-	642.07-	357
460516 Pgm Inc-3rd Prty Rec	9,000.00-	3,359.88-	5,640.12-	37	3,000.00-	5,536.39-	2,536.39-	185
460517 Influenza Immunization	5,000.00-	15,845.06-	10,845.06-	317	10,000.00-	4,081.00-	5,919.00-	41
460518 STD Fees	30,000.00-	11,100.77-	18,899.23-	37	60,000.00-	17,123.27-	42,876.73-	29
460519 Outpatient Services	12,500.00-	42.00-	12,458.00-	0	11,500.00-	4,719.00-	6,781.00-	41
460520 Eng Serv Health	90,500.00-	28,341.00-	62,159.00-	31	120,000.00-	65,854.00-	54,146.00-	55
460521 Plan Review - Pools & Spas	5,000.00-	4,653.00-	347.00-	93	3,000.00-	2,209.00-	791.00-	74
460523 Plan Review - Food Services	30,000.00-	7,801.15-	22,198.85-	26	40,000.00-	12,619.46-	27,380.54-	32
460524 Family Planning	100,000.00-	28,378.09-	71,621.91-	28	100,000.00-	43,276.87-	56,723.13-	43
460525 Plan Review - Vector	64,000.00-	14,870.00-	49,130.00-	23	75,000.00-	26,292.00-	48,708.00-	35
460526 Plan Review-Air Quality	15,500.00-	14,454.00-	1,046.00-	93	14,837.00-	15,566.00-	729.00-	105
460527 NOE-AQM	32,900.00-	35,384.00-	2,484.00-	108	32,900.00-	24,113.30-	8,786.70-	73
460528 NESHAP-AQM	62,000.00-	36,068.00-	25,932.00-	58	167,900.00-	27,846.00-	140,054.00-	17
460529 Assessments-AQM	22,000.00-	11,925.00-	10,075.00-	54	36,630.00-	12,624.00-	24,006.00-	34
460530 Inspector Registr-AQ	1,900.00-	3,735.00-	1,835.00-	197	2,100.00-		2,100.00-	
460531 Dust Plan-Air Quality	178,333.00-	71,676.00-	106,657.00-	40	178,333.00-	147,747.00-	30,586.00-	83
460533 Quick Start		170.00-	170.00-					
460534 Child Care Inspection	9,000.00-	4,222.00-	4,778.00-	47				
460535 Pub Accomod Inspectn	2,100.00-	6,360.00-	14,640.00-	30				
460570 Education Revenue		5,620.00-	5,620.00-					

Washoe County Health District

REVEN

Pds 1 - 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
* Charges for Services	1,451,491.69-	587,837.79-	863,653.90-	40	1,857,659.10-	797,502.93-	1,060,156.17-	43
484050 Donations Federal Pgm Income		100.00-	100.00					
485300 Other Misc Govt Rev	450.00-	264.00-	186.00-	59				
* Miscellaneous	450.00-	364.00-	86.00-	81				
** Revenue	11,384,648.91-	3,625,811.41-	7,758,837.50-	32	11,500,505.35-	3,547,299.19-	7,953,206.16-	31

Account	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
701110 Base Salaries	10,569,466.97	3,826,850.69	6,742,616.28	36	11,240,002.38	4,303,487.85	6,936,514.53	38
701120 Part Time	700,249.99	276,066.14	424,183.85	39	1,045,046.35	361,801.23	683,245.12	35
701130 Pooled Positions	261,802.33	77,194.08	184,608.25	29	197,136.86	66,433.40	130,702.46	34
701140 Holiday Work	1,500.00	846.49	653.51	56	1,500.00	1,320.39	179.61	88
701150 Contractual Wages	255,500.00	20,624.61	234,875.39	8	96,339.87	15,316.79	81,023.08	16
701200 Incentive Longevity	166,450.00	2,487.73	163,962.27	1	169,100.50	1,101.81	167,998.69	1
701300 Overtime	299,520.21	77,462.50	222,057.71	26	69,385.91	25,228.57	44,157.34	36
701406 Standby Pay	30,000.00	13,732.32	16,267.68	46	35,000.00	13,307.50	21,692.50	38
701408 Call Back	3,000.00	1,524.94	1,475.06	51	6,000.00	1,972.42	4,027.58	33
701412 Salary Adjustment	195,443.59	67,371.17	195,443.59		273,978.53	151,349.67	273,978.53	
701413 Vac Payoff/Sick Pay-Term		25,116.72	67,371.17			22,387.37	151,349.67	
701417 Comp Time		25,116.72	25,116.72			5,898.46	22,387.37	
701419 Comp Time - Transfer								
701500 Merit Awards	329,645.39		329,645.39		254,000.00		254,000.00	
* Salaries and Wages	12,153,287.70	4,389,277.39	7,764,010.31	36	12,331,532.34	4,969,605.46	7,361,926.88	40
705110 Group Insurance	1,566,307.85	584,544.17	981,763.68	37	1,493,380.68	556,900.76	936,479.92	37
705210 Retirement	2,447,498.18	878,323.97	1,569,174.21	36	2,548,069.63	947,641.86	1,600,427.77	37
705215 Retirement Calculation	200,000.00		200,000.00		147,700.00		147,700.00	
705230 Medicare April 1986	149,962.42	57,426.81	92,535.61	38	161,008.60	64,002.75	97,005.85	40
705320 Workmens Comp	64,271.45	25,555.65	38,715.80	40	81,600.00	33,759.83	47,840.17	41
705330 Unemply Comp	12,350.00		12,350.00		13,260.00	13,268.32	8.32	100
705360 Benefit Adjustment					19,155.00		19,155.00	
* Employee Benefits	4,440,389.90	1,545,850.60	2,894,539.30	35	4,464,173.91	1,615,573.52	2,848,600.39	36
710100 Professional Services	1,803,004.72	180,949.45	1,622,055.27	10	1,106,898.07	276,677.14	830,220.93	25
710105 Medical Services	13,600.00	5,427.50	8,172.50	40	13,700.00	4,435.50	9,264.50	32
710108 MD Consultants	55,382.00	13,987.50	41,394.50	25	57,140.00	16,075.00	41,065.00	28
710115 Prof Eng Services						1,208.31	1,208.31	
710119 Subrecipient Payments	189,994.00	38,714.00	151,280.00	20	304,994.00	99,606.00	205,388.00	33
710200 Service Contract	91,110.00	52,674.02	38,435.98	58	116,754.00	66,652.60	50,101.40	57
710205 Repairs and Maintenance	14,970.00	4,692.30	10,277.70	31	17,335.63	2,063.28	15,272.35	12
710210 Software Maintenance	350.00	17,802.29	17,452.29	5,086		9,000.00	9,000.00	
710300 Operating Supplies	173,127.92	65,238.27	107,889.65	38	185,981.66	70,217.42	115,764.24	38
710302 Small Tools & Allow	1,385.00		1,385.00		2,950.00		2,950.00	
710308 Animal Supplies	2,000.00		2,000.00		2,000.00		2,000.00	
710319 Chemical Supplies	560,707.00	360,413.48	200,293.52	64	621,588.00	361,579.46	260,008.54	58
710334 Copy Machine Expense	36,067.03	10,746.94	25,320.09	30	41,362.18	13,056.92	28,305.26	32
710350 Office Supplies	63,852.09	19,482.13	44,369.96	31	56,718.55	29,079.04	27,639.51	51
710355 Books and Subscriptions	7,596.55	4,023.48	3,573.07	53	9,988.50	4,534.99	5,453.51	45
710360 Postage	26,971.87	8,393.47	18,578.40	31	6,951.57	9,517.65	2,566.08	137
710361 Express and Courier	1,135.00	150.60	984.40	13	18,150.00	247.65	17,902.35	1
710391 Fuel & Lube	100.00		100.00		100.00	108.60	8.60	109
710500 Other Expense	71,277.84	6,391.79	64,886.05	9	52,568.75	22,668.53	29,900.22	43
710502 Printing	50,391.76	8,076.22	42,315.54	16	41,043.48	3,721.11	37,322.37	9
710503 Licenses & Permits	8,325.00	2,977.67	5,347.33	36	10,415.00	2,131.00	8,284.00	20
710504 Registration	900.00		900.00					
710505 Rental Equipment	2,269.00	869.00	1,400.00	38	10,169.00	247.18	10,169.00	
710506 Dept Insurance Deductible		450.00	450.00			1,548.50	247.18	
710507 Network and Data Lines	4,605.00	1,652.31	2,952.69	36	455.00	1,548.50	1,093.50	340
710508 Telephone Land Lines	64,993.43	18,935.77	46,057.66	29	74,905.48	20,824.32	54,081.16	28

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710509 Seminars and Meetings	32,600.00	5,908.00	26,692.00	18	66,296.00	10,934.00	55,362.00	16
710512 Auto Expense	15,619.00	5,317.04	10,301.96	34	26,645.18	6,411.74	20,233.44	24
710519 Cellular Phone	13,597.00	5,271.51	8,325.49	39	24,205.00	6,962.91	17,242.09	29
710529 Dues	4,416.00	5,437.00	1,021.00	123	5,280.00	1,861.00	3,419.00	35
710535 Credit Card Fees	12,394.78	4,011.22	8,383.56	32				
710546 Advertising	32,898.00	8,954.50	23,943.50	27	65,626.52	14,460.64	51,165.88	22
710577 Uniforms & Special Clothing	3,150.00	232.87	2,917.13	7	3,500.00		3,500.00	
710585 Undesignated Budget	31,331.06		31,331.06					
710590 Bad Debt Expense		1,293.40	1,293.40					
710600 LT Lease-Office Space	195,423.01	85,059.88	110,363.13	44	256,446.13	95,986.04	160,460.09	37
710620 LT Lease-Equipment	249,400.68	64,532.59	184,868.09	26	287,009.61	92,557.06	194,452.55	32
710703 Biologicals					8,700.00	650.00	8,050.00	7
710714 Referral Services					149,305.88	40,263.49	109,052.39	27
710721 Outpatient	127,866.00	42,988.46	84,877.54	34				
710872 Food Purchases	2,450.00	596.16	1,853.84	24	2,050.00	1,164.27	885.73	57
711113 Equip Srv Replace	101,823.48	45,906.03	55,917.45	45	104,964.00	54,572.37	50,391.63	52
711114 Equip Srv O & M	71,986.43	22,183.69	49,802.74	31	160,958.54	53,534.06	107,424.48	33
711115 Equip Srv Motor Pool	11,925.00	5,727.50	6,197.50	48	19,195.00	3,890.00	15,305.00	20
711117 ESD Fuel Charge	54,173.64	20,372.36	33,801.28	38				
711119 Prop & Liab Billings	66,930.00	27,470.80	39,459.20	41	58,667.00	24,444.65	34,222.35	42
711210 Travel	183,986.19	16,301.53	167,684.66	9	188,045.22	24,063.51	163,981.71	13
711504 Equipment nonCapital	71,800.50	128,647.79	56,847.29	179	103,981.03	31,109.11	72,871.92	30
* Services and Supplies	4,526,085.98	1,318,260.52	3,207,825.46	29	4,288,983.98	1,481,025.05	2,807,958.93	35
781004 Equipment Capital	371,424.85	84,204.12	287,220.73	23	570,176.05	121,303.59	448,872.46	21
* Capital Outlay	371,424.85	84,204.12	287,220.73	23	570,176.05	121,303.59	448,872.46	21
** Expenses	21,491,188.43	7,337,592.63	14,153,595.80	34	21,654,866.28	8,187,507.62	13,467,358.66	38
485192 Surplus Equipment Sales		12,600.00	12,600.00					
* Other Fin. Sources		12,600.00	12,600.00					
621001 Transfer From General	8,795,500.00	2,135,000.00	6,660,500.00	24	9,693,500.00	3,707,000.00	5,986,500.00	38
* Transfers In	8,795,500.00	2,135,000.00	6,660,500.00	24	9,693,500.00	3,707,000.00	5,986,500.00	38
** Other Financing Src/Use	8,795,500.00	2,135,012.60	6,660,487.40	24	9,693,500.00	3,707,000.00	5,986,500.00	38
*** Total	1,311,039.52	1,576,768.62	265,729.10	120	460,860.93	933,208.43	472,347.50	202

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
431100 Federal Grants	1,200,096.00-	364,098.57-	835,997.43-	30	1,463,729.00-	263,331.36-	1,200,397.64-	18
* Intergovernmental	1,200,096.00-	364,098.57-	835,997.43-	30	1,463,729.00-	263,331.36-	1,200,397.64-	18
460512 Duplication Service Fees	200.00-	57.50-	142.50-	29	800.00-	131.50-	668.50-	16
* Charges for Services	200.00-	57.50-	142.50-	29	800.00-	131.50-	668.50-	16
485300 Other Misc Govt Rev	450.00-	205.00-	245.00-	46	800.00-	131.50-	668.50-	16
* Miscellaneous	450.00-	205.00-	245.00-	46	800.00-	131.50-	668.50-	16
** Revenue								
701110 Base Salaries	1,200,746.00-	364,361.07-	836,384.93-	30	1,464,529.00-	263,462.86-	1,201,066.14-	18
701120 Part Time	1,748,051.93	666,733.72	1,081,318.21	38	2,046,648.55	711,779.19	1,334,869.36	35
701130 Pooled Positions	24,553.03	9,392.23	15,160.80	38	24,461.26	9,109.79	15,351.47	37
701200 Incentive Longevity	68,296.19	603.10	68,296.19	2	25,580.86	201.92	25,580.86	1
701300 Overtime	31,000.00	3,063.14	30,396.90	51	29,850.00	2,299.27	29,648.08	57
701412 Salary Adjustment	6,000.00	7,104.00	2,936.86	2	4,015.00	1,715.73	1,715.73	1
701413 Vac Payoff/Sick Pay-Term	7,104.00	7,335.40	7,104.00	51	94,369.00	33,899.31	94,369.00	37
701417 Comp Time		26.23	26.23-			7,432.32	7,432.32-	
701419 Comp Time - Transfer						5,898.46	5,898.46-	
701500 Merit Awards								
* Salaries and Wages	1,885,005.15	687,153.82	1,197,851.33	36	91,459.00-	770,620.26	91,459.00-	36
705110 Group Insurance	268,699.06	106,535.68	162,163.38	40	2,133,465.67	92,900.02	1,362,845.41	38
705210 Retirement	381,561.51	142,669.96	238,891.55	37	245,965.18	144,668.84	153,085.16	34
705215 Retirement Calculation	200,000.00	9,302.07	200,000.00	38	425,683.31	147,700.00	281,014.47	34
705230 Medicare April 1986	24,601.66	4,774.15	15,299.59	42	147,700.00	10,602.87	147,700.00	37
705320 Workmens Comp	11,458.00	6,683.85	6,683.85	42	28,990.03	6,166.65	18,387.16	42
705330 Unemply Comp	2,210.00	2,210.00	2,210.00	100	2,405.00	2,405.00	8,633.35	100
705360 Benefit Adjustment					19,155.00	19,155.00	19,155.00	
* Employee Benefits	888,530.23	263,281.86	625,248.37	30	884,718.52	256,743.38	627,975.14	29
710100 Professional Services	3,300.00	150.00	3,150.00	5	4,800.00	1,128.68	3,671.32	24
710105 Medical Services		74.50	74.50-					
710108 MD Consultants								
710200 Service Contract	750.00	794.38	44.38-	106	150.00	90.00	90.00-	445
710205 Repairs and Maintenance	800.00	96.22	703.78	12	800.00	667.38	517.38-	6
710300 Operating Supplies	46,854.29	6,924.65	39,929.64	15	35,300.00	8,285.84	27,014.16	23
710334 Copy Machine Expense	11,594.00	2,889.38	8,704.62	25	11,879.00	4,456.86	7,422.14	38
710355 Office Supplies	16,185.00	6,314.83	9,870.17	39	16,185.00	5,694.77	10,490.23	35
710355 Books and Subscriptions	1,370.00	1,475.50	105.50-	108	1,370.00	719.50	650.50	53
710360 Postage	1,600.00	469.06	1,130.94	29	1,700.00	1,190.91	1,190.91-	2
710361 Express and Courier	100.00	31.77	68.23	32	1,700.00	30.60	1,669.40	2
710500 Other Expense	1,100.00	395.80	704.20	36	1,250.00	349.40	900.60	28
710502 Printing	9,550.00	609.89	8,940.11	6	9,570.00	582.47	8,987.53	6
710503 Licenses & Permits	2,400.00	355.00	2,045.00	15	2,500.00	216.00	2,284.00	9
710507 Network and Data Lines								
710508 Telephone Land Lines	11,800.00	4,079.09	7,720.91	35	12,510.00	4,277.96	8,232.04	34
710509 Seminars and Meetings	5,100.00	1,395.00	3,705.00	27	5,100.00	2,188.50	2,911.50	43
710512 Auto Expense	4,350.00	618.42	3,731.58	14	4,550.00	693.14	3,856.86	15
710519 Cellular Phone	350.00	39.58	310.42	11	383.00	175.20	207.80	46
710529 Dues	955.00	2,530.00	1,575.00-	265	955.00	1,240.00	285.00-	130
710546 Advertising	150.00		150.00					
710600 LT Lease-Office Space	80,296.00	40,147.92	40,148.08	50	141,319.12	39,426.92	101,892.20	28
710872 Food Purchases	150.00		150.00		200.00	116.86	83.14	58

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
711113 Equip Srv Replace	2,122.20	1,034.25	1,087.95	49		1,098.90	1,098.90-	
711114 Equip Srv O & M	1,043.60	249.12	794.48	24	1,623.64	473.27	1,150.37	29
711115 Equip Srv Motor Pool		55.00	55.00-			165.00	165.00-	
711117 ESD Fuel Charge	636.64	216.27	420.37	34				
711119 Prop & Liab Billings	11,798.00	4,915.85	6,882.15	42	10,693.00	4,455.45	6,237.55	42
711210 Travel	16,500.00	2,832.72	13,667.28	17	16,500.00	3,085.34	13,414.66	19
711504 Equipment nonCapital	1,700.00	2,579.01	879.01-	152	1,700.00		1,700.00	
* Services and Supplies	232,554.73	81,273.21	151,281.52	35	281,037.76	81,027.28	200,010.48	29
** Expenses	3,006,090.11	1,031,708.89	1,974,381.22	34	3,299,221.95	1,108,390.92	2,190,831.03	34
*** Total	1,805,344.11	667,347.82	1,137,996.29	37	1,834,692.95	844,928.06	989,764.89	46

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
422510 Air Pollution Permits	402,399.00-	134,260.00-	268,139.00-	33	420,550.00-	159,706.75-	260,843.25-	38
* Licenses and Permits	402,399.00-	134,260.00-	268,139.00-	33	420,550.00-	159,706.75-	260,843.25-	38
431100 Federal Grants	681,349.00-	139,606.33-	541,742.67-	20	759,349.00-	108,366.00-	650,983.00-	14
431105 Federal Grants - Indirect		6,236.67-	6,236.67					
432100 State Grants					170,000.00-		170,000.00-	
432311 Pol Ctr 455B.830	280,000.00-	158,650.00-	121,350.00-	57	280,000.00-	161,070.00-	118,930.00-	58
* Intergovernmental	961,349.00-	304,493.00-	656,856.00-	32	1,209,349.00-	269,436.00-	939,913.00-	22
460513 Other Health Service Charges		34.00-	34.00		9,800.00-	362.30-	9,437.70-	4
460526 Plan Review-Air Quality	15,500.00-	14,454.00-	1,046.00-	93	14,837.00-	15,566.00-	729.00-	105
460527 NOE-AQM	32,900.00-	35,368.00-	2,484.00-	108	32,900.00-	24,113.30-	8,786.70-	73
460528 NESHAP-AQM	62,000.00-	36,068.00-	25,932.00-	58	167,900.00-	27,846.00-	140,054.00-	17
460529 Assessments-AQM	22,000.00-	11,925.00-	10,075.00-	54	36,630.00-	12,624.00-	24,006.00-	34
460530 Inspector Registr-AQ	1,900.00-	3,735.00-	1,835.00	197	2,100.00-		2,100.00-	
460531 Dust Plan-Air Quality	178,333.00-	71,676.00-	106,657.00-	40	178,333.00-	147,747.00-	30,586.00-	83
* Charges for Services	312,633.00-	173,276.00-	139,357.00-	55	442,500.00-	228,258.60-	214,241.40-	52
** Revenue	1,676,381.00-	612,029.00-	1,064,352.00-	37	2,072,399.00-	657,401.35-	1,414,997.65-	32
701110 Base Salaries	1,311,733.43	513,574.60	798,158.83	39	1,388,862.47	540,088.46	848,774.01	39
701130 Pooled Positions	8,000.00	2,141.41	5,858.59	27	8,000.00	1,431.43	6,568.57	18
701140 Holiday Work						249.03	249.03-	
701150 Contractual Wages	50,000.00		50,000.00		50,000.00		50,000.00	
701200 Incentive Longevity	21,150.00		21,150.00		23,550.00	538.44	23,011.56	2
701300 Overtime	6,057.21		6,057.21		4,535.34	134.48	4,400.86	3
701408 Call Back		203.56	203.56-		1,000.00		1,000.00	
701412 Salary Adjustment					8,608.78		8,608.78	
701413 Vac Payoff/Sick Pay-Term								
701417 Comp Time						47,591.12	47,591.12-	
* Salaries and Wages	1,396,940.64	515,919.57	881,021.07	37	1,484,556.59	598,535.89	886,020.70	40
705110 Group Insurance	156,554.89	62,390.23	94,164.66	40	142,279.60	55,267.55	87,012.05	39
705210 Retirement	285,871.82	109,745.46	176,126.36	38	289,544.99	109,874.82	179,670.17	38
705230 Medicare April 1986	17,726.98	6,764.93	10,962.05	38	18,901.05	7,997.39	10,903.66	42
705320 Workmens Comp	6,740.00	2,808.35	3,931.65	42	8,000.00	3,333.35	4,666.65	42
705330 Unemply Comp	1,300.00		1,300.00		1,300.00	1,300.00		100
* Employee Benefits	468,193.69	181,708.97	286,484.72	39	460,025.64	177,773.11	282,252.53	39
710100 Professional Services	176,599.41	11,599.04	165,000.37	7	261,928.54	55,750.10	206,178.44	21
710200 Service Contract	350.00	363.00	13.00-	104	350.00	312.84	37.16	89
710205 Repairs and Maintenance	7,000.00	2,175.27	4,824.73	31	8,792.63	143.00	8,649.63	2
710300 Operating Supplies	4,100.00	6,988.50	2,888.50-	170	4,500.00	302.87	4,197.13	7
710334 Copy Machine Expense	4,387.20	1,926.21	2,460.99	44	4,387.20	1,987.33	2,399.87	45
710350 Office Supplies	3,500.00	310.41	3,189.59	9	4,500.00	2,094.25	2,405.75	47
710355 Books and Subscriptions	224.00	221.86	2.14	99	224.00	183.26	40.74	82
710360 Postage	2,200.00	1,256.55	943.45	57		1,067.73	1,067.73-	
710361 Express and Courier	200.00	6.75	193.25	3	2,000.00	29.02	1,970.98	1
710500 Other Expense	200.00	567.77	367.77-	284	1,000.00	772.90	227.10	77
710502 Printing	1,000.00	239.03	760.97	24	1,600.00	430.64	1,169.36	27
710503 Licenses & Permits	90.00	2,237.67	2,147.67-	2,486		90.00	90.00-	
710505 Rental Equipment	1,800.00		1,800.00		1,700.00		1,700.00	
710508 Telephone Land Lines	9,000.00	2,872.75	6,127.25	32	12,600.00	3,193.16	9,406.84	25
710509 Seminars and Meetings	4,200.00	440.00	3,760.00	10	4,200.00	390.00	3,810.00	9
710512 Auto Expense	1,200.00	271.43	928.57	23	200.00	714.57	514.57-	357

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710519 Cellular Phone	3,800.00	1,295.59	2,504.41	34	4,145.00	1,287.51	2,857.49	31
710529 Dues	435.00	1,750.00	1,315.00	402	435.00		435.00	
710535 Credit Card Fees	1,500.00	627.55	872.45	42				
710546 Advertising	5,700.00	420.18	5,279.82	7	5,700.00	389.26	5,310.74	7
710577 Uniforms & Special Clothing	1,100.00		1,100.00		1,100.00		1,100.00	
710600 LT Lease-Office Space	74,490.12	24,688.00	49,802.12	33	74,490.12	36,723.20	37,766.92	49
710721 Outpatient	1,316.00		1,316.00		1,316.00		1,316.00	
711113 Equip Srv Replace	30,340.92	8,069.99	22,270.93	27	24,384.00	14,602.41	9,781.59	60
711114 Equip Srv O & M	13,520.37	4,519.86	9,000.51	33	33,132.40	11,720.00	21,412.40	35
711115 Equip Srv Motor Pool					275.00		275.00	
711117 ESD Fuel Charge	12,187.68	5,259.79	6,927.89	43				
711119 Prop & Liab Billings	7,940.00	2,891.65	5,048.35	36	5,780.00	2,408.35	3,371.65	42
711210 Travel	40,227.52	3,309.39	36,918.13	8	38,964.00	1,315.06	37,648.94	3
711504 Equipment nonCapital	4,000.00	6,752.16	2,752.16	169	4,000.00	7,098.07	3,098.07	177
* Services and Supplies	412,608.22	91,060.40	321,547.82	22	501,703.89	143,005.53	358,698.36	29
* 781004 Equipment Capital	91,708.35		91,708.35		165,850.05		165,850.05	
** Capital Outlay	91,708.35		91,708.35		165,850.05		165,850.05	
** Expenses	2,369,450.90	788,688.94	1,580,761.96	33	2,612,136.17	919,314.53	1,692,821.64	35
485192 Surplus Equipment Sales		12.60	12.60					
** Other Financing Src/Use		12.60	12.60					
*** Total	693,069.90	176,647.34	516,422.56	25	539,737.17	261,913.18	277,823.99	49

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
431100 Federal Grants	2,189,059.00-	693,116.74-	1,495,942.26-	32	2,343,949.20-	512,664.51-	1,831,284.69-	22
432100 State Grants	422,340.94-	137,449.77-	284,891.17-	33	564,279.80-	237,926.07-	326,353.73-	42
* Intergovernmental	2,611,399.94-	830,566.51-	1,780,833.43-	32	2,908,229.00-	750,590.58-	2,157,638.42-	26
460162 Services to Other Agencies	63,657.69-	23,909.21-	39,748.48-	38	86,494.00-	26,632.52-	59,861.48-	31
460500 Other Immunizations	110,000.00-	37,312.95-	72,687.05-	34	165,000.00-	51,895.00-	113,105.00-	31
460501 Medicaid Clinical Services	36,500.00-	9,009.07-	27,490.93-	25	30,750.00-	26,964.46-	3,785.54-	88
460503 Childhood Immunizations	190,000.00-	65,561.65-	124,438.35-	35	190,000.00-	103,342.20-	86,657.80-	54
460505 Non Title X Revenue		1,369.00-	1,369.00			2,879.00-	2,879.00	
460508 Tuberculosis	10,000.00-	2,783.56-	7,216.44-	28	8,000.00-	8,312.36-	312.36	104
460515 Medicare Reimbursement	500.00-	672.90-	172.90	135	250.00-	892.07-	642.07	357
460516 Pgm Inc-3rd Prty Rec	9,000.00-	3,359.88-	5,640.12-	37	3,000.00-	5,536.39-	2,536.39	185
460517 Influenza Immunization	5,000.00-	15,845.06-	10,845.06	317	10,000.00-	4,081.00-	5,919.00-	41
460518 STD Fees	30,000.00-	11,100.77-	18,899.23-	37	60,000.00-	17,123.27-	42,876.73-	29
460519 Outpatient Services	12,500.00-	42.00-	12,458.00-	0	11,500.00-	4,719.00-	6,781.00-	41
460524 Family Planning	100,000.00-	28,378.09-	71,621.91-	28	100,000.00-	43,276.87-	56,723.13-	43
460570 Education Revenue		5,211.00-	5,211.00					
* Charges for Services	567,157.69-	204,555.14-	362,602.55-	36	664,994.00-	295,654.14-	369,339.86-	44
484050 Donations Federal Pgm Income		100.00-	100.00					
485300 Other Misc Govt Rev		6.00-	6.00					
* Miscellaneous		106.00-	106.00					
** Revenue	3,178,557.63-	1,035,227.65-	2,143,329.98-	33	3,573,223.00-	1,046,244.72-	2,526,978.28-	29
701110 Base Salaries	2,998,790.37	1,034,612.21	1,964,178.16	35	3,350,766.90	1,306,544.88	2,044,222.02	39
701120 Part Time	640,119.02	233,671.25	406,447.77	37	986,243.97	328,322.90	637,921.07	34
701130 Pooled Positions	57,009.14	17,856.14	39,153.00	31	37,818.00	26,361.42	11,456.58	70
701150 Contractual Wages					17,302.73	17,302.73	17,302.73	
701200 Incentive Longevity	54,059.00	338.46	53,720.54	1	53,890.00	188.37	53,701.63	0
701300 Overtime	175.00	1,971.28	1,796.28-	1,126	3,835.57	980.07	2,855.50	26
701412 Salary Adjustment	132,882.65		132,882.65		403,856.66-		403,856.66-	
701413 Vac Payoff/Sick Pay-Term		34,498.59	34,498.59-			51,351.37	51,351.37-	
701417 Comp Time		7,921.65	7,921.65-			5,891.97	5,891.97-	
701500 Merit Awards	329,645.39-		329,645.39-		162,541.00-		162,541.00-	
* Salaries and Wages	3,553,389.79	1,330,869.58	2,222,520.21	37	3,863,459.51	1,719,640.98	2,143,818.53	45
705110 Group Insurance	519,954.04	183,934.46	336,019.58	35	558,482.31	203,951.93	354,530.38	37
705210 Retirement	792,045.04	279,308.48	512,736.56	35	896,036.24	331,977.87	564,058.37	37
705230 Medicare April 1986	48,074.59	17,510.46	30,564.13	36	53,887.66	21,368.37	32,519.29	40
705320 Workmens Comp	21,231.00	8,846.15	12,384.85	42	30,000.00	12,499.90	17,500.10	42
705330 Unemploy Comp	4,095.00		4,095.00		4,875.00	4,875.00	4,875.00	100
* Employee Benefits	1,385,399.67	489,599.55	895,800.12	35	1,543,281.21	574,673.07	968,608.14	37
710100 Professional Services	116,143.00	42,841.73	73,301.27	37	299,863.70	37,058.93	262,804.77	12
710105 Medical Services	13,000.00	4,228.50	8,771.50	33	13,350.00	4,160.50	9,189.50	31
710108 MD Consultants	43,382.00	10,987.50	32,394.50	25	45,140.00	11,985.00	33,155.00	27
710119 Subrecipent Payments	189,994.00	38,714.00	151,280.00	20	304,994.00	99,606.00	205,388.00	33
710200 Service Contract	1,100.00	5,630.48	4,530.48-	512	10,954.00	4,861.82	6,092.18	44
710205 Repairs and Maintenance	5,770.00	1,270.88	4,499.12	22	5,410.00	803.50	4,606.50	15
710210 Software Maintenance	350.00		350.00					
710300 Operating Supplies	65,075.00	37,527.77	27,547.23	58	86,391.00	30,946.87	55,444.13	36
710334 Copy Machine Expense	16,572.00	4,607.75	11,964.25	28	17,183.00	5,609.86	11,573.14	33
710350 Office Supplies	15,087.00	2,877.29	12,209.71	19	16,679.00	7,486.19	9,192.81	45
710355 Books and Subscriptions	1,800.00	642.39	1,157.61	36	4,595.00	1,150.89	3,444.11	25

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710360 Postage	4,720.00	2,458.11	2,261.89	52	4,350.00	3,439.83	910.17	79
710361 Express and Courier	535.00	65.09	469.91	12	3,650.00	82.11	3,567.89	2
710500 Other Expense	37,225.52	5,428.22	31,797.30	15	43,298.75	15,872.91	27,425.84	37
710502 Printing	10,307.24	2,252.62	8,054.62	22	16,784.00	1,578.32	15,205.68	9
710503 Licenses & Permits	3,500.00	305.00	3,195.00	9	4,780.00	1,725.00	3,055.00	36
710504 Registration	900.00		900.00					
710505 Rental Equipment	469.00		469.00		469.00		469.00	
710507 Network and Data Lines	1,405.00	751.05	653.95	53	455.00	860.83	405.83	189
710508 Telephone Land Lines	18,212.00	6,164.51	12,047.49	34	24,270.00	6,961.82	17,308.18	29
710509 Seminars and Meetings	10,700.00	1,920.00	8,780.00	18	34,897.00	6,545.50	28,351.50	19
710512 Auto Expense	9,594.00	3,925.95	5,668.05	41	20,542.00	4,518.85	16,023.15	22
710519 Cellular Phone	462.00	369.43	92.57	80	2,178.00	760.41	1,417.59	35
710529 Dues	1,550.00	550.00	1,000.00	35	2,050.00	50.00	2,000.00	2
710535 Credit Card Fees	5,935.00	1,625.18	4,309.82	27				
710546 Advertising	25,748.00	7,509.32	18,238.68	29	29,092.00	13,881.75	15,210.25	48
710577 Uniforms & Special Clothing	350.00		350.00		450.00		450.00	
710590 Bad Debt Expense		459.00	459.00					
710703 Biologicals	245,100.00	64,532.59	180,567.41	26	282,109.61	92,557.06	189,552.55	33
710714 Referral Services					8,700.00	650.00	8,050.00	7
710721 Outpatient	117,502.00	42,722.38	74,779.62	36	140,067.88	39,565.24	100,502.64	28
710872 Food Purchases	2,300.00	596.16	1,703.84	26	1,850.00	1,047.41	802.59	57
711113 Equip Srv Replace	1,397.28	733.95	663.33	53	1,800.00	833.26	966.74	46
711114 Equip Srv O & M	904.60	252.16	652.44	28	3,129.54	829.43	2,300.11	27
711115 Equip Srv Motor Pool	4,725.00	420.00	4,305.00	9	320.00	505.00	185.00	158
711117 ESD Fuel Charge	538.69		538.69					
711119 Prop & Liab Billings	21,861.00	9,108.70	12,752.30	42	21,675.00	9,031.25	12,643.75	42
711210 Travel	42,303.00	2,843.56	39,459.44	7	54,991.00	11,386.75	43,604.25	21
711504 Equipment nonCapital	5,950.00	2,839.15	3,110.85	48	5,017.00	53.00	4,964.00	1
* Services and Supplies	1,040,667.33	307,160.42	733,506.91	30	1,511,485.48	416,405.29	1,095,080.19	28
** Expenses	5,978,456.79	2,127,629.55	3,851,827.24	36	6,918,226.20	2,710,719.34	4,207,506.86	39
*** Total	2,800,899.16	1,092,401.90	1,708,497.26	39	3,345,003.20	1,664,474.62	1,680,528.58	50

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
422503 Environmental Permits	69,000.00-	16,743.00-	52,257.00-	24	125,000.00-	56,943.21-	68,056.79-	46
422504 Pool Permits	33,000.00-	12,589.00-	20,411.00-	38	100,000.00-	21,990.00-	78,010.00-	22
422505 RV Permits	10,500.00-	4,032.00-	6,468.00-	38	15,000.00-	6,678.00-	8,322.00-	45
422507 Food Service Permits	355,000.00-	137,154.00-	217,846.00-	39	410,000.00-	151,455.00-	258,545.00-	37
422508 Wat Well Const Perm	44,000.00-	19,326.00-	24,674.00-	44	40,000.00-	14,086.00-	25,914.00-	35
422509 Water Company Permits	12,000.00-	1,687.00-	10,313.00-	14	25,000.00-	5,303.00-	19,697.00-	21
422511 ISDS Permits	90,000.00-	19,516.85-	70,483.15-	22	125,000.00-	40,366.00-	84,634.00-	32
422513 Special Event Permits	75,000.00-	48,625.20-	26,374.80-	65	80,000.00-	57,483.00-	22,517.00-	72
422514 Initial Applic Fee	38,000.00-	14,564.00-	23,436.00-	38	920,000.00-	10,320.00-	10,320.00-	
* Licenses and Permits	726,500.00-	274,237.05-	452,262.95-	38	277,000.00-	364,624.21-	565,375.79-	40
431100 Federal Grants	277,000.00-	72,852.54-	204,147.46-	26	75,250.00-	62,140.95-	214,859.05-	22
432100 State Grants	75,000.00-	19,250.00-	55,750.00-	26	19,500.00-	19,500.00-	55,750.00-	26
432310 Tire Fee NRS 444A.090	370,534.52-	209,568.78-	160,965.74-	57	415,000.00-	276,583.09-	138,416.91-	67
* Intergovernmental	722,534.52-	301,671.32-	420,863.20-	42	767,250.00-	358,224.04-	409,025.96-	47
460162 Services to Other Agencies					109,365.10-	14,929.03-	94,436.07-	14
460509 Water Quality					150,000.00-	140.00-	140.00-	
460510 IT Overlay	121,001.00-	46,760.00-	74,241.00-	39	150,000.00-	55,980.00-	94,020.00-	37
460513 Other Health Service Charges	8,000.00-	1,491.00-	6,509.00-	19	14,000.00-	3,458.00-	10,542.00-	25
460514 Food Service Certification	8,000.00-	6,974.00-	1,026.00-	87	8,000.00-	3,368.00-	4,632.00-	42
460520 Eng Serv Health	90,500.00-	28,341.00-	62,159.00-	31	120,000.00-	65,854.00-	54,146.00-	55
460521 Plan Review - Pools & Spas	5,000.00-	4,663.00-	347.00-	93	3,000.00-	2,209.00-	791.00-	74
460523 Plan Review - Food Services	30,000.00-	7,801.15-	22,198.85-	26	40,000.00-	12,619.46-	27,380.54-	32
460525 Plan Review - Vector	64,000.00-	14,870.00-	49,130.00-	23	75,000.00-	26,292.00-	48,708.00-	35
460533 Quick Start		170.00-						
460534 Child Care Inspection	9,000.00-	4,222.00-	4,778.00-	47				
460535 Pub Accomod Inspectn	21,000.00-	6,360.00-	14,640.00-	30				
460570 Education Revenue		409.00-						
* Charges for Services	356,501.00-	122,051.15-	234,449.85-	34	519,365.10-	184,849.49-	334,515.61-	36
485300 Other Misc Govt Rev		53.00-	53.00					
* Miscellaneous		53.00-						
** Revenue		53.00-						
701110 Base Salaries	1,805,535.52-	698,012.52-	1,107,523.00-	39	2,206,615.10-	907,697.74-	1,298,917.36-	41
701130 Pooled Positions	3,399,403.84	1,192,963.84	2,206,440.00	35	3,324,778.61	1,337,099.78	1,987,688.83	40
701140 Holiday Work	90,097.00	48,682.99	41,414.01	54	125,737.00	38,640.55	87,096.45	31
701150 Contractual Wages	1,500.00	846.49	653.51	56	1,500.00	1,071.36	428.64	71
701200 Incentive Longevity	9,500.00	6,121.44	3,378.56	64		7,113.35	7,113.35-	
701300 Overtime	52,100.00	1,546.17	50,553.83	3	53,900.00	173.08	53,726.92	0
701406 Standby Pay	34,288.00	16,524.50	17,763.50	48	55,000.00	18,477.06	36,522.94	34
701408 Call Back	30,000.00	13,732.32	16,267.68	46	35,000.00	13,307.50	21,692.50	38
701412 Salary Adjustment	3,000.00	1,321.38	1,678.62	44	5,000.00	1,972.42	3,027.58	39
701413 Vac Payoff/Sick Pay-Term	304.20-		304.20-					
701417 Comp Time	20,000.43	20,000.43	20,000.43			18,507.87	18,507.87-	
* Salaries and Wages	9,631.33	9,631.33	9,631.33-	36	560.15	560.15	560.15-	40
705110 Group Insurance	3,619,584.64	1,311,370.89	2,308,213.75	36	3,600,915.61	1,436,913.12	2,164,002.49	39
705210 Retirement	480,654.08	173,342.62	307,311.46	36	411,165.33	162,111.28	249,054.05	40
705230 Medicare April 1986	740,272.62	258,520.83	481,751.79	35	692,578.60	274,925.41	417,653.19	40
705320 Workmens Comp	43,911.91	16,422.19	27,489.72	37	42,676.59	18,122.04	24,554.55	42
705330 Unempl Comp	18,535.00	7,722.85	10,812.15	42	20,800.00	8,593.28	12,206.72	41
* Employee Benefits	3,575.00	3,575.00	3,575.00	35	3,380.00	3,453.32	73.32-	102
	1,286,948.61	456,008.49	830,940.12		1,170,600.52	467,205.33	703,395.19	40

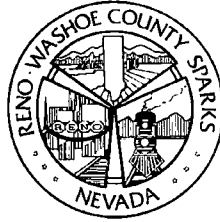
Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710100 Professional Services	179,930.29	75,871.00	104,059.29	42	131,160.62	46,553.88	84,606.74	35
710105 Medical Services	500.00	959.50	459.50-	192	150.00	275.00	125.00-	183
710115 Prof Eng Services	87,300.00	44,270.16	43,029.84	51	104,700.00	1,208.31	1,208.31-	58
710200 Service Contract	1,000.00	878.48	121.52	88	1,100.00	60,706.28	43,993.72	70
710205 Repairs and Maintenance	23,593.05	17,802.29	17,802.29-	11	14,392.81	768.70	331.30	57
710210 Software Maintenance	1,385.00	2,710.71	20,882.34	64	2,950.00	8,141.72	6,251.09	58
710300 Operating Supplies	2,000.00	360,413.48	1,385.00	19	2,000.00	361,579.46	2,000.00	3
710302 Small Tools & Allow	560,707.00	244.08	200,293.52	58	621,588.00	133.66	260,008.54	58
710308 Animal Supplies	1,280.00	5,305.58	1,035.92	20	4,550.00	4,500.18	4,416.34	50
710319 Chemical Supplies	9,150.00	3,247.74	3,844.42	35	9,075.00	2,081.26	4,574.82	104
710334 Copy Machine Expense	1,600.00	3,247.74	1,274.76	55	2,000.00	2,809.52	81.26-	225
710355 Office Supplies	5,900.00	46.99	2,652.26	16	1,250.00	105.92	1,559.52-	1
710360 Postage	300.00		253.01	29	7,100.00	108.60	6,994.08	109
710361 Express and Courier	100.00		800.00	3	100.00	2,131.56	8.60-	63
710391 Fuel & Lube	800.00	939.01	800.00	29	3,400.00	643.26	1,268.44	16
710500 Other Expense	3,225.00	80.00	2,285.99	25	4,060.00	100.00	3,035.00	3
710502 Printing	2,335.00		2,255.00	3	3,135.00		8,000.00	
710503 Licenses & Permits								
710505 Rental Equipment								
710506 Dept Insurance Deductible	3,200.00	450.00	450.00-	23	22,845.00	247.18	247.18-	18
710507 Network and Data Lines	11,425.00	751.05	2,448.95	35	15,850.00	435.94	435.94-	8
710508 Telephone Land Lines	11,200.00	4,028.07	7,396.93	19	15,850.00	1,225.00	18,793.46	16
710509 Seminars and Meetings	375.00	60.78	9,097.00	16	350.00	55.56	14,625.00	25
710512 Auto Expense	8,405.00	2,822.52	314.22	34	16,813.00	4,244.94	294.44	32
710519 Cellular Phone	896.00	607.00	5,582.48	68	1,800.00	571.00	12,568.06	1
710529 Dues	4,959.78	1,267.99	289.00	26	30,500.00	189.63	1,229.00	1
710535 Credit Card Fees	500.00	25.00	3,691.79	5	1,950.00		1,950.00	49
710546 Advertising	1,700.00	232.87	475.00	14	40,636.89	19,835.92	20,800.97	48
710577 Uniforms & Special Clothing		444.40	1,467.13	50	4,922.00		4,922.00	33
710590 Bad Debt Expense	40,636.89	20,223.96	20,412.93	50	78,780.00	38,037.80	40,742.20	17
710600 LT Lease-Office Space	6,048.00		6,048.00	53	123,072.96	40,040.98	83,031.98	42
710721 Outpatient	67,983.08	36,067.84	31,895.24	29	18,500.00	3,125.00	15,375.00	8
711113 Equip Srv Replace	56,517.86	16,657.80	39,860.06	75	15,028.00	6,261.65	8,766.35	3
711114 Equip Srv O & M	7,000.00	5,240.00	1,760.00	38	44,136.62	3,529.17	40,607.45	8
711115 Equip Srv Motor Pool	39,610.63	14,896.30	24,714.33	15	36,202.42	1,131.84	35,070.58	3
711117 ESD Fuel Charge	19,085.00	7,952.10	11,132.90	42	1,372,098.32	614,830.46	757,267.86	45
711119 Prop & Liab Billings	35,650.00	5,410.94	30,239.06	53	6,143,614.45	2,518,948.91	3,624,665.54	41
711210 Travel	2,643.97		2,643.97	39	350,000.00-		350,000.00-	
711504 Equipment nonCapital	1,198,921.55	632,335.88	566,585.67	43	350,000.00-		350,000.00-	
* Services and Supplies	6,105,454.80	2,399,715.26	3,705,739.54	43	350,000.00-		350,000.00-	
** Expenses	350,000.00-		350,000.00-		350,000.00-		350,000.00-	
** Other Financing Src/Use	350,000.00-		350,000.00-		350,000.00-		350,000.00-	
621001 Transfer From General	3,949,919.28	1,701,702.74	2,248,216.54	43	3,586,999.35	1,611,251.17	1,975,748.18	45
*** Total								

Washoe County Health District
 Epidem' and Public Health Preparedness
 Pds 1 - 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
431100 Federal Grants	3,278,897.76-	820,043.78-	2,458,853.98-	25	1,953,739.25-	576,210.74-	1,377,528.51-	29
* 431105 Federal Grants - Indirect	29,531.00-	8,239.39-	21,291.61-	28		7,672.58-	7,672.58	
* Intergovernmental	3,308,428.76-	828,283.17-	2,480,145.59-	25	1,953,739.25-	583,883.32-	1,369,855.93-	30
460511 Birth and Death Certificates	215,000.00-	87,898.00-	127,102.00-	41	230,000.00-	88,609.20-	141,390.80-	39
* Charges for Services	215,000.00-	87,898.00-	127,102.00-	41	230,000.00-	88,609.20-	141,390.80-	39
** Revenue	3,523,428.76-	916,181.17-	2,607,247.59-	26	2,183,739.25-	672,492.52-	1,511,246.73-	31
701110 Base Salaries	1,111,487.40	418,966.32	692,521.08	38	1,128,945.85	407,985.54	720,960.31	36
701120 Part Time	35,577.94	33,002.66	2,575.28	93	54,341.12	24,368.54	29,972.58	45
701130 Pooled Positions	38,400.00	8,513.54	29,886.46	22				
701150 Contractual Wages	196,000.00	14,503.17	181,496.83	7	29,037.14	8,203.44	20,833.70	28
701200 Incentive Longevity	8,141.00		8,141.00		7,910.50	7,910.50	7,910.50	
701300 Overtime	253,000.00	55,903.58	197,096.42	22	2,000.00	3,337.69	1,337.69-	167
701412 Salary Adjustment	55,761.14		55,761.14		26,900.35		26,900.35	
701413 Vac Payoff/Sick Pay-Term		5,536.75	5,536.75-					
701417 Comp Time		7,537.51	7,537.51-					
* Salaries and Wages	1,698,367.48	543,963.53	1,154,403.95	32	1,249,134.96	443,895.21	805,239.75	36
705110 Group Insurance	140,445.78	58,341.18	82,104.60	42	135,468.26	42,669.98	92,798.28	31
705210 Retirement	247,747.19	88,079.24	159,667.95	36	244,226.49	86,194.92	158,031.57	35
705230 Medicare April 1986	15,647.28	7,427.16	8,220.12	47	16,553.27	5,912.08	10,641.19	36
705320 Workmens Comp	6,307.45	1,404.15	4,903.30	22	8,000.00	3,166.65	4,833.35	40
705330 Unemply Comp	1,170.00		1,170.00		1,300.00	1,235.00	65.00	95
* Employee Benefits	411,317.70	155,251.73	256,065.97	38	405,548.02	139,178.63	266,369.39	34
710100 Professional Services	1,327,032.02	50,487.68	1,276,544.34	4	409,145.21	136,185.55	272,959.66	33
710105 Medical Services	100.00	165.00	65.00-	165	200.00		200.00	
710108 MD Consultants	12,000.00	3,000.00	9,000.00	25	12,000.00	4,000.00	8,000.00	33
710200 Service Contract	1,610.00	1,616.00	6.00-	100	600.00	104.28	495.72	17
710205 Repairs and Maintenance	400.00	271.45	128.55	68	1,233.00	299.75	933.25	24
710210 Software Maintenance								
710300 Operating Supplies	33,505.58	11,086.64	22,418.94	33	45,397.85	9,000.00	9,000.00-	50
710334 Copy Machine Expense	2,233.83	1,079.52	1,154.31	48	3,362.98	869.21	2,493.77	26
710350 Office Supplies	19,930.09	4,674.02	15,256.07	23	10,279.55	9,303.65	975.90	91
710355 Books and Subscriptions	2,602.55	1,358.49	1,244.06	52	1,799.50	400.08	1,399.42	22
710360 Postage	12,551.87	962.01	11,589.86	8	1,351.57	1,009.66	341.91	75
710361 Express and Courier					3,700.00		3,700.00	
710500 Other Expense	31,952.32	4,035.67	31,952.32		3,620.00	3,541.76	78.24	98
710502 Printing	26,309.52		22,273.85	15	9,029.48	486.42	8,543.06	5
710505 Rental Equipment		869.00	869.00-					
710507 Network and Data Lines	14,556.43	150.21	150.21-					
710508 Telephone Land Lines	1,400.00	1,791.35	12,765.08	12	2,680.48	2,339.84	340.64	87
710509 Seminars and Meetings	100.00	50.00	1,350.00	4	6,249.00	585.00	5,664.00	9
710512 Auto Expense	580.00	440.46	340.46-	440	1,003.18	429.62	573.56	43
710519 Cellular Phone	580.00	744.39	164.39-	128	686.00	494.85	191.15	72
710529 Dues	580.00		580.00		40.00		40.00	
710535 Credit Card Fees		490.50	490.50-					
710546 Advertising	800.00	1,000.00	200.00-		334.52		334.52	
710585 Undesignated Budget	31,331.06		31,331.06					
710590 Bad Debt Expense		390.00	390.00-					
710620 LT Lease-Equipment					5,940.00	2,970.00	2,970.00	50
710703 Biologicals	4,300.68		4,300.68		4,900.00		4,900.00	

Washoe County Health District
 Epidem' and Public Health Preparedness
 Pds 1 - 2010

Accounts	2010 Plan	2010 Actuals	Balance	Act%	2009 Plan	2009 Actual	Balance	Act%
710721 Outpatient	3,000.00	266.08	2,733.92	9	3,000.00	688.25	2,311.75	23
711114 Equip Srv O & M		504.75	504.75-			470.38	470.38-	
711115 Equip Srv Motor Pool	200.00	12.50	187.50	6	100.00	75.00	25.00	75
711117 ESD Fuel Charge	1,200.00		1,200.00					
711119 Prop & Liab Billings	6,246.00	2,602.50	3,643.50	42	5,491.00	2,287.95	3,203.05	42
711210 Travel	49,305.67	1,904.92	47,400.75	4	33,453.60	4,747.19	28,706.41	14
711504 Equipment nonCapital	57,506.53	116,477.47	58,970.94-	203	57,061.61	22,826.20	34,235.41	40
* Services and Supplies	1,641,334.15	206,430.61	1,434,903.54	13	622,658.53	225,756.49	396,902.04	36
781004 Equipment Capital	279,716.50	84,204.12	195,512.38	30	404,326.00	121,303.59	283,022.41	30
* Capital Outlay	279,716.50	84,204.12	195,512.38	30	404,326.00	121,303.59	283,022.41	30
** Expenses	4,030,735.83	989,849.99	3,040,885.84	25	2,681,667.51	930,133.92	1,751,533.59	35
*** Total	507,307.07	73,668.82	433,638.25	15	497,928.26	257,641.40	240,286.86	52



Washoe County Health District

December 7, 2009

TO: Members District Board of Health

FROM: Eileen Coulombe

SUBJECT: Fiscal Year 2010/2011 Budget Calendar and Update

Attached please find the Washoe County Budget Calendar for Fiscal Year 2010/2011. Administrative Health Services staff will be meeting from February 1, 2010 through February 9, 2010 with Division Directors and Program staff to review projected revenues and expenditures for the remainder of Fiscal Year 2010 and to prepare a proposed budget for Fiscal Year 2011.

A handwritten signature in cursive script, appearing to read "Eileen Coulombe", is written over a horizontal line.

Administrative Health Services Officer

Attachment

FISCAL YEAR 2010/2011 BUDGET CALENDAR <i>(italics indicates a Report to Board)</i>	
OCTOBER	
10/14	• Department Head Meeting- Budget Status Report for FY 09/10
Week of Oct 14	• Budget Calendar distributed to Departments
NOVEMBER	
11/4 7:30am	• Budget Policy Discussion with Organizational Effectiveness Committee
11/10	• <i>BCC: Budget Status Report on Fiscal Year 2009/10</i>
11/18 9:00 am (Wed)	• Special Department Head Meeting- Budget Policy Discussion
11/13	• Budget Status Meeting with Labor Associations
DECEMBER	
12/2	• Budget Process Discussion with Organizational Effectiveness Committee
12/8	• <i>BCC: Budget Policy Discussion and Preliminary Revenue Outlook for FY 10/11</i>
Week of 12/14	• Budget Book: Request Updated Descriptions, Goals, Performance Measures, etc. from Departments.
Week of 12/14	• SAP- Proposed Service Level Changes column available to departments for input (SAP training available.)
12/14 12:30 p.m.	• BCC Strategic Planning Retreat
Dec-Jan	• Budget staff works with Departments to make adjustments to initial funding levels for contractual or BCC approved agreements as well as to realign existing budget with account line items
JANUARY	
1/13	• Department Head Meeting- Budget Status Report
1/15	• Budget Book: Updated Descriptions, Goals, Performance Measures, etc. DUE from Departments.
Week of 1/25	• Distribute Budget Message from the County Manager
Week of 1/25	• Budget Instructions distributed to Departments
1/26	• <i>BCC: Status Report on FY 09/10 and FY 10/11 Budget with Estimates of Revenues and Expenses for FY 10/11.</i>
Week of 1/25	• Existing Service Level budgets and authorized positions confirmed by Dept Heads. This will define existing approved positions and initial levels of funding. Sign-off by the department indicates agreement with the position list as now constituted and acknowledgment of the initial funding level.
FEBRUARY	
2/1	• Department requests for position reclassifications DUE to Human Resources with copy to Budget Division.
2/9	• <i>BCC: Possible Status Report and Direction to Staff on FY 10/11 Budget Development</i>
2/10	• Department Head Meeting- Budget Status Report

**REVISED BUDGET CALENDAR:
SUBJECT TO CHANGE AND BOARD DIRECTION.
AN UPDATED CALENDAR WILL BE RELEASED FOR CHANGES**

FISCAL YEAR 2010/2011 BUDGET CALENDAR	
<i>(italics indicates a Report to Board)</i>	
2/16	• <i>BCC: Possible Status Report and Direction to Staff on FY 10/11 Budget Development</i>
TBD	• Budget Status Meeting with Labor Associations
MARCH	
Week of 3/1	• Deadline for Departments to submit FY 10/11 Budget Plans including priorities to Budget Office
Week of 3/1	• SAP: Deadline for department access to the budget system limited to review only.
3/2 (Mon)	• <i>Department presentations to BCC/Budget Workshop</i>
3/10	• Department Head Meeting- Budget Status Report
3/9	• <i>BCC: Possible Status Report and Direction to Staff on FY 10/11 Budget Development</i>
3/16 (Mon)	• <i>Department presentations to BCC/Budget Workshop</i>
3/23	• <i>BCC: Possible Status Report and Direction to Staff on FY 10/11 Budget Development</i>
Week of 3/29	• Budget Division recommendations presented to County Manager
3/30 (Mon)	• <i>Department presentations to BCC/Budget Workshop</i>
3/31	• Final Tax rates and revenue projections from Dept of Taxation
APRIL	
4/13	• <i>BCC: Possible Status Report and Direction to Staff on FY 10/11 Budget Development</i>
4/14	• Department Head Meeting- Budget Status Report
4/15	• Tentative Budget submitted to State
TBD	• Budget Status Meeting with Labor Associations
Week of 4/19	• Department appeals to County Manager
4/27	• <i>BCC: Possible Status Report and Direction to Staff on FY 10/11 Budget Development</i>
TBD	• <i>BCC: Employee Town Hall Meeting</i>
TBD	• <i>BCC: Citizen Town Hall Meeting</i>
MAY	
Week of 5/3 or 4/26	• Department appeals to Board of County Commission
5/7	• Publish Public Hearing Notices for FY10/11 Budget (notice all the hearings at the same time in Tentative State Doc)
5/11	• <i>BCC: Possible Status Report and Direction to Staff on FY 10/11 Budget Development</i>
5/13	• Department Head Meeting- Budget Status Report • Budget Div: Changes incorporated into budget system
May 17 (Mon)	• <i>BCC Meeting- Public Hearing on Budget required by NRS 354.596 on proposed final budget; Final budget adopted at this hearing or any time and place to which the public hearing from time to time adjourned.</i>

**REVISED BUDGET CALENDAR:
SUBJECT TO CHANGE AND BOARD DIRECTION.
AN UPDATED CALENDAR WILL BE RELEASED FOR CHANGES**

FISCAL YEAR 2010/2011 BUDGET CALENDAR <i>(italics indicates a Report to Board)</i>	
5/18	• <i>BCC Meeting- Adoption of Final Budget</i>
5/19	• <i>BCC Meeting- Adoption of Final Budget (hearing may be continued from May 18)</i>
	• Publish Annual Fiscal Summary Report
JUNE	
6/1	• Final Budget filed with Dept of Taxation
JULY	
7/13	• <i>BCC: Approve and Execute Resolution Levying Tax Rates</i>
AUGUST	
8/1	• Budget Book Published

**REVISED BUDGET CALENDAR:
SUBJECT TO CHANGE AND BOARD DIRECTION.
AN UPDATED CALENDAR WILL BE RELEASED FOR CHANGES**



WASHOE COUNTY

"Dedicated To Excellence in Public Service"

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DBOH 12/17/09

ITEM # 11

CM/ACM _____
 Finance _____
 DA _____
 Risk Mgt. _____
 HR _____
 Other _____

STAFF REPORT
BOARD MEETING DATE: December 8, 2009

DATE: December 6, 2009
TO: Board of County Commissioners
FROM: John Sherman, Finance Director
THROUGH: Katy Simon, County Manager
SUBJECT: **Fiscal Year 2010/11 Budget Discussion including Preliminary Revenue Outlook and Direction to Staff. (All Commission Districts)**

SUMMARY

Washoe County's fiscal condition remains stable but guarded for the current fiscal year. Barring a dramatic decline in sales tax for the rest of the year or unforeseen circumstances such as legislative action due to a Special Session and litigation, we do not anticipate further budget reductions this fiscal year. We have realized this stability because of the aggressive budget actions taken by the Board to reduce expenditures and the many sacrifices made by all County employees.

Still, Washoe County is experiencing the worst economic conditions since the Great Depression. The housing market has collapsed punctuated by one of the highest foreclosure rates in the country and the existing single family home value has fallen from its peak of \$350,000 in 2005 to \$182,950 in 2009. Unemployment is above 12% with 21,000 jobs lost in the valley since the peak in late 2007. All of which have driven down retail consumption, property values and equity, and consequently Washoe County's two major revenue sources: sales tax and property tax.

The preliminary revenue outlook for fiscal year 2010/11 indicates that the County will again be challenged to stabilize the organization and maintain services to the public. The outlook for the key revenue sources include:

- Property taxes are projected to be down between 7% and 12%.
- Sales taxes, which are extremely volatile to project at this time, could be flat or see slight growth if we assume the bottom has been reached. On the other hand, depending on what happens in the labor and housing markets, sales taxes could continue to decline by as much as 7%.
- Combined the County General Fund could potentially see a loss in sales and property tax revenue that ranges from \$9.5 million to \$24.5 million for Fiscal Year 2010/11.

In addition, the County will still be required to send about \$5.5 million General Fund property tax revenue to the State and all the capital facilities property tax revenue to the State. Lastly, there will be upward pressure on expenditures for items such as health

insurance costs, deferred infrastructure maintenance needs, indigent medical, merit pay, indigent defense, and longevity pay. On January 26, 2010, Staff will bring the Board a comprehensive outlook of revenues, expenditures, and the first estimate of the General Fund deficit that will need to be closed to balance the Fiscal Year 2010/11 budget.

This staff report is to begin the discussion on crafting the stabilization plan for Fiscal Year 2010/11, a plan that will continue our efforts of orienting the organization on a path toward long-term financial sustainability. With deep budget reductions for the last three years, guiding goals for the stability plan should be preservation and maximization. Preservation of the services provided to the public, preservation of jobs, and maximization of talent and resources. The major objective of the stability plan should be to align current expenditures with current revenues on an ongoing basis. To achieve this, the plan needs to evaluate:

- Services provided and department funding levels;
- Per employee cost to provide services; and
- Resources.

Today, we want to review the priority based approach we have used to manage services provided and department funding levels through these difficult times. We want to begin the consideration of alternatives to that approach, which should be informed by the Budget Policies and could be deployed for Fiscal Year 2010/11 stabilization and sustainability plan.

This is the first in a series of the formal discussions on the budget and we are not requesting that the Board make a decision on how to prioritize the budget for next year. We want to begin the public dialogue to allow adequate time for broad-based input and deliberation as we plan the next steps to stabilize and manage the continued delivery of services to the public through this deep recession.

County Priority supported by this item: Improve efficiency and financial stability of Washoe County.

PREVIOUS ACTION

May 18, 2009 The Board adopted the Fiscal Year 2009/10 Budget

The Fiscal Year 2009/10 General Fund Budget was balanced closing the \$47 million deficit with a combination of labor cost concessions, programmatic budget reductions, and strategic use of financial reserves. The impacts of balancing the budget were substantial and represented structural changes that cut across all departments.

Major sacrifices have been made by Washoe County employees to help balance this budget:

- The Washoe County Employees' Association (WCEA) members agreed to a 2.5 percent wage reduction into December 2009;
- Management, confidential employees, Law Library employees, and Juvenile Services employees have all taken this same wage reduction;

- The Elected Officials, Nurses Association and Justices Courts employees have agreed to cost sharing health benefit costs through June 30, 2010;
- The employees of the Library, Parks, Technology Services and many other departments will be taking nearly a half million dollars in voluntary wage reductions; and
- District Court employees are also taking a 2.5 percent wage reduction.

In total, these sacrifices will produce more than \$4 million in savings for the fiscal year. In addition to these employee sacrifices, balancing the budget required:

- About 300 positions to be defunded, more than 90 of which required layoffs.
- An additional 144 employees took voluntary separations, and another 65 vacant positions were frozen.
- Overall, staffing was reduced by 14 percent in the General Fund and in many departments staffing reductions were as high as 25 to 35 percent of positions.
- For Fiscal Year 2009/10, department budgets were reduced on average by 11 percent from Fiscal Year 2008/09 adopted budgets.

June 23, 2009 The Board amended the Fiscal Year 2009/10 Budget to absorb property tax and revenue shifts to the State

The 2009 Legislative Session diverted more than \$25 million in revenue to the State over the next two fiscal years.

- AB 543 diverted 4 cents of General Fund property tax revenue to the State for the next two fiscal years, a combined loss of \$11 million.
- AB 543 diverted all 5 cents of the city and county shared capital facilities property tax to the State for the next two fiscal years. The combined loss for the biennium is \$9.9 million.
- The Legislature increased the gross sales tax retained by the State by increasing the administration fee by one percentage point resulting in an ongoing loss of sales tax revenue estimated at \$750,000 annually.
- The 2009 Legislative Session sustained the 25th Special Session redirection of 1 cent of property tax for indigent accident medical care for the current fiscal year causing a combined impact of \$2.9 million.

A short-term approach to strategically redirect restricted savings was used to offset the revenue diversions in the amended Fiscal Year 2009/10 Final Budget.

- Redirected savings accrued to pay for the long-term costs associated with Sheriff's Deputies heart-lung disability claims.
- Redirected savings accrued to respond to public health emergencies such as the West Nile Virus.
- Deferred the construction of a new Sparks Justice Court Facility.

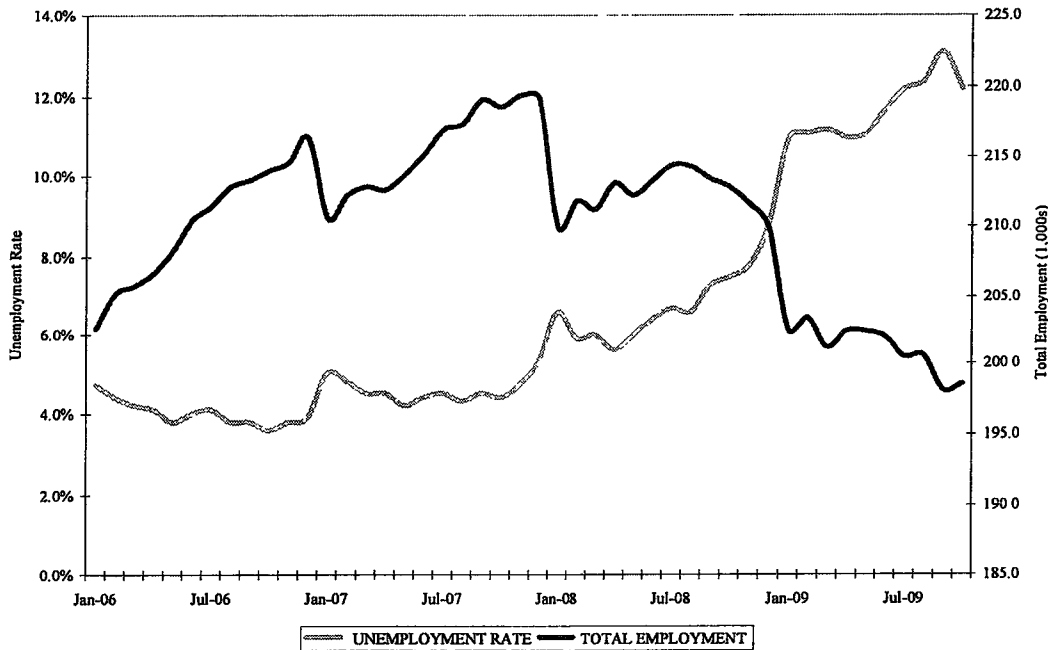
BACKGROUND

Economic Condition

While Washoe County’s fiscal condition remains stable but guarded for the current fiscal year, the local economy remains exceedingly weak. Key economic indicators show the County is in a deep and sustained recession characterized by high unemployment, job losses, and a housing market collapse. In the employment sector, job losses continue with a total of 21,000 jobs lost since the peak; and although the unemployment rate softened slightly in October, it still remains well above the 10% national average at 12.2%. The graph below shows Washoe County’s total employment and unemployment rate.

Exhibit 1:

Washoe County Employment and Unemployment Rate 2006 to Present



The housing market remains depressed with the worst declines on record. Through July 2009, notices of default and foreclosures were at all-time highs and still trending upward. A housing market overwhelmed by foreclosed property has returned the value of existing single family homes back to the 2002 level. The following two graphs provided by the UNR Center for Regional Studies illustrate the poor conditions of the local housing market.

Exhibit 2:

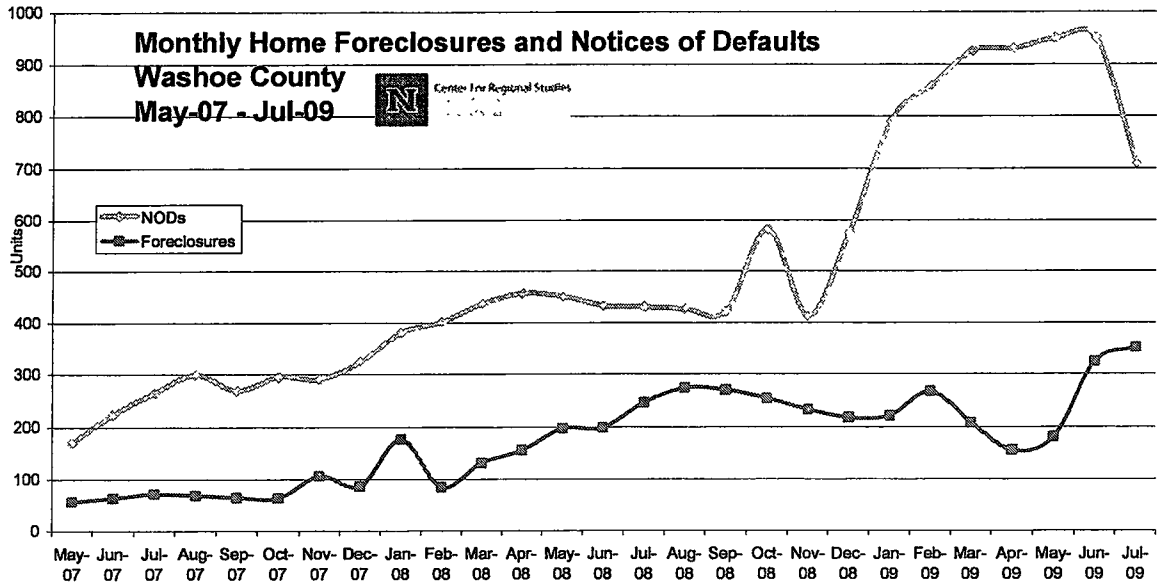
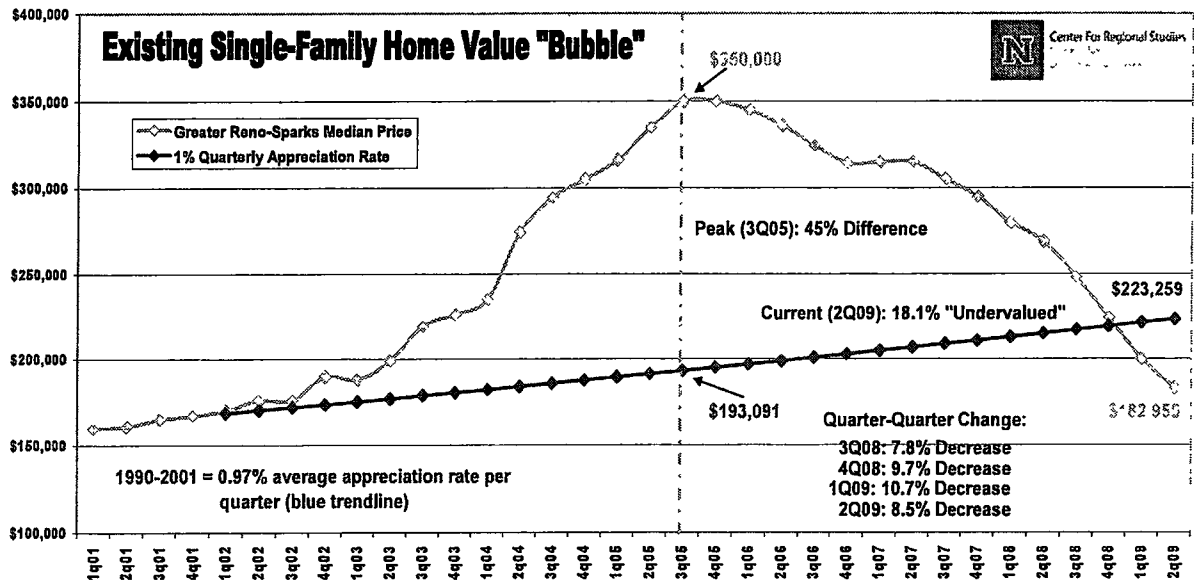


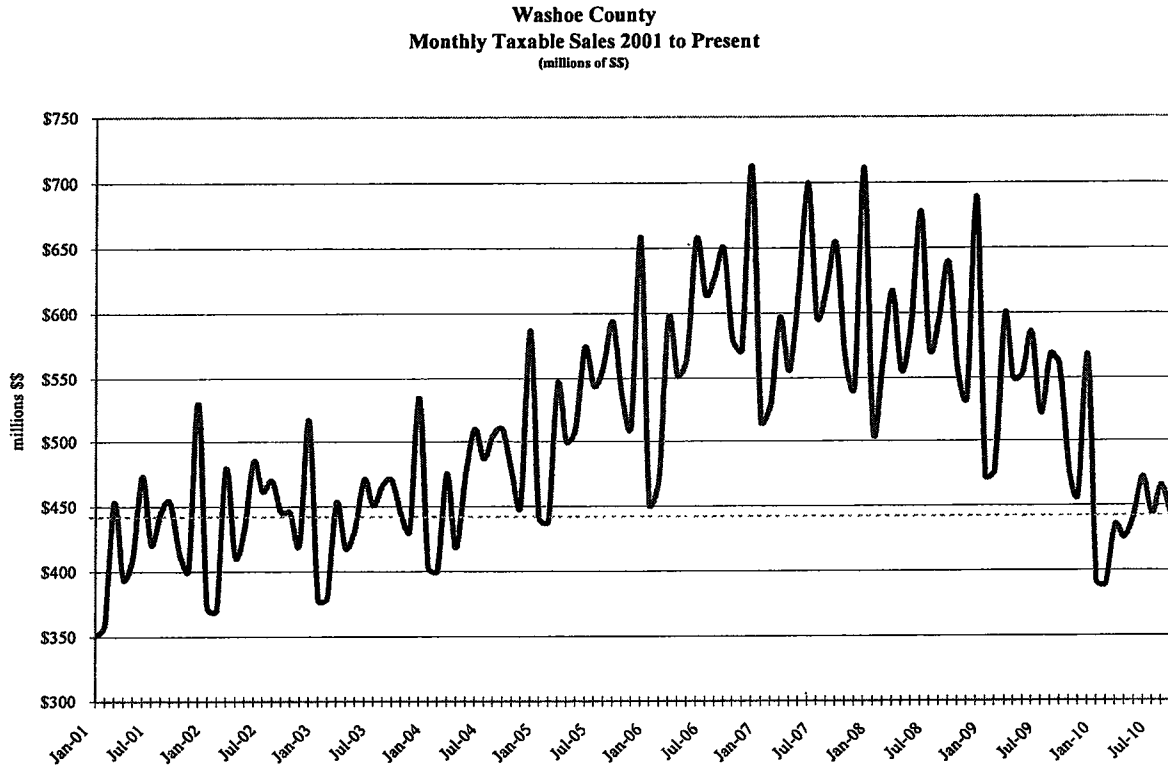
Exhibit 3:



The distressed labor and housing markets have negatively impacted people's financial condition and hence their ability or willingness to spend causing taxable sales to decline all the way back to 2000/2001 levels. Taxable sales began an accelerating decline in 2007. As of September 2009, Washoe County's taxable sales have declined for 30

consecutive months with the last 13 months declining at a double digit rate. The most recent month fell 20.64%. Exhibit 4 shows the precipitous decline in taxable sales.

Exhibit 4:



Preliminary Revenue Outlook for Fiscal Year 2010/11

The preliminary revenue outlook for Fiscal Year 2010/11 indicates that the County will again be challenged to stabilize the organization and maintain services to the public.

- Property taxes are projected to be down between 7% and 12%.
- Sales taxes, which are extremely volatile to project at this time, could be flat or see slight growth if we assume the bottom has been reached. On the other hand, depending on what happens in the labor and housing markets, sales taxes could continue to decline by as much as 7%.
- Combined, the County General Fund could potentially see a loss in sales and property tax revenue that ranges from \$9.5 million to \$24.5 million for Fiscal Year 2010/11.

The preliminary revenue outlook for the three scenarios is summarized in Exhibit 5.

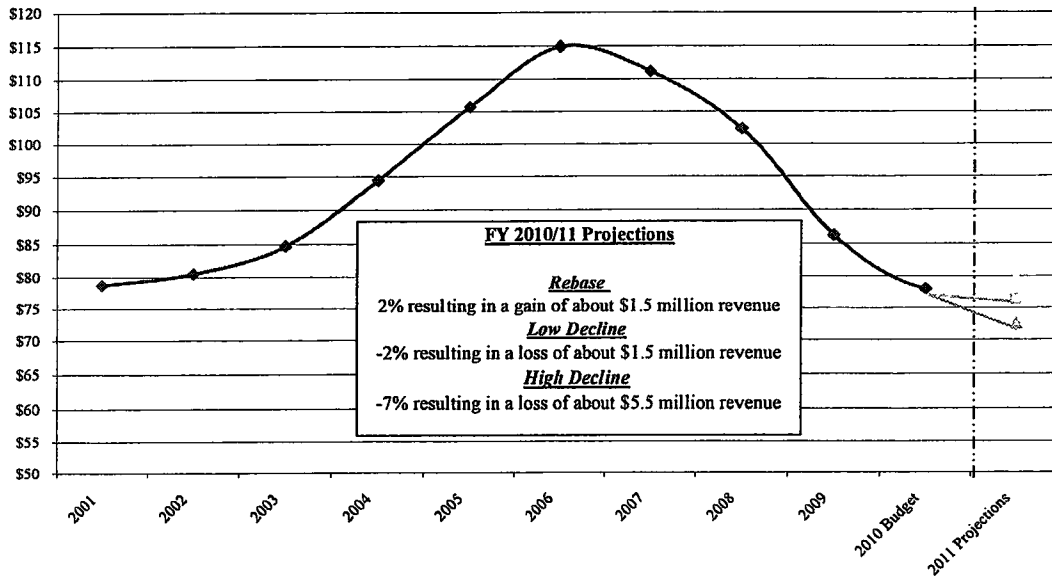
Exhibit 5:

Preliminary Revenue Outlook FY 2010/11			
General Fund Combined Change in Property and Consolidated/AB104 Taxes			
	Property Tax	CTX/AB104	Combined Preliminary Revenue Change
Scenario 1: Low Decline	-\$11 million	\$1.5 million	-\$9.5 million
Scenario 2: Med Decline	-\$14 million	-\$1.5 million	-\$15.5 million
Scenario 3: High Decline	-\$19 million	-\$5.5 million	-\$24.5 million

The anticipated decline in revenue for Fiscal Year 2010/11 continues a decline that began in Fiscal Year 2007/08. In that fiscal year, Washoe County began experiencing declines in consolidated taxes and AB 104 taxes, which are mostly sales tax based. Since that time, consolidated taxes and AB 104 taxes have fallen from about \$115 million per year to \$78 million per year, a decline of nearly 33%. Sales tax revenue to the County are now below 2000/01 levels. Exhibit 6 illustrates the declines in consolidated taxes and AB 104 taxes and shows the scenario projections for Fiscal Year 2010/11.

Exhibit 6:

**General Fund Consolidated Taxes and AB 104 Revenue
with Preliminary Outlook for FY 2010/11**
(in millions of \$\$)

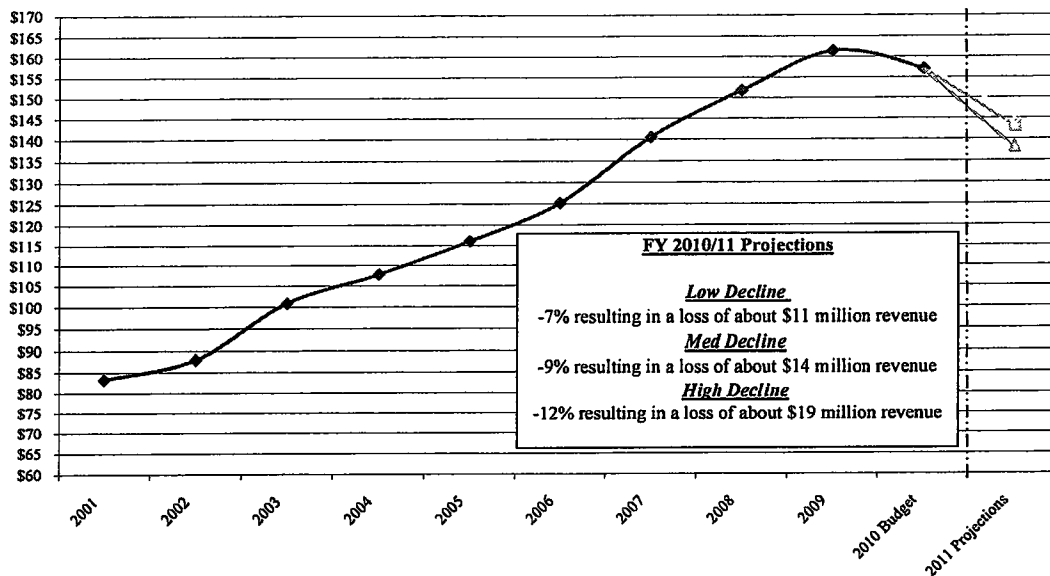


This loss in sales tax revenue has changed the make up of revenue support in the General Fund. Consolidated taxes and AB 104 taxes used to constitute around 40% of General Fund revenue and they are now down to less than 25% of total revenue.

At the same time, the County's reliance on property tax revenue to support operations has increased from about 40% of General Fund revenues in Fiscal Year 2007/08 to an estimated 55% in Fiscal Year 2010/11. This is notable because for Fiscal Year 2010/11, the impacts of the housing market collapse will result in a loss of property taxes substantially impacting the General Fund. Exhibit 7 displays the trends of General Fund property tax revenue with the projection scenarios for next fiscal year.

Exhibit 7:

**General Fund Property Tax Revenue
with Preliminary Outlook for Fiscal Year 2010/11**
(millions of \$\$)



Expenditure Expectations for Fiscal Year 2010/11

Changes in revenue are one-side of balancing the budget. The County will also experience changes in expenditures next fiscal year. Although estimates for expenditure changes are still being determined, there are some specific and general costs that are known. The County will still be required to pay the revenue derived from four cents of the General Fund property tax rate to the State resulting in an estimated loss of \$5.5 million. The diversion of the revenue derived from the full five cent capital facilities property tax rate to the State also remains for Fiscal Year 2010/11. Lastly, there will be upward pressure on expenditures for items such as:

- Health insurance costs
- Indigent medical
- Longevity pay
- Incline property tax litigation
- Deferred infrastructure maintenance needs
- Merit pay
- Indigent defense

On January 26, 2010, Staff will bring the Board a comprehensive outlook of revenues, expenditures, and the first estimate of the General Fund deficit that will need to be closed to balance the budget.

Stabilization and Sustainability Plan

Washoe County has faced and met the challenge of balancing its budget for the last three-years using budget prioritization as a way to manage budget reductions. We will again face the challenge of balancing the budget next fiscal year. This means past budget reductions will have to be sustained. Therefore a practical approach to begin the budgeting process would be to allow departments to flexibly reallocate current resource levels; however funding will not be available to increase resource levels with the possible exception for statutory or contractual obligations. It also means additional expenditure reductions will be necessary for Fiscal Year 2010/11.

A short-term stabilization and long-term sustainability plan should guide the policy choices to balance the budget. This plan should be informed by the Budget Policies adopted last year by the Board and address three broad areas:

- Services provided and department funding levels;
- Per employee cost to provide services; and
- Resources.

With deep budget cuts to services and employees in the last three years, it is recommended that the guiding goals for the stabilization and sustainability plan should be preservation and maximization. Preservation of the services provided to the public, preservation of jobs, and maximization of talent and resources. The major objective of the plan should be to align current expenditures with current revenues on an ongoing basis. Staff will bring forward the outlines of the plan at the January 26, 2010 Board meeting.

Budget Prioritization

Today we would like begin a discussion about one component of the stabilization plan, how budget prioritization has been used to reduce department funding levels and how that may be modified. The Board has established four broad groups to prioritize the reduction of department budgets.

- Public Safety
- Judicial/Health/ Social Services
- General Government including Legislative/Executive/Administrative Operations
- Culture and Recreation

Prior to the creation of the priority groups, budget reductions were done primarily on an “across the board” basis. The handicap of this approach was the lack of differentiation between services. Treating all funding units as equal did not give full consideration to

the varied imperatives for which a service existed such as legal mandates, voter direction, Board policy, etc. Therefore, in 2003 the Board established the Charting Our Course Committee made up of community leaders, commissioners, department heads, and bargaining group representation to develop criteria that could be used to prioritize budget choices. The criteria created by the Charting Our Course Committee and adopted by the Board, along with citizen surveys, helped inform the prioritization groupings that now exist and have been used three times to balance the budget:

- Fiscal Year 2008/09 Adopted Budget;
- Fiscal Year 2008/09 Mid Year Budget Reductions; and
- Fiscal Year 2009/10 Adopted Budget.

Based on experience and feedback from Department Heads, advantages and disadvantages have been observed about using budget prioritization.

Advantages

- Prioritization is an effective method to balance the budget, it clarifies choices and provides direction;
- Prioritization recognizes that the public values services differently; and
- Prioritization sets clear funding targets that direct departments to provide information to the Board about the impacts of budget reductions helping the Board to make more informed choices.

Disadvantages

- The reduction percentage point difference between the priority groups has been too great;
- The compound impact of repeatedly reducing one group more than another has to be considered; and
- The services provided by some departments may not clearly align with one priority group.

Absent a fundamental change in direction, some form of budget prioritization should continue to be used for fiscal year 2010/11. However, if no modifications are made to the current prioritization system, certain services will be cut to the point where they are no longer viable. For example, the percentage reduction range for fiscal year 2009/10 was:

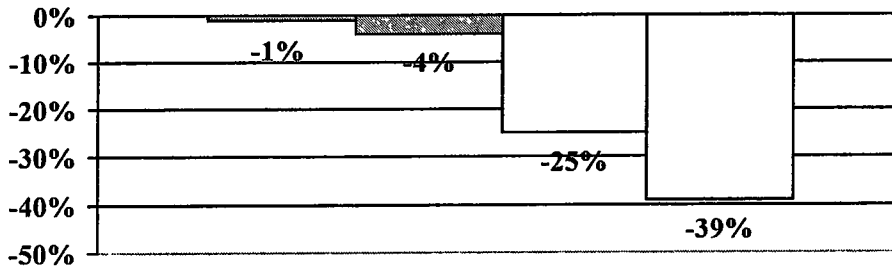
- 6% for the public safety group
- 12% for judicial/health/social services
- 28% general government, and
- 36% for the culture and recreation group

Repeating a relative reduction difference this large for a fourth time will again disproportionately cut services.

Since the priority groups began being used in fiscal year 2008/09, the percentage change in adopted budgets for each of the groups has changed in line with the prioritization, but at quite different rates as can be seen in Exhibit 8.

Exhibit 8:

General Fund Priority Groupings Percent Change in Adopted Budget Fiscal Year 2008 to Fiscal Year 2010



Public Safety Judicial/Health/Soc Srv Gen Gov Culture/Rec.

Understanding how the allocation of resources in the General Fund has changed since prioritization began in Fiscal Year 2007/08 can help to inform the choices about modifying the prioritization approach. Exhibit 9 below shows the percent of General Fund total for each group. The light green shaded column marks when prioritization began.

Exhibit 9

Allocating "The Pie" Percent of Total General Fund Budget By Priority Group FY 2005 to FY 2011 Hypothetical							
Priority	FY 2005 Adopted	FY 2006 Adopted	FY 2007 Adopted	FY 2008 Adopted	FY 2009 Adopted	FY 2010 Adopted	FY 2011 Model
Public Safety	30.8%	30.5%	30.5%	31.5%	32.8%	35.7%	39.8%
Jud./ Health/ Soc.	29.2%	28.4%	29.0%	28.4%	30.1%	31.4%	32.7%
Gen Gov.	32.1%	32.6%	32.1%	32.0%	30.0%	27.2%	23.1%
Culture/Rec	7.9%	8.5%	8.4%	8.1%	7.1%	5.7%	4.3%
Totals	100%	100%	100%	100%	100%	100%	100%

The data above clearly illustrates that as funding has been reduced for all groups, it has been done in a prioritized manner. The last column in yellow shows what the percent of total may look like if no changes are made for fiscal year 2010/11. The questions this data raise are:

- Would continuing past practices without any changes continue to reflect the desired priority based allocation of resources?
- How do we continue to prioritize and maintain a balance in the services that meet our community's needs?

Staff suggests alternative options of prioritization be considered. Many different alternatives could be pursued. Below are four possible options developed based on the input from Department Heads:

- Scenario A: 1 percentage point difference between the groups;
- Scenario B: Cap the maximum percentage point difference between the top and bottom at 10 percentage points;
- Scenario C: Apply the same percent reduction to all groups; and
- Scenario D: Prioritize programs and services based strictly on State and Federal mandates.

We have modeled what the allocation of General Fund resources would look like for scenarios A, B, and C in Exhibit 10. Currently, scenario D has not been modeled for two reasons. One reason being the complexities of measuring the cost to provide State and Federal mandates; and two, the difficulty of balancing with the funding for many functions that, while not strictly mandated in State or Federal law, are needed to provide mandates such as critical infrastructure maintenance and support services.

Exhibit 10:

Comparison of Percent of General Fund Budget For Each Prioritization Scenario				
Priority	Scenario A (1% diff)	Scenario B (up to 10% Δ)	Scenario C (equal)	Current FY 10 Adopted
Public Safety	36.1%	36.9%	35.7%	35.7%
Jud./ Health/ Soc.	31.4%	31.4%	31.4%	31.4%
Gen Gov.	26.9%	26.4%	27.3%	27.3%
Culture/Recreation	5.6%	5.3%	5.7%	5.7%
Totals	100%	100%	100%	100%

Under scenarios A and B resources continue to be prioritized toward the top two groups, however at a slower rate. Scenario C holds the current allocation of resources constant, which is reflected in the yellow shaded column. The imbedded assumption of Scenario C is that the General Fund budget has been reprioritized, which could be supported by Exhibit 9 above.

There are many other options that could be modeled. The information we are providing today is the first in a series of the formal discussions on the budget and we are not

requesting that the Board make a decision on how to prioritize the budget for next year. We want to begin the public dialogue to allow adequate time for broad-based input and deliberation as we plan the next steps to stabilize and manage the continued delivery of services to the public through this deep recession.

FISCAL IMPACT

There is no fiscal impact directly related to this item. The fiscal impacts will be related to the Fiscal Year 2010/11 budget and reflected in the final adopted budget.

RECOMMENDATION

It is recommended the Board acknowledge the staff report on Fiscal Year 2010/11 budget discussion including preliminary revenue outlook and provide direction to staff.

POSSIBLE MOTION

Should the Board agree with Staff's recommendation, a possible motion would be acknowledge the staff report on Fiscal Year 2010/11 budget discussion including preliminary revenue outlook, and provide direction to staff including _____.



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: December 17, 2009
TO: District Board of Health
FR: Andrew Goodrich, Division Director
SUBJECT: Appointment to the Air Pollution Control Hearing Board
Agenda Item: 13.

Recommendation

It is recommended that the District Board of Health examine the attached resume and appoint Mr. Richard W. Harris to serve an initial one year term to the APCHB. Mr. Harris will replace Ms. Alysa M. Keller Conway, Esq. as the Nevada Licensed Attorney Representative. Ms. Alysa M. Keller has resigned due to personal reasons.

Fiscal Impact

There will be no fiscal impact to the Air Division associated with this appointment other than the cost of the nameplate.

Alternatives

The Board may decide not to make this appointment and direct staff to solicit more potential applicants.

Andrew Goodrich, REM
Division Director
Air Quality Management Division

HARRIS & THOMPSON
AN ASSOCIATION OF ATTORNEYS

RICHARD W. HARRIS
RICHARD K. THOMPSON

6121 LAKESIDE DRIVE
SUITE 260
RENO, NEVADA 89511
PHONE (775) 825-4300
FAX (775) 825-4829

DBOH Item # 13
12/17/09

November 5, 2009

Mr. Noel Bonderson
Washoe County Air Quality Management Division
P.O. Box 11130
Reno, Nevada 89520

Re: Air Pollution Control Hearing Board

Dear Noel:

Thank you for your invitation to serve as legal member on the Washoe County Air Pollution Control Hearing Board. I would be pleased to serve in this capacity. Please forward my expression of interest to the appropriate parties.

I enclose a copy of my current resumé for your reference. Please call or write me if you have any questions or comments regarding my educational background and work experience.

Thank you for your attention.

Very truly yours,



Richard W. Harris

RWH:hr
W HARRIS/letters 2009
enclosures

RICHARD W. HARRIS
Harris & Thompson
6121 Lakeside Drive, Suite 260
Reno, Nevada 89511-8527
Telephone: (775) 825-4300
Telecopier: (775) 825-8693
E-mail: rharris@gbis.com

Current Position. Richard W. Harris is the senior attorney with Harris & Thompson of Reno, Nevada. Mr. Harris specializes in natural resource and environmental law.

Admissions

State Bar of Nevada, 1975.
State Bar of California, 1976.
U.S. Supreme Court, 1988.

Education

B.S. in Geological Engineering, University of Nevada, Reno (1969, with distinction).
M.S. in Exploration Geology and Mining Law, Stanford University (1975).
J.D., Stanford Law School (1975).
M.S. in Environmental Science, University of Nevada, Reno (1995).
Candidate for Ph.D. in Environmental Policy, University of Nevada, Reno (all but dissertation completed; graduation expected in May 2010).

Special Qualifications

Arbitrator, Tonkin Springs Gold Mining Company v. Homestake Mining Company, American Arbitration Association (1994).
Qualified as expert witness in mining law in various state and federal courts.
Appearances before U.S. Environmental Protection Agency, Nevada Division of Environmental Protection, Nevada Division of Water Resources, Nevada Division of Minerals, U.S. Bureau of Land Management, and U.S. Interior Board of Land Appeals.

Employment History

Harris & Thompson (2000-present).
Harris, Trimmer & Thompson (1990-2000).
Haase and Harris (1984-1990).
Richard W. Harris, P.C. (1978-1984).
Woodburn & Wedge, Reno, Nevada (1975-1978).
Captain, U.S. Army (1969-1972).

Awards and Recognitions

National winner, Grand Prize Scholarship Competition, Rocky Mountain Mineral Law Foundation (1974-75).

Phi Kappa Phi Scholastic Honor Society, University of Nevada, Reno.

Sigma Tau Engineering Honor Society, University of Nevada, Reno.

Pi Sigma Alpha Political Science Honor Society, University of Nevada, Reno.

President, Stanford Environmental Law Society (1974).

University of Nevada Service Award (2004)

Teaching and Professional Affiliations

Adjunct Professor of Environmental Law, University of Nevada, Reno (1997-present).

Adjunct Professor of Public Policy, University of Nevada, Reno (2003).

Adjunct Professor of Mining Law, Nevada School of Law, Reno, Nevada (1983-85).

Instructor in Mining Law, Mackay School of Mines, Division of Continuing Education, University of Nevada, Reno (1977-present).

Nevada Reporter, Mineral Law Newsletter, Rocky Mountain Mineral Law Foundation (1985-present).

Nevada Mining Association.

Geological Society of Nevada.

Nevada Landmen's Association.

Community Service

Trustee, University of Nevada, Reno Foundation (1987-94).

Vice-Chairman, UNR Foundation (1993-94).

Dean's Advisory Board, Mackay School of Earth Sciences and Engineering (1997-present).

Trustee-at-Large, Rocky Mountain Mineral Law Foundation (1995-96 and 1996-97).

Washoe County Member, Advisory Planning Commission, Tahoe Regional Planning Agency (2002-2008).

Professional Publications

"Water Law in Nevada: Examples of Mines at the Surfacewater/Groundwater Interface," Southwest Hydrology (July/August 2003).

"Quiet Title Actions: The Swiss Army Knife of Litigation," Landman (July/August 2002).

"An Introduction to Mining Law," Nevada Lawyer (October 1999).

"Superfund: It Can Happen to You," Nevada Lawyer (January 1997).

"Millsites: Current Law and Unanswered Questions," 38 Rocky Mountain Mineral Law Institute (1992). Richard K. Thompson, co-author.

"Patenting Mining Claims," Landman (September/October, 1989).

"Location of Lode Claims over Placer Claims," 34 Rocky Mountain Mineral Law Institute (1988).

"Location and Maintenance of Large Claim Groups," Bulk Mineable Precious Metals Symposium, Geological Society of Nevada (1987).

"Legal Problems of Placer Locations," AIME Precious Metals Symposium (1980).

"The Mining Law of 1872," Special Institute on Natural Resources for Legal Assistants and Land Support Personnel, Rocky Mountain Mineral Law Foundation (1979).

"Federal Regulators v. Nevada Miners: A Review of the Proposed Surface Management Regulations," Nevada Review of Business and Economics (Fall 1977), republished by Nevada Bureau of Mines (1977).

"The Law of Millsites: History and Application," 9 Natural Resources Lawyer 103 (1976), 14 Public Land and Resources Law Digest 133 (1977).

Interstate Environmental Problems, Stanford Environmental Law Society (1975). William Jeffrey and Blair Stewart, co-authors.

Professional Papers and Presentations

"Mining Law of 1872: Myths and Realities," a presentation to the Geological Society of Nevada (March 2009)

"Mining Law of 1872: Myths and Realities," a presentation to the 2008 Mining and Land Resource Institute, American Association of Professional Landmen (March 2008).

"Regulation of Open-Pit Gold Mining in the State of Nevada (USA): A Successful Model for Resource Development in the Global Community?," a paper and presentation to the 12th International Symposium on Society & Resource Management, Vancouver, Canada (June 2006).

“Metallurgy, Warfare, and the Rise and Fall of Civilizations in the Ancient World,” a presentation to the 2006 Mining and Land Resource Institute, American Association of Professional Landmen (March 2006).

“Weird and Wonderful Ways to Acquire Mineral Titles,” a paper and presentation to the 2005 Mining and Land Resource Institute, American Association of Professional Landmen (March 2005).

“Environmental Issues in Real Estate Transactions,” a paper and presentation to Advanced Real Estate Law in Nevada, National Business Institute, Inc. (December 2004).

“Two Tales of Silver: The Athenian Greeks and Pizarro’s Conquest of the Incan Empire,” a presentation to the 2004 Mining and Land Resource Institute, American Association of Professional Landmen (March 2004).

“Environmental Issues in Real Estate Transactions,” a paper and presentation to Advanced Real Estate Law in Nevada, National Business Institute, Inc. (December 2003).

“Brownfields Remediation at the Paradise Peak Mill, Nye County, Nevada: A Win-Win Opportunity for Private and Government Interests,” a presentation to the 2003 Nevada Brownfields Conference (August 2003).

“U.S. Environmental Policy -- Why Some Issues get Attention and Others Don’t,” a presentation to the Grant Sawyer Center for Judicial Studies (April 2003).

“U.S. Mineral and Environmental Policy -- Why Some Issues get Attention and Others Don’t,” a presentation to the 2003 Mining and Land Resource Institute, American Association of Professional Landmen (March 2003).

“Environmental Issues in Real Estate Transactions,” a paper and presentation to Advanced Real Estate Law in Nevada, National Business Institute, Inc. (March 2003).

“History of the Comstock Lode,” a presentation and tour for benefit of the Keck Museum, Mackay School of Mines (June 29, 2002, Virginia City, Nevada). Fred Holabird, co-presenter.

“Land Exchanges: An Occasionally Useful Procedure,” a paper and presentation to the 2002 Mining and Land Resource Institute, American Association of Professional Landmen (March 2002).

“Water Quality Issues and the Safe Drinking Water Act,” a paper and presentation to Eighth Annual Nevada Water Law Conference, CLE International (October 2001).

"A Critique of Solicitor Leshy's 'One-to-One' Millsite Opinion," written and oral testimony before the Subcommittee on Energy and Mineral Resources, U.S. House of Representatives (April 20, 2001, Reno, Nevada).

"Recording Requirements for the Mineral Industry," a presentation to the Washoe County Recorder and Staff, Reno, Nevada (February 2001).

"Quiet Title Actions: Problems and Solutions," a paper and presentation to the 2001 Mining and Land Resource Institute, American Association of Professional Landmen (March 2001).

"The Permitting Process and Environmental Liabilities," a paper and presentation to Advanced Real Estate Law in Nevada, National Business Institute, Inc. (February 2001). Greg J. Walch, co-author.

"Water Quality Regulation: Federal and State Controls," a paper and presentation to the Sixth Annual Nevada Water Law Conference, CLE International (October 1999).

"Superfund and Mining: How Bad Things Can Happen to Good Companies," a presentation to the San Francisco Section, Society of Mining Engineers (October 1999).

"Mining in Nevada: Benefits and Problems," a presentation to the Toiyabe Chapter of the Sierra Club (January 1999).

"Groundwater Quality in Nevada and the Safe Drinking Water Act," a paper and presentation to the Fifth Annual Nevada Water Law Conference, CLE International (September 1998).

"Trick or Treat: Environmental and Pre-emptive Rights Provisions in Form 5A," a paper and presentation to the Fourteenth Annual Mining and Geothermal Institute, American Association of Professional Landmen (March 1998).

"The 1872 Mining Law in the 20th Century: Ancient Relic or Useful Tool?" a paper and presentation to the Grant Sawyer Center for Judicial Studies, University of Nevada, Reno (March 1998).

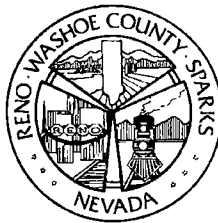
"Global Warming: Myth or Reality?" a paper and presentation to the Thirteenth Annual Mining and Geothermal Institute, American Association of Professional Landmen (March 1997). Ann Marie Harris, co-author.

"Mining and the Environment: Introduction and Overview," a presentation to the Second Nevada Environmental Conference (September 1996).

- "Reflections on the Mining Law of 1872 by Judge Curtis Lindley," a historic re-enactment before the 42nd Rocky Mountain Mineral Law Institute (July 1996).**
- "Claim Rollovers and Other Mischief," a paper and presentation to the Twelfth Annual Mining and Geothermal Institute, American Association of Professional Landmen (March 1996).**
- "Superfund: It Can Happen to You," a paper and presentation to the Eleventh Annual Mining and Geothermal Institute, American Association of Professional Landmen (March 1995).**
- "Regulation of Groundwater Quality in Nevada," a paper and presentation to the Nevada Water Law Conference, CLE International (August 1994 and August 1995).**
- "Hazardous Waste Considerations Affecting Purchase and Sale of Real Property," a paper and presentation to the 1994 Advanced Conference on Real Estate Purchase and Sales, Law Seminars International (August 1994).**
- "CERCLA Liability and Environmental Assessments," a paper and presentation to Advanced Real Estate Law, National Business Institute, Inc. (June 1994).**
- "Seek and Destroy: Designation of Potentially Responsible Parties under CERCLA," Master's Thesis in Environmental Science, University of Nevada, Reno (May 1994).**
- "Attorneys' Playground: A Case Study of the Sparks Tank Farm," research paper prepared for Master's Degree in Environmental Science (December 1993).**
- "Federal and State Environmental Laws Dealing with Industrial and Mining Wastes," a presentation to the Nevada Environmental Conference (November 1993).**
- "Liability and the Land Surveyor," a presentation to the Eighth Biennial Conference of the Western Federation of Professional Surveyors (April 1993); also presented to the annual joint BLM/Forest Service Workshop (December 1993).**
- "1993-94 Federal Rental Fees and Their Impact on Mining Agreements," a presentation to the Geological Society of Nevada (April 1993).**
- "Millsites: Current Law and Unanswered Questions," a paper and presentation to the Ninth Annual Mining and Geothermal Institute, American Association of Professional Landmen (March 1993).**

- "Bonafide Rights of Landowners," a presentation to the 1993 Annual Conference of Nevada Association of Land Surveyors (January 1993).
- "Boilerplate Provisions in Mining Leases," a paper and seminar presented to the Nevada Landmen's Association (1992). Richard K. Thompson, co-author.
- "Amendment v. Relocation of Unpatented Mining Claims," a paper and presentation to the American Association of Professional Landmen International Conference (1991).
- "Environmental Considerations in Buying and Selling the Closely Held Business," a paper and presentation to Buying and Selling the Closely-Held Business in Nevada, Professional Education Systems (1990). Scot Campbell, co-author.
- "Hardrock Mining Leases," a paper and presentation for the Continuing Legal Education Division of the State Bar of Nevada (1987).
- "Location and Purchase of Aggregates on Public Lands" (1984). James A. Gibbons, co-author.
- "Mineral Patent Procedures," a presentation to the Northern Nevada Association of Professional Land Surveyors (1982).
- "Claimjumping: How to Prevent It," a paper and presentation to the Geological Society of Nevada (1981)
- "Short Course in Mining Law," a two-day class with extensive course outline, Continuing Education Division, Mackay School of Mines, University of Nevada, Reno (1975-1997). Roger W. Jeppson, co-author.

(w) harris/resume (updated 7-09)



Washoe County Health District

December 7, 2009

To: District Board of Health Members
 From: M. A. Anderson, MD, MPH, District Health Officer
 Subject: District Board of Health Calendar Meeting Schedule - 2010

JANUARY 28, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
FEBRUARY 25, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
MARCH 4, 2010 TENTATIVE	11:00 AM	FY 2010/2011 HEALTH DEPARTMENT BUDGET MEETING
MARCH 25, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
APRIL 22, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
MAY 27, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
JUNE 24, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
JULY 22, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
AUGUST 26, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
SEPTEMBER 23, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
OCTOBER 7, 2010 TENTATIVE	9:00 a.m.	DBOH STRATEGIC PLANNING SESSION
OCTOBER 28, 2010	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
NOVEMBER 18, 2010 ****	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING
DECEMBER 16, 2010 *****	1:00 p.m.	DISTRICT BOARD OF HEALTH MEETING

**** Please Note Date Change Due to Thanksgiving
 ***** Please Note Date Change Due to Christmas

* THIS DOES NOT INCLUDE ANY SPECIAL MEETINGS WHICH MAY BE SCHEDULED

DBOH AGENDA ITEM # 14

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279

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DISTRICT HEALTH DEPARTMENT

December 8, 2009

MEMORANDUM

To: Members, Washoe County District Board of Health

From: Randall L. Todd, DrPH
Epidemiology and Public Health Preparedness (EPHP) Director

Subject: Report to the District Board of Health, December 2009

Communicable Disease –

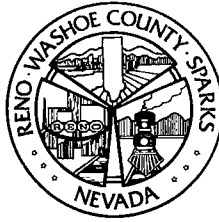
For the week ending November 8 (week 47) five of seven participating sentinel healthcare providers in Washoe County saw 59 patients presenting with influenza-like-illness (ILI) out of 2,528 total patients. This yields a total ILI percentage of 2.3%. This represents a continuing decline since week 41 when we saw 7.0%. By comparison the ILI percentage for U.S. sentinel providers during the previous week (46) was 4.3.1%. Regionally the ILI levels ranged from 2.0 to 6.1%. It would appear from the data that these low numbers are consistent with the second wave of the H1N1 pandemic now being over. It is unknown if there will be a third wave yet to come.

Public Health Preparedness (PHP) Activities –

Public Health Preparedness activities have continued to focus on the H1N1 response. Following the Thanksgiving Holiday there was a noticeable decline in demand for vaccination. This decline is occurring just as the vaccine supply is improving. Staff are exploring additional ways to improve the overall rate of H1N1 vaccination. These plans include provision of vaccination clinics at Gerlach and Incline Village as well as school-based vaccination clinics.

Randall L. Todd

Randall L. Todd, DrPH, Epidemiology and Public Health Preparedness Director



DISTRICT HEALTH DEPARTMENT

December 8, 2009

TO: District Board of Health Members

FROM: Mary-Ann Brown, R.N., M.S.N. 
Division Director, Community and Clinical Health Services

SUBJECT: Report for December 2009 District Board of Health Meeting

1. Washoe County Extra Mile Awards (EMAs)
2. Family Planning Evening Clinics
3. The 9th Annual Child Abuse and Neglect Prevention Task Force Conference
4. 2009 Washoe County School District Youth Risk Behavior Survey Results

1. Washoe County Extra Mile Awards

In honor of the second anniversary of the Nevada Clean Indoor Air Act, the Washoe County District Health Department is awarding the 2009 Extra Mile Awards (EMAs) to the following Northern Nevada businesses for voluntarily expanding the smoking ban at their facilities:

- Carson Tahoe Regional Healthcare, for making their hospital campus 100% tobacco free;
- Northern Nevada Medical Center, for making their hospital campus 100% tobacco free;
- Renown Health, for making their hospital campus 100% tobacco free;
- Saint Mary's Regional Health Center, for making their hospital campus 100% tobacco free;
- Whole Foods Market, Reno, for adopting one of the largest "minimum distance" policies in the region;
- The Purple Bean, for establishing a smoke free drive-thru that is among the region's first.

Each of these awards represents an example of a voluntary policy that expands the smoking ban beyond what is currently required by law and, as a result, increases the protection of employees, residents, customers, and community members from the dangers of secondhand smoke. On Thursday, December 10th, at 11 AM, at 1001

E.9th Street, in the Washoe County Complex, Building A, a reception to honor these businesses will be held.

2. Family Planning Evening Clinic

The Family Planning Program (FPP) will be initiating an evening clinic schedule one night a week beginning 1/13/10. Supplemental funding received from Title X Region IX is being used for additional costs related to staffing and clinic operations. The FPP will be partnering with the Sexual Health Program to provide service during these additional hours to meet the needs of clients unable to access service during routine clinics hours. Title X program guidelines provide direction that facilities should provide services accessible to the population served at times convenient to those seeking services such as evening and/or weekend hours in addition to daytime hours.

3. The 9th Annual Child Abuse and Neglect Prevention Task Force Conference

The 9th Annual Child Abuse and Neglect Prevention Task Force Conference was held on November 17th at the University of Nevada, Reno, Joe Crowley Student Union. Over 310 attendees from across Nevada participated in the day-long conference that featured keynote remarks by Nevada Attorney General Catherine Cortez Masto followed by morning and afternoon sessions with renowned domestic violence prevention expert Lundy Bancroft. Bancroft is the author of several highly-respected books on the subject of domestic violence. His book *The Batterer as a Parent*, won the 2004 Center for Child Welfare Policy Pro Humanitate Literacy Award. Social workers, detectives, judges, prosecutors, marriage and family therapists, and health care professionals were among those that came to the conference from as far away as Elko and Las Vegas. It was the best attendance in the nine year history of the conference. Child Abuse Prevention Program Development Officer Phil Ulibarri's introduction and the Attorney General's remarks can be viewed on the Washoe County Website by clicking on the Washoe Channel Video on Demand link and scrolling down to: CAN-Prevent 9th annual Conference Opening Remarks: Nev. AG. Catherine Cortez-Masto.

4. 2009 Washoe County School District Youth Risk Behavior Survey Results

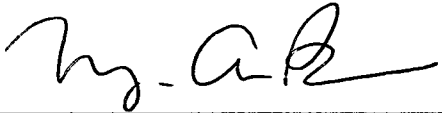
Washoe County School District and community partners including the CCHS staff participated in a press conference releasing the 2009 Youth Risk Behavior Survey Results. The Youth Risk Behavior Survey (YRBS) was developed in 1990 to monitor priority health risk behaviors that contribute markedly to the leading causes of death, disability, and social problems among youth and adults in the United States. The YRBS was designed to determine the prevalence of health risk behaviors and provide comparable national, state, and local data. A sample of significant findings includes:

- A disturbing trend continues in the percentage of high school students who have attempted suicide in the past year. Amongst the Washoe County high school population, this number increased every year from 8.6% in 2001 to 14.6% in 2009.
- As with use of drugs, use of tobacco amongst Washoe County high school students declined steadily from 2001 to 2007, only to take a considerable jump again in 2009, when 52.0% of students reported a lifetime use of cigarettes (compared to 43.4% in 2007). The percentage reporting past 30-day use of cigarettes also increased from 2007 to 2009 (from 17.3% to 23.2%)
- After having taken a slight dip in 2007, the percentage of high school students reporting that they have ever had sexual intercourse rose to 52.4% in 2009, marking the first time that this number has exceeded the halfway point.

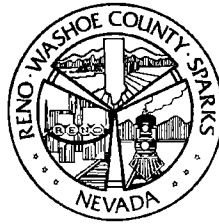
As stated in the press conference by Washoe County School District Superintendent Dr. Heath Morrison the results are a "call to action" for the community.

For additional details or to review the entire report go to:

http://www.washoe.k12.nv.us/docs/safe-drug-free/2009_YRBS_Results.pdf



Mary-Ann Brown RN MSN
Division Director
Community and Clinical Health Services



Washoe County Health District

ENVIRONMENTAL HEALTH SERVICES DIVISION

DATE: December 9, 2009

TO: District Board of Health Members

FROM: Robert Sack, Division Director of E.H.S.

SUBJECT: Division Director's Report – Environmental Health Services
AGENDA ITEM NO. 17.C.

ILLEGAL VENDOR UPDATE

EHS inspectors have been diligent in regard to patrolling for and citing illegal food vendors during the past months. A team of two inspectors has been spending approximately six hours per week patrolling schools and parks that are known to be locations where these vendors generally work. This has given staff a new understanding of how these vendors operate, how the community views them and how the community views the work the Health District is performing. Staff has received excellent reviews from the community, and has found several citizens who now provide information on the whereabouts of the food vendors. Legal vendors also prove valuable information.

Currently, four citations have been issued, with two vendors being fined by the court and the other two vendors are awaiting their court dates, scheduled for the end of December. Staff will continue to work to educate the vendors and the community, in an effort to keep the citizens of Washoe County healthy. Attached you will find copies of the information staff is providing all mobile food vendors and the community.

YEAR-END PUSH TO COMPLETE ANNUAL FOOD INSPECTIONS

Staff is working to complete all annual inspections of food establishments by the 31st of December. The past year has seen several retirements in the Foods program, which has increased the workload of remaining staff. I am proud to say that staff has stepped up to the plate and we do not foresee any problems with completing the current workload.

DBOH AGENDA ITEM # 17.C.

1001 EAST NINTH STREET / P.O. BOX 11130; RENO, NEVADA 89520 (775) 328-2434 FAX (775) 328-6176

www.washoecounty.us

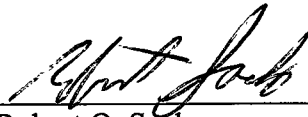
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FOCUS ON HAND WASHING PROGRAM IN 2010

As part of the budget process for fiscal year 2010/11, both a financial and manpower effort will be placed on outreach for proper hand washing education. Several food related illnesses can be avoided just with proper personal hygiene. With this in mind, we will be increasing our visibility in the community through several public outreach campaigns, including National Clean Hands Month in September.

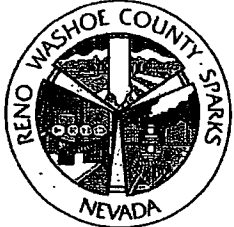
PUBLIC INFORMATION AND EDUCATION OUTREACH

Staff is continuing community outreach on the “iRefill – There’s No Landfill in a Refill” program by spending time in local stores, such as Whole Foods and Home Depot. Limited outreach funding is dealt with by staff spending time out in the community, dealing with citizens on a one-on-one basis. So far, these efforts have been very positive, and will continue in 2010.



Robert O. Sack
Division Director
Environmental Health Services Division
ROS:sn

DBOH 12/17/09
Item # 17.C.

<p>Washoe County</p>  <p>Health District</p>	<p>Washoe County Health District 1001 E. Ninth Street Reno, Nevada 89512 (775) 328-2434 www.washoecounty.us/health</p>
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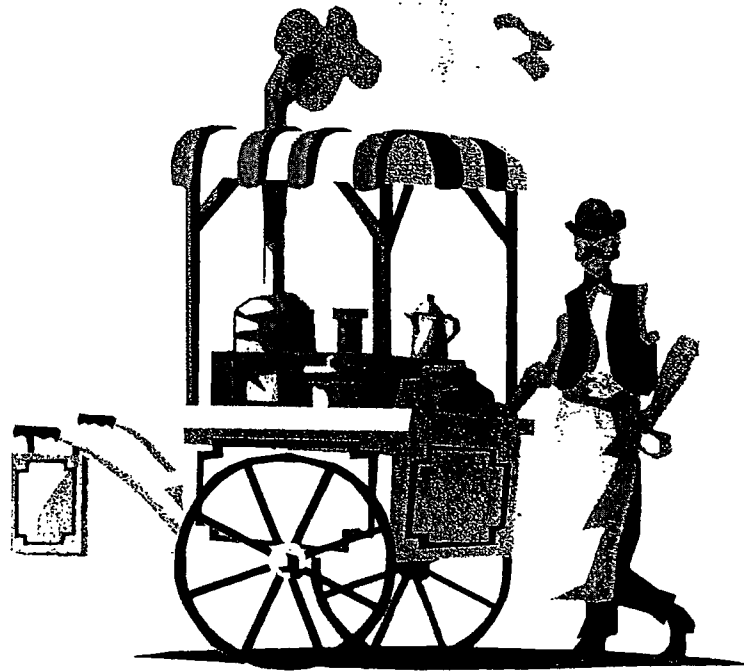
A **NOTICE OF VIOLATION** has been issued to you for operating a food establishment (mobile food unit) without a valid permit issued by the Health Authority. Pursuant to **Nevada Revised Statute (NRS) Section 446.870**: “it is unlawful for any person to operate a food establishment unless he possesses a valid permit issued to him by the health authority”.

Food items may have been voluntarily discarded or condemned because it was determined the foods were a substantial health hazard according to **Regulations of the Washoe County District Board of Health (DBOH) Governing Food Establishments Section 010.145** which defines a substantial health hazard as “use of food from an unapproved or unknown source or food which is or may be adulterated, contaminated, or otherwise unfit for human consumption”.

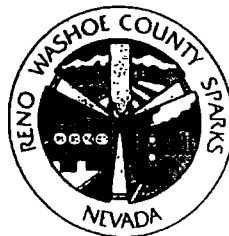
A copy of the Mobile Food Unit Guidelines (attached) has been provided for your information.

G:\!!!Standard Operating Practices\Food Safety\Guidelines\Illegal Vendor Policy-NOV-cover letter.doc

Mobile Food Unit Guidelines



Washoe County



Health District

Washoe County Health District
1001 E. Ninth Street
Reno, Nevada 89512
(775) 328-2434
www.washoecounty.us/health

INTRODUCTION

A **Food Establishment Permit to Operate** is required when food or drinks are sold, offered or displayed for sale, or served. Food establishment permits can be obtained in the Environmental Health Services Division of the Washoe County Health District (WCHD) located at 1001 E. Ninth St., Reno, Nevada. These guidelines will help you become familiar with the requirements and procedures for selling foods from a Mobile Food Unit. The term "Mobile Food Unit" refers to any moveable unit from which food is sold. This includes pushcarts, cold trucks, hot trucks, ice cream trucks, frozen food trucks and trailers that can be towed. The information provided pertains to annual food permits and does not include information for temporary/special events. Information for temporary/special events can be obtained at the WCHD.

IMPORTANT INFORMATION

The Food Establishment Permit to Operate may not be the only permit or license that will be required to operate your Mobile Food Unit in Washoe County. Laws and ordinances within City, County, and State boundaries may not allow you to sell in certain areas without their own form of approval. Attached is a list of other agencies you should contact prior to starting your business.

Prior to building a new Mobile Food Unit (push cart, hot truck, trailer, etc.) or a new Mobile Food Depot, a set of plans must be submitted to and approved by the Health Authority.

Steps to Obtaining a Mobile Food Unit Permit

Step 1: Read the Washoe County District Board of Health Regulations Governing Food Establishments (Regulations)

- Obtain a copy of these Regulations at WCHD (\$5.00) or find them online at <http://www.co.washoe.nv.us/health/ehs/regulations.html>.
- Attached is a portion of the Regulations that pertain to Mobile Food Units. This section will be helpful in getting started with the permitting process, but it may be necessary to obtain the full document.

Step 2: Decide on a Menu

- The items on your menu will determine what type of vehicle, depot and equipment will be needed to support your specific operation.
- Read the Regulations carefully, some food items are not allowed to be served from a Mobile Food Unit.

- Do not hesitate to call us with questions; the menu must be approved prior to the issuance of the Mobile Food Unit Permit.

Step 3: Decide what Type of Mobile Food Unit

- Push cart, hot truck, cold truck, ice cream truck, frozen food truck, or trailer.
- The type of vehicle will determine the manner in which you operate your business as well as what will be required at your Mobile Food Depot.
- Prior to purchasing or constructing a Mobile Food Unit it is advisable to contact the WCHD to determine if the vehicle will meet the Regulations for the type of operation you are planning. This preliminary step may help you avoid costly changes to the vehicle.
- Basic requirements for all Mobile Food Units (except for Ice cream and Hot Holding Trucks) include:
 - Name of business on two sides of vehicle;
 - Mechanical refrigeration (ice and/or cold plates may be approved in some cases);
 - Hot and cold running water under pressure;
 - Potable water tank;
 - Wastewater tank (min. 15% larger than potable water tank);
 - Hand sink; and
 - Sink for cleaning utensils
- Other requirements will apply depending on your type of Mobile Food Unit:
 - **Hot truck, trailer**
 - Cleanable walls, floors and ceiling;
 - Proper ventilation; and
 - Proper lighting
 - **Frozen/ice cream truck**
 - Inverter for power.
 - **Push Carts**
 - Umbrella or other protective awning; and
 - Restricted menu

Step 4: Find an Approved Mobile Food Depot

- All Mobile Food Units are required to work out of a Mobile Food Depot - **there are no exceptions to this requirement.** Mobile Food Depots are an approved location where the Mobile Food Unit is serviced and stored. The depot must be a permitted food establishment or you must obtain a permit to operate the depot. Mobile Food Depots serve as facilities to:

- Obtain potable water;
 - Disposal of wastewater;
 - Disposal of garbage;
 - Storage of vehicle;
 - Storage of food and other needed items;
 - Backup refrigeration;
 - Food preparation; and
 - Utensil/dishwashing and any other cleaning
- If the food establishment has a permit to operate a depot permit is not required. However, a Mobile Food Depot Authorization form to operate the Mobile Food Unit from that food establishment must be submitted to and approved by the health authority. The WCHD does not maintain a list of available food establishments of Mobile Food Depots.
 - Some operators find facilities they can permit as a food establishment themselves such as storage units, warehouses, or other places of business.
 - Depots must be inspected and approved by the WCHD prior to operation.
 - All of the above items may not be needed if they can occur solely on the vehicle, or if they are not needed due to the limited menu items.
 - **A MOBILE FOOD DEPOT WILL ALWAYS BE REQUIRED.**

Step 5: Apply for Health Permits

- Submit a completed application for permit to operate a Mobile Food Unit to the WCHD.
- Submit a completed supplemental application to operate a Mobile Food Unit to the WCHD.
- Submit a completed application for permit to operate a Mobile Food Depot or submit a Mobile Food Depot Authorization form.
- Call the WCHD at 328-2434 for current permit fees.

Step 6: Make Appointment

- Generally your health inspector will contact you to set up your appointment.
- If several days have elapsed since the time of permit application, you may call the WCHD to set up an inspection of the Mobile Food Unit and the Mobile Food Depot at (775) 328-2434.
- Approval must be given and permits issued prior to operating your business.

Other Topics and Requirements

The WCHD is not the only agency that requires permits and/or licenses. Below is list of other agencies that may have additional requirements. It is advisable to contact each agency. **There may be other agencies not listed that may have additional requirements as well.**

Other Permitting Agency Contact Information

Washoe County Health District (WCHD) 1001 E. Ninth Street P.O. Box 11130 Reno, Nevada 89520-0027 http://www.washoecounty.us/health WCHD Regulations: http://www.co.washoe.nv.us/health/ehs/regulations.html	Washoe County Business License 1001 E Ninth Street P.O. Box 11130 Reno, Nevada 89520-0027	Reno Business License 1 East First Street Second Floor Reno, Nevada 89501	Reno Environmental Control (Grease interceptors)	Sparks Business License 431 Prater Way Sparks, Nevada 89431	Sparks Environmental Control (Grease interceptors)	State of Nevada Bureau of Health Protection 1179 Fairview Dr. #104 Carson City, Nevada 89701
	(775) 328-2434	(775) 328-6176	(775) 334-2090	(775) 353-2360	(775) 861-4152	(775) 687-7548
	Fax (775) 328-6133	Fax (775) 328-6176	Fax (775) 334-1212	Fax (775) 353-7802		(775) 687-7539

To verify the information provided and obtain specific regulations contact the appropriate agencies listed above.

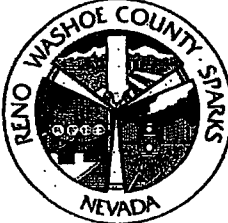
The information included in the following chart is to be used as a guideline to determine what each agency may require.

Mobile Food Unit Regulatory Requirements

	WCHD	Reno	Sparks	Washoe County
Mobile Truck	Permit NRS 446.870	Annual business license	Annual business license	Annual business license
Truck and Trailer	Permit NRS 446.870	Annual business license	Annual business license	Annual business license
Push Carts	Permit NRS 446.870	Sidewalk vendor permit provided it meets RMC 5.15	Only downtown Special events	Annual business license
Park at Home	Prohibited	Determined by size of vehicle and location	Prohibited	Yes, must meet home business regulations
Sell on Private lot	Permit	Yes, with written permission of property owner and annual business license	Yes, but needs to be mobile	Yes, need written permission from property owner*
Sell on Street	Permit	Non-dedicated streets with annual business license or ice cream peddlers license	No, Section 10.48.190 Ice cream/Yes with approval through police department	No, Ice Cream truck Okay
Sell in park	Permit	No - Special events only	No	Park approval
Length of time allowed to park	N/A	N/A	½ hour stay**	No more than 4 hours
Depots allowed	Required	N/A	?	Yes
Grease Interceptor	Notify City	Verify Capacity	Environmental control mobile permit***	N/A
Business License/cart	City Req.	Sidewalk vendor RMC 5.15	Yes	Yes
Business License Mobile	City Req.	Annual mobile vending license	Yes	Yes
Business License Frozen Truck	City Req.	Ice cream peddler license	Yes, each truck	Yes
Permit Transferable (location change)	No- New permit, Inspections Required	No- New license Inspections Required	No- New license Inspections Required	No- New license Inspections Required
Change in Ownership	New permit, Inspection Etc. Required	New license Inspections Etc. Required	New license Inspections Etc. Required	New license Inspections Etc. Required
Peddlers	N/A	Privilege license Required	License required through business department and police department	Temporary License
Car Wash grey-water disposal	N/A	N/A	Prohibited	

- * Temporary License required-31 days calendar year max
- ** Need temporary permit to sell in one location for more that ½ an hour.
- *** Sparks, Spanish Springs, Sun Valley

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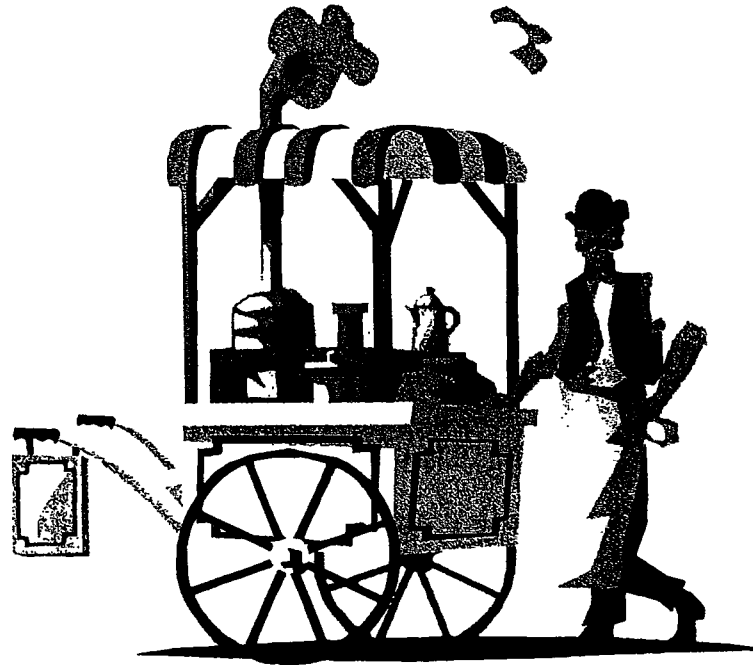
<p>Washoe County</p>  <p>Health District</p>	<p>Distrito de Salud del Condado Washoe 1001 E. Ninth Street Reno, Nevada 89512 (775) 328-2434 www.washoecounty.us/health</p>
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Una **NOTIFICACIÓN DE VIOLACIÓN** le ha sido expedida a usted por encontrarse operando un establecimiento de comida (unidad móvil de comida) sin un permiso válido expedido a usted por la autoridad de salud. Conforme a los **Estatutos Revisados de Nevada (NRS) Sección 446.870**: “es contra la ley que cualquier persona opere un establecimiento de comida a menos que posea un permiso válido expedido a ella por la autoridad de salud”.

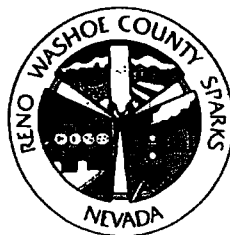
Productos de comida pueden haber sido voluntariamente deshechados o confiscados por haberse determinado que dichos productos presentan un peligro substancial para la salud de acuerdo al **Reglamento de la Directiva del Distrito de Salud del Condado Washoe para Establecimientos de Comida Sección 010.145** el cuál define un peligro substancial a la salud como “el uso de comida proveniente de un medio no aprobado o desconocido, o comida que puede encontrarse adulterada, contaminada, o de otra manera ser no apta para consumo humano”.

Una copia de la Guía para Unidades Móviles de Comida (anexa) ha sido provista para mayor información.

Guía para Unidades Móviles de Comida



Washoe County



Health District

Distrito de Salud del Condado Washoe
1001 E. Ninth Street
Reno, Nevada 89512
(775) 328-2434
www.washoecounty.us/health

INTRODUCCIÓN

Un Premiso para Operar Establecimientos de Comida es requerido para vender, ofrecer o mostrar para su venta, o servir comida o bebidas. Permisos para Establecimientos de Comida pueden ser obtenidos en la Oficina de Servicios de Salud Ambiental del Distrito de Salud del Condado Washoe ((WCHD) por sus siglas en Inglés,) ubicada en el 1001 E. Ninth St., Reno, Nevada. Esta Guía le ayudará a conocer cuáles son los requisitos y procedimientos para la venta de comida de una Unidad Móvil de Comida. El término "Unidad Móvil de Comida" se refiere a cualquier unidad móvil desde la cual se vende comida. Éste incluye carretas o carritos, camiones de comida refrigerada, camiones de comida caliente, camiones de nieves, camiones de comidas congeladas y trailers de remolque. La información provista aplica a permisos de comida anuales y no incluye información para eventos temporales/especiales. Información para eventos temporales/especiales puede ser obtenida en el WCHD.

INFORMACIÓN IMPORTANTE

El Permiso para Operar Establecimientos de Comida puede no ser el único permiso o licencia que serán requeridos para operar una Unidad Móvil de Comida en el Condado Washoe. Leyes y reglamentos de la ciudad, condado o límites estatales pueden no permitirle vender en ciertas areas sin la aprobación de éstas mismas. Adjunto se encuentra una lista de otras agencias que usted debería contactar antes de empezar su negocio.

Antes de construir una Unidad Móvil de Comida (carreta o carrito, camión de comida caliente, tráiler, etc.) o un depósito para unidades móviles, deberá entregar un plano para su aprobación del WCHD.

Pasos para obtener un Permiso para Unidades Móviles de Comida

Paso 1: Lea el Reglamento de la Directiva de Salud de Distrito del Condado Washoe para Establecimientos de Comida (Reglamento)

- Obtenga una copia de éste Reglamento en el WCHD (\$5.00) o encuentrelas por el internet en <http://www.co.washoe.nv.us/health/ehs/regulations.html>.
- Adjunto viene la sección del Reglamento referente a Unidades Móviles de Comida. Esta sección le ayudará a iniciarse en el proceso de permisos, pero podría ser necesario que obtenga el documento entero.

Paso 2: Elabore un menú

- Los artículos de su menú determinarán el tipo de vehículo, el depósito y el equipo que será necesario para el desempeño de su operación específica.

- Lea el Reglamento cuidadosamente, pues algunos tipos de comidas no son permitidos a ser servidos desde una Unidad Móvil de Comida.
- Llame al WCHD para cualquier pregunta que usted tenga; el menú debe ser aprobado antes que el permiso para su Unidad Móvil de Comida le sea expedido.

Paso 3: Decida qué tipo de Unidad Móvil de Comida

- Carreta o carrito, camión de comida refrigerada, camión de comida caliente, camión de nieves, camión de comidas congeladas, o tráiler de remolque.
- El tipo de vehículo determinará la manera de operación de su negocio y además lo que se requerirá en el depósito para su Unidad Móvil de Comida.
- Antes de comprar o construir una Unidad Móvil de Comida, se aconseja llamar al WCHD para poder determinar si el vehículo cumple con el Reglamento para el tipo de operación que usted planea. Este paso preliminar puede ahorrarle cambios costosos a su unidad móvil.
- Requisitos básicos para toda Unidad Móvil de Comida (excepto para camioneta de nieves) incluye:
 - Nombre del negocio en dos lados del vehículo;
 - Refrigeración mecánica (Placas frías y/o congeladas pueden ser aprobadas sólo en algunos casos);
 - Tubería de agua fría y caliente bajo presión;
 - Tanque de agua potable;
 - Tanque de aguas residuales (mínimo 15% mayor capacidad que el tanque de agua potable);
 - Sink lavamanos (lavabo); y
 - Sink para lavado de utensilios
- Otros requisitos aplicarán dependiendo en su tipo de Unidad Móvil de Comida:
 - **Camión o trailer de comida caliente**
-Paredes, piso y cielo de material limpiable;
-Ventilación apropiada; y
-Iluminación apropiada
 - **Camión de nieves/comidas congeladas**
-Invertidor de corriente eléctrica.
 - **Carritos o carretas**
-Sombrilla u otra protección por encima; y
-Menú restringido

Paso 4: Encuentre un Depósito para Unidades Móviles de Comida que pueda ser aprobado

- Toda Unidad Móvil de Comida es requerida que opere partiendo de un Depósito para Unidades Móviles de Comida – **no hay excepciones para éste requisito.** Un Depósito para Unidades Móviles de Comida es una localidad aprobada (establecimiento u otro inmueble) dónde guardar y dar servicio a las Unidades Móviles de Comida cuando no se encuentran operando. El depósito debe ser un establecimiento de comida con permiso vigente; de otra manera, usted deberá obtener un permiso para operar el depósito. El depósito para unidades móviles debe proveer los siguientes servicios:
 - Suministro de agua potable;
 - Desalojo de aguas residuales;
 - Desalojo de basura;
 - Almacenamiento de la unidad móvil;
 - Almacenamiento de productos de comida y otros artículos necesarios;
 - Refrigeración de apoyo;
 - Area de preparación de comida; y
 - Servicios de lavado de utensilios y de cualquier otro tipo de limpieza.
- Si el establecimiento de comida posee un permiso para operar; entonces no se requiere obtener un permiso para operar del depósito. Sin embargo, una forma de autorización completa de parte del operador del establecimiento de comida para la utilización de dicho establecimiento como depósito para su unidad móvil deberá ser entregada y aprobada por el WCHD. El WCHD no mantiene ninguna lista de establecimientos de comida que operan como depósitos para unidades móviles.
- Algunos operadores encuentran inmuebles que pueden ser permitidos como depósitos para unidades móviles tales como negocios de renta de espacios de almacenaje, bodegas, almacenes u otros inmuebles comerciales.
- Un depósito deberá ser inspeccionado y aprobado por el WCHD antes del inicio de su operación.
- Puede que algunos de los requisitos anteriores no sean requeridos; ya sea debido a que puedan ejecutarse en la unidad móvil sin restricciones, o si resultan no ser necesarios por la limitación de artículos de menú.
- **EL DEPÓSITO PARA UNIDADES MÓVILES DE COMIDA SERÁ SIEMPRE REQUERIDO.**

Paso 5: Aplicar para los Permisos de Salud

- Entregue una aplicación de permiso para operar una Unidad Móvil de Comida completa al WCHD.
- Entregue una aplicación suplemental para operar una Unidad Móvil de Comida completa al WCHD.

- Entregue una aplicación para operar un Depósito para Unidad Móvil de Comida completa o entregue una forma de Autorización para Depósito de Unidad Móvil de Comida completa al WCHD.
- Llame al WCHD al 328-2434 para información sobre cuotas de permisos actuales.

Paso 6: Haga una cita

- Generalmente su inspector de salud le llamará para hacer una cita.
- Si han pasado varios días desde que entregó su aplicación de permiso sin recibir llamada de su inspector, usted puede llamar al WCHD para hacer la cita de inspección de la Unidad Móvil de Comida y el Depósito para la Unidad Móvil de Comida al (775) 328-2434.
- Toda aplicación para permiso deberá ser aprobada y el permiso expedido antes de iniciar la operación de su negocio.

Otros tópicos y requisitos

El WCHD no es la única agencia que requiere permisos y/o licencias. Abajo se encuentra una lista de otras agencias que pueden aplicar requisitos adicionales. Se recomienda llamar a estas agencias. **Puede haber más agencias no incluidas en la lista que apliquen requisitos también.**

Información de contacto de otras agencias reguladoras

<p>Distrito de Salud del Condado Washoe (WCHD) (Washoe County Health District (775) 328-2434 (WCHD)) 1001 E. Ninth Street Fax (775) 328-6176 P.O. Box 11130 Reno, Nevada 89520-0027 http://www.washoecounty.us/health</p> <p>Reglamento del WCHD (WCHD Regulations): http://www.co.washoe.nv.us/health/ehs/regulations.html</p> <p>Depto. De Licencias para Negocios del Condado Washoe (Washoe County Business License) (775) 328-3733 1001 E Ninth Street Fax (775) 328-6133 P.O. Box 11130 Reno, Nevada 89520-0027</p>	<p>Depto. De Licencias para Negocios de Reno (Reno Business License) (775) 334-2090 1 East First Street Fax (775) 334-1212 Second Floor Reno, Nevada 89501</p> <p>Control Ambiental de Reno (Interceptor de Grasa) (Reno Environmental Control) (775) 334-2168 (Grease interceptors))</p> <p>Depto. De Licencias para Negocios de Sparks (Sparks Business License) (775) 353-2360 431 Prater Way Fax (775) 353-7802 Sparks, Nevada 89431</p> <p>Control Ambiental de Sparks (Interceptor de Grasa) (Sparks Environmental Control) (775) 861-4152 (Grease interceptors))</p> <p>Agencia de Protección de Salud del Estado de Nevada (State of Nevada Bureau of Health Protection) (775) 687-7548 1179 Fairview Dr. #104 (775) 687 7539 Carson City, Nevada 89701</p>
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Llame a las agencias apropiadas listadas arriba para verificar la información aquí provista y obtener reglamentos específicos.

La información provista en la siguiente tabla es una guía para determinar lo que cada agencia puede requerir.

Requisitos reglamentarios para Unidades Móviles de Comida

	WCHD	Reno	Sparks	Condado Washoe
Camión Móvil	Permiso NRS 446.870	Licencia de negocio anual	Licencia de negocio anual	Licencia de negocio anual
Camión y tráiler	Permiso NRS 446.870	Licencia de negocio anual	Licencia de negocio anual	Licencia de negocio anual
Carrito o carreta	Permiso NRS 446.870	Permiso para venta en banquetas si reúne requisitos de RMC 5.15	Sólo eventos especiales en el centro de la ciudad	Licencia de negocio anual
Esacionar la unidad en su casa	Prohibido	Se determina por tamaño del vehículo y ubicación	Prohibido	Sí, debe reunir requisitos para negocios en el hogar
Venta en lotes privados	Permiso	Sí, con permiso por escrito del propietario y licencia de negocio anual	Sí, pero necesita ser móvil	Sí, necesita permiso por escrito del propietario *
Venta en la calle	Permiso	Calles no-dedicadas con licencia de negocio anual o licencia para vendedor ambulante de nieves	No, Sección 10.48.190 Nieves sí/con aprobación por medio del depto. de policía	No, Camión de nieves sí
Venta en parque	Permiso	No - Sólo eventos especiales	No	Con aprobación del parque
Tiempo permitido para estar	N/A	N/A	Estancia de ½ hora**	No más de 4 horas
Depósitos permitidos	Requerido	N/A	?	Sí
Interceptor de grasa	Notificar a la Ciudad	Verificar capacidad	Permiso móvil de Control Ambiental***	N/A
Licencia de negocio /carrito	Requerido por la Ciudad	Vendedor de banqueta RMC 5.15	Sí	Sí
Licencia de negocio móvil	Requerido por la Ciudad	Licencia de negocio móvil anual	Sí	Sí
Licencia de negocio Camión congelador	Requerido por la Ciudad	licencia para vendedor ambulante de nieves	Sí, cada vehículo	Sí
Transferencia de permiso (cambio de localidad)	No- Permiso nuevo, Inspecciones requeridas	No- Inspecciones para licencia nueva requeridas	No- Inspecciones para licencia nueva requeridas	No- Inspecciones para licencia nueva requeridas
Cambio de propietarios	Permiso nuevo, Inspecciones, etc. requeridos	Inspecciones para licencia nueva, etc. requeridos	Inspecciones para licencia nueva, etc. requeridos	Inspecciones para licencia nueva, etc. requeridos
Vendedor ambulante	N/A	Licencia de privilegio requerida	Licencia requerida por medio de deptos. de licencias y policia	Licencia temporal
Desalojo de aguas residuals en Servicios de Lavado de Autos	N/A	N/A	Prohibido	

- * Licencia temporal requerida – máximo de 31 días del año
- ** Necesita permiso temporal para vender en una localidad por más de ½ hora.
- *** Sparks, Spanish Springs, Sun Valley

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WASHOE COUNTY HEALTH DISTRICT AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

Date: December 17, 2009

To: District Board of Health

From: Andrew Goodrich, Director, Air Quality Management 

Re: Monthly Report for Air Quality Management

Agenda Item: 17.D.

The enclosed Air Quality Management Division Report is for the month of November 2009 and includes the following sections:

- Air Quality**
- Monitoring Activity**
- Planning Activity**
- Permitting Activity**
- Compliance/Inspection Activity**
- Enforcement Activity**

DBOH AGENDA ITEM # 17.D.

P.O. BOX 11130 Reno, NV 89520-0027 • 401 Ryland Street, Ste. 331 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health



Director's Report November 2009

The Future is Electric...

...electric vehicles that is. Virtually every motor vehicle manufacturer is now developing plans to introduce all-electric cars in the near future. All-electric vehicles have the potential of lower manufacturing and operational costs compared to vehicles that utilize internal combustion engines. Of course the immediate benefit of an electric vehicle is zero direct emissions and as more and more renewable clean energy comes on-line, the emissions benefit just keeps getting better.

Some recent highlights: Telsa Motors, a Silicon Valley start-up, will be moving forward with a public stock offering and a less pricey 4 door sedan to complement their very successful electric sports car. Nissan will be rolling out its new all-electric, the "Leaf", with as many as 10,000 vehicles planned for 2010 in selected cities. While Reno was unsuccessful in bidding as an initial roll-out city for the Leaf, we are hoping for the second round. Mitsubishi, Toyota, GM, and Ford all are working feverishly to introduce their plug-in hybrids or all-electric vehicles in the very near future.

What can we do in the meantime? Express your interest and support for this new technology whenever talking with car dealers or filling out web surveys; Support local building code changes for charging infrastructure; And get prepared for an electric future.

Andy Goodrich, Director

AIR QUALITY COMPARISON FOR NOVEMBER

Air Quality Index Range		# OF DAYS NOV 2009	# OF DAYS NOV 2008
GOOD	0 to 50	20	21
MODERATE	51 to 100	7	9
UNHEALTHY FOR SENSITIVE GROUPS	101 to 150	0	0
UNHEALTHY	151 to 200	0	0
VERY UNHEALTHY	201 to 300	0	0
TOTAL		27*	30

- Real-Time data was unavailable for three days due to phone line issues and the Air Quality relocation to the main County Complex at 1001 East Ninth Street.

Air Quality

HIGHEST AQI NUMBER BY POLLUTANT

POLLUTANT	NOVEMBER 2009	Highest for 2009	NOVEMBER 2008	Highest for 2008
CARBON MONOXIDE (CO)	25	37	26	32
OZONE 8 hour (O3)	42	74	34	140
PARTICULATES (PM _{2.5})	79	79	67	211
PARTICULATES (PM ₁₀)	66	94	59	167

For the month of November, there were no exceedances of Carbon Monoxide, Particulate Matter, or Ozone standards at any of the monitoring stations. The highest Air Quality Index (AQI) value reported for the month of November was seventy-nine (79) for PM_{2.5}. There were twenty (20) days in the month of November where the Air Quality was in the good range, and seven (7) days the Air Quality fell into the moderate range.

Duane Sikorski, Air Quality Supervisor

Monitoring Activity

Daily monitoring operational, quality assurance, data submission and network upgrade activities continued throughout the month in addition to the efforts involved in the relocation of the Air Quality laboratory and subsequent monitoring equipment.

The 2008 Northern California Wildfires Exceptional Events petition was submitted to EPA Region 9 on November 2nd.

Duane Sikorski, Air Quality Supervisor

Planning Activity

The process of researching, developing and preparing a county-wide green-house gas emissions inventory continues while staff is developing the next (2008) triennial emissions inventory for submission to EPA by June of 2010.

Additionally, a PM_{2.5} Infrastructure SIP associated with the latest PM_{2.5} NAAQS revision was forwarded to NDEP for inclusion in the Nevada SIP and forwarded to EPA Region 9.

Duane Sikorski, Air Quality Supervisor

Permitting Activity

TYPE OF PERMIT	2009		2008	
	NOVEMBER	YTD	NOVEMBER	ANNUAL TOTAL
Renewal of Existing Air Permits	104	1217	106	1302
New Authorities to Construct	10	73	8	81
Dust Control Permits	5 (49 acres)	117 (1354 acres)	12 (128 acres)	195 (3012 acres)

Wood Stove Certificates	15	198	13	170
WS Dealers Affidavit of Sale	14 (9 replacements)	123 (78 replacements)	30 (17 replacements)	250 (145 replacements)
WS Notice of Exemptions	349	4617	273	3729

Asbestos Assessments	32	691	54	856
Asbestos Removal Notifications	10	247	9	322

Compliance/Inspection Activity

Staff reviewed thirty-six (36) sets of plans submitted to the Reno, Sparks or Washoe County Building Departments to assure the activities complied with Air Quality requirements.

Staff conducted fifty (50) stationary source renewal inspections and fifty-two (52) gas station inspections in November. Staff also conducted inspections on asbestos removal and construction/dust projects.

**Permitting/Enforcement
Activity**

As the DBOH members may have noticed, smoke from prescribed burning activity impacted the Truckee Meadows during late October and early November. This smoke originated from burns in the Stampede Reservoir area about 20 miles west of Reno. Staff contacted the Northern Sierra Air Quality Management District (NSAQMD) who has jurisdiction over this area regarding the excessive smoke during this time frame, and requested that NSAQMD staff contact the responsible land managers conducting these burns to avoid a future occurrence. Prescribed burning activity for Washoe County is covered under Section 040.035 of the District Board of Health Regulations Governing Air Quality Management.

Staff responded to twelve dust complaints from the windstorm on November 9th. Winds exceeded the 40 mph "high wind event" protocol adopted by the DBOH a few years ago; therefore, no Notices of Violation were issued. Staff continues to send out prior day high wind event alerts, as issued by the National Weather Service, so that all developers can take adequate steps, such as pre-wetting, to prepare for the event.

Noel Bonderson, Air Quality Supervisor

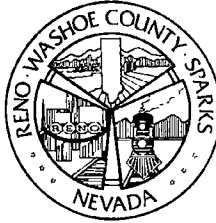
Enforcement Activity

COMPLAINTS	2009*		2008		
	NOVEMBER	YTD	NOVEMBER	YTD	Annual Total
Asbestos	2	21	1	20	21
Burning/Smoke	2	11	2	10	12
Dust	8	129	2	222	229
Gas Station/Oxy Fuel	0	0	0	1	0
Miscellaneous	0	6	2	11	12
Odor	0	26	1	29	31
Painting (spray painting)	1	7	0	8	8
Permit Violation	4	15	1	20	20
TOTAL	17	215	9	321	334
NOV'S	NOVEMBER	YTD	NOVEMBER	YTD	Annual Total
Warnings	1	11	1	16	16
Citations	0	6	0	27	27
TOTAL	1	17	1	43	43

* Discrepancies in totals between Monthly Reports can occur because of data entry delays.

Notices of Violation (NOVs):

There was a total of one (1) Notice of Violation (NOV) issued in November 2009. There was one (1) NOV Warning issued for operating contrary to permit condition. There were no NOV Citations issued in November, 2009.



Washoe County Health District

DBOH AGENDA ITEM NO. 17.F.

December 10, 2009

TO: Members, District Board of Health
FROM: Mary A. Anderson, MD, MPH, FACPM
SUBJECT: District Health Officer's Report

State and Local Health Officers Meeting

The State and Local Health Officers meeting on December 2, 2009 was devoted to H1N1 vaccine issues. The health authorities made the joint decision to expand the eligibility for the H1N1 vaccine to persons over the age of 25 with underlying medical conditions. The effect of this change was to include persons who are 65 or older with underlying medical conditions, because persons from the age of 25 through 64 were one of the original target groups.

Legislative Committee on Healthcare

The Legislative Committee on Healthcare, chaired by Senator Weiner, was held on December 9, 2009. The lengthy agenda addressed several topics with direct impact on the local health districts—among them the distribution of H1N1 vaccine and the Nevada Clean Indoor Air Act. There was considerable discussion about making the H1N1 vaccine available to all Nevadans regardless of risk category.

State Board of Health

The State Board of Health meeting is scheduled for December 11, 2009. An oral summary of the major issues will be provided at our meeting.

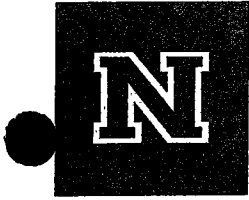
Usage of Antibiotics Survey

The attached "thank you" letter and abstract of a thesis from the Division of Health Sciences at the University of Nevada, Reno provides an example of a fruitful partnership in the education of a graduate student who is interested in public health.

Mary A. Anderson, MD, MPH, FACPM
District Health Officer

DBOH AGENDA ITEM # 17.F.

1001 EAST NINTH STREET / P.O. BOX 11130, RENO, NEVADA 89520 (775) 328-2400 FAX (775) 328-2279



Division of Health Sciences
University of Nevada, Reno

Self Prescription of Antibiotics by Latin Americans in Northern Nevada

Laura K. Padilla

THESIS ABSTRACT

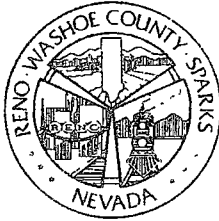
Self prescription of antibiotics is a worldwide public health problem especially in Latin American countries that have inadequate regulation for the selling and dispensing of medications. Latin Americans commonly practice self prescription of antibiotics and are the fastest growing documented and undocumented sub-group of the population in the United States (US) and State of Nevada. Research on Latin Americans living in the US has shown that self prescription is culturally acceptable and that poverty is the predominant reason for this practice. Other reasons include the sub-groups' lack of health insurance, transportation problems, and a mistrust of US doctors. Moreover, the convenience of buying antibiotics without medical prescription in Latin American countries and transporting them into the US has supported this cultural practice.

The aim of this study was to provide the first prevalence estimate of this practice by Latin Americans living in northern Nevada, and to identify factors associated with this cultural practice. This study found that 56% of the Latin American participants and 22% of the non-Latin American participants were using antibiotics without a prescription from a doctor. There was a four-fold higher odds that Latin American participants, compared with the non-Latin Americans, used antibiotics without medical prescription (adjusted OR = 4.55 [95% CI: 1.94-10.66]). In addition, the Latin American participants obtained their antibiotics from friends and family members and bought their antibiotics in other countries significantly more than the non-Latin American participants (adjusted OR = 5.37 [95% CI: 1.69-17.03]). This study confirmed the findings of previous investigations that the lack of health insurance was the primary reason for antibiotic self prescription. All study participants identified amoxicillin as the primary antibiotic used for self prescription. Moreover, the study revealed that 65% of the Latin American participants felt that ear or eye infections required treatment with an antibiotic, 47% felt that skin infections required an antibiotic, but only 18% felt that a cold or fever required antibiotics.

The results of this research study support the need for primary, secondary and tertiary health prevention efforts in Northern Nevada. To reduce self prescription of antibiotics by this sub-group, it is essential that nurses (especially advanced practice nurses and public health nurses) and other clinicians and public health workers, understand Latin American culture and provide culturally-competent care. Knowledge gleaned by this initial study has enhanced the understanding of this problem for Northern Nevada and provided a basis for future research and health education for this vulnerable population.

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Washoe County Health District

December 10, 2009

Mary A. Anderson, MD, MPH
District Health Officer
1001 E Ninth Street
Reno, Nevada 89512

RE: Notice of Meeting to Consider Professional Competence

Mary,

Nevada Revised Statute (NRS) Section 241.033(1) requires that any individual whose character, alleged misconduct, professional competence or physical or mental health are going to be discussed, must receive five (5) days personal notification or a twenty-one (21) day written notification, unless the individual agrees to waive their right to such notification.

In accordance with the requirements of NRS 241.022(1), you are hereby notified that the Washoe County District Board of Health will hold a meeting on Thursday, December 17, 2009 at 1:00PM, in the South Auditorium ("B") of the Health Department Building at 1001 East Ninth Street, Reno, Nevada.

Respectfully,

Denis M. Humphreys, OD, Chairman
Washoe County District Board of Health

/jbs

DBOH AGENDA ITEM 16

OCTOBER 8 2009

WASHOE COUNTY MANAGEMENT PERFORMANCE APPRAISAL PROCESS

Instructions

Purpose: The Management Performance Appraisal process helps managers to achieve better results on their present job and prepares them for future responsibilities. It also encourages better communication between managers and customers. Beyond the fundamental purpose of clearly defining expectations and carefully evaluating performance, information gathered by the process is used for professional and personal growth and development.

Process: At least once every two years, the County Manager completes the Management Performance Appraisal Form, evaluates the manager's performance in writing and discusses it with him/her. The County Manager will have an initial discussion with the manager to be evaluated and decide on the additional raters to appraise the manager's performance. No more than five raters will be selected to provide additional feedback. The County Manager will provide the rating forms to the individuals identified for participation in the performance review. Upon receiving the feedback from the additional raters, the County Manager will schedule a meeting with the manager to discuss the performance feedback and appraisal.

During this evaluation, performance will be appraised as follows:

1. Results -- what has been achieved during the year. What was supposed to have been achieved? Have expectations (goals and objectives) been met, been exceeded, or did the manager fail to meet them? If the manager failed to meet expectations, who or what is responsible? The County Manager will make judgments on these questions before discussing them with the manager. Through discussion, the manager will have an opportunity to review his/her performance and ask questions about how he/she might improve. The County Manager can then provide helpful suggestions for the coming year.
2. Performance factors -- what the manager does that affects results. The performance factors describe day-to-day work relationships and actions that affect results. Often, performance patterns emerge when one looks back on the ways one attained results. For example, when you have problems, do you try to solve them yourself or do you utilize a team approach? Do you share information with your staff? Is your work completed on time? Are you well-organized?

The Management Performance Appraisal Form consists of fourteen job categories. Each job category contains individual elements to be rated numerically as either: 5 = "Outstanding," 4 = "Very Good," 3 = "Standard," 2 = "Fair," or 1 = "Unsatisfactory."

A discussion on performance factors typically includes examples of how the manager went about doing his/her job throughout the evaluation period. Regardless of the factor rating, development opportunities may also be identified in any area where the manager or the rater feels that improvement is achievable and would strengthen current job performance or the potential to assume increased responsibilities.

Because development is one of the performance appraisal's goals, the manager and the County Manager establish goals and objectives for 1-2 years. The manager can also discuss his/her own ideas for self-improvement. The goals and objectives usually include work assignments, projects, training or other experiences that support the Department Strategic Plan and help the manager improve in his/her job.

The manager and the County Manager will plan the results expected during the next 12-24 months. These objectives become the base against which work can be reviewed throughout the next 1-2 years.

To establish future goals and objectives, the manager and the County Manager consider the department's strategic plan, the position's responsibilities (outlined in the position description), and the manager's areas of interest and concern. The manager and the County Manager will discuss the expected results and how those results will be measured.

A copy of the Management Performance Appraisal, as completed by the County Manager, including goals and objectives established for the next evaluation period, will be maintained in the Human Resources Department and becomes part of the manager's permanent file.

**WASHOE COUNTY
GUIDELINES FOR RATING
JOB PERFORMANCE FACTORS**

Check the statement that *most accurately* describes the employee's performance since the last evaluation. Keep in mind that not all comments in each statement category need apply.

1. **Unsatisfactory.** Has not successfully performed tasks of the job. On balance, has not achieved established performance objectives. Nature of skill and/or motivation is such that improvement is unlikely. Employee clearly not qualified for this position.
2. **Fair.** Has adequately performed most responsibilities. Has not completely or consistently met performance objectives. Met most objectives, but has not completely reached agreed-upon manners of performance. Needs to improve skills. Likely that performance will improve within the next year.
3. **Standard.** Has successfully achieved performance objectives. In a few instances, may have exceeded some objectives and missed others, but, on balance, has competently performed the duties of the job. Demonstrates the motivation to improve performance.
4. **Very good.** Has exceeded overall performance objectives. Overall performance clearly better than most individuals at this level. Highly skilled in relation to the technical and managerial requirements of the job. Has skill to be consistently successful in meeting difficult challenges.
5. **Outstanding.** Has far exceeded all performance objectives. Highly skilled in relation to the technical and managerial requirements of this job. Has skill to be consistently successful in meeting difficult challenges. Has made exceptional contributions (e.g., cost control, new procedures, improvement in financial results against budget, etc.).

**WASHOE COUNTY
MANAGEMENT PERFORMANCE APPRAISAL FORM**

NAME _____ TITLE _____ DATE _____

RATING SCALE: 5=Outstanding, 4=Very Good, 3=Standard, 2=Fair, 1=Unsatisfactory
Please provide examples to support your ratings.

Circle appropriate rating for each category.

RESPONSIBILITY FOR RESULTS

- Demonstrates measurable results and achievements that are in alignment with County objectives. 5---4---3---2---1

Example: _____

- Recognizes and accepts responsibility for the authority and utilization of the resources entrusted to him/her (fiscal, time, property, fuel, capital, equipment, etc.) 5---4---3---2---1

Example: _____

- Fosters teamwork through cooperative efforts and support for shared resources. 5---4---3---2---1

Example: _____

- Invests in employees through ongoing training and development that is aligned with department goals and objectives. 5---4---3---2---1

Example: _____

CUSTOMER ORIENTATION

- Provides the best possible service to all customers, from those on whose behalf we exercise regulatory powers to those who receive direct service. 5---4---3---2---1

Example: _____

- Balances the needs of customers and community with the resources available to provide essential services in quality manner. 5---4---3---2---1

Example: _____

- Proactively seeks customers' input to identify needs. 5---4---3---2---1

Example: _____

- Always seeks a better way to provide services (efficiency and effectiveness). 5---4---3---2---1

Example: _____

FOSTERS A CLIMATE OF OPENNESS:

- Supports and stimulates constructive criticism, forthright appraisal of department problems, and tolerance of disagreement in the interests of improving organizational performance. 5---4---3---2---1

Example: _____

- Expresses ideas clearly, concisely and effectively both verbally and in writing. 5---4---3---2---1

Example: _____

- Practices active listening skills when communicating with others. 5---4---3---2---1

Example: _____

- Faces disagreements, misunderstandings and performance problems forthrightly and with sensitivity. 5---4---3---2---1

Example: _____

- Acknowledges others accomplishments and gives credit where credit is due.

5—4—3—2—1

Example: _____

- Keeps staff up-to-date on issues impacting the department or the organization; shares appropriate information.

5—4—3—2—1

Example: _____

LEADERSHIP SKILLS:

- Communicates department vision to others and encourages motivated and inspired performance.

5—4—3—2—1

Example: _____

- Facilitates individual and group development through ongoing coaching and performance monitoring.

5—4—3—2—1

Example: _____

- Continually improves professional knowledge through reading professional journals, attending conferences, and maintaining professional contacts.

5—4—3—2—1

Example: _____

PLANNING AND STRATEGIC THINKING

- Develops strategies for improvement and converts strategies into effective action.

5—4—3—2—1

Example: _____

- Focuses on how to use allocated resources to best advantage.

5—4—3—2—1

Example: _____

- Anticipates change and is proactive in addressing it; takes appropriate action to resolve problems.

5—4—3—2—1

Example: _____

- Analyzes problems and applies project management methodology to establish appropriate plans of action (prioritization, resource analysis, tracking, etc.)

5—4—3—2—1

Example: _____

MANAGEMENT SKILLS

- Exercises effective problem solving skills by analyzing sufficient information, developing alternative solutions to problems, and anticipating consequences of various alternatives. 5---4---3---2---1

Example: _____

- Sets priorities, coordinates or schedules tasks or events in a logical manner so as to maximize staff and material resources. 5---4---3---2---1

Example: _____

- Establishes appropriate procedures to monitor (or regulate) processes, tasks, or the activities of subordinates. 5---4---3---2---1

Example: _____

- Effectively delegates, insuring that responsibilities are defined to staff and adequate support provided. 5---4---3---2---1

Example: _____

TARGETS AND GOALS FOR UPCOMING YEAR:

PERSONAL DEVELOPMENT GOALS:

COMMENTS

OVERALL RATING: _____

Evaluator signature

Date

Employee signature

Date

November 19, 2009

Dr. John A. McDonald, MD, PhD
Vice President, Health Sciences
University of Nevada School of Medicine
100 Sarah Fleischmann Building, Mail Stop 0136
Reno, NV 89557

SUBJ: ACTIVITIES AND ACCOMPLISHMENTS FOR PERFORMANCE EVALUATION

Dear Dr. McDonald:

I am pleased to provide an overview of my activities and accomplishments in my role as District Health Officer since my last review in December 2008. Though this is not a comprehensive list of activities, I hope it will assist you in completing my performance evaluation.

Major Professional Milestones:

- Invested as a Fellow of the American College of Preventive Medicine, February 2009
- Recertified in Public Health and General Preventive Medicine by the American Board of Preventive Medicine from March 16, 2009 thru March 16, 2019
- Recertified in Aerospace Medicine by the American Board of Preventive Medicine

WCHD Milestones:

- Achieved a balanced budget for FY10 following Board guidance for program reductions
- Managed personnel reductions without involuntary separations through use of incentives
- Completed the Governance, Risk & Compliance Segregation of Duties Project
- Reduced leased space usage by relocating the Air Quality Management Division to the county complex with the aim of improving customer service through co-location of permitting activities
- Served as Medical Director for the first seasonal flu shot "drive-through" event held in Washoe County as part of Rotary Family Flu Shot Day – 1498 doses administered
- Held various roles in the H1N1 immunization clinics including vaccine dispenser (filling syringes), exit monitor (accounting for clinic throughput), and immunization forecaster (assigning appropriate vaccine for age group). The variety of roles enabled me to be visible to both staff and the public in a supporting role while enabling other members of the Health District to develop their leadership skills in the more prominent positions.

Nevada Public Health Partners:

- Maintained strong partnerships with:
 - Nevada State Health Division – Mr. Richard Whitley and Dr. Tracey Green
 - Southern Nevada Health District – Dr. Larry Sands and Dr. John Middaugh
 - Carson City Health & Human Services – Ms. Marena Works, RN, MPH
 - Nevada State Public Health Laboratory – Dr. L. D. Brown

Community and Academic Partners:

- Supported partnerships with:
 - American Red Cross by testifying on behalf of a volunteer license category for nurses
 - Food Bank of Northern Nevada by participating in their food drive telethon and sponsoring a “Red White, and Blue” breakfast to support staff morale and obtain Food Bank donations
 - University of Nevada, Reno, School of Community Health Sciences by providing the commencement address at their Master of Public Health Hooding Ceremony
 - University of Nevada School of Medicine by teaching class on public health to medical students
 - University of Nevada Family Practice Residency as a seminar speaker and co-sponsor of the residents for membership in the Washoe County Medical Society
 - District Board of Health Scholarship by energizing the final push toward achieving endowment
 - United Way by serving as Department Champion for two consecutive years

Nevada Board & Association Memberships:

- Nevada State Medical Association – Co-chairman of the Public Health Commission
- Washoe County Medical Society – Delegate for Washoe County; Co-chair, Allied & Public Health
- Nevada Public Health Foundation – Past President
- REMSA Governing Board – Ex Officio
- Northern Nevada HOPES – Ex Officio

Legislative:

- Provided testimony against the proposed revisions to weaken the Nevada Clean Indoor Air Act
- Worked to educate legislators, officials, and the public on the Trust Fund for Public Health in an effort to save its principal sum of \$40M from being redirected to balance the State’s budget – “unsuccessful”
- Supported legislation to improve oversight and infection control in ambulatory care facilities in the wake of the hepatitis C outbreak in southern Nevada

On April 29, 2009, Washoe County became “ground zero” for the first case of novel A H1N1 influenza virus in Nevada. As a result, Dr. Todd, Director of Epidemiology and Public Health Preparedness, and I participated in a press conference with Governor Gibbons to make the announcement of the first confirmed case in Nevada. Of greatest importance, though, was that I worked with the owner of the pre-school where the first case, a child, was in attendance and made arrangements with the Nevada State Health Division to provide the owner with professional public relations support so that she would not have to face media scrutiny alone. I consider the second press conference that occurred on the day of the H1N1 case announcement to be one of the most successful events that took place in my entire tenure as District Health Officer. A great deal of “behind-the-scenes” work had to be done in a short amount of time to have a successful outcome.

As with any leadership position, progress is dependent upon the work of staff to serve the public in their day-to-day activities and to respond to exceptional moments of visibility with professionalism. I am thankful to staff who have worked long hours to provide both the routine and the on-demand public health services that this community needs for its sustained growth and health.

Respectfully,

Mary A. Anderson, MD, MPH
District Health Officer

2009 District Health Officer Performance Evaluation Results

Responsibility for Results

Community Leaders (17 Responses)

Rating of 3	(1/17)	5.9%
Rating of 4	(3/17)	17.6%
Rating of 5	(12/17)	70.6%
Rating of 6	(1/17)	5.9%

100.00%

Division Directors (16 Responses)

Rating of 3	(2/16)	12.5%
Rating of 4	(11/16)	68.7%
Rating of 5	(3/16)	18.8%

100.00%

District Board of Health (27 Responses)

Rating of 3	(6/27)	22.2%
Rating of 4	(13/27)	48.2%
Rating of 5	(8/27)	29.6%

100.00%

Customer Orientation

Community Leaders (15 Responses)

Rating of 4	(3/15)	20.0%
Rating of 5	(12/15)	80.0%

100.00%

Division Directors (16 Responses)

Rating of 3	(2/16)	12.5%
Rating of 4	(8/16)	50.0%
Rating of 5	(6/16)	37.5%

100.00%

District Board of Health (27 Responses)

Rating of 1	(2/27)	7.4%
Rating of 2	(4/27)	14.8%
Rating of 3	(7/27)	25.9%
Rating of 4	(8/27)	29.6%
Rating of 5	(6/27)	22.3%

100.00%

Fosters a Climate of Openness

Community Leaders (28 Responses)

Rating of 4	(2/28)	7.1%
Rating of 4.5	(1/28)	3.6%
Rating of 5	(25/28)	89.3%

100.00%

Division Directors (24 Responses)

Rating of 3	(4/24)	16.7%	
Rating of 4	(11/24)	45.8	
Rating of 5	(9/24)	37.5%	
			100.00%

District Board of Health (42 Responses)

Rating of 2	(1/42)	2.4%	
Rating of 3	(6/42)	14.3%	
Rating of 4	(14/42)	33.3%	
Rating of 5	(21/42)	50.0%	
			100.00%

Leadership Skills

Community Leaders (14 Responses)

Rating of 4	(4/14)	28.6%	
Rating of 5	(10/14)	71.4%	
			100.00%

Division Directors (12 Responses)

Rating of 3	(3/12)	25.0%	
Rating of 4	(5/12)	41.7%	
Rating of 5	(4/12)	33.3%	
			100.00%

District Board of Health (20 Responses)

Rating of 3	(5/20)	25.0%	
Rating of 4	(8/20)	40.0%	
Rating of 5	(7/20)	35.0%	
			100.00%

Planning and Strategic Thinking

Community Leaders (20 Responses)

Rating of 4	(6/20)	30.0%	
Rating of 5	(14/20)	70.0%	
			100.00%

Division Directors (16 Responses)

Rating of 3	(8/16)	50.0%	
Rating of 4	(6/16)	37.5%	
Rating of 5	(2/16)	12.5%	
			100.00%

District Board of Health (27 Responses)

Rating of 2	(4/27)	14.8%	
Rating of 3	(4/27)	14.8%	
Rating of 4	(11/27)	40.7%	
Rating of 5	(8/27)	29.7%	
			100.00%

Management Skills

Community Leaders (18 Responses)

Rating of 4	(5/18)	27.8%	
Rating of 5	(13/18)	72.2%	

100.00%

Division Directors (16 Responses)

Rating of 3	(1/16)	6.3%
Rating of 4	(11/16)	68.7%
Rating of 5	(4/16)	25.0%

100.00%

District Board of Health

Rating of 1	(1/28)	3.6%
Rating of 2	(1/28)	3.6%
Rating of 3	(6/28)	21.4%
Rating of 4	(6/28)	21.4%
Rating of 5	(14/28)	50.0%

Washoe County District Health Officer 2009 Performance Evaluation: Results

Community Leader participants

Responsibility for Results: (Rating Scale of 5-1)

(5 respondents)

Demonstrates measurable results and achievements that are in alignment with County objectives.

(5, 5, 5, 5, 4)

Additional Comments:

- Achieved balanced budget for Health District; conserved resources by reallocating space for more efficiency of operations.
- H1N1 initiative
- Management of budget
- Not being a part of Washoe County, I determined this answer by Dr. Anderson's summary and my outside observation.

Recognizes and accepts responsibility for the authority and utilization of the resources entrusted to him/her (fiscal, time, property, fuel, capital, equipment, etc.)

(5, 5, 6, 5, 5)

Additional Comments:

- Managed personnel reductions to maintain balanced budget without laying off staff – used incentives to achieve goals.
- Utilization of resources following budget cuts is outstanding.
- Dr. Anderson has discussed especially fiscal resources and how she effectively dealt with cuts. At a Title X delegate meeting, the Federal Officer complimented Washoe County for efficiency in its family planning program.

Fosters teamwork through cooperative efforts and support for shared resources.

(5, 5, 4, 5, 4)

Additional Comments:

- Worked in all aspects of influenza vaccination clinics alongside staff to foster teamwork and co-responsibility.
- Tends to do a lot herself.
- Works well with Community Leader
- Dr. Anderson calls on a regular basis to discuss related issues.

Invests in employees through ongoing training and development that is aligned with department goals and objectives.

(5, 3)

Additional Comments:

- Above work in vaccination clinics also enabled her staff to improve their own leadership skills.
- UTE
- As a state partner, I do not have first hand knowledge on this.

Washoe County District Health Officer 2009 Performance Evaluation: Results

Customer Orientation: (Rating Scale of 5-1)
(5 respondents)

Provides the best possible service to all customers, from those on whose behalf we exercise regulatory powers to those who receive direct service.
(5, 5, 5, 4)

Additional Comments:

- Took initiative to assist member of the community with public information assistance at outbreak of H1N1 flu at private schools. Maintains strong public health partnerships and goes out of her way to assist in crisis encountered by other agencies (in this case, NV State Public Health Lab, facing overwhelming demand for H1N1 flu testing, by special publishing, on Health District letterhead re-informing CDC guidelines for appropriate testing.)
- This appears to be true as observed when our various employees converse on how they deal with their respective regulatory departments.

Balances the needs of customers and community with the resources available to provide essential services in a quality manner.
(5, 5, 5, 4)

Additional Comments:

- Overall management of the public health information needed, along with oversight of very effective vaccination clinics.
- Great results given difficult budgets.
- Seasonal flu campaign and H1N1. Also, ability to keep nursing clinic services open.

Proactively seeks customers' input to identify needs.
(5, 5, 5,)

Additional Comments:

- Actively maintains participation in State/County/State Lab monthly meetings.
- I have no direct experience with this.

Always seeks a better way to provide services (efficiency and effectiveness).
(5, 5, 5, 4)

Additional Comments:

- Sought ways to 'change course' in immunization clinic practices for H1N1 clinics to improve quality of service.
- I know her program managers are tasked with this.

Washoe County District Health Officer 2009 Performance Evaluation: Results

Fosters a Climate of Openness: (Rating Scale of 5-1)
(5 respondents)

Supports and stimulates constructive criticism, forthright appraisal of department problems, and tolerance of disagreement in the interests of improving organizational performance.
(5, 5, 5, 5, 4)

Additional Comments:

- Delegates authority well, listens effectively to subordinates to better District practices.
- Very open to discussing different issues.
- I only see from outside the organization and have no direct employee contact.

Expresses ideas, clearly, concisely and effectively both verbally and in writing.
(5, 5, 4.5, 5)

Additional Comments:

- Exhibits remarkable clarity of thought in public speaking as well as writing, such as letter to the Reno-Gazette Journal regarding public health issues.
- As local health authorities, we have put together many joint correspondence, many of which Dr. Anderson wrote.

Practices active listening skills when communicating with others.
(5, 5, 5, 5, 5)

Additional Comments:

- I attended a State/District health officer's meeting hosted by Dr. Anderson which included CDC personnel also. Listened well to all points of view and took lead in developing solution to problem presented by State Public Health Laboratory.
- Directly observed at State health officer's meeting.

Faces disagreements, misunderstandings and performance problems forthrightly and with sensitivity.
(5, 5, 5, 5, 5)

Additional Comments:

- Is always quietly in control – never raises voice, but steps in immediately to garner control and order in our meetings that even appear to be veering from allotted goal.
- Again, at State health officers meeting.

Acknowledges others accomplishments and gives credit where credit is due.
(5, 5, 5, 5, 5)

Additional Comments:

- As noted before, delegates authority well, and then gives praises/credit, such as to Dr. Todd.
- Shows excellent support of her administration personnel.
- Great Staff
- Has openly praised staff for accomplishments at State health officers meeting

Washoe County District Health Officer 2009 Performance Evaluation: Results

Keeps staff up-to-date on issues impacting the department or the organization; shares appropriate information.

(5, 4, 5, 5)

Additional Comments:

- I am aware from speaking with Dr. Todd and Margot Jordan that she shares appropriate information with staff.
- No direct experience with this.

Leadership Skills: (Rating Scale of 5-1)
(5 respondents)

Communicates department vision to others and encourages motivated and inspired performance.

(5, 4, 4, 5, 4)

Additional Comments:

- In part because of her long military career, Dr. Anderson clearly and succinctly communicates her and the Districts goals and vision and keeps a very high bar of performance expectations.
- Appears to be true.

Facilitates individual and group development through ongoing coaching and performance monitoring.

(5, 4, 5, 5)

Additional Comments:

- While I do not see Dr. A at all meetings, I am aware that she is knowledgeable for all aspects of the health Districts operation; this implies ongoing monitoring.
- No direct experience with this.

Continually improves professional knowledge through reading professional journals, attending conferences, and maintaining professional contacts.

(5, 5, 5, 5, 5)

Additional Comments:

- Has been recertified by 2 specialty medical boards. This requires substantive, ongoing, self education to learn new information.

Planning and Strategic Thinking (Rating Scale of 5-1)
(5 respondents)

Develops strategies for improvement and converts strategies into effective action.

(5, 5, 5, 4, 4)

Additional Comments:

- See comments re: H1N1 vaccination clinics – which needed re-working to make them more effective.

Washoe County District Health Officer 2009 Performance Evaluation: Results

- Observation through conversation – no direct experience.

Focuses on how to use allocated resources to best advantage

(5, 5, 5, 5, 4)

Additional Comments:

- Reallocated space with County building for greater efficiency.
- Observation through conversation – no direct experience.

Anticipates change and is proactive in addressing it; takes appropriate action to resolve problems.

(5, 4, 5, 5, 4)

Additional Comments:

- Was very proactive and anticipated potential problems with private citizen being inundated by media with confirmation of first H1N1 in a private school.
- Observation through conversation – no direct experience.

Analyzes problems and applies project management methodology to establish appropriate plans of action (prioritization, resource analysis, tracking, etc.)

(5, 5, 5, 5, 4)

Additional Comments:

- Has overseen the complete restructuring of incident command center for communicable disease outbreaks.
- Observation through conversation – no direct experience.

Management Skills (Rating Scale of 5-1)

(5 respondents)

Exercises effective problem solving skills by analyzing sufficient information, developing alternative solutions to problems, and anticipating consequences of various alternatives.

(5, 5, 5, 5, 4)

Additional Comments:

- Again, as a tilt to her military experience, Dr. A is very adept at analyzing situations – forming plans – dealing with legislative attempt to ‘gut’ the anti-smoking law was a good example.
- Dr. Anderson appears to do this well according to conversations at various meetings.

Sets priorities, coordinates or schedules tasks or events in a logical manner so as to maximize staff and material resources.

(5, 5, 5, 5)

Additional Comments:

- Reallocation of space and resources to balance District budget for FY10 is example.
- No direct experience.

Washoe County District Health Officer 2009 Performance Evaluation: Results

Establishes appropriate procedures to monitor (or regulate) processes, tasks, or the activities of subordinates.

(5, 4, 5, 4)

Additional Comments:

- Mechanism unknown to me, but when discussing Public Health topic of the day I am always impressed with Dr. A's knowledge of District employee's activities – so must have effective mechanism in place.
- No direct experience.

Effectively delegates, insuring that responsibilities are defined to staff and adequate support provided.

(5, 4, 5, 5, 4)

Additional Comments:

- Mentioned at least twice before – delegating authority to person's such as Dr. Todd is very effective (Bob Sack is another example).
- From the limited view I have, Mary appears to be a good delegator. I have no idea on adequate support staff.

Targets and Goals for Upcoming Year:

(No input)

Personal Development Goals:

(No input)

Comments: (Final)

- Dr. Anderson is probably the finest, most organized, thoughtful and forceful leader in Nevada Public Health today.
- It is a pleasure to work with Dr. Anderson. I always enjoy her input and she is an excellent manager.
- The above is based on my interaction with Dr. Anderson in my capacity as the leader of the Washoe County Medical Society. Mary is co-chair of Allied and Public Health commission.
- In my position as a director of a local health authority, Dr. Mary Anderson is a collaborating partner for our public health issues. She cares about the success of all of us, knowing that our individual success improves the health of all Nevadans. I find her a pleasure to work with.

**Washoe County District Health Officer
2009 Performance Evaluation: Results**

Division Director Participants

Responsibility for Results: (Rating Scale of 5-1)

(4 respondents)

Demonstrates measurable results and achievements that are in alignment with County objectives.

(4, 3, 4, 4)

Additional Comments:

- Budget targets met with appropriate programmatic adjustments.

Recognizes and accepts responsibility for the authority and utilization of the resources entrusted to him/her (fiscal, time, property, fuel, capital, equipment, etc.)

(4, 4, 5, 4)

Additional Comments:

- None

Fosters teamwork through cooperative efforts and support for shared resources.

(4, 3, 5, 4)

Additional Comments:

- Bi-weekly Division Director Meetings.

Invests in employees through ongoing training and development that is aligned with department goals and objectives.

(4, 4, 5, 4)

Additional Comments:

- None

Customer Orientation: (Rating Scale of 5-1)

(4 respondents)

Provides the best possible service to all customers, from those on whose behalf we exercise regulatory powers to those who receive direct service.

(5, 4, 5, 5)

Additional Comments:

- None

Balances the needs of customers and community with the resources available to provide essential services in a quality manner.

(4, 4, 5, 4)

Additional Comments:

- None

Washoe County District Health Officer 2009 Performance Evaluation: Results

Proactively seeks customers' input to identify needs.

(4, 3, 5, 4)

Additional Comments:

- None

Always seeks a better way to provide services (efficiency and effectiveness).

(5, 3, 4, 4)

Additional Comments:

- Support for H1N1 scheduling to reduce waiting in line.

Fosters a Climate of Openness: (Rating Scale of 5-1)

(4 respondents)

Supports and stimulates constructive criticism, forthright appraisal of department problems, and tolerance of disagreement in the interests of improving organizational performance.

(5, 4, 4, 3)

Additional Comments:

- Bi-weekly Division Director Meetings.

Expresses ideas, clearly, concisely and effectively both verbally and in writing.

(4, 4, 5, 4)

Additional Comments:

- None

Practices active listening skills when communicating with others.

(5, 4, 4, 5)

Additional Comments:

- None

Faces disagreements, misunderstandings and performance problems forthrightly and with sensitivity.

(5, 3, 5, 3)

Additional Comments:

- None

Acknowledges others accomplishments and gives credit where credit is due.

(5, 5, 4, 4)

Additional Comments:

- Frequently points out staff accomplishments at Board meetings as well as other venues.

Washoe County District Health Officer 2009 Performance Evaluation: Results

Keeps staff up-to-date on issues impacting the department or the organization; shares appropriate information.

(5, 3, 4, 4)

Additional Comments:

- Consistently reports state/local Health Officer issues at Division Director Meetings

Leadership Skills: (Rating Scale of 5-1)

(4 respondents)

Communicates department vision to others and encourages motivated and inspired performance.

(4, 3, 4, 4)

Additional Comments:

- None

Facilitates individual and group development through ongoing coaching and performance monitoring.

(4, 3, 4, 3)

Additional Comments:

- None

Continually improves professional knowledge through reading professional journals, attending conferences, and maintaining professional contacts.

(5, 5, 5, 5)

Additional Comments:

- None

Planning and Strategic Thinking (Rating Scale of 5-1)

(4 respondents)

Develops strategies for improvement and converts strategies into effective action.

(3, 3, 4, 4)

Additional Comments:

- None

Focuses on how to use allocated resources to best advantage

(3, 3, 4, 4)

Additional Comments:

- None

Anticipates change and is proactive in addressing it; takes appropriate action to resolve problems.

(3, 3, 5, 4)

Washoe County District Health Officer 2009 Performance Evaluation: Results

Additional Comments:

- None.

Analyzes problems and applies project management methodology to establish appropriate plans of action (prioritization, resource analysis, tracking, etc.)

(3, 3, 5, 4)

Additional Comments:

- None

Management Skills (Rating Scale of 5-1)

(4 respondents)

Exercises effective problem solving skills by analyzing sufficient information, developing alternative solutions to problems, and anticipating consequences of various alternatives.

(4, 4, 4, 5)

Additional Comments:

- None

Sets priorities, coordinates or schedules tasks or events in a logical manner so as to maximize staff and material resources.

(4, 3, 5, 4)

Additional Comments:

- None

Establishes appropriate procedures to monitor (or regulate) processes, tasks, or the activities of subordinates.

(4, 4, 4, 4)

Additional Comments:

- None

Effectively delegates, insuring that responsibilities are defined to staff and adequate support provided.

(5, 4, 5, 4)

Additional Comments:

- None

Targets and Goals for Upcoming Year:

(No input)

Personal Development Goals:

(No input)

Comments: (Final)

**Washoe County District Health Officer
2009 Performance Evaluation: Results**

- I have truly enjoyed working with Dr. Anderson. She has continued to provide excellent guidance and support to the Division Directors and staff alike. I believe Dr. Anderson has delivered very positive contributions to the Health District.

Washoe County District Health Officer 2009 Performance Evaluation: Results

District Board of Health Participants

Responsibility for Results: (Rating Scale of 5-1)
(7 respondents)

Demonstrates measurable results and achievements that are in alignment with County objectives.

(5, 4, 3, 4, 5, 3, 5)

Additional Comments:

- Actions/decisions support goals established by Board of Health.

Recognizes and accepts responsibility for the authority and utilization of the resources entrusted to him/her (fiscal, time, property, fuel, capital, equipment, etc.)

(4, 5, 3, 5, 4, 3, 5)

Additional Comments:

- Budget process
- Oversight of budget/finances of all divisions.

Fosters teamwork through cooperative efforts and support for shared resources.

(4, 4, 4, 4, 4, 3, 4)

Additional Comments:

- Alignment of divisions/resources with budget and receives input from all divisions.

Invests in employees through ongoing training and development that is aligned with department goals and objectives.

(4, 4, 5, 5, 3, 4)

Additional Comments:

- Promotes training/certification/advancement of employees.

Customer Orientation: (Rating Scale of 5-1)
(7 respondents)

Provides the best possible service to all customers, from those on whose behalf we exercise regulatory powers to those who receive direct service.

(4, 5, 2, 3, 4, 3, 5)

Additional Comments:

- From Board perspective as customer, exhibits professionalism in all cases.
- Oversight of seasonal and H1N1 vaccination clinics, with changes in POD as needed for enhanced service.

Balances the needs of customers and community with the resources available to provide essential services in a quality manner.

(5, 4, 1, 4, 5, 2, 5)

Washoe County District Health Officer 2009 Performance Evaluation: Results

Additional Comments:

- Again, budget process demonstrated difficulty of this task.
- Needs to improve some services that are not up to WCHD standards.
- Has modified staff numbers and assignments to align with budget, allowing maximum service.

Proactively seeks customers' input to identify needs.

(5, 1, 3, 3, 3, 3)

Additional Comments:

- Unsure, have not witnessed.
- Meetings are scheduled with segments of the public that may be affected by policy changes.

Always seeks a better way to provide services (efficiency and effectiveness).

(4, 4, 2, 3, 4, 2, 4)

Additional Comments:

- Has made changes in clinical programs.

Fosters a Climate of Openness: (Rating Scale of 5-1)

(7 respondents)

Supports and stimulates constructive criticism, forthright appraisal of department problems, and tolerance of disagreement in the interests of improving organizational performance.

(4, 4, 3, 5, 5, 2,4)

Additional Comments:

- From Board perspective, yes.
- Needs to get more involved in division conflicts.
- Provides meeting time with staff regarding concerns identified.

Expresses ideas, clearly, concisely and effectively both verbally and in writing.

(5, 5, 5, 5, 5, 3, 4)

Additional Comments:

- Yes, reports are informative, verbal clarifications in meetings helpful.
- Outlines to Board of Health her thoughts and recommendations.

Practices active listening skills when communicating with others.

(4, 5, 5, 5, 5, 3, 4)

Additional Comments:

- Always
- During meeting times and Board of Health meetings, she listens to comments/concerns and addresses issues.

Washoe County District Health Officer 2009 Performance Evaluation: Results

Faces disagreements, misunderstandings and performance problems forthrightly and with sensitivity.

(4, 5, 4, 5, 5, 3, 4)

Additional Comments:

- Very interested in improving weaknesses as observed.
- Can't make everyone happy all the time. Needs to be more involved.
- Has meetings as needed to address these types of issues.

Acknowledges others accomplishments and gives credit where credit is due.

(5, 5, 5, 4, 5, 3, 5)

Additional Comments:

- Personally acknowledges individual accomplishments and publicly acknowledges in Board of Health meetings.

Keeps staff up-to-date on issues impacting the department or the organization; shares appropriate information.

(5, 4, 4, 4, 4, 3, 5)

Additional Comments:

- Holds regular meetings with staff

Leadership Skills: (Rating Scale of 5-1)

(7 respondents)

Communicates department vision to others and encourages motivated and inspired performance.

(4, 3, 3, 4, 5, 3, 4)

Additional Comments:

- Emphasizes goals of Board of Health and shares with divisions.

Facilitates individual and group development through ongoing coaching and performance monitoring.

(4, 3, 4, 4, 3, 4)

Additional Comments:

- Has individual meetings with employees to give direction.

Continually improves professional knowledge through reading professional journals, attending conferences, and maintaining professional contacts.

(5, 5, 5, 5, 5, 4, 5)

Additional Comments:

- Keeps current on professional journals and participates in several professional organizations.

Planning and Strategic Thinking (Rating Scale of 5-1)

Washoe County District Health Officer 2009 Performance Evaluation: Results

(7 respondents)

Develops strategies for improvement and converts strategies into effective action.

(5, 4, 2, 4, 4, 2, 4)

Additional Comments:

- Don't believe she is that involved.
- Provides guidance to Board of Health in strategic planning and assists in accomplishing outlined goals.

Focuses on how to use allocated resources to best advantage

(5, 5, 2, 4, 4, 3, 4)

Additional Comments:

- Notes budget, goals and needs for Department and directs use of resources in divisions.

Anticipates change and is proactive in addressing it; takes appropriate action to resolve problems.

(4, 4, 3, 4, 5, 3, 5)

Additional Comments:

- Anticipates budget changes and proactively promotes changes to accommodate budget.

Analyzes problems and applies project management methodology to establish appropriate plans of action (prioritization, resource analysis, tracking, etc.)

(5, 2, 4, 5, 3, 5)

Additional Comments:

- Has promoted changes in outcomes or performance measures.

Management Skills (Rating Scale of 5-1)

(7 respondents)

Exercises effective problem solving skills by analyzing sufficient information, developing alternative solutions to problems, and anticipating consequences of various alternatives.

(5, 4, 3, 5, 4, 3, 4)

Additional Comments:

- None

Sets priorities, coordinates or schedules tasks or events in a logical manner so as to maximize staff and material resources.

(5, 4, 2, 5, 5, 3, 5)

Additional Comments:

- Considers Board's goals and directives and aligns staff/divisions to accomplish tasks.

Establishes appropriate procedures to monitor (or regulate) processes, tasks, or the activities of subordinates.

Washoe County District Health Officer 2009 Performance Evaluation: Results

(4, 5, 1, 5, 5, 3, 4)

Additional Comments:

- Outcomes are monitored and performance measures are written.

Effectively delegates, insuring that responsibilities are defined to staff and adequate support provided.

(5, 5, 3, 5, 5, 3, 5)

Additional Comments:

- Excellent staff
- Each Division Director is given direction on programs and outcomes are noted to ensure proper staffing is present.

Targets and Goals for Upcoming Year:

- Work on managing division's problems when they arise and make the right decision, even if it impacts divisions and their personnel.
- Review budget and make sure staffing and programs are aligned to meet budget.
- Review clinical services and programs to ensure maximum efficiency and best service to public.
- Further foster "team" work by Division Directors.
- Enhance information to Board to inform of Department/Divisions current progress/accomplishments.

Personal Development Goals:

- Continue growth in communication skills with staff.
- Continue growth in "conflict resolution" with staff.

Comments: (Final)

- Dr. Anderson has done an incredible job in leading the Health Department this year. In light of the budget reductions, pandemic flu and political challenges within the department, county, community, state, she is to be commended for her remarkable performance.
- Mary has been very active in the community on Boards, schools and other health activities. It's good to see her involved in them. It is hard to balance management and community activities together.
- Dr. Anderson is a very dedicated Health Officer. She attends to the needs of all Divisions as well as the directives of the Board. Dr. Anderson is a terrific asset to the District Health Department.